



## ST. PETERSBURG COLLEGE

Board of Trustees Meeting

**August 20, 2024**

SPC Seminole Campus (Conference Center)

9200 113<sup>th</sup> Street

Seminole, FL

**ANNUAL ORGANIZATIONAL MEETING: 9:00 A.M.**

### **I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance

### **II. RECOGNITIONS/COMMENTS**

- A. Retirements
  - Dr. Thomas Philippe
- B. Annual Organizational Meeting
  - 1. Election of Chairperson
  - 2. Election of Vice Chairperson
  - 3. Selection of Day for Regular Monthly Board Meetings
  - 4. Selection of Time for Regular Monthly Board Meetings
  - 5. Designation of Location for Special Board Meetings Held at Locations Other than the EpiCenter
- C. Appointment of Board Members to Direct Support Organization Boards:  
SPC Foundation, Inc; Institute for Strategic Policy Solutions/  
Assignments to Non-DSO's Leepa-Rattner Museum of Art and Palladium Theater St.  
Petersburg College
- D. Board of Trustees
  - Chair
  - Trustees
- E. General Counsel

### **III. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of June 18, 2024 (*Action*)

**IV. PUBLIC COMMENT Pursuant to §286.0105 FS\***

**V. PRESIDENT’S REPORT**

**VI. CONSENT AGENDA**

**A. OLD BUSINESS (items previously considered but not finalized)**

**B. NEW BUSINESS**

**1. ADMINISTRATIVE MATTERS**

**a. Human Resources**

**i. Personnel Report (*Action*)**

**b. Memorandum of Understanding—St. Petersburg College Foundation, Inc. and the College for the Leepa-Rattner Museum of Art (LRMA) (*Action*)**

**2. GRANTS/RESTRICTED FUNDS CONTRACTS**

**a. American Association of Retired Persons (AARP) - Senior Community Service Employment Program (SCSEP) (*Action*)**

**b. Juvenile Welfare Board – Early Childhood Education Grant (*Action*)**

**c. Pinellas County Tourist Development Council—Capital Projects Funding Program (*Action*)**

**3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000**

**a. Agreement with Hyland Software, Inc. - Modernized Digital Imaging Services (*Action*)**

**b. Extension of Contract for Oracle of America (EPM) (*Action*)**

**c. Pinellas County Sheriff’s Office—Driving Pad Funding Agreement and Memorandum of Understanding (*Action*)**

**d. Technology Refresh (*Action*)**

**4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION**

**a. Authorization to Transfer Ownership of Veterinary Technology Center to Pinellas County, Florida and Lease Agreement with Pinellas County, Florida – Use of a Portion of Veterinary Technology Center (*Action*)**

**b. Spot Survey #3, Version 5 Recommendation #16.003, Workforce Remodel at Midtown Campus (Site # 16) (*Action*)**

**c. Spot Survey #3, Version 4 Recommendation #9.003, Public Safety Center at the Allstate Campus (Site # 9) (*Action*)**

**d. Spot Survey #3, Version 6 Recommendation #15.002, Palladium Theater Concert Hall Renovation (Site # 15) (*Action*)**

**e. Certification of Final Inspection/Project Acceptance, Deferred Maintenance Roof Projects (*Action*)**

**f. Lease Agreement with Community Health Centers of Pinellas, Inc., dba Evara Health Use of a Portion of Epi Services Parking Lot (*Action*)**

**g. Grounds Keeping and Maintenance Service Contracts (RFP # 06-23-24) (*Action*)**

## **VII. INFORMATIONAL REPORTS**

### **A. Direct Support Organization**

1. Institute for Strategic Policy and Solutions (*Informational*)
2. St. Petersburg College Foundation (*Informational*)

### **B. Palladium at St. Petersburg College (*Informational*)**

### **C. Leepa Rattner Museum of Art (*Informational*)**

### **D. Quarterly Report of Contract Items (*Informational*)**

### **E. Quarterly Informational Report of Approval of Deferred Maintenance Project Change Orders (*Informational*)**

## **VIII. NEXT MEETING DATE AND SITE**

**September 17, 2024, EpiCenter, Room 1-453**

## **IX. ADJOURNMENT**

\*St. Petersburg College Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card." Procedures for making public comments are as follows:

1. Complete Public Comment card including your name, address, telephone number and agenda item number referring to the purpose of your public comment.
2. Prior to the start of the Board of Trustees Meeting, submit the completed card to the Board of Trustees Clerk. Comment Cards will not be accepted at any other time during the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three minutes. This is the opportunity for people to make public comments regarding an agenda item prior to the approval of the agenda item.

Student appeals for grades or discipline issues are not heard by the St. Petersburg College Board of Trustees. Students wishing to file an appeal are referred to the SPC Board of Trustee Procedure P6Hx23-4.36.


Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board .

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** 2024 – 2025 Proposed Board of Trustees Meeting Schedule

**Approval is sought to schedule the 2024-2025 St. Petersburg College Board of Trustees meetings according to the proposed schedule below.**

Proposed meeting dates and locations:

August 20, 2024	Seminole
September 17, 2024	EpiCenter
October 8, 2024	Allstate Center
November 12, 2024	EpiCenter (Workshop) (Collabs)
December	None
January 21, 2025	EpiCenter
February 18, 2025	St. Petersburg Gibbs
March 25, 2025	EpiCenter
April 22, 2025	Health Education Center
May 20, 2025	EpiCenter (Workshop) (Collabs)
June 17, 2025	EpiCenter
July	None

Direct Support Organizations

SPC Foundation, Inc.

Thomas Kidwell

Institute for Strategic Policy Solutions

Katie Cole

Additional Assignments (Non-DSO):

Leepa-Rattner Museum of Art

Jason Butts

SPC Palladium

Deveron Gibbons





# 2024 End of Session Report



# Funding in HB 5001

## **Manufacturing Lab**

- \$1 million NR

## **Palladium Theater Phase 2**

- \$1 million NR

## **LINE Program Funding (Linking Industry to Nursing Education)**

- \$5 million (new recurring funds)
- \$19,000,000 base funding

## **CAPE Incentive Funds for students who earn Industry Certifications**

- \$20 million

## **College System Program Fund**

- \$1.6 billion

## **Student Success Incentive Funds**

- 2+2 Student Success Incentive Funds - \$17 million
- Work Florida Incentive Funds - \$13 million

No Tuition Increase



# Health Insurance for State College Employees

## **Funding in HB 5001**

- \$80 million – VETOED

## **Policy in HB 5101**

- HB 5101, a budget conforming bill, signed by the Governor, included language to allow state colleges to participate in state group health.
- Enrollment Period for Florida State College System Institutions:
  - The initial open enrollment period for employees of Florida College System institutions shall begin as soon as practicable, but coverage must begin during the 2025 plan year no later than July 31, 2025. The minimum participation period for Florida College System institutions must be for at least 3 plan years.
- Amends definition in statute for enrollee in state group health to include the following:
  - The term includes all Florida College System institution officers and employees, retired Florida College System institution officers and employees, surviving spouses of deceased Florida college system institution officers and employees, and terminated Florida College System institution employees or individuals with continuation coverage who are enrolled in an insurance plan offered by the state group insurance program.





# Student Employment and Trustee Business Dealings

## HB 1285

- Specifies a public postsecondary institution may not prohibit an applicant or student from being employed.
- Members of an FCS and SUS institution board of trustees are subject to Florida ethics laws for public officers with respect to business dealings with any institution under their purview while they are a member.

## Military Leave

## SB 818

- Mandates that a public employer grant a servicemember employee or official full paid leave for the first 30 days of active military service. The bill specifies that this paid leave applies only to servicemembers activated under federal military orders for a period of 90 consecutive days or longer.

## Collegiate License Plates

## HB 403

- Exempts Florida collegiate license plates from the presale voucher requirement and the annual discontinuation process for specialty license plates.



# 2025 Session

## **Leadership**

- Senate President Ben Albritton (R)
- House Speaker Danny Perez (R)
- Committee Chairs TBD

## **Key Dates**

- November 19<sup>th</sup>: Organizational Session
- December 2024 to February 2025: Interim Committee Weeks
- March 4, 2025: Start of Session
- May 2, 2025: End of Session





# 2024-27 Strategic Plan

Melissa Gonzalez, Strategic Initiatives Executive  
Ralph Reid, Executive Director, Strategic Execution



# State of Florida

#1 Workforce State in the Nation by 2030







# Florida Department of Education

Improved pathways to high value programs and increased completion, transfer, and job placement rates





# Pinellas County Workforce Challenge

# 16,529

Pinellas County Residents  
are unemployed (as of 3/2024)





# St. Petersburg College Strategic Plan Goals

Driven by our Institutional Culture, Values, & Expertise  
for BETTER JOBS, BETTER LIVES, BETTER COMMUNITIES



ST. PETERSBURG COLLEGE

## STRATEGIC PLAN 2024-27



### DELIVER EXCELLENCE IN TEACHING & LEARNING

**Drive student achievement in programs of high value.**

- Increase enrollment in programs of high-value that result in high-wage jobs or efficient transfers to baccalaureate programs to 74% by the end of June 2027.
- Increase first-time, full-time, student persistence to 80.5% by the end of June 2027.
- Increase on-time, first-time, full-time, student graduation rate to 45% by the end of June 2027.

### DRIVE ECONOMIC ADVANCEMENT

**Ensure SPC graduates secure high-wage and in-demand jobs.**

- Decrease enrollment in low-value pathways by 93% by the end of June 2027.
- Cultivate meaningful corporate partnerships by transitioning 600 corporate relationships from Prospect, to Advocate, to Premier status by the end of June 2027.
- Place 12,000 students into high wage jobs, clinicals, apprenticeships, or internships by the end of June 2027.

### STRENGTHEN OUR COMMUNITY

**Engage SPC students and employees as champions for community change.**

- Increase SPC employee retention rate to 90% by the end of June 2027.
- Increase percent of alumni who are engaged through financial giving to 3% by the end of June 2027.
- Connect with 16,529 disengaged community members to share the benefits of higher education by the end of June 2027.

**SPC** St. Petersburg  
College



# Deliver Excellence in Teaching & Learning

Drive student achievement in programs of high value.



## Increase High-Value Program Enrollment

Increase enrollment in programs of high-value that result in high-wage jobs or efficient transfers to baccalaureate programs to 74% by the end of June 2027.



## Enhance Student Persistence

Increase first-time, full-time, student persistence to 80.5% by the end of June 2027.



## Boost Completion

Increase on-time, first-time, full-time, student graduation rate to 45% by the end of June 2027.





# Drive Economic Advancement

Ensure SPC graduates secure high-wage and in-demand jobs.



## Reduce Low-Value Programs

Decrease enrollment in low-value pathways by 93% by the end of June 2027.



## Deepen Corporate Partnerships

Cultivate meaningful corporate partnerships by transitioning 600 corporate relationships from Prospect, to Advocate, to Premier status by the end of June 2027.



## Maximize In-Demand Job Placement

Place 12,000 students into high wage jobs, clinicals, apprenticeships, or internships by the end of June 2027.



# Strengthen Our Community

Engage SPC students and employees as champions for community change.



## Foster Institutional Community

Increase SPC employee retention rate to 90% by the end of June 2027.



## Engage Alumni

Increase percent of alumni who are engaged through financial giving to 3% by the end of June 2027.



## Elevate Pinellas

Connect with 16,529 disengaged community members to share the benefits of higher education by the end of June 2027.



# Next Steps

## ● September 2024

Executive Director of Strategic Execution will mobilize key stakeholders.

## ● November 2024

Roll out an intentional institutional communication plan.

## ● January 2025

Develop strategic planning dashboard to inform data driven decisions.

## ● June 2025

Track progress against goals and objectives.

## ● August 2025

Celebrate wins and conduct post-implementation reviews to learn from successes and failures.


## ● Ongoing

Continuously monitor progress and adjust as needed

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Personnel Report

**Approval is sought for the following recommended personnel transactions:**

<b>HIRE Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Barnard, D'ariel	Coord, Accredtn&BaccAssessment	Academic EffectivenessAssessmt	6/17/2024
Burnham, Margaret A	Director, Workforce Education	Workforce & Prof Development	7/8/2024
Caruana, Victoria G	Assessment Dir, COE	College of Education	6/10/2024
Fernandes, Kelsie D	Instructional Design Analyst	Nursing HC	6/17/2024
Gomez, Paula	Information Technology Analyst	IT Networking Telecom	7/15/2024
Hill, Laurie L	Business Relationship Officer	Workforce & Prof Development	7/1/2024
Kent, Melissa A	Titans-UP Project Coord	Student Services	6/17/2024
Leopold, Samuel J	Career & Academic Advisor	Counseling & Advisement TS	7/8/2024
Raasch, Jennifer	Systems Analyst, LMS	Online Learning and Services	7/8/2024
Smith, Lauren A	Career & Academic Advisor	Counseling & Advisement TS	7/22/2024
Welling, Carlie A	Lab Operations Coordinator	Nursing HC	7/15/2024
Widmann, Timothy E	Workforce Innovation Hub Coord	Provost Office TS	6/3/2024

<b>TRANSFER/PROMOTION Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Boccio, Jaylene L	Career & Academic Advisor	Counseling & Advisement DT	7/1/2024
Crews, Michael J	Assoc Dir, Lrng Res (Acting)	Learning Resources	6/8/2024
Donald, Ann C	Career & Academic Advisor	Counseling & Advisement SPG	7/1/2024
Fried, Kelly	Coord, StudentSupportSvcs TRIO	SSS TRIO Grant	6/24/2024
Green, Tamica D	Grant Project Manager	Student Services	7/1/2024
Kraus, Ryan C	Transfer Evaluation Manager	Admissions & Central Records	7/15/2024
Moulton, Erica L	Assistant Dean	Natural Science SPG	7/1/2024
Nesmith, Jeanette E	Accessibility Svcs Coordinator	Accessibility Services/OSSD-TS	7/1/2024
Nguyen, Phi T	Associate Director OES	Human Resources Training	7/1/2024
Preisel, Soyong L	Information Technology Analyst	Institutional Research/Effect	7/1/2024
Ralph III, James R	Career & Academic Advisor	Counseling & Advisement DT	6/3/2024
Scott, Timothy M	Sr Accounting/FinancialAnalyst	Provost Office SE	7/1/2024

<b>HIRE Budgeted Career Service</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Brooks, Kelsey C	Sr Administrative Svcs Speclst	Early College/Dual Enrollment	7/15/2024
Corley, Christopher E	Performance Support Specialist	Theatre CL	6/17/2024
Crawford, Drew J	Sr Security Officer	Campus Security DT	6/3/2024
McAllister, Anne M	Instructional Supp Specialist	Learning Resources	6/24/2024
Moore, Corry	Student Support Advisor	Financial Assistance Services	6/17/2024
Reyes-Contreras, Noraima M	Custodian	Custodial Services AC	7/8/2024
Sliker, Ambre M	Student Support Specialist	Financial Assistance Services	6/3/2024
Zarobinski III, Joseph T	Sr Administrative Svcs Speclst	Provost Office TS	6/3/2024

<b>TRANSFER/PROMOTION Budgeted Career Service</b>			
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Name	Title	Department/Location	Effective Date
Cary-Liggett, Sara N	Administrative Svcs Specialist	College of Computer & InfoTech	7/8/2024
Fabiszewski, Jeffrey J	Administrative Svcs Specialist	Humanities & Fine Arts CL	6/17/2024
Walker, Amanda K	Materials Mgmt Assistant	Mail & Distribution	7/1/2024
Wolf, Lynne V	Sr Administrative Svcs Speclst	Provost Office HC	7/22/2024

<b>RENEWAL CONTRACT Budgeted Administrative &amp; Professional</b>			
Name	Title	Department/Location	Effective Date

<b>FACULTY</b>			
Name	Title	Department/Location	Effective Date
Michael, Georgii M	Teacher, Collegiate High School	Collegiate High School - Tarpon	7/22/2024

<b>SUPPLEMENTAL Temporary</b>			
Name	Title	Department/Location	Effective Date
Anastasio-Rice, Angela F	OPS Career Level 1	Veterinary Technology	7/11/2024
Boccio, Jaylene L	Faculty - supplemental	Humanities & Fine Arts SE	7/1/2024
Campbell, Gary	Interpreter/Teaching Asst-OPS	Accessibility Services	7/12/2024
DeAngelo, David C	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Fanfan, Vanessa	Faculty - supplemental	Nursing HC	6/4/2024
Gilpin, Ariel A	Professional, Hourly-OPS	Veterinary Technology	7/15/2024
Henningesen, Stephanie	Faculty - supplemental	Social & Behavioral Science DT	7/15/2024
Katinic, Josip	Adjunct Faculty, Bach	Nursing HC	6/4/2024
King, Laurie A	Adjunct Faculty	Ethics SPG	6/20/2024
Lassiter, Vonet L	Faculty - supplemental	Nursing HC	6/4/2024
Lin, Katherine	Faculty - supplemental	Nursing HC	6/4/2024
Macauley, Karen	Professional Trainer-OPS	Emergency Medical Services HC	6/13/2024
Mairn, Chad P	Faculty - supplemental	Business Administration SP	7/15/2024
Manias, Michelle T	Adjunct Faculty, Bach	College of Health Sciences	7/2/2024
McCants, Sheila F	Faculty - supplemental	Social & Behavioral Science CL	6/17/2024
Miranda, Jaclyn	Adjunct Faculty	Natural Science CL	6/3/2024
Moran, Meredith B	Faculty - supplemental	Human Services HC	6/25/2024
Nousiainen, Robin M	Faculty - supplemental	Dental Hygiene HC	6/18/2024
Olivardia, Nina	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Reid, Traci	Professional Trainer-OPS	CJI AA/AS DOC AC	6/4/2024
Schmidt, John W	Professional Trainer-OPS	Fire Sciences	7/11/2024
Trimmier, Lorraine A	OPS Career Level 7	Collegiate High School - SPG	7/8/2024
Walker, Amber L	Adjunct Faculty, Bach	Nursing HC	6/4/2024

<b>HIRE Temporary</b>			
Name	Title	Department/Location	Effective Date
Bergeron, Jonathan C	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Bueller, Daniel J	Adjunct Faculty	Mathematics SE	6/3/2024
Craig, Penelope S	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Cutliffe, Temara J	Adjunct Faculty	Health Information Mgmt HC	7/8/2024
DeAngelo, David C	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Deigaard, Benjamin	OPS Career Level 5	Humanities & Fine Arts SPG	7/15/2024
Derk, Linda A	Coach-OPS	Athletics	7/17/2024
Gomez, Robert R	Professional Trainer-OPS	Criminal Justice AC	7/8/2024
Kalam, Dalia	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Kelly, Andrea J	Adjunct Faculty, Bach	College of Education TS	6/3/2024
King, Laurie A	Adjunct Faculty, Bach	Public Policy & Legal Studies	6/20/2024
Mason, Kymberlee L	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Miranda, Jaclyn	Adjunct Faculty	Natural Science CL	6/3/2024
Oduro-Boamah, Gabriel	Adjunct Faculty	Mathematics CL	7/22/2024
Olivardia, Nina	Professional Trainer-OPS	Workforce & Prof Development	6/3/2024
Rice, Joseph P	OPS Career Level 5	Learning Resources	7/15/2024

Schmidt, John W  
Seay, Latasha B

Professional Trainer-OPS  
Faculty - supplemental

SE Public Safety Institute AC  
Mathematics TS

6/17/2024  
7/22/2024

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Darryl Wright-Greene, Chief Human resources and Talent Officer, bringing the actions forward, recommends approval.

