

# AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES  
TUESDAY, MAY 18, 2010

EPICENTER MEETING ROOM (1-453)  
13805 – 58<sup>TH</sup> STREET N.  
LARGO, FLORIDA

**REGULAR MEETING: 8:30 A.M.**

(THIS MEETING IS OPEN TO THE PUBLIC.)

**PLEASE NOTE: Items contained herein are subject to change during a Board meeting before final Board action.**

- I. Call to Order
- II. Invocation
- III. Pledge of Allegiance
- IV. Preliminary Matters
  - A. Presentation of Retirement Resolutions and Motion for Adoption
    1. Danny B. Clark, Mathematics, Seminole Campus
    2. Jane M. Johnson, Library, District Office
    3. Pamela S. Neale, Word Processing, Health Education Center
    4. Barbara L. Truett, Communications/Learning Support Commons, Clearwater Campus
  - B. Introduction of Employees
- V. Review and Approval of Minutes – Board of Trustees’ Meetings of April 1, April 7, April 13 and April 21, 2010
- VI. Old Business (items previously considered but not finalized). NONE
- VII. Report of New Business from the Board Attorney – Joseph H. Lang
  - Approval of Proposed Employment Agreement for Incoming President
- VIII. Report of New Business from the General Counsel – Sydney H. McKenzie III

IX. Report of New Business from the President

**A. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing)**

1. Removal of Certain Assets from Property Inventory
2. Student Use Print Management and Copier Service, Seminole Campus Joint-Use Library and Learning Support Commons

**B. OTHER EXPENDITURES AND CONTRACTS**

1. Clearwire Spectrum Holdings III LLC – Lease of Excess Capacity on Educational Broadband and Service Channel
2. ANGEL Learning, Inc. (formerly Cyberlearning Labs, Inc.)
3. Baynard, McLeod and Lang, PA – Legal Services as Board Attorney
4. Allen, Norton and Blue, PA – Legal Services

**C. GRANTS/RESTRICTED FUNDS CONTRACTS**

1. Application/Acceptance
  - a. U.S. Department of Education, Congressionally-Directed Grant – Healthcare Informatics
2. Amendment(s). **NONE**

**D. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION**

1. Disposition of Surplus or Obsolete Property (Survey #529)
2. 2009/10 Sanitation, Casualty, and Safety Inspection Report
3. Review of Phase III Construction Documents, Project 1707-X-08-18, Veterinary Technology Building, Veterinary Technology Special Purpose Center
4. Selection for Architectural Services for Ethics and Social Science Building at Clearwater Campus

5. Review of Phase I Schematic Design Plans and Preliminary Guaranteed Maximum Price for Project 151-F-10-15, Remodel for Classrooms, Labs and Offices, Phase IV, Downtown Center
6. Amendment #2, (Revision date of May 18, 2010) to the Educational Plant Survey Dated June 19, 2007 (Spot Survey #2, Revision date of May 18, 2010) (Social Science Building, Clearwater Campus)

**E. AGENCY BILLINGS. NONE**

**F. PERSONNEL**

1. Personnel Report
2. VALIC 401(a) Retirement Plan
3. Senior Management Service Class
4. Vision Plan

**G. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing**

- Rule 6Hx23-4.15 Academic Average and Repeated Courses
- Rule 6Hx23-4.36 Student Grievances and Appeals, Appeals to Waive Requirements of CLAST, Appeals to Exclude Coursework from Grade Point Average Calculations, Student Body Governance and Recommendations
- Rule 6Hx23-4.45 Testing of Students
- Rule 6Hx23-5.13 Property Records
- Rule 6Hx23-5.20 Waiver of Fees and Tuition

**H. CURRICULUM**

1. Credit Curriculum
2. Noncredit Curriculum and Fees

**I. COLLABORATION BETWEEN DIRECT SUPPORT ORGANIZATIONS (DSOs) SPC ALUMNI ASSOCIATION, INC.; SPC FOUNDATION, INC; AND THE SPC LEEPA-RATTNER MUSEUM OF ART, INC.**

**J. UNCOLLECTIBLE ACCOUNTS**

**K. STUDENT TUITION AND FEES REPORT**

- L. FISCAL YEAR 2010-2011 ANNUAL CAPITAL OUTLAY BUDGET (FACILITIES PLANNING & INSTITUTIONAL SERVICES), OPERATING BUDGET AND AUXILIARY FUND BUDGET (ADMINISTRATIVE AND BUSINESS SERVICES)**
- M. FISCAL YEAR 2010-2011 LOWER AND UPPER DIVISION STUDENT FEES**
- N. PRESENTATION ON HONORS PROGRAMS**  
(Anne Cooper, Nadia Yevstigneyeva)
- O. FLORIDA DEPARTMENT OF EDUCATION, DIVISION OF FLORIDA COLLEGES – SPC’S ANNUAL EQUITY UPDATE REPORT FOR 2009-10**
- X. Other Business – Items of Interest from the Board of Trustees
- XI. Confirmation of Next Meeting – Scheduled for Tuesday, June 15, 2010, 8:30 a.m. at the EpiCenter, Largo, Florida

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting Tuesday, May 18, 2010, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.

**\*No packet enclosure**

## EMPLOYMENT AGREEMENT

AGREEMENT, date as of June 7, 2010 by and between ST. PETERSBURG COLLEGE (the "College"), a political subdivision of the State of Florida, and DR. WILLIAM D. LAW, (hereinafter "President") an individual residing in Pinellas County,, Florida.

WHEREAS, the College desires to employ Dr. William D. Law as President of the College in accordance with the laws of the State of Florida and the provisions herein set forth; and

WHEREAS, Dr. William D. Law is willing to be employed by the College, all in accordance with provisions herein set forth:

NOW THEREFORE, in consideration of the premises and mutual covenants herein contained, the parties hereto agree as follows:

1. **Term**. This Agreement shall commence on June 7, 2010, (the "Commencement Date") and shall continue to June 30, 2013, the termination date, if not terminated earlier by the College pursuant to the terms of this agreement. For the purposes of this Agreement, the term "Period of Employment" shall mean the period from the Commencement Date to the date of termination (the "Termination Date").

2. **Employment**. Subject to the terms and conditions and for the compensation herein set forth, the College employs President for and during the Period of Employment as President and President does hereby accept such employment.

3. **Duties**. President shall have such duties and responsibilities as are typically assigned to a College President of an historic Florida Community College now having additional baccalaureate authority and responsibility, including such duties as are authorized by Florida Statutes, along with such other responsibilities as shall be assigned by the Board of Trustees. Except as otherwise provided herein President shall use his best efforts and devote all of his business time during the Period of Employment to the performance of his responsibilities hereunder, and shall perform such responsibilities faithfully, diligently and to the best of his abilities. During the Period of Employment, except as otherwise provided herein, President agrees that he will not be employed or engaged in any other business or undertaking which is likely to either conflict with the interests of the College or adversely affect the efficient performance of his duties. President shall comply with all of the College's rules, regulations and policies from time to time in effect. President shall report directly to the St. Petersburg College Board of Trustees. President shall be based in the College's offices located in St. Petersburg, Florida, with such travel as maybe necessary to perform his duties hereunder

4. **Compensation**. As compensation for his full-time services hereunder, the College shall pay President during the Period of Employment a base salary ("Base Salary") at the annual rate of \$330,000, payable in accordance with the College's regular payroll practices.

5. **Expenses** The College shall reimburse President, not less often than monthly, for all actual and reasonable business expenses incurred in connection with his service to the College, upon submission of reasonably appropriate documentation therefor in accordance with College policy.

6. **Benefits**  
A. The College shall make a contribution(s) to tax deferred annuity or annuities plan as and for additional compensation for The President during the original term of this agreement. Beginning with his first payroll check in June of 2010 the Board shall pay The President an additional sum which sum shall, until further directed by The President, be paid to a tax sheltered annuity plan or

plans to be selected at the President's sole discretion, which is established and qualified under the provisions of Section 457 of the Internal Revenue Code, or such other qualified tax deferred plan or plans accepted by the Internal Revenue Service of the President's choosing. The sum or sums not to exceed in the aggregate \$85,500 annually.. In the event the President does not elect to defer the entire sum, such sums not paid into deferred compensation plan or plans shall be paid to the President as additional base compensation in each fiscal year.

B. In addition to other benefits provided for herein, the President will be provided with all of the senior management benefit package as provided by Florida law which includes health, retirement and term life insurance.

C. The President shall be provided with 30 days of paid annual leave and 12 days of paid sick leave each calendar year.

D. As additional compensation for the President, the Board shall reimburse the President in an amount equal to one hundred percent (100%) of the amount of the annual premium paid by the President to obtain disability insurance with the following coverages: (1) The disability income protection to be provided under the disability insurance policy issued to the President shall be in an amount equal to fifty percent (50%) of the President's annual minimum base salary, rounded upward to the closest \$1,000 increment; (2) The disability policy shall provide for a 180 day waiting period before beginning payment of benefits. In the event should become "disabled" within the meaning of the disability insurance policy during the 180 day waiting period of the policy, and after the President has used all of his then accrued and unused annual vacation or sick leave, the Board shall pay to the President the full amount of the salary and fringe benefits payable to him under this Agreement during the remainder of the 180 day waiting period.

E. The President will be provided with the use of a suitable College owned and maintained vehicle to be used by him for all College needs and personal needs not to exceed 1,000 miles per month.

F. Commencing on or before July 1, 2011, and on or before the 1<sup>st</sup> day of July of each succeeding calendar year of the original term of this agreement, or any year in which this agreement may be extended, the President shall undergo a comprehensive physical examination at the expense of the Board. The President shall report the results to the Chairman of the Board of the College.

G. An annual performance review will be performed annually on or before the 1<sup>st</sup> day of July of each calendar year (beginning in 2011) of the term of this agreement. Such performance review shall be in a mutually agreed upon format and shall be in compliance with applicable Florida law and administrative rules. The President's performance as President of St. Petersburg College shall be reviewed by the Board. The performance review shall be submitted to such parties as provided by Florida law and applicable administrative rules..

H. Annual contract review following the annual performance review shall be provided for before September 1<sup>st</sup> of the same calendar year, wherein the Board shall review the term, the base salary, and the additional compensation provided for in this contract, or as subsequently amended.

I. The reimbursement of expenses under paragraph 5 above shall include, but not be limited to, reimbursement for all reasonable dues and other expenses associated with the President's memberships in local, state and national professional, charitable and civic organizations to which the President currently holds or may hold membership and which benefit St. Petersburg College, which expenses will be paid either directly by the College or by the St. Petersburg College Foundation as may be agreed upon between St. Petersburg College and St. Petersburg College

Foundation.

7. **Proprietary Rights and Information.** Any interest in patents, patent applications, inventions, technological innovations, copyrights, copyrightable works, developments, discoveries, designs, and processes ("Such Inventions") which President during the Period of Employment may own, conceive of, or develop shall be governed by Rule 6Hx23-1.35 of the Rules of the College.

8. **Additional Leave.** The Board recognizes that certain outside activities by the President advance and enhance the image and reputation of the College. In furtherance of these activities the Board authorizes an additional 12 days of paid leave annually provided that the use of these days does not unreasonably interfere with the performance of other duties. It is anticipated that this professional leave will be used for those speaking and consulting opportunities in which the President is compensated through an honoraria consultant fees and/or for related expenses. It shall also be available for the President's use in fulfilling obligations as the Director of profit corporations provided that the Board is fully apprised of the identity and name of such corporation and that the same do not conflict with the mission and policies of the College. Such leave may be accrued from year to year.

#### 9. **Termination**

A. **Death.** In the event of President's death during the Period of Employment, this Agreement shall automatically terminate on the date of death, and President's estate shall be entitled to payment of President's base salary and terminal benefits accrued hereunder through the date of death. All other benefits and compensation described herein shall terminate on the date of death unless otherwise stipulated in the applicable College plan.

B. **Disability.** In the event President shall be Disabled for a period of at least three (3) consecutive months or four (4) month in the aggregate in any twelve (12) month period during the Period of Employment, the College shall have the option to terminate President's employment and to terminate this Agreement. President's employment with the College shall terminate upon ten (10) days written notice of such termination to President, and all obligations of the College hereunder (other than eligibility for short-term or long-term disability benefits plus required payments therefore, under the plan in effect at the time) shall cease upon the date of such termination. "Disabled" as used herein shall mean the inability of President to perform his normal duties with or without reasonable accommodation. Notwithstanding the foregoing, President's salary as provided for hereunder shall continue to be paid for a period of up to 180 days during any period of the President is Disabled prior to and continuing after the date on which President's employment is terminated for any such disability.

#### C. **College's Rights To Terminate This Agreement**

(I) The College shall have the right, at any time during the Period of Employment, to terminate this Agreement and to discharge President for cause (hereinafter "Cause"), and all compensation to President shall cease to accrue upon discharge of President for Cause. For the purposes of this Agreement, the term "Cause" shall mean activity or actions by the President that constitute immorality, misconduct in office, incompetency, gross insubordination, willful neglect of duty (drunkenness) or conviction of any crime involving moral turpitude.. Any delay in the College in exercising such right of termination shall not constitute a waiver thereof.

(ii) In the event the College elects to terminate President's employment for Cause, the Board may in its reasonable discretion also determine that such cause is curable. In the event that the Board makes such determination the College shall first give President written notice and a period of ten (10) days to cure such Cause, and if such Cause is not cured in said ten (10) days, such termination shall be effective ten (10) days after the College gives written notice of such failure

to cure to President. In the event of a termination of President's employment for Cause in accordance with the provisions of this Section 9( c), the College shall have no further obligation to President, except for the payment of salary and for any other compensation accrued and/or reimbursement of expenses incurred through the date of such termination from employment or President's vested entitlements under any of the College's benefit plans.

(iii) The College shall have the right to suspend President on full pay pending any investigation into any potential dishonesty, gross misconduct or any other circumstances which may give rise to a right of the College to terminate President's employment for Cause.

D. Directorships In the event of the termination of the President's employment the President shall forthwith resign in writing from all directorships, trusteeships and other offices President may hold from time to time with the College or any affiliate of the College without compensation for loss of office, in the event of the termination of President's employment.

10. Waiver Any waiver by either party of a breach of any provision of this Agreement shall not operate as or be construed as a waiver of any other breach or default hereof.

11. Governing Law The validity of this Agreement or of any of the provisions hereof shall be determined under and according to the laws of the State of Florida, and this Agreement and its provisions shall be construed according to the laws of the State of Florida.

12. Notices. Any notice required to be given pursuant to the provisions of this Agreement shall be in writing and shall be delivered in person or by registered or certified mail to the respective parties at their addresses set forth on the first pay of this Agreement (or such other address as the party to receive notices has given by notice hereunder to the other party) Any such notice by personal delivery shall become effective upon receipt and any notice by registered or certified mail shall become effective five business days after mailed.

13. Legal Actions. To the extent permitted by Florida law and Florida government regulation, then the Board shall indemnify and hold the President harmless from any claim(s) or action(s) for damages, judgments, cost of defense, reasonable attorney fees, expenses or other financial loss, including attorney fees and costs for any appeal, for claim(s) or action(s) brought against him for acts alleged to have occurred within the scope of his employment during his tenure as President. This provision shall survive termination and/or consummation of this Agreement.

14. Use of College Property. The President may authorize the use of College property for events related to the College, the College's Foundation, or other organizations he may deem appropriate and beneficial to the College.

15. Reimbursement for Moving Expenses. The College agrees to reimburse The President for reasonable expenses incurred in moving to Pinellas County, Florida in an amount not to exceed \$15,000.

16. Assignment This Agreement shall not be assignable by President. This Agreement shall be assignable by the College and binding on a corporation or other business entity that succeeds to all or substantially all of the business of the College through merger, consolidation, corporate reorganization or by acquisition of all or substantially all of the assets of the College and which assumes College's obligations under this Agreement. The provisions of this Agreement shall be binding upon and inure to the benefit of President and his heirs and personal representatives, and shall be binding upon and inure to the benefit of the College and its successors and assigns.

17. Modification This Agreement contains the entire understanding between the parties hereto and supersedes all other oral and written agreements or understandings between them. No



modification or addition hereto or waiver or cancellation of any provision shall be valid except by a writing signed by the party to be charged therewith.

18. **Obligations of a Continuing Nature** The covenants, agreements, representations and warranties contained in or made pursuant to this Agreement shall survive President's termination of employment, irrespective of the method or circumstances of such termination from employment or termination of this Agreement.

19. **Representation** President represents and warrants to the College that President is under no contractual or other restriction or obligation which is inconsistent with the execution of this Agreement, the performance of his duties hereunder, or the other rights of the College hereunder. In the event of a breach of such representation or warranty on his part or if there is any other legal impediment which prevents him from entering into this Agreement or performing all of his duties and obligation as hereunder, the College shall have the right to terminate this Agreement in accordance with Section 9( c) hereof.

20. **Descriptive Headings**. The paragraph headings contained herein are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first above written.

By \_\_\_\_\_

By \_\_\_\_\_

Dated \_\_\_\_\_

Dated \_\_\_\_\_

Board Material Relating to  
Agenda Item IX-A.1  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Removal of Certain Assets from Property Inventory**

**Approval is sought to write off capital assets not located for three consecutive years and to remove from the College's property inventory items incorrectly tagged.**

Attachment "A" contains 30 capital assets valued individually at \$1,000 or more, with a total acquisition cost of \$62,314.07 and a current Net Book value of \$0. These assets were acquired between 1981 and 2005. Though diligently searched for during the College's annual physical inventory process, these items have not been accounted for in three consecutive years. Per guidelines established by the State of Florida's Chief Financial Officer, the Auditor General's Office and Florida Statutes, with proper approval, these assets can be removed from the property records. Attachment "B" contains 47 Self-Contained Breathing Apparatus (SCBA) units used by the Fire Training program. These were originally added to the Asset Management database as a complete unit – mask, air tank, regulator and backpack. However, these components are interchangeable and individually priced at less than \$1,000 each. As each part reaches its useful life, it is replaced as a separate piece. Similar equipment obtained after 2004 has been purchased as individual pieces and not considered a capital asset.

Thomas E. Furlong Jr., President; Doug Duncan, Vice President, Administrative/Business & Information Services; Theresa Furnas, Associate Vice President, Financial & Business Services; Jamelle Conner, Associate Vice President, Business Services; and Paul Spinelli, Director of Procurement & Asset Management, recommend approval.

Attachments

**Attachment "A" BOT meeting May 18, 2010 Agenda item IX-A.1**

BOT #	Description	Acquisition Date	Acquisition Value	Net Book Value
01818	X-Ray Machine Dental:Int	10/1/1981	\$3,070.00	\$0.00
08493	Cellular Back-Up Securit	2/1/1994	\$1,800.00	\$0.00
13023	Laptop Computer:Dell Latitude	8/24/1998	\$2,500.00	\$0.00
14227	Computer:Powerbook	12/8/1998	\$2,519.00	\$0.00
14981	Desk,End Table/Bridge	1/12/1999	\$786.61	\$0.00
16869	Computer:Dell 500 Pentium III	2/24/2000	\$1,352.00	\$0.00
17147	Computer:Dell 667Mhz/133	6/28/2000	\$1,320.00	\$0.00
17275	Computer:Dell GX110L	6/19/2000	\$1,368.00	\$0.00
17481	Computer:Dell GX110 T	7/19/2000	\$1,227.00	\$0.00
18194	Table w/clay rollers	9/18/2000	\$1,000.00	\$0.00
18876	Computer:Dell GX110	2/28/2001	\$1,158.64	\$0.00
19199	Computer:Dell GX110	4/20/2001	\$1,154.01	\$0.00
19277	Computer:Dell Pentium III	5/9/2001	\$1,100.95	\$0.00
20537	Laptop Computer:Dell Latitude	3/28/2002	\$2,155.00	\$0.00
21531	Projector:Epson 7600P	4/26/2002	\$4,224.33	\$0.00
22405	Projector:AVP	6/24/2002	\$2,800.00	\$0.00
22866	Laptop Computer: Dell Latitude	6/20/2002	\$2,203.67	\$0.00
23297	Laptop Computer:Dell Latitude	8/22/2002	\$3,601.96	\$0.00
23573	ISDN Router Kit:Astricom	6/23/2003	\$1,349.00	\$0.00
24598	Laptop Computer:Dell Latitude	4/16/2003	\$1,493.00	\$0.00
25182	Computer:Apple G4	6/2/2003	\$2,500.00	\$0.00
26159	Player/Recorder:Sony 1500A	7/8/2003	\$5,356.33	\$0.00
26642	Laptop Computer:Dell Latitude	7/15/2003	\$1,947.00	\$0.00
27670	Laptop Computer:Dell Latitude	4/5/2004	\$2,503.36	\$0.00
28312	External Bus Converter	8/18/2004	\$1,312.25	\$0.00
28785	Laptop Computer:Dell Latitude	3/24/2005	\$1,420.04	\$0.00
29188	Projector:Epson	3/14/2005	\$2,051.00	\$0.00
29189	Projector:Epson	3/14/2005	\$2,051.00	\$0.00
29880	Digital Document Presenter:Elm	2/23/2005	\$2,802.92	\$0.00
31686	Laptop Computer:Dell Latitude	11/7/2005	\$2,187.00	\$0.00
<b>Grand Total</b>			<b>\$ 62,314.07</b>	

**Attachment "B" BOT meeting May 18, 2010 Agenda item IX-A.1**

**Self Contained Breathing Aparatus (SCBA) Equipment**

BOT #	Description	Acquisition Date	Acquisition	
			Value	Net Book Value
06042	Scott Air Pack **	10/1/1989	\$1,201.12	\$0.00
11477	Air Pack **	6/30/1997	\$1,732.50	\$0.00
13794	Tank & Back Pack **	10/17/1998	\$1,362.70	\$0.00
13795	Tank & Back Pack **	10/17/1998	\$1,362.70	\$0.00
13796	Tank & Back Pack **	10/17/1998	\$1,362.70	\$0.00
13797	Tank & Back Pack **	10/17/1998	\$1,362.70	\$0.00
13798	Tank & Back Pack **	10/17/1998	\$1,362.70	\$0.00
18360	Ultra MMR SCBA **	6/26/2002	\$2,199.05	\$0.00
19556	Ultra MMR SCBA **	6/26/2002	\$2,199.05	\$0.00
19557	Ultra MMR SCBA	6/26/2002	\$2,199.05	\$0.00
19558	Ultra MMR SCBA **	6/26/2002	\$2,199.05	\$0.00
20292	Ultra MMR SCBA	6/26/2002	\$2,199.06	\$0.00
20293	Ultra MMR SCBA **	6/26/2002	\$2,199.05	\$0.00
20294	Ultra MMR SCBA **	6/26/2002	\$2,199.05	\$0.00
20295	Ultra MMR SCBA **	6/26/2002	\$2,199.05	\$0.00
20319	Ultra MMR SCBA	6/26/2002	\$2,199.05	\$0.00
20320	Ultra MMR SCBA	6/26/2002	\$2,199.05	\$0.00
26575	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26576	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26577	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26578	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26579	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26580	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26581	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26582	MMR SCBA Air Mask **	8/28/2003	\$2,708.89	\$0.00
26583	MMR SCBA Air Mask **	8/28/2003	\$2,708.90	\$0.00
26584	MMR SCBA Air Mask **	8/28/2003	\$2,780.90	\$0.00
28793	MMR SCBA Air Mask **	4/28/2005	\$2,772.84	\$0.00
28794	MMR SCBA Air Mask **	4/28/2005	\$2,772.84	\$0.00
28795	MMR SCBA Air Mask **	4/28/2005	\$2,772.84	\$0.00
28796	MMR SCBA Air Mask **	4/28/2005	\$2,772.84	\$0.00
28797	MMR SCBA Air Mask **	4/28/2005	\$2,772.84	\$0.00
29158	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29159	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29160	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29161	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29162	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29163	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29164	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29165	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29166	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29167	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29168	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29169	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29170	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29171	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00
29172	Scba Airpak 50:Scott	12/21/2004	\$2,787.69	\$0.00

\*\* Currently on the Collegewide missing inventory report - BOT tagged piece was replaced

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Student Use Print Management and Copier Service  
Seminole Campus Joint-Use Library and Learning Support Commons**

**BACKGROUND AND OVERVIEW:** At the January 27, 2009 Board Meeting, the St. Petersburg College Board of Trustees confirmed approval of a 5-year agreement with Ricoh Americas Corporation to provide student pay-to-print and copying services (see attached memo). The income from the pay-to-print has covered the lease payments. The cost per page was realigned in 2009 to \$.10 for black & white (B/W) (\$.15 for duplex) and \$.50 for color copies (\$.85 for duplex). The cost for color represents a reduction of 50 percent, and prior to this Ricoh equipment, there was no duplex option available. At that time, the Seminole Campus was excluded as their system was not in need of replacement; however, the Seminole Campus now needs to replace old equipment.

**Approval is sought to add a total of 4 Ricoh Copiers for the Library and Learning Support Commons.** The lease will be coterminous (45 months remaining) with the existing lease that ends in January 2014. The equipment lease cost for the copiers will be an additional \$529.68 per month plus annual software licensing costs of \$1540.00. In addition, the cost per page charged to the College will be \$0.0075 for B/W copies and \$0.055 for color copies. This agreement is utilizing the University of Florida Master Agreement for Multifunctional and Specialty Application Copiers #07DD-162TC. The additional lease cost over the remaining lease period will be \$23,835.60 plus the per page costs set forth above.

**AUTHORITY:** BOT Rule 6Hx23-5.12 Exemption "D" – Purchase at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

Thomas E. Furlong, Jr, President; Doug Duncan, Sr. Vice President, Administrative/Business Services & Information Systems; James Olliver, Provost, Seminole/eCampus; Theresa Furnas, Associate Vice President, Financial and Business Services; Deborah Robinson, Director of Libraries; and Paul Spinelli, Director of Procurement and Asset Management, recommend approval.

Attachment

ps0511104

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Student Use Print Management & Copier Service College-Wide Libraries, Information Commons, Learning Support Centers & Academic Resource Centers – Excluding Seminole Campus**

At the December 16, 2008 Board meeting, the St. Petersburg College Board of Trustees approved entering into an agreement with Ricoh Americas Corporation to provide student print and copying services. **This item was not included as part of the regular Board agenda and, therefore, is now being brought for confirmation of the action taken at the December Board meeting.**

**BACKGROUND:** In 2004, the College entered into a 5-year agreement with Axsa Document Solutions to provide pay-to-print services at the College's libraries and other student support areas, excluding the Seminole Campus and the Clearwater Campus Learning Center. This lease agreement expires January '09. The average cost for the lease agreement has been \$5,934 per month. Per the current College procedures, the cost for use has been \$.10 per black and white page and \$1.00 per color page. The income from the pay-to-print has covered the lease expense.

The term of the agreement shall be for 5 years commencing upon the College's acceptance of installation of equipment and software, which is estimated to be in January 2009. The base lease rate is \$4,032.50 per month, which includes software licensing and maintenance (included in year 1 but not in years 2 through 5). The College will pay an additional \$6,526 per year for software license and maintenance at the beginning of the year for years 2 through 5. In addition, the cost per page charged to the College per month will be \$.0085 for black and white on monochrome equipment and \$.0750 for color and \$.0090 for black and white on the color equipment. This agreement is utilizing the University of Florida Master Agreement for Multifunctional and Specialty Application Copiers #07DD-162TC. The 5-year cost will be \$268,054 plus the per page costs as set forth above. This represents a savings of approximately \$87,000 over the 5-year period versus the previous contract vendor.

**AUTHORITY:** BOT Rule 6Hx23-5.12 Exemption "D"-Purchase at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

Carl M. Kuttler, Jr. President; Doug Duncan, Vice President, Administrative/Business & Information Services; Theresa Furnas, Associate Vice President, Financial & Business Services; Deborah Robinson, Director of Libraries; and Paul Spinelli, Director of Purchasing, recommend approval.

Board Meeting Relating to  
Agenda Item IX-B.1  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Clearwire Spectrum Holdings III LLC—  
Lease of Excess Capacity on Educational Broadband Service Channels**

**Authorization is requested to enter into an Agreement(s) with Clearwire Spectrum Holdings III LLC to lease to Clearwire the excess capacity on the Educational Broadband Service Channels.** The initial term of the Agreement will commence upon execution and be renewed for a maximum period of thirty (30) years. Within ten (10) business days of execution of the Agreement, Clearwire will pay the College an amount of \$547,306.85. Clearwire will also pay Dow Lohnes PLLC (legal services provider to the College associated with this Agreement) an amount of \$69,414.55 upon the same schedule. These two payments (totaling \$616,721.40) represent Clearwire's Prepaid Fee. Beginning within ten (10) business days of the Commencement Date, and on the first day of each month thereafter throughout the Term of the Agreement, Clearwire will pay the College a monthly fee of \$28,615.87 which will increase by 3% each year over the period of 30 years. The total lease revenue is anticipated to be \$16,953,664.33.

This includes the amount of the Prepaid Fee (\$616,721.40) plus \$16,336,942.93 in monthly fees over the period of 30 years. **Based on the foregoing, approval is sought to receive revenues in an amount estimated to be \$16,953,664.33 over 30 years.**

**Background Information**

The Federal Communications Commission has authorized the College to operate on the EBS channels A2 and A3, and D2 and D3 under the call signs WFW689 and WGV752. The original Lease Agreement dated as of December 31, 2001 between the College and Sprint (Bay Area), LLC, an affiliate of Clearwire, whereby Clearwire Affiliate leases from the College the excess capacity on the Channels, will be replaced by this Agreement between the College and Clearwire Spectrum Holdings III LLC.

Thomas E. Furlong, Jr., President; Doug Duncan, Vice President, Information Systems and Business Services; Daya Pendharkar, Associate Vice President of Information Systems and Theresa Furnas, Associate Vice President of Business and Financial Services recommend approval.

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**ANGEL Learning, Inc. (Formerly Cyberlearning Labs, Inc.)**

**Authorization is sought to exercise the annual contract extension for the agreement with ANGEL Learning, Inc. for one additional year.** The cost for extended software licensing and support and other services for one additional year will not exceed \$197,423. The funding source for this extension will be from the Learning Management Systems budget.

ANGEL Learning was recently purchased by Blackboard. This extension will provide the College with additional time and opportunity to evaluate future directions and options regarding distance learning software.

**Background Information**

ANGEL, the College's learning management system, is a piece of software that enhances the learning process for students and faculty. The software is used to teach SPC's online courses. Faculty, who are teaching face-to-face classes, are also using ANGEL to place content and classroom resources online so that they are readily available to students. In addition, the software is used for placing content online in other areas such as the College's National Terrorism Preparedness Institute, Multijurisdictional Counterdrug Taskforce Training Program and Corporate Training.

The current contract is a three-year contract spanning July 1, 2007 through June 30, 2010 with a provision to extend the contract for two additional years. Per the Optional Renewal Clause of the contract, the College exercised the first renewal option last year to continue the Agreement through June 30, 2011: The College now has the option to renew ANGEL LMS, ePortfolio, and XEI for one additional year. To exercise the final one-year renewal option, the College must notify ANGEL Learning of its intent to renew no later than the anniversary date of the prior year. (See chart below)

<b>Optional Year</b>	<b>Notification Required By</b>	<b>Cost Per Year</b>
July 1, 2011 through June 30, 2012	July 1, 2010	\$197,423

Thomas E. Furlong, Jr., President; Anne Cooper, Senior Vice President, Academic and Student Affairs; Doug Duncan, Vice President, Administrative/Business and Information Services; Vicki Westergard, Executive Director, eCampus and Ken Pereira, Director, Learning Management Systems recommend approval.



Board Material Relating to  
Agenda Item IX-B.3  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Baynard, McLeod and Lang, PA—Legal Services as Board Attorney**

**Authorization is sought to extend the agreement with Baynard, McLeod and Lang, PA to provide the legal services of Joseph H. Lang, Esquire, to continue to serve as the Board attorney, for the period commencing July 1, 2010 and continuing through June 30, 2011.** Under the terms of the Agreement, Mr. Lang will receive a retainer of \$500 per month and an hourly rate of \$250 for services rendered. The Agreement will also provide that Mr. Lang may elect to use other firms, at agreed upon rates, for specialty issues not handled by Mr. Lang's firm. Although the total amount of this Agreement cannot be determined at this time, expenditure approval, for Mr. Lang's firm and other firms used to provide services contemplated herein, is requested for up to the approved budgeted amount for Fiscal Year 2010-11.

Thomas E. Furlong, Jr., President and Sydney H. McKenzie III, General Counsel, recommend approval.

Board Material Relating to  
Agenda Item IX-B.4  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Allen, Norton and Blue, PA—Legal Services**

**Authorization is sought to continue and extend the agreement with Allen, Norton and Blue, PA to provide the legal services of Mark Levitt, Esquire and other specialists as needed within the firm, at the hourly rate of \$200 per hour for the period commencing July 1, 2010 and continuing through June 30, 2011.** Allen, Norton and Blue, PA will provide legal services related to labor and employment law issues. Although the total amount of this Agreement cannot be determined at this time, expenditure approval is requested for up to the approved budgeted amount for Fiscal Year 2010-11.

Thomas E. Furlong, Jr., President and Sydney H. McKenzie III, General Counsel recommend approval.

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**U.S. Department of Education, Congressionally-Directed Grant—  
Healthcare Informatics**

**Confirmation is sought for a grant proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education for a Congressionally-directed grant "for a healthcare informatics program, including curriculum development and purchase of equipment." The grant, if awarded, will provide funding to SPC in the amount of \$300,000. The project period for the grant will begin June 1, 2010 and end May 31, 2011. See attached Information Summary for additional information. Permission is sought to enter into any necessary agreements and to accept funding for this grant proposal, if awarded.**

St. Petersburg College will use its congressionally-directed grant of \$300,000 to direct its efforts toward the revision and update of its healthcare informatics curriculum in accordance with new industry standards. The goal of this program is to provide students enrolled in the Healthcare Informatics training education, experience, and skill development that is consistent with "real world" healthcare records management requirements. The objectives of this initiative are as follows: 1) The course curriculum requirements and language will be modified to ensure consistency with the new federal regulations under the *Patient Protection and Affordable Care Act (P.L. 111-148)*; 2) The course curriculum will be integrated and updated to include the CERNER AES solution product; and 3) The course curriculum will be updated to address the new skill standards and core competencies required for the newly created employment positions that are established in cooperation with healthcare providers. Through the Healthcare Informatics A.S. and Certificate programs provided by St. Petersburg College, students with diverse educational backgrounds and skill sets will be fully prepared for current and future jobs opportunities as they emerge in the area of Health Information Technology.

The total award for the term of the contract is \$300,000. The award is to be used to cover Personnel (\$181,758); Fringe Benefits (\$56,017); Contractual services/costs (\$40,000); Travel (\$1,295) and Indirect Costs (\$20,930).

Thomas E. Furlong, Jr., President; Anne M. Cooper, Senior Vice President, Academic and Student Affairs and Phillip V. Nicotera, Provost, Health Education Center recommend approval.

Attachment

saj0504103

**BOT/CABINET INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** May 18, 2010

**Funding Agency or Organization:** U.S. Department of Education

**Name of Competition/Project:** Congressionally-directed grant for a Healthcare Informatics Program, including curriculum development and purchase of equipment

**SPC Application or Sub-Contract:** Applicant

**Grant/Contract Time Period** **Start:** June 1, 2010 **End:** May 31, 2011

**Cabinet Member:** Phil Nicotera

**Manager:** Eric Carver

**FOCUS OF PROPOSAL:**

St. Petersburg College will use its congressionally-directed grant of \$300,000 to direct its efforts toward the revision and update of its healthcare informatics curriculum in accordance with new industry standards. The goal of this program is to provide students enrolled in the Healthcare Informatics training education, experience, and skill development that is consistent with “real world” healthcare records management requirements. The objectives of this initiative are as follows: 1) The course curriculum requirements and language will be modified to ensure consistency with the new federal regulations under the *Patient Protection and Affordable Care Act (P.L. 111-148)*; 2) The course curriculum will be integrated and updated to include the CERNER AES solution product; and 3) The course curriculum will be updated to address the new skill standards and core competencies required for the newly created employment positions that are established in cooperation with healthcare providers. Through the Healthcare Informatics A.S. and Certificate programs provided by St. Petersburg College, students with diverse educational backgrounds and skill sets will be fully prepared for current and future jobs opportunities as they emerge in the area of Health Information Technology.

The total award for the term of the contract is \$300,000. The award is to be used to cover Personnel (\$181,758); Fringe Benefits (\$56,017); Contractual services/costs (\$40,000); Travel (\$1,295) and Indirect Costs (\$20,930).

**BUDGET FOR PROPOSAL**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

<u>Category</u>	<u>Total</u>
Personnel	\$181,758
Fringe Benefits	\$ 56,017
Contractual Services/Costs	\$ 40,000
Travel	\$ 1,295
Indirect Costs	\$ 20,930
TOTAL	\$300,000

**FUNDING**

*Total proposal budget:  
(includes amount requested from funder,  
cash and in-kind matches listed below)*

\$300,000

*Total amount from funder:*

\$300,000

*Amount/value of match:*

Cash: N/A

In-kind: N/A

*Required match or cost sharing:*

No X Yes

*Voluntary match or cost sharing:*

No X Yes

*Source of match/cost sharing:*

N/A

**RECOVERABLE BENEFITS BEYOND GRANT FOCUS (ABOVE)**

*Negotiated indirect cost*

N/A

*(Fixed) administrative fee*

N/A

*Software/materials*

N/A

*Equipment*

N/A

*Services*

N/A

*Staff Training*

N/A

*FTE*

N/A

*Other*

N/A

**COLLEGE GOALS AND INSTITUTIONAL INITIATIVES ADDRESSED**

*College Goal:*

I. Expand student access to baccalaureate programs, bachelor’s degrees, graduate degrees, and careers; as well as prepare lower division students for successful transfer into baccalaureate programs through the associate in arts and articulated associate in science degree programs.

*Institutional Initiative:*

A. Develop and implement new academic programs/program tracks in high-demand areas in response to workplace and student demands.

**BOARD OF TRUSTEES  
 ST. PETERSBURG COLLEGE**

**Disposition of Surplus or Obsolete Property (Survey # 529)**

The items of tangible personal property that follow have been declared as surplus or obsolete and are of no further economical use to the College. Regarding the retirement of desktop computers, the College's Technology Oversight Group (TOG) recommends that any desktop computer comparable to or older than the Dell GX270 model be moved to surplus. Any laptop computer comparable to or older than the Dell D800 model, or any C series (or comparable) should be moved to surplus. These older computers do not efficiently support the Windows 2000 and beyond operating systems and application suites.

**Pursuant to Board of Trustees Rule 6Hx23-5.13 (IV), the Property Survey Committee requests authorization to sell or otherwise dispose of this property in the manner prescribed by Chapter 274, Florida Statutes.**

Tag Number	Description	Acquisition Date	Condition	Sum Amount
00172	N-View li+ Viewframe Lcd	4/1/1990	Obsolete	\$1,438.18
02194	Data Analyzer:Tektronix	3/1/1981	Obsolete	\$3,162.65
02208	Function/Sweep Generator	12/1/1988	Obsolete	\$1,702.22
02212	Function/Sweep Generator	7/1/1988	Obsolete	\$1,695.00
02224	Oscilloscope:Hp:Digital	12/1/1988	Obsolete	\$2,772.00
02229	Function/Sweep Generator	12/1/1988	Obsolete	\$1,702.22
02254	Oscilloscope:Hp:Digital	12/1/1988	Obsolete	\$2,772.00
02521	Time Base Unit:Tektronix	3/1/1981	Obsolete	\$1,038.80
02897	Vcr:Sony Umatic	11/1/1988	Obsolete	\$3,864.00
02901	Character Generator:3M	1/1/1987	Obsolete	\$5,500.00
02925	Sweep Signal Generator:W	9/1/1982	Obsolete	\$2,350.14
02931	U-Matic Recorder:Sony	6/1/1988	Obsolete	\$2,312.00
02979	Power Meter:Hewlett Pack	12/1/1981	Obsolete	\$1,303.08
02985	Video Projector:Sony	7/1/1988	Obsolete	\$4,877.25
04921	Diazo Blueprint Printer	1/1/1983	Obsolete	\$1,195.00
05922	Plotter:Hewlett Packard	6/1/1984	Obsolete	\$1,683.00
06802	Signal Level Meter:Wavet	6/1/1992	Obsolete	\$1,536.50

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09110	Pulse Oximeter	12/1/1994	Obsolete	\$2,200.00
09529	Laserjet Plotter	7/1/1995	Obsolete	\$1,854.59
10762	Camcorder:Panasonic	11/19/1996	Obsolete	\$1,953.00
11788	Printer:Lexmark S1650	7/14/1997	poor	\$1,422.95
12510	Printer:Lexmark 1855N	3/23/1999	poor	\$1,308.91
12592	Printer:Lexmark 1650N	1/21/1998	Obsolete	\$1,281.63
12609	Printer:Lexmark 1650N	1/21/1998	poor	\$1,281.63
12765	Printer:Lexmark 1650N	5/19/1998	Obsolete	\$1,296.81
12798	Bushi Evaporator	6/30/1998	poor	\$2,450.00
13627	Printer:Lexmark 1275SN	8/21/1998	poor	\$3,208.83
13739	Test Scoring Machine	9/21/1998	Obsolete	\$1,861.00
13835	Printer:HP 455CA	10/7/1998	Obsolete	\$3,312.00
14438	2514 Configuration for CCNA	11/19/1998	Obsolete	\$2,000.00
14769	Projector:DuKane	12/16/1999	Obsolete	\$1,849.00
15205	Printer:Lexmark 1855N	8/31/1999	Obsolete	\$2,120.16
15208	Printer:Lexmark 1855N	8/31/1999	Obsolete	\$1,308.26
15408	Router:Cisco	9/20/1999	Obsolete	\$2,123.11
15409	Router:Cisco	9/20/1999	Obsolete	\$1,919.12
15412	Router:Cisco	9/20/1999	Obsolete	\$2,123.11
15486	Router:Cisco	9/20/1999	Obsolete	\$1,919.11
15488	Router:Cisco	9/20/1999	Obsolete	\$2,123.11
15491	Router:Cisco	9/20/1999	Obsolete	\$1,919.12
15493	Router:Cisco	9/20/1999	Obsolete	\$2,123.11
15495	Router:Cisco	9/20/1999	Obsolete	\$1,919.12
15498	Router:Cisco	9/20/1999	Obsolete	\$1,919.12
15533	Projector:Epson	7/30/1999	Obsolete	\$1,849.00
15592	Computer: Dell P6400	8/13/1999	Obsolete	\$1,314.00
15757	Printer: Lexmark 1855N	9/24/1999	Obsolete	\$1,284.49
15765	Laptop Computer:Dell Latitude	9/27/1999	Obsolete	\$3,410.00
16013	Printer:HP 4500N	11/15/1999	Obsolete	\$2,762.13
16247	Catalyst 5000, Cisco	12/17/2000	Obsolete	\$47,684.78
16370	1 Chop Student Camera System	12/1/1999	poor	\$8,603.17
16371	13X Presenter Camera System	12/1/1999	poor	\$23,603.17
16372	CRT Video Projector	12/1/1999	Obsolete	\$18,577.86
16447	Copyette:Telex	10/23/2000	Obsolete	\$1,130.00

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16450	Camcorder:Panasonic	11/29/2000	Obsolete	\$1,047.00
16647	Router:Cisco	12/7/1999	Obsolete	\$2,331.26
16654	Router:Cisco	12/7/1999	Obsolete	\$2,331.26
16666	Catalyst 5500: Cisco	12/17/2000	Obsolete	\$23,789.80
17092	24 Port 10 Mb Switch	4/18/2000	Obsolete	\$1,167.51
17099	Emulator:Merge	4/20/2000	Obsolete	\$2,147.30
17100	Emulator:Merge	4/20/2000	Obsolete	\$2,147.30
17101	Emulator:Merge	4/20/2000	Obsolete	\$2,147.30
17418	Printer:HP 4500N	6/8/2000	Obsolete	\$2,125.20
17419	Printer:HP 2500	6/8/2000	Obsolete	\$1,111.00
17445	Printer:Lexmark 1275N	6/30/2000	Obsolete	\$1,798.54
17945	Router:Cisco	8/11/2000	Obsolete	\$1,968.00
17960	Router:Cisco	8/11/2000	Obsolete	\$1,968.00
18066	Router:Cisco	8/11/2000	Obsolete	\$1,968.00
18073	Switch:Cisco	8/11/2000	Obsolete	\$1,152.60
18118	Printer:HP C777#ABA	9/28/2000	Obsolete	\$1,025.00
18289	Laptop Computer:Dell Latitude	10/23/2000	Obsolete	\$3,297.46
18420	Cart:Bretford	6/22/1999	Obsolete	\$3,107.86
18435	Projector System:Sanyo	6/22/1999	Obsolete	\$26,739.11
18436	Projector System:Sanyo	6/22/1999	Obsolete	\$2,251.61
18570	Computer:Dell	2/27/2001	Obsolete	\$4,372.00
19298	Printer:Protocol Central Emul	6/29/2001	Obsolete	\$2,145.00
19299	Printer:Protocol Central Emula	6/29/2001	Obsolete	\$2,145.00
19307	Computer:Dell GX110	5/30/2001	Obsolete	\$903.03
19342	Computer:Dell GX110	6/20/2001	Obsolete	\$968.00
19344	Printer:Lexmark OptraC720DN	6/20/2001	Obsolete	\$3,370.00
19345	Printer:Lexmark Optra T614NL	6/20/2001	Obsolete	\$1,348.00
19461	Projector:Epson	9/25/2001	Obsolete	\$4,610.00
19730	Computer:Dell	6/29/2001	Obsolete	\$1,698.00
19768	Projector:Epson 5600	12/27/2001	Obsolete	\$3,909.00
20413	Computer:Dell GX150	8/21/2001	Obsolete	\$1,077.00
20469	Printer:HP 2200DTN	3/7/2002	poor	\$1,187.60
20504	Computer:Dell 530	12/11/2001	Obsolete	\$5,283.30
20505	Computer:Dell 530	12/11/2001	Obsolete	\$5,669.55
20547	Computer: Dell GX240	4/16/2002	Obsolete	\$1,665.55



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20866	Computer: Dell GX240	11/13/2001	Obsolete	\$1,302.95
20872	Computer: Dell GX240	11/13/2001	Obsolete	\$1,313.95
20885	Computer: Dell 340	11/7/2001	Obsolete	\$2,950.95
20890	Computer: Dell340	11/7/2001	Obsolete	\$2,950.95
21144	Computer: Dell GX240	12/7/2001	Obsolete	\$1,598.00
21252	Computer:Dell GX240	12/11/2001	Obsolete	\$1,131.00
21257	Computer:Dell GX240	12/11/2001	Obsolete	\$1,131.00
21266	Computer: Dell GX240	12/11/2001	Obsolete	\$1,131.00
21286	Computer: Dell GX240	12/11/2001	Obsolete	\$1,131.00
21309	APS Smart UPS	1/16/2001	poor	\$1,324.66
21326	Access Point	1/11/2002	Obsolete	\$1,604.70
21327	Access Point	1/11/2002	Obsolete	\$1,604.70
21405	Firewire DVDRWCDRW	3/19/2002	Obsolete	\$1,035.75
21409	Computer: Dell GX240	4/8/2002	Obsolete	\$1,374.00
21542	Printer:Lexmark T620DN	5/14/2002	poor	\$1,779.00
22040	Computer: Dell GX150	4/16/2002	Obsolete	\$1,547.49
22211	Printer: Lexmark W810N	12/2/2002	poor	\$2,072.50
22230	Switchload Balancer Rack Unit	7/24/2002	Obsolete	\$2,650.13
22231	Switchboard Balancer Rack Unit	7/24/2002	poor	\$2,650.13
22355	Printer:Lexmark C750N	10/8/2002	poor	\$2,389.72
22457	Computer: Dell GX240	6/17/2002	Obsolete	\$1,445.00
23214	Sensor (Chassis):Cisco	5/30/2002	Obsolete	\$5,200.00
24368	Teacher Camera:Parkervision	11/22/2002	poor	\$7,374.18
24580	Laptop Computer: Dell Latitude	3/3/2003	Obsolete	\$2,676.00
24721	Router: Cisco 2601	1/8/2003	Obsolete	\$2,019.12
24799	Laptop Computer: Dell Latitude	4/16/2003	Obsolete	\$1,828.00
24949	Computer: Dell GX260T	4/21/2003	Obsolete	\$1,257.00
24954	Computer: Dell GX260T	4/21/2003	Obsolete	\$1,257.00
25087	Printer:Lexmark	5/20/2003	poor	\$1,255.29
25352	Computer: Dell GX260T	4/30/2003	Obsolete	\$1,308.00
26051	Computer:Dell 533	9/30/2003	Obsolete	\$3,288.00
26117	Wireless Access Point	7/1/2003	Obsolete	\$0.00
26119	Wireless Access Point	7/1/2003	Obsolete	\$0.00
26120	Wireless Access Point	7/1/2003	Obsolete	\$0.00
26121	Wireless Access Point	7/1/2003	Obsolete	\$0.00

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26122	Wireless Access Point	7/1/2003	Obsolete	\$0.00
26124	Wireless Access Point	7/1/2003	Obsolete	\$0.00
26691	Imux Unit:Polycom	10/1/2003	Obsolete	\$1,535.74
27264	Quad Bri/Isdn:Polycom	8/31/2004	Obsolete	\$1,414.55
27272	Quad Bri/Isdn:Polycom	8/31/2004	Obsolete	\$1,407.15
27459	Computer:Dell GX270T	12/17/2003	Obsolete	\$1,297.14
27486	Laptop Computer:Dell Latitude	3/2/2004	Obsolete	\$2,192.47
28024	Printer:Lexmark	5/24/2004	Obsolete	\$1,043.12
28391	Computer:Dell GX150*	7/18/2001	Obsolete	\$121.52
28393	Computer:Dell GX150*	7/18/2001	Obsolete	\$121.52
28409	Computer:Dell GX150*	7/18/2001	Obsolete	\$121.52
28602	Laptop Computer:Dell Latitude	9/8/2004	Obsolete	\$2,427.96
28913	Quad Bri/Isdn Module:Polycom	12/6/2004	Obsolete	\$1,241.63
29072	Laptop Computer:Dell Latitude	12/21/2004	Obsolete	\$1,566.48
29423	Laptop Computer:Dell Latitude	3/9/2005	Obsolete	\$1,854.10
29445	Printer:Lexmark	3/23/2005	Obsolete	\$1,800.25
29928	Quad/SDN Module:Polycom	7/18/2005	Obsolete	\$1,568.94
TOTAL:				\$409,186.84

\*Note: Asset was a leased computer. Acquisition price was remaining buyout amount.

The following list consists of equipment/furniture or supplies valued at less than \$1,000 individually, which are not accounted for on the property inventory. These items have also been declared surplus.

Miscellaneous Chairs, Tables and Furniture  
 Miscellaneous Computer & Telephone Parts  
 Miscellaneous Custodial Equipment  
 Miscellaneous Scientific, Medical, Exercise, Classroom and Kitchen Equipment

Thomas E. Furlong, Jr., President; Susan Reiter, Vice President, Facilities Planning & Institutional Services; Conferlete Carney, Provost, Tarpon Springs Campus; Paul Spinelli, Director of Purchasing; Daya Pendharkar, Associate Vice President of Information Systems; and Doug Duncan, Vice President, Administrative/Business Services & Information Systems, recommend approval.

djh0512103

Board Material Relating to  
Agenda Item IX-D.2  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**2009/10 Sanitation, Casualty, and Safety Inspection Report**

Florida Statutes, Chapter 1013, Educational Facilities requires that all educational facilities be inspected at least once during each fiscal year to determine compliance with the fire safety, casualty safety, and sanitation standards prescribed in the *State Requirements for Educational Facilities* and *Florida Fire Prevention Code*. The purpose of this annual inspection of existing facilities is to provide for the reasonable safety, comfort, and health of occupants in educational, auxiliary, and ancillary facilities.

