

**St. Petersburg College**  
**Student Internship Checklist**  
**Associate in Science: Hospitality and Tourism Management**  
**HMGT-AS**  
**HFT 2942 - 3 Credits**

This course is designed to provide you with major-related, supervised, evaluated practical training work experience which may be paid or voluntary. Sixty (60) industry work hours equals one credit hour. In addition, you must complete assignments as well as a term project. The faculty makes regular appraisals of the learning progress through on-site visits and consultations with supervisors. 180 contact hours.

Before you are enrolled in the internship course, you must meet the following requirements:

- Completion of 30 credit hours towards the AS degree
- Cumulative GPA of 2.0 or better
- Complete the program courses below and their prerequisites.
- Complete the [Internship Application](#) before the [application deadline](#).
- Secure an internship related to your major
- Submit internship placement details using [this form](#).  
Once your placement is approved, the College of Business will register you for the internship course.

*The following courses must be completed with a "C" or better prior to enrolling in an internship course:*

<b>Course Prefix, Number, and Title</b>	<b>Credit Hours</b>
HFT 1000 Introduction to Hospitality/Tourism	3
HFT 1941 Operations and Service Practicum	3

For support locating an internship:

- Send your resume to your campus [Career Readiness Navigator](#) for review
- Complete your profile in [HireSPC Titans](#) (See [tutorial](#) on How To)
- Complete the following [Career-Readiness](#) workshops: [Resume Development](#), [Interview Preparation](#), [LinkedIn](#), and [How to get hired](#).
- [Contact Career Services](#) on your home campus