DSB 7-23-2024

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., College President



**SUBJECT:** Memorandum of Understanding—St. Petersburg College Foundation, Inc. and the College for the Leepa-Rattner Museum of Art (LRMA)

**Approval is sought to enter into a Memorandum of Understanding (MOU) between the SPC Foundation, Inc. and the College for the Leepa-Rattner Museum of Art (“LRMA” or the “Museum”) to memorialize the responsibilities and duties regarding the artwork owned by the Foundation on permanent loan to LRMA (the “LRMA Collection”). This MOU formally acknowledges the shared authority between the Foundation and College for LRMA for the care of the LRMA Collection and supports the core documentation required for LRMA’s reaccreditation with the American Alliance of Museums (AAM).**

LRMA was founded in 2001 as a 501(c)(3) Direct Support Organization (“DSO”) of the College. LRMA’s status as a 501(c)(3) DSO was dissolved in 2021 to ensure the future sustainability of the Museum and it became a fully integrated department of the College. At that time, the SPC Foundation, Inc. became LRMA’s fiscal agent for donations and grants and began overseeing LRMA’s endowment and annual funds and assisting with fundraising efforts. In addition, on November 16, 2023, the Foundation approved the transfer of assets owned by LRMA to the Foundation, including the LRMA Collection.

In November 2023, the Museum sought reaccreditation with the American Alliance of Museums (AAM). As a part of the reaccreditation process, LRMA submitted documents and information about the Museum’s 501(c)(3) dissolution, transition to a fully integrated department of the College, and the transfer of the LRMA Collection to the Foundation. Upon review, AAM required additional documentation to further memorialize the commitment and shared authority for the care of the LRMA Collection in accordance with the AAM standards. On July 12, 2024, the AAM Commission awarded LRMA’s reaccreditation, noting the outstanding documentation (this MOU) would be submitted once approved by the College’s Board of Trustees for LRMA and the SPC Foundation Board.

The details of this MOU include:

- Acknowledgement of the transfer of assets to the SPC Foundation, Inc. due to the dissolution of LRMA’s 501(c)(3) status.
- Clarification relating to the LRMA Collection as works owned by the Foundation on permanent loan to LRMA.
- Clarification regarding shared authority between the College for LRMA and the Foundation for the management and care of the LRMA Collection in accordance with the

Museum's Collections Policies and the AAM standards for Acquisitions; Deaccessions; Conservation/Care; and Insurance Coverage.

Jamelle Conner, Vice President, Student Affairs; Jesse Turtle, Vice President, Institutional Advancement & Executive Director, SPC Foundation; and Christine Renc-Carter, Executive Director, Leepa-Rattner Museum of Art, recommend approval.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** American Association of Retired Persons (AARP) - Senior Community Service Employment Program (SCSEP)

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the AARP by St. Petersburg College for a Senior Community Service Employment Program (SCSEP). Permission is also sought to accept \$756,000 in funding over a four-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

Administered through the AARP, and funded by the Department of Labor, SPC's Workforce Division will subcontract to train 180 senior participants in high-demand, family sustaining incomes in certification-earning careers. These programs support both the AARP's mission to enhance the quality of life for all as we age and support the goals of the Senior Community Service Employment Program (SCSEP) to provide part-time work opportunities and training to low-income adults aged 55 and above.

Funding will cover the training costs of the five identified workforce programs: Certified Clinical Medical Assistant, Certified Patient Care Technician, Community Health Worker, Certified Production Technician and a Soldering Package.

The estimated period of performance will be from October 1, 2024 through September 30, 2028. The total project budget is projected to be \$756,000 over a four-year period, of which the College anticipates receiving the full amount.

Jackie Skryd, Vice President, Workforce Development and Corporate Partnerships; and Mia Conza, Vice President, General Counsel & Compliance, recommend approval.

Attachment

gms070824



**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** August 20, 2024

**Funding Agency or Organization:** AARP

**Name of Competition/Project:** Senior Community Service Employment Program (SCSEP)

**SPC Application or Sub-Contract:** SPC Sub-Contract

**Grant/Contract Time Period:** **Start:** 10/01/24      **End:** 09/30/2028

**Administrator:** Jackie Skryd

**Manager:** Faith Pieterse

**Focus of Proposal:**

Funded by the U.S. Department of Labor, the AARP Senior Community Service Employment Program (SCSEP) is designed to help low-income job seekers aged 55 and over to find work. The program combines community service with work-based training with participants placed in part-time employment intending to help them gain new skills, build their resumes and increase their confidence while earning an income. The goal is to help participants transition into unsubsidized, permanent employment outside of the program.

As a subcontractor of AARP’s Department of Labor proposal, SPC will enroll eligible participants into the following workforce programs which all result in earned certifications: Certified Clinical Medical Assistant (CCMA), Certified Patient Care Technician (PCT) in person and hybrid classes earning CCMA, PCT and CPR certifications; and an online Community Health Worker (CHW) certificate program earning a CHW certification. Additionally, participants may enroll in an in-person Certified Production Technician (CPT) program earning a CPT certification and a Soldering Package program earning the possibility of four certifications: Certified IPC Specialist (CIS) certification, Acceptability of Electronic Assemblies (IPC-610) certification, Requirements for Soldering Electrical and Electronic Assemblies (IPC J-STED-001) certification, and the Occupational Safety and Health Administration (OSHA-10) certification. IPC stands for the Association Connecting Electronics Industries.

Enrolling an estimated 180 students over four years, the funding will cover the subcontracted training costs associated with these five workforce programs.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Participant Training Costs	\$ 756,000
<b>Total Budget</b>	<b>\$ 756,000</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 756,000  
Total amount from funder: \$ 756,000

Amount/value of match: Cash: N/A  
In-kind: N/A  
Required match or cost sharing: No X Yes  
Voluntary match or cost sharing: No X Yes  
Source of match/cost sharing: N/A  
Negotiated indirect cost: N/A  
(Fixed) administrative fee: N/A  
Software/materials: N/A  
Equipment: N/A  
Services: N/A  
Staff Training: N/A  
FTE: N/A  
Other: N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):  
1. Community Focus  
2. Student Success  
  
Strategic Initiative(s):  
1. Community Engagement  
2. Economic Mobility

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Juvenile Welfare Board – Early Childhood Education Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Juvenile Welfare Board (JWB) by St. Petersburg College for the benefit of Early Childhood Education program participants. Permission is also sought to accept \$82,513 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

SPC will continue to advance the important work of the Early Childhood College of Education through the JWB's ongoing support of a Senior Instructional Support Specialist position. This part-time position is funded to recruit and retain students, building a culture of care for the student population. These goals are achieved by working with SPC faculty to develop strategies and interventions that foster an environment of student belonging and engagement, including individual, group and online tutoring sessions for students.

The support specialist will assist the department with student-centered activities such as providing scholarship recipient support and tracking, holding weekly meetings to assess student needs, and conducting outreach visits to both childcare centers and schools such as The Pinellas Technical College and Pinellas County high schools that offer childcare programs. The position is funded for professional development opportunities, hosting and attending community information sessions to recruit students, and outreach to build deeper community connections.

The estimated period of performance will be from October 1, 2024 through September 30, 2025. The total project budget is projected to be \$82,513, of which the College anticipates receiving the full amount.

Matthew Liao-Troth, Vice President, Academic Affairs; Mia Conza, Vice President, General Counsel & Compliance; and Heather Duncan, Dean, College of Education, recommend approval.

Attachment

gms070124

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** August 20, 2024

**Funding Agency or Organization:** Juvenile Welfare Board

**Name of Competition/Project:** Early Childhood Education Grant

**SPC Application or Sub-Contract:** SPC Continuation Funding

**Grant/Contract Time Period:** **Start:** 10/01/24      **End:** 09/30/25

**Administrator:** Matthew Liao-Troth

**Manager:** Heather Duncan

**Focus of Proposal:**

The Juvenile Welfare Board’s strategic vision is to ensure that all Pinellas County children will have equitable opportunity to fulfill their potential and achieve meaningful and purposeful lives as a result of their efforts. Guided by JWB’s principles by valuing every child, embracing collaboration, being accountable and results-driven, pursuing innovation and respecting the contributions of our early childhood workforce, SPC advances the important work of the Early Childhood College of Education department with this continuing support.

The part-time Senior Instructional Support Specialist position provides for professional development opportunities, helping to ensure an environment of student engagement for students of all educational, cultural and social backgrounds. As a community connector, the support specialist provides presentations on Early Childhood Education (ECE) programs, shares college-wide learning resources, and fosters a sense of professional fulfillment. The support specialist connects the ECE program to early childhood care and education sites, the JWB Board and program officers, and with SPC students. With a focus on student success, academic support programs including individual, group and online tutoring are promoted and assessed for impact. Faculty deliverables are also funded to design and implement improvements to the SPC ECE learning management system information hub.

The funding for the program will continue to focus on three activities: 1) Expand SPC engagement with the external Early Childhood education community; 2) Support early childhood student learning and retention through new academic supports and 3) Recruit a more culturally diverse student demographic for the Early Childhood College of Education department.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 39,000
Fringe	\$ 19,890

Travel and Professional Development	\$ 11,000
Promotional and Printing	\$ 1,200
Indirect Costs	\$ 14,123
<b>Total Budget</b>	<b>\$ 82,513</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 82,513
Total amount from funder:	\$ 82,513

Amount/value of match:	Cash: N/A
	In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

**College Values, Strategic Initiatives and Activities Addressed:**


Value(s):	1. Community Focus 2. Student Success
Strategic Initiative(s):	1. Community Engagement 2. Academic Excellence



August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Pinellas County Tourist Development Council—Capital Projects Funding Program

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Pinellas County Tourist Development Council by St. Petersburg College for the Capital Projects Funding Program. Permission is also sought to accept \$2,500,000 in funding over a three-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The Pinellas County Tourist Development Council (PCTDC) Capital Project Funding Program is a major driver of tourism to the area for both locals and visitors, benefiting both Pinellas County and the project owners. The program helps to strengthen the county's economy by increasing direct visitor expenditures, attracting consumers, travel media and other groups to the area. SPC has submitted a proposal in support of its renovation project of the Palladium Theater. This renovation will transform a church building into a world-class concert hall that may be tuned for the size and type of any performance, creating one of the most adaptable state-of-the-industry theatrical performance and recording spaces in the region.

Funding will cover the renovation improvements that will greatly enhance the audience experience through new seating, sightlines, and sound. This along with a new coffered acoustical ceiling, with inside acoustic renovations will expand the business model, enabling the Palladium to attract recording artists nationwide for recording sessions, streaming, video recording, mixed media and other projects that are currently not possible.

The proposed funding will cover \$2,500,000 of the anticipated total Palladium renovations cost of \$10,000,000 which is being secured through other funding sources. The PCTDC funding requires a 1:1 match, which has been secured.

The estimated period of performance will be from October 15, 2025 through September 30, 2028. The total project budget is projected to be \$2,500,000, of which the College anticipates receiving the full amount.

Jamelle Conner, Vice President, Student Affairs; Jesse Turtle, Vice President of Institutional Advancement; Mia Conza, Vice President, General Counsel & Compliance; and Paul Wilborn, Executive Director of Palladium Theater, recommend approval.

Attachment  
gms061024

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** August 20, 2024

**Funding Agency or Organization:** Pinellas County Tourist Development Council

**Name of Competition/Project:** Capital Projects Funding Program – *Palladium Renovation Project*

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 10/15/25      **End:** 09/30/28

**Administrator:** Keron Jean Baptiste

**Manager:** Paul Wilborn

**Focus of Proposal:**

To continue promoting tourism and fund new projects, the Pinellas County Board of County Commission developed the Capital Projects Funding Program, which operates every other year. To be eligible for funding, Capital Projects must be located within Pinellas County and demonstrate the ability to attract tourists from the State of Florida, nationally or internationally, and be included in the Tourist Development Plan. Project funds may be used to acquire, construct, extend, enlarge, remodel, repair, or improve Capital Projects as authorized in Section 125.0104, Florida Statutes.

SPC has submitted a \$2,500,000 proposal to match the current \$2,500,000 cash on hand for the Palladium Capital campaign in support of its renovation project of the Palladium Theater. Renovations will transform a church building into a world-class concert hall that may be tuned for the size and type of any performance, creating one of the most adaptable state-of-the-industry theatrical performance and recording spaces in the region. The expansion will include a fully renovated mainstage theater and Stage Door cabaret. Improvements will include new seating (first upgrade since 1925) and better sightlines. The application also supports the creation of a robust economic impact study that highlights the potential impact this project will have in terms of increased attendance, incremental hotel room nights, and tax dollars generated from the theater expansion.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Construction Costs	2,500,000
<b>Total Budget</b>	<b>\$ 2,500,000</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 5,000,000  
Total amount from funder: \$ 2,500,000

Amount/value of match:  
SPC Foundation Cash: \$2,500,000  
In-kind: N/A  
Required match or cost sharing: No Yes X  
Voluntary match or cost sharing: No X Yes  
Source of match/cost sharing: N/A  
Negotiated indirect cost: N/A  
(Fixed) administrative fee: N/A  
Software/materials: N/A  
Equipment: N/A  
Services: N/A  
Staff Training: N/A  
FTE: N/A  
Other: N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):  
1. Community Focus  
2. Economic Mobility  
3. Academic Excellence

Strategic Initiative(s):  
1. Community Engagement

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Agreement with Hyland Software, Inc. - Modernized Digital Imaging Services

**Approval is sought to enter into a professional services agreement for migration of local digital imaging services to the cloud and establish a 36-month product maintenance and support contract for these services. The total cost for software and related services over 3 years is estimated at \$916,566.31. The Agreement will commence upon execution of the contract and continue for three years. The cost to the College will not exceed \$1,000,000.**

This Agreement will migrate and upgrade the College's digital document imaging environment (Perceptive Content) to the vendor's cloud platform. Several departments within the College currently use the Hyland suite of applications for essential functions, including Financial Aid, Admissions and Records, Human Resources, and Veteran's Services. Hyland's cloud service offers better flexibility, maintenance, security, and disaster recovery compared to our current on-premise system.


Details of the agreement include:

- One-time migration fee of \$151,360, commencing on or about August 2024.
- 36-month term for replacement software products. The first-year cost is \$242,730; the second-year cost is \$254,866.49; and the third-year cost is \$267,609.82 with an anticipated total expenditure for three (3) years of \$765,206.31.
- A total cost not to exceed \$1,000,000.

Patrick Rinard, Vice President, Information Technology & CIO; Jamelle Conner, Vice President, Student Affairs; and Mia Conza, Vice President, General Counsel & Compliance, recommend approval.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Tonjua Williams, Ph.D., President   
**SUBJECT:** Extension of Contract for Oracle of America (EPM)

**Approval is sought to continue the Agreement with Oracle America for Enterprise Performance Management (EPM) for up to an additional four (4) years. The renewal is for one (1) year commencing August 9, 2024, and includes options of three (3) additional renewal years to continue EPM services through August 8, 2028. The expense to the College for the EPM to date is \$336,000. The total cost, including the expense to date, for licensing and related services for the renewal and three (3) years, if all options are taken, will not exceed \$1,060,101 without additional Board approval. The extension of this Agreement is integral to the College’s ongoing financial vitality. The funding source for procurement will be from the general operating budget.**

**Background:** EPM refers to the processes designed to help organizations plan, budget, forecast, and report on business performance and consolidate and finalize financial results. The extension of the College’s contract with Oracle America is crucial for ensuring uninterrupted EPM service. This period will allow the College to maintain a clear and transparent Budgeting process for all the stakeholders. SPC uses the Oracle EPM tool to conduct the budget planning process, including analyzing, understanding, and reporting on the College’s financial operations.

During this extension, the College will continue leveraging the features and capabilities of EPM. This strategic approach ensures continuity and efficiency in College operations and supports SPC’s commitment to ensure clear and transparent budget planning.

**Cost breakdown:**

Options	Cost	Start Date	Increases
Yr 1	\$ 168,000.00	22-Aug	
Option 1	\$ 168,000.00	23-Aug	
Option 2	\$ 168,000.00	24-Aug	
Option 3	\$ 176,400.00	25-Aug	Increase of 1.05
Option 4	\$ 185,220.00	26-Aug	Increase of 1.05
Option 5	\$ 194,481.00	27-Aug	Increase of 1.05
Total	\$ 1,060,101.00		

Janette Hunt, Vice President, Finance and Business Operations; Hector Lora, Associate Administrative Vice President, Budgeting and Strategic Execution; and Mia Conza, Vice President, General Counsel and Compliance, recommend approval

August 20, 2024

Agenda Item VI – B.3c

## MEMORANDUM

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President



**SUBJECT:** Pinellas County Sheriff's Office—Driving Pad Funding Agreement and Memorandum of Understanding

**Approval is sought to enter into a Funding Agreement and Memorandum of Understanding with the Pinellas County Sheriff's Office (PCSO) to provide for the construction and use of a new law enforcement driving training area in Pinellas County. Approval is also sought to partner with the PCSO to jointly fund this project in an amount from the College not to exceed \$1,500,000.**

As part of the College's efforts to relocate programs impacted by the proposed sale of portions of the Allstate Campus and to ensure law enforcement training opportunities for students of the College, negotiations have been conducted with the Pinellas County Sheriff's Office (PSCO) to construct and maintain a law enforcement driving training area at 10901 28th Street North, St. Petersburg, FL 33716.

Under the terms of the Funding Agreement, the PSCO shall be responsible for building the driving pad facilities and the College will contribute a total amount not to exceed \$1,500,000 for the project. The Funding Agreement requires that project be financially closed and operational by August 1, 2026, unless otherwise extended by mutual agreement of the parties. If these conditions are not met, the PSCO will reimburse the College for any and all funds provided for the project.

The terms of the Memorandum of Understanding outline the responsibilities of each party for the ongoing management of the operating relationship and use of the driving pad and associated facilities. The Memorandum of Understanding is also incorporated into the terms of the Funding Agreement.

Janette Hunt, Vice President, Finance and Business Operations; Adam Colby, Associate Vice President, Facilities Planning and Institutional Services; Matthew Liao-Troth, Vice President, Academic Affairs; and Mia Conza, Vice President and General Counsel, recommend approval.