Loss prevention specialists from the Florida Community Colleges Risk Management Consortium (FCCRMC) conducts an annual inspection of the College. All deficiencies found during the inspection are reported to the College on the attached inspection report forms.

The column titled "Prior Times Cited" indicates whether the deficiency was cited this year or during a previous inspection. In order to provide a plan for correction of the deficiencies, target dates are established for correction of the deficiencies. These are noted on the inspection report under the column "Deficiency Corrected By" Items that have been corrected following the inspection are listed as "Date Deficiency Corrected" followed by the date when the deficiency was corrected. The column titled "Master Code Violation Number" indicates the violation code number listed on the "Violation Master Code" in Schedule A to Rule Chapter 69A-58 of the *Florida Fire Prevention Code*.

Florida Statute Chapter 1013 and the *Florida Fire Prevention Code* require the report to be approved by the Board of Trustees. A copy of the report must also be submitted to the Division of State Fire Marshal to use in completion of an annual report to the Governor, Commissioner of Education and the House and Senate Education Committees. **Therefore, approval is sought by the Board of Trustees for the attached 2009/10 Sanitation, Casualty, and Safety Inspection Report.**

Thomas E. Furlong, Jr., President; and Susan Reiter, Vice President, Facilities Planning and Institutional Services recommend approval.

Attachment  
ag0505101



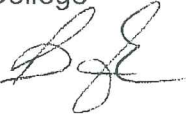
## Florida Community Colleges Risk Management Consortium

5700 SW 34th Street • Suite 1205 • Gainesville, Florida 32608  
(352) 955-2190 • Fax (352) 955-2069

November 30, 2009

### MEMORANDUM

TO: Thomas Gregory, Safety/Environmental Specialist  
St. Petersburg College

FROM: Barbara Ellison 

SUBJECT: SREF Inspection

Attached is the Fire Safety, Sanitation and Casualty Inspection report for the 2009-2010 year which was performed by Jeb W. Bynum, Brian Webber and Walter D. Spann, Jr. of Fire Prevention Specialists, Inc on November 16-17, 2009. If there are deficiencies noted on your SREF Inspection Report, please have your Facility Administrator sign the form where indicated at the bottom of the form.

The State Requirements for Educational Facilities (SREF) mandates that your annual Fire Safety, Casualty and Sanitation Inspection be submitted to your board no later than June 30th of each year. After board approval, a copy must be sent to the Florida State Fire Marshall's office and to Barbara Ellison at the following addresses:

Florida State Fire Marshall's Office  
Scott Langston, Fire Prevention  
200 East Gaines Street  
Tallahassee, FL 32399-0342

FCSRMC  
Barbara Ellison  
5700 SW 34<sup>th</sup> Street, Suite 1205  
Gainesville, FL 32608

If you have any questions on the inspection, please contact me.

Enclosure

CC: Anna Gillman, Environmental Services Coordinator  
Kara Schrader-Smith, Risk Management Specialist

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
 SCHOOL / FACILITY: Downtown # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0  
 ADDRESS: 244 Second Ave. N., St Petersburg, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 17, 2009  
 SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED \_\_\_\_\_  
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE PREVENTION SPECIALISTS, INC., 6810 WHITETAIL CT., MELBOURNE, FL 32940 321-757-7205  
 INSPECTOR ADDRESS & PHONE NUMBER \_\_\_\_\_  
 SIGNATURE DATE 11/24/09 FIRE INSPECTOR CERTIFICATION NUMBER 133209  
 COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_

**LOCATION:**  
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO  
 The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)  
 Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
 FACILITY ADMINISTRATOR NAME PRINTED  
 VP Facilities Planning & Institutional Svcs  
 FACILITY ADMINISTRATOR TITLE  
 [Signature]  
 FACILITY ADMINISTRATOR SIGNATURE  
 5.5.10  
 SIGNATURE DATE





**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
 SCHOOL / FACILITY: Clearwater Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 11  
 ADDRESS: 2465 Drew St. Clearwater FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 16, 2009  
 SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE 11/24/09 FIRE INSPECTOR CERTIFICATION NUMBER 133209  
 COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

**THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.**

Susan Reiter  
 FACILITY ADMINISTRATOR NAME PRINTED

VP Facilities Planning & Institutional Svcs  
 FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE

SIGNATURE DATE

[Signature]  
5-5-10



CODE NUMBER		Insp. Initials	SREF 2009/2010 Fire Safety Deficiencies - SPC Clearwater Campus				Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Master Code Violation Number	Line No.
			Location, Deficiency Description								
			AD/SV Bldg. 31							1	
FFPC 1, 11.5.1.2.2		JB	AD/SV-114: Power strips linked together		0	6-30-10			804	2	
FFPC 1, 11.5.1.2.2		JB	AD/SV-115: Power strips linked together		0	6-30-10			804	3	
FFPC 1, 11.5.1.2.2		JB	AD/SV-152: Power strips linked together		0	6-30-10			804	4	
			LI Bldg. 32							5	
FFPC 1, 11.5.1.2.2		JB	LI-143: Power strips linked together		0	6-30-10			804	7	
			TA Bldg. 34: No deficiencies noted							8	
			SS Bldg. 35						NVO	10	
FFPC 1, 4.5.8.1		JB	SS- 162: Inoperative secondary egress door		0	6-30-10			210	12	
			LAVLSC/CA Bldg. 36							13	
FFPC 1, 14.4.2.1		JB	LA-189: Blocked egress window		0	6-30-10			211	15	
FFPC 1, 14.4.2.1		JB	LA-191: Blocked egress window		0	6-30-10			211	16	
FFPC 1, 14.4.2.1		JB	LA-191: Egress door blocked		0	6-30-10			211	17	
FFPC 1, 14.4.2.1		JB	LA-193: Blocked egress window		0	6-30-10			211	18	
			BK/ST Bldg. 37: No deficiencies noted						NVO	20	
			CR Bldg. 38							21	
FFPC 1, 4.5.8.1		JB	CR-B-146: Inoperative rear exit door		0	6-30-10			210	23	
FFPC 1, 11.5.1.2.2		JB	CR-C-187C: Power strips linked together		0	6-30-10			804	24	
			MA BLDG. 39: No deficiencies noted						NVO	26	
			CJ Bldg. 40: No deficiencies noted						NVO	28	
			NM Bldg. 42: No deficiencies noted						NVO	30	





ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58  
FISCAL YEAR 2009-2010

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
SCHOOL / FACILITY: Caruth Health Education Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2  
ADDRESS: 7200 66th St N, Pinellas Park, FL 33781

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 17, 2009  
SCHOOL BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205  
INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER 126010  
FIRE INSPECTOR CERTIFICATION NUMBER  
COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE 11/24/09  
FIRE INSPECTOR CERTIFICATION NUMBER

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
FACILITY ADMINISTRATOR NAME PRINTED

VP Facilities Planning & Institutional Svcs  
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE

5-5-10  
SIGNATURE DATE







**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
 SCHOOL / FACILITY: Alistate Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2  
 ADDRESS: 3200 34th St. S, St Petersburg, FL 33711

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 17, 2009

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE 11/24/09 FIRE INSPECTOR CERTIFICATION NUMBER 133209

COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature]

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter

FACILITY ADMINISTRATOR NAME PRINTED

VP Facilities Planning & Institutional Svcs

FACILITY ADMINISTRATOR TITLE

[Signature]

FACILITY ADMINISTRATOR SIGNATURE

5.5.10

SIGNATURE DATE







**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
 SCHOOL / FACILITY: Midtown Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0  
 ADDRESS: 1048 22nd Street S., St Petersburg

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) \_\_\_\_\_ INSPECTION DATE November 17, 2009  
 SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED Jeb W. Bynum (Municipal Fire Safety Inspector)

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER 133209  
 INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_  
Jeb W. Bynum 11/24/09 \_\_\_\_\_  
 COMM/ COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

**THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.**

Susan Reiter  
 FACILITY ADMINISTRATOR NAME PRINTED  
 VP Facilities Planning & Institutional Svcs  
 FACILITY ADMINISTRATOR TITLE  
 FACILITY ADMINISTRATOR SIGNATURE [Signature]  
 SIGNATURE DATE 5-5-10





ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58  
FISCAL YEAR 2009-2010

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg  
SCHOOL / FACILITY: Gibbs Campus # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
ADDRESS: 6605 5th Ave. North, St. Petersburg, FL 33710 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 24

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) \_\_\_\_\_ INSPECTION DATE November 17, 2009  
SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED Walter D. Spann, Jr. (Municipal Fire Safety Inspector)

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) \_\_\_\_\_  
INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER 62373  
COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE Walter D. Spann 11-24-09 FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
FACILITY ADMINISTRATOR NAME PRINTED  
VP Facilities Planning & Institutional Svcs  
FACILITY ADMINISTRATOR TITLE  
FACILITY ADMINISTRATOR SIGNATURE [Signature]  
SIGNATURE DATE 5-5-10

SREF 2009/2010 Fire Safety Deficiencies - SPC Gibbs Campus		Location, Deficiency Description		Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Master Code Violation Number	Line No.
CODE NUMBER	Insp. Initials							
		AD Bldg. 1						1
FFPC 1, 11.1.5.2.2.	WS	AD-123: Power strips linked together at Testing Lab computers		0	6-30-10	11/17/09	804	2
FFPC 101, 39.3.3.2.2	WS	AD-123: Wood paneling does not meet minimum flame spread requirements		0	6-30-10	12/2/09	199	3
FFPC 1, 11.1.5.2.2.	WS	AD-204: Power strips linked together		0	6-30-10	11/17/09	804	4
		LA Bldg. 2						5
		LA Bldg. 2						6
FFPC 1, 11.1.5.2.2.	WS	LA-203: Power strips linked together		0	6-30-10	11/17/09	804	7
FFPC 1, 11.1.5.2.2.	WS	LA-210: Power strips linked together		0	6-30-10	11/17/09	804	8
FFPC 1, 4.4.3.1.1	WS	LA-218: Tree obstructing fire department access to emergency escape window		0	6-30-10	12/2/09	210	9
		HS Bldg. 4: No deficiencies noted					NVO	10
		TE Bldg. 5						11
		TE Bldg. 5						12
NFPA 72, 5.6.3.1	WS	TE-200D: Heat detector mounted too low		0	6-30-10	3/25/10	499	13
		SC Bldg. 6						14
		SC Bldg. 6						15
NFPA 80, 2-1.4.1	WS	SC-101: Cross corridor doors not latching		0	6-30-10	12/2/09	209	16
FFPC 1, 10.19.3.1	WS	SC-110: Storage at center shelving to be kept 2' below ceiling	To be Mitigated by Fire Prevention Specialist	0	6-30-10	6/30/10	901	17
FFPC 1, 11.1.5.2.2.	WS	SC-133: Power strips linked together		0	6-30-10	11/17/09	804	18
FFPC 1, 11.1.5.2.2.	WS	SC-201: Power strips linked together	Per WALT SPANN 4/13/10	0	6-30-10	11/17/09	804	19
NFPA 80, 2-1.4.1	WS	SC-209: Corridor door not latching		0	6-30-10	12/2/09	209	20
FFPC 1, 4.4.3.1.1	WS	SC-212: Tree obstructing fire department access to emergency escape window		0	6-30-10	12/2/09	210	21
NFPA 13, 8.1.1(1)	WS	SC-Vending: Electrical closet in Vending Room missing sprinkler		0	6-30-10	1/10/10	510	22
		GM Bldg. 7: No deficiencies noted					NVO	23
		GM Bldg. 7: No deficiencies noted					NVO	24
		LI Bldg. 8: No deficiencies noted					NVO	25
		LI Bldg. 8: No deficiencies noted					NVO	26
		MA Bldg. 10: No deficiencies noted					NVO	27
		MA Bldg. 10: No deficiencies noted					NVO	28
							NVO	29
							NVO	30





CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2009/2010 Casualty/Sanitation Deficiencies - SPC Gibbs Campus			Line Number
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	
		LA Bldg. 2			1
5(1)(e)	WS	2nd Floor West Corridor: Stained ceiling tiles at Stair Door	0	6-30-10	11/17/09
		TE Bldg. 5			3
		TE-146: Electrical sheathing damaged at power feed to table	0	6-30-10	12/3/09
5(17)(b)	WS	TE-114: Low flow at drinking fountain	0	6-30-10	12/3/09
5(16)(b)6	WS	SC Bldg. 6			7
		SC-108: Eyewash not to be on emergency water shut-off switch	0	6-30-10	11/17/09
5(1)(d)	WS	SC209B: Stained ceiling tile with mold	0	6-30-10	11/17/09
5(1)(e)	WS	GM Bldg. 7			11
		NW outside water cooler - low flow	0	6-30-10	12/3/09
5(16)(b)6	WS	SA Bldg. 11			14
		1st, 2nd & 3rd Floor Corridor: Low flow at drinking fountains	0	6-30-10	12/3/09
5(16)(b)6	WS	WE Bldg. 13			15
		2nd Floor Dance Studio: Stained ceiling tiles with mold	0	6-30-10	11/17/09
5(1)(e)	WS	EI Bldg. 14			17
		EI-117: Low flow at drinking fountain	0	6-30-10	12/3/09
5(16)(b)6	WS	MU Bldg.			21
		Dressing Room: Open light sockets (x2)	0	6-30-10	12/3/09
5(17)(b)	WS	Bay Pines Center			23
		Bldg. 77: Ramp mat curling creating trip hazard	0	6-30-10	12/3/09
5(12)(e)1	WS				24
					25
					26
					27
					28



**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
SCHOOL / FACILITY: Fire Training Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0  
ADDRESS: 5005 128th Ave N, Clearwater, FL 33762

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) \_\_\_\_\_ INSPECTION DATE November 16, 2009  
SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED Brian Webber (Municipal Fire Safety Inspector)

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) \_\_\_\_\_  
INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER 126010  
COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE 11/24/09 FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
FACILITY ADMINISTRATOR NAME PRINTED  
VP Facilities Planning & Institutional Svcs  
FACILITY ADMINISTRATOR TITLE  
Susan T. Reiter  
FACILITY ADMINISTRATOR SIGNATURE  
5-5-10  
SIGNATURE DATE







ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58  
FISCAL YEAR 2009-2010

College Facility: St. Petersburg College FIRE DISTRICT: Tarpon Springs  
SCHOOL / FACILITY: Tarpon Springs Campus # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
ADDRESS: 600 Klosterman Rd. Palm Harbor, FL 34684 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 16

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION): Walter D. Spann, Jr. (Municipal Fire Safety Inspector) November 16, 2009  
INSPECTION DATE  
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION): *Walter D. Spann, Jr.* Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 .321-757-7205  
INSPECTOR ADDRESS & PHONE NUMBER  
SIGNATURE DATE: *Walter D. Spann, Jr.* 11-24-09 62373  
FIRE INSPECTOR CERTIFICATION NUMBER  
COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
FACILITY ADMINISTRATOR NAME PRINTED  
VP Facilities Planning & Institutional Svcs  
FACILITY ADMINISTRATOR TITLE  
*Susan Reiter*  
FACILITY ADMINISTRATOR SIGNATURE  
5.5.10  
SIGNATURE DATE







CODE NUMBER SREF Ch. 5	Insp. Initials	SREF 2009/2010 Casualty/Sanitation Deficiencies - SPC Tarpon Springs Campus					Line Number
		Location, Deficiency Description					
		Delta Bldg. 88					1
5(17)(b)	WS	88-433: Damaged electrical cord at centrifuge	0	6-30-10	11/16/09		2
		CE Bldg. 92					3
5(2)(a)7	WS	92-109: Plants growing in gutter	0	6-30-10	12/3/09		4
		LY Bldg. 94					5
5(1)(e)h	WS	94-166: Water heater rusting out in Janitor Closet	0	6-30-10	1/6/10		6
		FA Bldg. 96					7
5(2)(f)1	WS	Library Lobby: SE exit from Lobby and SE Classrooms discharges into recessed foliage area with non-conforming walkway	0	6-30-10	2		8
		OL Bldg. 97					9
5(2)(f)5	WS	East walkway near worknet creating trip hazard with uneven sections of concrete	0	6-30-10	1/6/10		10
							11
							12
							13
							14

*Issues to be mitigated by Walt Spann - to be reviewed next year*



**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: Seminole  
 SCHOOL / FACILITY: Seminole Campus  
 ADDRESS: 9200 113th St N, Seminole, FL  
 # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) \_\_\_\_\_ INSPECTION DATE November 17, 2009  
 SCHOOL BOARD FIRE SAFETY INSPECTOR NAME PRINTED Brian Webber (Municipal Fire Safety Inspector)

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) \_\_\_\_\_  
 INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER 126010  
 COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE [Signature] 11/24/09 FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_

**LOCATION:**  
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO  
 The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
 FACILITY ADMINISTRATOR NAME PRINTED  
 VP Facilities Planning & Institutional Svcs  
 FACILITY ADMINISTRATOR TITLE

[Signature]  
 FACILITY ADMINISTRATOR SIGNATURE  
5.5.10  
 SIGNATURE DATE







**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2008 & F.A.C. 69A-58**  
**FISCAL YEAR 2009-2010**

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0  
 SCHOOL / FACILITY: Palladium Theater # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0  
 ADDRESS: 253 5th Ave. N, St Petersburg, FL 33701

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) \_\_\_\_\_ INSPECTION DATE November 17, 2009  
 SCHOOL BOARD FIRESAFETY INSPECTOR NAME PRINTED Jeb W. Bynum (Municipal Fire Safety Inspector)

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER 133209  
 INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 6810 Whitetail Ct., Melbourne, FL 32940 321-757-7205

SIGNATURE DATE \_\_\_\_\_ FIRE INSPECTOR CERTIFICATION NUMBER \_\_\_\_\_  
Jeb W. Bynum COMM. COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE 11/24/09

**LOCATION:**  
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually the F.I.S.H. numbers affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO  
 The Local Fire District has met the requirements of F.S.S. 1013.12(3)(c) \_\_\_ YES \_\_\_ NO (Complete if Joint Inspection)

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

Susan Reiter  
 FACILITY ADMINISTRATOR NAME PRINTED  
 VP Facilities Planning & Institutional Svcs  
 FACILITY ADMINISTRATOR TITLE  
 \_\_\_\_\_  
 FACILITY ADMINISTRATOR SIGNATURE  
5-5-10  
 SIGNATURE DATE







**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Review of Phase III Construction Documents, Project 1707-X-08-18, Veterinary Technology Building, Veterinary Technology Special Purpose Center**

W. G. Mills, Inc., as the Design/Build Contractor, in conjunction with Flad and Associates, and College staff, have completed the Phase III Construction Documents for Project 1707-X-08-18, Veterinary Technology Building, Veterinary Technology Special Purpose Center.

This project will consist of a 32,768 square foot one-story building at the new Veterinary Technology Special Purpose Center. The building includes the following spaces for the Veterinary Technology Program:

- 3 Classrooms (2 Lecture / Computer Labs and 1 Computer Classroom / Collaborative Lab)
- 3 Labs and associated Prep/Storage Areas (Anatomy Dissection Lab, Clinical Pathology Lab and Animal Procedures Lab)
- Associated Animal Spaces and Surgical Suite for Cats, Dogs and Birds
- Office space for a dean, 2 program directors, 11 faculty offices, shared space for 10 adjunct faculty and associated administrative, conference and workspace
- Miscellaneous Related Spaces
- The building has been designed to allow for a 4,500 square foot future expansion

This project will include site clearing, installation of underground utilities and connections for power, water, sewer and communications. Additionally, two new roadway entrances and parking (including spaces for future expansion) are being provided.

The College will utilize the property directly adjacent to Pinellas County Animal Services on Ulmerton Road in Largo that was purchased by the St. Petersburg College Foundation on April 21, 2010. This location and partnership with the County will be very beneficial as our students are already working in their facility and will have even greater accessibility and more hands-on educational opportunities.

The revised GMP for this project remains at \$10,798,427. The total budget for this project remains at \$13,624,022. Through the Direct Purchase Program, the contractor plans to purchase approximately \$2,150,000 of materials which will provide approximately \$130,000 of tax savings for the project. The funding sources for this project are Public Educational Capital Outlay (PECO) monies. The anticipated date for substantial completion is August 2011.

These Phase III Construction Documents are presented today for your review and approval. They have been reviewed by Dr. Richard Flora, Dean of Veterinary Technology; Dr. Phil Nicotera, Provost, Health Education Center; and the User Advisory Committee.

Board Material Relating to  
Agenda Item IX-D.3  
Meeting: May 18, 2010  
Page 2

**Authorization is requested for the following:**

- **To approve the Phase III Construction Documents**

Thomas E. Furlong, Jr., President; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; and Mike Wilson, Sr. Vice President, W.G. Mills Inc., recommend approval.

mdc0505101

Agenda Item D.3  
Review of Phase III Construction Documents  
Project 1707-X-08-18  
Veterinary Technology Building

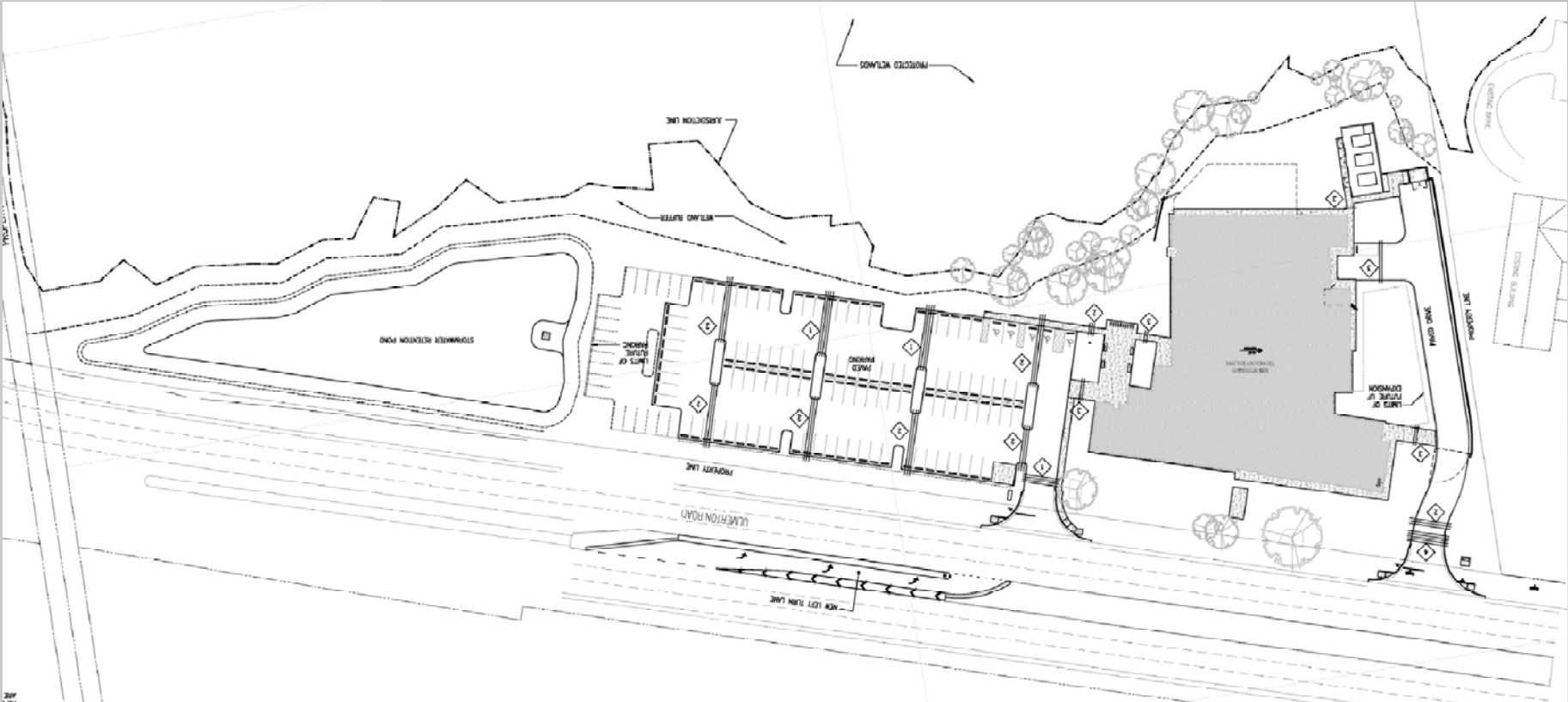
## Veterinary Technology Building

- New site adjacent to the Pinellas County Animal Services Building.
- 32,768 square foot building to house the Vet Tech Program at a new facility.
- Building will consist of 3 Classrooms, 3 Labs, Surgical Suite, Dog Run, Offices and associated spaces.
- Allows for 4,500 square foot expansion for the University of Florida's College of Veterinary Medicine program to operate in this facility in the future.

# Location of Project Site



# Site Plan

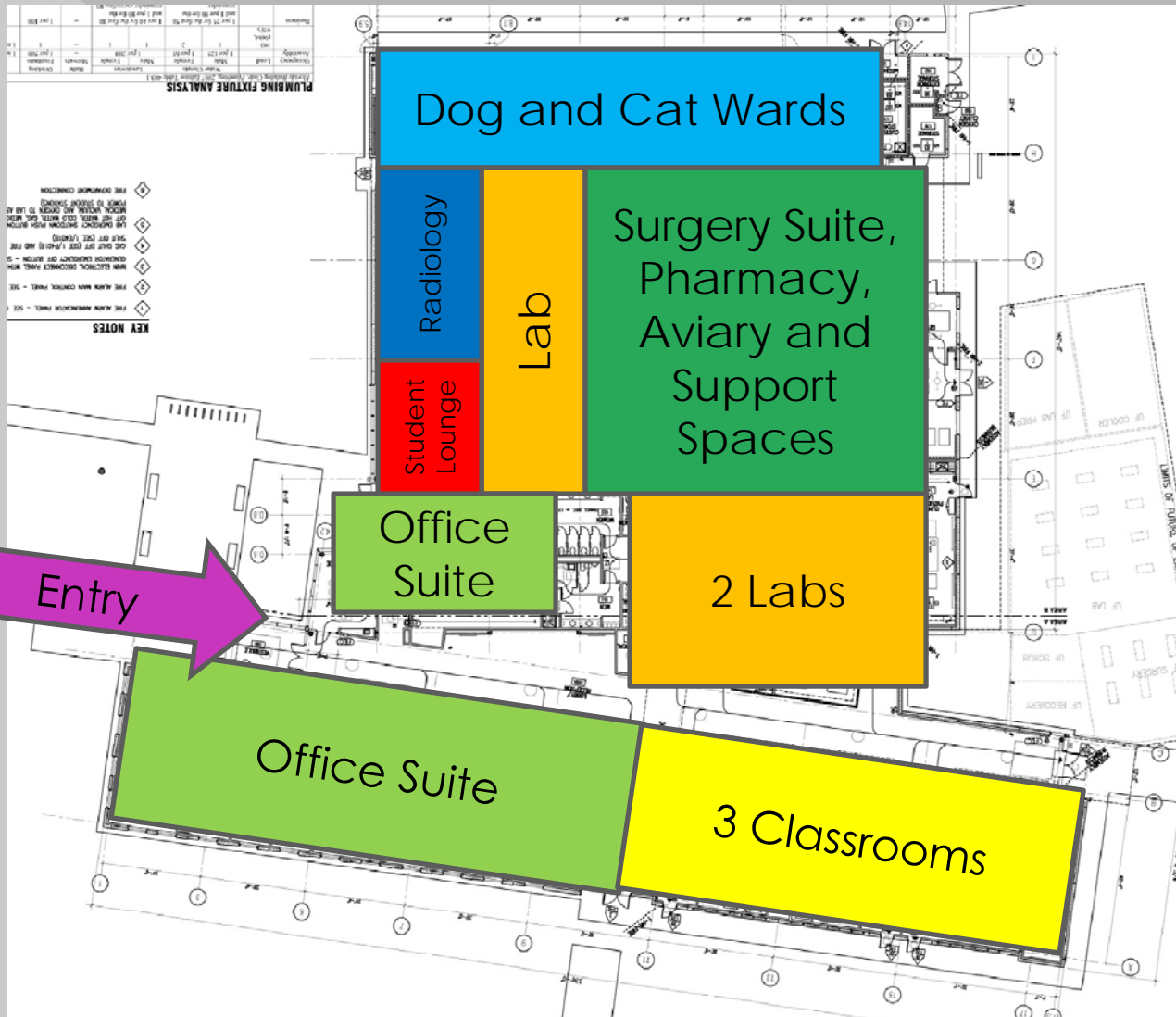




# Building Plan



# Building Plan



# View from Ulmerton Road



# Main Entry, North



# Northwest Corner

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# East Side

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# Building Fly Through

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# Veterinary Technology Building

Questions



Board Material Relating to  
Agenda Item IX-D.4  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Selection for Architectural Services for Ethics and Social Science Building at  
Clearwater Campus**

At its May 19, 2009 meeting, in the Capital Improvement Program's Board Memo, (Agenda Item IX-M), the Board of Trustees authorized the College to advertise for and select firms for projects under the Professional Services Selection Process.

A Legal Notice for Request for Qualifications for Architectural Services at Clearwater Campus appeared in the *St. Petersburg Times* on March 15, 2010 and on the College's website.

This architect is being selected for a new Ethics and Social Science classroom building at the Clearwater Campus. The approximately 41,000 sf classroom building will replace the space that was removed due to the demolition of the Social Science building, addition to the parking lot and re-work and remodeling in the old Natural Science building last year. A majority of the funds for the construction of this project are from the proceeds of the Bond Resolution for Student Capital Improvement Fees (SCIF) approved at the February 23, 2010 Board Meeting.

The selection committee was comprised of the following members: Susan M. Reiter, Vice President of Facilities Planning & Institutional Services; Michael Carter, Director of Design and Construction, Facilities Planning & Institutional Services; John Evans, College Architect, Facilities Planning & Institutional Services; James Pedicone, Project Coordinator, Facilities Planning & Institutional Services; Stan Vittetoe, Provost of Clearwater Campus; Joseph Leopold, Academic Department Chair for Social Sciences, Clearwater Campus; Jason Green, Sustainability Coordinator, Instructor, Architect and Designer; Phil Scala, Site Supervisor, Clearwater Campus; and Bea Steele, Facilities Planner and Project Specialist. The College received twenty-two (22) submittals for the Request for Qualifications and interviewed eight (8) firms from those received.

Additionally, students enrolled in SPC's Architecture and Building Construction Technology programs were invited to passively participate in the selection process for architectural services. Students met with Facilities Planning and Institutional Services staff to learn about the selection process, review architectural qualification submitted and to view the architectural presentations. Approximately twelve students participated in various parts of the selection process.

The Selection Committee is recommending in ranked order for Architectural Services at the Clearwater Campus:

1. **Harvard Jolly Architecture**
2. Canerday, Belfsky & Arroyo Architects, Inc.
3. Rowe Architects, Inc.
4. Mason Blau and Associates, Inc.
5. Hoffman Architects, P.A.
6. Klar and Klar Architects, Inc.
7. Renker, Eich, Parks Architects
8. HKS Architects, Inc.

Harvard Jolly Architectures is a 72-year-old architecture, planning and interior design firm. They have served 19 university and state/community college campuses throughout the State of Florida with varied experience on campuses including classrooms, lecture and conference centers, offices, libraries, laboratories and ancillary/support areas. Their firm has provided other work for St. Petersburg College and is familiar with the college's standards and practices. Recent projects at the Clearwater Campus, include the new campus master plan presented to the Board at the February 23, 2010 meeting. Their past experiences have given them an in-depth understanding of the site and environment for the proposed new building.

As with the current selection process, Susan M. Reiter Vice President of Facilities, Planning & Institutional Services, abstained from ranking the firms, however concurs with the ranking and recommends to the Board the firms as ranked above.

**Authorization is requested to approve the ranking as recommended by Susan M. Reiter, Vice President of Facilities Planning & Institutional Services and to proceed with contract negotiations with the #1 ranked firm; to assign the project as deemed necessary in accordance with the advertisement for the respective project; to issue all purchases in accordance with the contract documents and upon receipt of individual proposals based upon the assigned Project; and to proceed without the need for additional approval by the Board (assuming availability of funds).**

Thomas E. Furlong, Jr., President; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; and Stan Vittetoe, Provost of Clearwater Campus recommend approval.

mdc0511102

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Review of Phase I Schematic Design Plans and Preliminary Guaranteed Maximum Price for  
Project 151-F-10-15, Remodel for Classrooms, Labs and Offices, Phase IV, Downtown Center**

Biltmore Construction Company, as the Design/Build Contractor, in conjunction with Canerday, Belfsky & Arroyo, Architects, and College staff, have completed the Phase I Schematic Design Plans for Project 151-F-10-15, Remodel for Classrooms, Labs and Offices, Phase IV, Downtown Center. This design is based on the Design Criteria Package that was developed by College staff, users and consultants. These documents represent the first step in the development of construction documents.

This project will provide the build-out of the two 40 student station classrooms and a storage area on the third floor of the Downtown Center Building and provide the infrastructure to allow a fourth floor classroom to be modified into a science laboratory at a later date.

The project will be completed for Fall 2010 classes to support the enrollment growth at the Downtown Center.

The total preliminary guaranteed maximum price (GMP) is \$320,045. The total budget for this project is \$364,091. The funding source for this project is Public Educational Capital Outlay (PECO). The anticipated date for substantial completion is August 2010. The preliminary GMP is subject to change based on the construction industry costs at the time of bidding for the GMP. This GMP is subject to mandatory reviews for building codes, safety-to-life and the Americans with Disabilities Act (ADA) and further refinements through the value engineering process.

These Phase I Schematic Design Plans are presented today for your review and approval. They have been reviewed by Yvonne Ulmer, Executive Officer, Downtown Center, along with the User Advisory Committee from the College.

**Authorization is requested for the following:**

- **To approve the Phase I Schematic Design Plans;**
- **To authorize staff to proceed with Design Development and Construction Documents;**
- **To approve the Preliminary GMP of \$320,045, subject to further refinements of terms, conditions and bidding.**

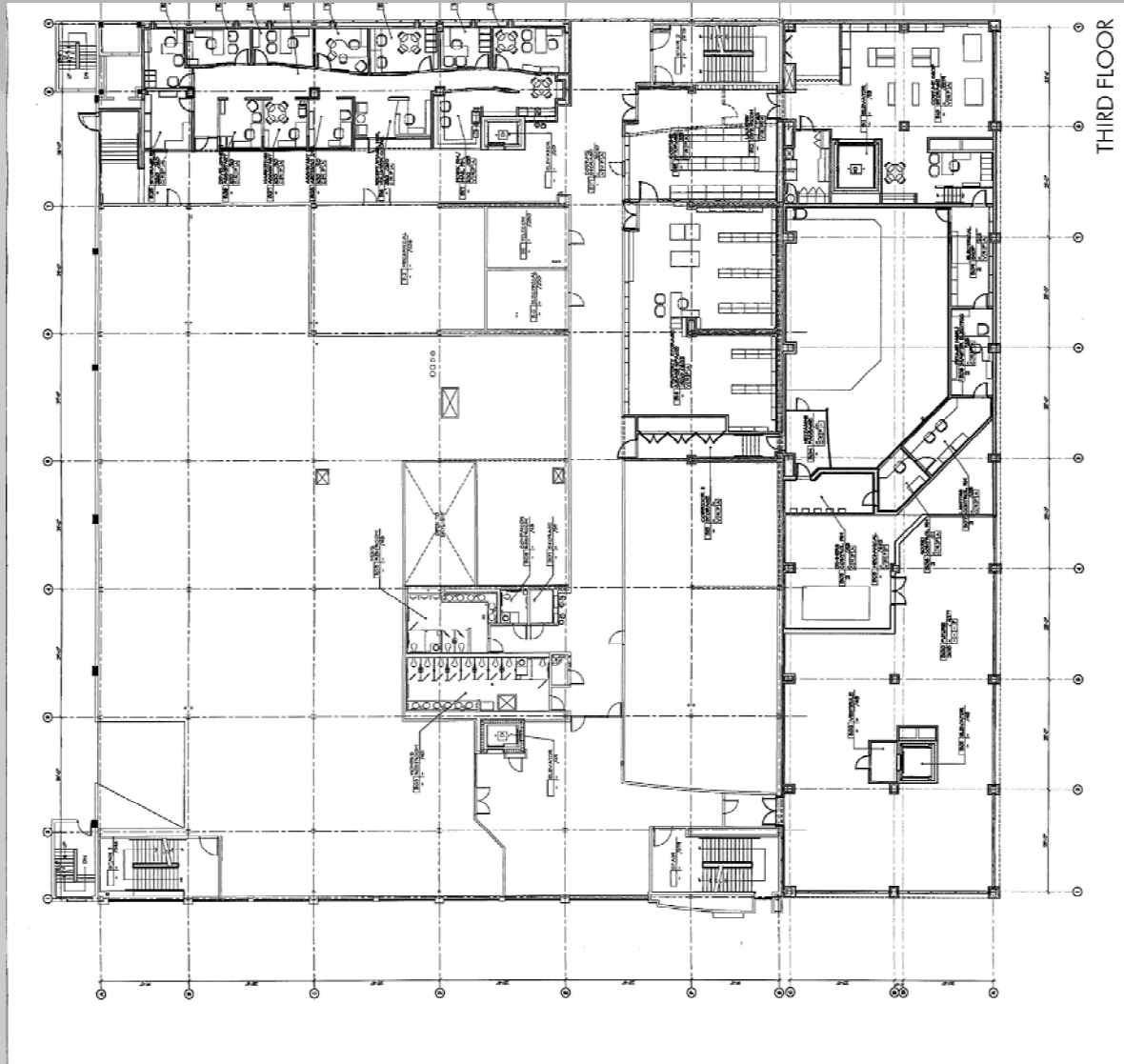
Thomas E. Furlong, Jr., President; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; Vito DiRuggiero, Project Manager, Biltmore Construction, recommend approval.

Agenda Item D.5  
Review of Phase I Schematic Design Plans  
Project 151-F-10-15  
Remodel for Classrooms, Labs and Offices  
Downtown Center

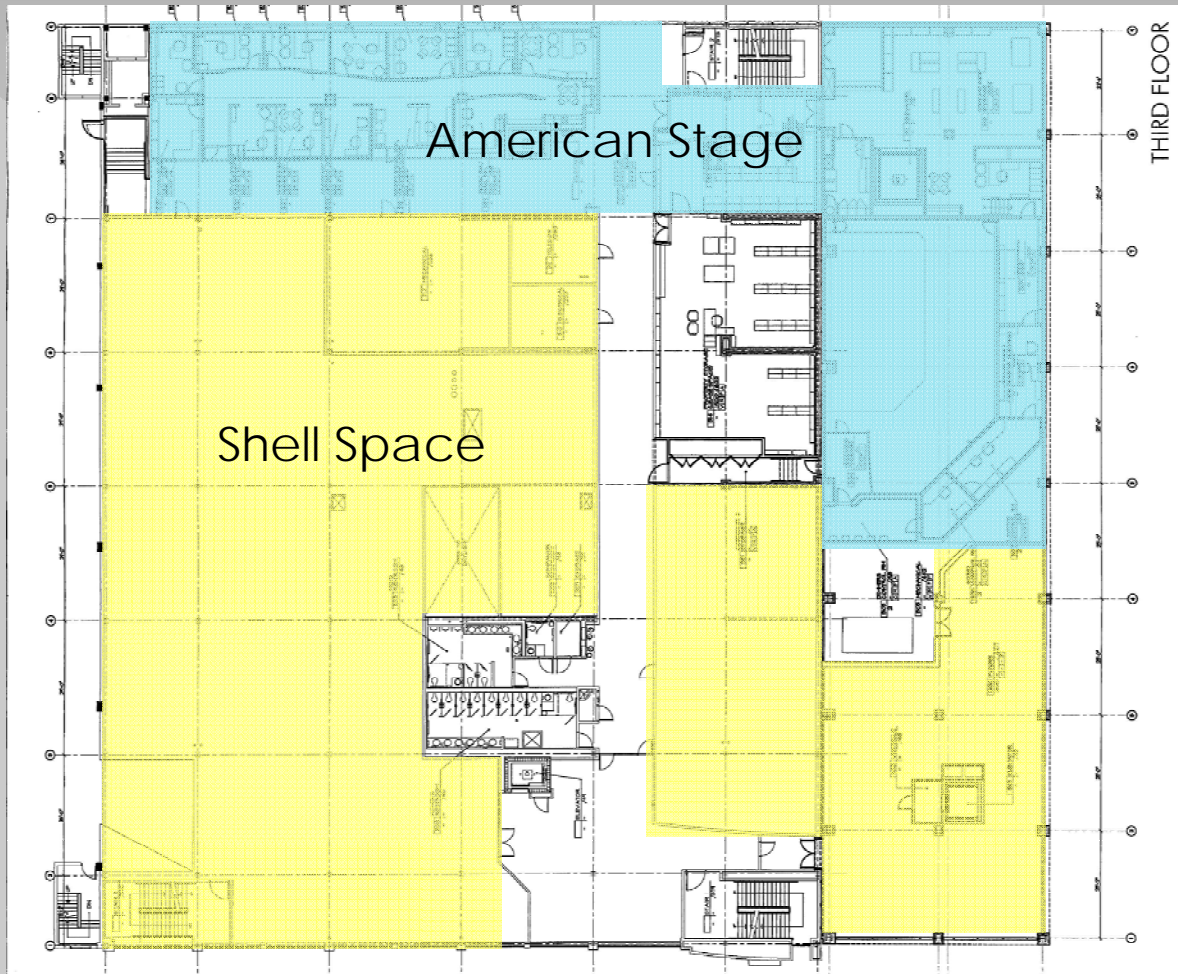
## Downtown Center Classrooms

- Build out of two 40 Student Station Classrooms and Storage space at 3<sup>rd</sup> floor of original Downtown Center Building.
- Installation of Infrastructure in ceiling of 3<sup>rd</sup> floor classroom to allow for 4<sup>th</sup> floor science lab in future.

# Downtown Center – Existing 3<sup>rd</sup> Floor



# Downtown Center – Existing 3<sup>rd</sup> Floor



Front Entry of Downtown Center – 2<sup>nd</sup> Avenue North

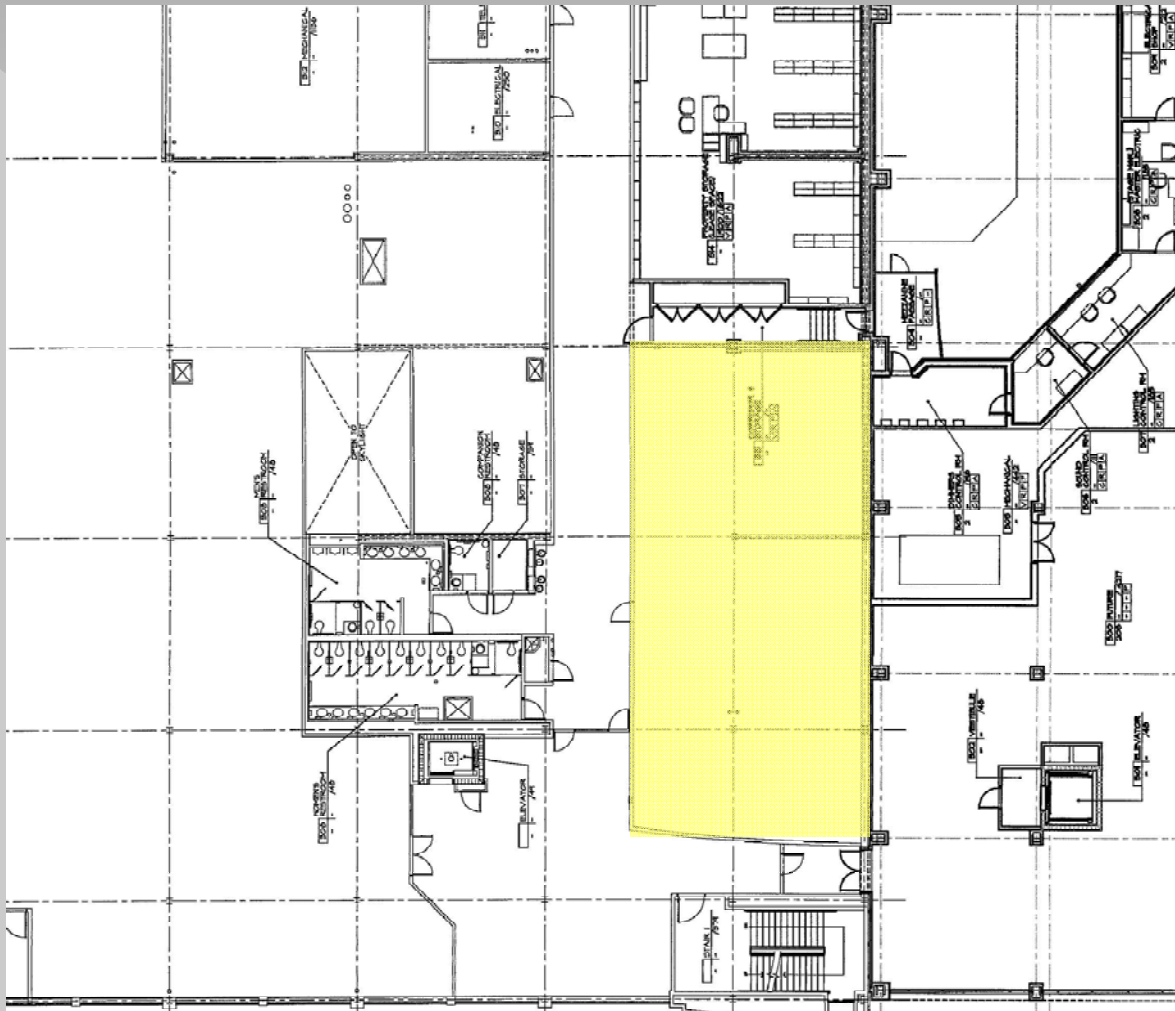
# Downtown Center – New Classrooms



Front Entry of Downtown Center – 2<sup>nd</sup> Avenue North

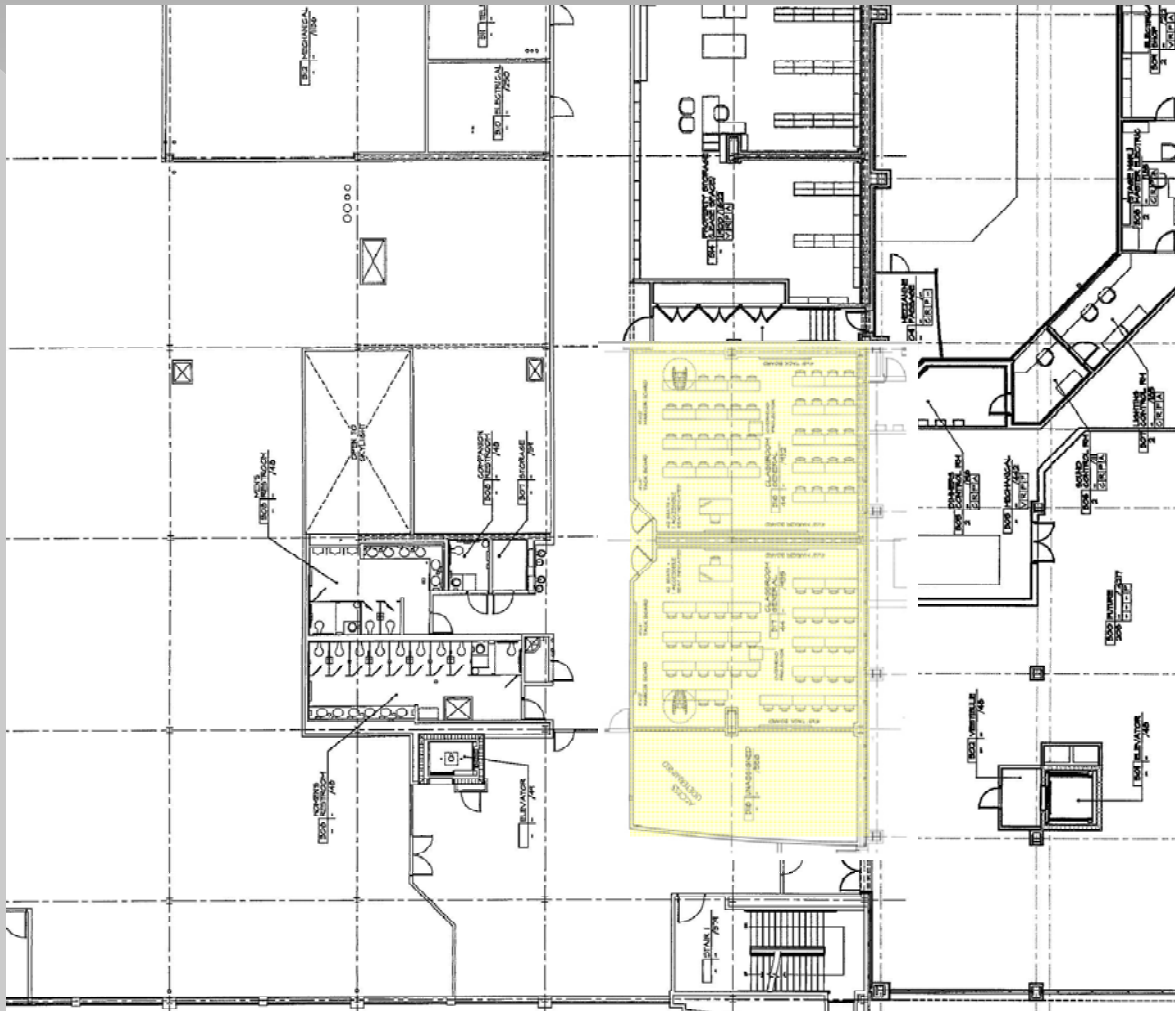


# Downtown Center – New Classrooms



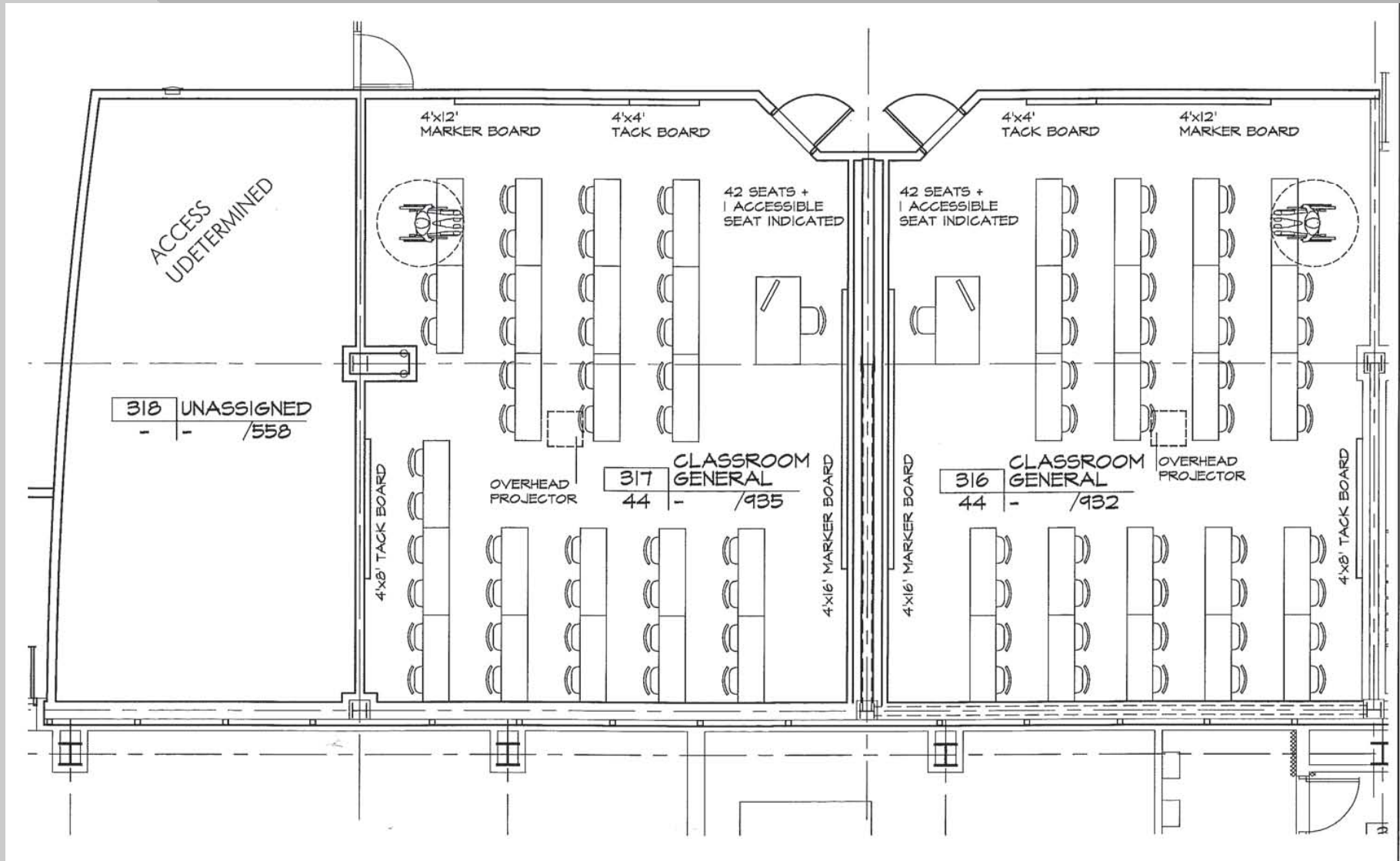
Front Entry of Downtown Center – 2<sup>nd</sup> Avenue North

# Downtown Center – New Classrooms

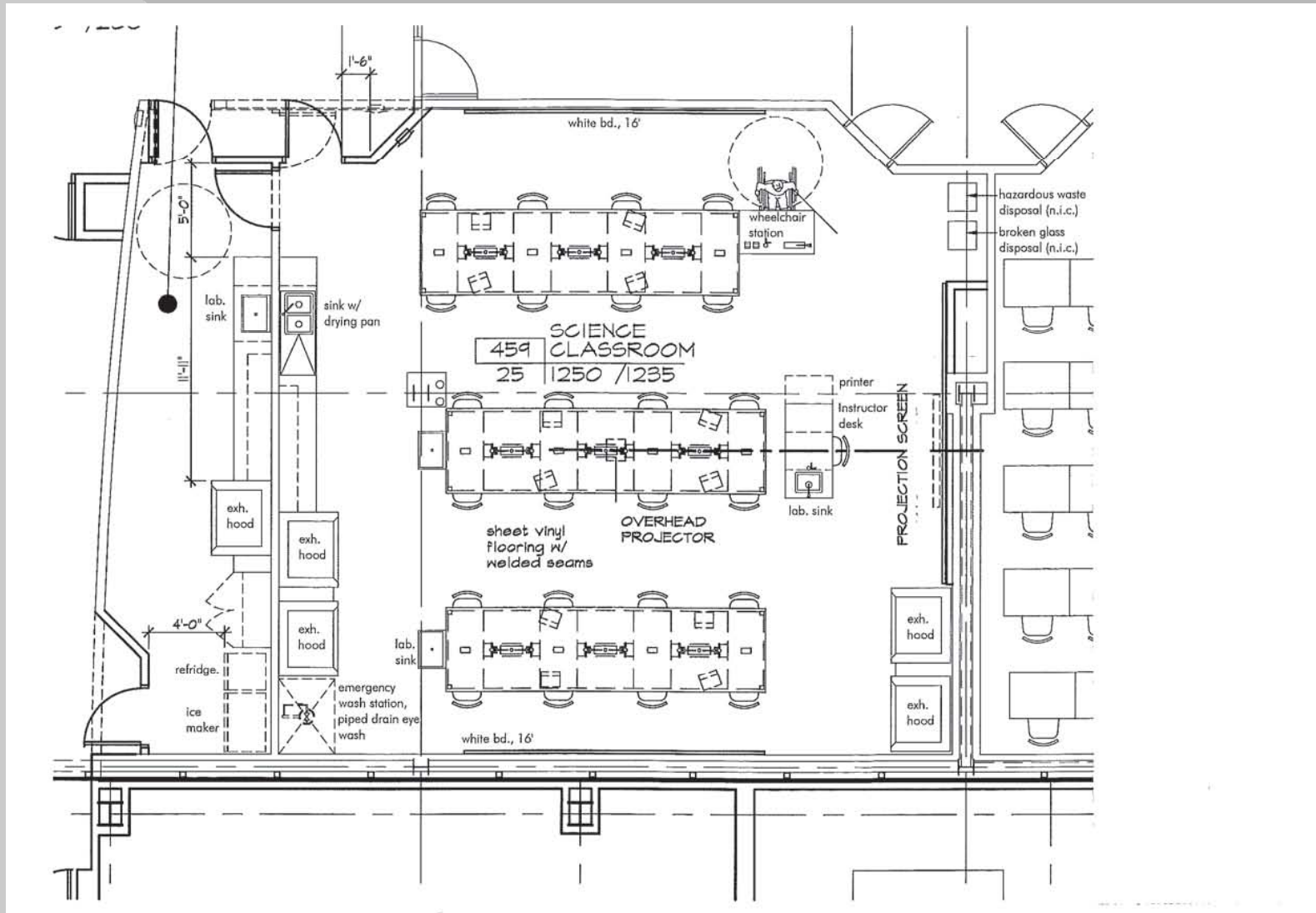


Front Entry of Downtown Center – 2<sup>nd</sup> Avenue North

# Floor Plan – Classrooms and Storage



# Floor Plan – Future Lab on 4<sup>th</sup> Floor



# Veterinary Technology Building

Questions

Board Material Relating to  
Agenda Item IX-D.6  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Amendment #2, (Revision date of May 18, 2010) to the  
Educational Plant Survey Dated June 19, 2007  
(Spot Survey #2, Revision date of May 18, 2010)  
(Social Science Building, Clearwater Campus)**

The Master Plan and revised CIP-2 and CIP-3 (Agenda Item IX-D.3 from February 23, 2010 packet) for the Clearwater Campus includes a new building to replace the recently demolished Social Science Building #35. In order to construct this building, the College is required to amend the Educational Plant Survey dated June 19, 2007. This amendment adds the following items to the Educational Plant Survey:

**Site 2: Clearwater Campus**

- 2.44 Construct classroom facilities and service areas; use codes 110, 115, 120, and 125; 625 student stations; approximately 26,875 Net Square Feet (NSF); 38,431 Gross Square Feet (GSF);
- 2.45 Construct office facilities and service areas; use codes 310, 315, 350 and 355; 1,600 NSF; 2,288 GSF.

