

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011

BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, February 22, 2011 at the St. Petersburg College Clearwater Campus (SS160), 2465 Drew Street, Clearwater, Florida. The following Board members were present: Chairman Kenneth P. Burke, Vice Chairman Terrence E. Brett, Evelyn M. Bilirakis, Deveron M. Gibbons and W. Richard Johnston. Also present was William D. Law, Jr., President of St. Petersburg College and Secretary to the Board of Trustees, and Joseph H. Lang, Board Attorney.

11-023. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 22, 2011

CLEARWATER CAMPUS (SS 160)
2465 DREW STREET
CLEARWATER, FLORIDA

SPECIAL MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Alice L. Deluca, Staff Assistant, Facilities Services, Tarpon Springs Campus
- B. Recognitions/Announcements
 - 1. Introduction of New Employee – Victoria Cooke, Director, Leepa-Rattner Museum of Art

III. COMMENTS

- A. Board Chair

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- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of January 18, 2011

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner
- C. Provosts – Nicotera, Vittetoe, White
- D. Faculty Senate – Mahoney

VI. OLD BUSINESS (items previously considered but not finalized)

- A. Gibbs High School Project Update*

VII. NEW BUSINESS

- A. STUDENT SUCCESS AND ACHIEVEMENT (*information*)*
 - Calculating Completion Rates
- B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing). **NONE**
- C. OTHER EXPENDITURES AND CONTRACTS. **NONE**
- D. GRANTS/RESTRICTED FUNDS CONTRACTS. **NONE**
- E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
 1. Disposition of Surplus or Obsolete Property (Survey #536)
 2. Review of Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP), Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus
 3. Annual Membership Assessment in Florida College System Risk Management Consortium

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4. Resolution to Terminate the Teaching Auditorium (Facility 34), Clearwater Campus, Amendment to the Educational Plant Survey dated June 19, 2007
5. Amendment #7 to the Educational Plant Survey dated June 19, 2007, (Spot Survey #7) Termination of Teaching Auditorium (Building 34), Clearwater Campus, Site 2
6. Final Approval of Site Acquisition, 6698 68th Avenue North, Pinellas Park, Florida, Health Education Center
7. Amendment #1 to the Lease Agreement between St. Petersburg College and Pinellas County Osteopathic Medical Society for a Lease of Office Space at the District Office
8. Final Approval of Site Acquisition, 2401 Drew Street, Clearwater, Florida (Faith United Church of Christ), Clearwater Campus

F. AGENCY BILLINGS. **NONE**

G. PERSONNEL

1. Personnel Report

H. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing

- Rule 6Hx23-4.61 Requirements of the Respiratory Care Program

I. FINANCIAL REPORT AND UPDATE (*information*)

J. CURRICULUM

1. Credit Curriculum
2. Noncredit Curriculum
3. Certification of Compliance with BOT Rule 6Hx3-3.04 – Five-Year Course Deletion

K. SPC FOUNDATION, INC. – CERTIFICATION OF ELIGIBLE CASH CONTRIBUTIONS

L. PROPOSED ACADEMIC CALENDAR FOR 2011-2012

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VIII. PRESIDENT'S REPORT

IX. FUTURE AGENDA ITEMS

X. NEXT MEETING DATE AND SITE

Tuesday, March 15, 2011, 8:30 a.m., EpiCenter

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting February 22, 2011, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.

***No packet enclosure**

Date Advertised: January 14, 2011

[Confirmation of Publication](#)

11-024. The meeting was convened by the chairman at 8:30 a.m. Mr. Burke highlighted recent world and local news and acknowledged the passing of Mr. JC Brock's father. Following a moment of silence, the invocation was given by Mr. Gibbons and was immediately followed by the Pledge of Allegiance.

11-025. Dr. Stan Vittetoe, Provost of the Clearwater Campus and Vice President for Workforce & Continuing Education, welcomed the trustees to the Campus, expressed appreciation to his staff, and briefed the Board on some current renovations underway.

11-026. Dr. Law recommended adoption of a retirement resolution for Ms. Alice L. Deluca, Staff Assistant, Facilities Services, Tarpon Springs Campus. Ms. Deluca was in attendance and, joined by family and colleagues, received her resolution as presented by Chairman Burke and President Law. Mr. Johnston moved to adopt the resolution. Mr. Gibbons

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seconded the motion. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.