August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Technology Refresh

**Approval is sought to purchase laptops, desktops, servers, network equipment and other ancillary technology as part of the College’s comprehensive technology refresh program. These purchases will be made before June 30, 2025 at an amount not to exceed \$3,000,000** and are crucial to ensure that St. Petersburg College continues to provide a cutting-edge and efficient technology environment for our students, faculty, and staff.

Key areas of focus will be classroom technology, conference room technology, technology in the College’s large meeting spaces (e.g., Music Center at St. Petersburg Gibbs, Arts Auditorium at Clearwater, and the Digitorium at Seminole), laptops for faculty and staff, and infrastructure servers, routers, and switches.

The benefits of the technology refresh include:

- **Improved Performance:** Upgrading to the latest computer models will significantly enhance processing speeds and overall system performance.
- **Enhanced Security:** Newer computers come equipped with advanced security features, reducing vulnerabilities and ensuring a more secure computing environment.

The College will negotiate prices with a number of technology vendors with a proven track record of delivering high-quality, reliable products and excellent customer support, including, but not limited to, Dell, Apple, Palo Alto, and PCS, to meet the institutional needs.


The proposed budget for this phase of the computer refresh program will not exceed \$3,000,000. This budget allocation includes the cost of computers, necessary peripherals, licensing, and any associated installation or configuration services. Individual purchases associated with this refresh that exceed \$65,000 will also be reported to the Board via quarterly reports.

Patrick Rinard, Vice President, Information Technology; Steve Moody, Director, Technical Support Services; John Goodfellow, Executive Director, IT Infrastructure, and Mia Conza, Vice President, General Counsel and Compliance, recommend approval.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Authorization to Transfer Ownership of Veterinary Technology Center to Pinellas County, Florida and Lease Agreement with Pinellas County, Florida – Use of a Portion of Veterinary Technology Center

**Approval is sought for a Resolution of the Board of Trustees authorizing the President to sign all necessary documentation, including the deed, to finalize the transfer of ownership of the Veterinary Technology Center to Pinellas County, Florida in accordance with the draft Special Warranty Deed. The transfer is anticipated to occur on or before September 6, 2024, and be recorded by the Real Property Division of Pinellas County, Florida.**

**Approval is sought for a Lease Agreement with Pinellas County, Florida for the College's use of a portion of the Veterinary Technology Center. Authorization is also sought for the President to enter into any amendments, extensions or renewals of the foregoing Lease, including, but not limited to, changes to the lease period and space utilized.**

The College, in conjunction with Pinellas County, Florida, has agreed to enter into a Lease Agreement for approximately 3,846 square feet of interior space together with six (6) dog kennels, shared radiology, laundry rooms, and play yard, and common areas at the Veterinary Technology Center. The Lease will commence after the College's transfer of the property back to the County on September 6, 2024 and will be for a period of five (5) years. The Lease is automatically renewable at the College's option for two (2) consecutive, two (2) year renewal terms. The prorated monthly rate for September 2024 is \$3,288. The monthly rate for October 2024 to October 2025 is \$4,167. This rate will increase by 3% each year for the remainder of the Lease and the renewal terms.

The attached Lease Agreement is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or execution of any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Janette Hunt, Vice President, Finance and Business Operations; Matthew Liao-Troth, Vice President, Academic Affairs; and Mia Conza, Vice President, General Counsel and Compliance, recommend approval.

Attachment



**Board of Trustees**

***Resolution***

*WHEREAS*, St. Petersburg College is a state college in the Florida College System, organized pursuant to 1001.60 Fla. Stat. and governed by a Board of Trustees; and

*WHEREAS*, the Board of Trustees are granted the authority to purchase and dispose of property of the St. Petersburg College, Board of Trustees, pursuant to 1001.64(25), (26) and (37) Fla. Stat., and to authorize the College President, or her designee, to act on behalf of the Board; and

*WHEREAS*, a meeting was called for the Board of Trustees for the purpose of voting on the transaction detailed below;

*NOW THEREFORE*, be it resolved that the Board of Trustees authorize the College President, Dr. Tonjua Williams, to transact all business and sign all documents related to the deed transfer of the College's Veterinary Technology Center which is the property described on the attached Exhibit "A" (the "Property"), and pursuant to the draft Quit Claim Deed, which provides for the transfer of the Property to Pinellas County, Florida, a political subdivision of the State of Florida existing by and under the laws of the State of Florida. It was specifically found that the transfer is in the best interest of the Florida College System.

*IT IS HEREBY RESOLVED* that the undersigned does certify that this Resolution has been adopted by the Board of Trustees of St. Petersburg College pursuant to, and in accordance with, its authority this \_\_\_ day of \_\_\_\_, 2024.

Board of Trustees of St. Petersburg College

By: \_\_\_\_\_  
Jason Butts  
Its: Chairman of the Board

EXHIBIT "A"

A PORTION LOTS 21, 22, 23, 26, 27 AND 28 OF PINELLAS GROVES, AS RECORDED IN PLAT BOOK 1, PAGE 55 OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, LOCATED WITHIN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 9, TOWNSHIP 30 SOUTH, RANGE 15 EAST, LYING EAST OF STATE ROAD 688 (ULMERTON ROAD), SAID LOTS BEING VACATED PER PINELLAS COUNTY RESOLUTION NO. 93-11, RECORDED IN OFFICIAL RECORDS BOOK 8154, PAGE 101 OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 9; THENCE ALONG THE SOUTH LINE OF SAID SOUTHWEST 1/4 OF THE NORTHWEST 1/4, S.89°09'32"E., 329.48 FEET TO THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROAD 688, PER FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MAP, STATE ROAD 688, WORK PROGRAM ITEM/SEG: 257050 1; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE, N.17°38'19"E., 205.54 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID EASTERLY RIGHT-OF-WAY LINE, N.17°38'19"E., 1,091.76 FEET TO A CURVE CONCAVE EASTERLY HAVING A RADIUS OF 1,837.86 FEET; THENCE NORTHERLY ALONG SAID CURVE 77.80 FEET, THROUGH A CENTRAL ANGLE OF 02°25'31" (CHORD BEARING N.18°51'04"E., 77.79 FEET); THENCE ALONG A LINE BEING 15 FEET SOUTH OF AND PARALLEL TO THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 9, S.89°05'07"E., 341.48 FEET; THENCE LEAVING SAID LINE, S.07°30'44"W., 1,128.00 FEET; THENCE N.88°59'16"W., 550.00 FEET TO THE POINT OF BEGINNING.

LEASE OF REAL PROPERTY BETWEEN PINELLAS COUNTY AND THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

THIS LEASE made this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (“Effective Date”) by and between PINELLAS COUNTY, a political subdivision of the State of Florida, whose address is 315 Court Street, Clearwater, Florida 33756 (“COUNTY”) and the Board of Trustees of St. Petersburg College, a political subdivision of the State of Florida and a college in the Florida College System, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733 (“TENANT”), each individually referred to from time to time throughout this Lease as “Party” and jointly referred to as “Parties”.

**WHEREAS**, COUNTY desires to improve efficiency of workflow and staff by providing medical care and surgical alteration to animals in the care of the COUNTY’S Animal Services Department by constructing a surgery center in the former St. Petersburg College’s Veterinary Technology Center, a COUNTY-owned parcel, located at 12376 Ulmerton Road, Largo, Florida 33774, identified as Parcel ID 09-30-15-00000-230-0200 (“Premises”) as described in Exhibit “A”, which is attached hereto and fully incorporated herein; and

**WHEREAS**, COUNTY has allocated funds to construct a surgery center and improve other areas of the Premises for use as COUNTY meeting and training space; and

**WHEREAS**, COUNTY does not require use of the entire Premises and desires to lease a portion of the Premises to TENANT; and

**NOW, THEREFORE**, in consideration of the mutual covenants, terms and provisions contained herein, the parties agree as follows:

The Whereas clauses above are fully incorporated into and made a part of this Lease.

**1. LEASED PREMISES.** In consideration of the rent hereinafter agreed to be paid by the TENANT to the COUNTY, and in consideration of the covenants of the respective parties hereto, each to the other to be performed by them at the time and in the manner

hereinafter provided, the COUNTY does hereby lease and let unto TENANT, and the TENANT does hereby lease from the COUNTY 3,846 SF interior space of the Premises (“Leased Premises”) together with (collectively “SPC Training Spaces”), six (6) dog kennels, shared radiology, laundry rooms, and play yard (“Shared Spaces”) and common areas (“Common Areas”) as described in Exhibit “B” attached hereto and made a part hereof.

**2. TERM AND RENT; TERMINATION.** Subject to, and upon the conditions set forth herein, including any exhibit or addendum hereto, the Lease will be for a period of five (5) years (“Initial Term”). So long as TENANT is not in default of this Lease, this Lease is automatically renewable, at TENANT'S option for two (2) consecutive two (2) year renewal terms (“Renewal Terms”) unless TENANT notifies COUNTY in writing of its intent not to renew, which notice must be given within one hundred twenty (120) days prior to termination of the current Term. The Initial Term together with any Renewal Term (collectively, the “Term” or “Lease Term”) of this Lease will commence on September 6, 2024 (“Commencement Date”). If the Commencement Date falls on a day other than the first day of a month, the first month of the Lease Term will be the first month following the Commencement Date and Tenant will pay prorated Rent for the partial month preceding the Commencement Date.

The rental for the terms is outlined on the rent schedule (“Rent Schedule”) attached as Exhibit “C” attached hereto and made a part hereof.

Either party may terminate the Lease with or without cause during the Term upon giving the other party no less than one hundred eighty (180) days’ prior written notice pursuant to Paragraph 29. Such termination, however, will not become effective until after the end of TENANT’S academic term.

**3. USE.** It is understood and agreed between the parties hereto and TENANT covenants that said Leased Premises during the continuance of the Lease will be used and occupied as a Veterinary Training Center for use by TENANT’S faculty, staff and



students enrolled in the Veterinary Technology Programs. TENANT will not use the PREMISES for any other purpose or purposes, without the written consent of the COUNTY. The TENANT agrees to cause the Leased Premises to be operated for such use during the entire Term of this Lease.

This Lease is made on the express condition that the Premises will be used only in conformance with the applicable laws and ordinances, including those regulations consistent with TENANT's use and activities. The Parties will not allow the Premises to be used for activities that are prohibited in all COUNTY or TENANT-owned or COUNTY or TENANT-occupied buildings or land under the provisions of Federal, State, or local laws, rules, regulations, or ordinances. The Parties will not make or permit any offensive or unlawful use of said Premises. All rights of TENANT hereunder may be terminated by the COUNTY if any other use be made thereof.

- 4. HOURS OF OPERATION.** Unless otherwise agreed to by COUNTY, TENANT may occupy its Leased Premises Monday through Friday from 7:00 a.m. to 6:00 p.m. TENANT may occupy the Leased Premises for evening classes, based on TENANT's official class schedule which schedule will be provided to COUNTY no later than two (2) weeks prior to the beginning of the semester. The days of operation of the Premises, including the Leased Premises, will correspond to TENANT's current Academic Calendar.
- 5. TAXES.** If real estate taxes are levied upon the leased Premises in the future, then TENANT will pay its pro rata share of such taxes based on square footage.
- 6. UTILITIES:** COUNTY agrees to pay all charges for gas and electricity supplied to the Leased Premises, whether determined by meter or otherwise. COUNTY will not be liable in any manner for damages to TENANT'S business and/or inventory, or for any other claim by TENANT, resulting from any interruption in utility services. The COUNTY will also pay for all water consumption, sewer charges, and trash collection.

**7. MAINTENANCE AND SERVICES:** The TENANT will maintain its Leased Premises in a clean, neat, orderly, and sanitary condition. The COUNTY is responsible for all repairs and maintenance of the Premises, Common Area, and Leased Premises, but only if such repairs are not determined to be the result of action by TENANT, its employees or students. TENANT will provide COUNTY with prompt written notice of any repair or maintenance requests. TENANT will be responsible for any such repairs described in this section if caused by or resulting from the actions or negligence of TENANT, its employees or students. The operational, repair and maintenance expenses for the Premises and the responsibility to maintain the structures and appurtenances in good condition will be assumed by COUNTY and TENANT as set forth below.

COUNTY, at its sole cost and expense, will always throughout the Term of this Lease:

- a) Procure service contracts (including, without limitation, contracts for cleaning and trash removal, pest, and rodent control).
- b) Obtain services for water, sewer, electricity, gas, storm water, and trash collection.
- c) Landscaping and lawn maintenance, including regular pruning, trimming, fertilization, pest services, and replacement of dead plants and trees.
- d) Parking lot maintenance and repair.
- e) Routine janitorial services for the Premises and only those portions of the Leased Premises identified as Rooms 119, 121, 123, 125, 127 and 129.
- f) Provide, maintain, and operate sufficient lighting for the interior and exterior of the Premises.
- g) Provide routine and preventive maintenance, and repair all life safety systems, heating, air conditioning, and ventilation systems for the comfortable use and occupancy of the Premises, electrical systems, and plumbing systems.

- h) Maintain and coordinate services and inspection to life safety systems to include fire alarm/suppression systems and hood equipment (ASNL).
- i) Replace when needed all structural components of the Premises, including the foundation, walls, exterior doors and windows, and any structural components thereof.
- j) Replace when needed complete HVAC system(s), roof, sidewalks, parking lots and other capital improvements required to operate the building and structures. Replacement schedule will be at COUNTY's sole discretion and will be based on inspection and condition assessment by COUNTY.
- k) Obtain all service, repair and maintenance of shared equipment, including radiography equipment. At its sole cost and expense, COUNTY will keep the shared equipment in good operating order, repair, condition and appearance and will furnish any and all parts, mechanisms or devices required to keep it in good mechanical and working order.
- l) Maintain interior doors and locks in the Premises, including the SPC Training Spaces.

TENANT, at its sole cost and expense, will always throughout the Term of this Lease:

- a) Except for Rooms 119, 121, 123, 125, 127 and 129, TENANT's program staff will be responsible for cleaning all other areas in the Leased Premises identified as "SPC Training Spaces" allocated to TENANT depicted on the attached Exhibit "B".
- b) Maintain and repair TENANT-owned furniture, equipment, technology in the Leased Premises.
- c) Install, maintain, and repair all TENANT network/internet and telecommunications equipment and services.

In the event repairs become necessary and TENANT elects not to make said repairs or maintenance relating to b) and c) above, COUNTY may make the repairs and seek reimbursement from the TENANT provided that COUNTY provides prior notice to and receives approval from TENANT, which approval will not be unreasonably withheld. In the event COUNTY pays any monies required to be paid by TENANT hereunder, COUNTY will demand repayment of same from TENANT and TENANT will make such payment within sixty (60) days of receipt of said demand. TENANT's failure to timely reimburse will be deemed a breach of the Lease.

- 8. FURNITURE, FIXTURES, & EQUIPMENT, SHARED EQUIPMENT.** Apart from the highlighted equipment which TENANT agrees to remove from the Premises, illustrated on the Path Lab Demolition Plan ("Demo Plan") as described in Exhibit "D" attached hereto and made a part hereof and the furniture and equipment in the Leased Premises and any surgical equipment in the Lease Premises owned by TENANT, all furniture, fixtures, and equipment ("FFE") in the Premises is the property of the COUNTY. TENANT will not remove any FFE from the Premises without COUNTY'S written approval.

COUNTY agrees to permit TENANT'S use of the following equipment at the prescribed times:

- a) Laundry Equipment: TENANT Access M-F 8:00 a.m. – 12:30 p.m. COUNTY will have access during all other times.
- b) Radiology Suite: Two weeks prior to the start of each semester, TENANT will submit a Radiology training schedule to COUNTY's Animal Services Department. COUNTY will have access during all other times in accordance with TENANT schedule.

**9. ALTERATIONS AND IMPROVEMENTS TO PREMISES:**

- a) TENANT will make no structural change or alteration to the Premises without written consent of COUNTY, which consent will not be unreasonably withheld or delayed, and TENANT will be responsible for any damages to the Premises

caused by TENANT, or its, employees, students, ordinary wear and tear excepted. TENANT will pay for all charges for permitting, labor, services and materials used in connection with any improvements or repairs to the Premises undertaken by TENANT. Modifications or improvements made during this Lease Term will become property of COUNTY upon expiration or termination of this Lease unless TENANT desires to remove said modifications or improvements which can be removed without damage or injury to the Premises.

b) TENANT will have the right, at its sole expense, to make non-structural alterations and changes as the TENANT will deem appropriate or necessary for its purposes. Nonstructural alterations may be made by TENANT with COUNTY consent, which consent will not be unreasonably withheld or delayed (subject to TENANT complying with all codes and obtaining necessary permits). Such alterations may be removed or abandoned at TENANT'S election when TENANT vacates the Premises.

**10. PARKING:** COUNTY reserves the right to designate parking spaces for TENANT and their students.

**11. INSURANCE.** TENANT will procure, pay for, and maintain during the term of the Lease insurance as set forth in Exhibit E "Insurance Requirements" attached hereto.

**12. LIABILITY OF COUNTY.** All property of any kind including TENANT's improvements that may be on the Premises during the continuance of the Lease will be at the sole risk of TENANT, and COUNTY will not be liable to TENANT or any other person for any injury, loss, or damage to property or to any person on said Premises.

**13. ASSIGNMENT AND SUBLETTING.** TENANT agrees not to assign or in any manner transfer this Lease or any estate or interest therein without the previous written consent of the COUNTY, and not to sublet said Premises or any part or parts thereof or allow anyone to come in with, through or under it without like consent. Such consent is at the sole discretion of COUNTY. Consent by the COUNTY to one or more

assignments of this Lease or to one or more sublettings of said Premises will not operate as a waiver of COUNTY's rights under this section.

**14. ALTERATIONS, MECHANIC'S LIENS.** TENANT will promptly pay for all charges for labor, services and materials used in connection with any improvements or repairs to the leased Premises undertaken by TENANT. Any mechanics liens against the Premises or Leased Premises, TENANT's leasehold, or the land and building arising out of work performed by or for TENANT are hereby expressly prohibited and in the event of the filing of any Claim of Lien, TENANT will promptly satisfy same or transfer it to a bond; and TENANT will in any event protect COUNTY's interest in underlying real estate and will hold COUNTY harmless against any such claims. All such additions, improvements, and fixtures, except movable office furniture and equipment purchased by the TENANT, will become the property of COUNTY and remain upon the Premises and be surrendered at the end of the Lease.

**15. COVENANT AGAINST LIENS.** TENANT will have no power or authority to create any lien or permit any lien to attach to the present estate, reversion or other estate of COUNTY in the Premises herein demised or on the building or other improvements thereon, and all material men, contractors, artisans, mechanics and laborers and other persons contracting with TENANT with respect to the demise Premises or any part thereof, are hereby charged with notice that they must look to TENANT to secure payment of any bill for work done or material furnished or for any other purpose during the term of this Lease.