The Board of Trustees is required to amend the existing Educational Plant Survey utilizing the Spot Survey process. The attached revised Spot Survey is an official request for the State to accept the modifications to the Educational Plant Survey. Once this is approved by the Board of Trustees, the Department of Education is responsible for filing and updating the Educational Plant Survey as part of the official State record and future reference.

**Approval is sought for Revised Amendment #2, (Revision date of May 18, 2010) to the Educational Plant Survey dated June 19, 2007 (Revised Spot Survey #2 – Revision date of May 18, 2010).**

Thomas E. Furlong, Jr., President; and Susan M. Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

Attachment

bs0511102

**REVISED**  
**AMENDMENT #2, (Revision date of May 18, 2010)**  
**(SPOT SURVEY #2, Revision date of May 18, 2010)**  
EDUCATIONAL PLANT SURVEY dated June 19, 2007  
St. Petersburg College  
May 18, 2010

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College have conducted an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 19, 2007. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendation is made.

The College needs to amend the Educational Plant Survey dated June 19, 2007 to include the following items:

**Site 2: Clearwater Campus**

- 2.44 Construct classroom facilities and service areas; use codes 110, 115, 120, and 125; 625 student stations; approximately 26,875 NSF; 38,431GSF;
- 2.45 Construct office facilities and service areas; use codes 310, 315, 350 and 355; 1,600 NSF; 2,288 GSF.

Approved by the Board of Trustees of St. Petersburg College on May 18, 2010.

---

Thomas E. Furlong, Jr., President of the College  
and Secretary to the Board of Trustees  
St. Petersburg College

**BOARD OF TRUSTEES  
 ST. PETERSBURG COLLEGE**

**Personnel Report**

**Approval is sought for the following recommended personnel transactions:**

The report is organized by transaction type (hire, transfer, retire, etc.), name, department/location, and employee title. The "separation" transaction is further defined in the employee's record in the PeopleSoft HR Payroll system. Reasons for separation vary and could include such descriptions as: End of Contract; Resignation; Probationary Period; Death, etc.

<b>HIRE Budgeted</b>			
<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
4/19/2010	Baker,Angela C.	Associate Provost HC	Staff Assistant
4/5/2010	Carreira,Leta W	Scholarships/Stu Fin Assist CL	Veterans Services Specialist
4/12/2010	Conn,Richard A.	Admin Information Systems	Analyst/Programmer/Developer
4/7/2010	Hong,Hieu Van	Custodial Services SPG	Custodian I
4/19/2010	Kimsey,Wanda L	Counseling & Advisement CL	Senior Staff Assistant
4/7/2010	Ross,Kimberly C	Business Technologies SP	Academic Staff Assistant
4/12/2010	Wright,Lacrecia M.	College Reach Out Program DO	Coordinator II, Project

<b>HIRE Temporary/Supplemental</b>			
<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
4/5/2010	Burner,Rebecca J	Asset Management	OPS Technical Level 1
4/5/2010	Coleman,Tiffany M	Enrollment Management DO	OPS Career Level 7
4/19/2010	Culp,Bethany I.	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
4/9/2010	Duncan,Margaret K.	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
4/9/2010	Estrada,Martha B	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
4/24/2010	Feirick,Nichole E	Provost CL	Federal Work Study Student
4/5/2010	Foster,Christine A	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
4/16/2010	Glover,Zelma L	Business Services	OPS Career Level 3
4/7/2010	Grissinger,Kevin M	Criminal Justice AC	Instructor- Temporary Non-Cred
4/26/2010	Hall,Dustin W.	Maintenance Services SPG	OPS Maint/Trades SkilledHelper
4/8/2010	Hamlett,Jeffrey A	Admin Info Sys - Development	Other Professional- Temporary
4/26/2010	Jenkins,Kristi A.	Business Services DO	OPS Career Level 2
4/22/2010	Johnson,James Thomas	Provost SPG	OPS Career Level 6
4/9/2010	Josephson,Dwayne S	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
4/26/2010	Kurleman,Francis A	Landscape Services DO	OPS Career Level 1
4/23/2010	Lemon,Jane Rayetta	Enrollment Management DO	Federal Work Study Student
4/12/2010	Miller,Stephanie J.	Scholarships/Stu Fin Assist CL	OPS Career Level 5
4/17/2010	Mossgrove,Terri Lynn	BA Programs/UPC	Supplemental Bach Prog.
4/12/2010	Nachman,Anneliesje C.	Central Records DO	OPS Career Level 3
4/15/2010	Naghitorabi,Christina F	Letters SPG	Instructor - Temporary Credit
4/16/2010	Nelson,Nivia	Associate Provost TS	OPS Career Level 1
4/26/2010	Newman,Micky Anne	District Library DO	OPS Career Level 1
4/26/2010	Pierson,Robert J.	Maintenance Services CL	OPS Maint/Trades SkilledTrades



4/26/2010	Ruggiero,Denise W.	Central Records DO	OPS Career Level 3
4/19/2010	Schneidenbach,Michele	Institutional Advancement DO	OPS Career Level 3
4/26/2010	Serna,Donna M	Academic Effective & Assessmt	Other Professional- Temporary
4/26/2010	Shea,Patrick J	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
4/19/2010	White,Annette T.	Business Services	OPS Career Level 5

#### **REHIRE Temporary/Supplemental**

<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
4/19/2010	Akin,Thomas R	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/15/2010	Bannon,John M.	Education & Student Svcs DO	Lump sum -Spec.Proj.
4/16/2010	Bingnear,Lonnie L	Criminal Justice AC	Instructor- Temporary Non-Cred
4/19/2010	Brubaker,Jay M	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/16/2010	Hawkinson,Donna	Education & Student Svcs DO	OPS Career Level 3
4/12/2010	Hughes,Michael E.	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/16/2010	Johnson,James R	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/29/2010	Johnson,James R	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/19/2010	Kelley,Thomas E	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/7/2010	Lancraft,Thomas M.	BA Programs/UPC	Lump sum -Spec.Proj.
4/12/2010	Lyons,Jason J	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/19/2010	Miller,Lavester P.	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/19/2010	Mitten,Lewis L.	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/12/2010	Moore,Michael J	Fire Science AC	Instructor- Temporary Non-Cred
4/19/2010	Pernayan,Rosalind B	Seminole Campus Provost	OPS Technical Level 2
4/15/2010	Squitieri,Christopher J	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
4/16/2010	Walker,Richard T	Criminal Justice AC	Instructor- Temporary Non-Cred
4/12/2010	Whiteside,Amy Lois	Enrollment Management DO	OPS Career Level 7

#### **RECLASSIFICATION Budgeted**

<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
5/3/2010	Dusel, Jennifer	College of Education	Academic Staff Assistant

#### **TRANSFER/PROMOTION Budgeted**

<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
5/3/2010	Autry, Courtney	President	Staff Asst. to the President's Office
4/19/2010	Guzman II,Luis A.	Information Systems	Sr. Web Analyst/Programmer
4/19/2010	Hamilton,Dana S.	Provost HC	Administrative Specialist II
4/12/2010	Moreno,Luis	Custodial Services SPG	Custodian I

#### **SEPARATION Budgeted**

<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
4/9/2010	Barna,Leslie A.	Education & Student Svcs DO	Curr. Supp. Specialist
4/9/2010	Fazzini,Daniel C.	NTPI/WMD Grant - AC	Instructional Technologist
4/23/2010	Theriault,Jill L.	Purchasing	Administrative Specialist II

#### **RETIREMENT Budgeted**

<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
4/30/2010	Truett,Barbara L.	Letters CL	Instructional Asst III
4/30/2010	Wisniewska,Czeslawa	Custodial Services SPG	Custodian I

#### **TERMINATION Temporary/Supplemental**

<b>Effect. Date</b>	<b>Name</b>	<b>Department/Location</b>	<b>Title</b>
4/18/2010	Alvarez,Mario Alexander	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Benson,Susan D.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Billiris,Mark N.	Seminole Campus Provost	Lump sum -Spec.Proj.

4/29/2010	Bodie,Matthew D.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/14/2010	Breedlove,Cathy Maria	Provost TS	Federal Work Study Student
4/22/2010	Breyan,Rebecca Anne	Provost CL	Federal Work Study Student
4/29/2010	Byrd,Gregory L.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Castro,Dominique Christin	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/18/2010	Connelly,Jeanette E	Natural Science CL	General Service/Maint. (unskil
4/18/2010	Cooper,Asia Deborah	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Cornett,Susan L	Seminole Campus Provost	Lump sum -Spec.Proj.
4/16/2010	Corry,Kimberly A	President	Lump sum -Spec.Proj.
4/16/2010	Cupp Jr. Jr,John Edward	Fine & Applied Arts CL	Federal Work Study Student
4/29/2010	Davis,Telisha D	OSSD - SP	Federal Work Study Student
4/18/2010	Days,Karla Angela	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/18/2010	Delatorre-Posso,Johanna	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Donovick,Jeffrey R.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Felos,Kimberly	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Fernandes,Jennifer S.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Fratus,Earl T.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Frazier,Dominique Garielle	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Gatz,Diana M.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Gibbons,John Lawrence	Provost SPG	Other Professional- Temporary
4/18/2010	Hardy,Lisa M	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/18/2010	Hull,Kevin L.	Emergency Medical Services HC	Instructor- Temporary Non-Cred
4/29/2010	Hunter,Mark S.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Jenkins,Jamilah	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/18/2010	Jones, Valerie Elaine	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Kurnik,John P	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Lara,Monica R.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Lechner,Jennifer L.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Lechner,Thomas P.	Distance Learning TV SE	Instructor- Temporary Non-Cred
4/29/2010	Lightfoot,Randolph	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Long,Tony	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Mairn,Chad P.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Matchette,Patricia G.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/26/2010	Mercier,Shana Marie	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Munce,Nancy	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Newland,Gregory M	Health Education Ctr Provost	Instructor- Temporary Non-Cred
4/6/2010	Okafor,Louis	Enrollment Management DO	Student Assistant
4/18/2010	Pernayan,Rosalind B	Seminole Campus Provost	OPS Career Level 1
4/18/2010	Pernayan,Rosalind B	Seminole Campus Provost	OPS Technical Level 2
4/18/2010	Pountney,Jennifer Marie	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Rajaram,Lakshminarayan	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Riccardo,Lisa	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/29/2010	Roberson,Heather C.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/15/2010	Sackett,Chelsea J	Natural Science SPG	Federal Work Study Student
4/18/2010	Salmon,Karl P	EMS/CME - HC	Instructor- Temporary Non-Cred
4/23/2010	Sankner,Rebecca J.	BA Programs/UPC	Lump sum -Spec.Proj.
4/29/2010	Schultz,Stephen R.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/19/2010	Sharpless,Donna	Letters CL	Exp Learning Assessment
4/29/2010	Slater,Roy W.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Sullivan,David L.	Emergency Medical Services HC	Instructor- Temporary Non-Cred
4/9/2010	Tapia,Richard	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
4/18/2010	Thomas,Kevin W.	Job Center - SP	Non Instr Supplement-Not ECH
4/18/2010	Tisdale,Alishia Antonette	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/18/2010	Tisdale,Tarmynka S	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/18/2010	Tokarz,Terry A.	Health Education Ctr Provost	Instructor- Temporary Non-Cred

4/18/2010	Vincent,Collin Grant	Associate Provost SP	OPS Career Level 1
4/5/2010	West,Thomas R	Letters SPG	Instructor - Temporary Credit
4/5/2010	West,Thomas R	Letters TS	Instructor - Temporary Credit
4/7/2010	Whiteside,Amy Lois	Scholarships/Stu Fin Assist DO	Federal Work Study Student
4/8/2010	Willett,Suzanne	Clearwater Campus Provost	OPS Career Level 4
4/29/2010	Williams,Latrica	Seminole Campus Provost	Lump sum -Spec.Proj.
4/29/2010	Wiser,Barbara C.	Seminole Campus Provost	Lump sum -Spec.Proj.
4/18/2010	Wooden,Joquetta Voncica	Scholarships/Stu Fin Assist CL	Federal Work Study Student
4/8/2010	Wright,Larecia M.	College Student Supp Svcs DO	Other Professional- Temporary

### TRAVEL OUTSIDE THE CONTINENTAL U.S.

Effect. Date	Name	Department/Location	Title
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5/16-5/23/10	Steffens,James	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
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5/16-5/30/10	Fernandez,Ernesto	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
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5/16-5/30/10	Rolon,Roberto	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
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Same day travel to El Salvador and Honduras to provide nationally recognized programs and to keep SPC in compliance with the Florida National Guard contract as part of the required law enforcement training.

5/18-5/21/10	Almodovar, Luis	Florida Natl. Guard Grant - AC	Instructor- Temporary Non-Cred
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Same day travel to Gurabo Puerto Rico to provide nationally recognized programs and to keep SPC in compliance with the Florida National Guard contract as part of the required law enforcement training.

6/26-7/5/10	Boyle, Contance	SP Collegiate High School	Counselor
	Hamacher, Alan	Humanities TS	Instructor - Temporary Credit
	Alexander, Alex	Humanities	Student
	Baccari, Christopher	Humanities	Student
	Beck, Mary Alice	Humanities	Student
	Bie, Linzy	Humanities	Student
	Campbell, David	Humanities	Student
	Cox, Kellie	Humanities	Student
	DePew, Aleah	Humanities	Student
	Janssen, Sarah	Humanities	Student
	Masone, Christine	Humanities	Student
	Moskalczyk, Jacqueline	Humanities	Student
	Mullan, Kyle	Humanities	Student
	Perry, Rachel	Humanities	Student
	Swank, Austyn	Humanities	Student
	Vermazen, Steven	Humanities	Student
	Whitlock, Will	Humanities	Student

Travel to Rome, Italy to offer SPC students the educational opportunity to apply the humanities and fine arts culture of Italy to the study of REL 2300: World Religions, at Pontificia University. This travel is the result of approved curriculum to study in Italy during the summer of 2010.

Thomas E. Furlong, Jr., President; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward, recommend approval.

emg 0511103



Board Material Relating to  
Agenda Item IX-F.2  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**VALIC 401(a) Retirement Plan**

**Approval is sought to continue the agreement with VALIC regarding the St. Petersburg College Special Pay Plan, 401(a).**

From Feb. 1, 2001, through June 30, 2006, the college had an agreement with Bencor, Inc. to provide plan administrative services for BENCOR National Plan participants. VALIC provided the investment vehicles for this retirement plan. During this period, employees who retired and were eligible for accumulated sick leave pay and/or vacation pay were required to participate in this plan. This plan provided a vehicle for retirees to take maximum advantage of the federal tax laws as determined by the specified contribution limits. Although the agreement with Bencor, Inc. was terminated June 30, 2006, there remain assets on deposit for participants from those transactions.

VALIC has updated its Governmental Volume Submitter Plan, as required by IRS regulations, to incorporate the provisions of the Economic Growth and Tax Relief Reconciliation Act of 2001 (EGTRRA) and subsequent legislation, and the IRS has approved the updated document. IRS regulations require St. Petersburg College to adopt this updated version of the document. VALIC's Governmental Volume Submitter Plan will be kept on file in the Human Resources department.

Thomas E. Furlong Jr., President, and Patty Curtin Jones, Vice President, Human Resources & Public Affairs, recommend approval.

Board Material Relating to  
Agenda Item IX-F.3  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Senior Management Service Class**

**Approval is sought to add the position of Campus Executive Officer, Downtown, #10235, to the Senior Management Class of the Florida Retirement System effective March 1, 2010.**

Thomas E. Furlong Jr., President, and Patty Curtin Jones, Vice President, Human Resources & Public Affairs, recommend approval.

emg0503103

Board Material Relating to  
Agenda Item IX-F.4  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Vision Plan**

**Approval is sought for a three-month extension to the College's vision plan with Advantica Eyecare, Inc. through September 30, 2010.**

This is a voluntary benefit for budgeted employees and represents no increase in rates. SPC is planning to switch the College's insurance plan year to October 1 through September 30.

Thomas E. Furlong Jr., President; and Patty Curtin Jones, Vice President, Human Resources & Public Affairs, recommend approval.

emg0503102

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Board of Trustees' Rules**

**Approval is sought for the following proposed changes to the Rules and Procedures Manual, which are being submitted for your consideration:**

**6Hx23-4.15 Academic Average and Repeated Courses** The proposed revisions will: 1) delete the granting of exceptions for students to repeat a college level course taken at SPC when a grade of "C" or higher is earned; 2) update the list of extenuating circumstance that may allow a student a fourth attempt to repeat a course; 3) clarify that only the final grade received in repeated courses will be used to calculate grade point average, even if the final grade is lower than the grade received in initial attempts; and 4) delineate the guidelines to be used for requests to exclude coursework from grade point average calculations. *Submitted by Tonjua Williams.*

**6Hx23-4.36 Student Grievances and Appeals, Appeals to Waive Requirements of CLAST, Appeals to Exclude Coursework from Grade Point Average Calculations, Student Body Governance and Recommendations** The proposed revisions will: 1) change the title of the Rule to Student Grievances and Appeals; 2) clarify the definition of what constitutes a grievance; 3) clarify the process to include the involvement of academic leadership; 4) remove non-student segments within the Rule that will be placed within other correlating Board rules. *Submitted by Tonjua Williams.*

**6Hx23-4.45 Testing of Students** The proposed revisions will update language in the Rule to be consistent with changes in College-Level Academic Skills requirements and update language regarding utilization of the Computerized Placement Test. *Submitted by Pat Rinard.*

**6Hx23-5.13 Property Records** The proposed revisions will update the Rule regarding the requirements for maintaining property records and disposing of College property, equipment and other tangible property of a non-consumable nature. *Submitted by Doug Duncan.*

**6Hx23-5.20 Waiver of Fees and Tuition** The proposed revisions will incorporate the statute that provides for the determination of residency status for tuition purposes for senior citizens. *Submitted by Pat Rinard.*

Thomas E. Furlong, Jr., President and Sydney H. McKenzie, III, General Counsel recommend approval.

Attachment

ps0503101



6Hx23-4.15 ACADEMIC AVERAGE AND REPEATED COURSES

PURPOSE AND INTENT:

To provide for a student's grade point average that will include grades on all college level work attempted. If a course is repeated more than once, only the grade on the last attempt will be used in computing the average.

- I. Effective with **college level** courses taken beginning in Session I, 1997-98, a student may not repeat a course for which a grade of "C" or higher has been earned. ~~Exceptions may be granted only by appeal to the campus academic appeals committee.~~ A student enrolled in the same college-level course more than twice will be assessed fees at 100 percent of the full cost of instruction equal to the rate charged non-Florida residents. Students may have their fees reduced once for each class due to extenuating circumstances as determined by the campus provost or associate provost or designee. However, the provost, associate provost or designee shall have the authority to review and reduce payment for increased fees due to continued enrollment in a class on an individual basis contingent upon the student's financial hardship, pursuant to definitions and fee levels established by the State Board of Education. An attempt shall be defined as each enrollment in a college/college preparatory course past the drop/add period regardless of the grade received. A fourth attempt may be allowed only through an academic appeals process based on major extenuating circumstances as defined below. In addition, at the third or any subsequent attempt, the student may not receive a grade of "W" or "X", but must receive the letter grade earned. When a course is repeated or when credit cannot be received in both of two courses, credit will be allowed only in the more recent course taken, even if the later grade is lower than a previous grade. Except where provided in the course description, multiple credit will not be granted for the same course.

Extenuating circumstances are those circumstances determined by the College to be exceptional and beyond the control of the student, are accompanied by appropriate documentation and which may include but not be limited to one or more of the following:

- A. serious illness;
- B. documented medical condition preventing completion;
- C. death of an immediate family member;
- D. involuntary call to active military duty;
- E. documented learning disability;
- F. English as a second language background; or
- G. ~~documented change in conditions of employment; or,~~

G.H. other emergency circumstances or extraordinary situations such as natural disasters.

The criteria for determining financial hardship shall include, but not be limited to, qualification for federal need-based financial assistance. Students with other documented financial hardships may also be considered. In either case, the exception for financial hardship should be granted only after the student has demonstrated reasonable effort to succeed in the course.

- II. Credit for previous attempts will not be taken away until the course has been repeated the maximum number of times allowable for credit.
- III. After the maximum has been reached, the loss of credit for earlier attempts will be applied first to the attempt with the lowest grade, then successively to the next highest grade, etc.

The symbols to be used for designating grades are standardized for all Florida community colleges in Appendix II (Common Transcript Standard Form) to the articulation agreement between the state universities and the public community colleges of Florida. The appendix also specifies a 4-point grading system for determination of grade point averages.

Section 2C of the articulation agreement provides that only the final grade received in courses repeated by the student shall be used in computing the grade point average even if the final grade received is lower than the initial attempt(s).

The college uses the following letter grades (and grade points):

Grades used in G.P.A. computation:			Grades not used in G.P.A. computation:	
A	4 grade points	Excellent	W	Withdrawal
B	3 grade points	Good	S	Satisfactory (Non-Credit)
C	2 grade points	Average	X	Audit
D	1 grade point	Poor	I	Incomplete
F	0 grade points	Failure	N	No Credit
WF	0 grade points	Failure (Attendance Policy Violation)	P	(College Prep) Passing (College Level)

Grades are submitted by instructors electronically using a secure, password protected grade roster.

The computer program records the grade, assigns the grade points associated with the letter grade, and records the grade points earned for the course. The program then summarizes the course totals for the session:

- I. Hours earned: Actual hours earned (whether grade points are assigned or not; e.g., "S" grades).
- II. Hours attempted for G.P.A.: Includes all courses in which the assigned grade has a grade point value of 0-4.
- III. Total grade points.
- IV. Grade point average: The G.P.A. is the ratio obtained by dividing item III. by item II.

The program then searches the permanent record file to determine if any of the courses in the current session appear previously on the permanent record file. When such a course is present, the previous hours earned, hours attempted, and the grade points are excluded from the summary and the last (latest) attempt is designated by an "R" (repeat), even if the grade in the last attempt is lower (earning fewer grade points).

To determine repeated courses, the data systems programs will check transfer work as well as previous college work on the permanent record file.

The on-line permanent record file represents an accumulation dating back only to Session I, 1969-70. When a student's record includes work which has not been accumulated on the file, the college registrar adds "pre 69" data to the on-line permanent record.

#### IV. Requests to Exclude Coursework From Grade Point Average Calculations

A. Coursework attempted more than 10 years ago may be excluded from grade point average calculations according to the following criteria:

1. There must be a break in the student's continuous enrollment for a period of 5 or more years.
2. Evidence of a material change of circumstances (i.e., change of career direction) must be present and documented in writing by the student.

- B. A written request to exclude coursework from grade point average shall be made by the student and submitted to the associate provost. The associate provost will consult with the director of admissions and records to determine if the student meets the criteria.
1. Decisions to exclude coursework attempted must include the exclusion of all coursework attempted prior to the date requested by the student, but not before the 10-year limit specified in Paragraph IV. A.
  2. Coursework deemed to be eligible for grade point average exclusion shall remain on the student's permanent record and will be reflected on the student's transcript.
- C. Coursework attempted within the last 10 years shall be included in grade point average calculations and is not eligible to be excluded from the student's grade point average.
- D. Exceptions to the above provisions may be considered in cases where the student is without opportunity to repeat a course(s) at St. Petersburg College as provided herein.
- E. Coursework used to award prior degrees, college certificates, or applied technology diplomas from St. Petersburg College is not eligible to be excluded from grade point average calculations.

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(8), 1004.68, 1001.02, 1001.03, 1009.28, 1009.285, 1004.93, F.S.; Articulation Agreements between University, Community College and School Districts

History: ...Filed – 9/18/06. Effective – 9/18/06; 5/18/10. To Be Filed – 5/18/10. Proposed Date To Become Effective – 5/18/10.

6Hx23-4.36 ~~STUDENT GRIEVANCES AND APPEALS, APPEALS TO WAIVE REQUIREMENTS OF CLAST, APPEALS TO EXCLUDE COURSEWORK FROM GRADE POINT AVERAGE CALCULATIONS, STUDENT BODY GOVERNANCE AND RECOMMENDATIONS~~

I. Student Grievances and Appeals

A. Definitions

1. A "grievance" is defined for the application of this Rule to be a complaint, other than a discrimination grievance, which would include sexual harassment, alleging that a student's (grievant's) rights have been abridged, ~~through any of the following:~~

- ~~a. a violation of Rules and/or Procedures of the College;~~
- ~~b. arbitrary or capricious action by a College employee;~~
- ~~c. improper removal from the College or a program of the College for academic reasons;~~
- ~~d. improper denial of admission or re-admission to the College or a program of the College;~~
- ~~e. information contained in the student's record (Board of Trustees' Rule 6Hx23-4.37);~~
- ~~f. arbitrary and/or capricious action in the award of a final grade;~~
- ~~g. an academic matter which may be grieved as an appeal. A petition may be filed for an individual determination concerning matters relating to any of the following:
  - ~~(1) belated withdrawals;~~
  - ~~(2) deviations from graduation requirements;~~
  - ~~(3) changes to permanent records;~~
  - ~~(4) academic probation, suspension, and dismissal under BOT Rule 6Hx23-4.46;~~
  - ~~(5) changes from audit to credit;~~
  - ~~(6) inappropriate action by the student based on misleading advice by a College employee;~~~~

~~(7) exclusion of coursework from grade point average calculations and cumulative credit hours attempted;~~

~~(8) extension of time allowed to complete work when an "I" (incomplete) grade has been assigned;~~

~~(9) all other academic rules and procedures except those referred to in Paragraph I.A.1. a. through f. above.~~

2. A "grievant" (~~petitioner~~) must be a student of the College and is the person making the complaint except as in Paragraph ~~e. and d. above~~ B.2.

3. "Other party" is the College person(s) or condition against whom the complaint is filed.

4. "Person directly involved" means the grievant(s), and the other party to the grievance.

5. "The Committee" referred to in this Section is the College Committee on Student Grievances.

6. "Working days" shall include Mondays, Tuesdays, Wednesdays, Thursdays and Fridays and shall exclude Saturdays, Sundays, and Board of Trustees' approved holidays.

7. "Calendar" days" shall include all days on the calendar including Board of Trustees' approved holidays.

8. "Arbitrary or Capricious" means without rational basis, or done in bad faith or constitutes disparate treatment and/or based on unlawful discrimination.

B. A student may bring a grievance alleging that his or her rights have been abridged by any alleged arbitrary and/or capricious action or decision involving the following:

1. a violation of Rules and/or Procedures of the College;

2. an arbitrary or capricious action in relation to an improper denial of admission or readmission to the College or program of the College;

3. an academic matter which may be grieved as an appeal and may be filed for an individual determination concerning matters relating to any of the following:

- a. award of a final grade
  - b. belated and involuntary withdrawals;
  - c. deviations from graduation requirements;
  - d. changes from audit to credit.
- C. Appeals to exclude coursework from grade point average calculations shall be considered in accordance with Rule 6Hx23-4.15.
- D. Appeals relating to a student's access to courses and credit granted towards his/her degree may be brought under Rule 6Hx23-4.362, Student Ombudsman Office, and pursuant to related procedures as outlined in P6Hx23-4.362.

## II. Appeals and Resolution Process

### AB. Time Limitations

A grievance should be promptly presented. A student must pursue any grievance as that term is defined above pursuant to this Rule within certain time limits. Failure to bring a grievance within 120 days of the abridgment of the student's right(s) shall constitute a waiver and bar of the student's right(s). This time limitation does not apply to ~~information contained in the student's record or~~ a final grade appeal. An appeal of final grades must be filed in writing pursuant to the process as outlined Paragraph I. F. herein, (Formal Resolution of Appeals) no later than the last day of regular classes for the session immediately following the session in which the disputed grade is awarded. Failure to file an appeal of a final grade within said time shall constitute a waiver and bar of the student's right.

BC. Discrimination grievances shall be processed in accordance with Board of Trustees' Rule 6Hx23-1.34, ~~–Discrimination Grievance Rule~~, provided, however, when a claim of discrimination is brought in conjunction with a grievance as defined above, the student may use the ~~r~~Resolution process described herein in lieu of the Discrimination Grievance Rule.

CD. Exhaustion of Department Procedures/Necessary Before Commencing Informal Resolution Process.

If an academic department of the College has a special published procedure designed to be utilized by the student for resolution of issues covered by this Rule then the student will be expected to follow the department's procedure before commencing the

informal resolution process, unless excused by the provost or designee.

### III.E. Informal Resolution of Student Grievances

~~None of the following is intended to preclude any discussion between the persons directly involved in a grievance. In fact, the student is to be encouraged to first discuss the matter with the other party. If then the student wishes to pursue the grievance, the matter would go to the associate provost or designee. (To commence a grievance, a grievant shall present the grievance to their campus or site associate provost or designee.)~~

In the case of a grievance concerning a course grade, before pursuing a formal written grievance, the student shall first attempt to resolve the issue directly with the instructor. If it is the instructor's decision to change a grade, the instructor must promptly initiate the process in accordance with college policy and procedures. If the student's grievance remains unresolved, the student shall seek an informal resolution by bringing his or her grievance to the program Instructor-in-Charge, program director or dean, as would be appropriate, by completing the Student Concerns Form. If an informal resolution cannot be achieved, the program Instructor-in-Charge, program director or dean will share options through which the student may pursue his or her grievance, including a referral to the campus associate provost. The associate provost shall arrange to meet with the student and shall provide the student with a copy of this Rule. To the degree permitted by law, all informal grievances shall be kept private except as required in for the completion of the informal resolution process. Completion of the informal resolution process is a prerequisite to filing a formal grievance.

Review of the grievance by the associate provost or designee will include a thorough investigation of all pertinent facts in the case, including evidence presented by the grievant, and reaching an impartial judgment as to the validity of a determination concerning the grievance.

A decision in writing shall be given to the student by the associate provost or designee within 7 working days after the matter has been presented. This time period may be extended by the provost or designee of the site for extenuating circumstances. If the grievance cannot be resolved to the satisfaction of the student at the informal level, the student may file an appeal in writing to the Committee requesting a formal resolution.

Should the student desire to file a formal appeal, the Student Appeals Form a ~~petition~~ **must** be filed pursuant to Section IV



~~below, Paragraph I. F. herein within 7 working days of aforesaid date for the informal decision of the associate provost or designee is due. Failure to file an appeal for formal resolution within said time period shall constitute a waiver and bar of grievant's rights.~~

#### IV.F. Formal Resolution of Appeals

A1. ~~The petitioner~~ student grievant shall timely file with the associate provost or designee of the campus or center where the alleged matter took place, the Student Appeals Form ~~appeal in writing, stating the reasons and grounds for the appeal to the Campus/Center Appeals Committee with a copy to the associate provost or designee, on the appropriate campus/center location. A copy of the Form shall promptly be provided to all parties.~~ If the reasons and/or grounds presented by the grievant are unclear, the associate provost or designee may return the written appeal to the grievant for clarification and supplements as may be directed by the associate provost or designee.

B. Upon the proper filing of the formal Student Appeals Form, a hearing will be scheduled with the campus appeals committee. The associate provost will not chair the committee hearing, but will notify the administrator who was pre-approved by the President to serve on the Student Grievances Committee.

C2. The Committee shall consist of two instructors, two students and one administrator. The President or designee shall appoint a pool of students, instructors and administrators for each campus or center. The associate provost or designee shall appoint from the campus or center pool a two students, two instructors and one administrator for each specific hearing. The administrator may be appointed by the associate provost or designee from a campus or center pool other than where the matter took place. The chairperson will be designated by the associate provost or designee. Committee members must not be associated with the situation being presented, nor can committee members be a member of the program/department/course that is affiliated with the appeal. Using the Instructions to the Committee Chair, the chairperson will prepare the Committee for the appeal. During periods when the College is not in session, substitute personnel may be appointed by the appropriate associate provost or designee.

D3. The Committee's decision shall be by majority vote and shall be based upon the evidence presented. Committee members may ask questions of the persons directly involved and the witness(es). The hearing is intended to be informal and without application of any strict rules of evidence and any evidence which

a reasonable person would rely upon may be accepted and the Committee may give particular evidence the weight it deems appropriate under the circumstances.

- E4. The chairperson shall be responsible for making arrangements for electronic recording of the Committee meeting or the recording thereof by a court reporter provided, however, the deliberations of the Committee shall not be recorded. If an appeal is taken of the Committee's decision, the chairperson shall be responsible for providing an original record. Should the student desire a copy of the record, the student shall be entitled to a copy at his/her expense. If a recording device(s) malfunctions or the record is inaudible or otherwise not available for an appeal, the provost or designee or President or designee may direct a new hearing if the parties (persons directly involved) and chairperson of the hearing panel cannot, after a good faith attempt, provide an agreed statement of the facts and matters that were presented before the panel within a reasonable time from the date of the appeal as determined by the provost or designee or the President or designee.
- F5. The associate provost or designee shall, in advance of the hearing, consult with each member of the Committee to determine their ability to be fair and unbiased in accordance with the same standards set forth in Board of Trustees' Procedure P6Hx23-4.36.
- G6. The Committee shall assemble for the hearing within 15 working days after receipt of the appeal ~~petition~~ or supplement, if any. The chairperson may extend the time for the hearing for extenuating circumstances. It shall be the duty of the chairperson of the Committee to notify the persons directly involved of the time and place of the hearing.
- H7. The grievant and the other party may, at their own expense, employ an attorney to be present, assist and counsel them, however, the attorney shall not directly participate in the hearing.
- I8. The chairperson shall schedule a hearing and give the persons directly involved notice of the hearing and shall furnish the other party with a copy of the grievant's ~~petitioner's~~ written appeal. The Notice of Hearing shall advise the parties of their right to testify, offer documentary evidence, witnesses and the right of cross-examination. The chairperson shall furnish the parties with a copy of the Rule. The grievant shall present his/her case first. The other party (who may be an associate provost, faculty, or dean) will then respond to the grievant's presentation. The parties are responsible for assuring the attendance of their respective witnesses. (The Committee has no subpoena power.)

J9. The chairperson shall instruct all witnesses (except the parties) to wait outside of the hearing room and not discuss the case with the other witnesses during the course of the hearing. Witnesses will be called into the hearing room when the party offering their testimony is ready to offer the witnesses testimony. The parties, however, may discuss the case with the witnesses during recesses of the hearing.

K10. The chairperson shall make rulings regarding hearing procedures, time allowed for presentations, admission of evidence, the limiting of cumulative evidence and/or witnesses and make such other rulings as otherwise may be necessary or appropriate.

L11. The chairperson may grant a continuance only in the event of extenuating circumstances.

M12. The Committee shall reach its decision based on the evidence presented at the hearing. The persons directly involved may offer witnesses and other evidence and shall have the right of cross-examination. The Committee members shall have the right to also question witnesses.

N13. When the grievant requests the reversal of action previously taken, the burden of proving that the action taken was improper, arbitrary or capricious shall be upon the grievant. The Committee shall consider procedural and substantive matters and concerns and shall take such action as is deemed by the Committee to be in the best interests of all concerned.

**SPECIAL NOTE FOR GRADE APPEALS:** The student grievant shall have the burden of demonstrating that the grade given was arbitrary and/or capricious. For the purpose of this provision, a grade shall be limited to grades of "A", "B", "C", "D" or "F". Except when the grade given was arbitrary and/or capricious, it is not appropriate for the Committee to substitute its judgment for matters within the instructor's professional judgment or discretion. If the grade given was not arbitrary and/or capricious, and is within the judgment and discretion of the instructor, the grade must be affirmed. If the grade given is arbitrary and/or capricious the Committee may recommend a change of grade subject to the appeal rights of the instructor and student through a timely appeal to the President or designee. Failure to timely appeal as provided for hereinafter shall cause the Committee's recommended decision to be final.

Q14.At any point in the proceedings prior to the time when the Committee meets to consider its decision, the grievant(s) may withdraw the appeal by so informing the chairperson in writing.

~~15. The Committee members shall have the right to question witnesses.~~

P16.The Committee shall record its decision in writing (decision letter), within 2 working days after the conclusion of the proceedings. The Committee chairman shall provide a copy of the decision letter to the associate provost or designee and a copy shall be mailed to the student at the student's last known address.

Q17.The parties directly involved have the right, and shall be so informed by the Committee, to appeal the decision reached to the provost or designee responsible for that instructional site. The party appealing must file the appeal with the provost or designee within 10 calendar days after the date of the decision letter from the Committee. Failure to file an appeal with the provost or designee within the aforesaid time period shall constitute a waiver and bar of the parties rights.

R18.The provost or designee shall provide the parties with a written decision regarding the appeal within 7 working days. If a person directly involved is not satisfied with the decision of the provost or designee he or she may appeal the decision to the President or designee whose decision is final and shall constitute final action. The appealing party must file the appeal with the President or designee within 10 calendar days after the date of the provost's or designee's decision letter. Failure to file an appeal with the President or designee within the aforesaid time period shall constitute a waiver and bar of the parties' rights. The President's or designee's written decision will be provided to the student within 10 working days and shall be a final determination.

## ~~II. Appeals to Waive Requirements of CLAST~~

### ~~A. Basis for Appeals~~

~~1. A student who, in the best professional opinion of the institution, has a specific learning disability such that he or she cannot demonstrate successful completion of one or more sections of the College-Level Academic Skills Test (CLAST), and is achieving at the college level in every area except that of the disability, and whose diagnosis indicates that further remediation will not succeed in overcoming the disability, may appeal for special consideration. [F.S. 240.107(5)]~~

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- ~~2. A student who has a physiological disorder(s) which substantially impairs his or her visual, auditory, manual or speaking abilities, or who has a learning disability(s), and who believes that a test or subtest has not been modified in administration so as best to ensure that his or her performance on the test or subtest accurately reflects achievement of the skill being measured may appeal for special consideration. [Florida Administrative Code 6A-10.0311]~~
- 
- ~~3. A student who has failed any subtest of CLAST four times but has demonstrated proficiency through successful coursework in the tested area may appeal for a waiver. [F.S. 240.107(6)]~~
- 
- ~~B. The President or designee will appoint a collegewide CLAST Appeals Committee to consider all appeals by St. Petersburg College students to waive the requirements of CLAST for the granting of the Associate in Arts degree. The Committee will be chaired by the vice president of Educational & Student Services or designee and will include four additional appointed members: the institutional test administrator, a faculty member from mathematics, a faculty member from English, and a faculty member from a department other than mathematics or English.~~
- 
- ~~C. Students who have failed CLAST (or any subtest) four times and who believe they have demonstrated appropriate proficiency through coursework, and students who believe they have a disability(s) that precludes them from performing satisfactorily on CLAST and that they should be granted a waiver for all or part of the CLAST requirements, will submit their appeal in writing to their campus associate provost or designee or provost or designee who will forward the appeal to the vice president of Educational & Student Services, the chairperson of the collegewide CLAST Appeals Committee. Students who appeal on the basis of four failures must be able to demonstrate that they have made appropriate efforts to remediate their deficiencies and pass the test(s) and they must have met all other requirements for award of the Associate in Arts degree to be eligible for the waiver(s).~~
- 
- ~~D. The Committee will meet within 20 working days of receipt of the written appeal and will submit a recommendation to the President or designee within 2 working days of their meeting. The Committee will examine the student's academic records, appropriate medical records, and other pertinent materials and may hear testimony from the student, faculty members, medical experts, or others relevant to the case.~~

~~E. The Committee may recommend a waiver for one or more sections of CLAST based on the results of its review and within the guidelines established by F.S. 240.107(5 and 6), and Administrative Code 6A-10.0311. The Committee may recommend the denial of a waiver for the appealed CLAST requirements or may specify modifications for future administrations of CLAST for the student who has appealed. Committee recommendations will be based upon majority vote.~~

~~F. The Committee's recommendation will be communicated in writing to the President or designee who, in cases of appeals based on disabilities, may accept or deny a Committee recommendation to approve or deny the appeal. In the case of a student appeal based on four failures, the President or designee may accept or deny a Committee recommendation to grant a waiver but cannot grant a waiver when the Committee recommended denial.~~

~~G. The President's or designee's decision will be communicated to the student and the Committee within 10 working days of receipt of the Committee's recommendation. If the decision is to approve a waiver, the vice president of Educational & Student Services will communicate the decision to the College registrar and to the Administrator of Assessment, Testing, and Evaluation Section for the Florida Department of Education. The decision of the President or designee based on the recommendation of the CLAST Appeals' Committee is final and cannot be further appealed.~~

### ~~III. Appeals to Exclude Coursework From Grade Point Average Calculations~~

~~A. Coursework attempted within the last 10 years shall be included in grade point average calculations and may not be excluded by the Committee except as provided herein.~~

~~B. Coursework attempted more than 10 years ago may be excluded from grade point average calculations if there was a break in the student's continuous enrollment for a period of 5 or more years.~~

~~1. Decisions to exclude coursework attempted must include the exclusion of **all** coursework attempted prior to the date specified in the appeal, but not before the 10-year limit specified in Paragraph III. A.~~

~~2. Evidence of material change of circumstances (i.e., change of career direction) must be presented in an appeal.~~

~~C. Exceptions to the above provisions may be considered in cases where the student is without opportunity to repeat a course(s) at St. Petersburg College in accordance with Board of Trustees' Rule 6Hx23-4.15, Academic Average and Repeated Courses.~~

~~IV. Student Body Governance and Recommendations~~

~~A. The student governing associations are recognized as the official student organizations representing the student body of St. Petersburg College. They are the liaisons between the student body and the College administration. In this capacity, they receive all petitions for grievances, complaints, requests, and recommendations allegedly reflecting the opinion of the student body as a whole, or a significant portion thereof, or a recognized student organization on campus.~~

~~B. All such petitions shall be directed in writing to the student governing association and shall contain the signatures of the representatives of the student group making the presentation. The student governing association or any of its officers shall present the petition for discussion at the next regularly scheduled meeting of the association, provided there has been sufficient time for including the matter on the agenda.~~

~~C. Decision will be by majority vote of the association whether or not to support the petition and what recommendations, if any, the association desires to transmit to the College administration. All recommendations to the College administration shall be directed in writing to the associate provost or designee, on the campus or center where they originated. If the matter is not resolved at the site through the normal administrative channels, the provost or designee or associate provost or designee will then transmit it to the College Committee on Student Grievances for review.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(4)(a) & (b), F.S.

History: ...Filed – 1/23/04. Effective – 1/23/04; 5/18/2010. To Be Filed – 5/18/10. Proposed Date To Become Effective – 5/18/10.

## 6Hx23-4.45 TESTING OF STUDENTS

The College requires testing to quantitatively demonstrate students' preparation and likelihood for successful matriculation. The Computerized Placement Test (CPT) is utilized to determine placement into the appropriate developmental English, reading, and mathematics courses and as one means to determine placement into college level English, reading, and mathematics courses. CPT scores are used for placement as determined by the Florida Department of Education (State Board of Education Rule 6A-10.0315).

### I. Placement Testing

Except as noted below, new degree or certificate seeking students in credit courses are required to take the ~~Computerized Placement Test~~ CPT, SAT, ACT or other approved placement instrument. The test must be taken prior to the student's first registration. Test results are used to aid in advisement and course placement.

Students not required to take a placement test (unless the student plans to take a course that has Placement Test scores as a prerequisite) include:

- A. transient students from other colleges and universities;
- B. students who have earned an Associate in Arts, Bachelor, or higher degree;
- C. non-degree seeking students;
- D. students transferring to St. Petersburg College with sufficient evidence for course placement in reading, writing or mathematics from the transferring institution;
- E. students with passing scores on the SAT I (440 Math and 440 Verbal) or Enhanced ACT (17 English, 18 Reading and 19 Math) taken within the past 2 years;
- F. English as a Second Language students who take an approved Placement Test for ESL (i.e., CELT, LOEP).

### II. Assessment Testing

- A. All students pursuing a certificate or an A.S. degree will be required to complete an End of Program Assessment which shall be used in certifying attainment of the standards of performance established for the program.