**16. INDEMNIFICATION.** The Parties recognize and acknowledge that TENANT is a political subdivision of the State of Florida. TENANT does not have authority to waive the state's immunity by contract. Sovereign immunity is within the sole province of the Florida legislature. TENANT will be liable for its own wrongful acts or negligence pursuant to the statutory limits of Section 768.28, Florida Statutes. Within the limits of its statutory and legal liability as a political subdivision of the State of Florida, and if and to the extent allowed by law, TENANT acknowledges and agrees to indemnify

and hold COUNTY harmless from and against liabilities, claims, losses, and expenses, including attorneys' fees, which are caused by the negligent or wrongful act or omission by any employee of TENANT while acting within the scope of the employee's office or employment, except that neither TENANT nor any of its employees will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence or acts of COUNTY or any of its officers, employees, or agents. To the extent permitted by Florida law, COUNTY will defend, indemnify, and hold TENANT harmless of and from any and all losses, damages, claims, costs, and expenses, including reasonable attorneys' fees arising out of any claim asserted by any person against TENANT for loss of or damage or injury to person or property caused by any negligent or wrongful act of COUNTY.

**17. DESTRUCTION OF PREMISES.** If the demised Premises will, without fault of TENANT, be destroyed by fire, storm, or other casualty or be so damaged thereby as to become wholly or partially untenable, COUNTY may either elect to rebuild or repair to make the Premises tenantable within ninety (90) days thereafter, or may terminate this Lease. In the event the COUNTY elects to rebuild or repair, the Rent due hereunder will be abated during the period of repair of such damage. In the event of termination, COUNTY will give TENANT thirty (30) days' notice in writing, whereupon this Lease will be terminated in accordance with such notice.

**18. EMINENT DOMAIN.**

- a. In the event the whole or any substantial part of the Premises will be taken or condemned by any competent authority for any public or quasi-public use or purpose, this Lease will terminate as of the date of the taking of possession or by the condemning authority, and Rent will be apportioned as of said date.
- b. In the event less than a substantial part of the Premises will be taken or condemned for any public or quasi-public use or purpose, or if any adjacent property or street will be condemned or improved in such manner as to require



the use of any part of the Premises or of the Building, then at the election of COUNTY expressed by delivery of written notice to TENANT within ninety (90) days after said date of taking, condemnation or improvements, this Lease will terminate as of said date without any payment from COUNTY to TENANT therefore, other than TENANT'S share of damages from said taking as referenced herein.

- c. COUNTY will be entitled to receive the entire award from any taking or condemnation without any payment to TENANT, as provided for in Florida Statutes; provided, however, TENANT will be entitled to receive any award or portion of any award specifically designated to TENANT pursuant to Florida Statutes.

#### **19. DEFAULT.**

- a) TENANT DEFAULT. If the TENANT should fail to keep and perform any of the terms, covenants, conditions, or provisions in this Lease, if any, contained to be kept and performed by the TENANT, then within fifteen (15) days of the COUNTY becoming aware of the occurrence of the default, COUNTY will notify TENANT of the default and its demand to cure the default. Upon receipt of notice, TENANT will have thirty (30) days from the date of receipt to cure said default, or to commence or take such steps as are necessary to cure such default, which once commenced the TENANT agrees and will pursue continuously until the default is finally cured. Upon TENANT'S failure to either cure said default or to take steps that are necessary to cure said default, it may be lawful for the COUNTY to declare said demised term ended and to re-enter upon the demised Premises and to retake possession of the said leased Premises by process of law, or the COUNTY may have such other remedy as the law and this instrument afford. The TENANT covenants and agrees that upon termination of the said demised term, at such election of the COUNTY, or in any other way, it, the TENANT, will surrender and deliver up said Premises and property peaceably to the COUNTY, their agents, and attorneys, immediately upon the termination of the said demised term.

COUNTY may re-enter the Premises using such force for that purpose as may be necessary without being liable to any prosecution therefore, and COUNTY may repair or alter the Premises in such manner as the COUNTY deems necessary or advisable to re-let the Premises. Failure to elect any of the available remedies upon the occurrence of any default will not operate as a waiver of any future election of remedies.

b) COUNTY DEFAULT. COUNTY will be in default under this Lease if COUNTY has not commenced and pursued with reasonable diligence the cure of any failure of COUNTY to meet its obligations under this Lease within thirty (30) days of the receipt of written notice from TENANT. This grace period will be extended if the default is of a nature that it cannot be completely cured within the thirty (30) day period solely as a result of non-financial circumstances outside of COUNTY'S control, if COUNTY has promptly commenced all appropriate actions to cure the default within the thirty (30) day period and such actions are thereafter diligently and continuously pursued by COUNTY in good faith. Upon the occurrence of an event of Default by COUNTY, which Default is not cured after notice as outlined herein, to the extent provided for or required herein, TENANT reserves the right to Terminate this Lease by providing 90 days' written notice or to seek monetary damages.

**20. SIGNS.** TENANT agrees that any permanent signs or advertising, including awnings, to be used in connection with the leased Premises must have COUNTY'S written approval before installation. COUNTY'S approval may not be unreasonably withheld.

**21. WAIVER.** One or more waivers of any covenant or condition by the Parties will not be construed as a waiver of a subsequent breach of the same covenant or conditions, and the consent or approval by the Parties to or of any act by the other requiring the Parties' consent or approval will not be construed a consent or approval to or of any subsequent similar act.

**22. PROPERTY OF TENANT.** TENANT will (if not in default hereunder) prior to the expiration of the Lease, or any extension thereof, remove all personal property which it has placed in the Premises, provided TENANT repairs all damages to the Premises caused by such removal, unless TENANT obtains the written consent of COUNTY to keep such property on the Premises after expiration or termination of the Lease.

**23. NO ESTATE IN COUNTY'S OWNERSHIP INTEREST.** TENANT has only a temporary leasehold interest in the Premises pursuant to the terms and conditions herein, which is not subject to levy and sale. Any security interest obtained in TENANT'S leasehold will not affect or encumber COUNTY's fee simple interest in the Premises.

**24. OBSERVANCE OF LAWS.** TENANT and COUNTY agrees to observe, comply with and execute promptly at its expense during the term hereof, all laws, rules, requirements, orders, directives, codes, ordinances and regulations of any and all governmental authorities or agencies applicable to the Parties, of all municipal departments, bureaus, boards and officials applicable to the Parties, of all County, State, and Federal boards and agencies applicable to the Parties, and of insurance carriers, due to this use or occupancy of the demised Premises. All additions, alterations, installations, partitions, or changes will be in full compliance with the aforementioned authorities.

**25. ACCESS TO PREMISES.** The COUNTY will have the right to enter upon the Leased Premises at all reasonable hours after giving at least twenty-four (24) hours advance written notice for the purpose of inspecting or conducting tests upon the same, or for making repairs to the Leased Premises or to any property owned or controlled by the COUNTY therein. Such repairs will not unduly interfere with TENANT'S business, except as is naturally necessitated by the nature of the repairs being affected.

COUNTY will allow TENANT, its employees, or agents to access the Premises, including Shared Spaces, at reasonable hours after giving at least twenty-four (24)

hours advance written notice for purposes of inspections and site visits by Federal, State, and County agencies, accreditation bodies, and other individuals, organizations, or entities as required for TENANT's academic programs.

**26. RELATIONSHIP OF PARTIES.** Except as described in the introductory section of this Lease, nothing contained herein will be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation of rent, nor any other provision contained herein, nor any acts of the parties herein, will be deemed to create any relationship between the parties hereto other than the relationship of COUNTY and TENANT. Whenever herein the singular number is used, the same will include the plural, and the masculine gender will include the feminine and neuter genders, as appropriate.

**27. CONSTRUCTION OF LEASE.** This contract will be governed by the laws of the State of Florida. Any changes in the applicable laws which govern this Lease will necessitate a change in Lease terms and conditions which may be affected thereby, at the time such changes may arise.

**28. SURRENDER AT END OF TERM.** Upon the expiration of the term hereof or sooner termination of this Lease, TENANT agrees to surrender and yield possession of the demised Premises to the COUNTY, peacefully and without notice, and in good order and condition, broom clean condition, but subject to ordinary wear and reasonable use thereof, and subject to such damage or destruction or condition as TENANT is not required to restore or remedy under other terms and conditions of this Lease.

**29. NOTICES.** All notices to the County including Certificates of Insurance hereunder will be forwarded to the COUNTY at the following address and all notices given to the COUNTY hereunder will be forwarded to the COUNTY at the foregoing address, by

Fed EX, USPS Priority Mail, registered or certified mail return receipt requested, until TENANT is notified otherwise in writing.

Real Estate Manager  
Pinellas County Government  
Department of Administrative Services  
Facilities & Real Property Division  
509 East Avenue South, 2nd Floor  
Clearwater, FL 33756

All notices given to the TENANT hereunder will be forwarded to TENANT at the following address by Fed Ex, USPS Priority Mail, registered or certified mail, return receipt requested, until COUNTY is notified otherwise in writing.

Board of Trustees of St. Petersburg College  
VP, Finance & Business Operations  
P.O. Box 13489  
St. Petersburg, FL 33733  
With a copy to General Counsel's Office

**30. QUIET ENJOYMENT.** The COUNTY covenants and agrees that upon TENANT paying said rent and performing all the covenants and conditions aforesaid on TENANT's part to be observed and performed, the TENANT will and may peaceably and quietly have, hold, and enjoy the Premises hereby demised for the term aforesaid.

**31. SUCCESSORS AND ASSIGNS.** The covenants, provisions and Leases herein contained will in every case be binding upon and inure to the benefit of the parties hereto respectively and their respective heirs, executors, administrators, successors and assigns, as applicable, except that the right of the TENANT to assign TENANT'S interest under this Lease is and will be subject to the written consent of the COUNTY as hereinabove provided, which provision it is not intended to waive, qualify or alter in any manner whatsoever by this clause or any other clause herein referring to assigns.

**32. PUBLIC ENTITY CRIME ACT.** The TENANT is directed to the Florida Public Entity Crime Act, section 287.133, Florida Statutes, as amended from time to time, and the

County's requirement that the TENANT comply with it in all respects prior to and during the term of this Lease.

**33. RADON GAS.** Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed Federal and State guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your County Public Health Unit.

**34. FISCAL FUNDING.** In the event funds are not appropriated by the COUNTY in any succeeding fiscal year for purposes described herein, then this Lease will be deemed to terminate at the expiration of the last fiscal year for which funds were appropriated and expended, or TENANT may elect to assume all of COUNTY's financial obligations under this Lease until such time as funds may be budgeted and appropriated in later years during the lease term. Further, TENANT's performance and obligation to pay under this Lease is contingent upon the legislature's annual appropriation. This Lease will be deemed to terminate at the expiration of the last fiscal year for which funds were appropriated. TENANT will give notice to COUNTY of the non-availability of funds when it has knowledge thereof.

**35. HAZARDOUS SUBSTANCES.**

- a) TENANT hereby agrees that (i) no activity will be conducted on the Premises that will produce any Hazardous Substance, except for such activities that are part of the ordinary course of TENANT'S business (the "Permitted Activities") provided said Permitted Activities are conducted in accordance with all Environmental Laws and have been approved in advance in writing by COUNTY; (ii) the Premises will not be used in any manner for the storage of any Hazardous Substances except for the temporary storage of such materials that are used in the ordinary course of TENANT'S business (the "Permitted Materials") provided

such Permitted Materials are properly stored and disposed of in a manner and location meeting all Environmental Laws and approved in advance in writing by COUNTY; (iii) no portion of the Premises will be used as landfill or a dump; (iv) TENANT will not install any underground tanks of any type; (v) TENANT will not allow any surface or subsurface conditions to come into existence that constitute, or with the passage of time may constitute, a public or private nuisance; (vi) TENANT will not permit any Hazardous Substances to be brought onto the Premises and if so brought thereon, TENANT will immediately remove same with proper disposal and all required clean-up procedures will be diligently undertaken pursuant to all Environmental Laws; (vii) COUNTY will be permitted to conduct at COUNTY'S expense any Environmental Testing reasonably necessary by COUNTY or COUNTY'S agent, to determine the presents of any Hazardous Substance. If at any time during or after the term of the Lease the Premises is found to be so contaminated or subject to said conditions demonstrated to have been caused exclusively by TENANT during the lease term, TENANT agrees to clean up the Premises according to Environmental Laws. If any contamination is found to have been caused in part by TENANT, TENANT agrees to be responsible for clean-up expenses only to the extent that it is contributorily negligent. The foregoing obligation will survive the termination or expiration of this Lease. In the event TENANT fails to act in the removal, proper disposal; or all required clean-up procedures to the satisfaction of appropriate Federal, State, or local agencies, COUNTY will have the right to remedy TENANT'S environmental problem at TENANT'S costs and seek recovery from TENANT through proper legal channels. The term "Hazardous Substances" as used in this Lease will mean pollutants, contaminants, toxic or hazardous wastes, including, but not limited to, Asbestos, Polychlorinated Biphenyl's, and petroleum products, or any other substances, the removal of which is required or the use of which is restricted, prohibited or penalized by any "Environmental Law," which term will mean any Federal, State or local law or ordinance relating to pollution or protection of the environment.



b) TENANT agrees to promptly notify COUNTY of any environmentally hazardous event or procedure, including hazardous waste spills of any kind, regardless of responsibility, and to advise COUNTY of any environmental concern expressed by any private party or government agency.

c) As used in this Paragraph, "Hazardous Substances" are those substances defined as toxic or hazardous substances by Environmental Law and the following substances: gasoline, kerosene, other flammable or toxic petroleum products, toxic pesticides and herbicides, volatile solvents, materials containing asbestos or formaldehyde, and radioactive materials. As used in this Paragraph, "Environmental Law" means Federal laws and laws of the jurisdiction where the Premises is located that relate to health, safety, or environmental protection.

**36. ENTIRE LEASE:** The Lease as hereinabove set forth, including all exhibits and riders, if any, incorporates all covenants, promises, Leases, conditions and understandings between the parties, and no covenant, promise, Lease, condition or understanding, either written or oral, not specifically set forth herein will be effective to alter the performance or the rights of the parties as hereinbefore stated.

**IN WITNESS WHEREOF**, the parties hereto have hereunto executed this Lease the day and year first above written.

**SIGNED AND DELIVERED**

**IN THE PRESENCE OF:**

**WITNESSES:**

**TENANT:**

---

---

Signature of First Witness

Tenant Signature

---

---

Print Name

Print Name

---

---

Signature of Second Witness

Title

---

Print Name

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

**The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of**

(Numeric date)

\_\_\_\_\_, \_\_\_\_\_, **by** \_\_\_\_\_

(month)

(year)

(name of person)

**as** \_\_\_\_\_ **for** \_\_\_\_\_

(Type of authority)

(name of party)

*(SEAL)*

\_\_\_\_\_  
**Signature of Notary Public – State of Florida**

\_\_\_\_\_  
**Print, Type, or Stamp Commissioned Name of Notary Public**

**Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_**

**Type of Identification Produced: \_\_\_\_\_**

**SIGNED AND DELIVERED**

**IN THE PRESENCE OF:**

**WITNESSES:**

**PINELLAS COUNTY:**

---

Signature of First Witness

---

Barry Burton, County Administrator

---

Print Name

---

Signature of Second Witness

---

Print Name

**STATE OF FLORIDA**

**COUNTY OF \_\_\_\_\_**

**The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of**

(Numeric date)

\_\_\_\_\_, \_\_\_\_\_, **by** \_\_\_\_\_

(month)

(year)

(name of person)

**as** \_\_\_\_\_ **for** \_\_\_\_\_

(Type of authority)

(name of party)

*(SEAL)*

\_\_\_\_\_  
**Signature of Notary Public – State of Florida**

\_\_\_\_\_  
**Print, Type, or Stamp Commissioned Name of Notary Public**

**Personally Known \_\_\_\_\_ OR Produced Identification \_\_\_\_\_**

**Type of Identification Produced: \_\_\_\_\_**

## EXHIBIT "A" – PREMISES

COM SW COR OF NW 1/4 OF SEC 9-30-15 TH S89D09'32"E 329.48FT TH  
N17D38'19"E 205.54FT FOR POB TH N17D38'19"E 1091.76FT TH CUR RT RAD  
1837.86FT ARC 77.80FT CB N18D51'04"E 77.79FT TH S89D05'07"E 341.48FT TH  
S07D30'44"W 1128FT TH N88D59'16"W 550 FT TO POB CONT 11.48AC (C)



EXHIBIT "C" – RENT SCHEDULE

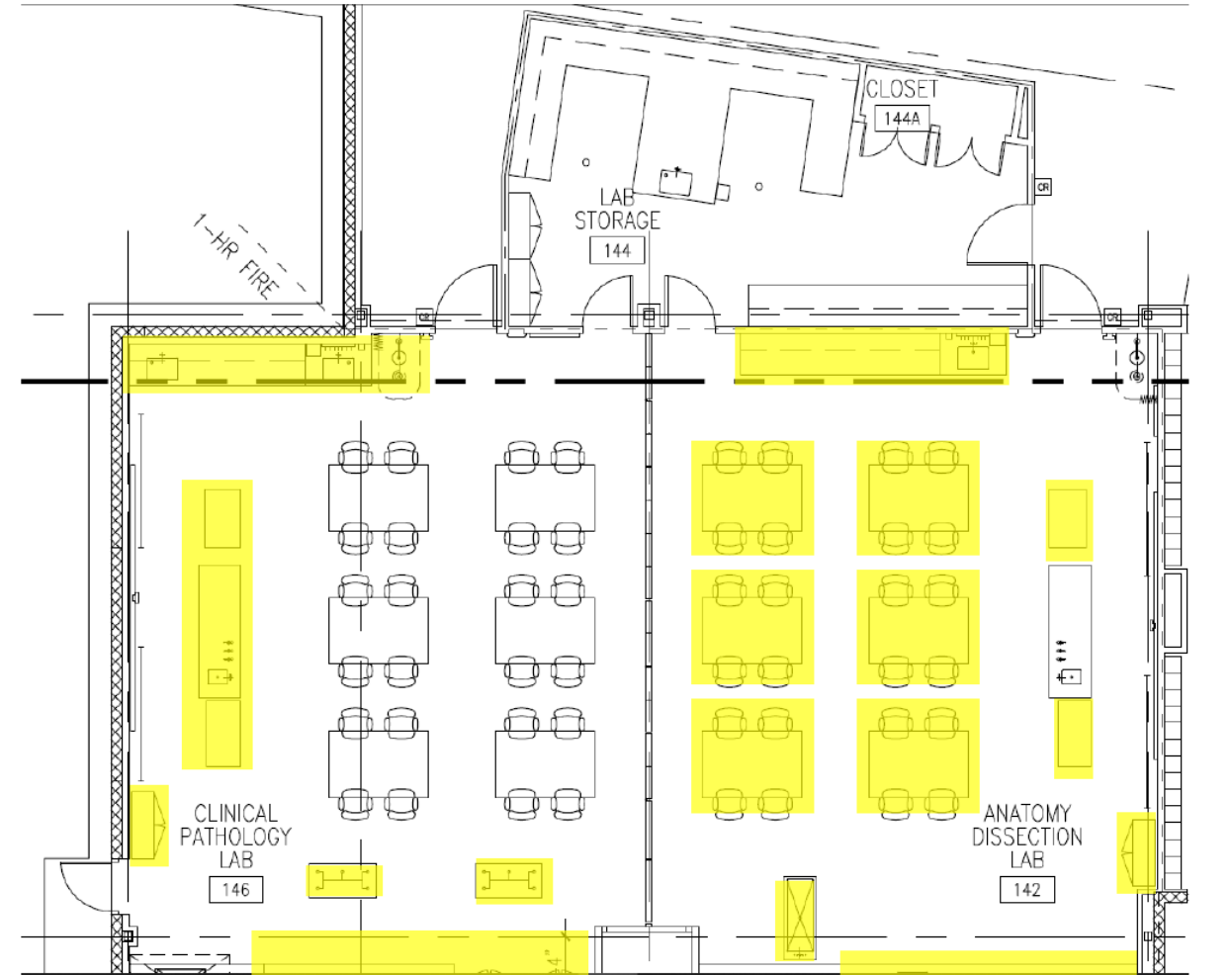
PERIOD	LEASE YEAR	ANNUAL RENT	MONTHLY RENT
Initial Term			
9/6/24-9/31/24			\$ 3,288
10/1/24-9/30/25	1	\$ 49,998	\$ 4,167
10/1/25-9/30/26	2	\$ 51,498	\$ 4,291
10/1/26-9/30/27	3	\$ 53,043	\$ 4,420
10/1/27-9/30/28	4	\$ 54,634	\$ 4,553
10/1/28-9/30/29	5	\$ 56,273	\$ 4,689

1st 2-Year Renewal Term			
10/1/29-9/30/30	6	\$ 57,961	\$ 4,830
10/1/30-9/30/31	7	\$ 59,700	\$ 4,975

2nd 2-Year Renewal Term			
10/1/31-9/30/32	8	\$ 61,491	\$ 5,124
10/1/32-9/30/33	9	\$ 63,336	\$ 5,278



EXHIBIT D – PATH LAB DEMOLITION PLAN



## EXHIBIT "E" INSURANCE REQUIREMENTS

The following insurance requirements are included in this agreement:

### 1. **INSURANCE**

The TENANT shall obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and have an AM Best rating of A- VIII or better.