- B. Associate in Arts degree students and students wishing to transfer to or graduate from a bachelor program must satisfactorily meet pass the College-Level Academic Skills requirement (CLAS) Test (CLAST) unless they have been granted a waiver exempt.
- C. Students pursuing all degrees and certificates may be required to participate in an Assessment of General Education Outcomes.
- III. To qualify for admission to the College and for financial assistance, students who are not high school graduates or who do not possess the GED must demonstrate ability to benefit from college-level programs at SPC by completing the Computerized Placement Test with passing scores in all three areas of reading comprehension, sentence skills, and arithmetic. All three subject areas must be taken during the same sitting for initial testing and retests when attempting to demonstrate the ability to benefit.
- IV. Students shall be allowed one free attempt at the CPT. A retest fee shall be implemented upon the second attempt. See the schedule of fees for retest amounts. The same fee shall be charged whether the student is retesting in one or all subject areas.
- V. Appeals to Waive the CLAS Requirements
- A. Basis for Appeals
1. A student who, in the best professional opinion of the institution, has a specific learning disability such that he or she cannot demonstrate proficiency in one or more sections of the College-Level Academic Skills area (CLAS), and is achieving at the college level in every area except that of the disability, and whose diagnosis indicates that further remediation will not succeed in overcoming the disability, may appeal for special consideration.
  2. A student who has a physiological disorder(s) which substantially impairs his or her visual, auditory, manual or speaking abilities, or who has a learning disability(s), and who believes that a test or subtest has not been modified in administration so as best to ensure that his or her performance on the test or subtest accurately reflects achievement of the skill being measured may appeal for special consideration. [Florida Administrative Code 6A-10.0311]

3. Students who have failed to demonstrate the CLAS requirement (or any subtest) four times and who believe they have demonstrated appropriate proficiency through coursework may appeal for a waiver.
- B. The President or designee will appoint a collegewide CLAS Appeals Committee to consider all appeals by St. Petersburg College students to waive the requirements of CLAS for the granting of the Associate in Arts degree. The Committee will be chaired by the vice president of Academic & Student Affairs or designee and will include four additional appointed members: the institutional test administrator, a faculty member from mathematics, a faculty member from English, and a faculty member from a department other than mathematics or English.
- C. Students who have failed to demonstrate the CLAS requirement (or any subtest) four times and who believe they have demonstrated appropriate proficiency through coursework, and students who believe they have a disability(s) that precludes them from performing satisfactorily on CLAS and that they should be granted a waiver for all or part of the CLAS requirements, will submit their appeal in writing to their campus associate provost, provost, or designee who will forward the appeal to the vice president of Academic & Student Affairs, the chairperson of the collegewide CLAS Appeals Committee. Students who appeal on the basis of four failures must be able to demonstrate that they have made appropriate efforts to remediate their deficiencies and pass the test(s) and they must have met all other requirements for award of the Associate in Arts degree to be eligible for the waiver(s).
- D. The Committee will meet within 20 working days after the deadline to apply and will submit a recommendation to the President or designee within 2 working days of their meeting. The Committee will examine the student's academic records, appropriate medical records, and other pertinent materials and may hear testimony from the student, faculty members, medical experts, or others relevant to the case.
- E. The Committee may recommend a waiver for one or more sections of CLAS based on the results of its review and within the guidelines established by Florida Administrative Code 6A-10.0311. The Committee may recommend the denial of a waiver for the appealed CLAS requirements or may specify modifications for future administrations of CLAS for the student who has appealed. Committee recommendations will be based upon majority vote.

F. The Committee's recommendation will be communicated in writing to the President or designee who, in cases of appeals based on disabilities, may accept or deny a Committee recommendation to approve or deny the appeal. In the case of a student appeal based on four failures, the President or designee may accept or deny a Committee recommendation to grant a waiver but cannot grant a waiver when the Committee recommended denial.

G. The President's or designee's decision will be communicated to the student and the Committee within 10 working days of receipt of the Committee's recommendation. If the decision is to approve a waiver, the vice president of Academic & Student Affairs will communicate the decision to the College registrar and to the Administrator of Assessment, Testing, and Evaluation Section for the Florida Department of Education. The decision of the President or designee based on the recommendation of the CLAS Appeals' Committee is final and cannot be further appealed.

Specific Authority: 100.64(2) & (4) F.S.

Law Implemented: 1001.64(4) & (8), 1001.02, 1001.03, F.S.; Rules 6A-10.0315 and 6A-10.0311, F.A.C.

History: ...Filed – 11/20/07. Effective – 11/20/07; 5/18/10. To Be Filed – 5/18/10. Proposed Date To Become Effective – 5/18/10.

6Hx23-5.13 PROPERTY RECORDS

- I. All College property, equipment and other tangible property of a non-consumable nature exceeding ~~\$500~~ \$1000.00 shall be inventoried annually, and all discrepancies shall be traced and reconciled.
- II. Additional inventories shall be taken whenever it is deemed appropriate by the President or the Board of Trustees, site provost or site administrator.
- III. ~~The head of each organizational unit shall be the custodian of all College property assigned to that organizational unit. Unless otherwise directed, the immediate budget supervisor shall be assigned custodianship of equipment and other tangible property of a non-consumable nature exceeding \$1000.00. The plant supervisor of each site shall be the custodian of general classroom property not specifically assigned to an organizational unit another custodian.~~
- IV. The President shall appoint a property Survey Committee. Throughout the year, an office of the Facilities Planning, Moving & Warehouse Services Department will provide the Survey Committee lists of items for review. This committee shall have the authority, after having made a thorough investigation, to determine which items of equipment in each organizational unit have been lost, stolen or broken and to then remove said items from the organizational unit's tangible property inventory list. In addition, The Survey Committee shall have the authority to classify as surplus any College equipment property which is obsolete or the continued use of which is uneconomical or inefficient or which serves no useful function. Items approved by the Survey Committee as surplus will be taken to the Board of Trustees by an office of the Facilities Planning, Moving & Warehouse Services Department.
- V. ~~The property survey committee~~ Facilities Planning, Moving & Warehouse Services shall, upon authorization of the Board of Trustees, St. Petersburg College, dispose of for value, donate, destroy or abandon any equipment property that is obsolete, or that is uneconomical or inefficient to continue to use, or which serves no useful function. The applicable provisions of Chapter 274, Florida Statutes, shall be used by the ~~property survey committee~~ Facilities Planning, Moving & Warehouse Services Department as a general guide in discharging ~~its~~ these duties. Surplus property having value but not wanted by another governmental entity or Not for Profit agency shall be disposed of in keeping with commercial business practices by utilizing various methods, including but not limited to, live or online auctions and sealed bids, provided

however, that procedures are established to assure an ethical and fair disposal process. Surplus property that is obsolete, or that is uneconomical or inefficient or that serves no useful function shall be disposed of in accordance with procedures to be established by the property survey committee and approved by the President.

- VI. ~~The property survey committee~~ Facilities Planning, Moving & Warehouse Services Department shall ensure, whenever surplus property is disposed of for value, that the custodian of the specific property when it is declared surplus shall be prohibited from obtaining such property by participating in the disposal method used. Additionally, in keeping with the spirit of the Florida Code of Ethics for Public Officers and Employees, the ~~property survey committee~~ Facilities Planning, Moving & Warehouse Services Department shall ensure that a College employee cannot obtain surplus property the value of which exceeds ~~\$500~~ \$1000.
- VII. A report of the property declared surplus and disposed of is to be annually reported to the St. Petersburg College Board of Trustees.
- VIII. At least annually the libraries shall prepare a list of surplus books and other materials which are determined to be obsolete, or which are uneconomical or inefficient to continue to use, or which serve no useful function. The list shall be submitted to the President and upon his approval, the surplus books and other materials shall be disposed of in accordance with College procedures.
- IX. The President is authorized to accept gifts to the College on behalf of the Board.

Specific Authority: 1001.64(2) & (4), F.S.  
Law Implemented: 1001.64(5) & (44), Chapter 274, F.S.; Rule 6A-14.0262(3)(a), F.A.C.

History: Formerly - 6Hx23-5-7.02. Adopted - 7/2/68. Readopted - 12/19/74, 10/25/77. Amended - 12/16/71, 9/25/73, 10/16/75, 10/21/76, 11/30/81, 10/27/82 (effective 12/1/82), 5/24/83, 4/27/89. Filed - 4/27/89. Effective - 7/1/89; 6/20/06. Filed - 6/20/06. Effective - 6/20/06; 5/18/10. To Be Filed - 5/18/10. Proposed Date To Become Effective - 5/18/10.

6Hx23-5.20 FEES AND TUITION, WAIVER OF

The President shall waive fees in the following categories. A list of persons for whom fees are waived shall be kept as a financial record.—

- A. All students who meet the eligibility requirements as specified in Florida Statutes and the Rules of the State Board of Education.
- B. Employees and employee dependents – tuition, out-of-state, financial aid, student activities and services, and capital improvement fees (For eligibility, see BOT Rule 6Hx23-2.02).
- C. Senior citizens (persons 60 years of age or older) who are residents of the state of Florida— (as determined by state statute 1009.21 determination of resident status for tuition purposes) shall have tuition, financial aid, student activities and services, and capital improvement fees waived. Fees waived under the provisions of this rule shall be granted only on space available basis for designated classes if such classes are not filled as of two business days prior to the close of registration for any eligible modmester or flexible format classes. Senior citizens who enroll in courses prior to the published dates for senior citizen registration will forfeit their right for the waiver of tuition and fees. Classes that will not be available include Weekend Computer Institute classes, Corporate Training classes, non-credit classes, limited access classes, options for study abroad programs and classes that are within limited access and four-year programs.
- D. All students required by a Pinellas County Circuit Court order to enroll in "Children and Divorce" classes on a fee waiver basis. (These are recreational and leisure [avocational] non-credit courses.)
- E. Full-time State employees who qualify under Section 1009.265 of Florida Statutes for a tuition waiver for up to six credit hours on a space available basis for qualifying courses. Full-time State employees who enroll in courses prior to the published dates for State employee registration will forfeit their right for the waiver of tuition and fees.

Specific Authority: 1001.64(2) & (4), F.S.  
Law Implemented: 1007.27, 1001.64, 1009.21, 1009.22, 1009.23, 1009.25, 1009.26, 1009.265, 1009.27, 1007.263, 1011.62, 1011.82, 250.10, 110.1099, F.S.; SBE Rule 6A-14.054, F.A.C.

History: Filed—8/19/08. Effective—8/19/08; 5/18/10. To Be Filed – 5/18/10. Proposed Date To Become Effective – 5/18/10.

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Credit Curriculum**

**Confirmation is sought for the following courses to be changed effective Term III, 2009-2010:**

(If no strike-throughs or underlines are reflected below, the changes occurred in the Major Learning Outcomes, Course Objectives, or Criteria Performance Standard.)

- BTE 4401      SPECIAL METHODS OF TEACHING BUSINESS EDUCATION      3 credits  
Prerequisite: Admission to Initial Certification. This course is designed to give the in-service business education teacher, on temporary teacher certification, specific theory and methodology most appropriate to this dynamic field. Experiences will reinforce practical applications of current research in the field and provide students with appropriate applied opportunities for learning. 47 contact hours.
- EDE 4304      INTEGRATED MATHEMATICS AND SCIENCE      3-4 credits  
Pre or co-requisite: EDE 4314 and EDE 4943. Prerequisite: (EDG 3620 or EEX 3241), EDF 3214 and admission to Elementary Education with Reading BS, Exceptional Education with Reading BS, Elementary Education BS, Exceptional Education BS, Canadian Elementary Education EPI, or Elementary Education EPI or Exceptional Education EPI. This course is designed to help the student gain knowledge and competencies necessary to become an effective teacher and leader in the areas of elementary school mathematics and science. It develops the theoretical bases for mathematics and science learning and teaching, illustrates and applies models for integrating elementary mathematics and science teaching, provides practical experience in curriculum, instruction and assessment. This course addresses specific Sunshine State Standards, subject matter competencies, and pedagogy pertinent to the disciplines and required for certification. 45-62 contact hours.
- EDE 4314      MATHEMATICAL CONCEPTS AND PROCEDURES IN THE K-6 CLASSROOM      1 credit  
Prerequisite: Admission to the Elementary Education with Reading BS or the Exceptional Education with Reading BS program. This course introduces conceptually and developmentally appropriate mathematics content based on the five content areas identified by the state (Sunshine State Standards) and national standards (National Council of Teachers of Mathematics). These are Numeration & Number Sense, Geometry, Measurement, Algebraic Thinking, and Data Analysis & Probability. Within these content areas, students will learn techniques

consistent with the national process standards including problem solving, computation, effective representation, communication, reasoning, and making connections as well as error pattern analysis and research-based procedural strategies. This course addresses specific Sunshine State Standards, subject matter competencies, and pedagogy pertinent to the discipline and required for teacher certification. 17 contact hours.

- EDE 4942 INTEGRATED LANGUAGE ARTS, CHILDREN’S LITERATURE, AND SOCIAL SCIENCE PRACTICUM 1-2 credits  
Prerequisites: EDF 3214, RED 3309 and admission to Elementary Education with Reading BS, Exceptional Student Education with Reading BS, Elementary Education BS, Exceptional Student Education BS, Elementary Education EPI or Exceptional Student Education EPI. Corequisite: EDE 4226. This course is designed to give practical experience to students through school-based experiences in public and approved private school classrooms. Students work directly with elementary classroom teachers and have an opportunity to teach both large and small group activities, particularly children’s literature, language arts and social science. This course is designed to develop competencies relative to program planning instruction, daily schedule, record keeping, evaluation, classroom management, reporting to parents, professional organizations, and teacher ethics. Students spend a minimum of forty (40) to sixty (60) school-based hours in the elementary classroom. 17-32 contact hours.
- EDE 4943 INTEGRATED MATHEMATICS AND SCIENCE PRACTICUM 1 credit  
Corequisite: EDE 4304. Pre or co requisite EDE 4314. Prerequisite: (EDG 3620 or EEX 3241) and EDF 3214 and admission to Elementary Education with Reading BS, Exceptional Education with Reading BS, Elementary Education BS, Exceptional Education BS, Elementary Education EPI, or Exceptional Education EPI. This course is designed to give practical experience to students through school-based experiences in public and approved private school classrooms. Students work directly with elementary classroom teachers and have an opportunity to teach both large and small group activities, particularly Math and Science. This course is designed to develop competencies relative to program planning, instruction, daily scheduling, record keeping, evaluation, and classroom management, reporting to parents, professional organizations, and teacher ethics. Students spend a minimum of sixty (60) school-based hours (SBH) in the elementary classroom. 15 contact hours.
- EEX 4291 EFFECTIVE LEARNING ENVIRONMENTS FOR AUTISM THROUGH DESIGN, ASSESSMENT, BEHAVIOR MANAGEMENT, AND PBS 3 credits  
Prerequisite: Admission to the AUTISM-NO program. ~~Students must be in the AUTISM-NO program.~~ Corequisite: ~~EEX 4942.~~ This course offers instruction regarding behavior management of and classroom management supports for children with autism. Class members will examine various behavior analysis techniques, positive behavior and classroom supports for children with Autism



Spectrum Disorders (ASD). Class members will evaluate behavior assessments and construct instructional planning for children with autism. 47 contact hours.

- EMS 1522C GENERAL PHARMACOLOGY FOR THE EMS PROVIDER 2 credits  
Prerequisite: Successful completion of ~~BSC 2085/2085L~~, EMS 1119, EMS 1119L, EMS 1411, ~~and~~ EMS 1421, (BSC 1084C or BSC 2085/L and 2086/L), and EMS 2600C, with grades of “C” or better, or EMS program director approval. Corequisites: EMS 2601, EMS 2601L, (~~BSC 2086, BSC 2086L or BSC 1084C~~), and EMS 2664. This course will provide the EMS student with general pharmacology concepts and principles in the management of client care. The knowledge and skills required for safe, effective administration of therapeutic drugs and indications and contraindications associated with drug therapy are an integral part of this course. 47 contact hours.
- EMS 2600C INTRODUCTION TO PARAMEDIC PRACTICE 3 credits  
Prerequisites: Computer/Information Literacy Competency Requirement met, admission to the Paramedic CT program, and current Florida EMT certification. Prerequisites: BSC 1084C or (BSC 2085/L and BSC 2086/L), ~~EMS 1522C~~ and HSC 1531, with grades of “C” or better, OR corequisites: BSC 1084C or (~~BSC 2085/L and BSC 2086/L~~), ~~EMS 1522C~~ and HSC 1531. This course is an in-depth introduction to the U.S. Department of Transportation, EMT Paramedic: National Standard Curriculum/EMS Education Standards which includes aspects of the prehospital environment which focuses on the well-being of the paramedic, paramedic roles and responsibilities, Emergency Medical Services (EMS) systems, illness and injury prevention, medical and legal considerations, ethics, history-taking, therapeutic communication, lifespan development, and basic patient assessment. 96 contact hours.
- EMS 2601 PARAMEDIC THEORY I 6 credits  
Prerequisites: BSC 1084C or (BSC 2085, BSC 2085L, BSC 2086 and 2086L), ~~EMS 1522C~~, HSC 1531, EMS 2600C, with grades of “C” or better, admission to Paramedic CT program and current Florida EMT certification. Corequisites: EMS 2601L, ~~and~~ EMS 2664 and EMS 1522C. This course is an in-depth study of the U.S. Department of Transportation, EMT Paramedic: National Standard Curriculum/EMS Education Standards which include aspects of the prehospital environment which focuses on general patient assessment and assessment-based management; airway and ventilation assessment; venous access and medication administration; clinical decision-making; shock and fluid resuscitation; pathophysiology and general pharmacology; aspects of advanced training on prehospital trauma and burn management; the respiratory system which includes disease pathophysiology and respiratory arrest management; management of geriatric and psychiatric patients; patients experiencing anaphylaxis and patients with disorders of the neurological system related to trauma and the pulmonary system. 92 contact hours.

- EMS 2664 PARAMEDIC CLINICAL I 3 credits  
 Corequisites: EMS 2601, EMS 2601L, ~~EMS 1522C/HSC 1149C~~ and current Florida certification as an Emergency Medical Technician-Basic. This course involves the hospital and field clinical application of skills related to paramedic theory and application presented in Paramedic Theory I and Paramedic Laboratory I. 120 contact hours.
- MAE 3320 INTERACTIVE MIDDLE SCHOOL MATHEMATICS PROJECTS 3 credits  
 Prerequisite: Admission to Middle Grades Math Education BS, Secondary Math Education BS, Secondary Math EPI, Middle Grades Math EPI, or Initial Certification Mathematics Education BS program. Corequisite: MAE 3941 (not required for Initial Certification). This course is designed for students who are majoring in secondary mathematics education and who will be obtaining teacher certification in grades 6-12. In this course students learn principles of effective curriculum design and assessment and apply these principles by designing and developing interactive mathematics curriculum projects for middle school students. This course is offered concurrently with the one credit hour practicum, Interactive Middle School Mathematics Projects, ~~in which students present their projects in middle school classroom environments~~. This course addresses specific Sunshine State Standards, subject matter competencies, and pedagogy pertinent to the discipline and required for certification. 47 contact hours.
- MAE 3941 INTERACTIVE MIDDLE SCHOOL MATHEMATICS PROJECTS PRACTICUM 1 credit  
~~Prerequisite: EDF 3214 This course is designed for students who are majoring in secondary mathematics education in grades 6-12, and who will be obtaining teacher certification in grades 6-12. This practicum accompanies Interactive Middle School Mathematics Projects and provides students with opportunities to present their interactive curriculum projects to middle school students in local area school districts. Project presentations will be coordinated with in-service middle school teachers and their curriculum schedules and needs. This course addresses specific Sunshine State Standards, subject matter competencies, and pedagogy pertinent to the discipline and required for certification. Students spend a minimum of forty (40) to sixty (60) school-based hours in the middle school classroom. 17 contact hours.~~  
Prerequisite: EDF 3214 or DEP 3305 and Admission to Secondary Math Education BS, Middle Grades Math Education BS, Secondary Math EPI, Middle Grades Math EPI, or Initial Certification. Corequisite: MAE 3320 (not required for Initial Certification). This course is designed for students who are majoring in middle or secondary mathematics education. This practicum accompanies Interactive Middle School Mathematics Projects. Students spend a minimum of sixty (60) school-based hours in the middle school classroom. 17 contact hours.
- MTG 3212 MODERN GEOMETRIES 4 credits  
 Prerequisite: MAC 2311 and Admission to the Middle Grades Math Education BS or Secondary Math Education BS or by approval of the Dean. This course is

~~designed for in-service middle and high school teachers and for students who are majoring in secondary mathematics education.~~ This course presents the axioms, basic concepts, proofs and constructions of Euclidean geometry involving line segments, angles, triangles, polygons, circles, parallel lines and similarity. Constructions are made using both compass and straightedge and interactive geometry software. The course also presents basic concepts of non-Euclidean geometries including hyperbolic and spherical. Emphasis is on using technology to make conjectures and discoveries concerning geometrical relationships and then constructing proofs to verify the relationships. ~~Each student will develop an electronic portfolio of course projects and accomplishments incorporating appropriate Florida Educator Accomplished Practices. This course addresses specific Sunshine State Standards, subject matter competencies, and pedagogy pertinent to the discipline and required for certification. 62 contact hours. Mathematics education majors are required to complete MTG 3212.~~

- RED 4324      READING IN THE MIDDLE SCHOOL      3 credits  
Prerequisite: Admission to ~~the College of Education~~ Middle Grades Math Education BS, Middle Grades Science Education BS, Middle Grades Math EPI, Middle Grades Science EPI or Initial Certification. This course is designed for middle grades teachers who need developmental reading/literacy and assessment strategies for adolescents. The major emphasis of the course is placed on current theories, practical strategies, development of teaching techniques, and materials used in reading/literacy instruction to improve both academic and recreational reading. The emphasis is placed on the key No Child Left Behind literacy areas of Fluency, Vocabulary, and Comprehension for both content understanding and diagnosis of reading difficulties at that level. Lecture, discussion, simulated teaching, and field work constitute different course activities. 47 contact hours. 20 school-based hours required.
- RED 4335      READING IN THE CONTENT AREA      2-3 credits  
Prerequisite: ~~Must be in College of Education programs~~ Admission to Secondary Science Education BS, Business Technology Education BS, Middle Grades Math Education BS, Middle Grades Science Education BS, Secondary Math Education BS, Technology Education BS, Secondary Math EPI, Middle Grades Math EPI, Middle Grades Science EPI, Secondary Science EPI or Initial Certification. This course is designed to promote the effective teaching of literacy skills across the curriculum. The major emphasis of this course is placed on current theories, methods, and materials used in content area literacy instruction. Lecture, discussion, simulated teaching, and field work constitute different course activities. 32-47 contact hours.
- RED 4940      FINAL READING INTERNSHIP      1 credit  
Prerequisite: Admission to Elementary Education with Reading BS, or Exceptional Student Education with Reading BS. Corequisite: EDE 4940 or EEX 4940. This course is designed as a supervised reading portion of the final internship to give practical experience in reading for the pre-service teacher. This

course aligns directly to the Florida Reading Competencies, which include language development, cognition, research-proven best practices, and differentiated instruction. Students will work directly with K-12 teachers and students in the public schools in large group, small group, and individual settings to connect all aspects of theoretical, campus-based literacy instruction to classroom practice. This course is designed to demonstrate specific skills and strategies in reading relative to program planning, instruction, daily scheduling, record keeping, evaluation, classroom management, communication, ethics, and professional development. Contact hours: Students will spend a minimum of 5 hours per week for 15 weeks ~~associated with the corequisite of EDE 4940 or EEX 4940.~~

**Confirmation is sought for the following courses to be deleted effective Term III, 2009-2010:**

CET 1486 INTRODUCTION TO LANS  
CET 2123 MICROPROCESSOR FUNDAMENTALS  
CET 2123L MICROPROCESSOR LABORATORY

**Confirmation is sought for the following programs to be changed effective Term III, 2009-2010:**

BS Degrees:

Middle Grades General Science Education (5-9) (MGSED-BS) – See attached  
Middle Grades Mathematics Education (5-9) (MGMED-BS) – See attached

**Approval is sought for the following courses to be changed effective Term I, 2010-2011:**

(If no strike-throughs or underlines are reflected below, the changes occurred in the Major Learning Outcomes, Course Objectives, or Criteria Performance Standard.)

FFP 1111 FIRE CHEMISTRY 3 credits  
Prerequisite: Permission of Dean. This course is a study of basic physical and chemical properties of materials applicable to the chemistry of fire. Emphasis is on emergency situations and the most favorable methods of handling incidents involving hazardous material. 47 contact hours.

FFP 2120 BUILDING CONSTRUCTION FOR THE FIRE SERVICE 3 credits  
Prerequisite: Permission of Dean. This course examines the various types and methods of building construction and their influence on fire travel and life safety. Fire resistance of building materials and problems inherent in new construction as well as existing buildings are examined closely. 47 contact hours.

2720  
FFP ~~1780~~ COMPANY OFFICER 3 credits  
Prerequisite: Permission of Dean. This course is a study of the basic concepts of fire company leadership, including the human skills, leadership tools, problem

solving, and goal achievement of a company officer. Emphasis will be placed on the role of the officer in the setting of the fire company. 47 contact hours.

- 2780  
FFP ~~2784~~ FIRE ADMINISTRATION 3 credits  
Prerequisite: ~~FFP 1780~~ Permission of Dean. This course covers the principles of organization and administration in fire protection service; the structure and function of the department, battalion and company as components of municipal organization; duties and responsibilities of the fire officer; a study of fire personnel management, training, budgeting, records, reports and other relations. 47 contact hours.
- RTE 1503C RADIOGRAPHIC PROCEDURES I 3 credits  
Prerequisite: Admission to the Radiography AS Program. This course is a study of radiographic anatomy, physiology, and positioning for radiologic examinations of the chest, abdomen, pelvis, bony thorax, spine and extremities. 62 contact hours.
- RTE 1513C RADIOGRAPHIC PROCEDURES II 2 credits  
Prerequisites: RTE 1503C with a grade of "C" or higher. This course is a study of radiographic anatomy, physiology, and positioning of radiologic examinations of the skull and facial bones. Procedures requiring the use of contrast materials within the digestive system, ~~and~~ urinary system, and other special studies as well as the pharmacology of contrast agents will also be studied. 47 contact hours.
- RTE 2563 ADVANCED MEDICAL IMAGING 3 credits  
Prerequisites: RTE 1513C with a grade of "C" or higher. This course is the study of sectional anatomy, special radiographic procedures, ~~and~~ advanced radiologic modalities, registry review and employability skills. Topics specifically addressed include invasive and noninvasive specialized radiographic studies, Computed Tomography (CT), Magnetic Resonance Imaging (MR), ~~and~~ Cardiovascular procedures (CV) and Mammography. 47 contact hours.

**Approval is sought for the following programs to be changed effective Term I, 2010-2011:**

AS Degree:

Fire Science (FIRE-AS) – See attached

CT Program:

Fire Officer I (FOI-CT) – See attached

Fire Officer II (FSOII-CT) – See attached

Thomas E. Furlong, Jr., President and Tonjua Williams, Vice President for Academic and Student Affairs recommend approval.

rrm0511103

## PROGRAM CHANGE – BS DEGREE

# COLLEGE OF EDUCATION MIDDLE GRADES GENERAL SCIENCE EDUCATION (5-9) (MGSED-BS)

BACHELOR OF SCIENCE DEGREE

<http://www.spcollege.edu/program/MGSED-BS>

Dr. Sally S. Naylor, Dean, 727-712-5876

### **Prerequisites: Admission to the College of Education – Middle Grades Science Education**

Students pursuing an A.A. degree in Education from St. Petersburg College should consult the Education A.A. portion of the catalog for General Education requirements.

### **EDUCATION PREREQUISITES - Grade of "C" or higher required**

EDF	1005	Introduction to Education	3
EDF	2085	Teaching Diverse Populations	3
EME	2040	Introduction to Educational Technology	3

In addition to these Education courses listed above, students are required to complete the general education (Associates of Arts Degree) that corresponds with their catalog year/requirement term. Students who have earned a previous AA or bachelor's degree should consult an advisor for transcript review.

### **Additionally, the general education requirements and state-mandated prerequisites must be satisfied.**

- 15 credits of College-level Science (with a grade of "C" or higher) to include:
  - 8 credits Biology with Lab (or Chemistry with Lab or Physics with Lab)
  - 4 credits Geology with Lab
  - 3 credits Oceanography

### **CORE REQUIREMENTS (27 credits) - Grade of "C" or higher required**

DEP	3305	* Psychology of Adolescence (5 SB hours)	3
EDF	4430	Measurement, Evaluation & Assessment in Education K-12	2
EDF	4781	Educational Issues for the 21st Century	2
EDG	3410	Classroom Management & Communication K-12	2
EEX	3012	* Nature & Needs of Exceptional Students K-12 (10 SB hrs)	3
RED	4335	Reading in the Content Areas	3
SCE	4943	* Internship – Middle School General Science (5-9)	12

### **MAJOR REQUIREMENTS (30 credits) - Grade of "C" or higher required**

AST	1002	Universe: The Infinite Frontier	3
AST	1XXX	Any Astronomy Class	3
Science Lab		Any College-Level Approved Science Lab	1
BSC	4032	Issues and Challenges in Science Education	2
EDG	4343	Cognitive Strategies Instruction in the Classroom	3
EDG	4943	* Cognitive Strategies Instruction Practicum (60 SB hrs)	1
EEX	4604	Behavior Management of Exceptional Students	3
PCB	3043C	Ecology with Lab	4
PCB	4674	Adaptations in Plants and Animals	3
SCE	3030	Science Matters	2
SCE	3420C	Physical Science for Middle Grades Teachers	4
SCE	3945	Interactive Projects That Promote Learning in Science	3
SCE	3941	* Secondary Science Field Experience (6-8) (60 SB hrs)	1

### **ESOL REQUIREMENTS (3 credits) - Grade of "C" or higher required**

TSL	3080	* ESOL Issues: Principles & Practices I K-12 (15 SB hrs)	3
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## TOTAL PROGRAM HOURS

**120**

\* School-based hours total 150 clinical clock hours plus a 15-week internship.

### **ADDENDUM: ADDITIONAL GRADUATION REQUIREMENTS**

#### **CULTURAL DIVERSITY: (6 credits)**

Six credits with an international or diversity focus. This requirement may have been satisfied in the first 60 semester hours.

#### **FOREIGN LANGUAGE:**

Two years in high school or one year of college instruction in a single foreign language.

**NOTES:** For admission and graduation a cumulative GPA of 2.5 or higher is required. Questions regarding admissions, please consult with the Dean of College of Education.

Completing all program requirements, including ESOL, demonstrating competency in the Florida Educator Accomplished Practices (FEAPS) at the pre-professional level, passing all sections of the Florida Teacher Certification Examination (FTCE), and passing the final internship are conditions of graduation

Students who have questions concerning catalog year requirements should consult the appropriate SPC College catalog or an academic advisor. Students who have questions concerning state mandated prerequisites should consult [www.facts.org](http://www.facts.org) and review the appropriate common prerequisite manual or see an academic advisor.

**PROGRAM CHANGE – BS DEGREE**

**COLLEGE OF EDUCATION  
MIDDLE GRADES MATHEMATICS EDUCATION (5-9)  
(MGMED-BS)**

**BACHELOR OF SCIENCE DEGREE**

<http://www.spcollege.edu/program/MGMED-BS>

**Dr. Sally Naylor, Dean, 727-712-5876**

**Prerequisites: Admission to the College of Education – Middle Grades Mathematics Education**

Students pursuing an A.A. degree in Education from St. Petersburg College should consult the Education A.A. portion of the catalog for General Education requirements.

**EDUCATION PREREQUISITES - Grade of “C” or higher required.**

EDF	1005	Introduction to Education	3
EDF	2085	Teaching Diverse Populations	3
EME	2040	Introduction to Educational Technology	3

In addition to the Education courses listed above, students are required to complete the general education (Associates of Arts Degree) that corresponds with their catalog year/requirement term. Students who have earned a previous AA or bachelor's degree should consult an advisor for transcript review.

**Additionally, the general education requirements and state-mandated prerequisites must be satisfied.**

15 credits – College-level Mathematics to include:

- 4 credits Calculus & Analytic Geometry
- 3 credits Computer Programming Language
- 4 credits Biological Science
- 4 credits Elective in Mathematics or Elective in Physical Science

**CORE REQUIREMENTS (27 credits) - Grade of “C” or higher required**

EDF	4430	Measurement, Evaluation & Assessment in Education K-12	2
EDF	4781	Educational Issues for the 21st Century	2
EDG	3410	Classroom Management & Communication K-12	2
EEX	3012	* Nature & Needs of Exceptional Students K-12 (10 SB hrs)	3
DEP	3305	* Psychology of Adolescence (5 SB hrs)	3
RED	4335	Reading in the Content Areas	3
MAE	4943	* Internship – Middle School Mathematics (5-9)	12

**MAJOR REQUIREMENTS (30 credits) - Grade of “C” or higher required**

EDG	4343	Cognitive Strategies Instruction in the Classroom	3
EDG	4943	* Cognitive Strategies Instruction Practicum (60 SB hrs)	1
EEX	4604	Behavior Management of Exceptional Students	3
MAD	2104	Discrete Mathematics	3
MAE	3320	Interactive Middle School Mathematics Projects	3
MAE	3823	Connections through Algebraic Thinking	4
MAE	3941	* Interactive Middle School Mathematics Projects Practicum (60 SB hrs)	1
MAE	4642	Assessing Cognitive & Affective Issues in Learning Mathematics	2
MHF	4404	Perspectives in Mathematics	3
MTG	3212	Modern Geometries	4
RED	4324	Reading in the Middle School	3
STA	2023	Elementary Statistics	3

**ESOL REQUIREMENTS – (3 credits) - Grade of “C” or higher required**

TSL	3080	* ESOL Issues: Principles & Practices I K-12 (15 SB hrs)	3
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**TOTAL PROGRAM HOURS**

**120**

\* School-based hours total 150 clinical clock hours plus a 15-week internship.

**ADDENDUM ADDITIONAL GRADUATION REQUIREMENTS**

**Cultural Diversity: (6 credits)**

Six credits with an international or diversity focus. This requirement may have been satisfied in the first 60 semester hours

**FOREIGN LANGUAGE:**

Two years in high school or one year of college instruction in a single foreign language.



**NOTES:** For admission and graduation a cumulative GPA of 2.5 or higher is required. Questions regarding admissions, please consult with the Dean of College of Education.

Completing all program requirements, including ESOL, demonstrating competency in the Florida Educator Accomplished Practices (FEAPS) at the pre-professional level, passing all sections of the Florida Teacher Certification Examination (FTCE), and passing the final internship are conditions of graduation.

Students who have questions concerning catalog year requirements should consult the appropriate SPC College catalog or an academic advisor. Students who have questions concerning state mandated prerequisites should consult [www.facts.org](http://www.facts.org) and review the appropriate common prerequisite manual or see an academic advisor.

## PROGRAM CHANGE – AS DEGREE

### FIRE SCIENCE TECHNOLOGY (FIRE-AS)

#### ASSOCIATE IN SCIENCE DEGREE

<http://www.spcollege.edu/program/FIRE-AS>

Anna Goree, Advisor, AC (727) 341-4456

Charles Crowther, Lead Instructor, AC (727) 341-4507

Brian Frank, Dean, AC (727) 341-4503

The goal of this program is to prepare students with a scientific understanding of fire hazards and their control with emphasis on effective operating procedures at fires and other emergencies. General education courses are included to prepare the graduate to communicate and work effectively with all levels of society. The general college admission policy applies to all students entering the Fire Science Technology program.

#### **SPECIAL ADMISSION REQUIREMENTS**

1. Complete SPC application.
2. Take SPC placement test.
3. Attend an advising session with the Lead Instructor, SEPSI Advisor or Dean.

#### **SPECIAL GRADUATION REQUIREMENTS**

Completion of an End-of-Program Assessment Examination

#### **\*\*\*\*GENERAL EDUCATION COURSES (21 credits)**

ENC	1101	Composition I or (Honors)	3
SPC	1017	Introduction to Speech Communication <b>OR</b> (SPC 1017H, 1065, 1608 or 1608H)	3
Humanities/Fine Arts Approved Course****			3
Mathematics One college-level course with MAC, MAP, MAS, MGF, MTG or STA prefix			3
Social & Behavioral Sciences Approved Course****			3
PHI	2649	Applied Ethics in Public Safety Professions <b>OR</b> (PHI 1600, 1602H, 1631 or 2635)	3
CGS	1100	Microcomputer Applications	3

#### **SUPPORT COURSES (3 credits)**

ENC	2210	Technical Writing	3
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#### **MAJOR COURSES (3 credits)**

FFP	1109	Fire Department Occupational Safety and Health	3
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#### **SUBPLAN A: FIRE INSPECTOR I (33 credits)**

FFP	1505	Fire Prevention	3
FFP	1540	Private Fire Protection Systems I	3
FFP	2120	Building Construction for the Fire Service	3
FFP	2510	Fire Codes and Standards	3
FFP	2521	Blueprint Reading and Plans Review	3
Electives	Any courses with a DSC or FFP prefix		18

**TOTAL PROGRAM HOURS 60**

**OR**

#### **SUBPLAN B: FIRE INSPECTOR II (33 credits)**

FFP	1111	Fire Chemistry	3
FFP	2541	Private Fire Protection Systems II	3
FFP	2610	Fire Cause and Origin Determination	3
FFP	2706	Fire Service Public Information Officer	3
Electives	Any courses with a DSC or FFP prefix		21

**TOTAL PROGRAM HOURS 60**

**OR**

#### **SUBPLAN C: FIRE OFFICER I (33 credits)**

FFP	1505	Fire Prevention	3
FFP	1540	Private Fire Protection Systems I	3
FFP	<del>1780</del> 2720	Company Officer	3
FFP	1824	Basic Incident Management System	1
FFP	1825	Intermediate Incident Management System	1
FFP	1832	Emergency Response to Terrorism: Basic Concepts	1
FFP	2120	Building Construction for the Fire Service	3

FFP	2740	Fire Service Course Delivery	3
FFP	2810	Firefighting Tactics and Strategy I	3
FFP	2811	Firefighting Tactics and Strategy II	3
Electives		Any courses with a DSC or FFP prefix	9

**TOTAL PROGRAM HOURS 60**

OR

**SUBPLAN D: FIRE OFFICER II (33 credits)**

FFP	1111	Fire Chemistry	3
FFP	2610	Fire Cause and Origin Determination	3
FFP	2770	Ethical and Legal Issues for the Fire Service	3
FFP	2741	Fire Service Course Design	3
FFP	27840	Fire Administration II	3
FFP	2706	Fire Service Public Information Officer	3
Electives		Any courses with a DSC or FFP prefix	15

**TOTAL PROGRAM HOURS 60**

OR

**SUBPLAN E: FIRE INVESTIGATOR I (33 credits)**

FFP	1111	Fire Chemistry	3
FFP	1540	Private Fire Protection Systems I	3
FFP	2120	Building Construction for the Fire Service	3
FFP	2610	Fire Cause and Origin Determination	3
Electives		Any courses with a DSC or FFP prefix	21

**TOTAL PROGRAM HOURS 60**

\*\*\*\*To provide students with an enhanced world view in light of an increasingly globalized economy, students must include at least one of the following courses as part of the general education requirements for the Associate in Science degree:

LIT	2110	World Literature I
LIT	2110H	Honors World Literature I
LIT	2120	World Literature II
LIT	2120H	Honors World Literature II
HUM	2270	Humanities (East-West Synthesis)
HUM	2270H	Honors Humanities (East-West Synthesis)
REL	2300	World Religions
INR	2002	International Relations
INR	2002H	Honors International Relations
WOH	2040	The Twentieth Century
WOH	2040H	Honors The Twentieth Century

## PROGRAM CHANGE – CT PROGRAM

### FIRE OFFICER I CERTIFICATE (FOI-CT)

Anna Goree, Advisor, AC (727) 341-4456

Charles Crowther, Lead Instructor, AC (727) 341-4507

Brian Frank, Dean, AC (727) 341-4503

#### Job Related Opportunities:

- Fire Officer
- Fire Service Administrator

This certificate is designed to incorporate the theory and applications necessary to become a credentialed fire officer. Students who complete SPC's Certificate program in Fire Officer Management will become eligible to take the Certificate of Competency test for Fire Officer I through the Florida State Fire College. Upon successful completion of the state exam, the student will become a certified Florida State Fire Officer. These courses apply towards the Fire Science Associate in Science degree.

#### PROGRAM REQUIREMENTS

FFP	1505	Fire Prevention	3
FFP	1540	Private Fire Protection Systems I	3
FFP	<del>1780</del> 2720	Company Officer	3
FFP	1824	Basic Incident Management System	1
FFP	1825	Intermediate Incident Management System	1
FFP	1832	Emergency Response to Terrorism: Basic Concepts	1
FFP	2120	Building Construction for the Fire Service	3
FFP	2740	Fire Service Course Delivery	3
FFP	2810	Firefighting Tactics and Strategy I	3
FFP	2811	Firefighting Tactics and Strategy II	3

**TOTAL CERTIFICATE HOURS** **24**

## PROGRAM CHANGE – CT PROGRAM

### FIRE OFFICER II CERTIFICATE (FSOII-CT)

Anna Goree, Advisor, AC (727) 341-4456

Charles Crowther, Lead Instructor, AC (727) 341-4507

Brian Frank, Dean, AC (727) 341-4503

#### Job Related Opportunities:

- Fire Officer
- Fire Service Administrator

This certificate is designed to incorporate the theory and applications necessary to become a credentialed mid-management fire officer. Students who complete SPC's Certificate program in Fire Officer II will be eligible to apply to the Bureau of Fire Standards and Training to be State certified as a Fire Officer II. These courses apply towards the Fire Science Associate in Science degree.

#### **PROGRAM REQUIREMENTS**

FFP	1111	Fire Chemistry	3
FFP	2610	Fire Cause and Origin Determination	3
FFP	2770	Ethical and Legal Issues for the Fire Service	3
FFP	2741	Fire Service Course Design	3
FFP	27840	Fire Administration II	3
FFP	2706	Fire Service Public Information Officer	3

#### **TOTAL CERTIFICATE HOURS**

**18**

Board Material Relating to  
Agenda Item IX-H.2  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST.PETERSBURG COLLEGE**

**Noncredit Curriculum and Fees**

**Confirmation is sought to add the following new noncredit course(s) effective Term II 2009-2010:**

<b>CFK0772</b>	<b>CFK (College for Kids) - Admiral Farragut Academy Sailing Camp</b>
Fee:	\$175.00
Contact Hours:	30
Description:	Participants will experience the thrill of sailing in this one-week sailing camp. Youth in grades 4-9 will learn the basics of sailing, knot-tying, and seamanship. Goals for sailing camp participants include the mastery of basic sailing skills, boater safety, and appreciation for the outdoors and the ocean. Sailors will learn the joys of sailing while navigating the waters of Tampa Bay. Participation is limited to 15 sailors per week. This one-week sailing camp is offered as an independent camp within the Admiral Farragut Academy Camp program during the second and fourth weeks of the program for an additional fee.
<b>RAP0148</b>	<b>Appraiser News</b>
Fee:	\$39.00
Contact Hours:	3
Description:	This is a current events course on international, national, state, and local news and events that impact the appraisal profession as well as the sale, leasing, and financing of real property. This course is also offered as part of a full-day package.

**Confirmation is sought for a standard change to the following noncredit course(s) effective Term II 2009-2010:**

<b>AAP0300</b>	<b><del>Wedding Planner Certification</del> <u>Wedding and Event Planner Certification</u></b>
Description:	<del>This hands on program is designed to start individuals in the wedding planning business. The course is being offered in partnership with the Wedding Planning Institute and Lifelong</del>

Learning. The course will cover from start to finish everything a wedding planner will need to know; venue contracts, etiquette, flowers, music, day of services, marketing business practices, trade secrets, industry specific applications and more. All course materials are included in the fee. Field trips are also included. Students must pass a written and practical final exam as well as attend the entire program in order to successfully complete this certification. This 40-hour, hands-on certification program offered in partnership with Loveevity Wedding Planning Institute (LWPI) covers everything a wedding/event planner needs from start to finish. Topics include budgets, vendor relationships, contracts, revenue channels, wedding trends, bridal fashion, color themes, and signature wedding design. To address the demands of the industry, this course includes role-playing, vignettes, and other ways to practice for actual business objectives or work settings in the day-to-day of wedding/event planning. This curriculum is developed utilizing a dynamic, interactive teaching method, focused on clear concepts and principles derived from research-based theories of adult learning. After successfully completing this course, you will be proficient in business organization, logistics, networking, and client relationship management skills. As an SPC/LWPI graduate, you will have the option to participate in a customized internship that meets your career objectives, start your own wedding and event planning business, or join an existing company. This certification is recognized internationally by wedding industry associations. Course materials are included in registration fee.

Reason: Course description and title change. Course content now includes event planning.

**RAP0134** **Residential Appraisal Review and Roles and Rules of Supervisors and Trainees Full-Day Package: Deriving Adjustments and Roles and Rules of Supervisors and Trainees**

Fee: \$99.00

Contact Hours: 10

Description: This package includes two standard Real Estate Appraisal classes, The Residential Appraisal Review and Roles of Supervisors and Trainees. Deriving Adjustments: This course is designed not only to review, polish, and practice traditional methods, but also to explore the more unusual and in some cases new methodologies. The objective of this course is to aid the appraiser in deriving as well as defending adjustments made to comparables in the Sales Comparison Approach. Roles and Rules of Supervisors and Trainees: This course is an overview of roles and rules and satisfies Florida's requirement for continuing education.

Reason: Course content and title have changed. Residential Appraisal

Review in the original package is being replaced by Deriving Adjustments. This package includes two standard Real Estate Appraisal classes in a single day.

**RAP0135**

**Appraisal Now, Land Valuation, and Environmental Issues Full-Day Package: USPAP FAQ's and Q & A's and Appraiser News**

Fee:

\$99.00

Contact Hours:

10

Description:

This package includes three standard Real Estate Appraisal classes, Introduction to Environmental Issues, Land Valuation, and Appraisal Now. Some materials must be purchased by the students from Follett's Bookstore. USPAP FAQ's and Q & A's - This course provides an in-depth analysis of real-world appraiser questions and answers about the Uniform Standards of Professional Appraisal Practice (USPAP) and how it relates to daily practice issues. The course is designed as an informative continuing education course for residential and general appraisers. Students will bring their own copies of the USPAP book. Appraiser News: This is a current events course on international, national, state, and local news and events that impact the appraisal profession as well as the sale, leasing, and financing of real property.

Reason:

Course content and title have changed. Appraisal Now/Land Valuation/Environmental Issues in original package are being replaced by USPAP FAQ's and Q & A's and Appraiser News. This package includes two standard Real Estate Appraisal classes in a single day.

**Confirmation is sought for a standard change to the following noncredit course(s) effective Term III 2009-2010:**

**AAP0576**

**Seniors, Get Comfortable with Your Computer Get Comfortable with Your Computer**

Fee:

~~\$25.00~~ \$35.00

Contact Hours:

4

Description:

This hands-on workshop will teach the basics of turning on the computer, the parts of the computer, mouse skills and an overview of the programs installed on the computer and basic operational functions. This is the first part of a three part series. This hands-on workshop teaches the basics of the computer, mouse and keyboard skills, an overview of the programs installed on the computer, and operation of the Windows menu system. Additionally, students are introduced to the various components making up their computer, modern jargon, and common benefits of this appliance.



Reason: Price for this class has not been increased for twelve years. Course title and description being updated.

**AAP0577** ~~Seniors, Discover Programs on Your Computer~~ **Discover MS (Microsoft) Word and Windows Programs**

Fee: ~~\$25.00~~ \$35.00

Contact Hours: 4

Description: ~~This is the second course in the series familiarizing students with the Microsoft Word and Windows programs. Creating files, folders, word processing, saving, editing, copying, and other basic skills are covered. Need to have basic keyboarding and mouse skills.~~ The second course in the series familiarizes students with the Microsoft Word and Windows programs. Creating files, folders, word processing, saving, editing, copying, and other basic skills are covered. Participants must have basic keyboarding and mouse skills.

Reason: Price for this class has not been increased for twelve years. Course title and description being updated.

**AAP0578** ~~Discover Excel~~ **Manage Your Life with Excel**

Fee: ~~\$49.00~~ \$55.00

Contact Hours: 8

Description: ~~This class covers spreadsheet design and usage in a simple and easy to understand format. Learn how to make spreadsheets and schedules for home or office using Excel's structured word processing, formatting and graph features.~~ This class covers spreadsheet design and usage in a simple and easy-to-understand format. Students learn to make spreadsheets and schedules for home or office using Excel's structured word processing, formatting, and graphing features.

Reason: Price for this class has not been increased for six years. Course title and description being updated.

**AAP0579** **Flash and Burn**

Fee: ~~\$49.00~~ \$55.00

Contact Hours: 8

Description: ~~This class introduces the students to using a flash drive to copy, install and remove software, using file management procedures, and formatting and burning CD's, DVD's and backing up files/folders.~~ Learn how to use a flash drive to copy, install, and remove software, use file management procedures, format and burn CDs and DVDs, and back up files/folders.

Reason: Price for this class has not been increased for three years. Course description being modified for clarity.

**AAP0580** **PowerPoint for the Community Put More Power in Your Point**  
Fee: \$49.00 \$55.00  
Contact Hours: 8  
Description: ~~Learn to make dazzling presentations using this Microsoft program.~~ Students will learn to make dazzling presentations filled with formatted text, images, audio, animation, charts, and links to the web.  
Reason: Price for this class has not been increased for six years. Course title and description being updated.

**AAP0583** **All the News that Fits You Print! - Using MS Publisher All the News that Fits You Print!**  
Fee: \$49.00 \$55.00  
Contact Hours: 8  
Description: ~~This course will introduce students to the affordable desktop publishing software, MS Publisher. During the class, participants will learn how to design, create and publish newsletters, brochures, greeting cards and other publications. Class will be offered hands-on in a computer lab. Prerequisite: MS Word.~~ This course introduces students to the affordable desktop publishing software, MS Publisher. Participants will learn to design, create, and publish newsletters, brochures, greeting cards, and other publications. Classes are offered in a computer lab.  
Reason: Price for this class has not been increased for five years. Course title and description being updated.

**AAP0605** **You're on the Air! How to Make It in Voice-Overs You're on the Air! - How to Really Make It in Voice-Overs**  
Fee: \$25.00 \$30.00  
Contact Hours: 2  
Description: ~~This course focuses on how to become employed doing professional voice-over work. The class includes the structure of advertising, how to make a demo tape, the kinds of voices in demand, and how to find work in a given Market. Students will record a simulated voice-over during class, complete with background music.~~ This course includes information on the structure of advertising, how to make a demo tape, the kinds of voices in demand, and how to find work. Students will record a simulated voice-over during class, complete with background music. Dan Levine, a well-known commercial producer and Tony Award-nominated Broadway composer, will discuss voice-over techniques in a recorder portion of the class. Trish Basanyi, a successful voice-over artist (Pepsi, Walmart, Verizon), will introduce students to the overall voice-over business, and talk about numerous business opportunities, income potential, and the all-important demo and how to have it produced. You'll step up to

the microphone to do some practice recording, and best of all, hear the results.

Reason: Price for this class has not been increased for several years. Course title and description being updated.

**AAP0633**

**All About Stocks, Bonds, and Money**

Fee: \$75.00

Contact Hours: 15

Description: ~~Expand your knowledge of economic principles and practices, equity and debt investments, mutual funds and annuities. Rogers Quimby, a registered investment advisor and adjunct professor, will guide you into successful investing.~~ Expand your knowledge of economic principles and their impact on the creation of personal wealth; financial institutions and money; valuation principles for stocks, bonds, and mutual funds; portfolio creation and management risk; securities and security exchanges; and the interpretation and use of financial news and reports. Hal Hultman, an SPC adjunct professor, will guide students.

Reason: Description needs updating to replace old instructor name.

**AAP0637**

~~**Financial Strategies for Successful Retirement**~~ **Passport to Retirement**

Fee: ~~\$29.00~~ \$39.00

Contact Hours: ~~10~~ 6

Description: This class helps you plan your financially secure retirement, allocate your assets, maximize your income, and pinpoint your financial needs for retirement. The course is taught by a Certified Financial Planner.

Reason: Price for this class has not been changed for six years. Course title being changed to be more "customer-friendly." Course hours being changed to fit the length of the material.

**AAP0792**

**Welcome to E-Mail and the Internet**

Fee: ~~\$25.00~~ \$35.00

Contact Hours: 4

Description: ~~This is the third course in the series that introduces students to the internet and their ability to communicate effectively electronically.~~ This is the third course in the series of three that introduces students to the Internet. Students will learn to choose an Internet provider, browse the Internet, set bookmarks, send e-mail, use search engines, communicate effectively electronically, add attachments, and become familiar with web browser security.

Reason: Price for this class has not been increased for twelve years.

<b>AAP0793</b>	<b>Create Your Own Web Page</b>
Fee:	<del>\$49.00</del> <u>\$55.00</u>
Contact Hours:	8
Description:	<del>Learn how to establish a web page for personal or business use. This eight-hour class will walk you through the construction of your page from start to finish. Learn to design, create, and establish a Web page for personal or business use. This eight-hour course walks students through the construction of a Web page from start to finish.</del>
Reason:	Price for this class has not been increased for five years. Course description being updated.
<b>AAP0794</b>	<del><b>Advanced Microsoft Word and Windows Programs</b></del> <b><u>Discover More Microsoft Word and Windows Programs</u></b>
Fee:	<del>\$49.00</del> <u>\$55.00</u>
Contact Hours:	8
Description:	<del>This course offers the student an in-depth view and skills of the additional functions of the programs installed on home computers. Gain skills in the additional functions of the programs installed on home computers, managing files and folders.</del>
Reason:	Price for this class has not been increased for five years. Course title and description being updated.
<b>AAP0796</b>	<b>Buying and Selling on eBay</b>
Fee:	<del>\$49.00</del> <u>\$55.00</u>
Contact Hours:	8
Description:	<del>This course presents to consumers in the community the pros, cons, and successful strategies for buying and selling on eBay. Learn the basics of setting up an eBay account, researching, listing items, bidding, payment methods, receiving and posting feedback, and mailing sold items.</del>
Reason:	Price for this class has not been increased for five years. Course description being updated.
<b>LGN0540</b>	<b>Legal Guardian Professional Training</b>
Fee:	<del>\$295.00</del> <u>\$325.00</u>
Contact Hours:	48
Description:	<del>This 48-hour course is designed to help participants become familiar with the activities and requirements for legal guardians. The course is suitable for anyone who is serving or wants to serve as a professional, family or volunteer guardian. This course meets state mandated education requirements for legal guardians in Florida. A computer accounting report component is included in the curriculum. This 48-hour course teaches the activities and requirements for legal guardians. The course is suitable for anyone who is serving or wants to serve as a professional, family, or</del>

volunteer guardian. This course meets state-mandated education requirements for legal guardians in Florida. A computer accounting report component is included in the curriculum. Lee R. Carr, II, Pinellas County law attorney, conducts this course.

Reason: Price for this class has not been increased for five years. Course description being updated.

**LGN0541** ~~Legal Guardian Minor Child Training~~ **Legal Guardian Minor Child Training - Person and Property**

Fee: ~~\$75.00~~ \$85.00

Contact Hours: 8

Description: ~~This eight contact hour course is designed to help family members with specific aspects of guardianship of a child less than 18 years of age. It is approved by the Sixth Judicial Circuit Court and fulfills court-mandated education requirements for legal guardians residing in and outside of Pinellas County. A computer accounting report component is included in the curriculum.~~ This eight-contact-hour course helps family members with specific aspects of guardianship of a child younger than 18 years old. It is approved by the Sixth Judicial Court and fulfills court-mandated education requirements for legal guardians living in and outside of Pinellas County. A computer accounting report component is included in the curriculum.

Reason: Price for this class has not been increased for five years. Course title and description being updated.

**LGN0543** **Legal Guardian Family Training**

Fee: ~~\$125.00~~ \$135.00

Contact Hours: ~~8~~ 12

Description: ~~This 8 contact hour course is designed to help family members with specific aspects of guardianship. It is approved by the Sixth Judicial Circuit Court, and fulfills court-mandated education requirements for legal guardians residing in and out of Pinellas County. Family members living out of the Pinellas County area may take the program by correspondence. A computer accounting report component is included in the curriculum.~~ This 12-contact-hour course helps family members with specific aspects of guardianship. It is approved by the Sixth Judicial Circuit Court and fulfills court-mandated education requirements for legal guardians living inside and outside of Pinellas County. Family members living outside of Pinellas County may take the program by DVD or online. A computer accounting report component is included in the curriculum.

Reason: Price for this class has not been increased for five years. Course description and hours are being updated.

**LGN0550                                      ~~Legal Guardian Minor Child~~ Guardian of Property Legal Guardian Minor Child Training - Property**

Fee:   ~~\$45.00~~ \$50.00

Contact Hours:   4

Description:   ~~The Legal Guardian Minor Child class is now being offered as a 4-hour guardian of property course and an 8 hour guardian of person and property (LGN0541). This class is for the natural parent who is already guardian of the person (child) by birth per Administrative Order. This four-hour course is for natural parents who have received a monetary settlement for a child younger than 18. It is approved by the Sixth Judicial Circuit Court and fulfills court-mandated education requirements for guardians living in Pinellas County. A computer accounting report component is included in the curriculum.~~

Reason:   Price for this class has not been increased for five years. Course title and description being updated.

**Confirmation is sought for a temporary change to the following noncredit course(s) effective Term II 2009-2010:**

**PSP0702                                      ~~Criminal Justice In-Service – 24 hours~~ Post-Traumatic Stress in Police and Military Veterans (#5283-6)**

Fee:   ~~\$271.19~~ \$490.40

Reason:   Contractual instructor fee and proprietary curriculum.

**PSP0852                                      Aerial Operations (#5399)**

Fee:   ~~\$310.80~~ \$266.80

Reason:   Special request from Highland County Fire Department to deliver the course to their employees.

**Confirmation is sought for a temporary change to the following noncredit course(s) effective Term III 2009-2010:**

**PSP0700                                      ~~Criminal Justice In-Service 8 hours~~ Investigating Child rape and Forensic Interview (#1876-2)**

Fee:   ~~\$115.36~~ \$59.00

Reason:   The fee has been lowered because of reduced instructor fees.

Thomas E. Furlong, Jr., President; Anne Cooper, Senior Vice President for Academic and Student Affairs; JC Brock, Campus Executive Officer, Allstate Center; and Stan Vittetoe, Provost, Clearwater Campus and Vice President for Workforce and Continuing Education, recommend approval.

Board Material Relating to  
Agenda Item IX-I  
Meeting: May 18, 2010

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Collaboration between Direct Support Organizations (DSOs)  
SPC Alumni Association, Inc.; SPC Foundation, Inc; and the SPC Leepa-  
Rattner Museum of Art, Inc.**

In accordance with Florida Statute 1004.70, the Board of Trustees must approve all transactions or agreements between one direct support organization and other direct support organizations.

**Approval is sought for a transaction whereby the SPC Alumni Association, Inc., the SPC Foundation, Inc. and the SPC Leepa-Rattner Museum of Art, Inc., all direct support organizations of St. Petersburg College, will equally share the cost to renew a software service agreement with Metafile Information Systems for ResultsPlus, the company that administers our combined database. The effective dates of this renewal are July 1 through June 30 of each year.**

Thomas E. Furlong, Jr., President; and Paul Hanna, Executive Director of the SPC Foundation, Inc. and the SPC Alumni Association, Inc., recommend confirmation.

ck0423101

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Uncollectible Accounts**

**In accordance with the State Board of Education Regulation 6A-14.078, authorization is requested to write off uncollectible accounts totaling \$981,686.36 including collection costs of \$191,786.58.** These uncollectible accounts, as shown on Attachment 1, have been delinquent for more than two years and represent (1.4%) of total student tuition and fee revenues. Last year's write-off (Attachment 2) represented (1.3%).

For the 2007/2008 fiscal year-end period, uncollectible financial aid increased 26.7% over last year mainly due to government regulations on Financial aid Return to Title IV as well as economic conditions. Overall, the write-off total increased by 31% over prior year while student revenues increased 23.7% due to an increase in both tuition and enrollment.

Accounts receivable in 2008/2009 is trending slightly lower which will likely result in a 5-10% decrease in next year's write-off. Payments received from previously written-off accounts have totaled over \$50,000 and should be close to \$70,000 by year-end.

The College, working with its collection agency, has exhausted all efforts to collect, including placing all accounts with the collection agency. A "HOLD" has been placed on all student receivables, which prevents them from obtaining transcripts or registering for classes.

The totals by account, not individual student, are listed on the attached page. Also attached are write-offs for the previous year.

Thomas E. Furlong, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services & Information Systems; Theresa Furnas, Associate Vice President, Financial & Business Services; and Mike Meigs, Director of Student Accounting and Business Systems, recommend approval.

Attachments

mm0511103



ATTACHMENT 1

**St. Petersburg College  
Proposed Write-Off  
2007/2008 Student Accounts**

	<u>Write-Off Up To</u>	<u>Allowance</u>	<u>Net Expense To SPC</u>
(1) Returned Checks	\$10,454.82	\$10,454.82	\$0.00
(2) Returned Checks - Charge	\$850.00	\$850.00	\$0.00
(3) Collections - Financial Aid	\$587,612.28	\$587,612.28	\$0.00
(4) Collections - Veterans	\$1,554.49	\$1,554.49	\$0.00
(5) Collections Accounts Receivable	\$169,696.85	\$169,696.85	\$0.00
(6) Short Term Loans	\$19,731.34	\$19,731.34	\$0.00
<b>Total Principal Write-Off</b>	<b>\$789,899.78</b>	<b>\$789,899.78</b>	<b>\$0.00</b>
(7) Collection Costs Unrecovered	\$191,786.58	\$191,786.58	\$0.00
<b>Grand Total</b>	<b>\$981,686.36</b>	<b>\$981,686.36</b>	<b>\$0.00</b>

- (1) Checks returned due to insufficient funds or closed bank account.
- (2) Charge for returned checks (Total: 34 checks).
- (3) Reductions in Financial Aid due to students dropping/withdrawing from classes resulting in student not meeting eligibility and subsequently, owing money. Tighter Government regulations regarding Return to Title IV have increased Financial Aid repayment by 26.7% over last year.
- (4) Veterans get a 60-day deferment. If a vet withdraws from classes, the student owes SPC the cost of tuition and fees.
- (5) Student tuition delinquencies resulting from:  
 (a) Did not qualify for Financial Aid  
 (b) Owed less than \$50.00 so did not get dropped from classes.
- (6) Payment plans are a 60-day deferral of tuition and fees.
- (7) In April 1999, SPC started charging back students for collection costs charged by our collection agency. The uncollected portion of these charges totals \$191,786.58

ATTACHMENT 2

**St. Petersburg College  
Proposed Write-Off  
2006/2007 Student Accounts**

	<u>Write-Off Up To</u>	<u>Allowance</u>	<u>Net Expense To SPC</u>
(1) Returned Checks	\$13,590.77	\$13,590.77	\$0.00
(2) Returned Checks - Charge	\$1,125.00	\$1,125.00	\$0.00
(3) Collections - Financial Aid	\$463,970.56	\$463,970.56	\$0.00
(4) Collections - Veterans	\$7,416.63	\$7,416.63	\$0.00
(5) Collections Accounts Receivable	\$108,731.42	\$108,731.42	\$0.00
(6) Short Term Loans	\$8,311.05	\$8,311.05	\$0.00
<b>Total Principal Write-Off</b>	<b>\$603,145.43</b>	<b>\$603,145.43</b>	<b>\$0.00</b>
(7) Collection Costs Unrecovered	\$145,961.19	\$145,961.19	\$0.00
<b>Grand Total</b>	<b>\$749,106.62</b>	<b>\$749,106.62</b>	<b>\$0.00</b>

- (1) Checks returned due to insufficient funds or closed bank account.
- (2) Charge for returned checks (Total: 45 checks).
- (3) Reductions in Financial Aid due to students dropping/withdrawing from classes resulting in student not meeting eligibility and subsequently, owing money. Tighter Government regulations regarding Return to Title IV have increased Financial Aid repayment by 92.5% over last year.
- (4) Veterans get a 60-day deferment. If a vet withdraws from classes, the student owes SPC the cost of tuition and fees.
- (5) Student tuition delinquencies resulting from:  
 (a) Did not qualify for Financial Aid  
 (b) Owed less than \$100.00 so did not get dropped from classes.
- (6) Payment plans are a 60-day deferral of tuition and fees.
- (7) In April 1999, SPC started charging back students for collection costs charged by our collection agency. The uncollected portion of these charges totals \$145,961.19

**BOARD OF TRUSTEES  
 ST. PETERSBURG COLLEGE**

**Student Tuition and Fees Report**

Approval is sought for the following changes to the Student Tuition and Fee Schedule:

**Additions**

Type	Description	Amount	Due	Effective
Course/Fee	CGS2823 Web Site Design Concepts	\$60.00	with course registration	Aug 10/11
Course/Fee	ACG 2450 Microcomputer Accounting	\$60.00	with course registration	Aug 10/11
Course/Fee	BUL 3130 Legal and Ethical Environment of Business	\$45.00	with course registration	Aug 10/11
Course/Fee	ACG 3103 Intermediate Accounting I	\$45.00	with course registration	Aug 10/11
Course/Fee	ACG 3113 Intermediate Accounting II	\$45.00	with course registration	Aug 10/11
Course/Fee	BUL 3583 Legal Aspects of Sustainability	\$45.00	with course registration	Aug 10/11
Course/Fee	COM 3131 Interpersonal Communication for Professionals	\$45.00	with course registration	Aug 10/11
Course/Fee	ECP 3703 Managerial Economics	\$45.00	with course registration	Aug 10/11
Course/Fee	FIN 3461 Financial Analysis	\$45.00	with course registration	Aug 10/11
Course/Fee	FIN 4345 Credit Analysis and Loan Structures	\$45.00	with course registration	Aug 10/11
Course/Fee	FIN 4930 Special Topics in Finance	\$45.00	with course registration	Aug 10/11
Course/Fee	ISM 3011 Management of Information Systems	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3503 Managerial Risk Analysis and Decision Making	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3593 Logistics Managements	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3780 Sustainability in the Built Environment	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3781 Sustainable Business Strategies	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3784 Sustainability in the Natural Environment	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3786 Sustainable Enterprise Planning	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3860 Philanthropy and Management of the NPO	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 3861 Management of the Fund Development Process	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4061 Corporate Social Responsibility	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4584 Process Improvement Methodologies	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4720 Strategic Management and Policy	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4741 Change and Innovation Management	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4783 Sustainable Budget Management	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4787 Energy and Environmental Techniques	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4788 Sustainability and Environmental Issues	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4801 Business Plan Strategies	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4862 Advanced Strategies for NFP Success	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4900 Senior Capstone Project for Organizational Management	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4902 Senior Capstone in Sustainability	\$45.00	with course registration	Aug 10/11
Course/Fee	MAN 4910 Senior Capstone Project for Banking	\$45.00	with course registration	Aug 10/11
Course/Fee	MAR 4836 Concept and Product Development	\$45.00	with course registration	Aug 10/11
Course/Fee	QMB 3200 Quantative Methods for Business	\$45.00	with course registration	Aug 10/11
Course/Fee	REE 3043 Real Estate Business Fundamentals	\$45.00	with course registration	Aug 10/11
Course/Fee	REE 3433 Real Estate Law	\$45.00	with course registration	Aug 10/11
Course/Fee	REE 4103 Real Estate Appraisal and Valuation	\$45.00	with course registration	Aug 10/11
Course/Fee	RMI 3117 Personal Insurance	\$45.00	with course registration	Aug 10/11
Course/Fee	RMI 3200 Principles of Property and Liability Insurance	\$45.00	with course registration	Aug 10/11
Course/Fee	RMI 4211 Commercial Insurance	\$45.00	with course registration	Aug 10/11

**Deletions**

Type	Description	Amount	Due	Effective
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NONE

**Fee Change**

Type	Description	Amount	Due	Effective
Course Fee	PHT 2820L Physical Therapy Clinical Practice III (currently \$7.00)	\$13.20	with course registration	Aug 10/11

Course Fee	CTS 1327 Installing and Configuring Microsoft Windows Client (current \$500)	\$325.00 with course registration	Aug 10/11
Course Fee	BRC 3203 Banking Regulation and Compliance (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	BUL 3310 Advanced Legal Environment of Business (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	BUL 3322 Legal Issues in International Business (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	BUL 3564 Legal Aspects of Managing Technology (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	COM 3120 Organizational Communication (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ETI 3116 Quality Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ETI 3647 Supply Chain Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ETI 4448 Applied Project Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 3403 Financial Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 4140 Financial Planning (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 4244 Money, Banking and Financial Markets (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 4323 Bank Operations and Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 4324 Commercial Bank Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 4504 Investments (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	FIN 4634 International Business and Banking	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 3232 Software Essentials (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 3320 Core Security Principles (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 3324 Applications in Information Security (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 3330 Information Security Police, Admin & Mgmt (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 4212 Database Design and Administration (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 4220 Network Tech for Information Professionals (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 4301 Global Information Systems (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 4323 Security Essentials (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	ISM 4480 Electronic Commerce Systems & Strategies (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3240 Applied Organizational Behavior (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3303 Management and Leadership Practices (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3504 Operations Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3600 International Business (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3802 Principles of Entrepreneurship (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3930 Seminar in Business and Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 3949 Cooperative Work Experience (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4102 Managing Cultural Diversity (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4534 Business Architecture & Processing Modeling (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4570 International Procurement and Outsourcing (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4625 Managing Global Human Resources (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4915 Senior Capstone Project for Tech Mgmt (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4934 Senior Capstone Project for Int. Bus. (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAN 4935 Special Topics in Management (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAR 3802 Marketing for Managers (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAR 4413 Sales, Negotiations & Cust Relationship Mgmt (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAR 4424 International Sales and Marketing (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fee	MAR 4613 Marketing Research (currently \$71.28)	\$45.00 with course registration	Aug 10/11
Course Fees	Distance Learning Fee - Upper Division College of Technology and Management Online Courses (currently \$25.00)	\$15.00 with course registration	Aug 10/11

**Other Changes to Schedule (Non-Monetary)**

Type	Description	Effective
NONE		

Thomas E. Furlong, Jr., President; and Doug Duncan, Vice President, Administrative/Business and Information Services, recommend approval.

**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Fiscal Year 2010-2011  
Annual Capital Outlay Budget (Facilities Planning & Institutional Services),  
Operating Budget and Auxiliary Fund Budget (Administrative and Business Services)**

**Capital Outlay Funding**

In compliance with Florida Statute 1013.61 Annual Capital Outlay Budget, the capital needs for Fiscal Year 2010-2011 are being presented for review and approval as proposed expenditures from the following capital budget funding sources, pending the Governor's approval.

Capital Improvement Program (CIP) requests for 2010-2011, Facility Enhancement Challenge Grants, and Public Education Capital Outlay (PECO) funding for Maintenance, Repair, Renovation and Remodeling based on the Sum of the Digits Allocation (SODA) formula resulted in the total **PECO funding of \$18,931,922** approved by the Legislature and to be included in the July 1, 2010 State Budget. Included in the approved construction projects will be upgrades for compliance with safety-to-life and Americans with Disabilities Act (ADA) requirements, as well as heating, ventilating and air conditioning (HVAC) and other equipment-related purchases. PECO funding includes a budgeted amount for furniture and equipment within each PECO project.

- Collegewide-General Renovate/Remodel, Roofs, HVAC, ADA, Utilities, Site Improvements \$3,204,180
- Collegewide – Site Acquisition, Veterinary Technology Special Purpose Center \$175,000
- Clearwater Campus – Remodel/Renovate Social Science Building, Natural Science with Addition and Business Technology \$2,771,111
- Subtotal CIP Requests \$6,150,291**
  
- General Maintenance, Repair, Renovation and Remodeling (90% of SODA) \$1,406,965
- Fire Safety/ADA Corrections (10% of SODA) \$156,330
- Subtotal SODA \$1,563,295**
  
- Construct Social Science Building – Clearwater Campus \$7,180,000
- Remodel/Renovate 2nd Floor Library – Seminole Campus \$1,135,000
- 10% hold back as required by State (Not available for our current use) \$1,085,000
- Subtotal SCIF Bond Request \$9,400,000**
  
- Collegewide correction of safety deficiencies
- Collegewide modifications for persons with disabilities
- Collegewide replacement of roofs
- Collegewide provision of sanitation and custodial facilities
- Collegewide replacement of furnishings and equipment
- Subtotal of CO&DS Bond Request \$1,645,000**

	<u>Requested</u>	<u>Received</u>
• Facility Enhancement <b>Challenge Grant*</b> – Health Education Center, Renovate/Remodel O & P Building, Site Improvements	\$ 8,450	\$0
• Facility Enhancement <b>Challenge Grant*</b> – St. Petersburg/Gibbs Campus, Palladium Building, Site Improvements	\$ 300	\$0
• Facility Enhancement <b>Challenge Grant*</b> - EpiCenter, Renovate/Remodel District Office Building, Site Improvements	\$ 10,000	\$0
• Facility Enhancement <b>Challenge Grant*</b> - St. Petersburg/Gibbs Campus, Renovate/Remodel Student Services Building, Site Improvements	\$ 26,500	\$0
• Facility Enhancement <b>Challenge Grant*</b> - EpiCenter, Renovate/Remodel Annex 2 Building	\$2,000,000	\$0
• Facility Enhancement <b>Challenge Grant*</b> - Seminole Campus, Natural Habitat Park and Site Improvements	<u>\$ 100,000</u>	<u>\$0</u>
<b>Subtotal Challenge Grants</b>	<b>\$2,145,250</b>	<b>\$0</b>
	<b>Total PECO</b>	<b>\$18,931,922</b>

**\*Note:** Matching funds for the Challenge Grants were on deposit with SPC Foundation as of February 2009 for use on these projects.

Authorization is requested to advertise for any architectural, engineering, construction manager at risk and/or design-build services necessary to complete any and all construction projects using the above funding. Authorization is also requested to utilize the College's Direct Purchase Program for any and all construction projects using the above funding.

**Student Capital Improvement Fees** estimated at estimated at **\$860,000** (both 2-year and 4-year). 2-year portion: **\$600,000** in carryover from 2009-2010 plus an estimated **\$0** for 2010-2011. 4-year portion: **\$110,000** in carryover from 2009-2010 plus an estimated **\$150,000** for 2010-2011.

**Fund 10 and 12 Capital Spending – Approval is sought for the total of \$3,030,959 contained on the 2010-2011 Fund 10 and 12 Lower Division and Upper Division Operating Budget Picture Frame for Yellowsheet Capital Spending, and for estimated \$2,300,000 Lab Fee expenditures to be detailed on Provost/Campus Lab Fee Spending Plans separate from the Yellowsheet.** These funds are for leases/purchases of computers and computer-related equipment, printers, software, networking equipment and instructional equipment related to academic and institutional support collegewide. Release for spending of FY2010-2011 Fund 10 and 12 Capital shall be authorized by the College President.

**Collegewide Operating Budgets – Lower & Upper Divisions**

**Approval is sought for the Collegewide Operating Budgets for lower and upper divisions, the Auxiliary Fund Budget, and the Staffing and Program Development Budget for Fiscal Year 2010-2011.**

**Fund 10 Operating Budget for Lower Division -** The Collegewide Fund 10 Operating Budget for the lower division is based on the 2010-2011 General Appropriations Act (House Bill 5001); including an anticipated 8% tuition increase for student fees.

If approved by the Board, the FY2010-2011 Fund 10 Operating Budget Picture Frame will be used as the basis for completing the FY2010-2011 Operating Budget Form Submission to the Florida Division of

Community Colleges. The FY2010-2011 Division Form Submission will be included in a future Board Meeting Agenda for information purposes. (The FY2009-2010 submission is included as Attachment A1.)

**Fund 12 Operating Budget for Upper Division** - The Operating Budget for the upper division baccalaureate programs for Fiscal Year 2010-2011 is based on the 2010-2011 state appropriation for the baccalaureate program and also includes an anticipated 8% tuition rate increase for student fees.

**FY2010-2011 Auxiliary Fund Budget** - The recommended FY2010-2011 Auxiliary Fund Budget is provided in Attachment B1.

**FY2010-2011 Operating Budget for Staffing and Program Development** - The recommended FY2010-2011 Operating Budget for Staff and Program Development (SPD) has been developed and is provided in Attachment C1.

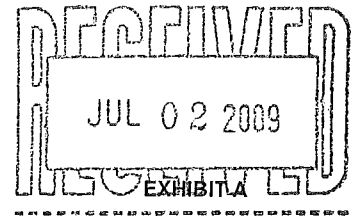
**FY2010-2011 Student Activities Budget** - The recommended FY2010-2011 Student Activities Budgets for both upper and lower division have been reviewed/approved by Student Government representatives and are provided in Attachments D1 and D2.

**The above has been reviewed by the President's Cabinet and is recommended by the President.**

Attachments

jjc0511103


**THE FLORIDA COLLEGE SYSTEM  
OPERATING BUDGET  
ANNUAL BUDGET SUMMARY FOR FISCAL YEAR 2009-2010**



COMMUNITY COLLEGE: ST. PETERSBURG

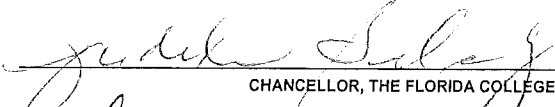
	<u>CURRENT FUND - UNRESTRICTED</u>
<b>BEGINNING FUND BALANCE - JULY 1, 2009:</b>	
ESTIMATED AFR FUND BALANCE - JUNE 30, 2009 (IF DEBIT BALANCE USE "MINUS SIGN")	\$22,942,389
ADD RESERVE FOR COMPENSATED ABSENCES (USE PLUS SIGN)	<u>8,760,083</u>
<b>TOTAL RESERVE AND UNALLOCATED FUND BALANCE - JULY 1, 2009</b>	<u>\$31,702,472</u>
<b>ADD:</b> REVENUES	\$110,875,280
TRANSFERS IN	<u>2,705,253</u>
<b>TOTAL RECEIPTS</b>	<u>\$113,580,533</u>
<b>TOTAL ESTIMATED AVAILABLE</b>	<u>\$145,283,005</u>
<b>DEDUCT:</b> EXPENDITURES	\$112,322,904
TRANSFERS OUT	<u>1,257,629</u>
<b>TOTAL DISBURSEMENTS</b>	<u>\$113,580,533</u>
<b>ESTIMATED FUND BALANCE - JUNE 30, 2010:</b>	
TOTAL AVAILABLE LESS DISBURSEMENTS	\$31,702,472
ADD COMPENSATED ABSENCES EXPENDITURES (GLC 59300)	<u>353,186</u>
<b>TOTAL ESTIMATED RESERVE AND UNALLOCATED FUND BALANCE - JUNE 30, 2010</b>	\$32,055,658
LESS ESTIMATED RESERVE FOR COMPENSATED ABSENCES (GLC 30800)	<u>9,113,269</u>
<b>TOTAL ESTIMATED FUND BALANCE - JUNE 30, 2010</b>	<u>\$22,942,389</u>
<b>ESTIMATED UNALLOCATED FUND BALANCE - JUNE 30, 2010</b>	<u>\$611,672</u>
<b>PERCENT OF ESTIMATED UNALLOCATED FUND BALANCE AS OF JUNE 30, TO ESTIMATED FUNDS AVAILABLE</b>	<u>0.42%</u>

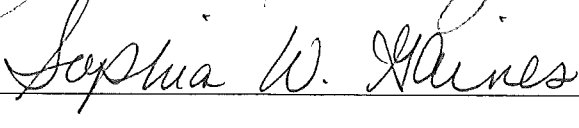
APPROVED BY BOARD OF TRUSTEES:

  
PRESIDENT (AS SECRETARY OF THE BOARD)

6-29-09  
DATE

STATE OF FLORIDA, DEPARTMENT OF EDUCATION

APPROVED:   
CHANCELLOR, THE FLORIDA COLLEGE SYSTEM

CHECKED BY: 

7/7/09  
DATE



2009-2010 OPERATING BUDGET STUDENT FEE RATES

COLLEGE: ST. PETERSBURG

RESIDENT STUDENTS FEE PER CREDIT HOUR	STUDENT FINANCIAL AID FEE(1)	STUDENT ACTIVITY FEE(1)	CAPITAL IMPROVEMENT FEE(1)	TECHNOLOGY FEE	TOTAL	FEES FOR ACADEMIC YEAR (30 HOURS)
TUITION						
67.60	3.38	6.76	6.00	3.38	87.12	2,613.60
57.30	0.00	N/A	2.87	2.87	63.04	1,891.20
0.00	0.00	N/A	0.00	0.00	0.00	0.00
205.37	0.00	0.00	0.00	0.00	205.37	6,161.10
29.60	0.00	N/A	0.00	0.00	29.60	888.00

(1) These Fees Not Required

PROGRAMS  
CREDIT (A & P, PSV, COLLEGE PREP AND EPI)  
POSTSECONDARY ADULT VOCATIONAL  
VOCATIONAL PREPARATORY  
CONTINUING WORKFORCE EDUCATION  
ADULT BASIC & SECONDARY

NON-RESIDENT STUDENTS FEE PER CREDIT HOUR	STUDENT FINANCIAL AID FEE(1)	STUDENT ACTIVITY FEE(1)	CAPITAL IMPROVEMENT FEE(1)	TECHNOLOGY FEE	TOTAL	FEES FOR ACADEMIC YEAR (30 HOURS)
TUITION						
67.60	202.93	13.53	6.76	12.00	316.35	9,490.50
57.30	171.90	0.00	N/A	11.46	252.12	7,563.60
0.00	0.00	0.00	N/A	0.00	0.00	0.00
29.60	88.80	0.00	N/A	0.00	118.40	3,552.00

(1) These Fees Not Required

PROGRAMS  
CREDIT (A & P, PSV, COLLEGE PREP AND EPI)  
POSTSECONDARY ADULT VOCATIONAL  
VOCATIONAL PREPARATORY  
ADULT BASIC & SECONDARY

BUDGET WORKSHEET  
FISCAL YEAR 2009-2010

COLLEGE: ST. PETERSBURG

I. ESTIMATED BUDGET WORKSHEET FOR STUDENT FEES

STUDENT FEES	DISCIPLINE	GL CODE	TOTAL PLANNED CREDIT HOURS	FEE EXEMPT DUAL ENROLLMENT/ APPRENTICESHIP, ETC.	TOTAL FEE PAYING	CHARGE PER STUDENT CREDIT HOUR	BUDGETED FEE REVENUES
TUITION	ADVANCED & PROFESSIONAL	40110	321,000	6,309	314,691	67.60	21,273,112
TUITION	POSTSECONDARY VOCATIONAL	40120	123,000	667	122,333	67.60	8,269,711
TUITION	POSTSECONDARY ADULT VOCATIONAL	40130	4,380	0	4,380	57.30	250,974
TUITION	CONTINUING WORKFORCE EDUCATION	40140	9,030	0	9,030	205.37	1,854,491
TUITION	COLLEGE PREPARATORY	40150	47,040	0	47,040	67.60	3,179,904
TUITION	EDUCATOR PREPARATION INSTITUTES	40160	0	0	0	67.60	0
TUITION	VOCATIONAL PREPARATORY	40180	0	0	0	0.00	0
TUITION	ADULT BASIC & SECONDARY	40190	0	0	0	29.60	0
	<b>SUBTOTAL</b>		<b>504,450</b>	<b>6,976</b>	<b>497,474</b>		<b>34,828,192</b>
STUDENT FEES	DISCIPLINE	GL CODE	EST. FEE PAYING OUT-OF-STATE CREDIT HOURS	CHARGE PER STUDENT CREDIT HOUR	BUDGETED FEE REVENUES		
OUT OF STATE	ADVANCED & PROFESSIONAL	40310	14,542	202.93	2,971,301		
OUT OF STATE	POSTSECONDARY VOCATIONAL	40320	4,564	202.93	926,173		
OUT OF STATE	POSTSECONDARY ADULT VOCATIONAL	40330	67	171.90	11,517		
OUT OF STATE	COLLEGE PREPARATORY	40350	2,977	202.93	604,123		
OUT OF STATE	EDUCATOR PREPARATION INSTITUTES	40360	0	202.93	0		
OUT OF STATE	VOCATIONAL PREPARATORY	40380	0	0.00	0		
OUT OF STATE	ADULT BASIC & SECONDARY	40390	0	88.80	0		
	<b>SUBTOTAL</b>		<b>22,250</b>		<b>4,513,114</b>		
<b>GRAND TOTAL CCPF STUDENT FEES</b>							<b>39,341,306</b>

\*The establishment of a single Continuing Workforce Education (CWE) fee rate is a local discretion. We only request that you supply the fee rate so that our revenue projections are more accurate.

EXHIBIT C (Continued)

II. TRANSFER IN AND OUT INFORMATION:

PLEASE DO NOT LEAVE THE PURPOSE OF TRANSFER CELLS BLANK.

PURPOSE OF TRANSFER	AMOUNT	FUND TRANSFERRED FROM	FUND TRANSFERRED TO
TRANSFERS OUT:			
Cash Match-Grants-Const	1,257,629	1	2 and 7
TOTAL TRANSFERS OUT	1,257,629		
TRANSFERS IN:			
Fac Growth - Stu Asst - Emp	295,253	3	1
Rec - Pub Rel			
Stabilization/Contr Obli	2,410,000	3	1
Reserve			
TOTAL TRANSFERS IN	2,705,253		
TOTAL ALL TRANSFERS	3,962,882		

**EXHIBIT C(1)**

**2009-2010 ENROLLMENT PLAN OPERATING BUDGETS**

**COLLEGE: ST. PETERSBURG**

Enter amounts only for cells highlighted in blue. Amounts in black have been automatically populated from Exhibit C. If the amount in black is incorrect, changes must be made on the referenced schedule.

	TOTAL PLANNED CREDIT HOURS	FEE EXEMPT DUAL ENROLLMENT/ APPRENTICESHIP, ETC.	TOTAL FEE PAYING	OUT-OF-STATE CREDIT HOURS
Advanced & Professional	321,000	6,309	314,691	14,642
Postsecondary Vocational	123,000	667	122,333	4,564
College Preparatory	47,040	0	47,040	2,977
College Preparatory - EAP	0	0	0	0
Educator Preparation Institutes	0	0	0	0
Postsecondary Adult Vocational	4,380	0	4,380	67
Vocational Preparatory	0	0	0	0
Apprenticeship	0	0	0	0
Continuing Workforce Education	9,030	0	9,030	0
Adult Literacy	0	0	0	0
Adult - EAP Literacy	0	0	0	0
Adult Secondary	0	0	0	0
GED Prep	0	0	0	0
<b>TOTAL</b>	<b>504,450</b>	<b>6,976</b>	<b>497,474</b>	<b>22,250</b>

**NOTE:**

Exhibit C(1) allow the College to further breakdown the College Preparatory and Adult Basic and Secondary Disciplines. **Exhibit C(1)** Total Planned Credit Hours, Total Fee Exempt Dual Enrollment and Apprenticeship, Total Fee Paying and Total Out-of-State Credit Hours **should agree with Exhibit C**. If not, the difference should be in the Apprenticeship discipline.

Source: Exhibit C, 2009-2010 College Operating Budgets

## EXHIBIT D

COLLEGE: ST. PETERSBURG  
**SCHEDULE OF BUDGETED REVENUE, EXPENDITURES, AND FUND BALANCE**  
**BY GENERAL LEDGER CODE**  
**FOR THE FISCAL YEAR 2009-2010**

Enter amounts only for cells highlighted in blue. Amounts in black have been automatically populated from other budget schedules.  
 If the amount in black is incorrect, changes must be made on the referenced schedule.

ACCOUNT TITLE		G.L. CODE	CURRENT FUND- UNRESTRICTED PROPOSED
<b>STUDENT FEES</b>			
TUITION	ADVANCED & PROFESSIONAL	40110	\$21,273,112
TUITION	POSTSECONDARY VOCATIONAL	40120	8,269,711
TUITION	POSTSEC. ADULT VOCATIONAL	40130	250,974
TUITION	CONTINUING WORKFORCE	40140	1,854,491
TUITION	COLLEGE PREPARATORY	40150	3,179,904
TUITION	EDUCATOR PREPARATION INSTITUTES	40160	0
TUITION	VOCATIONAL PREPARATORY	40180	0
TUITION	ADULT BASIC & SECONDARY	40190	0
<b>SUBTOTAL TUITION</b>			<b>\$34,828,192</b>
OUT-OF-STATE	ADVANCED & PROFESSIONAL	40310	\$2,971,301
OUT-OF-STATE	POSTSECONDARY VOCATIONAL	40320	926,173
OUT-OF-STATE	POSTSEC. ADULT VOCATIONAL	40330	11,517
OUT-OF-STATE	COLLEGE PREPARATORY	40350	604,123
OUT-OF-STATE	EDUCATOR PREPARATION INSTITUTES	40360	0
OUT-OF-STATE	VOCATIONAL PREPARATORY	40380	0
OUT-OF-STATE	ADULT BASIC & SECONDARY	40390	0
<b>SUBTOTAL OUT-OF-STATE</b>			<b>\$4,513,114</b>
<b>SUBTOTAL CCPF STUDENT FEES</b>			<b>\$39,341,306</b>
TUITION - LIFELONG LEARNING		40210	\$30,000
TUITION - SELF-SUPPORTING		40270	820,757
LABORATORY FEES		40400	3,642,631
APPLICATION FEES		40500	662,317
GRADUATION FEES		40600	156,000
TRANSCRIPT FEES		40700	0
FINANCIAL AID FUND FEES		40800	0
TECHNOLOGY FEE		40870	1,730,279
OTHER STUDENT FEES		40900	233,765
<b>TOTAL STUDENT FEES</b>			<b>\$46,617,054</b>
<b>SUPPORT FROM LOCAL GOVERNMENT</b>			
GRANTS & CONTRACTS FROM CITIES		41500	\$0
GRANTS & CONTRACTS FROM COUNTIES		41600	473
INDIRECT COSTS RECOVERED - CITY AND COUNTY		41900	0
<b>TOTAL SUPPORT FROM LOCAL GOVERNMENT</b>			<b>\$473</b>
<b>STATE SUPPORT</b>			
COMMUNITY COLLEGE PROGRAM FUND		42110	48,042,477
SPECIAL APPROPRIATION - OTHER		42130	0
PERFORMANCE BASED INCENTIVE FUNDING - CCPF		42150	0
INCENTIVE GRANTS FOR EXPANDED PROGRAMS		42160	0

LICENSE TAG FEES	42210	8,500
PERFORMANCE BASED INCENTIVE PROGRAM	42510	553
LOTTERY FUNDS - COMMUNITY COLLEGE PROGRAM FUND	42610	6,777,857
GRANTS & CONTRACTS FROM STATE	42700	0
INDIRECT COST RECOVERED - STATE	42900	83,212
<b>TOTAL STATE SUPPORT</b>		<b>\$54,912,599</b>
<b>FEDERAL SUPPORT</b>		
GRANTS AND CONTRACTS FROM FEDERAL GOVERNMENT	43500	\$0
GRANTS AND CONTRACTS FROM FEDERAL GOVERNMENT (EDUCATION)	43518	3,993,903
GRANTS AND CONTRACTS FROM FEDERAL GOVERNMENT (DISCRETIONARY)	43519	792,157
INDIRECT COST RECOVERED - FEDERAL	43900	654,353
<b>TOTAL FEDERAL SUPPORT</b>		<b>\$5,440,413</b>
<b>GIFTS, PRIVATE GRANTS AND CONTRACTS</b>		
CASH CONTRIBUTIONS	44100	\$0
NON-CASH CONTRIBUTIONS	44200	109,728
GIFTS, GRANTS AND CONTRACTS - PRIVATE	44400	11,722
INDIRECT COSTS RECOVERED - PRIVATE SOURCES	44900	0
<b>TOTAL GIFTS, PRIVATE GRANTS AND CONTRACTS</b>		<b>\$121,450</b>
<b>SALES AND SERVICES DEPARTMENT</b>		
COMMISSIONS	46200	\$30,410
USE OF COLLEGE FACILITIES	46400	1,248,035
OTHER SALES AND SERVICES	46600	1,039,669
TAXABLE SALES	46700	139,819
INTERDEPARTMENTAL SALES	46900	0
<b>TOTAL SALES AND SVCS. DEPT.</b>		<b>\$2,457,932</b>
<b>ENDOWMENT INCOME</b>	47100	\$0
<b>TOTAL ENDOWMENT INCOME</b>		<b>\$0</b>
<b>OTHER REVENUES</b>		
INTEREST AND DIVIDENDS	48100	\$800,000
GAIN OR LOSS ON INVESTMENTS	48200	0
FINES AND PENALTIES	48700	32,020
MISCELLANEOUS REVENUE	48900	493,338
<b>TOTAL OTHER REVENUES</b>		<b>\$1,325,358</b>
<b>NON-REVENUE RECEIPTS</b>		
MANDATORY TRANSFERS IN	49110	\$0
NON MANDATORY TRANSFERS IN	49210	295,253
NON MANDATORY TRANSFERS IN	49230	2,410,000
NON MANDATORY TRANSFERS IN	49240	0
PROCEEDS FROM SALE OF PROPERTY	49500	0
INSURANCE RECOVERY	49520	0
PRIOR YEAR CORRECTIONS	49600	0
OVER AND SHORT	49900	0
<b>TOTAL NON-REVENUE RECEIPTS</b>		<b>\$2,705,253</b>
<b>GRAND TOTAL REVENUES</b>		<b>\$113,580,533</b>

<b>PERSONNEL COSTS</b>		
EXECUTIVE MANAGEMENT	51000	\$3,250,695
INSTRUCTIONAL MANAGEMENT	51100	4,009,516
INSTITUTIONAL MANAGEMENT	51200	1,708,112
EXECUTIVE, ADMINISTRATIVE, MANAGERIAL SABBATICAL	51400	0
EXECUTIVE, ADMINISTRATIVE, MANAGERIAL REGULAR PART-TIME	51500	0
INSTRUCTIONAL	52000	17,546,304
INSTRUCTIONAL - OVERLOAD	52100	1,971,102
INSTRUCTIONAL - SUBSTITUTION	52200	18,075
INSTRUCTIONAL - PARA-PROFESSIONAL/ASSOCIATE/ASSISTANT	52300	1,210,498
INSTRUCTIONAL - SABBATICAL	52400	0
INSTRUCTIONAL (PHASED RETIREMENT) - INSTRUCTOR/PROF.	52501	0
INSTRUCTIONAL (PHASED RETIREMENT) - LIBRARIAN	52502	0
INSTRUCTIONAL (PHASED RETIREMENT) - COUNSELOR	52503	0
INSTRUCTIONAL (PHASED RETIREMENT) - REGULAR PART-TIME	52504	0
OTHER PROFESSIONAL	53000	6,668,634
OTHER PROFESSIONAL - OVERLOAD	53100	174,903
OTHER PROFESSIONAL - SUBSTITUTION	53200	0
OTHER PROFESSIONAL - PARA-PROFESSIONAL/ASSOC./ASSIST.	53300	0
OTHER PROFESSIONAL - REGULAR PART-TIME	53500	0
TECHNICAL, CLERICAL, TRADE AND SERVICE	54000	17,929,035
TECHNICAL, CLERICAL, TRADE AND SERVICE - OVERTIME	54100	103,192
TECHNICAL, CLERICAL, TRADE AND SERVICE - REGULAR PART-TIME	54500	362,595
OPS - EXECUTIVE, ADMINISTRATIVE, MANAGERIAL	55000	0
OPS - INSTRUCTIONAL	56000	8,047,374
OPS - INSTRUCTIONAL /ADJUNCT INSTRUCTOR	56100	36,534
OPS - OTHER PROFESSIONAL PART-TIME	56500	42,557
OPS - TECHNICAL, CLERICAL, TRADE AND SERVICE	57000	1,492,317
STUDENT EMPLOYMENT - INSTITUTIONAL WORK STUDY	58000	0
STUDENT EMPLOYMENT - COLLEGE WORK STUDY PROGRAM	58100	0
STUDENT EMPLOYMENT - COLLEGE WORK EXPERIENCE PROG.	58200	0
STUDENT EMPLOYMENT - STUDENT ASSISTANTS	58300	501,019
STUDENT EMPLOYMENT - OTHER GOVERNMENTAL SOURCES	58400	0
EMPLOYEE AWARDS	58500	0
SOCIAL SECURITY CONTRIBUTIONS	59100	4,501,005
RETIREMENT CONTRIBUTIONS	59200	6,069,632
ACCRUED LEAVE EXPENSE (COMPENSATED ABSENCES)	59300	353,186
ACCRUED SEVERANCE PAY EXPENSE	59400	0
OTHER BENEFITS - TAXABLE	59500	322,413
INSURANCE BENEFITS	59700	8,250,526
TUITION BENEFITS & REIMBURSEMENT	59800	224,000
PERSONNEL EXPENSE CONTINGENCY (BUDGET ONLY)	59900	25,000
<b>TOTAL PERSONNEL COSTS</b>		<b>\$84,818,224</b>
<b>CURRENT EXPENSE</b>		
TRAVEL	60500	\$455,461
FREIGHT AND POSTAGE	61000	326,604
TELECOMMUNICATIONS	61500	329,447
PRINTING	62000	(92,163)
REPAIRS & MAINTENANCE	62500	1,072,689
RENTALS	63000	2,508,993
INSURANCE	63500	2,130,010
UTILITIES (NOT DESIGNATED BELOW)	64000	0
HEATING FUELS	64001	498,036
WATER & SEWER	64002	450,176
ELECTRICITY	64003	6,137,115
GARBAGE COLLECTIONS	64004	128,018
FUEL, VEHICULAR	64005	0
HAZARDOUS WASTE REMOVAL	64006	143,327
STORM WATER RUNOFF FEES	64007	0
OTHER SERVICES	64500	1,854,852
WORKFORCE/WAGES	64600	0
SERVICE PROVIDER CONTRACTS - WORKFORCE/WAGES	64700	0

PROFESSIONAL FEES	65000	1,389,270	
EDUCATIONAL, OFFICE/DEPARTMENT MATERIALS & SUPPLIES	65500	2,180,110	
DATA SOFTWARE - NON-CAPITALIZED	65700	2,158,479	
MAINTENANCE AND CONSTRUCTION MATERIALS & SUPPLIES	66000	1,777,804	
OTHER MATERIALS AND SUPPLIES	66500	438,060	
SUBSCRIPTIONS, PERIODICALS AND VIDEO DISKS	67000	678,101	
PURCHASES FOR RESALE	67500	12,075	
INDIRECT COST EXPENSE	67600	0	
ADMINISTRATIVE COST POOL ALLOCATION	67700	0	
SCHOLARSHIPS AND WAIVERS	68000	512,117	
INTEREST ON DEBT	68500	0	
PAYMENT ON DEBT PRINCIPAL	69000	0	
MANDATORY TRANSFERS OUT	69110	0	
MANDATORY TRANSFERS OUT	69120	0	
MANDATORY TRANSFERS OUT	69180	0	
NONMANDATORY TRANSFERS OUT	69210	1,257,629	
NONMANDATORY TRANSFERS OUT	69270	0	
OTHER EXPENSES	69500	858,506	
PRIOR YEAR CORRECTIONS	69600	0	
CURRENT EXPENSE CONTINGENCY (BUDGET ONLY)	69900	0	
<b>TOTAL CURRENT EXPENSE</b>		<b>\$27,204,716</b>	
<b>CAPITAL OUTLAY</b>			
MINOR EQUIPMENT - LESS THAN \$750	70500	\$262,893	
MINOR EQUIPMENT - NON-CAPITALIZED (>= \$750, but < \$5,000)	70600	647,389	
FURNITURE AND EQUIPMENT	71000	490,713	
DATA SOFTWARE	72000	0	
LIBRARY BOOKS AND FILMS	73000	0	
BUILDINGS AND FIXED EQUIPMENT	75000	24,092	
NON-CAPITALIZED REPAIRS, MAINTENANCE, REMOD AND RENOV.	76000	132,506	
LAND	77000	0	
OTHER STRUCTURES, LAND IMPROVEMENTS	79000	0	
CAPITAL OUTLAY CONTINGENCY (BUDGET ONLY)	79900	0	
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$1,557,593</b>	
<b>GRAND TOTAL EXPENDITURES</b>		<b>\$113,580,533</b>	
<b>FUND BALANCE</b>			
RESERVED FOR ENCUMBRANCES	30100	\$1,473,785	
RESERVED FOR PERFORMANCE BASED INCENTIVE FUNDING (VOC.)	30200	0	
RESERVED FOR ACADEMIC IMPROVEMENT TRUST FUNDS	30300	0	
RESERVED FOR OTHER REQUIRED PURPOSES	30400	29,870,201	
RESERVED FOR STAFF AND PROGRAM DEVELOPMENT	30500	100,000	
RESERVED FOR STUDENT ACTIVITY FUNDS	30600	0	
RESERVED FOR MATCHING GRANTS	30700	0	
FUND BALANCE - BOARD DESIGNATED	30900	0	
FUND BALANCE - COLLEGE - UNALLOCATED	31100	611,672	
<b>TOTAL ESTIMATED RESERVE AND UNALLOCATED FUND BALANCE</b>		<b>\$32,055,658</b>	
AMOUNT EXPECTED TO BE FINANCED IN FUTURE YEARS	30800	(\$9,113,269)	<i>Remind</i>
<b>TOTAL ESTIMATED FUND BALANCE</b>		<b>\$22,942,389</b>	

\*The establishment of a single Continuing Workforce Education (CWE) fee rate is a local discretion. We only request that you supply the fee rate so that our revenue projections are more accurate.