The TENANT shall email certificate that is compliant with the insurance requirements. If the certificate received is compliant, no further action may be necessary. The Certificate(s) of Insurance shall be signed by authorized representatives of the insurance companies shown on the Certificate(s). **The Certificate holder section shall indicate Pinellas County, a Subdivision of the State of Florida, 400 S Fort Harrison Ave, Clearwater, FL 33756. Pinellas County shall be named as an Additional Insured for General Liability.**

- A. Approval by the County of any Certificate(s) of Insurance does not constitute verification by the County that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate(s) of Insurance is in compliance with the requirements of the Agreement. The County reserves the right to require a certified copy of the entire insurance policy, including endorsement(s), at any time during the contract period.

If any insurance provided pursuant to the Agreement expires or cancels prior to the expiration, you will be notified by CTrax, the authorized vendor of Pinellas County. Upon notification, renewal certificate(s) of Insurance and endorsement(s) should be furnished to Pinellas County Risk Management at [InsuranceCerts@pinellascounty.org](mailto:InsuranceCerts@pinellascounty.org) and to CTrax c/o JDi Data at [PinellasSupport@jdidata.com](mailto:PinellasSupport@jdidata.com) by the TENANT or their agent prior to the expiration date.

- 1) The TENANT shall also notify the County within twenty-four (72) hours after receipt, of any notices of expiration, cancellation, nonrenewal or adverse material change in coverage received by said TENANT from its insurer. Notice shall be given by email to Pinellas County Risk Management at [InsuranceCerts@pinellascounty.org](mailto:InsuranceCerts@pinellascounty.org). Nothing contained herein shall absolve TENANT of this requirement to provide notice.
- 2) Should the TENANT, at any time, not maintain the insurance coverages required herein, the County may terminate the Agreement.

B. Each insurance policy and/or certificate shall include the following terms and/or conditions:

- 1) The Named Insured on the Certificate of Insurance and insurance policy must match the entity's name that responded to the solicitation and/or is signing the agreement with the County.
- 2) Companies issuing the insurance policy, or policies, shall have no recourse against County for payment of premiums or assessments for any deductibles which all are at the sole responsibility and risk of TENANT.
- 3) The term "County" or "Pinellas County" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments and Constitutional offices of County and individual members, employees thereof in their official capacities, and/or while acting on behalf of Pinellas County.
- 4) All policies shall be written on a primary, non-contributory basis.

The minimum insurance requirements and limits for this Agreement, which shall remain in effect throughout its duration, are as follows:

- 1) **Workers' Compensation Insurance** Worker's Compensation Insurance is required if required pursuant to Florida law. If, pursuant to Florida law, Worker's Compensation Insurance is required, employer's liability, also known as Worker's Compensation Part B, is also required in the amounts set forth herein.

## EXHIBIT "H" INSURANCE REQUIREMENTS

## Limits

Employers' Liability Limits	Florida Statutory
Per Employee	\$ 500,000
Per Employee Disease	\$ 500,000
Policy Limit Disease	\$ 500,000

If TENANT is not required by Florida law, to carry Workers Compensation Insurance in order to perform the requirements of this Agreement, County Waiver Form for workers compensation must be executed, submitted, and accepted by Risk Management. Failure to obtain required Worker's Compensation Insurance without submitting and receiving a waiver from Risk Management constitutes a material breach of this Agreement.

- 2) Commercial General Liability Insurance** including, but not limited to, Contractual Liability, Premises/Operations, Products/Completed Operations, and Personal Injury.

## Limits

Combined Single Limit Per Occurrence	\$ 1,000,000
Products/Completed Operations Aggregate	\$ 2,000,000
Personal Injury and Advertising Injury	\$ 1,000,000
General Aggregate	\$ 2,000,000

- 3) Crime/Fidelity/Financial Institution Insurance** coverage shall include Clients' Property endorsement similar or equivalent to ISO form CR 04 01, with at least minimum limits as follows:

## Limits

Each Occurrence or Claim	\$ 100,000
General Aggregate	\$ 100,000

- 4) Property Insurance** TENANT will be responsible for all damage to its own property, including improvements and alterations, contents, equipment, and/or materials.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President



**SUBJECT:** **Spot Survey #3, Version 4 Recommendation #9.003**, Public Safety Center at the Allstate Campus (Site # 9)

As per the November Board Workshop, the College plans to construct a new Public Safety Center on the eastern parcels (35-31-16-49734-002-0031, 35-3-16-49734-002-0020, and 35-31-16-49734-002-0010) of the Allstate Campus.

Approval is requested for an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 29, 2023, adding Recommendation #9.003, Public Safety Center (approximately 20,000 sq. ft.), located at 3200 34<sup>th</sup> St. South, St Petersburg, Florida 33711 (Site 9), as required by Section 1013.31, Florida Statutes.

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President



**SUBJECT:** **Spot Survey #3, Version 6 Recommendation #15.002**, Palladium Theater Concert Hall Renovation (Site # 15)

Approval is requested for an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 29, 2023, adding Recommendation #15.002, Palladium Theater Concert Hall Renovation, located at 253 5<sup>th</sup> Avenue North, St Petersburg, Florida 33701 (Site 15), as required by Section 1013.31, Florida Statutes.

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services; recommends approval.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Certification of Final Inspection/Project Acceptance, Deferred Maintenance Roof Projects

**Authorization is requested for Certificate of Final Inspection/Project Acceptance for Deferred Maintenance Roof Projects as listed below.**

Garland/DBS, Inc. was selected through an Omnia Cooperative Purchasing Program to solicit roofing proposals for roof repairs and replacements collegewide. The funding for these scopes of work constitutes a portion of the overall budget for Deferred Maintenance Projects as approved in May 2023.

The State Requirements for Education Facilities (SREF), 2014, Chapter 4, Section 4.3, requires that final payment shall not be made until the project has been inspected and the Board of Trustees accepts the project. Garland/DBS, INC., has inspected the work projects listed below and certifies these projects are substantially complete. Board acceptance of the project will allow for final payment and project closeout subject to the correction of final punch list items and receipt of complete project close-out documents.

<b>Project Number</b>	<b>Project Name</b>	<b>Building</b>	<b>Substantial Completion</b>
337-G-23-1	EpiCenter Reno DFR, EPI	Epi Services	July 16, 2024
337-G-23-1	EpiCenter Reno DFR, EPI	Epi JWB	July 16, 2024
337-B-23-3	St Pete/Gibbs Campus DFR, SPG	Language Arts	July 16, 2024
337-B-23-3	St Pete/Gibbs Campus DFR, SPG	Technology	July 16, 2024

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President



**SUBJECT:** Lease Agreement with Community Health Centers of Pinellas, Inc., dba Evara Health—Use of a Portion of Epi Services Parking Lot

**Approval is sought for a Lease Agreement with Community Health Centers of Pinellas, Inc., dba Evara Health for use of 50 designated parking spaces in the northeast parking lot of the Epi Services facility. The Agreement will commence on September 1, 2024 and continue through August 31, 2025. Authorization is also sought for the President to enter into any amendments, extensions or renewals of the foregoing Lease, including, but not limited to, changes to the lease period and space utilized.**

In exchange for the use of the designated parking spaces at Epi Services, Evara Health will pay St. Petersburg College \$500 per month for a total of \$6,000 during the initial lease period. Evara Health will use the Epi Services parking lot for administrators and overflow parking and shall be subject to the College's rules and regulations while on the College's premises.

The attached Lease Agreement is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or execution of any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Janette Hunt, Vice President, Finance and Business Operations; Andrew MacPherson, Associate Vice President, Safety, Security, and Emergency Management; and Mia Conza, Vice President, General Counsel and Compliance, recommend approval.

Attachment





**ST. PETERSBURG COLLEGE**  
**AND**  
**COMMUNITY HEALTH CENTERS OF PINELLAS, INC., DBA EVARA HEALTH**  
**USE OF PARKING FACILITIES AGREEMENT**

THIS AGREEMENT, entered into this day of September 1st, 2024, by and between **THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE**, whose mailing address is P.O. Box 13489, St. Petersburg, Florida, 33733-3489, hereinafter referred to as the (“College”), and **COMMUNITY HEALTH CENTERS OF PINELLAS, INC., DBA EVARA HEALTH**, whose principal address is 14100 58<sup>th</sup> Street N. Clearwater FL 33760, hereinafter referred to as (“Evara Health”).

WITNESSETH:

WHEREAS, Evara Health desires to use a designated portion of the College’s Epi Center Services parking facilities, located at 14025 58<sup>th</sup> St. N Clearwater, FL 33760, hereinafter referred to as the (“Epi Services Parking Facility”), in order to provide temporary parking accommodations for staff and administration while Evara Health constructs their parking garage; and

WHEREAS, the College desires to provide for Evara Health’s use, parking accommodations consisting of the designated portion of the Epi Services Parking Facility, beginning September 1, 2024 and extending until August 31, 2025 and conditions as are set forth below;

NOW, THEREFORE, In consideration of the premises and other good and valuable consideration the adequacy of which is hereby acknowledged and subject to the terms and conditions set forth below, the parties covenant and agree with each other as follows:

1. Evara Health’s USE OF ST. PETERBURG COLLEGE PARKING FACILITY
  - a. The College does hereby grant Evara Health a limited license for the exclusive purpose of 50 vehicular parking spaces in the northeast lot of the Epi Services Parking Facility, as shown in the Site Plan attached hereto as **Exhibit A** and specifically incorporated herein by reference.
  - b. The term of the Agreement shall commence on September 1, 2024, and continue until August 31, 2025 (“Term”). During the Term, this Agreement may be terminated for any reason whatsoever upon mutual, written agreement of the parties. Either party may terminate this Agreement for cause immediately upon the other party’s failure to comply with the provisions of this Agreement (“breach”); provided that the breaching party has not cured such failure within thirty (30) days after receipt of notice of the breach.
  - c. This Agreement may be extended beyond the initial period if both parties agree and at which time the terms of this agreement may be amended as agreed by both parties. Notice of 60 days prior to expiration of this agreement shall be given to the College of intent to

extend the agreement.

- d. The Epi Services Parking Facility shall be used for vehicular parking only; use of the Facility for any other purpose is expressly prohibited. Evara Health, on behalf of itself, its employees, agents and invitees, agrees to abide by all College rules and regulations governing conduct while on the College's premises. Evara Health shall provide reasonable supervision and oversight at the College's Epi Services Parking Facility to ensure compliance with the same by its employees, agents, and invitees. Evara Health shall assist the College in ensuring that persons utilizing the Epi Services Parking Facility do not park outside the designated areas. At no time will parking be permitted either temporarily or otherwise on any landscaping, in any fire lanes or in places which would impede access to any buildings or facilities located on the Epi Center Services campus.
  - e. In no event shall the College be responsible for the safety and/or security of personal vehicles belonging to Evara Health employees, its officers, directors, employees, agents, contractors, or invitees utilizing the Epi Services Parking Facility, or for the property of said enumerated individuals, including but not limited to, their vehicles and the contents located therein. Evara Health shall indemnify, defend, and hold the College harmless from any and all such claims, demands or causes of action by said enumerated individuals for personal injury (including death) or property damage, occurring while, or arising from, their use of the Epi Center Services Parking Facility.
  - f. Under no circumstances may Evara Health: (1) perform vehicle repairs or maintenance or (2) dispose of parts or equipment at the Epi Services Parking Facility. In case of a leak or spill, Evara Health will conduct all cleaning and repair of facilities in compliance with the College standards and any applicable laws or regulations.
2. LICENSE FEE. Evara Health shall pay to the Board of Trustees of St. Petersburg College a fee of \$10 per space per month, not to exceed 50 spaces (\$500 per month), for the license to use the Epi Services Parking Facility as provided herein.
  3. INSURANCE. Evara Health is required to maintain at its sole cost and expense the following insurance coverages:
    - a. General liability coverage of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate and coverage shall include premises, operations, products, completed operations, contractual liability covering this Agreement, broad form property damage coverage, personal injury, and bodily injury.
    - b. Commercial Automobile Liability coverage with a combined single limit of \$1,000,000.00 for each accident, including coverage for owned, non-owned and hired

automobiles.

- c. Excess/Umbrella Liability coverage in the amount of \$4,000,000.00 per occurrence.

All such policies shall name the Board of Trustees of St. Petersburg College as an additional insured and Evara Health shall within thirty (30) days of the beginning of this Agreement provide the College with a Certificate of Insurance evidencing such coverage. Failure to provide evidence of insurance coverage as set forth herein shall result in immediate termination of this Agreement and the limited license granted herein.

4. INDEMNIFICATION. Evara Health shall indemnify, defend and hold the College harmless from and against any and all actions, liabilities, damages, expenses, claims, demands, and causes of action, including all expenses of litigation, including attorney's fees and court costs through appeal, arising out of or related to death or injury to any person, or the damage loss or destruction of any property (whether the College's property or that of third parties) which may occur as a result of the use of the College's property (including any portion thereof which Evara Health has not been authorized to use), including use by its officers, directors, employees, agents, contractors or volunteers.
5. NON-DISCRIMINATION. Neither Evara Health nor the College shall discriminate in their employment practices against any individual on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information, nor will either discriminate against any qualified individual with disabilities. Evara Health and the College recognize that sexual harassment constitutes discrimination on the basis of sex.
6. PUBLIC RECORDS LAW. This Agreement is subject to the Public Records Law of the State of Florida, Chapter 119, Florida Statutes. Evara Health agrees that it shall allow public access to all documents, papers, letters and other materials made and received in conjunction with this Agreement, as required by Florida Law. If Evara Health fails to comply with the requirements of this provision, the College may unilaterally terminate this Agreement without further liability.
7. PERMITS AND EASEMENTS. Evara Health represents and warrants that it has obtained all necessary permits and easements required to allow designated Evara Health employees to have access to and from the Epi Services Parking Facility to the site of Evara Health.

[INTENTIONALLY LEFT BLANK—SIGNATURE PAGE TO FOLLOW]

In Witness Thereof, the parties hereto have executed this Agreement by their duly Authorized Officers.

**THE BOARD OF TRUSTEES OF  
ST. PETERSBURG COLLEGE**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**COMMUNITY HEALTH CENTERS OF  
PINNELLAS, INC.,  
DBA EVARA HEALTH**

By: \_\_\_\_\_

Date: \_\_\_\_\_


**EXHIBIT A**



August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Grounds Keeping and Maintenance Service Contracts (RFP # 06-23-24)

**Authorization is sought to negotiate with the selected ranked companies for groundskeeping and maintenance services for the College and enter into contracts and issue all associated purchase orders with the selected ranked companies. Permission is also sought to enter into any amendments or extensions as deemed necessary.**

On May 8, 2024, Facilities Planning and Institutional Services (FPIS) opened a public RFP for groundskeeping and maintenance for five campuses: Gibbs, Clearwater, Epi, Seminole, and Tarpon Springs.

The selection committee reviewed and ranked these proposals based on experience and personnel, cost, and references. The committee ranked the following:

1. ABM
2. Sunrise Landscape
3. Yellowstone Landscape
4. Encompass
5. Cartner Landscape
6. Russell Landscape
7. Central Florida Landscaping
8. Florida Trees

After ranking the companies, the selection committee recommended the following companies be assigned a specific campus based on that company’s bid for that campus:

Campus	Company	Total Cost over 3 Years
Gibbs	ABM	\$147,024
Clearwater	Encompass	\$218,250
Epi	Sunrise	\$ 84,060
Seminole	Sunrise	\$288,738
Tarpon Springs	ABM	\$273,852

If authorized, FPIS will enter into negotiations with the first ranked firm. Should FPIS be unable to negotiate a satisfactory contract with the firm deemed most qualified, negotiations with that firm will be formally terminated and FPIS will proceed to negotiate with the second most qualified firm. Should FPIS be unable to negotiate a satisfactory contract with the second most qualified firm, FPIS will proceed to negotiate with the third most qualified firm. Should FPIS be unable to negotiate a satisfactory contract with the selected firms, FPIS shall select additional firms in the order of their competence and qualification and continue negotiations in accordance with the law until an agreement is reached. The College reserves the right to determine not to proceed with the project.

The intent is to enter into a three-year contract for each campus' services with an option for two (2) one-year extensions. Once a contract is negotiated by FPIS, the contract will be presented for the President's approval.

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.