EXHIBIT E

COLLEGE: ST. PETERSBURG COLLEGE  
**SUMMARY OF BUDGETED EXPENDITURES BY FUNCTION**  
**CURRENT FUND-UNRESTRICTED**  
**FISCAL YEAR 2009-2010**

FUNCTION	PERSONNEL GLC 500s	CURRENT EXPENSE GLC 600s	CAPITAL OUTLAY GLC 700s	TOTAL
INSTRUCTION	\$42,645,748	\$3,849,475	\$738,299	\$47,233,522
RESEARCH	0	0	0	0
PUBLIC SERVICE	0	19,043	0	19,043
ACADEMIC SUPPORT:				
STAFF/PROGRAM DEVELOPMENT	848,182	304,693	0	1,152,875
ACADEMIC SUPPORT - OTHER	13,740,552	4,510,551	523,351	18,774,454
STUDENT SUPPORT	8,397,004	483,578	70,092	8,950,674
INSTITUTIONAL SUPPORT	10,086,187	5,178,965	149,529	15,414,681
PLANT OPERATION AND MAINTENANCE	9,075,551	11,088,665	76,322	20,240,538
STUDENT AID	0	512,117	0	512,117
TRANSFERS, CONTINGENCIES, ETC.	25,000	1,257,629	0	1,282,629
<b>TOTAL</b>	<b>\$84,818,224</b>	<b>\$27,204,716</b>	<b>\$1,557,593</b>	<b>\$113,580,533</b>

# PART I

## THE FLORIDA COLLEGE SYSTEM 2007-2008 THROUGH 2012-13 BACCALAUREATE DEGREE GRANTS ENROLLMENT AND PERFORMANCE PLAN

**COLLEGE NAME: St. Petersburg College**

**DEGREE NAME: BAS-Sustainability Management**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount			40	60	75	86
EPI Portion of Upper Division Headcount			0	0	0	0
Upper Division Total Student Headcount and EPI			40	60	75	86
<b>B. Upper Division Student Credit Hours Generated - (Resident)</b>						
Upper Division Student Credit Hours Generated - (Resident)			300	600	660	693
Upper Division Student Credit Hours Generated - (Nonresident)			0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)			300	600	660	693
<b>C. Upper Division Student FTE (30 Credit Hours) - (Resident)</b>						
Upper Division Student FTE (30 Credit Hours) - (Resident)			10.0	20.0	22.0	23.1
Upper Division Student FTE (30 Credit Hours) - (Nonresident)			0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)			10.0	20.0	22.0	23.1
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded			0	10	14	19
B. Number of Placements*			0	10	14	19
C. Projected Annual Starting Salary*			46,319	47,245	48,190	49,154

**DEGREE NAME: BAS-Technology Management**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	500	417	471	481	486	491
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	500	417	471	481	486	491
<b>B. Upper Division Student Credit Hours Generated - (Resident)</b>						
Upper Division Student Credit Hours Generated - (Resident)	6,870	9,368	11,627	12,325	12,695	12,949
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	6,870	9,368	11,627	12,325	12,695	12,949
<b>C. Upper Division Student FTE (30 Credit Hours) - (Resident)</b>						
Upper Division Student FTE (30 Credit Hours) - (Resident)	229.0	312.3	387.6	410.8	423.2	431.6
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	229.0	312.3	387.6	410.8	423.2	431.6
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	67	101	105	107	109	111
B. Number of Placements*	67	101	105	107	109	111
C. Projected Annual Starting Salary*	68,650	70,023	71,423	72,852	74,309	75,795

**DEGREE NAME: BS-Business Technology Education**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	7	7	9	10	11	12
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	7	7	9	10	11	12
<b>B. Upper Division Student Credit Hours Generated - (Resident)</b>						
Upper Division Student Credit Hours Generated - (Resident)	0	159	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	159	0	0	0	0
<b>C. Upper Division Student FTE (30 Credit Hours) - (Resident)</b>						
Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	5.3	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	5.3	0.0	0.0	0.0	0.0
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	1	3	4	5	6	7
B. Number of Placements*	1	3	4	5	6	7
C. Projected Annual Starting Salary*	55,620	56,732	57,867	59,024	60,205	61,409

**DEGREE NAME: BS-Educational Studies**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	38	135	160	167	176	181
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	38	135	160	167	176	181
<b>B. Upper Division Student Credit Hours Generated - (Resident)</b>						
Upper Division Student Credit Hours Generated - (Resident)	0	2,883	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	2,883	0	0	0	0
<b>C. Upper Division Student FTE (30 Credit Hours) - (Resident)</b>						
Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	96.1	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	96.1	0.0	0.0	0.0	0.0
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	0	1	20	35	42	50
B. Number of Placements*	0	1	20	35	42	50
C. Projected Annual Starting Salary*	49,850	50,847	51,864	52,901	53,959	55,038

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**DEGREE NAME: BS-Elementary Education**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	374	304	330	334	337	340
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	374	304	330	334	337	340
B. Upper Division Student Credit Hours Generated - (Resident)	0	6,501	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	6,501	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	216.7	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	216.7	0.0	0.0	0.0	0.0
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	87	98	94	91	96	101
B. Number of Placements*	87	98	94	91	96	101
C. Projected Annual Starting Salary*	50,440	51,449	52,478	53,527	54,598	55,690

**DEGREE NAME: BS-Exceptional Student Education**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	212	201	218	220	223	225
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	212	201	218	220	223	225
B. Upper Division Student Credit Hours Generated - (Resident)	0	4,294	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	4,294	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	143.1	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	143.1	0.0	0.0	0.0	0.0
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	64	62	60	59	61	63
B. Number of Placements*	64	62	60	59	61	63
C. Projected Annual Starting Salary*	52,650	53,703	54,777	55,873	56,990	58,130

**DEGREE NAME: BS-Secondary Science Education**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	29	17	19	20	21	22
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	29	17	19	20	21	22
B. Upper Division Student Credit Hours Generated - (Resident)	0	358	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	358	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	11.9	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	11.9	0.0	0.0	0.0	0.0
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	13	8	9	10	11	12
B. Number of Placements*	13	8	9	10	11	12
C. Projected Annual Starting Salary*	53,210	54,274	55,360	56,467	57,596	58,748

**DEGREE NAME: BS-Middle Grades Science Education**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	1	5	6	7	8	9
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	1	5	6	7	8	9
B. Upper Division Student Credit Hours Generated - (Resident)	0	99	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	99	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	3.3	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	3.3	0.0	0.0	0.0	0.0
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	0	0	2	4	5	6
B. Number of Placements*	0	0	2	4	5	6
C. Projected Annual Starting Salary*	51,210	52,234	53,279	54,344	55,431	56,540

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**DEGREE NAME: BS-Secondary Mathematics Education**

I. PLANNED STUDENT ENROLLMENT	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
A. Student Headcount	36	26	29	30	31	32
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	36	26	29	30	31	32
B. Upper Division Student Credit Hours Generated - (Resident)	0	557	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	557	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	18.6	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	18.6	0.0	0.0	0.0	0.0
II. PLANNED PERFORMANCE	2007-08	2008-09	2009-2010	2010-2011	2011-2012	2012-2013
A. Number of Degrees Awarded	13	7	8	9	10	11
B. Number of Placements*	13	7	8	9	10	11
C. Projected Annual Starting Salary*	53,210	54,274	55,360	56,467	57,596	58,748

**DEGREE NAME: BS-Middle Grades Mathematics Education**

I. PLANNED STUDENT ENROLLMENT	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
A. Student Headcount	2	4	5	6	7	8
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	2	4	5	6	7	8
B. Upper Division Student Credit Hours Generated - (Resident)	0	80	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	80	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	2.7	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	2.7	0.0	0.0	0.0	0.0
II. PLANNED PERFORMANCE	2007-08	2008-09	2009-2010	2010-2011	2011-2012	2012-2013
A. Number of Degrees Awarded	0	0	2	4	5	6
B. Number of Placements*	0	0	2	4	5	6
C. Projected Annual Starting Salary*	51,210	52,234	53,279	54,344	55,431	56,540

**DEGREE NAME: BS- Technology Education**

I. PLANNED STUDENT ENROLLMENT	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
A. Student Headcount	16	16	19	20	21	22
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	16	16	19	20	21	22
B. Upper Division Student Credit Hours Generated - (Resident)	0	358	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	358	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	11.9	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	11.9	0.0	0.0	0.0	0.0
II. PLANNED PERFORMANCE	2007-08	2008-09	2009-2010	2010-2011	2011-2012	2012-2013
A. Number of Degrees Awarded	1	6	7	8	9	10
B. Number of Placements*	1	6	7	8	9	10
C. Projected Annual Starting Salary*	55,620	56,732	57,867	59,024	60,205	61,409

**DEGREE NAME: EPI Certificates**

I. PLANNED STUDENT ENROLLMENT	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
A. Student Headcount	120	85	100	115	127	139
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	120	85	100	115	127	139
B. Upper Division Student Credit Hours Generated - (Resident)	0	1,809	0	0	0	0
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	0	1,809	0	0	0	0
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	0.0	60.3	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	0.0	60.3	0.0	0.0	0.0	0.0
II. PLANNED PERFORMANCE	2007-08	2008-09	2009-2010	2010-2011	2011-2012	2012-2013
A. Number of Degrees Awarded	77	37	44	51	54	55
B. Number of Placements*	77	37	44	51	54	55
C. Projected Annual Starting Salary*	50,440	51,449	52,478	53,527	54,598	55,690

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**ENROLLMENT AND PERFORMANCE PLAN**

**DEGREE NAME: Overall Education FTE**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount						
EPI Portion of Upper Division Headcount						
Upper Division Total Student Headcount and EPI						
B. Upper Division Student Credit Hours Generated - (Resident)	17,049		17,795	17,973	18,512	18,883
Upper Division Student Credit Hours Generated - (Nonresident)	0		0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	17,049		17,795	17,973	18,512	18,883
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	568.3		593.2	599.1	617.1	629.4
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0		0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	568.3		593.2	599.1	617.1	629.4
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded						
B. Number of Placements*						
C. Projected Annual Starting Salary*						

**DEGREE NAME: BAS-Paralegal Studies**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	113	136	158	159	161	162
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	113	136	158	159	161	162
B. Upper Division Student Credit Hours Generated - (Resident)	936	1,386	1,507	1,552	1,567	1,599
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	936	1,386	1,507	1,552	1,567	1,599
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	31.2	46.2	50.2	51.7	52.2	53.3
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	31.2	46.2	50.2	51.7	52.2	53.3
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	9	25	28	30	30	30
B. Number of Placements*	9	25	28	30	30	30
C. Projected Annual Starting Salary*	45,400	46,308	47,234	48,179	49,142	50,125

**DEGREE NAME: BAS-Public Safety Administration**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	211	245	266	268	271	274
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	211	245	266	268	271	274
B. Upper Division Student Credit Hours Generated - (Resident)	2,343	3,150	3,182	3,213	3,245	3,310
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	2,343	3,150	3,182	3,213	3,245	3,310
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	78.1	105.0	106.1	107.1	108.2	110.3
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	78.1	105.0	106.1	107.1	108.2	110.3
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	28	38	40	40	42	44
B. Number of Placements*	28	38	40	40	42	44
C. Projected Annual Starting Salary*	64,450	65,739	67,054	68,395	69,763	71,158

**DEGREE NAME: BAS-Dental Hygiene**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	191	198	202	204	206	208
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	191	198	202	204	206	208
B. Upper Division Student Credit Hours Generated - (Resident)	2,537	2,182	2,318	2,318	2,341	2,364
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	2,537	2,182	2,318	2,318	2,341	2,364
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	84.6	72.7	77.3	77.3	78.0	78.8
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	84.6	72.7	77.3	77.3	78.0	78.8
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	41	69	63	64	64.8	65
B. Number of Placements*	41	69	63	64	65	65
C. Projected Annual Starting Salary*	59,010	60,190	61,394	62,622	63,874	65,152

**PART I**  
**THE FLORIDA COLLEGE SYSTEM**  
**2007-2008 THROUGH 2012-13**  
**BACCALAUREATE DEGREE GRANTS**  
**ENROLLMENT AND PERFORMANCE PLAN**

**DEGREE NAME: BAS-Health Services Administration**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	37	190	255	268	276	279
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	37	190	255	268	276	279
B. Upper Division Student Credit Hours Generated - (Resident)	66	1,204	1,952	2,147	2,255	2,322
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	66	1,204	1,952	2,147	2,255	2,322
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	2.2	40.1	65.1	71.6	75.2	77.4
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	2.2	40.1	65.1	71.6	75.2	77.4
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	0	0	25	38	49	59
B. Number of Placements*	0	0	25	38	49	59
C. Projected Annual Starting Salary*	57,520	58,670	59,844	61,041	62,261	63,507

**DEGREE NAME: BS-Nursing**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	555	623	737	752	759	767
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	555	623	737	752	759	767
B. Upper Division Student Credit Hours Generated - (Resident)	7,539	7,314	8,996	9,266	9,544	9,831
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	7,539	7,314	8,996	9,266	9,544	9,831
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	251.3	243.8	299.9	308.9	318.1	327.7
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	251.3	243.8	299.9	308.9	318.1	327.7
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	123	144	166	190	209	220
B. Number of Placements*	123	144	166	190	209	220
C. Projected Annual Starting Salary*	61,290	62,516	63,766	65,041	66,342	67,669

**DEGREE NAME: BAS-Orthotics and Prosthetics**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	47	39	42	48	48	48
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	47	39	42	48	48	48
B. Upper Division Student Credit Hours Generated - (Resident)	1,487	1,050	1,186	1,197	1,209	1,222
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	1,487	1,050	1,186	1,197	1,209	1,222
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	49.6	35.0	39.5	39.9	40.3	40.7
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	49.6	35.0	39.5	39.9	40.3	40.7
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	25	14	21	22	23	23
B. Number of Placements*	25	14	21	22	23	23
C. Projected Annual Starting Salary*	58,000	59,160	60,343	61,550	62,781	64,037

**DEGREE NAME: BAS-Veterinary Technology**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	126	140	143	145	146	148
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	126	140	143	145	146	148
B. Upper Division Student Credit Hours Generated - (Resident)	1,499	1,547	1,643	1,643	1,660	1,676
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	1,499	1,547	1,643	1,643	1,660	1,676
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	50.0	51.6	54.8	54.8	55.3	55.9
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	50.0	51.6	54.8	54.8	55.3	55.9
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	18	23	24	24	24	24
B. Number of Placements*	18	23	24	24	24	24
C. Projected Annual Starting Salary*	30,590	31,202	31,826	32,462	33,112	33,774

**PART I**  
**THE FLORIDA COLLEGE SYSTEM**  
**2007-2008 THROUGH 2012-13**  
**BACCALAUREATE DEGREE GRANTS**  
**ENROLLMENT AND PERFORMANCE PLAN**

**DEGREE NAME: BAS-Banking**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	66	90	99	100	101	102
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	66	90	99	100	101	102
B. Upper Division Student Credit Hours Generated - (Resident)	386	584	633	640	646	653
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	386	584	633	640	646	653
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	12.9	19.5	21.1	21.3	21.5	21.8
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	12.9	19.5	21.1	21.3	21.5	21.8
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	1	8	14	16	17	18
B. Number of Placements*	1	8	14	16	17	18
C. Projected Annual Starting Salary*	68,470	69,839	71,236	72,661	74,114	75,596

**DEGREE NAME: BS-Business Administration**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	75	143	221	276		
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	75	143	221	276		
B. Upper Division Student Credit Hours Generated - (Resident)	600	1,500	2,250	2,813		
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	600	1,500	2,250	2,813		
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	20.0	50.0	75.0	93.8		
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	20.0	50.0	75.0	93.8		
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	0	0	0	25	41	50
B. Number of Placements*	0	0	0	25	41	50
C. Projected Annual Starting Salary*	0	0	61,196	62,420	63,669	64,942

**DEGREE NAME: BAS-International Business**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	264	257	282	284	287	290
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	264	257	282	284	287	290
B. Upper Division Student Credit Hours Generated - (Resident)	1,607	2,022	2,383	2,478	2,503	2,528
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	1,607	2,022	2,383	2,478	2,503	2,528
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	53.6	67.4	79.4	82.6	83.4	84.3
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	53.6	67.4	79.4	82.6	83.4	84.3
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	21	51	59	62	65	68
B. Number of Placements*	21	51	59	62	65	68
C. Projected Annual Starting Salary*	36,690	37,424	38,172	38,936	39,714	40,509

**DEGREE NAME: BAS-Management and Organizational Leadership**

	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
<b>I. PLANNED STUDENT ENROLLMENT</b>						
A. Student Headcount	48	324	470	517	543	559
EPI Portion of Upper Division Headcount	0	0	0	0	0	0
Upper Division Total Student Headcount and EPI	48	324	470	517	543	559
B. Upper Division Student Credit Hours Generated - (Resident)	129	1,073	1,796	2,011	2,213	2,323
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	129	1,073	1,796	2,011	2,213	2,323
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	4.3	35.8	59.9	67.0	73.8	77.4
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	4.3	35.8	59.9	67.0	73.8	77.4
<b>II. PLANNED PERFORMANCE</b>						
A. Number of Degrees Awarded	0	14	42	50	60	70
B. Number of Placements*	0	14	42	50	60	70
C. Projected Annual Starting Salary*	0	37,424	38,172	38,936	39,714	40,509

**PART I**  
**THE FLORIDA COLLEGE SYSTEM**  
**2007-2008 THROUGH 2012-13**  
**BACCALAUREATE DEGREE GRANTS**  
**ENROLLMENT AND PERFORMANCE PLAN**

**SUMMARY: St. Petersburg College**

I. PLANNED STUDENT ENROLLMENT	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
A. Student Headcount	2,873	3,374	4,034	4,242	4,413	4,540
EPI Portion of Upper Division Headcount	120	85	100	115	127	139
Upper Division Total Student Headcount and EPI	2,993	3,459	4,134	4,357	4,540	4,679
B. Upper Division Student Credit Hours Generated - (Resident)	42,447	47,979	55,918	58,865	61,300	63,165
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	42,447	47,979	52,736	55,651	58,055	59,854
C. Upper Division Student FTE (30 Credit Hours) - (Resident)	1,414.9	1,599.3	1,863.9	1,962.2	2,043.3	2,105.5
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	1,414.9	1,599.3	1,863.9	1,962.2	2,043.3	2,105.5
II. PLANNED PERFORMANCE	2007-08	2008-09	2009-2010	2010-2011	2011-2012	2012-2013
A. Number of Degrees Awarded	512	672	793	903	993	1,066
B. EPI Certificates	77	37	44	51	54	55
C. Number of Placements*	589	709	837	954	1,046	1,121
D. Projected Annual Starting Salary*						

\*FETPIP does not currently provide SPC with placement or starting salary information for baccalaureate graduates, but this is anticipated to change in the near future. Therefore, placement and salary figures provided are only approximations.



**PART II**

**THE FLORIDA COLLEGE SYSTEM  
BACCALAUREATE DEGREE GRANT  
2009-2010 OPERATING AND 2010-2011 PROJECTED OPERATING BUDGET REQUESTS**

COLLEGE NAME: ST. PETERSBURG COLLEGE

Contact Name: Jamelle Conner

DEGREE NAME:

NOTE: THE SUMMARY OF PART I - STUDENT ENROLLMENT AND PERFORMANCE PLAN WILL AUTOMATICALLY POPULATE SECTIONS I AND II BELOW

I. PLANNED STUDENT ENROLLMENT	ACTUAL 2007-08	ACTUAL 2008-09	OPERATING 2009-2010	PROJECTED 2010-2011	PROJECTED 2011-2012	PROJECTED 2012-2013
A. Student Headcount	2,873	3,374	4,034	4,242	4,413	4,540
EPI Portion of Upper Division Headcount	120	85	100	115	127	139
Upper Division Total Student Headcount and EPI	2,993	3,459	4,134	4,357	4,540	4,679
B. Upper Division Student Credit Hours Generated - (Resident)	42,447	47,979	55,918	58,865	61,300	63,165
Upper Division Student Credit Hours Generated - (Resident)						
Upper Division Student Credit Hours Generated - (Nonresident)	0	0	0	0	0	0
Upper Division Total Student Credit Hours Generated - (Resident and Nonresident)	42,447	47,979	55,918	58,865	61,300	63,165
C. Upper Division Student FTE (30 Credit Hours) - (Resident) (Funded)	1,414.9	1,599.3	1,863.9	1,962.2	2,043.3	2,105.5
Upper Division Student FTE (30 Credit Hours) - (Resident) (Based)						
Upper Division Student FTE (30 Credit Hours) - (Nonresident)	0.0	0.0	0.0	0.0	0.0	0.0
Upper Division Student FTE (30 Credit Hours) - (Resident and Nonresident)	1,414.9	1,599.3	1,863.9	1,962.2	2,043.3	2,105.5
II. PLANNED PERFORMANCE	2007-08	2008-09	2009-2010	2010-2011	2011-2012	2012-2013
A. Number of Degrees Awarded*	512	672	793	903	993	1,066
B. Number of Placements*	589	709	837	954	1,046	1,121
C. Projected Annual Starting Salary						
III. ACTUAL, ESTIMATED AND PROJECTED PROGRAM EXPENDITURES	2007-08	2008-09	2009-2010	2010-2011		
INSTRUCTIONAL						
1. Faculty Full-Time FTE	49	49	52	54		
2. Faculty Part-Time FTE	33	32	36	40		
1. Faculty Full-Time Salaries/Benefits	4,133,288	4,421,434	5,162,556	5,361,116		
2. Faculty Part-Time Salaries/Benefits	567,693	871,836	1,149,441	1,277,167		
3. Faculty Support: Lab Assistants, etc	0	0	0	0		
OPERATING EXPENSES						
1. Academic Administration	2,026,956	2,195,092	2,456,191	2,456,191		
2. Materials/Supplies	139,272	129,345	141,045	141,045		
3. Travel	96,091	57,711	84,315	84,315		
4. Communication/Technology	98,515	35,427	440,777	440,077		
5. Library Support	330,216	359,991	372,490	372,490		
6. Student Services Support	401,398	488,452	460,602	460,602		
7. Professional Services	230,659	186,732	107,800	107,800		
8. Accreditation	11,945	8,249	158,720	158,720		
9. Support Services	1,222,315	1,334,578	1,184,154	1,184,154		
CAPITAL OUTLAY						
1. Library Resources	0	0	0	0		
2. Information Technology Equipment	32,667	13,431	199,399	199,399		
3. Other Equipment	13,440	5,778	50,000	50,000		
4. Facilities/Renovation	0	0	0	0		
TOTAL ACTUAL, ESTIMATED AND PROJECTED PROGRAM EXPENDITURES	9,304,456	10,108,055	11,967,490	12,293,066		
IV. NATURE OF EXPENDITURES						
1. Recurring	9,304,456	10,108,055	11,967,490	12,293,066		
2. Non-recurring	0	0	0	0		
TOTAL	9,304,456	10,108,055	11,967,490	12,293,066		
V. SOURCES OF FUNDS						
A. REVENUE						
1. Baccalaureate Degree Grants	6,483,486	5,856,132	5,572,901	5,572,901		
2. Special State Nonrecurring	0	38,400	0	0		
3. Resident Student Fees	3,303,937	4,332,001	4,191,054	4,411,932		
Nonresident Student Fees	0	0	625,075	643,131		
Other Student Fees	0	0	693,222	729,755		
4. Contributions or Matching Grants	0	0	0	0		
5. Other Grants or Revenues	178,542	92,976	100,000	125,000		
6. Community College Program Funds	0	0	0	0		
7. Unrestricted Fund Balance	0	0	0	0		
8. Unrestricted Interest Earnings	0	0	0	0		
9. Auxiliary Services	0	0	0	0		
10. Federal Funds - Other	0	0	0	0		
11. Federal Funds - State Fiscal Stabilization Funds (Education)	0	0	259,952	259,952		
12. Federal Funds - State Fiscal Stabilization Funds (Discretionary)	0	0	51,559	51,559		
B. CARRY FORWARD	2,165,764	2,827,264	3,038,718	2,564,990		
TOTAL FUNDS AVAILABLE	12,131,720	13,146,773	14,532,481	14,359,220		
TOTAL UNEXPENDED FUNDS (CARRY FORWARD)	2,827,264	3,038,718	2,564,990	2,068,154		

UPPER DIVISION EXPENDITURES PER TOTAL CREDIT HOUR - (RESIDENT AND NONRESIDENT)	219	211	214	209
UPPER DIVISION EXPENDITURES PER FTE (30 CREDIT HOUR)	6,576	6,320	6,421	6,265
UPPER DIVISION STATE REVENUE PER CREDIT HOUR - (RESIDENT)	153	122	100	95
UPPER DIVISION STATE REVENUE PER FTE (30 CREDIT HOUR)	4,582	3,682	2,990	2,840

THE FLORIDA COLLEGE SYSTEM  
 BACCALAUREATE DEGREE GRANT PROGRAM  
 STUDENT FEE RATE SCHEDULE  
 FEES PER CREDIT HOUR  
 FISCAL YEAR 2009-2010

**COLLEGE NAME: ST. PETERSBURG COLLEGE**

**Florida Residents**

Tuition	\$74.95
Financial Aid Fee (1)	3.75
Technology Fee (1)	3.75
Student Activity and Service Fee (1)	10.14
Transportation Fee (1)	0.00
Capital Improvement Fee (1)	2.36
<b>Total Student Fee Per Credit Hour</b>	<b>\$94.95</b>

**Non-Residents**

Tuition	\$74.95
Out-of-State Fee *	244.29
Border Differential Fee	0.00
Financial Aid Fee (1)	15.96
Technology Fee (1)	15.96
Student Activity and Service Fee (1) (2)	10.14
Transportation Fee (1)	0.00
Capital Improvement Fee (1)	2.36
<b>Total Student Fee Per Credit Hour</b>	<b>\$363.66</b>

Note:

(1) Discretionary Fees are not required.

(2) Saint Petersburg College shall not be required to lower any activity and service fee approved by the board of trustees of the community college and in effect prior to October 26, 2007, in order to comply with the provisions of this subsection.

A separate technology fee may not exceed 5 percent of the tuition per credit hour for resident students and may not exceed 5 percent of tuition and the out-of-state fee for nonresident students.

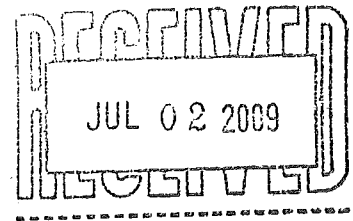
Each community college board of trustees may establish a transportation access fee. The fee may not exceed \$6 per credit hour. An increase in the transportation access fee may only occur once each fiscal year and must be implemented beginning with the fall term.

\*The maximum out-of-state fee equals 85% of the nearest university tuition and out-of-state fee less college baccalaureate tuition. Each college has the discretion to charge less than the maximum out-of-state fee.

For out-of-state students, the total tuition and out-of-state fees are totaled to calculate the student financial aid fee and the capital improvement fee.

The student activity and service fee is calculated based upon the tuition fee.

THE FLORIDA COLLEGE SYSTEM  
CERTIFICATION FORM



2009-2010 BACCALAUREATE DEGREE GRANT  
ENROLLMENT AND PERFORMANCE PLAN, OPERATING BUDGET AND STUDENT FEE  
RATE SCHEDULE

Transmitted herewith are the operating budget documents for St. Petersburg College Baccalaureate Degree Grant program funded in Specific Appropriation 115 of the General Appropriations Act (Conference Report on Senate 2600). This budget has been reviewed and approved by the college board of trustees.

CERTIFIED AS  
APPROVED BY  
BOARD OF  
TRUSTEES:

*Greg W. Kuster Jr* 6-29-09  
PRESIDENT (AS SECRETARY OF THE BOARD) DATE

CERTIFIED AS  
APPROVED BY  
DEPARTMENT  
OF EDUCATION:

*Judith Salsky for WH* 9/14/09  
CHANCELLOR, THE FLORIDA COLLEGE SYSTEM DATE

Please return the completed form by June 30, 2009 to:  
Sophia W. Gaines  
Community College Office of Budget and Financial Services  
Department of Education  
325 West Gaines Street, Suite 1224  
Tallahassee, Florida 32399-0400

The Budget Summary for the Auxiliary Fund for 2010 -2011:

Estimated Fund Balance, July 1, 2010	\$ 12,204,502
Budgeted Revenue	\$ 2,004,546
Deduct Budgeted Expenditures and Transfers	<u>\$ (2,877,512)</u>
Estimated Fund Balance, June 30, 2011	<u><u>\$ 11,331,536</u></u>

2010/2011 Auxiliary Fund Estimates

Department Name	Revenue	Personnel Costs	Current Expenses	Capital Outlay	Transfers within & to Other Funds	Total Expenses & Transfers	Revenue Over Expenses
Bookstores	\$ 1,150,000	\$ -	\$ 25,010	\$ -	\$ 2,465,775	\$ 2,490,785	\$ (1,340,785)
Manual Food Service	\$ 28,575	\$ 7,500	\$ 15,000	\$ -	\$ -	\$ 22,500	\$ 6,075
Vending Commissions	\$ 133,400	\$ 17,500	\$ 15,000	\$ -	\$ 100,000	\$ 132,500	\$ 900
Library Pay for Print Services	\$ 97,000	\$ -	\$ 97,000	\$ -	\$ -	\$ 97,000	\$ -
Pay for Print - Clearwater	\$ 14,100	\$ -	\$ 7,580	\$ -	\$ -	\$ 7,580	\$ 6,520
Pay for Print - Seminole	\$ 26,700	\$ -	\$ 8,840	\$ -	\$ -	\$ 8,840	\$ 17,860
Pay for Print - Downtown Cntr.	\$ 2,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,300
Tower Rental	\$ 439,726	\$ -	\$ -	\$ -	\$ 185,279	\$ 185,279	\$ 254,447
Police Applicant Screening	\$ 14,350	\$ -	\$ 2,700	\$ -	\$ -	\$ 2,700	\$ 11,650
Seminole Rentals	\$ 8,795	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 6,795
Collegiate HS Operating Lease	\$ -	\$ -	\$ (100,172)	\$ -	\$ -	\$ (100,172)	\$ 100,172
Ethics Text - Simon\Schu	\$ 74,600	\$ -	\$ -	\$ -	\$ 28,500	\$ 28,500	\$ 46,100
International Initiatives Contract	\$ -	\$ -	\$ 45,000	\$ -	\$ (45,000)	\$ -	\$ -
Government Institute	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
<b>Total Auxiliary Fund</b>	<b>\$ 2,004,546</b>	<b>\$ 25,000</b>	<b>\$ 117,958</b>	<b>\$ -</b>	<b>\$ 2,734,554</b>	<b>\$ 2,877,512</b>	<b>\$ (872,966)</b>

**2010-2011 Auxiliary Fund Revenue Budget**

<b>Revenues</b>	<b>Account</b>	<b>Amount</b>
Bookstore Commissions Non-Taxable	450000	\$ 1,000,000
Manual Food Service Commissions Taxable	456000	\$ 27,825
Vending Commissions Taxable	456001	\$ 125,000
Royalties	462500	\$ 61,600
Use College Facilities, Taxable	464100	\$ 8,345
Use College Facilities Non-Taxable	464200	\$ 13,350
Sales and Services - Taxable	467000	\$ 568,426
Interest and Dividends	481100	\$ 200,000
<b>Total Revenue</b>		<b><u><u>\$ 2,004,546</u></u></b>

2010/2011 Auxiliary Fund Budget Operating Expenses Detail

Account Title	Account	Amount
<b>PERSONNEL EXPENSE</b>		
Technical Clerical Trade Service	540000	\$ 25,000
<b>Total Personnel Expenses</b>		<b>\$ 25,000</b>
<b>CURRENT EXPENSES</b>		
Printing Duplicating - College	620020	\$ 1,200
Repairs and Maintenance - Equipment	625020	\$ 1,600
Service Contracts and Agreements	625040	\$ 1,800
Computer & Equipment Leases	630090	\$ 79,700
Insurance - Property	635010	\$ 15,000
Electricity	640030	\$ 40,010
Contracted Services	650070	\$ 45,000
Education and Supplies	655010	\$ 5,320
Materials and Supplies -Office	655020	\$ 25,000
Data Software - Education, Non-Capitali	657010	\$ 3,500
Subtotal		<b>\$ 218,130</b>
Recovery of Collegiate High School		
Costs for purchase and build out of original portable.	630010	\$ (100,172)
<b>Total Current &amp; Capital Expenses</b>		<b>\$ 117,958</b>
<b>Total Personnel &amp; Current Expenses</b>		<b>\$ 142,958</b>

2010/2011 Auxiliary Fund Budget of Transfers Out

Account Title

Total Personnel & Current Expenses (from prior page)

Account Amount  
\$ 142,958

**TRANSFERS**

Non-Mand Transfers Out to Scholarship Fund for Scholarships	692580	\$ 5,000
Non-Mand Transfers Out to Student Activities Fund for PTK Advisors Supplements	692250	\$ 15,000
Non-Mand Transfers Out to Current Fund for Public Relations Bacc	692290	\$ 2,400
Non-Mand Transfers Out to Current Fund for Human Trafficking Program	692110	\$ 67,000
Non-Mand Transfers Out to Current Fund for Adoption Center Project	692110	\$ 95,000
Non-Mand Transfers Out to Current Fund for National Initiatives Effort	692130	\$ 25,000
Non-Mand Transfers Out to Current Fund for International Program Initiatives	692130	\$ 50,000
Non-Mand Transfers Out to Current Fund for Ethics Staff & Program Development	692140	\$ 5,000
Non-Mand Transfers Out to Current Fund for Corp Trng TRS 1/2 Support	692140	\$ 22,579
Non-Mand Transfers Out to Current Fund for ITVS Elec Camp TV Control Tech	692140	\$ 35,621
Non-Mand Transfers Out to Current Fund for E Camp Admn TV Cntrl Tech & Assist	692140	\$ 71,243
Non-Mand Transfers Out to Current Fund for Student Books on Reserve in Libraries	692140	\$ 20,000
Non-Mand Transfers Out to Current Fund for District Libraries Books	692140	\$ 202,746
Non-Mand Transfers Out to Current Fund for Director, Grants & Contract Dvlmnt	692140	\$ 97,057
Non-Mand Transfers Out to Current Fund for Senior Citizens Fee Waivers	692150	\$ 113,543
Non-Mand Transfers Out to Current Fund for Student Assistants	692150	\$ 300,000
Non-Mand Transfers Out to Current Fund for Student Recruitment (Advertising)	692150	\$ 325,500
Non-Mand Transfers Out to Current Fund for Study Abroad Discounts	692150	\$ 100,000
Non-Mand Transfers Out to Current Fund for Student Social & Cultural Dev	692150	\$ 300
Non-Mand Transfers Out to Current Fund for Experience SPC Collegewide	692150	\$ 3,000
Non-Mand Transfers Out to Current Fund for Keith Goree Lecture Series	692150	\$ 5,000
Non-Mand Transfers Out to Current Fund for Applied Ethics Continuing Education	692150	\$ 7,500
Non-Mand Transfers Out to Current Fund for Ethics Bowl Support	692150	\$ 11,000
Non-Mand Transfers Out to Current Fund for FAS Admin Asst PT	692150	\$ 24,471
Non-Mand Transfers Out to Current Fund for Aux Lrng Aids Assistive Technologist	692150	\$ 48,944
Non-Mand Transfers Out to Current Fund for Student Textbook Vouchers	692150	\$ 500,000
Non-Mand Transfers Out to Current Fund for Auxiliary Services Coordinator PT	692160	\$ 46,550
Non-Mand Transfers Out to Current Fund for Business Hospitality	692160	\$ 10,000
Non-Mand Transfers Out to Current Fund for Employee Recognition	692160	\$ 22,000
Non-Mand Transfers Out to Current Fund for CL Community Devel	692160	\$ 500
Non-Mand Transfers Out to Current Fund for HEC Community Devel	692160	\$ 500
Non-Mand Transfers Out to Current Fund for Public Relations President's Office	692160	\$ 85,000
Non-Mand Transfers Out to Current Fund for Public Relations Enrollment Mgmt.	692160	\$ 1,200
Non-Mand Transfers Out to Current Fund for Public Relations UPC	692160	\$ 1,000
Non-Mand Transfers Out to Current Fund for Public Relations Facilities	692160	\$ 1,000
Non-Mand Transfers Out to Current Fund for Public Relations Collaborative Lab	692160	\$ 1,000
Non-Mand Transfers Out to Current Fund for Public Relations HR	692160	\$ 200
Non-Mand Transfers Out to Current Fund for Public Relations BS	692160	\$ 200
Non-Mand Transfers Out to Current Fund for Public Relations Intl Student Services	692160	\$ 500
Non-Mand Transfers Out to Current Fund for Public Relations CHS	692160	\$ 200
Non-Mand Transfers Out to Current Fund for Public Relations Student Affairs	692160	\$ 500
Non-Mand Transfers Out to Current Fund for Campus Public Relations	692160	\$ 7,500
Non-Mand Transfers Out to Current Fund for Public Relations Spec Services	692160	\$ 3,800
Non-Mand Transfers Out to Current Fund for Palladium Support	692210	\$ 400,000
<b>Total Transfers</b>		<b>\$ 2,734,554</b>

**Total Expenditures and Transfers**

**\$ 2,877,512**

**Net Increase (Decrease) in Fund Balance**

**\$ (872,966)**



**ST PETERSBURG COLLEGE**  
Upper and Lower Division SPD Budget

		STAFF AND PROGRAM DEVELOPMENT BUDGET	2010-11
<b>PATTY JONES- COLLEGE-WIDE STAFF DEVELOPMENT</b>			\$ 58,212
<b>MIKE O'KEEFFE</b>			
14701056 01000 SPD ONLINE PROGRAM PROMOTIONS			\$ 19,404
<b>ANNE COOPER-ACADEMIC AND STUDENT AFFAIRS</b>			\$ 489,952
<b>KAY BURNISTON-BA Programs</b>			\$ 106,722
<b>DOUG DUNCAN- Administrative/Business and IT Services</b>			\$ 276,508
<b>Syd Mackenzie- College Attorney</b>			\$ 19,404
14701045 01000 SPD EQUITY ENHANCEMENT			
Total SPD Budget			\$ 970,202
<b>SPD - 2010-11 (&lt;2% CC PF)</b>			\$1,113,481
<b>Personnel (SPD Coordinator and Curriculum Director)</b>			\$143,279
			\$ 1,113,481

**Revenue Calculations for FY10-11**

Total SSH Projected for FY10-11 (assuming flat to projected ending FY09-10)  
SSHs Contributing to Student Activity Fees

**App Bud**  
559,950  
537,552  
96%

Student Activity Fees (assuming flat to FY09-10)

**Total Student Activity Revenues** \$6.76  
**\$3,633,852**

Apply 4% enrollment at 98% contingent budget factor

**Total Projected Student Activity Revenues**

**\$3,703,621**

**Lower Division  
Student Activities Budget  
FY10-11**

**College-Wide Activities**

Org	Department Name	FY10-11 Budget	FY09-10 Budget	Modified FY08-09 Budget	FY09-10 Spending thru December 31st
25101001	Student Activities Reserves	\$0	\$0	\$0	\$0
25101002	Student Activities FCCAA/APCA Dues	\$17,500	\$17,500	\$17,500	\$0
25101004	Student Activities Personnel	\$120,000	\$120,000	\$120,000	\$0
25101005	Stu Act Job Placement Centers	\$103,000	\$103,000	\$103,000	\$0
25101011	MAPS or Testing Support	\$100,000	\$100,000	\$0	\$0
25101010	Stu Act International	\$5,200	\$5,000	\$0	\$0
25101008	Stu Act College Wide Projects	\$82,208	\$110,000	\$10,000	\$0
25101009	Student Activities Handbook	\$35,000	\$35,000	\$35,000	\$0
25101020	Student Act Substance Abuse	\$15,000	\$15,000	\$15,000	\$0
251010??	Student Health	\$21,000	\$21,000	\$21,000	\$0
25101030	Student Activities Site CTS	\$520	\$500	\$500	\$0
25101040	Student Activities Tutorial Coll-Wide	\$103,000	\$103,000	\$103,000	\$0
25101050	Student Act Leadership Dev	\$6,000	\$6,000	\$6,000	\$0
25101052	Stu Act Leadership Competition	\$25,000	\$25,000	\$25,000	\$0
25101052	PTK Advisors (03000)	\$15,000	\$0	\$0	\$0
25101062	Stu Act Technology Supp-Open Labs	\$0	\$0	\$0	\$0
25103030	Student Activities Ambassadors	\$0	\$0	\$2,000	\$0
25101012	Student Activities Veteran's Affairs	\$13,000	\$0	\$0	\$0
25101013	Student Activities Male Outreach Initiative	\$97,115	\$0	\$0	\$0
25210000	Student Act Athletics Director	\$220,042	\$207,794	\$287,310	\$0
25210022	Stu Act Athletics Women's Softball	\$211,997	\$202,940	\$302,800	\$0
25210024	Stu Act Athletics Women's Basketball	\$150,430	\$146,077	\$177,191	\$0
25210026	Stu Act Athletics Women's Volleyball	\$137,156	\$130,521	\$165,771	\$0
25210032	Stu Act Athletics Men's Baseball	\$207,153	\$198,089	\$230,551	\$0
25210034	Stu Act Athletics Men's Basketball	\$140,463	\$134,832	\$143,690	\$0
25210028	Stu Act Athletics Women's Tennis	\$82,561	\$73,217	\$85,435	\$0
25210015	Student Activities Athletic Scholarship	\$0	\$0	\$0	\$0
25210040	Student Act Athletics FDLE Expenses	\$10,000	\$10,000	\$10,000	\$0
25102010	Student Activities Publications	\$5,000	\$5,000	\$5,000	\$0
25101006	Student Activities Royalties (1)	\$15,000	\$15,000	\$10,000	\$0
25101015	Student Activities Bus Replace	\$35,000	\$70,000	\$35,000	\$0
25101007	Student Act Bus Maintenance	\$25,000	\$25,000	\$25,000	\$0
25102030	Student Activities Special Programs	\$17,680	\$7,000	\$7,000	\$0
25103040	Student Activities Honors College	\$15,600	\$7,000	\$7,000	\$0
Total		\$2,031,626	\$1,893,470	\$1,899,748	\$0
Reduction % (-), (+) Increase %		7%	0%		

Total \$2,031,626 +Campus Specific Below \$1,350,539 = Total Student Activities Budget

7% payout \$3,382,164  
Reserve \$62,249  
\$250,000  
\$3,694,414

**Lower Division  
Student Activities Budget  
FY10-11**

**Campus Specific Activities**

Org	Department Name	Cleanwater	St. Pete/Gibbs	Seminole	Tarpon	HEC	Allstate	Downtown/ Midtown	Total
25101020	Student Act Substance Abuse	\$520	\$520	\$520	\$520	\$520	\$520	\$520	\$3,640
25101030	Student Activities Site	\$22,360	\$21,840	\$69,280	\$54,617	\$24,960	\$23,291	N/A	\$216,348
25101031	Student Act Site	N/A	N/A	N/A	N/A	N/A	N/A	\$28,814	\$28,814
25101035	Student Act Coordinator	\$167,827	\$167,397	\$107,316	\$138,669	\$73,421	N/A	\$57,785	\$712,415
25101040	Student Activities Tutorial	\$21,464	\$20,500	\$5,000	\$5,000	\$2,000	\$1,000	\$2,000	\$56,964
25101045	Stu Act Computer Lab Supv	\$12,000	\$7,500	\$0	\$0	\$4,000	N/A	N/A	\$23,500
25101050	Student Act Leadership Dev	\$5,200	\$2,912	\$9,360	\$2,600	\$620	N/A	N/A	\$20,592
25101055	Student Act Photo Id System	\$9,200	\$9,188	\$3,120	\$3,120	\$3,120	\$2,080	\$2,080	\$31,908
25101060	Stu Act Computer Open Labs	\$0	\$0	\$0	\$0	\$0	N/A	N/A	\$0
25101062	Stu Act Technology Supp-Open Labs	\$12,000	\$18,900	\$0	\$0	N/A	N/A	N/A	\$30,900
25102020	Student Act Fine Arts	\$34,940	\$63,982	\$1,040	\$2,080	\$1,040	\$5,200	N/A	\$108,282
25102021	Student Activities Dance	N/A	\$4,620	N/A	N/A	N/A	N/A	N/A	\$4,620
25102022	Student Act Brain Bowl	N/A	\$5,080	N/A	N/A	N/A	N/A	N/A	\$5,080
25102023	Student Act Forensics	N/A	\$0	N/A	N/A	N/A	N/A	N/A	\$0
25102024	Student Act Special Events	N/A	\$8,320	N/A	N/A	N/A	N/A	N/A	\$8,320
25102025	Student Act Theatre	\$31,857	N/A	N/A	N/A	N/A	N/A	N/A	\$31,857
25103020	Student Activities Minority	\$6,240	\$7,280	\$4,680	\$2,080	\$3,640	\$1,560	\$1,560	\$27,040
25104000	Stu Act Student Government	\$6,240	\$6,240	\$2,080	\$2,600	\$0	N/A	N/A	\$17,160
25105010	Student Act Fitness Lab	\$6,580	\$1,000	N/A	\$0	\$0	\$1,040	N/A	\$8,620
25105010	Student Act Intramural	\$6,240	\$8,240	N/A	\$0	N/A	N/A	N/A	\$14,480
<b>Total</b>		<b>\$342,667</b>	<b>\$353,519</b>	<b>\$202,396</b>	<b>\$211,286</b>	<b>\$113,221</b>	<b>\$34,691</b>	<b>\$92,759</b>	<b>\$1,350,539</b>
<b>Personnel Expense</b>		<b>\$220,902</b>	<b>\$180,993</b>	<b>\$122,316</b>	<b>\$143,669</b>	<b>\$73,982</b>	<b>\$11,000</b>	<b>\$59,785</b>	<b>\$812,647</b>
		<b>\$121,765</b>	<b>\$172,526</b>	<b>\$80,080</b>	<b>\$67,617</b>	<b>\$39,239</b>	<b>\$23,691</b>	<b>\$32,974</b>	<b>\$537,892</b>
	% of All Campus Personnel Budgets	27%	22%	15%	18%	9%	1%	7%	100%
	% of All Campus Expense Budgets	23%	32%	15%	13%	7%	4%	6%	100%
	% of All Campus Specific Budgets	25%	26%	15%	16%	8%	3%	7%	100%
	% of Enrollment as of March 25th	24%	26%	15%	17%	9%	4%	5%	100%
<b>FY09-10 Budget Amount</b>		<b>\$324,668</b>	<b>332,723</b>	<b>192,024</b>	<b>194,260</b>	<b>112,773</b>	<b>19,780</b>	<b>34,206</b>	<b>\$1,210,434</b>
<b>Reduction % (-), (+) Increase %</b>		<b>6%</b>	<b>6%</b>	<b>5%</b>	<b>9%</b>	<b>0%</b>	<b>75%</b>	<b>171%</b>	
<b>FY09-10 Personnel</b>		<b>\$207,586</b>	<b>\$166,833</b>	<b>\$115,024</b>	<b>\$142,244</b>	<b>\$75,043</b>	<b>\$1,000</b>	<b>\$12,500</b>	<b>\$720,230</b>
<b>FY09-10 Expense</b>		<b>\$117,082</b>	<b>\$165,890</b>	<b>\$77,000</b>	<b>\$52,016</b>	<b>\$37,730</b>	<b>\$18,780</b>	<b>\$21,706</b>	<b>\$490,204</b>

**FY10-11 Upper Division Student Activities Budget  
Fund 27**

		Budgeted Expenses	
Activity Category	Activity Summary	Total	Summary based on 3-03-10 Estimates
Sum of Budgeted \$			
Campus Student Activities	Allstate Student Activities	\$656.04	10-11 Carry Forward \$ 199,831.84
	Clearwater Student Activities	\$981.53	10-11 Estimated Revenue \$ 629,389.80
	Downtown	\$300.00	Total Fund Balance \$ 829,221.64
	EPI Student Activities	\$2,810.15	10-11 Budgeted Expenses \$ 625,717.96
	Gibbs Student Activities	\$957.17	
	Health Student Activities	\$3,195.05	11-12 Carry Forward \$ 203,503.68
	Seminole Student Activities	\$1,200.00	
	Tarpon Student Activities	\$1,900.06	
<b>Campus Student Activities Total</b>		<b>\$12,000.00</b>	
Campus Tutors	Allstate Tutors	\$1,000.00	
	Clearwater Tutors	\$2,000.00	
	EPI Tutors	\$4,000.00	
	Gibbs Tutors	\$2,000.00	
	Health Tutors	\$12,000.00	
	Tarpon Tutors	\$4,000.00	
<b>Campus Tutors Total</b>		<b>\$25,000.00</b>	
College Wide	4-year Student Organizations	\$6,000.00	
	Catalog	\$20,000.00	
	Honors Program	\$16,046.64	
	International Program Initiatives	\$5,000.00	
	Library Resources	\$100,000.00	
	New Student Badges	\$10,344.32	
	Student Handbook	\$9,000.00	
<b>College Wide Total</b>		<b>\$166,390.96</b>	
Personnel	Central Record's Position	\$44,943.00	
	COE OPS Staff Assistant	\$50,000.00	
	COE Staff Assistant	\$50,000.00	
	Disability Services -HEC	\$20,000.00	
	Enrollment Management Call Center	\$25,000.00	
	Financial Aid Counselor	\$47,680.00	
	Financial Aid Staff	\$29,425.00	
	Nursing TRS	\$47,279.00	
Student Placement Specialist	\$35,000.00		
<b>Personnel Total</b>		<b>\$349,327.00</b>	
Program Allocation-1 July	Education	\$6,113.79	
	Health Sciences	\$1,826.80	
	Nursing	\$3,013.87	
	Paralegal	\$466.93	
	Public Safety	\$1,124.65	
	TechMan	\$4,817.40	
	Vet	\$636.56	
<b>Program Allocation-1 July Total</b>		<b>\$18,000.00</b>	
Program Allocation-2 Sept	Education	\$18,681.03	
	Health Sciences	\$5,581.90	
	Nursing	\$9,209.05	
	Paralegal	\$1,426.72	
	Public Safety	\$3,436.42	
	TechMan	\$14,719.83	
	Vet	\$1,945.04	
<b>Program Allocation-2 Sept Total</b>		<b>\$55,000.00</b>	
<b>Grand Total</b>		<b>\$625,717.96</b>	

**BOARD OF TRUSTEES  
 ST. PETERSBURG COLLEGE**

**Fiscal Year 2010-2011  
 Lower and Upper Division Student Fees**

**Approval is sought to modify the Lower and Upper Division Student Fees in accordance with the 2010-2011 General Appropriations Act (House Bill 5001), which establishes the standard tuition for community colleges, effective Fall 2010.**

The Student Fees per Credit Hour would be modified as follows:

**Lower Division Credit Programs**

	<b>2009-2010 Fees</b>	<b>2010-2011 Fees</b>	<b>% Change</b>
<b>Florida Residents</b>			
Tuition Fee	\$67.60	\$73.00	8%
Student Activity & Service Fee	6.76	7.30	8%
Financial Aid Fee	3.38	3.65	8%
Technology Fee	3.38	3.65	8%
Capital Improvement Fee	6.00	6.48	8%
<b>Total Registration Fees</b>	<b>\$87.12</b>	<b>\$94.08</b>	<b>8%</b>
<b>Non-Residents</b>			
Tuition Fee	\$67.60	\$73.00	8%
Out-of-State Fee	202.93	219.16	8%
Student Activity & Services Fee	6.76	7.30	8%
Financial Aid Fee	13.53	14.61	8%
Technology Fee	13.53	14.61	8%
Capital Improvement Fee	12.00	12.96	8%
<b>Total Registration Fees</b>	<b>\$316.35</b>	<b>\$341.65</b>	<b>8%</b>

**Lower Division Post-Secondary Adult Vocational Non-Credit Programs**

	<b>2009-2010 Fees</b>	<b>2010-2011 Fees</b>	<b>% Change</b>
<b>Florida Residents</b>			
Tuition Fee	\$57.30	\$61.88	8%
Technology Fee	2.87	3.09	8%
Capital Improvement Fee	2.87	3.09	8%
<b>Total Registration Fees</b>	<b>\$63.04</b>	<b>\$68.06</b>	<b>8%</b>
<b>Non-Residents</b>			
Tuition Fee	\$ 57.30	\$61.88	8%
Out-of-State Fee	171.90	185.65	8%
Technology Fee	11.46	12.38	8%
Capital Improvement Fee	11.46	12.38	8%
<b>Total Registration Fees</b>	<b>\$252.12</b>	<b>\$272.29</b>	<b>8%</b>

**Upper Division Credit Programs**

	<b>2009-2010 Fees</b>	<b>2010-2011 Fees</b>	<b>% Change</b>
<b>Florida Residents</b>			
Tuition Fee	\$74.95	\$80.94	8%
Student Activity & Services Fee	10.14	10.14	0%
Financial Aid Fee	3.75	4.05	8%
Technology Fee	3.75	4.05	8%
Capital Improvement Fee	2.36	2.55	8%
<b>Total Registration Fees</b>	<b>\$94.95</b>	<b>\$101.72</b>	<b>7%</b>
<b>Non-Residents</b>			
Tuition Fee	\$ 74.95	\$80.94	8%
Out-of-State Fee	244.29	263.83	8%
Student Activity & Services Fee	10.14	10.14	0%
Financial Aid Fee	15.96	17.24	8%
Technology Fee	15.96	17.24	8%
Capital Improvement Fee	2.36	2.55	8%
<b>Total Registration Fees</b>	<b>\$363.66</b>	<b>\$391.93</b>	<b>8%</b>

The above has been reviewed by the President's Cabinet, and approval is recommended by the President.



## HONORS PROGRAM REPORT

*Prepared by:*  
**Nadia Yevstigneyeva, M.D.**  
**Honors College Director**

*May 2010*

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## Introduction

The last three academic years for the SPC Honors Program were very successful. We are proud of our significant accomplishments. Our honors students' outstanding achievements will continue to be the most important measure of our success.

The Honors College's goals are to provide an exemplary education and build an intellectual community that encourages creativity, global perspectives, leadership qualities, and critical thinking skills for our most talented and motivated students. We achieve these goals by developing educational opportunities, experiences, and activities to challenge and enhance academic depth and personal growth. At the college level, honors education of our brightest students is significant because these individuals contribute the most to our society as future leaders in their fields such as educators, doctors, engineers, entrepreneurs, artists, politicians, etc. A challenging honors curriculum with discussion-based courses, seminars, as well as extra-curricular activities, prepares the students for their future educational and professional endeavors.