## Programs

**June 25<sup>th</sup>, 2024 @ Salon Halo (5:30 pm to 7:30 pm)**

### Women in Business

Tampa Bay Business & Wealth (TBBW) magazine and ISPS hosted a program about women in business. The panel featured winners from TBBW's 2024 Women Who Win Awards, including ISPS Board Member Valerie Lavin, Founder & CEO, Luminary, Kate Sawa, President, St. Joseph's Hospitals Foundation, Dr. Kanika Tomalin, President & CEO, Foundation for a Healthy St. Petersburg and Dr. Sarah Combs, CEO, University Area Community Development Corp.

**September 27<sup>th</sup>, 2024 @ SPC EpiCenter (11:30 am to 1:00 pm)**

### Cybersecurity in Florida

In the digital age where sensitive information is accessible online, protecting yourself on the web is pivotal. ISPS, SPC Professor Laura Malave, and our panel of cyber security experts discuss staying safe online and exploring careers in the industry.

## News

- Board of Directors Updates
  - ISPS will host a [quarterly](#) Board of Directors' meeting on August 12th.
    - The various working committees of the Board will host their quarterly meetings the week prior on August 5<sup>th</sup>.
  - Tarruck Wheeler was selected as a recipient of the Benjamin A. Gilman International Scholarship, which is awarded by the U.S. Department of State's Bureau of Education.
  - Valerie Lavin was named a 2024 Tampa Titan 100 Inaugural Nominee.
- Team Updates
  - ISPS attained a clean audit for the 2023-2024 Fiscal Year.
  - ISPS is excited to welcome our new Accountant/Business Manager, Timothy Scott, to the team.
  - ISPS is also pleased to welcome Michael Ballard to the team as a Student Fellow.
  - ISPS published its [inaugural magazine issue](#).
  - ISPS recently earned [Candid's Platinum Seal of Transparency](#).
  - ISPS published its [June](#) and [July](#) newsletters.
  - ISPS attended the FCS Joint Councils meeting in Port Charlotte, Florida.
  - Matthew Lee earned a certificate in drone operation: CFR Part 107 - Small Unmanned Aircraft Systems.



Kindly follow us on:

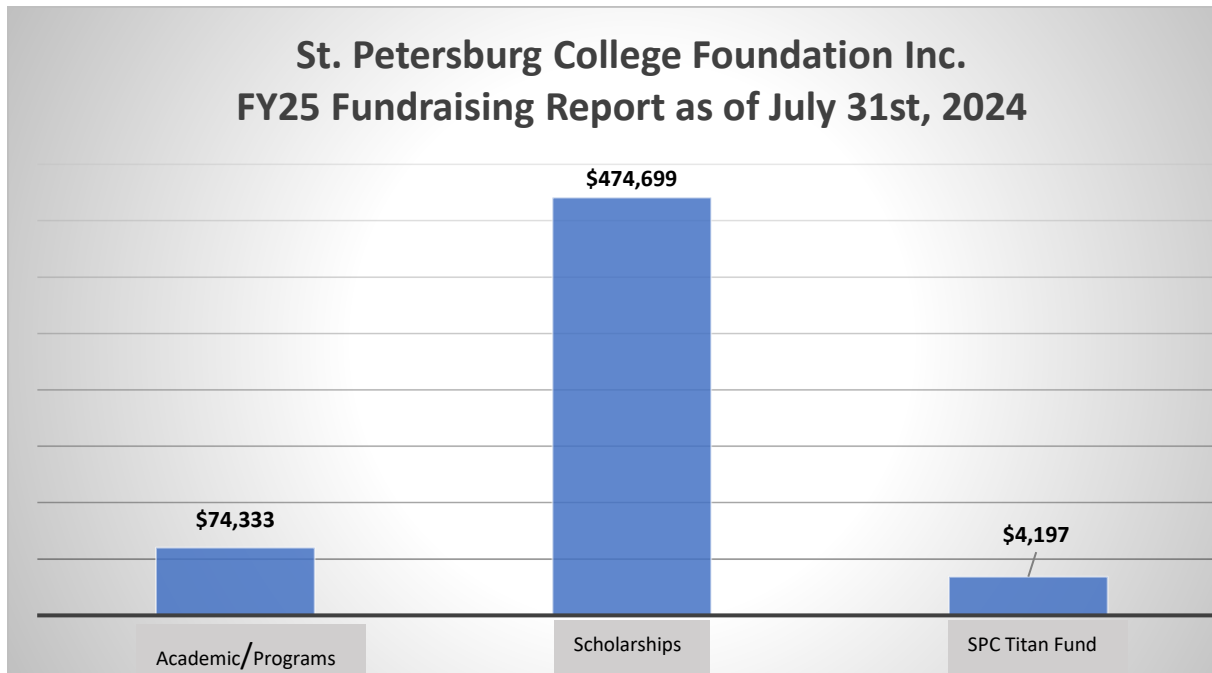


Kimberly G. Jackson, Esq.  
Executive Director  
ISPS

# Foundation Report

BOT July 2024 Update

## Dashboard



Fund Category	FY25	FY24
Academic/Student Programs	\$ 74,333	\$ 4,572,124
Scholarships	\$ 675,467	\$ 4,539,186
SPC Titan Fund	\$ 9,433	\$ 148,237
<b>Total:</b>	<b>\$ 759,233</b>	<b>\$ 9,259,547</b>

## Expense Report:

As of July 31<sup>st</sup>, the Foundation provided the following support to SPC:

- **\$1.7M** in scholarships to SPC students.
- **\$1.8M** in program support, providing support to such programs as
  - Alumni Association
  - Academic Affairs Department
  - African American Male Initiative
  - Athletic Boosters
  - Black Girl Magic Event
  - Business Plan & Elevator Pitch Competition
  - College of Education
  - College of Nursing
  - Dental Hygiene Department
  - Fall Enrollment Initiative
  - Grants Department

- Humanities & Fine Arts Department
- Learning Resources Centers
- College Marketing & Communications
- Mental Health Awareness/Allied Health
- Natural Sciences
- Palladium Theater
- Social Justice Initiative
- SPC Collegiate High School
- Veterinary Technology Program
- Welcome Back Titans Event
- Women on the Way & Keys to Manhood
- Workforce Development

## **Topic of the Month**

- The Annual SPC Day on September 12<sup>th</sup>.

# **Palladium Board Report**

## **August 2024**

1. Thanks to improved state funding, the Palladium roof is being repaired. Crews are on the job. Other deferred maintenance projects are being scheduled, including improvements to the parking lot south of the theater.
2. The state budget included a \$1 million line item supporting the Palladium renovation. The money comes with a time schedule to begin and complete the work, which means the Palladium renovation will likely start in June or July of 2025. We expect the main stage area to be closed for 12 months.
3. Working with Jesse Turtle at the SPC Foundation, our cap campaign secured a \$1 million pledge from the Risser Family Foundation. Bud Risser was among the founders of the Palladium. This brings the private dollar total for the renovation to \$4.5 million. We expect to raise another \$2 million privately.
4. The City of St. Petersburg has included a \$1 million appropriation for the Palladium's renovation in the current budget. If approved by the city council, the money would come in \$250,000 increments over four fiscal years.
5. The Palladium's application for \$2.5 million in tourist tax funds for the renovation was approved by the TDC. The county commission must give final approval in their budget session in September.
6. Final design documents for the renovation have been delivered to SPC Facilities administrators and the Palladium.
7. The Palladium's rental business slows between July and early September but our Palladium Presents summer season has been very successful, with strong ticket sales and multiple sellouts.

## Leepa-Rattner Museum of Art (LRMA) August 2024 Report of SPC BOT

### LRMA Updates

- **AAM Reaccreditation** – On July 12, 2024, LRMA was awarded reaccreditation by the American Alliance of Museums (AAM). A press release and community celebration will be forthcoming.
- **Fashion Show** – On July 26, LRMA hosted a wearable art fashion show in support of its summer exhibition *Interwoven Legacies* with members of the Tampa Bay Surface Design Guild. The fashion show featured 20 designers with 45 garments and a sold-out show with 126 guests.

### LRMA Exhibitions

**Fall 2024 (Opening reception Friday, August 23, 2024 at 6-8pm)**

**August 24 – December 15, 2024**

- **Recontextualizing the Atlas: Five Decades of Barton Gilmore** (James W. Mitchell, Jr. Gallery) - Retrospective celebrates SPC Professor and Photography Dept. Chair Barton Gilmore who retires this fall. Over 33 years, Gilmore shaped generations of young artists. Highlighting more than 70 photographic and mixed media works, this exhibit delves into the profound connection between Gilmore's practice in photography, the influences that have shaped his career and his role as an educator.

**August 24 – December 8, 2024**

- **Bruce Marsh: Terra Incognita** (Interactive Gallery) - Known for his naturalistic style and interest in the Florida landscape, Bruce Marsh is fascinated with the sky, light and shadow that animates Tampa Bay. Marsh shaped the SPJC Fine Arts department in the 1960s and the University of South Florida (retiring as Professor Emeritus in 2003). Exhibition includes loaned paintings from Raymond James and Tampa Museum of Art.
- **Dolores Coe: Lost Worlds** (Center Gallery) - Unveils new paintings by Dolores Coe, retired professor at Ringling College of Art & Design. In paint and mixed media, Coe constructs works of invented spaces and narratives populated by references to landscape and its inhabitants—the iconic, cultural, and the everyday.
- **Peter Milton, City of Dreams: Through the Veil of Surrealism** (Uhl Works on Paper Gallery) celebrates the new acquisition of master printmaker Peter Milton's detailed etchings and loaned prints from Eckerd College.

**Spring 2025:** Exhibitions by Noelle Mason (USF Professor) and Ron Rampolla (Tampa photographer) explore the human condition (focus on migrant workers and portraits of the homeless) making the invisible visible.

**LRMA Education/Programs** - Please visit <https://leeparattner.org/calendar/>

- Weekly **Docent tours:** Wednesdays & Sundays at 2 p.m.
- Monthly **Focus Friday lecture series** (Sept. 6, Oct. 4, Nov. 1, Dec. 6) at 12 p.m.
- Monthly **Leap into Art: Monthly children's story/art hour.** Partner with Palm Harbor Library, 3-4pm

#### **Upcoming Special Programs**


- Artist Talk: Dolores Coe - Friday, September 20, 2024 at 6 – 8 p.m.
- Artist Talk: Barton Gilmore - Friday, October 4, 2024 at 6 – 8 p.m.
- Artist Talk: Bruce Marsh - Thursday, October 17, 2024 at 6 – 8 p.m.

### LRMA in the Media

Creative Pinellas, Arts Coast Magazine, "Interwoven Legacies," Emily Stehle, July 16, 2024 - <https://creativepinellas.org/magazine/interwoven-legacies/> Creative Pinellas, Arts Coast Magazine, "Escaping the Heat at the Leepa-Rattner," Harriet Monzon-Aguirre, Aug. 5, 2024 <https://creativepinellas.org/magazine/escaping-the-heat-at-the-leepa-rattner/>  
83 Degrees August Arts Round Up, Christopher Currie, July 31, 2024 <https://www.83degreesmedia.com/features/August-Tampa-Bay-arts-roundup-073124.aspx>

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Tonjua Williams, Ph.D., President   
**SUBJECT:** Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

**Section A: Program Related Contracts**

1. Affiliation Agreement with **Advent Health West Florida Division** to provide clinical experience to the College's health professions students. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—College of Health Sciences
2. Agreement with **Clay County School District** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue through June 30, 2029. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—College of Education
3. Affiliation Agreement with the **Florida Department of Health, Leon County Health Department** to provide clinical experience to the College's health professions students. The Agreement will commence as soon as possible and continue for the period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on March 25, 2024. This item is being presented in this Quarterly Report as it was not presented previously. Department—College of Health Sciences
4. Affiliation Agreement with the **Florida Department of Health, Manatee County Health Department** to provide clinical experience to the College's health professions students. The Agreement will commence as soon as possible and continue through December 31, 2024. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 15, 2024. Department—College of Health Sciences

5. Agreement with **Gulfcoast North Area Health Education Center, Inc.** whereby the College agrees to incorporate tobacco prevention and cessation content throughout the Dental Hygiene, Nursing, and Respiratory Therapy curriculums and require students to participate in the AHEC Tobacco Training and Cessation program. Under this Agreement, SPC Dental Hygiene, Nursing and Respiratory Therapy students will learn about tobacco and develop professional skills necessary to address its use with their patients. Students will also be prepared to serve as role models and educate youth about the dangers of tobacco. The Agreement will commence upon execution and will continue for one year. The College will receive \$25 per student. This item was approved by the Matthew Liao-Troth on June 27, 2024. Departments—Dental Hygiene, Nursing, & Respiratory Therapy
6. Agreement with **Marion County School District** to continue to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue through June 30, 2025. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 29, 2024. Department—College of Education
7. Agreement with **Miami-Dade County School District** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue through April 30, 2029. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 29, 2024. Department—College of Education
8. Agreement with the **Orange County School Board** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue for a period of one year. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 1, 2024. Department—College of Education
9. Agreement with **Volusia County School Board** to provide student internship, practicum, and observation experience for College of Education students. The Agreement will commence as soon as possible and continue through June 30, 2029. There is no cost to the College. This item was approved by Matthew Liao-Troth on April 29, 2024. Department—College of Education

**Section B: Contracts above \$100,000 (\$100,001-\$325,000)**

10. Agreement with **CenturyLink Communications, LLC dba Lumen Technologies Group** to continue to provide internet services at Bay Pines and the Seminole Campus for the period of three years. The Agreement will commence as soon as possible and continue through June 30, 2027. The cost to the College for this Agreement is \$104,172.48 plus any additional charges for unforeseen fees/taxes/tariffs. These additional charges, if applicable, are estimated to be \$8,586 over three years. This item was approved by Patrick Rinard on June 21, 2024. Department—Information Technology – Infrastructure



11. Agreement with **EdCERT dba ACUE** to continue the Platform Subscription, Level 2 and services to deliver micro credential cohorts and training towards the ACUE faculty certification. The subscription license will commence as soon as possible and continue for a period of one year. This Agreement, which is governed by the terms of the existing the Master Services Agreement (MSA) with EdCERT dba ACUE, will also extend the MSA through December 31, 2025. The cost to the College for this Agreement is \$124,000. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—Academic Affairs
12. Agreement with **ERP Analysts, Inc.** to upgrade SPC PeopleTools to version 8.61 as defined in the Statement of Work. The Agreement will commence as soon as possible and continue through project completion (approximately March 31, 2025). The cost to the College for this Agreement is expected to be \$128,600. This item was approved by Patrick Rinard on May 13, 2024. Department—Information Technology
13. Agreement with **GreyHeller dba Aspian, now a Pathlock Company** to 1) develop, configure and test direct SAML SSO; 2) install and configure Pathlock software; 3) configure rules governing user access to PeopleSoft; 4) develop, configure and test User Mapping Rules for MS Azure Single Sign On; and 5) provide IT staff training on Application MS Azure Configuration and Production Administration and Support. The Agreement will commence as soon as possible and continue for the period of 38 months. The cost to the College includes an annual subscription fee of \$34,164 and a fee of \$4,000 for implementation. GreyHeller will also provide two extra months without charge during the initial period of the Agreement. Based on the foregoing, the total cost to the College over 38 months is \$106,492. This item was approved by Patrick Rinard on April 4, 2024. Department—Information Technology
14. Agreement with **Ovid Technologies, Inc.** to continue the subscription to various online products that support the Nursing, Health Services Administration, Dental Hygiene and Veterinary Technology programs. This three-year Agreement was approved by the President on April 18, 2023 and will continue through June 30, 2026; however, since one of the titles was cancelled by the vendor, the cost for years two and three will decrease by a total of \$4,404 over two years. Accordingly, the cost for year two is \$87,464.15 and the expected cost for year three is \$91,167.15. This item was approved by Matthew Liao-Troth on May 8, 2024. Department—Learning Resources
15. Agreement with **Pinellas County School Board (PCSB)** to continue the existing Dual Enrollment, Early College Program agreement and to provide the necessary staffing resources and support services for students. In addition to SPC providing space, furniture, equipment, supplies, and utilities, SPC shall share in the expenses associated with providing three full-time guidance counselors and one full-time senior data management technician. SPC shall contribute \$250,000 toward the expense of these PCSB Early College personnel. Other Early College personnel employed by SPC include one program director and two program coordinators. The Agreement will commence July 1, 2024 and continue through June 30, 2025. This item was approved by the President on May 29, 2024. Department—Dual Enrollment/Early College

16. Agreement with **Revolution Lightboards** for the purchase, setup and launch, and training for multiple All-in-One Mobile Studio Packages that will enhance educational capabilities at the College through state-of-the-art visual teaching tools. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$112,325. This item was approved by Matthew Liao-Troth on June 13, 2024. Department—Academic Technology
17. Agreement with **Team PCS North America, LLC** associated with the purchase of SimVox Smart Speaker to be used for the Patient Simulator in the College of Nursing. SimVox will include: 6 bundled scenarios, Generative AI Speech Engine, EZ Patient Scenario Creator, Bluetooth Speaker, and Tablet. The Agreement also includes a license to access and use the SimVox Smart Speaker for Patient Simulator and associated services and technical support for a period of five years from the date of purchase. The cost to the College for this Agreement is \$101,932. This item was approved by Matthew Liao-Troth on May 15, 2024. Department—College of Nursing

**Section C: Contracts above \$50,000 (\$50,001-\$100,000)**

18. Agreement with **Captive Aire Systems** for the purchase of rooftop heating equipment for use in the Veterinary Technology Lab at the Seminole Campus. The Agreement includes a five-year warranty, CASLink monitoring, connected commissioning services and service design verification after installation to ensure that the equipment is operating within design specifications. The cost to the College for this Agreement is \$67,669.24. This item was approved by Adam Colby on May 9, 2024. Department—Facilities Planning & Institutional Services/In-House Construction
19. Agreement with **CloudNish, Inc.** to provide maintenance, support and upgrade services for the College’s PeopleSoft applications. Services will include supervisory support, application support, PeopleSoft Administrator support and services, and project management and reporting for PeopleSoft HCM/FSCM/CS/Portal Interaction Hub applications hosted on Oracle OCI. The Agreement will commence as soon as possible and is anticipated to continue through October 31, 2024. The estimated cost to the College for this period is \$98,040. This item was approved by Patrick Rinard on April 29, 2024. Department—Information Technology
20. Agreement with **Ford Harrison, LLP** to continue to provide legal services to the College through June 30, 2025. The firm will provide services at an hourly rate of \$300 for attorneys and \$150 for paralegals. This firm provides legal services to the College associated with employment law issues. Although the total amount of this Agreement cannot be determined at this time, the anticipated expenditure is within the College’s approved budget amount for Fiscal Year 2024-25. This item was approved by the President on June 11, 2024. Department—General Counsel’s Office
21. Agreement with **Modern Campus, USA, Inc.** for a Software License to continue the Lifelong Learning Workforce and Community (LLL W&C) subscription and the LLL W&C ed2go integration. The Agreement will commence on August 1, 2024 and continue for the period of one year. The cost to the College for this Agreement is \$81,766.99. This

item was approved by Patrick Rinard on June 3, 2024. Department—Information Technology

22. Agreement with **Pinellas Technical College** (PTC) to provide training for students referred to PTC by SPC through the St. Pete Works Program. PTC will also provide Career Service and Job Placement when applicable, provide training space and training equipment. The College will identify and refer potential eligible enrollees and pay for all expenses related to training through the St. Pete Works Program. The costs associated with this Agreement are \$62,600. The Agreement will commence as soon as possible and continue through October 31, 2024. This item was approved by Jackie Skryd on April 1, 2024. Department—Workforce, Community and Corporate Partnerships
23. Agreement with **Pro Education Solutions, LLC** to continue to provide access to its ProDoc electronic e-sign document portal for use by students and parents to complete and e-sign school documents. The Agreement will commence as soon as possible and continue for the period of one year. The anticipated cost to the College for this Agreement is \$60,000. This item was approved by Jamelle Conner on June 12, 2024. Department—Financial Assistance Services
24. Agreement with **Weaver and Tidewell, LLP** to develop communication workflows across the College. Communication workflow development represents Phase 2 of the College’s multi-phased student communications plan. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$86,000. This item was approved by Jesse Turtle on April 12, 2024. Department—Marketing & Strategic Communications

**Section D: Contracts above \$10,000 (\$10,001-\$50,000)**

25. Agreement with **Accessible Information Management, LLC (AIM)** to continue to provide database and hosting services for the AIM system used for 1600 – 1700 Accessibility Services students across the College. The Agreement will commence on July 1, 2024 and continue through June 30, 2027. The cost to the College for Year 1 of this Agreement is \$14,458.50. Costs for Years 2 and 3 are yet to be determined as they may vary based on student enrollment. This item was approved by Jamelle Conner on April 5, 2024. Department—Retention Services
26. Agreement with **ADO Professional Solutions, Inc. dba LLH and LLH Recruitment Solutions** to provide temporary staffing services for the Accounting Department. The terms of the Master Contract to Hire Services Agreement will govern individual hires as needed. The Master Contract is ongoing unless terminated by either party. The initial hire under this Agreement is for an Accounting Support Specialist, to commence as soon as possible and continue through December 31, 2024. The anticipated cost for this temporary position under this Agreement is \$29,304. Should other positions be needed under the Agreement, those approvals will be handled via the Purchasing process. This item was approved by Janette Hunt on June 10, 2024. Department—Business Services, Accounting

27. Agreement with **CFM Partners, Inc.** to provide access to its Non-Current Records Storage and Destruction Tracker platform for use by Risk Management. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$15,000. This item was approved by Mia Conza on May 20, 2024. Department—General Counsel’s Office
28. Agreement with **Scott Cho Consulting, Inc.** to provide consulting services for the Financial Assistance Services Department. Services will include PeopleSoft training; prototype setup and processing in a testing environment; meetings with staff; documentation of setup and business process design; and other deliverables as defined in the Statement of Work. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$49,860. This item was approved by Jamelle Conner on June 10, 2024. Department—Financial Assistance Services
29. Agreement with **Cidi Labs, LLC** to implement its design suite that will enhance the digital learning environment in the Canvas Learning Management System. The Agreement includes a SaaS subscription to use Cidi Design Tools including the DesignPLUS, Multi-tool, and Upload/Embed Image LTI tool. The Agreement also provides for implementation, basic configuration and cohort training services. The Agreement will commence as soon as possible and continue for a period of one year. The cost to the College for this Agreement for year one is \$21,600. This item was approved by Patrick Rinard on May 17, 2024. Department—Academic Technology
30. Modification to the Agreement with **D2 Insights, LLC** to extend consulting services for the Benefits Department in Human Resources. The two-month extension will continue through June 30, 2024. The cost to the College for the extension is \$16,875. This item was approved by Darryl Wright-Greene on April 25, 2024. Department—Human Resources
31. Agreement with **Gordian Group (VFA, Inc.)** for a license to continue to access its VFA Facility Standard (VFA—FS) software. VFA—FS software enables the College to transform facility condition assessment data into actionable, effective, and responsible capital plans. To minimize IT and support burdens, VFA—FS is delivered using a Software as a Service (SaaS) model. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this one-year period is \$20,246.77. Thereafter, the Agreement shall automatically renew at the then current fees, unless terminated by either party. This item was approved by Adam Colby for Janette Hunt on June 13, 2024. Department—Facilities Services
32. Amendment to the Agreement with **Hillsborough Community College (HCC)** to continue to provide services as part of the National Science Foundation Louis Stokes Alliance for Minority Participation (LSAMP) grant received by the College. This Amendment is to provide an additional \$20,000 to HCC for its services as approved by the College. Other than the budget increase, the Agreement with HCC will continue through November 30, 2025 under the same terms and conditions as previously approved. This item was approved by Jamelle Conner on May 17, 2024. Department—Grants Development

33. Agreement with **Idexx Distribution, Inc.** associated with the purchase of a large Hematology machine for use in the Veterinary Technology program. The purchase includes a one-year warranty. The Agreement will commence as soon as possible. The cost to the College for this Agreement is \$21,436. Any costs associated with quality control checks or maintenance that may be needed for this equipment will be handled separately through the Purchasing process. This item was approved by Matthew Liao-Troth on May 2, 2024. Department—Veterinary Technology
34. Agreement with **Illuminating Voices, LLC** to produce 10 podcasts for the President’s Office. The Agreement will commence as soon as possible and continue through January 31, 2025. The cost to the College for this Agreement is \$34,900. This item was approved by the President on May 14, 2024. Department—President’s Office
35. Agreement with **Insight Global** to provide recruiting services for a temporary Remote Audit & Endowment Analyst position for the College’s Foundation. The College will pay Insight a bill rate of \$87.50 per hour. The Agreement will commence as soon as possible and continue through July 3, 2024. The cost to the College for this Agreement through July 3, 2024 is anticipated to be \$15,400. Should additional services be needed thereafter, the cost will not exceed a total of \$30,000. The Agreement will commence as soon as possible. This item was approved by Jesse Turtle on May 30, 2024. Department—Foundation
36. Agreement with **Insight Global** to provide recruiting services, associated with three critical open positions for the Accounting Department. The College will pay Insight a recruiter fee in an amount equal to 23% of the annual base compensation for each position. The cost to the College for this Agreement is anticipated to be \$35,281. The Agreement will commence as soon as possible. This item was approved by Janette Hunt on March 28, 2024. This item is being presented in this Quarterly Report as it was not presented previously. Department—Business Services—Accounting
37. Agreement with **Instructure, Inc.** to provide consulting services to support administrative activities within the Canvas Learning Management System. The Agreement will commence as soon as possible and continue through project completion. The anticipated cost to the College for services is \$38,500. This item was approved by Patrick Rinard on April 10, 2024. Department—Academic Technology
38. Agreement with **KFT Fire Trainer, LLC** to continue to provide maintenance for the Kidde Fire Training Equipment including scheduled and on-call connective support and repair. KFT will provide two scheduled site visits per year to include adjustments, parts and other repairs. The contract is for a period of one year at a cost to the College of \$19,500. Costs for any unplanned corrective maintenance and support not covered under the Agreement would be charged separately. This item was approved by Matthew Liao-Troth on June 6, 2024. Department—Fire Training Center

39. Agreement with **Lenovo US, Inc.** to continue to provide access to its *LanSchool* locally hosted classroom management software designed to increase engagement and inspire better student outcomes. The software is hosted on the College's servers and is designed for Mac, Windows, Chromebooks, and mixed-device classrooms. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$10,500. This item was approved by Pat Rinard on April 3, 2024. Department—Information Systems - Tech Support
40. Agreement with **Joe A. Nelson dba Medical Direction Consultants, Inc.** to continue to provide medical direction for the College's Emergency Medical Services credit and non-credit programs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$38,000. This item was approved by Matthew Liao-Troth on June 25, 2024. Department-Emergency Medical Services
41. Agreement with **Phire, Inc.** for a Phire software subscription license to be used in the Information Technology Department. Phire is an Application Change Management tool, developed utilizing PeopleTools, that is designed to enhance organization control and oversight of essential changes within PeopleSoft and other enterprise applications. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$18,795. This item was approved by Patrick Rinard on June 3, 2024. Department—Information Technology
42. Agreement with **Respondus** to provide comprehensive proctoring services for online students. Respondus will supply both Lockdown Browser and Respondus Monitor to ensure the integrity and security of online examinations. The Agreement will commence on August 1, 2024 and continue for the period of one year. The cost to the College for this Agreement is \$31,890. This item was approved by Patrick Rinard on June 27, 2024. Department—Academic Technology
43. Master Services Agreement (MSA) and Statement of Work (SOW) with **Runtime Technologies, LLC dba ISOS Technology** to provide consulting services and Status Page implementation services to set up a customer facing dashboard that will serve as a status monitor for users. The MSA will commence as soon as possible and continue for a period of two years. The SOW will commence as soon as possible and continue through project completion. The cost to the College for this SOW under the Agreement is \$39,600. This item was approved by Patrick Rinard on April 10, 2024. Department—Information Technology
44. Amendment to the Agreement with **Sierra-Cedar** to extend the Statement of Work for Sierra-Cedar to continue to provide remote application management services associated with the College's People Soft Human Resources, Financial, and Campus Solutions applications. This modification extends the Agreement for two months through June 30, 2024 and increases the hourly rates paid for various services. The total cost to the College under this Agreement will continue to be \$33,600 as previously approved. This item was approved by Patrick Rinard on April 9, 2024. Department—Information Technology

45. Amendment to the Agreement with **State College of Florida, Manatee-Sarasota** (SCF) to continue to provide services as part of the National Science Foundation Louis Stokes Alliance for Minority Participation (LSAMP) grant received by the College. This Amendment is to provide an additional \$19,250 to SCF for its services as approved by the College. Other than the budget increase, the Agreement with SCF will continue through November 30, 2025 under the same terms and conditions as previously approved. This item was approved by Jamelle Conner on May 7, 2024. Department—Grants Development
46. Agreement with **Turnitin, LLC** to continue the subscription to Turnitin Feedback Studio and Turnitin Originality services that allow the College to check student work for originality. The Agreement will continue through December 31, 2024 at a cost to the College of \$23,989.19. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—Academic Technology
47. Agreement with **WEPA, Inc.** to lease 36 printing Kiosks for use collegewide. WEPA printers are located in libraries and other common areas for student use. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$10,764. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—Learning Resources

**Section E: Contracts \$10,000 and below**

48. Dual Enrollment Agreement with **Admiral Farragut Academy** (AFA) that will allow eligible AFA students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2024 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. The College will no longer pay instructional costs after Fall 2024. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—Dual Enrollment/Early College
49. Agreement with **Aloha Borah Media** to provide services to edit 9 Tedx Talks videos – 15 to 20 minutes each, for use in the College of Business. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$2,749. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—College of Business
50. Agreement with **Arcuri Group, LLC** to provide for the non-disclosure of business confidential information by the parties. The non-disclosure agreement will allow the parties to consider entering into a business relationship for the purpose of delivering Arcuri Group courses in Situation Awareness Specialist, Introduction to Situational Awareness, and Applied Verbal De-Escalation. There is no cost to the College. The Agreement will commence as soon as possible. This item was approved by Jackie Skryd on April 12, 2024. Department—Workforce, Community and Corporate Partnerships

51. Agreement with **Articulate Global, LLC** to continue to provide access to the Articulate 360 Teams software used in Learning Resources. The subscription term will commence June 17, 2024 and continue for a period of one year. The cost to the College for this Agreement is \$699. This item was approved by Matthew Liao-Troth on April 9, 2024. Department—Learning Resources
52. Agreement with **Artists Rights Society, Inc.** for the use of the image *Visual Poetics: The Art of Donald Sullivan, 1998* for printed and web/social media use to promote the Leepa-Rattner Museum of Art Summer 2024 exhibition – *Donald Sullivan: Beyond the Surface*. The LRMA exhibition will be held from May 18—August 2, 2024. The cost to the College for this Agreement is \$305. This item was approved by Jesse Turtle on June 28, 2024. Department—Leepa-Rattner Museum of Art
53. Agreement with **Berlin Associates Limited** to provide a license for the international rights that will allow College’s Fine Arts department to perform *Animal Farm* by George Orwell as Adapted by Tatty Hennessy. Six performances of the play will be presented on the Clearwater Campus on October 16-19, 2024. The cost to the College for this Agreement is \$600. This item was approved by Matthew Liao-Troth on May 21, 2024. Department—Humanities & Fine Arts Theater
54. Dual Enrollment Agreement with **Calvary Christian High School (CCHS)** that will allow eligible CCHS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2024 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. The College will no longer pay instructional costs after Fall 2024. This item was approved by Matthew Liao-Troth on May 21, 2024. Department—Dual Enrollment/Early College
55. Agreement with **Centegix** to provide a software license associated with the Purchase and use of its *CENTEGIX Core Visitor Management* software for the St. Petersburg Collegiate High School North Pinellas. The Agreement includes the software and remote installation and training. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement is \$2,615. This item was approved by Matthew Liao-Troth on April 16, 2024. Department—SPCHS—TS
56. Agreement with **Charter Communications Operating, LLC and its affiliate Spectrum** for a Commercial Account Right of Entry Agreement that will allow Spectrum Charter/Spectrum a right of entry onto the Clearwater Campus to add internet services in the Barnes & Noble bookstore location. The Agreement will commence upon execution and continue until the later of five years or six months after the date that Charter is no longer providing services on the premises. There is no cost to the College associated with entering into this Agreement. This item was approved by Adam Colby on March 27, 2024. This item is being presented in this Quarterly Report as it was not presented previously. Department—Information Technology



57. Agreement with **Cision US, Inc.** to provide distribution services to the College including the delivery of messages and content to audiences such as print and broadcast newsrooms, journalists, bloggers, financial portals, social media networks, websites, content syndicators, and search engines. Cision will also provide multimedia services including a suite of audio, video, and multimedia production and broadcasting services. This Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$8,037.75. This item was approved by Jesse Turtle on April 1, 2024. Department—Marketing & Strategic Communications
58. Agreement with **Clearwater Plumbing, Inc.** to furnish material and labor for plumbing improvements needed to Rooms 142 & 146 at the SPC Vet Tech Center. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$2,210. This item was approved by Adam Colby on May 30, 2024. Department—Facilities Planning & Institutional Services – In-House Construction
59. Agreement with **Cognia, Inc.** for a subscription to its Cognia Learning Community platform that provides a complete professional learning ecosystem for teachers and leaders to study and learn from one another. This platform will be used by the St. Petersburg Collegiate STEM High School. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$2,500. This item was approved by Matthew Liao-Troth on May 24, 2024. Department-- St. Petersburg Collegiate STEM High School
60. Agreement with **Community Health Centers, Inc. (CHC)** for the College to develop and provide a customized 12-week Certified Medical Assistant (CMA) training program for CHC employees which will include virtual and face-to-face curriculum. The College will receive \$3,695.75 per student from CHC for its services under this Agreement. Although the total number of students is unknown at this time, based on an estimate of 6 students per cohort, the College anticipates expenses per student to be approximately \$2,023. The Agreement will commence upon execution and continue for the period of one year. This item was approved by Jackie Skryd on June 20, 2024. Department-Workforce, Community & Corporate Partnerships
61. Agreement with **Compass Elevator Consulting Group, LLC** to conduct a survey of the traction passenger elevator at the Palladium. The Agreement will commence as soon as possible and continue through project completion. The cost to the College for this Agreement is \$3,150. This item was approved by Adam Colby on April 17, 2024. Department—Facilities Services
62. Agreement with **Competitive Edge Software, LLC aka Omnigo Software** to continue to provide College security staff with a Report Writing database. The Agreement will commence on July 10, 2024 and continue for the period of one year. The cost to the College for this Agreement is \$7,028.35. This item was approved by Andrew MacPherson for Janette Hunt on June 14, 2024. Department—Security Services

63. Agreement with **ConvergeOne** to provide maintenance for the NETLAB/VE+64 software used in the College of Computer & Information Technology. The Agreement will commence on July 1, 2024 and continue through June 30, 2025. The cost to the College for this Agreement is \$5,995. This item was approved by Matthew Liao-Troth on June 7, 2024. Department-College of Computer & Information Technology
64. Agreement with **Democracy Works, Inc.** (DW) for the use of a customized co-branded version of DW's TurboVote Platform. The Platform allows users to receive voter registration forms, absentee ballot applications, referrals to online voter registration portals, and email and text messaging about upcoming election dates/deadlines. The Agreement will commence July 1, 2024 and continue for the period of one year. The cost to the College for this Agreement is \$1,500 and will include hosting and customization services. This item was approved by Matthew Liao-Troth on April 29, 2024. Department-Social and Behavioral Sciences
65. Agreement with **Diligent Corporation** for a subscription to the Board Effects platform that will assist with the management of Board of Trustees documentation. The Agreement includes online tools for creating, distributing and implementing Board of Trustees documents. The Agreement also includes an integrated calendar, minutes management, tracking capabilities, Microsoft integration, security protocols and 24/7/365 support. The Agreement will commence as soon as possible and continue for the period of one year. Thereafter, the Agreement will automatically renew for additional one-year periods unless terminated by the parties with 30 days' notice. The cost to the College for the first year of the Agreement is \$7,000. This cost includes the initial subscription fee of \$6,000 and a one-time installation fee of \$1,000. Subscription fees for any subsequent years, if renewed, will increase by 6% per year, and will be handled via the Purchasing process. This item was approved by the President on May 14, 2024. Department—President's Office
66. Agreement with **Duke Energy** to continue to provide the use of its Basic Curriculum for the Lineworker Program. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College associated with entering into this Agreement. This item was approved by Jackie Skryd on March 22, 2024. This item is being presented in this Quarterly Report as it was not presented previously. Department—Workforce, Manufacturing
67. Dual Enrollment Agreement with **Dunedin Academy** (DA) that will allow eligible DA students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2024 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. The College will no longer pay instructional costs after Fall 2024. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—Dual Enrollment/Early College
68. Agreement with the **Dunedin Fine Art Center** whereby the Leepa-Rattner Museum of Art will loan mixed media artwork on canvas to be displayed as part of the Fall exhibition at