Our Honors College program at SPC recognizes that the intellectual development of honors students has different learning paths and requires different teaching approaches. We continue to engage the very best faculty and community members, on and off campus, to teach our students in discussion-based classes and seminars. This is the second year we have had former Congressman Mike Bilirakis teaching the Honors International Relations and Honors American Government classes at the Tarpon Springs and Gibbs campuses.

This year we are thankful for the new Honors College offices in the Clearwater Campus Library which include an Honors Computer Lab and a quiet Honors Study Lounge where students can meet for group discussion or independent study.

During the last three years, we have made important efforts in encouraging student participation in research and service-learning activities. Our efforts have resulted in:

- ❖ development of many research opportunities in collaboration with faculty
- ❖ participation in seven honors conferences (SPC, State and Regional)
- ❖ design of various service-learning projects, and
- ❖ development of several new initiatives in the marketing of our program

Students in the Honors College enjoy the benefits of a small liberal arts college within the context of a top state community college:

- ❖ Small classes (average class size is 15-18)
- ❖ On-demand academic advising
- ❖ Research opportunities to work closely with accomplished faculty members on collaborative research projects in several disciplines
- ❖ Honors College merit-based scholarships
- ❖ Designation of each honors course on the student's transcript
- ❖ Ability to earn Honors Diploma, Honors Certificate, medals and awards
- ❖ Opportunity to apply for and receive SPC and national scholarships
- ❖ Special arrangements for transferring to universities and colleges

- ❖ Access to the Honors College Student Lounge for computer usage and group studying
- ❖ Variety of extra-curricular activities such as symposiums, seminars, and field trips
- ❖ Honors service learning opportunities
- ❖ Membership in Honors College student Consortium
- ❖ Access to internship opportunities

### **Important Honors Recognition and Awards**

Every year since the Honors College was established, our students were named as finalists of the SPC most prestigious Apollo Award. Since 2006, first official Honors College graduation, all Apollo Award winners were members of the Honors College: in 2006 - Aeisha Y. Perez, in 2007 - Kaitlin Dawn Reif, in 2008 - Adam Goch, and in 2009 - Melinda Thackrah. Each year we have had at least three Honors College students standing on the College Graduation stage among final four nominees for this award.

Honors College Students - Apollo Award Winner Nominees

<b>Academic year</b>	<b>Honors College Members</b>
2006	Aeisha Y. Perez
2007	Kaitlin Dawn Reif
2008	Adam Goch
2009	Melinda Thackrah

In 2007, for the first time in SPC history and also in the consecutive year of 2008, Honors College students were named to USA Today Community College Academic First Team among 1600 best students (Elona Rrapo in 2007 and Nathan Crock in 2008). Many Honors College students are named annually to USA Today Community College State Teams.

<b>Academic year</b>	<b>USA Today Community College Academic First Team</b>
2007	Elona Rrapo
2008	Nathan Crock, Adam Goch
2009	Melinda Thackrah

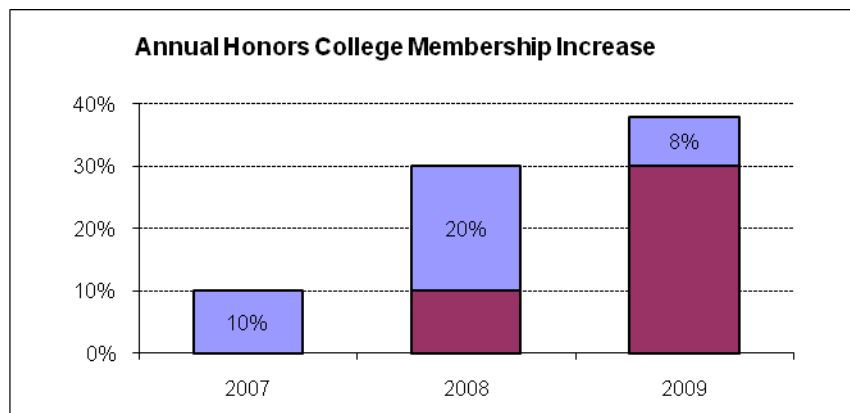
In 2009, first time for our school, Honors College graduate Melinda Thackrah won the Leroy Collins “Against the Odds” Distinguished Community College Award, presented by the Florida Association of Community Colleges.

The Honors College has also instituted two awards designed to recognize exemplary honors students at the campus level. These awards are presented at each Campus Award Ceremony. The first award is the Honors College Scholar of the Year, which is awarded to one Honors College member on each campus who exhibits a strong dedication to the ideals of honors education. Nomination for this award is based on the student’s enrollment in honors courses, overall in-class performance and dedication and commitment to independent study and research. The second award is the Honors College Most Dedicated Student of the Year, which is awarded to one Honors College member on each campus who best exemplifies all of the ideals of the Honors College—leadership, community involvement and dedication to Honors Education. Nomination is based on GPA and honors course enrollment, participation in Honors College and St. Petersburg College events, and activity in service learning, community service and other leadership positions within the school or community.

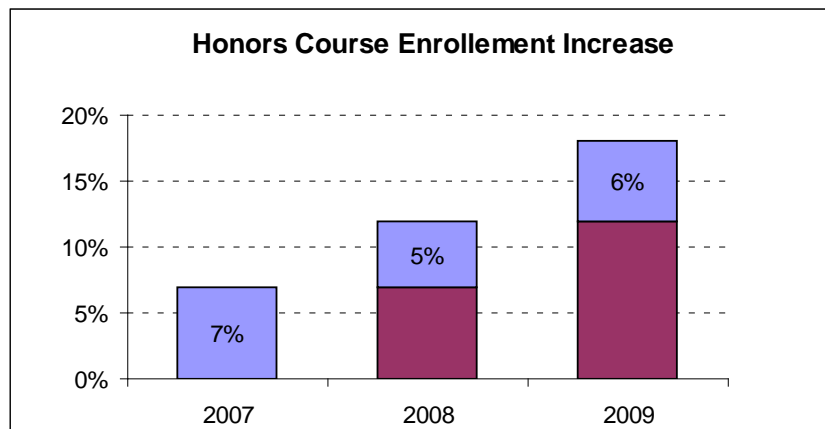
Many Honors College graduates have been accepted into prestigious universities around the nation such as Stanford University, Cornell University, New College, MIT, George Washington University, UCF Medical School and many prestigious baccalaureate programs in the state.

### Honors Program Statistics

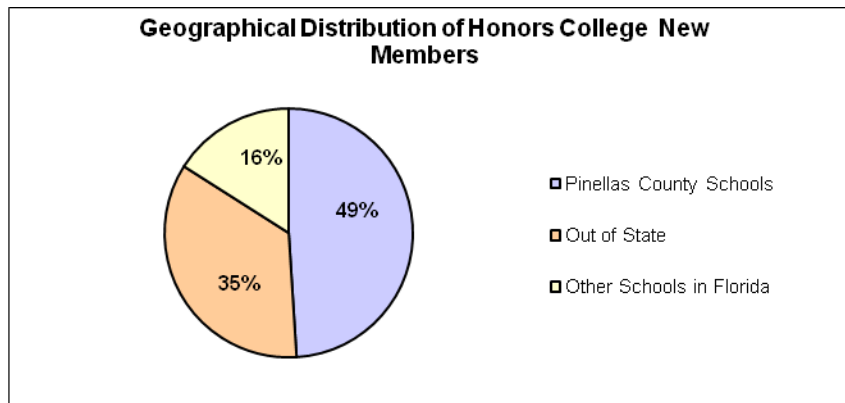
From 2007-2009, SPC Honors College observed student membership growth in excess of 35%. Honors College student membership continues to grow annually. From 2007-2009, SPC Honors College observed student membership growth in excess of 35%.



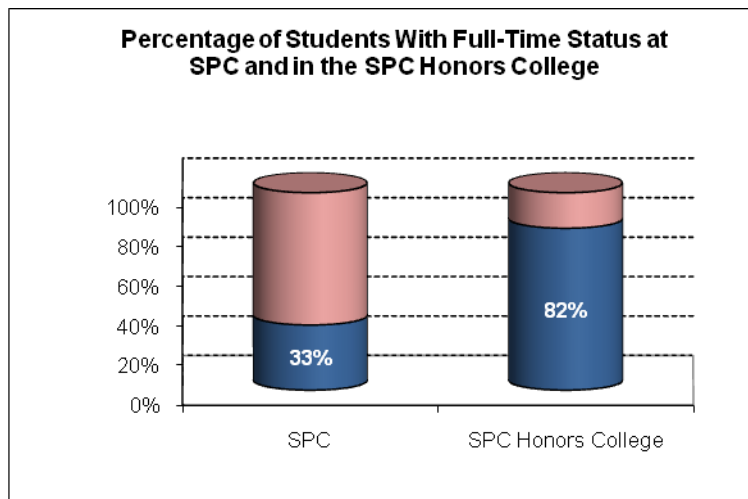
Enrollment in Honors College courses has risen significantly. Since 2007, the average increase in course enrollment has been 7% in 2007, 5% in 2008, and 6% in 2009.



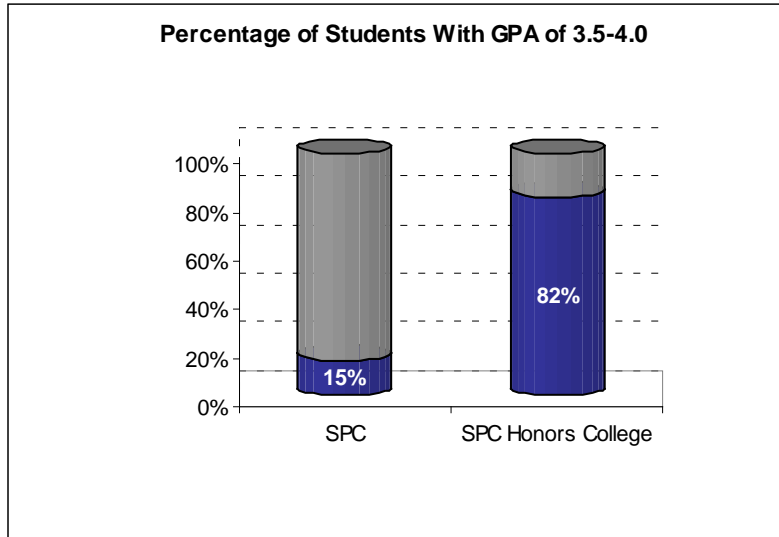
The Honors College students' demographic and academic profiles (selective statistical data) are represented below. The graph below presents the geographical distribution of high school students into the Honors College program.



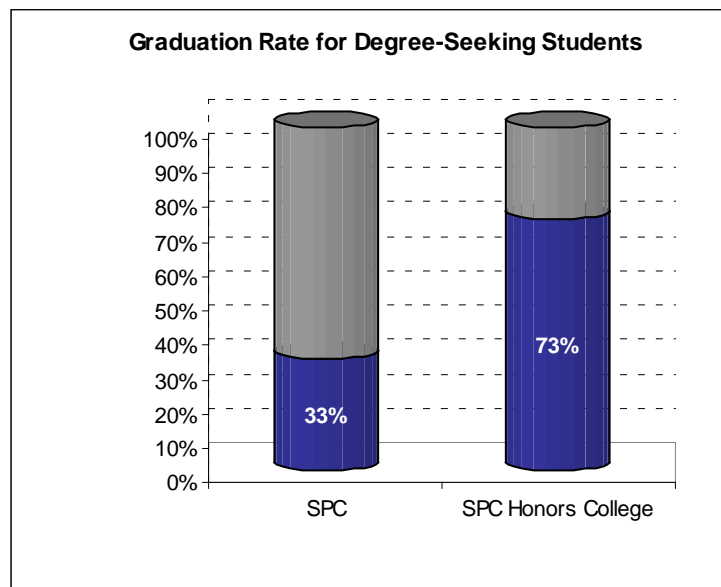
The graph below represents a comparison of course load between honors and non-honors students. A statistically significant discrepancy can be seen between the two groups, with 33% non-honors SPC students taking full-time loads and 82% of Honors College students with full-time loads.



Honors students consistently maintain higher cumulative GPA than non-honors SPC students.



Honors College students consistently have higher graduation rate than non-honors SPC students.



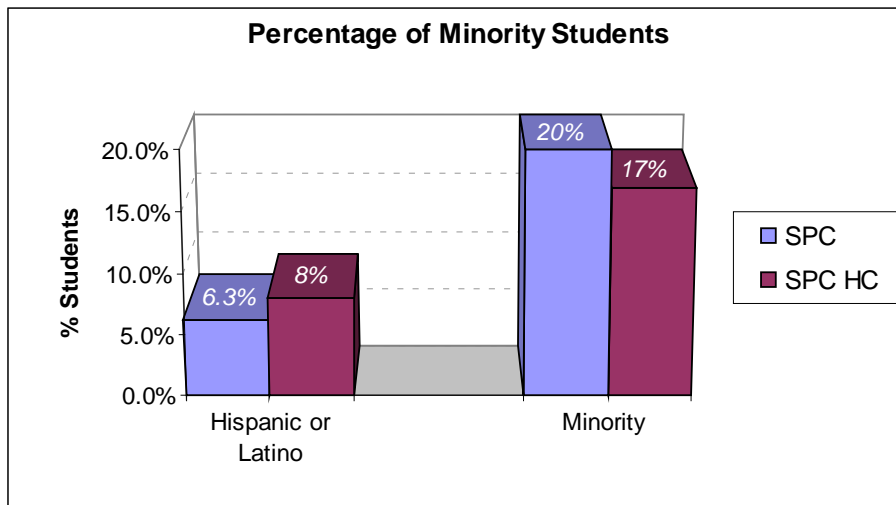
Honors College students consistently have much higher 2-year and 3-year graduation rate and comprise a higher percentage than non-honors students of those who are continuing their education after SPC.

College data also indicates that graduation and retention rates in Honors are increasing each year. We attribute this to increasing student quality and our new initiatives in undergraduate research, volunteerism and service-learning.

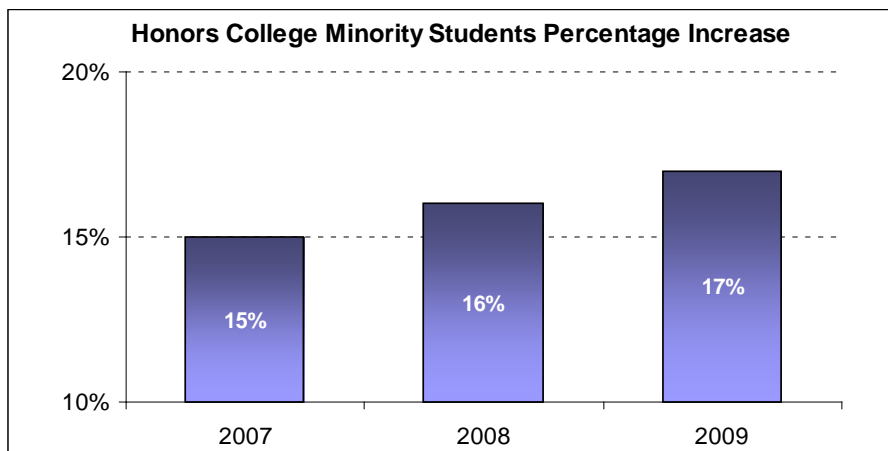
## Diversity

Diversity is widely represented throughout the Honors College students groups as well as throughout the Honors College teaching faculty. We have diverse population of students from 25 countries, and well represented minority group.

The Honors College student population consists of 17% of minority students, which is less than college-wide (20%), although we have a consistent tendency of increasing minority percentage. Our population of students with Hispanic/ Latino origin is higher in comparison with SPC general data. Please see below the two corresponding charts below for more information.



The percentage of minority students in the Honors College has steadily increased over the past three years, with a cumulative increase from 15% in 2007 to 17% on 2009.



We work with all of the college's special programs to make sure that we have representatives from each of them (Women on the Way, Male Outreach, Students Summer Success, GED programs, OSSD department, International Club, Latin Club, Veterans' Club, etc.)

Some of our main and successful initiatives during 2007-08, 2008-09, 2009-10 academic years include research, service-learning and SPC Baccalaureate honors options development.

## Honors Research

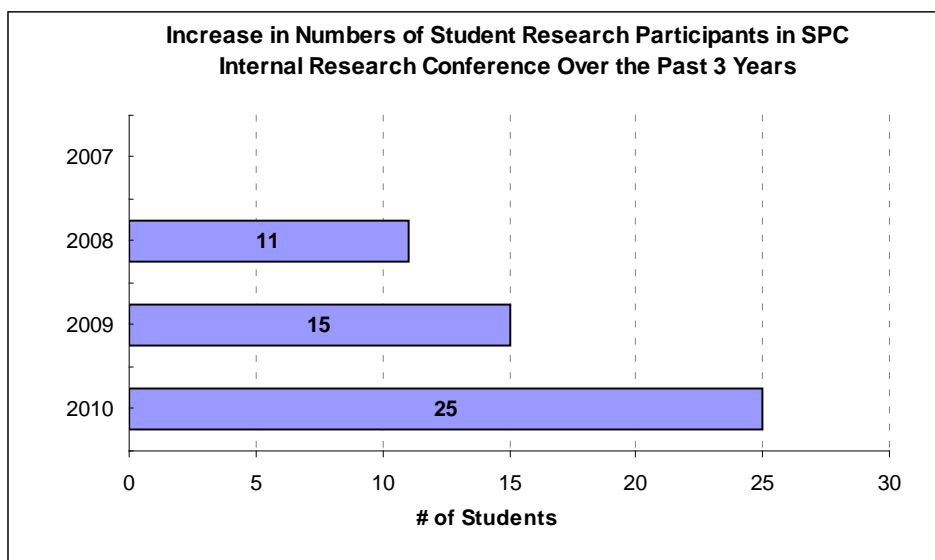
The Honors College's research activities are presented and promoted outside and inside the ~~class room~~ classroom through:

- ❖ Annual Honors internal spring research conferences
- ❖ Honors Student Contracts and projects in collaboration with faculty-mentors
- ❖ Student-run science clubs
- ❖ Undergraduate Research Society (URS)
- ❖ A science and medicine-related student-run organization that promotes clinical and biomedical research in conjunction with Ray Menard, Ph.D. and Bay Pines Hospital

The Honors College has promoted undergraduate research among its members since the establishment of its department. Currently we serve as an office of research activities at SPC. We are dedicated to creating opportunities for students to engage in research experiences with faculty mentors. Our office in collaboration with Clearwater Library provides training and support for students who engage in research, through workshops and individual conferences with students in order to support faculty by ensuring that the students who work with them have the appropriate research skills and understand their mentors' expectations.

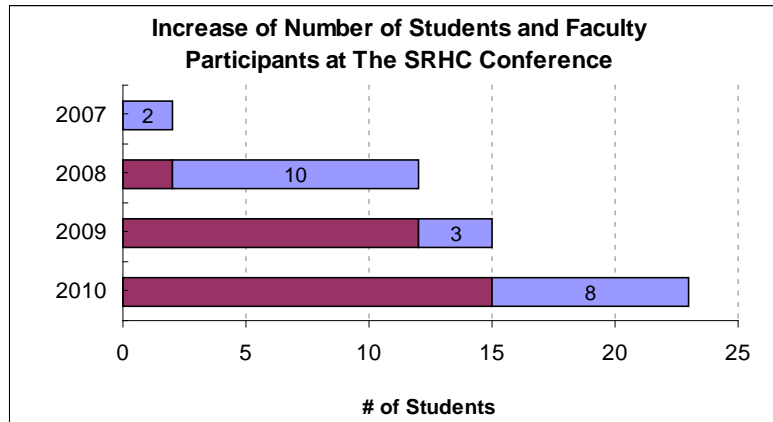
## Honors Research Conference Participation

Student Participation in the Honors College Conferences has increased more than 100%.





Increased Participation by Students and Faculty during Honors Conference has risen dramatically since 2007.



The SPC annual research conference assists in identifying and selecting the best student presenters for State and Regional Honors Conferences.

**Early February 2008** – The first Annual SPC Honors College Conference took place with a theme of *“Creative Change through Enrichment”* at the Epicenter where eleven (11) students presented their topics. Faculty/Student Forum on environment, *“Planet Earth in our Hands,”* was an interesting feature of the conference program.

**Late February 2008** - Eight (8) students presented at the State Honors Collegiate Annual Council Conference *“Treasures of Honors”* in Tampa.

**March 2008** - Three (3) students participated and presented at the Regional Southern Honors Collegiate Annual Council Conference *“Metamorphosis: Honors as Agent of Change”* in Birmingham.

**January 2009** - Honors College has hosted 2<sup>nd</sup> Annual SPC Honors College Conference - *“Looking Back. Moving Forward: Honors Study of the Cutting Edge and Controversial”* at Clearwater Campus with faculty/student Forum on *“The Cost of Happiness: Causes and Consequences”* where fifteen (15) students presented their topics.

**March 2009** – The SPC Honors College was selected and approached by the Southern Regional Honors Council to host the 37<sup>th</sup> Southern Regional Honors Collegiate Annual Conference. We proudly hosted March 25-28, 2009, in St. Petersburg with 400 student presenters from 11 states. Our honors students and faculty chose the theme of the conference, *“Global Solution Through Honors”*. Eleven (11) of our students have presented their papers. More than 30 students participated in organizing, moderating and presenting at this conference. As the official host of the Southern Regional Honors Conference in 2009, we did an outstanding job which was acknowledged regionally and nationally. The program, events, all management were very highly recognized and enjoyed by participants.

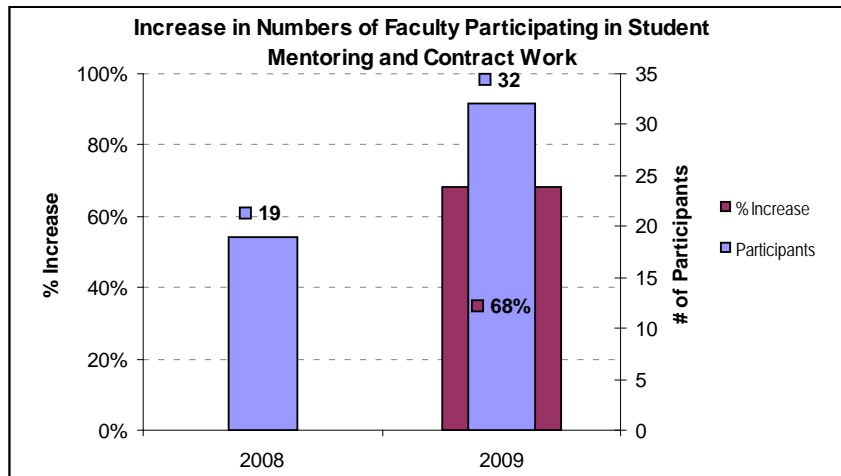
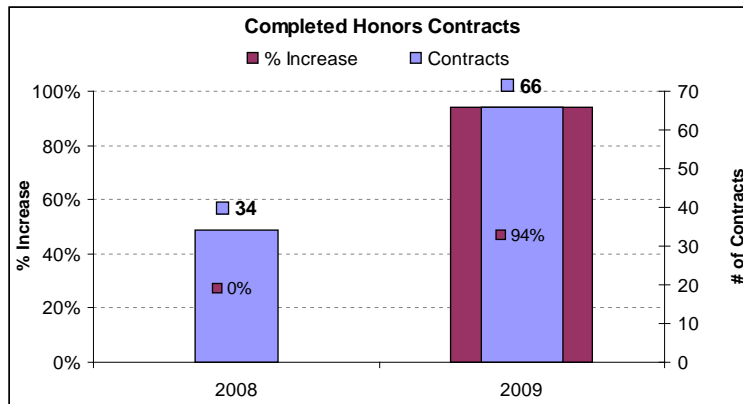
Collaborative efforts with honors programs at USF, UT and Eckerd College also worked very successfully.

**February 2010** - The Third Annual Honors Collegiate Research Conference, “*Health & Balance: Academics, Environment and Self Through Honors,*” took place at EpiCenter on February 24<sup>th</sup>. The conference, developed with the strong support of many dedicated students and faculty, featured dynamic guest speakers and panelists, honors student and faculty presenters, and attendees from all campuses. Our presenter list doubled over last year’s conference. We attribute this growth to increasing interest among student and new marketing initiatives. This conference presented six student posters and four art exhibits (sculpture, ceramics, painting and photography).

**March 2010** – The Southern Regional Honors Council (SRHC) Conference took place in Greenville, South Carolina, and we had nine students’ papers accepted for presentation at this conference.

### Honors Contract Participation

Faculty mentoring and contract compliance have increased significantly over the last year.



The Honors Contract is a special option for students in the Honors College to receive an honors designation for the regular course. We strongly support and promote the process of design, approval and review of this special honors benefit. This option provides an enriching work in addition to normal course assignments, e.g.:

- ❖ More extensive research projects

- ❖ Class presentations or workshops
- ❖ Assistance to the professor in course-related activities, even teaching a class, etc.

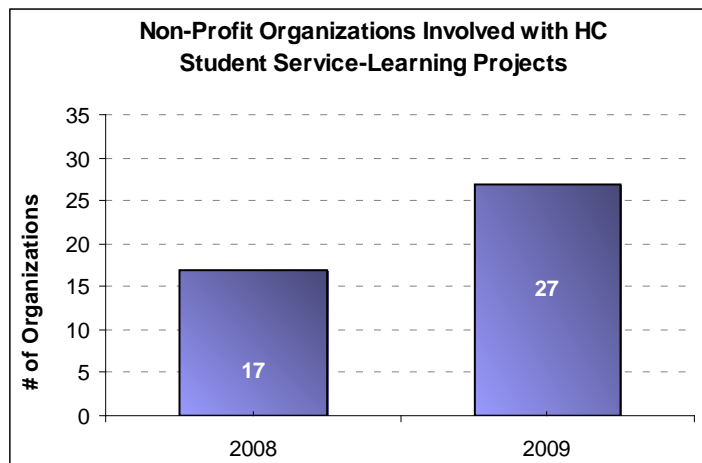
The cornerstone of this initiative involves a deep collaboration between faculty and students. This initiative also involves faculty and academic chairs into a collaborative work to offer interesting department work, supervise and monitor students' research. Faculties who work with students in their honors projects were recognized by Certificate of Appreciation at the end of the year (I hope to initiate it as an annual tradition).

### **Service-Learning Development and Student Involvement in Service-Learning Activities and Environmental Projects**

A new Honors Service-Learning course was designed during 2007-08 and was offered for the first time in fall of 2008. During 2009 Honors College students contributed over 3,000 service-learning hours to our community by working with many non-profit organizations such as:

- ❖ Ronald McDonald House, Boys and Girls Club
- ❖ Trinity Café, R'Club
- ❖ YMCA, Clothes to Kids
- ❖ RCS Food Bank, Lighthouse of Pinellas
- ❖ Morton Plant Hospital, Clearwater Homeless Intervention Project
- ❖ Benjamin Mendick Hope Lodge, National Humane Society
- ❖ Pinellas County Animal Services, American Cancer Society, etc.

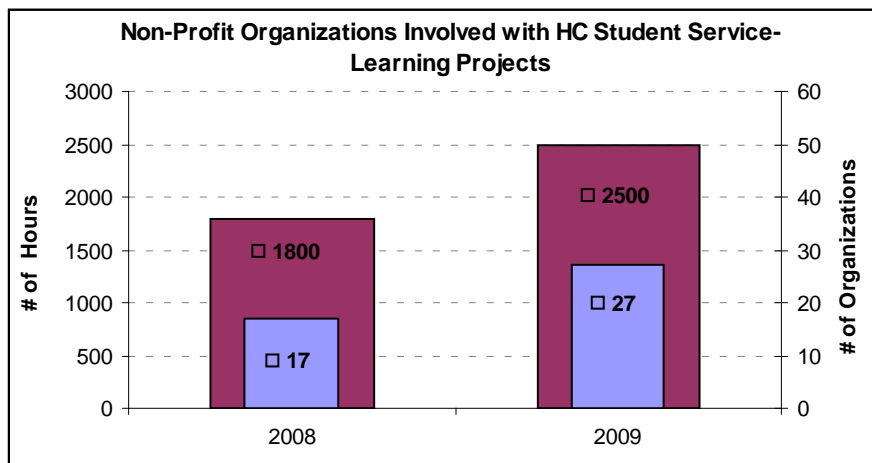
Honors College involvement with non-profit organizations has increased tremendously from 2008 to 2009, where more than 50% increase was seen in the number of groups working with the Honors College. This can be attributed to our increasing initiatives in service-learning and volunteerism with Honors courses and extracurricular activities as well.



Designed in 2008, the Honors Service-Learning Seminar combines volunteer work with a community service organization with significant learning through reflection and discussion. The professor helps students choose an organization that matches his/her goals and passions. The discussion mostly occurs through online bulletin boards, with several face to face meetings during a semester. The main

community involvement events during 2008-09 academic year were projects related to the “Green” style of life and environmental awareness and responsibilities which were broadly promoted by honors students through participation in parks and beach clean-ups, 3Rs “Reduce-Reuse-Recycle” Recycling Marathon in spring 2008, designing and planting native plants gardens at Clearwater Campus, the SPC Book Swap, etc.

The chart below further exemplifies the increased partnership with non-profits within the Honors College. Student participation (measured in volunteer hours) has increased significantly, more than 40% from 2008 to 2009, with Honors College students logging more than 2,500 volunteer hours last year alone.



### Development of the SPC Baccalaureate Honors Options

St. Petersburg College’s Baccalaureate Programs honors options are part of the development of the Honors College. We have achieved a consensus regarding the importance of expanding the honors options to the upper division programs and implemented our first pilot with Business Technology Honors Capstone Seminar during the 2009-10 academic year. Upper division honors requirements, activities, benefits, and graduation recognitions have been discussed and defined.

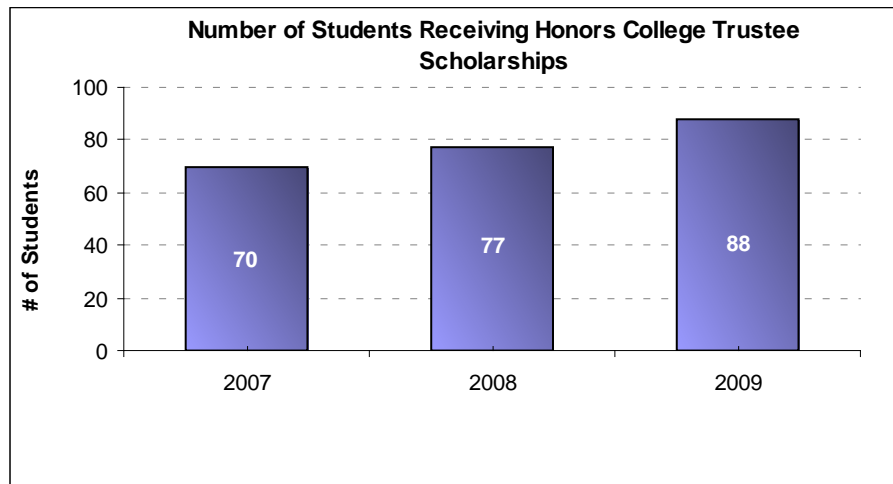
Several new professional honors societies have been established. Joint marketing efforts took place during the 2005-2006 academic year. Many other honors options are in the process of review and development such as Honors College Senior Capstone, Honors Independent Study, Honors Research and Honors Thesis.

Every year since 2006 two students from the lower divisions have been recommended to be transferred to the SPC upper division, and they have been awarded with established transfer honors scholarships.

The second phase of the Honors College expansion into the upper divisions through several baccalaureate programs (International Business, Business Technology, Nursing, Education, and others) is one of our priority strategic objectives.

## Honors College Scholarships

The graph below depicts the number of Honors College students receiving Trustee scholarships. This number has been rising from 2007-2009, with currently 88 Honors College students receiving such award.



We have annually provided Honors College Trustees scholarships. Honors College Trustees Scholarships criteria are mainly based on student grade point average and enrollment in honors courses. Students who actively participate in the Honors College Students Consortium, research opportunities and service-learning have been awarded with additional funding during the dissemination process. The Honors College awarded more than 160 scholarships to its members during this academic year, totaling over \$73,000.

We constantly search for more opportunities and resources for student scholarships in the state, region and nationally. Due to financial challenges we have not been able to increase an amount of Honors Program scholarship but have adjusted the criteria of the scholarship awarding process and also established a strong communication with the Foundation office for referring our students.

## Membership and Articulation Agreements

Since its establishment in November 2003, the SPC Honors College has been a member of the National, Southern Regional and State Collegiate Honors Associations and Florida\Campus Compact (Service-Learning State Organization). The Assistant Director of the Honors College, Nadia Yevstigneyeva, serves on the FSHC (Florida State Honors Council) Board as a 2-year school honors programs representative and Faculty representative for the SRHC (Southern Regional Honors Council Board) as a member. This spring, Dr. Nadia Yevstigneyeva, was elected by her honors colleagues as Vice President of the Southern Regional Honors Council (SRHC).

We have articulation agreements with UCF, USF, and other members of the National, Regional and State Honors Collegiate Councils.

We have also promoted articulation agreements with historically black colleges. Opportunities for transfer among honors to honors programs has been supported by members of the NCHC (National

Collegiate Honors Council) and NAAAHP (National Association of African-American Honors Programs) – Miles College, Norfolk State University, Spelman College, A&M University, Morehouse College.

## **Conclusion**

In order to keep our program successful and visible at the state, regional and national levels in a financially challenged environment, our ongoing main goals for coming years will focus on the continuation of strengthening our honors structure and implementing Honors College mission in all areas of academic and extra-curricular activities through challenging honors curriculum, student research, service-learning, baccalaureate programs, student extra-curricular activities, and new marketing initiatives. Our overall success will be always measured by the Honors College's outstanding student achievements.

## **Additional Information**

### ***Honors College Student Consortium***

This student organization serves as main a voice of the Honors College student body. During each Consortium meeting, offices of this club discuss student issues and plan events/activities during the year. For the spring 2010 the main event planned by the consortium is a weeklong celebration of Earth Day with many planned environmental awareness activities. The Honors Student Consortium is one of the most active student organizations at SPC.

During the last year we've gathered all honors-merit-related information at our college including curriculum, societies, scholarships, membership and recognition opportunities. This information was very disconnected among different departments and campuses, but now it's centralized and will be disseminated among campuses, student organizations and clubs with the help of the Honors College Student Consortium.

### ***Web Home Page, Honors Commons, Honors Facebook, Honors Newsletter, Honors Events***

A list of Honors College courses and policies and procedures is available on-line via the website: <http://www.spcollege.edu/honorscollege>. This website is linked to from the SPC homepage, is designed to provide information for current Honors College members as well as students who are curious about the Honors College. The Honors Commons in Angel still serves as our main communication tool for HC members. Students communicate regularly via the Commons discussion boards and email. There are many valuable resources for our members on the Honors Commons, including links to helpful websites, presentations from the Cornerstone Seminar, photo archives of Honors College events, announcements and updates pages, printable versions of Honors College contracts and service leaning forms, information about available service learning posts, and an electronic version of *Extremedia*, the Honors College student newsletter.

The Honors College electronic newsletter *Extremedia*, paying homage to the Honors College slogan of "Extreme Education," was published annually since 2005. The newsletter serves as the Honors College archive of the events, service learning and honors classroom experiences, and focuses on student leadership and recognition.

Expanding with the technology of students, the Honors College has established a *Facebook* group account for Honors College members. This social network allows the Honors College to send out important notices for scholarships and events as well as interact with each other inside our honors learning community. Students can swap books, advice, and ask for homework assistance. In addition, the Honors College uses the *Facebook event* feature, which allows us to invite all members, keep track of students planning on attending, and review student participation in events.

The Honors College has established the tradition of hosting several annual events such as the Annual Honors College New Member Orientation and Breakfast in the beginning of the year and the Honors College Graduation Party in the spring. These events are usually attended by honors students, faculty and SPC administrators. The traditional fall event's theme is global education, with a focus on a different culture each year. For example, during the last three years we have featured Indian, Colombian, and Moroccan heritage. Our theme selection is based on the numbers of the incoming freshmen to our program from different countries.



# Honors Program

## Board of Trustees Meeting

May 18, 2010



# Mission



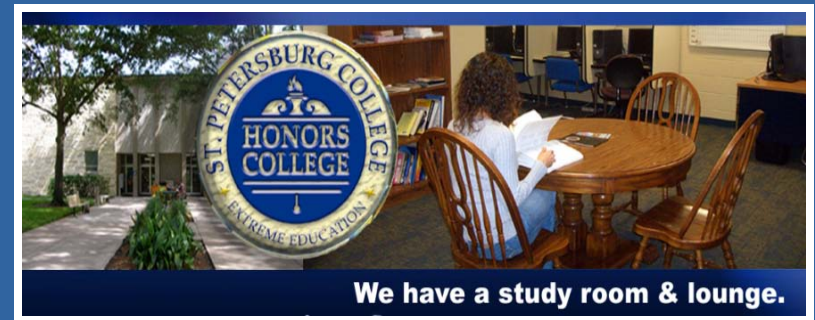
*To build an intellectual community that encourages creativity, global perspectives, leadership qualities, and critical thinking skills for our most talented and motivated students.*



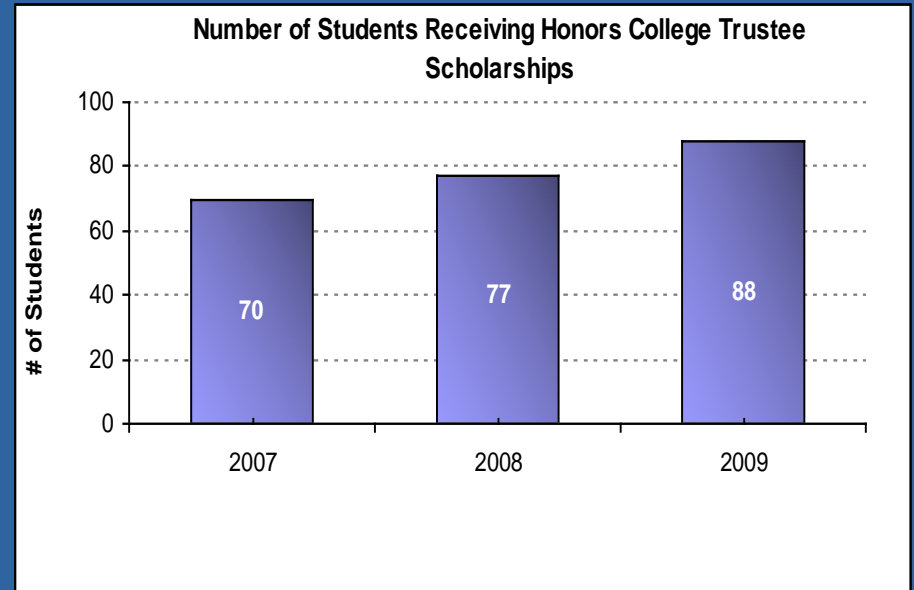
# Benefits



- ❖ Small classes
- ❖ Honors academic advising
- ❖ Research opportunities
- ❖ Trustees scholarships
- ❖ Designation of each honors course
- ❖ Honors Diploma, Honors Certificate and awards
- ❖ Transferring to universities and colleges.



# Scholarships



# Recognitions & Awards



## Apollo Award Winners

Samantha Mitchell  
2010



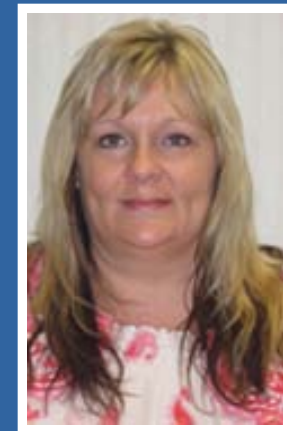
Aeisha Y. Perez  
2006



Kaitlin Dawn Reif  
2007



Adam Goch  
2008



Melinda Thackrah  
2009

# Recognitions & Awards



## Honors College Scholars of the Year 2010



Maria Glinatsis  
Tarpon Springs



Samantha Mitchell  
Clearwater



Tyler Heston  
St. Pete Gibbs/Gibbs

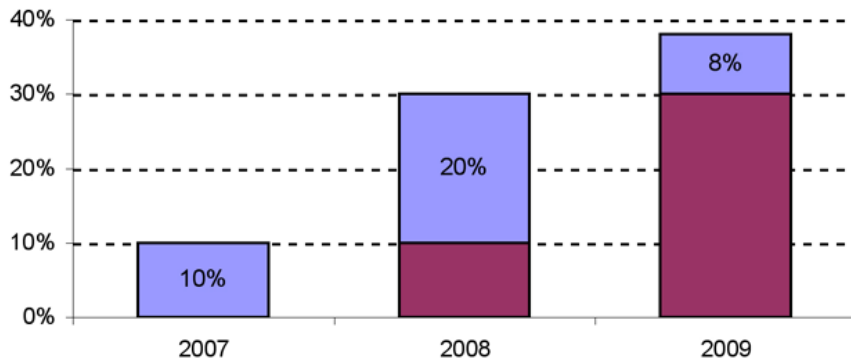


Joel Quattlebaum  
Seminole

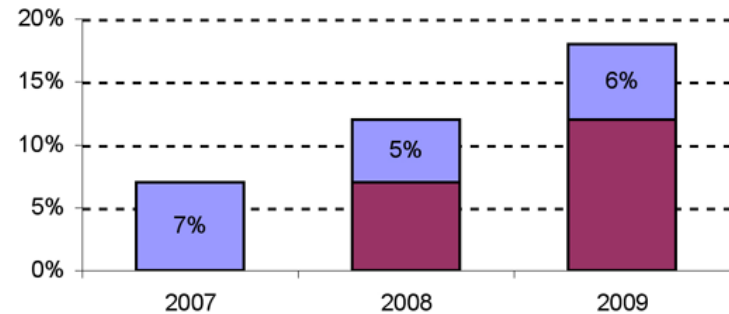
# Membership & Honors Enrollment



Annual Honors College Membership Increase



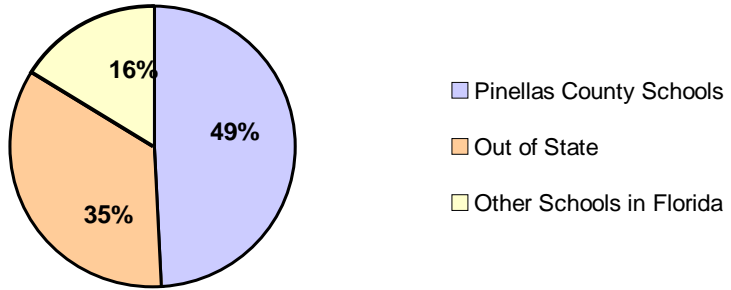
Honors Course Enrollment Increase



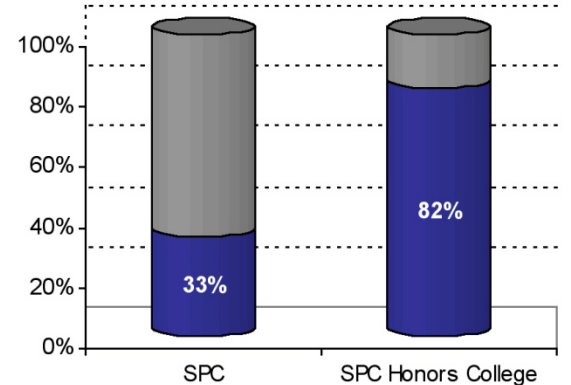
# Demographics & Enrollment



**Geographical Distribution of Honors College New Members**



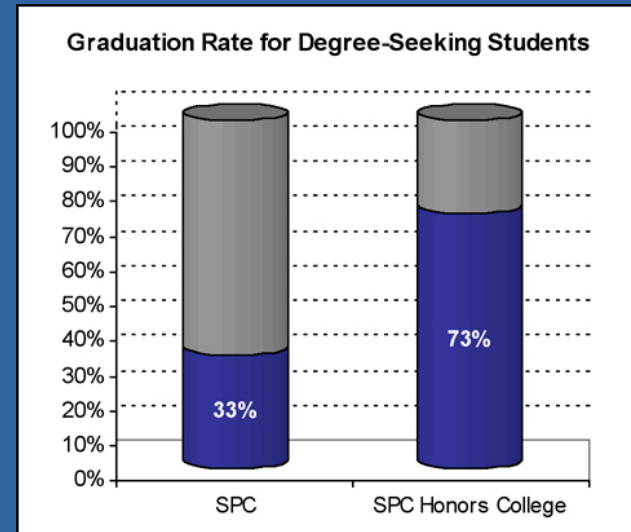
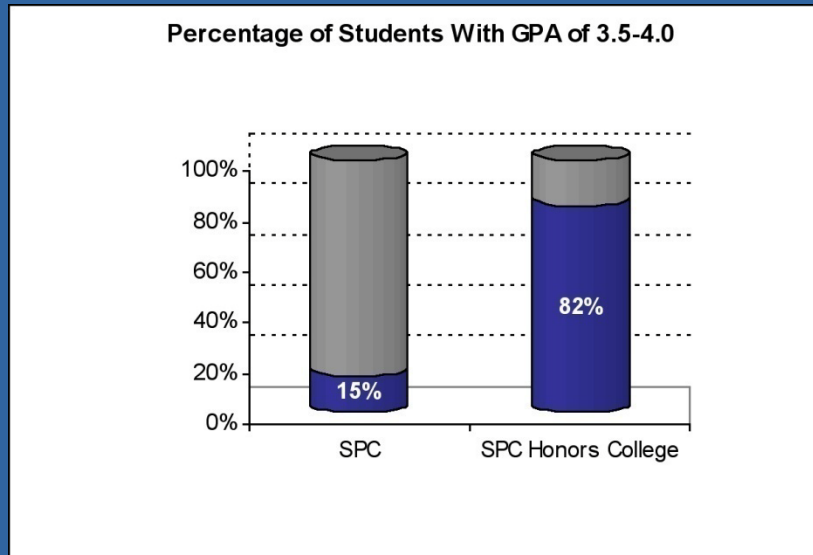
**Percentage of Students With Full-Time Status at SPC and in the SPC Honors College**



# Academic Profile & Graduation Rate



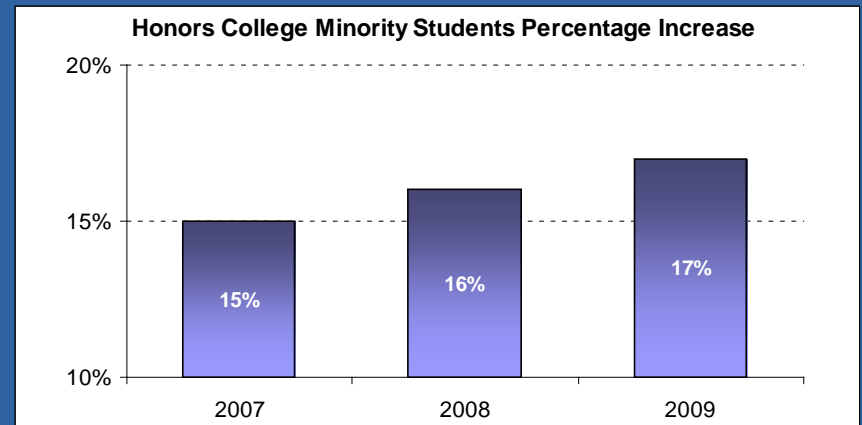
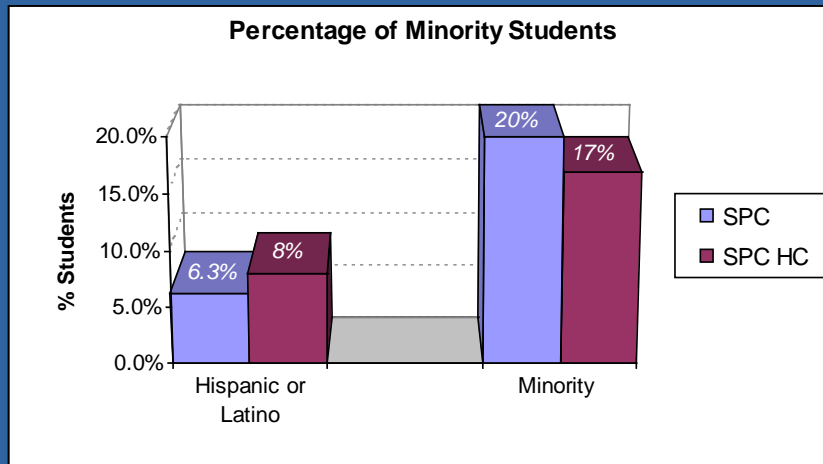
Honors students consistently maintain higher cumulative GPA than non-honors SPC students.



Honors College students consistently have Higher graduation rate than non-honors SPC students.



# Diversity



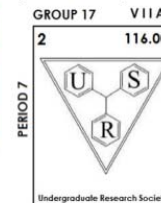
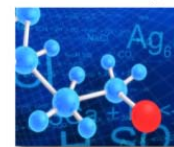
# Research Opportunities



- ❖ Annual SPC Honors spring research conferences
- ❖ Regional and National Honors Conferences
- ❖ Undergraduate Research Society (URS)
- ❖ Honors Contracts

## Undergraduate Research Society (URS)

*"Envisioning Pathways to Discovery"*



### Do You Major In?

- Pre-Med
- Pre-Pharmacy
- Biology
- Chemistry
- Or a Science Related field?

### Then Come Join a Growing Opportunity To:

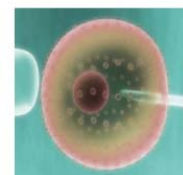
- Do Scientific Research At The V.A. Hospital!
- Conduct Ongoing Scientific Research on Campus!
- Propose Your Own Ongoing Research & Scientific Experiments!

### Benefit By:

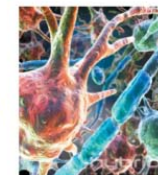
- Gaining Valuable Scientific Knowledge Related To Your Field of Interest!
- Gain the Experience Employers Are Looking For!
- Obtain Letter of Recommendations!
- Prestigious Club Activities for Your University Applications!



Become Part of the Undergraduate Research Society Apply on Campus in Building 8C Room 116 or contact us anytime for more information.