- the Dunedin Fine Art Center. The Agreement will commence as soon as possible and continue through January 10, 2025. There is no cost to the College. This item was approved by Jamelle Conner on April 29, 2024. Department—Leepa-Rattner Museum of Art
69. Agreement with **Edmentum, Inc.** for a *Study Island: Core Library* program license for use by St. Petersburg Collegiate High School North Pinellas staff and students. The Agreement will commence on August 1, 2024 and continue through July 31, 2027. The license also includes unlimited access to live professional development in Edmentum Learning Communities. The cost to the College for this Agreement is \$4,268.25. This item was approved by Matthew Liao-Troth on May 21, 2024. Department—SPCHS North Pinellas
  70. Agreement with **EDpuzzle, Inc.** to provide unlimited access to its EDpuzzle educational platform for use by the St. Petersburg Collegiate High School North Pinellas. EDpuzzle allows teachers to deliver instruction and content through the use of interactive videos to deliver a unique and targeted learning experience based on student needs. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement is \$4,845. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—St. Petersburg Collegiate High School North Pinellas
  71. Agreement with **EDU Africa** to partner with the College to provide a study abroad experience for Veterinary Technology graduates and faculty. The Alumni Veterinary Technology Global program to Zimbabwe will be held from May 27, 2024 through June 11, 2024. The costs for this trip are paid by program participants. This item was approved by Matthew Liao-Troth on April 18, 2024. Department—Veterinary Technology
  72. Agreement with **EF Education First International** to provide travel services for the College's 2025 Japan Study Abroad Program to be held May 13-23, 2025. Education First will handle all payments from participants and all program/trip logistics. The Agreement will commence as soon as possible and continue through program completion. There is no cost to the College associated with entering into this Agreement. This item was approved by Matthew Liao-Troth on April 29, 2024. Department—International Programs
  73. Agreement with **Elsevier B.V.** to continue the subscription to the Science Direct College Edition which gives students and Faculty access to the Health & Sciences journals. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$4,756.63. This item was approved by Matthew Liao-Troth on April 2, 2024. Department—Learning Sciences
  74. Agreement with **Geotab USA, Inc.** to provide monthly service for 5 geotabs which are installed in College vehicles for tracking purposes. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$612. This item was approved by Adam Colby on June 12, 2024. Department-Facilities Services
  75. Agreement with **Global Music Rights, LLC** to provide a Music Licensing Performance Agreement for an initial period of one year. The Agreement will then continue annually,

unless terminated by either party. The anticipated cost to the College for the first year of the Agreement is \$4,208.90. Thereafter, the annual costs will be determined based on the College's current FTE student enrollment. This item was approved by Jamelle Conner on April 29, 2024. Department—Business Services – Accounting

76. Dual Enrollment Agreement with **Indian Rocks Christian School (IRCS)** that will allow eligible IRCS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2024 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. The College will no longer pay instructional costs after Fall 2024. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—Dual Enrollment/Early College
77. Agreement with **Infobase Learning** to continue to access the Films on Demand Veterinary Collection for streaming video content to support the Veterinary Technology Program. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$794.62. This item was approved by Matthew Liao-Troth on April 9, 2024. Department—Learning Resources
78. Amendment to the Agreement with **Instructure, Inc.** associated with the implementation of the Instructure Canvas Learning Management System (LMS). This Amendment adds an annual cost of \$1,500 over five years for a custom URL for the new LMS. Based on the foregoing, the total cost associated with this Amendment for the five-year contract period is \$7,500. This item was approved by Patrick Rinard on April 18, 2024. Department—Academic Technology
79. Agreement with **IXL Learning, Inc.** for a site license that will allow students in the Collegiate High School North Pinellas to practice Math, Science, Social Studies and Language Arts via the IXL Learning platform. The platform provides feedback for student learning to help teachers and students assess their learning. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement is \$6,840. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—St. Petersburg Collegiate High School North Pinellas
80. Agreement with **Kahoot! EDU, Inc.** for a subscription to access and use its Kahoot! EDU Pro School & District software for the St. Petersburg Collegiate STEM High School. The Kahoot! Software is designed to make teaching and learning fun and engaging. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,438.80. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—St. Petersburg Collegiate STEM High School
81. Agreement with **Luminary Roli, Ltd.** for the purchase of EQUATOR2 software for use in the Music Industry Recording Arts (MIRA) program. The Agreement will commence as soon as possible and continue unless terminated by either party. The cost to the College

- for this Agreement is \$249. This item was approved by Jackie Skryd on May 20, 2024. Department—Workforce, Community & Corporate Partnerships
82. Agreement with **Naturalsoft, Ltd.** to provide a one-year subscription for AI reading services that will allow the Center for Public Safety and Innovation to convert its online courses into the Rise 360 platform. The use of this software will also allow the MCTFT/Florida National Guard to streamline the process for recording audio. The Agreement will commence as soon as possible and continue for one year. The cost to the College for this Agreement is \$948. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—Center for Public Safety and Innovation
  83. Agreement with **Niche.com, Inc.** to provide marketing services for St. Petersburg Collegiate High School North Pinellas. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$5,240. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—St. Petersburg Collegiate High School North Pinellas
  84. Agreement with **Nifco, LLC dba Nature’s Table SPG** to extend the current Lease through December 31, 2024 under the same terms and conditions. Nifco provides food services on the St. Petersburg/Gibbs Campus. The estimated revenue to the College over the six-month extension is \$9,000. This item was approved by Janette Hunt on May 24, 2024. Department—Business Services – Auxiliary
  85. Dual Enrollment Agreement with **Northside Christian School (NCS)** that will allow eligible NCS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2024 and continue for the period of one year. The instructional costs to the College are yet to be determined and will be based on student enrollment in each class. The College will no longer pay instructional costs after Fall 2024. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—Dual Enrollment/Early College
  86. Agreement with **Nova Southeastern University** whereby Nova will offer SPC faculty, staff and alumni with a 20% tuition discount for certain graduate and doctoral programs. Nova will offer the discount to applicants accepted into these programs. The College agrees to communicate this benefit to the employees and alumni. The Agreement will commence as soon as possible and continue unless terminated by the parties. There is no cost to the College. This item was approved by Darryl Wright-Greene on June 4, 2024. Department—Human Resources
  87. Agreement with **Old Town Trolley Tours of Washington DC** to charter the trolley as part of the Student Government Association trip on May 10, 2024. Old Town Trolley will provide the trolley and a monument by monument moonlight tour of Washington D.C. for students and advisors. The cost to the College for this Agreement is \$1,860. This item was approved by Jamelle Conner on May 3, 2024. Department—Student Life & Leadership – SP/G

88. Agreement with **Orkin Pest Control** to provide pest control services at the Leepa-Rattner Museum of Art. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,619. This item was approved by Adam Colby on April 1, 2024. Department—Custodial Services
89. Agreement with **ParentSquare, Inc.** for a subscription to access and use its student and parent communication platform. The Agreement will commence on August 1, 2024 and continue through July 31, 2025. The cost to the College for this Agreement is \$4,100. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—St. Petersburg Collegiate High School North Pinellas
90. Agreement with **ParentSquare, Inc.** to provide phone message services to students and families for the St. Petersburg Collegiate STEM High School. The Agreement will as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$770. This item was approved by Matthew Liao-Troth on May 29, 2024. Department—St. Petersburg Collegiate STEM High School
91. Amendment to the Inclusive Access Agreement with **Pearson Education, Inc.** whereby Pearson allows the College and Barnes & Noble to purchase/distribute Pearson products at an inclusive access price. This Amendment is to add additional Math courses and associated pricing to the Agreement. There is no cost associated with entering into this Amendment. The Amendment and Agreement will continue through May 1, 2025. This item was approved by Janette Hunt on June 4, 2024. Department—Finance & Business Operations
92. Memorandum of Understanding (MOU) with **Pinellas County**, Human Resources Department, for a collaboration to jointly develop and deliver professional development courses, workshops, seminars, and other professional development opportunities for the benefit of Pinellas County and SPC employees. Specific development activities will be detailed in separate agreements, subject to availability of funds and approval by the County and College. This MOU will commence as soon as possible and continue for a period of nine months. There are no costs associated with entering into this MOU. This item was approved by Darryl Wright-Greene on April 25, 2024. Department—Human Resources
93. Memorandum of Understanding (MOU) with the **Pinellas County School Board (PCSB)** to outline responsibilities of the parties in managing the fiscal structure and related technical instruction associated with the apprenticeship pathway to the teaching profession for the 2024-26 cohort. The teacher apprenticeship program is designed to provide aspiring teachers with hands-on experience in the classroom under the guidance of experienced educators. The College agrees to waive direct tuition/fees costs for the first cohort (up to 30 apprentices) which begin in Fall 2024. PCSB will provide apprentices with electronic devices to complete online course work and a yearly salary. Other specific responsibilities of the parties are outlined in the MOU. The MOU will commence July 1, 2024 and continue through June 30, 2026. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—Dean – College of Education

94. Agreement with the **Pinellas County School Board** to supply breakfast and lunch for students at the St. Petersburg Collegiate STEM High School. The Agreement will commence August 12, 2024 and continue through June 10, 2025. The cost to the College for this Agreement is \$4,800. This item was approved by Matthew Liao-Troth on April 29, 2024. Department—St. Petersburg Collegiate STEM High School
95. Agreement with **Pinellas County School Board (PCSB)** to continue the Joint Use Agreement whereby the College and PCSB each provide the usage of its facilities to the other, generally at no charge, pending availability. The usage excludes specific rooms as identified in the Agreement and rental fees may be charged for the use of certain areas. The Agreement will commence on July 1, 2024 and continue through June 30, 2025. This item was approved by Janette Hunt on May 7, 2024. Department—Facilities Planning & Institutional Services
96. Dual Enrollment Articulation Agreement for 2024-25 between the **Pinellas County School Board** and the College. The Agreement defines the academic programs and activities that will benefit *Dual Enrollment* students of Pinellas County. The College will offer information on student progress and acceleration mechanisms to students in Pinellas County high schools to facilitate greater success in post-secondary education. The School Board will market and encourage high school students regarding opportunities for Dual Enrollment articulation and accelerated college credit opportunities. The Agreement will commence as soon as possible and will ongoing; however, the Agreement must be reviewed and updated annually. There is no cost to the College. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—Academic Affairs
97. Agreement with **Professional Sports Publications, Inc.** for a full-page advertisement in the 2024 MLB Tampa Bay Bucs Yearbook and the 2024-25 NHL Tampa Bay Lightning Yearbook. The Agreement will commence as soon as possible and continue for one year. The cost to the College for this Agreement is \$9,500. This item was approved by Jesse Turtle on May 16, 2024. Department—Marketing & Strategic Communications
98. Agreement with **Professional Sports Publications, Inc.** for a full-page advertisement in the 2024 MLB Tampa Bay Rays Yearbook. The Agreement will commence as soon as possible and continue for one year. The cost to the College for this Agreement is \$5,000. This item was approved by Jesse Turtle on April 12, 2024. Department—Marketing & Strategic Communications
99. Agreement with **Quizizz, Inc.** for the use of its learning platform designed to help teachers achieve 100% student engagement with live and asynchronous gamified quizzes, class polls, interactive lessons, study tools, and more. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$1,293.75. This item was approved by Matthew Liao-Troth on April 29, 2024. Department—St. Petersburg Collegiate STEM High School
100. Agreement with **Real World Training, Inc.** to provide up to 11 licenses to access online QuickBooks training for the College of Business. The two-day webinar class covers the

fundamentals of using either QuickBooks Online or QuickBooks Desktop and comes with a Certified QuickBooks User exam. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$3,839. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—College of Business

101. Agreement with **RiverTech, LLC** to provide for the non-disclosure of business confidential information by the parties. The non-disclosure agreement will allow the parties to consider entering into a business relationship for the purpose of delivering RiverTech courses in Situation Awareness Specialist, Introduction to Situational Awareness, and Applied Verbal De-Escalation. There is no cost to the College. The Agreement will commence as soon as possible. This item was approved by Jackie Skryd on April 12, 2024. Department—Workforce, Community and Corporate Partnerships
102. Agreement with **Sprout Social, Inc.** to continue to provide its Professional Plan Platform access which includes publishing, engagement, analytics, and listening. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College is \$4,094.16. This item was approved by Jesse Turtle on June 26, 2024. Department—Marketing & Strategic Communications
103. Agreement with the **City of St. Petersburg** for the rental of the Coliseum for the *Welcome Titans 2024* event to be held on August 8, 2024. The cost to the College for this Agreement, including facility rental and services, is \$4,950. This item was approved by Matthew Liao-Troth on May 10, 2024. Department—Academic Affairs
104. Agreement with **St. Petersburg Arts Alliance** for the use of the Palladium parking lot to paint mural on the West facing wall of the Walker Whitney Plaza at 226 5<sup>th</sup> Avenue North, St. Petersburg, Florida. The Agreement will commence as soon as possible and continue through project completion. There is no cost to the College associated with entering into this Agreement. This item was approved by Adam Colby on March 27, 2024. This item is being presented in this Quarterly Report as it was not presented previously. Department—Facilities Services
105. Dual Enrollment Agreement with **St. Petersburg Catholic High School (SPCHS)** that will allow eligible SPCHS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2024 and continue for the period of one year. The **instructional costs** to the College are yet to be determined and will be based on student enrollment in each class. The College will no longer pay instructional costs after Fall 2024. This item was approved by Matthew Liao-Troth on May 28, 2024. Department—Dual Enrollment/Early College
106. Agreement with **Study Abroad Association** to provide travel services to students for the College's Morocco Summer Study Abroad program to be held May 13-22, 2025. Fees associated with this Agreement will be paid by students. This item was approved by Matthew Liao-Troth on June 28, 2024. Department—International Programs



107. Agreement with **Systro Solutions** to provide access to the Systro’s Business Readiness web assessment tool including an assessment report designed to assist the College in developing a coaching plan for skills development and portfolio construction for students. The Agreement will commence as soon as possible and continue for the period of one year. The initial cost to the College for Cohort 1 is \$3,000. Any additional Cohorts that may be added during the period of this Agreement will be handled via the Purchasing process. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—College of Business
108. Agreement with **Talx Corporation** a provider of Equifax Verification Services to continue use its employment verification services. The Agreement allows the College to pay on a per-transaction basis as each verification is needed and requested by the College. Although the Agreement is ongoing in nature, this item is to advise regarding the expenditure for the next fiscal period. The anticipate cost to the College from July 1, 2024 through June 30, 2025 is \$2,000. This item was approved by Darryl Wright-Greene on June 4, 2024. Department—Human Resources
109. Agreement with **Tampa Bay Workforce Alliance, Inc. dba CareerSource Hillsborough/Pinellas** to continue to lease space at the Tarpon Springs Campus. The Lease will commence on July 1, 2024 and continue through June 30, 2025. CareerSource Hillsborough/Pinellas will pay the College \$1,032.20 over the one-year period. This item was approved by Janette Hunt on May 7, 2024. Department—Facilities
110. Agreement with **ThingLink, Inc.** for a ThingLink Premium Team license that will allow up to 15 creators to create interactive content for use in the classroom. The ThingLink software allows teachers and students to produce images with interactive tags for use as teaching tools and assignments. Teachers will be able to review student work and manage student accounts. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$2,500. This item was approved by Patrick Rinard on June 11, 2024. Department—Online Learning and Services
111. Agreement with the **University of Central Florida (UCF)** to provide the College with a no-cost grant extension of the period of performance through June 30, 2025. The extension will allow the College to continue its accredited Florida Postsecondary Comprehensive Transition Program (FPCTP) called Titans UP. The extension also provides authorization to spend Year Two funding of UCF’s FPCTP Continuation grant award. This item was approved by Jamelle Conner on June 3, 2024. Department—Grants Department
112. Agreement with the **University of Florida (UF)**, Artificial Intelligence Learning Academy, to partner with the College to deliver Artificial Intelligence Across the Curriculum (AiATC) training through the College’s Center for Excellence in Teaching & Learning. UF will deliver training at the College on July 15-18, 2024. The College will provide training facility, breakfast/lunch on training days and organize details for attendees. UF will deliver the training and provide certificates of completion. Costs associated with the training are being funded by the University of Florida AI Learning

Academy. This item was approved by Matthew Liao-Troth on May 24, 2024. Department—Center for Excellence in Teaching & Learning

113. Agreement with the **University of Texas at Austin**, on behalf of the National Institute for Staff and Organization Development (NISOD), to conduct the *Faculty Chats: Collaboration and Idea Sharing for Student Success* workshop to be held at the College on March 28, 2025. NISOD will also provide 5 complimentary registrations to SPC for hosting the workshop and discounted registration fees for SPC participants. NISOD will also cover the cost of catering for the event. In addition to hosting the event, the College will provide the meeting room for up to 100 attendees and Wi-Fi/Audiovisual equipment. There is no cost to the College associated with entering into this Agreement. Any SPC participant registration fees will be paid separately through the registration process. This item was approved by Matthew Liao-Troth on May 29, 2024. Department—Center for Excellence in Teaching and Learning
114. Agreement with **UpToDate, Inc. f/k/a Wolters Kluwer Clinical Drug Information, Inc.** to renew the subscription to the Dentistry e-Book collection to commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$2,740.69. This item was approved by Matthew Liao-Troth on June 27, 2024. Department—Dental Hygiene
115. Agreement with **Validity, Inc.** for a subscription to Demand Tools that will provide access to one Salesforce production database and unlimited development databases for all Salesforce administrators. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$869.45. This item was approved by Jesse Turtle on April 26, 2024. Department--Marketing & Strategic Communications
116. Agreement with **Weatherproofing Technologies, Inc.** to conduct a full-service infrared scan of multiple sections of the Natural Science Building roof on the St. Petersburg/Gibbs Campus. Additional services to be provided for this project are identified in Scope of Work. The cost to the College for this Agreement is \$3,970. The Agreement will commence as soon as possible and continue through project completion. This item was approved by Adam Colby on April 23, 2024. Department—Business Services
117. Agreement with **Webflow, Inc.** to provide hosting services for the Florida National Guard under the College's Multijurisdictional Counterdrug Taskforce Training FY24 award. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement is \$468. This item was approved by Matthew Liao-Troth on May 31, 2024. Department—Center for Public Safety Innovation

Pamela S. Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items, including those with expenditures not exceeding \$325,000.

Mia Conza, Vice President, General Counsel & Compliance, recommends approval.

ps070124

August 20, 2024

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Tonjua Williams, Ph.D., President 

**SUBJECT:** Quarterly Informational Report of Approval of Deferred Maintenance Project Change Orders

In the May 2024 Board Meeting, the President was authorized to negotiate and approve the Guaranteed Maximum Price and to issue all relevant purchase orders related to the Deferred Maintenance projects. The below approvals are covered under this authorization.

1. Approval was received for the Guaranteed Maximum Price (GMP) of \$1,169,909.95 and to issue all necessary purchase orders to Foresight Construction Group, Inc., for 337 Multiple Campuses Camera Upgrades.
2. Approval was received for the Guaranteed Maximum Price (GMP) of \$865,198 and to issue all necessary purchase orders to Foresight Construction Group, Inc., for 337 Multiple Campuses Electronic Access Control.

This information is provided by Janette Hunt, Vice President, Finance and Business Operations; Adam Colby, Associate Vice President, Facilities Planning and Institutional Services; Pursuant to Board of Trustees Rules 6Hx23-6.09 and 6Hx-6.10.