**Kenan Tarik Tufekci**  
 URS President  
 (727) 642-9334  
[kenantarikufekci@hotmail.com](mailto:kenantarikufekci@hotmail.com)  
[undergrad.research.society.spc@gmail.com](mailto:undergrad.research.society.spc@gmail.com)



# Research

## SPC Honors Conferences



**Feb 2008**

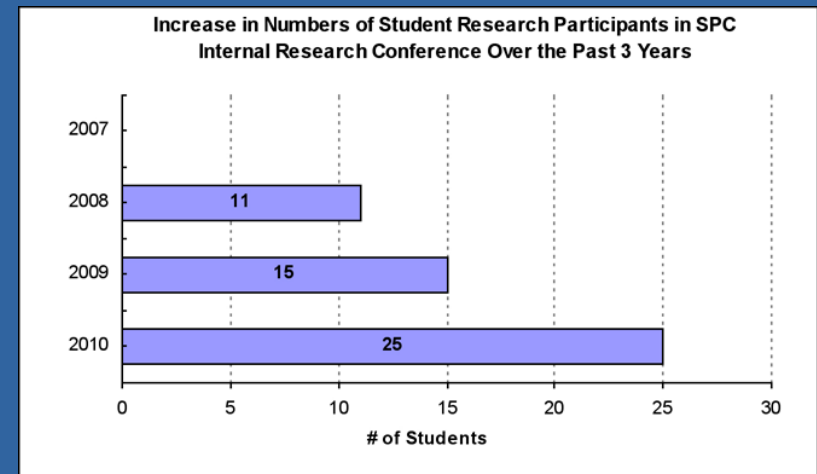
- ❖ The first Annual SPC Honors College Conference  
*“Creative Change through Enrichment”*

**Jan 2009**

- ❖ 2nd Annual SPC Honors Conference  
*“Looking Back. Moving Forward: Honors Study of the Cutting Edge and Controversial”*

**Feb 2010**

- ❖ 3<sup>rd</sup> Annual SPC Honors Conference  
*“Health & Balance: Academics, environment and Self Through Honors.”*



# Research SRHC Honors Conferences



## March 2008

36<sup>th</sup> SRHC Conference, Birmingham, Alabama  
*“Metamorphosis: Honors as Agent of Change”*

## March 2009

37<sup>th</sup> SRHC Conference, Birmingham, Alabama  
*“Global Solutions Through Honors”*

## March 2010

38<sup>th</sup> SRHC Conference, Greenville, South Carolina  
*“Enduring. Prevailing. Honors as a Prism of the Human Spirit.”*



37<sup>th</sup>  
**Annual Conference  
of the SRHC**

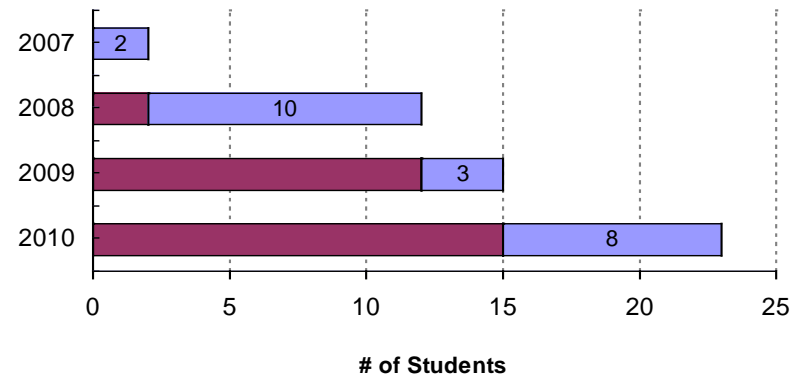
Southern Regional Honors Council

March 26 - 28th, 2009  
at the Hilton in downtown  
St. Petersburg

**Global  
Solutions  
Through Honors**



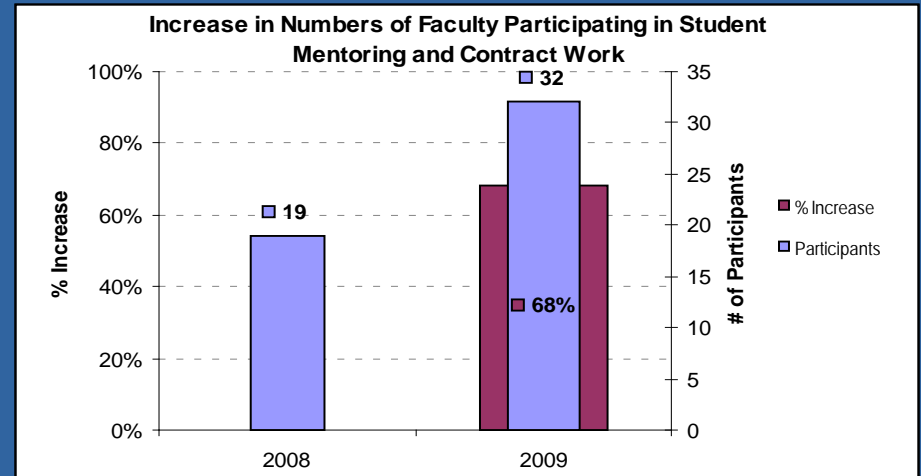
Increase of Number of Students and Faculty  
Participants at The SRHC Conference



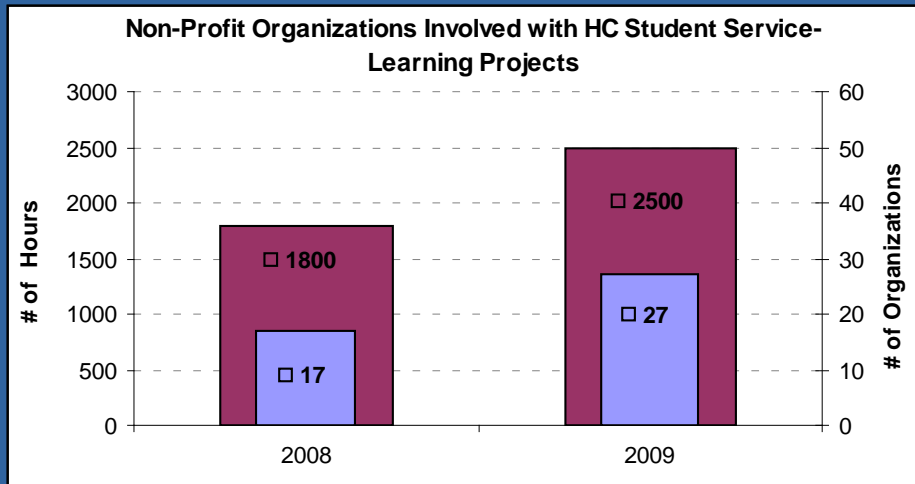
# Research Honors Contracts & Mentoring



Number of faculty mentors and honors contract compliance has increased significantly over the last year.



# Service - Learning





# Baccalaureate Extension

## St. Petersburg College

College of Technology and Management

### **Edward Piens**

*In recognition of outstanding success in and Honors course.*

**MAR 3802 Marketing for Managers**

on April 5, 2010



\_\_\_\_\_  
**Shri Goyal, PH. D.**  
*Dean  
College of Technology*

\_\_\_\_\_  
**Nadia Yevstigneyeva, MD**  
*Assistant Director  
Honors College*



# Memberships & Articulation Agreements



*Florida* **Campus Compact**



**SRHC**

**Southern Regional Honors Council**





# The *Honors* College Student Consortium



- ❖ One of the most active student organizations at SPC!
- ❖ Main voice of the Honors College student body
- ❖ Service-Learning opportunities
- ❖ Enriching academic and extra-curricular activities



# Technology in Honors College

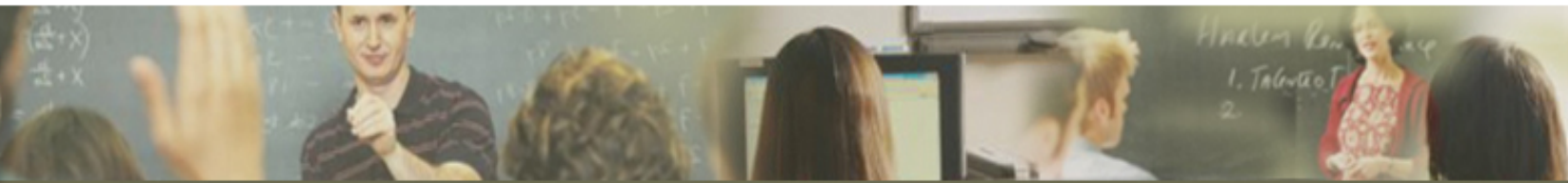


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The Honors College Student Commons



Excel Exceed Extreme Education Exceptional



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- Benefits of Honors College
- Admissions
- Scholarships
- Faculty & Staff
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### Message from the Honors College

The mission of The Honors College is to provide an exemplary education and build an intellectual community that encourages creativity, deeper understanding, leadership qualities, and critical thinking skills for our most talented and motivated students. We believe in strength and necessity of outstanding undergraduate education and go above and beyond to support excellence, educational commitment, intellectual depth, and cultural awareness of our students.

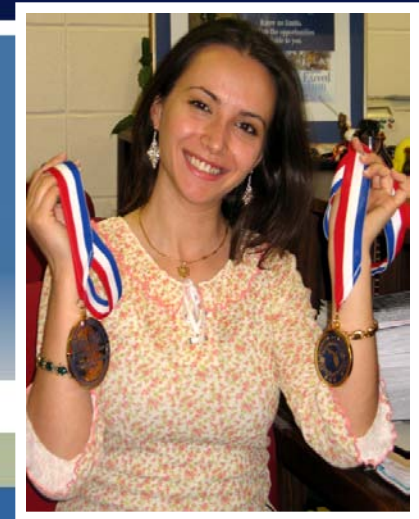
### Honors News

### Honors College Newsletter



# Student Profile

## Elona Rrapo



### Evolution of Religion in Albania as a Result of Outside Forces from Antiquity to the 20th Century

Elona Rrapo - Honors Interdisciplinary Studies Program, St. Petersburg College, FL.

#### Abstract

Religion, which has influenced Albanian social life, culture, and architecture, has undergone significant changes during the 20th century in the years of communism when Islam was abolished in Albania, during European Renaissance when Islam was introduced to Albania by the Ottoman Empire, and during antiquity when Illyrians, Albanians' ancestors, embraced Christianity. In 1945-1990, Albania was governed by the Communist Party, which prohibited the practice of religion in Albania. Enver Hoxha, the communist leader, decreed the Agrarian Reform which confiscated the land of religious institutions. He persecuted the clergymen, closed religious institutions, and banned religious literature. During 1985-1976, the Ottoman Empire occupied Albania. The Turks introduced Islamism to Albania. One of the main legacies of the Turkish invasion is the conversion of about 70% of Albanian population to Islam. The Turkish invasion brought the oriental style of architecture and social life. During this invasion, Christianity played an important role in protecting the national identity against the Turks. In the 4th century C.E., Saint Paul proclaimed the gospel of Christ from Jerusalem all the way around the Illyricum. Christianity influenced culture, social life and architecture in antiquity. Emperor Constantine of Roman empire proclaimed Christianity an official religion in the 4th century C.E.



#### Introduction

I started this research in the fall semester 2009 when I was taking the Honors Interdisciplinary Studies Program at St. Petersburg College, and continued it during the summer 2009 when I took a week-long trip to my home country, Albania. During my visit to Albania, I attended different religious rituals and festivals to observe the influence of religion on culture and social life. Also, I went to different cities to see the old churches and ruins from antiquity that history has left as a memory of an ancient civilization. Under the Albanians who inhabited western part of Balkan Peninsula since 1000 B.C.E. in antiquity, Romans developed a rich culture which was influenced by Greek and Roman civilizations. The coming years of Middle Ages and Renaissance will not be so bright as the years of antiquity in Albania. In the Middle Ages, Barbarians whom they destroy the ancient cultural cities, which will remain buried under the Albanian soil until the 20th century when the archeologists took an interest in the forgotten land of Albania, and discovered the remains of the ancient cities. During European Renaissance, the Ottoman Turks followed the footsteps of the Barbarian tribes by destroying many cities and raising the economy of Albania.



#### 20th Century - Communism Era

- In November 1944 the Albanian Party of Labor under the leadership of Hoxha led the country
- Hoxha considered religion a divisive force and undertook an active campaign against religious institutions despite the virtual absence of religious intolerance in Albanian society.
- In November 1967, Hoxha prohibited religion in Albania.
- Architecture in the 20th century was mainly secular and transmitted communist ideas.



National Museum of History



Enver Hoxha



Aerial View of Pyramid



Enver-Hoxha Memorial (Pyramid)

#### Antiquity

- In the 1st century C.E. Albanians came into contact with Christianity and embraced it.
- In 58 C.E., most developed cities in Albania had their bishops.
- By the 4th century, Albania had its bishops and religious institutions and Emperor Constantine proclaimed Christianity an official religion.
- In 732, the Byzantine emperor Leo III put Christian Albanians under the Patriarch of Constantinople.
- In 1054, the split of Christian church between East and Rome led to the split of Albanians.



Baptistry of Subitri



Mosaic at the basilica Durres



Constantine

#### European Renaissance - Ottoman Empire

- The Ottoman Empire introduced Islamism to Albania.
- The Ottoman Empire created a package of religious laws and privileges.
- 70% of the Albanian population was converted to Islam so:
  - escape Turkish violence and exploitation
  - get rid of taxes or gain privileges
- For five centuries, Albanians continued to resist the conversion to Islamism by:
  - practicing Christian religious rites in secrecy
  - they formally changed their names
  - in 1555, Osman's practice focuses in old churches
  - George Kastrioti Skanderbeg created strong relationships with the Pope in the Vatican and deflected the Turkish army for 22 years in succession by protecting Christianity not only in Albania but also in Europe.
- Ottoman Empire's political agenda to convert Albanians to Islam becomes very harsh:
  - escape tax called "coblesime"
  - established religious principle as the only one to distinguish nationality
- In 1462, for the first time Albanians started to use the Albanian language and not Latin in Albanian churches.
- The Catholic liturgy was translated into Albanian - Mihal Gjon Buzuku, 1555
- Albanian parents and priests taught children to read and write the Albanian language in secrecy.
- Mosques replaced churches and the interior decoration represented oriental style.
- During the Turkish invasion, the spirit to protect national identity started to grow rapidly among Albanians.



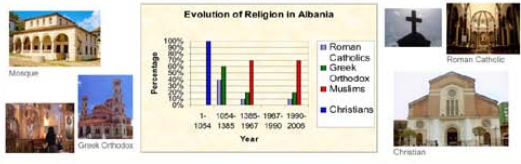
Mosque in Vlorë



Mosque interior

#### Conclusion

Today, 70% of the Albanian population is Muslim, 20% is Orthodox, and 10% is Catholic. The evolution of religion in Albania which is the result that outside forces had to be forming and considering the minimal identity during the assimilating politics of invading kingdoms that this nation has had to face. Throughout history, Albania has been a place of tolerance, harmony, coexistence, and tolerance among its religions.



#### Special Thanks

Special thanks to the Honors College and Honors Interdisciplinary Studies Program and especially to Dr. Barbara Bard, Dr. Nilda Veredgjeprava and Ms. Mary Kennedy



2007 Honors College Graduate GPA 4.0  
 2009 USF Honors College Grad. GPA 4.0  
 UCF First Cohort Medical School Student



# Student Profile Spenser Reed



## The Critical Role of Heavy Metals and Environmental Toxicants in Health and Disease: Systemic Metabolic Detoxification as a Novel Tool in the Treatment and Prevention of Chronic Illness

Spenser Reed - St. Petersburg College, Florida.

### Abstract

Heavy metals and other synthetic environmental toxicants precipitate many of our nation's most pervasive chronic diseases. This project will critically examine overall body burden, biomonitoring and other evidenced-based tools to assess biological plausibility between individual toxicity and chronic diseases. Also examined are the many of the toxic currently available to clinicians to measure and reduce those chemicals from our adults such as the use of systemic detoxification, upregulation of intrinsic defenses, and implementation of individualized approaches to clearing genetic polymorphisms. This project will also present several case studies that will demonstrate the present status of these issues in practice, and will assess the validity and efficacy of metabolic detoxification of these toxicants. As such, this presentation will provide insight into current and future policies of public health regarding the guidelines that are needed to ensure the safety of our population from the wide array of environmental poisons and toxins.

### 2. Detoxification Pathways, Supportive Nutrients, and Upregulation of Hepatic Clearance As a Treatment of Xenobiotic Intoxication

**Summary:** Detoxification is the process by which the body converts toxic substances into less harmful substances that can be excreted from the body. This process involves several pathways, including Phase I and Phase II metabolism. Supportive nutrients like glutathione, N-acetylcysteine, and various vitamins and minerals are essential for these pathways to function properly. Upregulation of hepatic clearance can be achieved through various means, including the use of certain herbs and supplements.

### 3. Chemicals Are Intensively Studied Only After They Have Harmed Human Health or Contaminated The Biosphere

**Summary:** This study examines the timeline of chemical testing and regulation. It shows that many chemicals are tested and regulated only after they have caused significant harm to human health or the environment. A bar chart illustrates the number of chemicals tested and regulated over time, showing a significant increase in testing and regulation in the late 20th and early 21st centuries.

### 1. Body Burden Study Finds 287 Industrial Chemicals in Newborn Babies

**Summary:** A study conducted by the Environmental Health Trust (EHT) in 2007 found that newborn babies in the United States have an average of 287 industrial chemicals in their bodies. This study was the first to measure the body burden of newborn babies in the United States. The chemicals found include a wide range of industrial and consumer products, including pesticides, herbicides, and various metals.

Chemical	Concentration	Source
DDT	1.2 ppb	Historical use in agriculture
Endrin	0.8 ppb	Historical use in agriculture
Dieldrin	0.5 ppb	Historical use in agriculture
Chlordane	0.3 ppb	Historical use in agriculture
Heptachlor Epoxide	0.2 ppb	Historical use in agriculture
Heptachlor Chloride	0.1 ppb	Historical use in agriculture
Endosulfan Sulfate	0.1 ppb	Historical use in agriculture
Endosulfan Sulfone	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide Sulfate	0.1 ppb	Historical use in agriculture
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Endosulfan Sulfonamide Oxide Sulfonamide Sulfonamide Sulfonamide Sulfate	0.1 ppb	Historical use in agriculture

### 4. Biomonitoring Studies Show Bisphenol A Neurotoxic Below Current 'Safe' Levels

**Summary:** A study by the Environmental Health Trust (EHT) found that bisphenol A (BPA) is neurotoxic at levels below the current 'safe' levels. The study used a rat model to show that BPA causes neurotoxic effects at doses as low as 0.1 mg/kg body weight per day. This is significantly lower than the current 'safe' level of 50 mg/kg body weight per day.

### 2. Body Burden Study Cord Blood Results

**Summary:** A study by the Environmental Health Trust (EHT) found that cord blood contains a wide range of industrial chemicals. This study was the first to measure the body burden of newborn babies in the United States. The chemicals found include a wide range of industrial and consumer products, including pesticides, herbicides, and various metals.

Chemical	Concentration	Source
DDT	1.2 ppb	Historical use in agriculture
Endrin	0.8 ppb	Historical use in agriculture
Dieldrin	0.5 ppb	Historical use in agriculture
Chlordane	0.3 ppb	Historical use in agriculture
Heptachlor Epoxide	0.2 ppb	Historical use in agriculture
Heptachlor Chloride	0.1 ppb	Historical use in agriculture
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Endosulfan Sulfonamide Oxide Sulfonamide Sulfonamide Sulfate	0.1 ppb	Historical use in agriculture

### 5. Toxic Effects Do Not Require High Doses

**Summary:** A study by the Environmental Health Trust (EHT) found that toxic effects do not require high doses. The study used a rat model to show that BPA causes neurotoxic effects at doses as low as 0.1 mg/kg body weight per day. This is significantly lower than the current 'safe' level of 50 mg/kg body weight per day.

### 7. Phytonutrients Upregulate Detoxification Pathways via Cytochrome P450

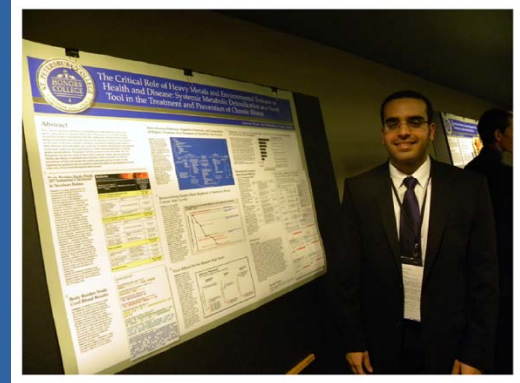
**Summary:** A study by the Environmental Health Trust (EHT) found that phytonutrients upregulate detoxification pathways via cytochrome P450. The study used a rat model to show that phytonutrients increase the activity of cytochrome P450 enzymes, which are responsible for the metabolism of many chemicals. This upregulation can help to reduce the body burden of these chemicals.

### 8. Case Study: Summary of Chemicals Found in Mother and Two Children

**Summary:** A case study by the Environmental Health Trust (EHT) found that a mother and her two children have a high body burden of industrial chemicals. The study measured the body burden of the mother and her two children and found that they have a high body burden of many industrial chemicals, including pesticides, herbicides, and various metals.

Chemical	Concentration	Source
DDT	1.2 ppb	Historical use in agriculture
Endrin	0.8 ppb	Historical use in agriculture
Dieldrin	0.5 ppb	Historical use in agriculture
Chlordane	0.3 ppb	Historical use in agriculture
Heptachlor Epoxide	0.2 ppb	Historical use in agriculture
Heptachlor Chloride	0.1 ppb	Historical use in agriculture
Endosulfan Sulfate	0.1 ppb	Historical use in agriculture
Endosulfan Sulfone	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide Sulfate	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide Sulfonamide	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide Sulfonamide Sulfate	0.1 ppb	Historical use in agriculture
Endosulfan Sulfonamide Oxide Sulfonamide Sulfonamide Sulfate	0.1 ppb	Historical use in agriculture

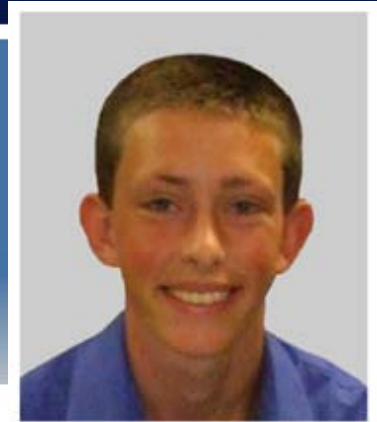
Honors College Current Student  
GPA: 3.95  
Major: Biomedical Sciences



Special Thanks

# Student Profile

## Jacob Severn



### Exploring the Mediums of American Propaganda During World War II and How They Affected the U.S.

Jacob Severn - St. Petersburg College, FLA.

#### Abstract

The propaganda of the 1940's was highly effective. The government, as well as independent businesses and organizations worked together to mobilize the American population through movies, radio, print, and advertising. Though effective, this propaganda raised issues of racism and government censorship. This paper explores the mediums of American Propaganda during World War II and how they affected the U.S.

#### Introduction

There was an array of mediums available for propaganda use during the Second World War. "Big Business" worked closely to produce a variety of films, radio shows, and advertisements. Artists and media figures like Henry Luce of Life magazine, Norman Rockwell, and Cecil B. DeMille worked to justify the war, inspire service, and keep spirits high (McClosky 172). Some of this propaganda became instantly successful (Hessner, 51), and the government's management was evident in censoring film and photograph (Fried 191). This research had showed why propaganda was effective, and how this propaganda had probable effects on the American public. I further researched images of print media distributed at the time, and included some images (illustrated further in my research findings).

#### 3. Movies were another medium of propaganda that was widely used

- With Disney made films for the government like *British Zepelns Film Tactics* and *Fictory Through for Power*
- During the duration of the war "MGM, Paramount, Fox, Mervin, and Universal produced thousands of patriotic newsreels that were exhibited by the FBI and sent to theaters across the country by millions of Americans" (McClosky 175)
- A whole article towards film, the military, and war period (level of film propaganda that Americans came into contact with during World War II)

#### 4. Propaganda stirred hatred of the enemy

- Racism against Japanese because of Pearl Harbor attacks and preventing racist attitudes
- Paul Fenzel in *Warner* writes of "a wide ranging from coverage down to considerable" (114), and writes "This systematic arrangement also involved a scale of animosity, with the Japanese accorded the most fatal qualities and labels the most heinous, including a love of music, tea, women, and ornate rooms" (114). Garmann, on the other hand found was viewed as "human beings of a person type" and failures were associated with comfort and food (Fried 123-124)
- Some American troops collected Japanese skulls and teeth



#### 1. American artists during World War II supported the production of government propaganda

- Three days after Pearl Harbor the Artists for Victory Association formed. Advertising executives created a Graphic Arts Victory Committee (McClosky 175-176)
- Artist Norman Rockwell painting *The Four Freedoms*. Images represent four "Darby" regions that America was fighting freedom of speech, freedom of religion, freedom from want, and freedom from fear (McClosky 174)
- Raised one hundred and thirty-seven million dollars in war bonds
- American used propaganda every time they opened any printed publication.



#### 2. One medium widely used for propaganda starting in 1942 was the radio

- Leader of the Office of War Information (OWI) was a former radio commentator, Elmer Davis
- In the 1940's the average "consumer" spent 4.5 hours a day listening to the radio
- President Roosevelt had friends that
- Some radio programs were "The Treasury Star Parade" and "You Can Do Business with Hitler"
- Radio programs talked of enemy atrocities, ideological differences, compared FBI to past presidents, and told the war from the point of a GI



#### 5. The Government censored war movies and news

- In *Warner*, Paul Fenzel speaks of how the military, in cooperation with the government, managed to keep control of aspects of film development. "Because no film company could be expected to possess its own tanks, bombers, or warships, the services had to be used, and the services' refusal to co-operate without appearing the necessary, in advance, involving on charges would make that little concerned that the branches of adolescent behavior and uncontrolled 'strategic action'" (191)
- Censorship discussed the tools of broadly fire, being battles, and sometimes, the American soldier's own experiences (Cantary 27)

#### Conclusion

American propaganda during World War II was effective because of the multiple mediums used. Government and military censorship also kept the war from reaching home. Racism in the society was further inflamed by derogatory images and stories. Indeed, Severson taught by World War II Propaganda can be learned today. With the array of media available for consumption, it is important and a necessity to be able to tell what is a trustworthy source, and what is not reliable. Today, just as in the 1940's, different organizations and companies have a stake in the news they deliver, and this does not always translate into honest news. It is beneficial to be wary of where news is gathered, have a variety of outlets for news, and to be aware of any inconsistencies there may be. It is important to analyze what one sees and hears from today's media. Because the same kind of tactics are used today to sway public opinion.

#### Special Thanks

Special thanks to the Honors College and Honors Interdisciplinary Studies Program and especially to Dr. Joe Fenley, Dr. Nadia Yevstigneyeva and Ms. Mary Kennedy

SPC Early College and Honors College graduate May 2010  
GPA: 3.9  
West Point Academy Freshman



# Honors Events



ST. PETERSBURG HONORS COLLEGE PRESENTS  
**SILENCE IS GOLDEN WOMEN NIGHT**  
1920'S SILENT FILM  
**SOULS FOR SALE**

The roaring twenties are back for one night only so grab your flapper dresses and fedoras and head out for night at the theater. This evening event will feature vaudeville acts, costume contest and a raffle.

SOULS FOR SALE IS A COMEDIC MELDRAMA, BLENDING FICTION AND REALITY TO TELL THE STORY OF A YOUNG WOMAN'S RISE IN HOLLYWOOD. THE FILM USES REAL STARS AND PRODUCTIONS EVEN CHARLES CHAPLIN AS ITS BACKDROP.  
- NEW YORK TIMES

Come for an evening of fun and contribute to the lives of others by bringing 3 or more dried goods or a \$5.00 donation. All proceeds will benefit RCS Food Bank and Relay for Life.

NOVEMBER 12TH, 2009  
DOORS OPEN 6:00PM. EVENING EVENTS 6:30-9:00PM  
ST. PETERSBURG COLLEGE TEACHING AUDITORIUM  
2465 DREW ST. CLEARWATER, FL 33765  
Check us out on Facebook, Silence is Golden, for more details, or contact us at: 727-791-2708

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The Honors College  
[www.spcollege.edu/honorscollege](http://www.spcollege.edu/honorscollege)



**BOARD OF TRUSTEES  
ST. PETERSBURG COLLEGE**

**Florida Department of Education, Division of Florida Colleges—  
SPC's Annual Equity Update Report for 2009-10**

**Approval is sought to submit the St. Petersburg College's *Florida College System Annual Equity Update Report for 2009-10* which has been prepared in accordance with the Florida Educational Equity Act and the Community College Employment Equity Accountability Program.** An Overview and Summary of the full Report (provided to the Board previously) is attached.

**Background**

The purpose of the College's Annual Equity Update Report is to update and provide a status report of the College's Educational Equity Plan which documents efforts to comply with state and federal civil rights laws related to nondiscrimination and equal access to postsecondary education and employment. Required components of the plan are based on Section 1000.05, Florida Statutes and Section 1012.86, Florida Statutes, and include:

- a description of the plan's development;
- a review of the college's nondiscrimination and equity-related policies and procedures;
- analysis of efforts to overcome underrepresentation of students;
- the College's plan for gender equity in athletics, if the College has an athletic program;
- analysis of the College's employment equity accountability program;
- a status report on any pending issues resulting from an on-site civil rights compliance review of the College's methods of administration; and
- certification of approval of the report by the College's governing board, including the signature of the College president and/or other College personnel as appropriate.

The Report includes data and analysis of key indicators such as student enrollment and completions; student participation and enrollment and employment representation. Based on the analysis of data in these and other areas, a plan for increasing the representation of underrepresented groups was developed.

Upon the Board's approval, the Annual Equity Update Report will be submitted to the Florida Department of Education, Division of Florida Colleges for review.

Thomas E. Furlong, Jr., President and Psalms Mack, Associate Provost, St. Petersburg/Gibbs Campus recommend approval.

Attachment





## OFFICE EQUAL ACCESS/EQUAL OPPORTUNITY

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TO: The Members of the Board of Trustees, St. Petersburg College

FROM: Psalms Mack, Associate Provost, St. Petersburg College/St. Petersburg/Gibbs Campus and Liaison to Ms. Pam Smith, Equal Access/Equal Opportunity Director

DATE: May 6, 2010

RE: An Overview and Summary of the Florida College System Annual Equity Update Report 2009-10

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Outlined below is a summary of the 2009-10 Implementation Plan for the Florida Equity Act Update. The summary is organized into five sections, with an overview of the progress that the college has made in each area.

### **Part I: Description of Plan Development**

The following departments and staff contributed to the development of the Annual Equity Update:

The Athletic Director; Director of Academic Effectiveness and Assessment; Director of Human Resources Operations; Institutional Research Specialist; St. Petersburg College, St. Petersburg/Gibbs Campus; Program Director of Communications and Social Sciences; Principal of the Collegiate High School; Director of International Programs and Services; Director of Special Programs; Director of Early College/Dual Enrollment; Vice President of Human Resources and Public Affairs; Dean of Mathematics; Mathematics Department Faculty members; Director of Equal Access/Equal Opportunity; Associate General Counsel; Vice President of Academic and Student Affairs; Assistant to the President.

### **Part II (A): Policies and Procedures Prohibiting Discrimination: Describe the process used by the college's governing board to review policies and procedures used by the institution to assure compliance with the requirements of Section 1000.5, Florida Statutes, and Rules 6A-19.001-010.**

1. Members of the President's Cabinet review and approve all upcoming rules and policies before submission to the college's governing board.
2. All policies and rules that were approved for submission to the governing board are sent to all Board members one week before the Board convenes and the Board members are given an opportunity to introduce questions and concerns.
3. The governing Board votes to approve or reject the new policies and rules.
4. After the vote is completed, the new policies and rules are enacted at the college.

**Part II (B): Policy and Notice of Nondiscrimination and Notice of Equity Officer/Coordinator**

1. The college submitted a copy of the college's notice of nondiscrimination as APPENDIX 1 a.
2. The college listed examples of publications or the college's notice of nondiscrimination and notification of the designated coordinator or Equity Officer

**Part II (C): Policies and Procedures Prohibiting Discrimination**

The college submitted the following Rules and Procedures in Appendix 2:

Rule 1.34 and Procedure 1.34: Complaint and Grievance Rule and Procedure

Rule 2.011: Sexual Harassment and Relationships

Rule 4.01: Student Admissions Programs and Activities

**Part II (D): Revised Policies and Procedures**

1. The college submitted the following revised Rules and Procedures in Appendix 3  
Rule 1.34 and Procedure 1.34: Complaint and Grievance Rule  
Rule 2.19: Career Service Employees

**Part III (A-1): Enrollment of First-Time-in-College (FTIC) and Overall Enrolled Students**

The college continues to increase in the enrollment of female, black and Hispanic students, but reflected a slight decrease among other minorities. A total of 4,632 students entered the college for the first time and females represented 53 percent, blacks represented 15 percent, Hispanics represented 7.7 percent and other minorities represented 3.7 percent in the FTIC student population.

**Overall Enrolled Student Population**

A total of 35,712 students were enrolled in the 2008-09 school year. Females represented 61 percent, blacks represented 11 percent, Hispanic represented 6.4 percent and other minorities represented 3.7 percent of the overall enrolled student population.

**Note: the highest increase of overall enrolled student population is among Hispanics**

**New student population in the 2009-10 Annual Update: Students with Limited-English-Language skills and students who self-reported a disability**

The number of first-time-in-college female and male students with limited-English-language-skills decreased from 130 in 2006-07 to 128 in 2008-09. The number of first-time-in-college female and male students who self-reported a disability decreased from 64 in 2006-07 to 20 in 2008-09.

The overall enrollment for students with limited-English-language skills increased from 753 in 2006-07 to 834 in 2008-09. The overall enrollment for students who self-reported a disability decreased from 606 in 2006-07 to 541 in 2008-09.

**Achievement of goals and timelines: Based on data, modify goals for 2010-11 through 2012-13 as necessary.**

Goals are below:

- The college will continue its recruitment efforts to focus on the enrollment of first-time in-college male student population.
- The college will continue to seek measures to recruit more first-time in-college, other minorities students.
- The college will establish the following goals to increase enrollment of first-time in-college students:

**Male students:**

1. Increase the overall, first-time-in-college enrollment of white male students from 36 percent to 38 percent by the end of the academic school year in 2013.
2. Increase the overall, first-time-in-college enrollment of other minorities' male students from 1.6 percent to 1.8 percent by the end of the academic year in 2013.
3. Increase the overall, first-time-in-college black male student enrollment from 5.6 percent to 5.8 percent by the end of the academic year in 2013.
4. Increase the overall, first-time-in-college enrollment of Hispanic male students from 3.6 percent to 3.8 percent by the academic school year in 2013.

**Female students:**

1. Increase the overall, first-time-in-college enrollment among black female students from nine percent to 9.2 percent by the end of the academic year in 2013.

2. Increase the overall, first-time-in-college enrollment of other minorities female students from 2.2 percent to 2.4 percent by the end of the academic year in 2013.
3. Increase the overall, first-time-in-college enrollment of Hispanic female students' enrollment from 4.1 percent to 4.3 percent by the end of the academic year in 2013.

### **Strategies to be used by the college to increase enrollments and achieve goals.**

Strategies that have been successful and plans to continue them

1. Continue the Male Outreach Initiative that targets minority male students by offering workshops and programs designed to feature topics specific to this special population of students. This program has been very successful and has helped many male students with self motivation and feelings of accomplishment as they persist in SPC's learning community.
2. Continue offering early completion of Federal Financial Aid application and registrations of Fall and/or Spring term(s). Staff members in the Financial Aid department have developed workshops to assist students and their parents with the application for Pell grants and loans.

New methods and strategies to increase enrollments and achieve goals

1. Expand the Women on the Way program or an abbreviated version of the program to all campuses. This program is designed to engage female students who face challenges both in their personal, academic environments, and have barriers to overcome to succeed in college.
2. Expand the current partnership with Junior Achievement to explore creative means to introduce graduating high school students to SPC. Develop a calendar with Pinellas County Schools so parents and students will have dates available to participate in the open house and other activities to introduce high school students to college programs and resources.
3. Target recruitment efforts in local businesses and organizations that employ other minorities and Hispanics. Present special programs and learning opportunities to attract these groups to the college.

### **Part III (A-2): Student Completions (College degree and certificate programs)**

A total of 1,999 students completed A.A. degrees. Females and black students completed the most A.A. degrees. Females comprised 63.5 percent and blacks comprised 8.10 percent of A.A. completers.

A total of 755 students completed A.S. degrees. Females completed 72.2 percent, blacks completed 9.54 percent and 4.90 percent of Hispanic students completed A.S. degrees and 3.97 percent of other minorities students completed A.S. degrees.

The following two strategies were created to increase completions among minority student population.

A total of 584 students completed certificate programs. Male and black students completed the most certificate programs. Males comprised 60.5 percent; blacks comprised 8.22 percent; Hispanics comprised 6.51 percent; and other minorities comprised 3.11 percent of students who completed certificate programs.

**Achievement of goals and timelines: Based on data, modify goals for 2010-11 through 2012-13 as necessary.**

**AA degrees:**

1. Black students: Bring to parity with the 8.5 percent of the Census District, black students completing AA Degrees. The 8.10 percent of black students during the 2008-09 academic year falls below the Census benchmark. The College goal is to increase the 8.10 percent of Black students completing AA degrees to 8.50 by the end of the academic year in 2013.
2. Other minorities students: Bring to parity with the 5.2 percent of the Census District, Other Minorities students completing AA Degrees. The current 4.05 percent of students in this status falls below the Census benchmark. The college goal is to increase the 4.05 percent of other minorities students to the 5.2 census percentage by the end of the academic year in 2013.

**AS degrees:**

1. Other minorities students: Bring to parity with the 5.2 percent of the Census District, Other minorities students who are eligible to complete an AS Degrees. The current 3.97 percent falls below the benchmark of the Census percentage. The college goal is to increase the 3.97 percent of other minorities to 5.2 Census percentage by the end of the academic year in 2013.

**Certificate programs:**

1. Black students: The college will bring to parity with the 8.5 percent Census District Black students who are candidates for completing certificate programs. The current 8.22 percent of certificate completers will be increased to 8.5 percent by the end of the academic year in 2013.

2. Other minorities students: The goal of the college is to increase 2.57 percent of other minorities completing certificate programs to the 5.2 Census percentage by the end of the academic year ending in 2013.

### **Strategies to be used by the college to increase enrollments and achieve goals**

#### **AA degrees:**

- Continue the collaboration of the collegewide committees to implement strategies that will promote success of students, such as an online early alert progress report as an indicator of student progress.
- Enhance student success by improving the enrollment process and identifying gaps in service so that students can understand deadlines, registration options and their responsibility to ensure completion of graduation requirements.
- Continue to identify and implement interactive programs and improvements in career counseling and an online career services, and other initiatives.

#### **AS degrees:**

- Promote online, blended and dynamically dated classes to support students with high work and family demands.
- Develop financial aid workshops and seminars throughout the term to help students understand how scholarships, loans and other financial aid opportunities can support their ability to persist.

#### **Certificate programs:**

- Present a forum on how certificate programs connect to AA or AS degrees and the students' benefit of building upon a certificate program.
- Provide incentives to enrolled students to complete certificate programs as stepping stones to matriculate into an associate degree program.
- Introduce GED students to certificate programs as an introduction to college-level coursework. Help students develop a plan to connect the certificate to a degree program.
- Target local organizations and businesses to introduce certificate programs to special populations.

### **Part III (A-3): Retention by race and gender**

The following information represents a pattern of retention rates for the 2006-2007 year enrollment and compares data from one year to the next to determine student persistence

#### **Full-time: First-Time-in-College Rate:**

1. Black: 59 percent male and 63 percent of female students were retained
2. Hispanic: 61 percent male and 88 percent of female students were retained

3. American Indian: 0 percent of male and 0 percent of female students were retained
4. Asian: 71 percent of male and 84 of female students were retained
5. White: 67 percent of male and 71 percent of female students were retained
6. Male and female students: 66 percent of male and 72 percent of female students were retained.

**Part time: First-Time-in-College Rate**

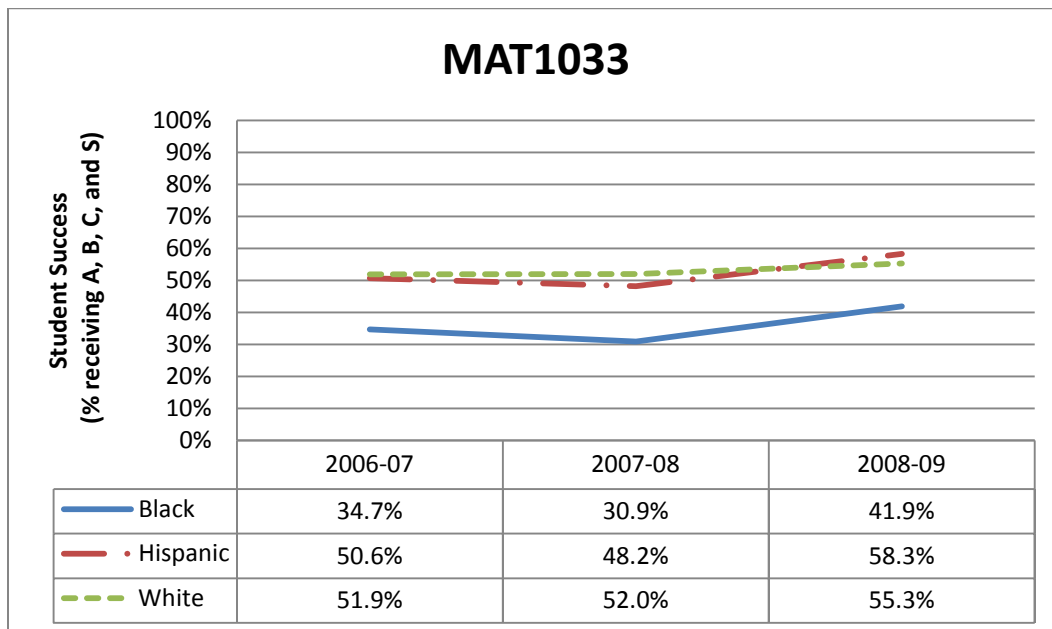
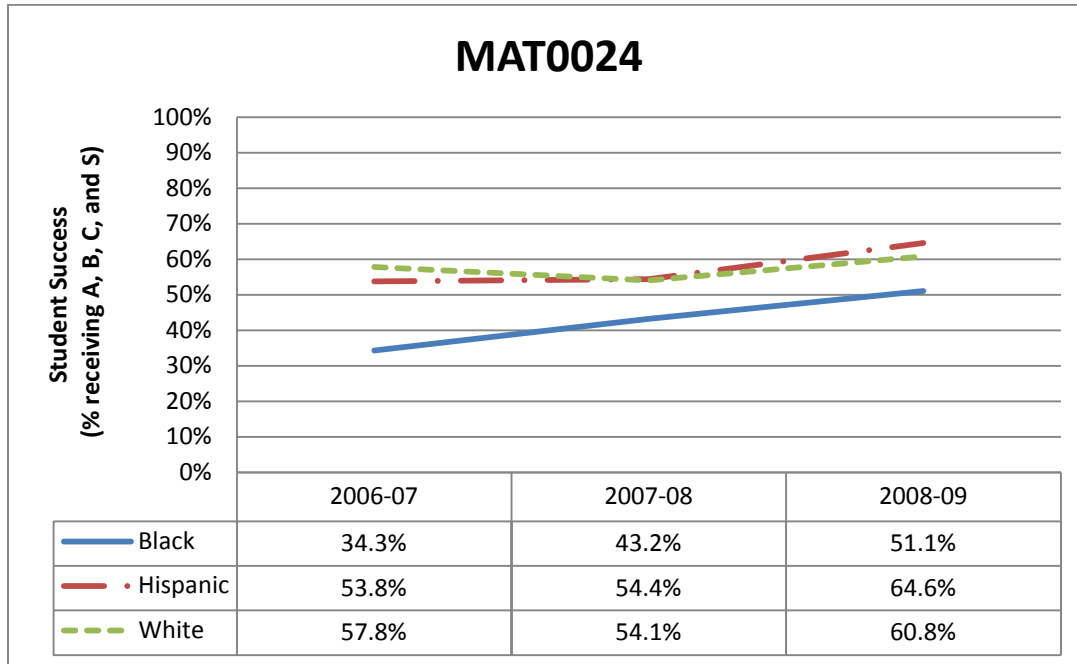
1. Black: 35 percent male and 54 percent of female students were retained
2. Hispanic: 50 percent of male and 58 percent of female students were retained
3. American Indian: 60 percent of male and 50 percent of female students were retained
4. Asian: 33 percent of male and 58 percent of female students were retained
5. White: 50 of male and 56 percent of female students were retained
6. Male and female students: 49 percent of male and 55 percent of female students were retained.

The college listed the methods and strategies below to encourage persistence and retention.

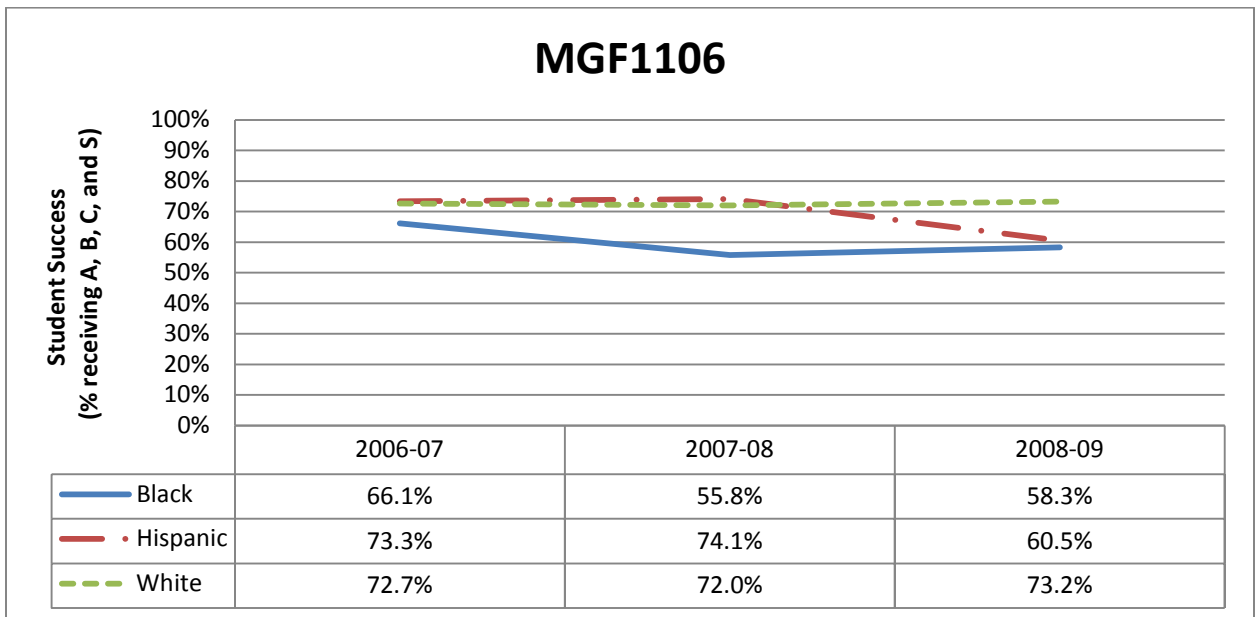
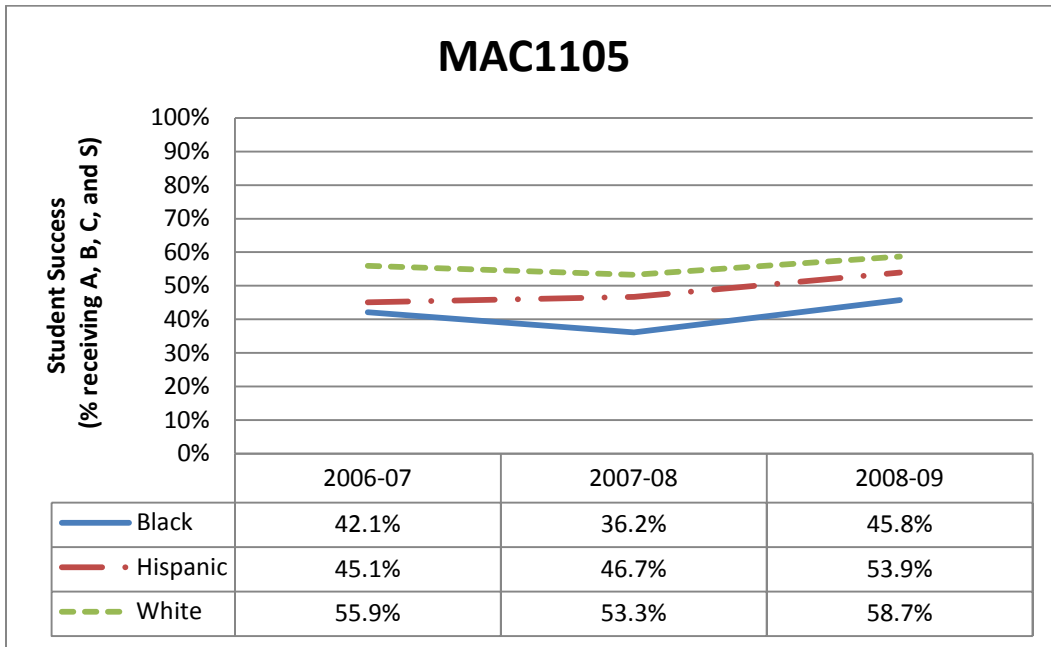
1. Continue to use academic advisors/counselors as mentors to monitor coursework and evaluation of student progress at the 24-36-45 term hours through the end of 60 term hours.
2. Present basic training and life skill workshops to help students who face challenges and are at risk of dropping out of college.
3. Continue to conduct classroom visits with the first-time-in-college and second semester students to remind them of the resources that are available to them.
4. Continue to offer symposiums and other open forums, which will allow students to ask questions related to their academic endeavors, and to learn about the nature and culture of the learning community in which they are participants.

**Part III (A-4): Success Rates in Gatekeeper Mathematic Courses by Race**

The graphs below are snapshots of the gap that exists among white/black and Hispanic/white student population.







While St. Petersburg College has enjoyed some success over the last two years in reducing the disparity gaps in the mathematics gatekeeper courses, there is more work to be done. The following list contains specific methods and strategies that will be implemented this year to address the current disparity gaps in gatekeeper math courses.

- Host a focus group of black and Hispanic students to learn more about their perspective on math success and areas of need. Also, assemble a focus group involving clubs such as Latinos United and Harambee for student input.
- Conduct periodic meetings of a college wide committee composed of at least one math faculty member from each campus that will focus on expanding faculty involvement toward closing the gap.
- Assess utilization of student academic services by minority students looking at academic and non-academic barriers to success.
- Target academically at risk students for workshops on such topics as building educational skills and time management.
- Work closely with academic advisors regarding recommendations of course scheduling to ensure students are enrolled in a balanced course load.
- Pilot test monthly student communications regarding available student services and events to developmental math students (MAT 0024) to improve student involvement and engagement at the institution.
- Direct counselors and academic advisors to actively coordinate Financial Aid staff involvement, reducing distraction and allow at risk students to remain focused on their academic efforts.

#### **Part IV: Substitution Waivers for Admissions and Course Substitutions for Student with Disabilities**

There were 18 student requests for substitutions from Fall 2008 to Fall 2009 and there were 18 course substitutions granted from Fall 2008 to Fall 2009. The college submitted copies of policies and procedures developed for compliance with Section 1007.264, F.S., and Section 1007.265, FS. and in accordance with Rules 6A-10.041 (1)(2), in Appendix 4.

#### **Part V: Issues in Athletics**

The college is in full compliance with Title IX in maintaining gender balance to keep with current enrollment patterns. The college president was evaluated by the Board of Trustees on gender equity in intercollegiate athletics on July 21, 2009.

#### **Part VI: Accountability in Institutional Employment**

The following methods/strategies were submitted to the Department of Education, Office of Equity and Access, to address underrepresented groups among executive managerial positions, as well as those designated as faculty and continuing contract personnel.

The following Methods and Strategies were submitted to reflect the college's implementation of efforts to increase the employment of underrepresented females and/or minorities

- a. Executive/Administrative/Managerial (EAM) staff:
  1. Promote vacancies on the college website, which has open access to all groups 24/7.
  2. Advertise in industry publications such as higherjobs.com and the *Chronicle of Higher Education's* online version.
  3. Advertise in niche publications that serve underrepresented populations, as available and appropriate.
- b. Instructional staff (Full-time faculty):
  1. Advertise and post job vacancies in niche publications as available and appropriate to the special population.
  2. Advertise in niche publications that serve underrepresented populations, as available and appropriate.
- c. Continuing Contract Instructional Staff:
  1. Use Human Resources staff to regularly inform faculty of the continuing contract process.

The college listed barriers affecting the successful recruitment and/or retention of underrepresented females and/or minorities and recommendation to overcome the challenge.

- a. Executive/Administrative/Managerial (EAM) Staff:

**Barriers:**

1. The high cost of living in Florida and Pinellas County, along with the downturn of the housing market, has placed the county in an unattractive position to recruit females and/or minorities from other states to the college. There is also a low percentage of other minority, EAM candidates in the region.

**Recommendations:**

- Continue to groom current employees and provide internal leadership workshops and develop and establish a formalized mentorship program.
- Partner with universities (specific departments) to recruit graduates to the college.