11-027. Dr. Law called upon Dr. Conferlete Carney, Provost of the Tarpon Springs Campus, who introduced Ms. Victoria Cooke, the new director of the Leepa-Rattner Museum of Art, and shared highlights of her background and experience. Ms. Cooke expressed appreciation for the opportunity to join the SPC family.

11-028. Chairman Burke next addressed Item VI, Gibbs High School (GHS) Project Update, while Gibbs Principal Kevin Gordon was in attendance. Dr. Law introduced Principal Gordon and shared a brief overview of the relationship SPC has formed with he and the high school. Mr. Watson Haynes, Project Coordinator, Education & Student Services, and Ms. Wilma Norton, Assistant Director of Marketing & Public Information, introduced videos highlighting the partnership initiative. In addition, Mr. Haynes distributed an updated “Road to Success” report detailing aspects of the partnership, which is included as **Attachment A – 11-028**, as well as an SPC/GHS lanyard.

Principal Gordon expressed appreciation for the SPC partnership and its anticipated continued success for the students. Dr. Jeff Cesta, Director of Dual Enrollment/Early College/Early Admissions, echoed Principal Gordon’s comments and noted that over 150 Gibbs students are currently enrolled in dual-credit courses, and he hopes to replicate this in other parts of the County as well. Mr. Haynes reported SPC has had 53 employees involved in the Gibbs project, and Pinellas County Schools (PCS) has had 22. He noted the school has gone from a “F” grade to 6 points away from a “B” and affirmed SPC would stay with Gibbs until an “A” grade is achieved. He shared his excitement for other planned initiatives and thanked everyone involved for their support, which he said speaks well of SPC and its commitment. He offered the Board opportunity for questions.

Chairman Burke thanked Mr. Gordon, highlighting the legacy SPC has with Gibbs due to the late Cecil Keene being a former principal and SPC trustee. Mr. Johnston inquired as to the involvement of the College’s Women on the Way (WOW) or Men Achieving Excellence (MAX) students. Mr. Haynes pointed out that the report distributed to the trustees reflects the involvement of the MAX students, although there has been no involvement thus far with WOW.

Mrs. Bilirakis stated she was very impressed with the project and congratulated Dr. Law for the idea, hoping it will become a model for others nationwide. Mr. Brett expressed that PCS is very fortunate to have Principal Gordon and his leadership. He inquired of Mr. Haynes as to a short-list of other schools, to which Mr. Haynes chose to not specify at this early stage. Mr. Gibbons thanked those involved in the presentation and reiterated his desire for a focus on Midtown. He commented that the Gibbs success story is changing lives every day in Midtown and reminded Mr. Haynes to diligently document what worked and what did not on this project so the College can use Gibbs as a blueprint in moving forward with other school partnerships. Mr. Gibbons suggested that SPC Midtown possibly host summer classes for PCS students, which is in keeping with the College’s mission to guide all young people. On behalf of

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the other trustees, he offered 100 percent support to move forward in partnership with Pinellas County Schools, but said he wants Gibbs to consistently be an “A” school before moving on to something else.

Dr. Law shared he recently met with Senator Steve Wise, Chair of the Senate Education Committee, in a private meeting in Tallahassee whereby he was asked to share an outline of the Gibbs partnership project. He said he intends to fully document the project and to move forward with college placement testing at two or three other high schools for Fall 2011 for early determination of college readiness. Mr. Burke suggested the Gates Foundation visit SPC to see this initiative first-hand. Mr. Haynes noted that Ms. Deborah Boyle, the president’s Chief of Staff, has all communications from the beginning in regard to the Gibbs partnership.

In closing, Chairman Burke commended Principal Gordon for his successful Fine Arts program, which he continues to keep going in addition to all other efforts underway at Gibbs, and the pride it brings to this County. Principal Gordon recognized the winning record of the Gibbs basketball team and invited all to celebrate the team as they head toward the state finals.

11-029. Opportunity was given for comments from the Board Chair, Board Members and the President.

Chairman Burke sought Board comments on the many trustee activities over the past month, including (1) attendance at Dr. Law’s appearance before the Tiger Bay Club; (2) attendance at the St. Petersburg Chamber of Commerce luncheon with the Governor; (3) attendance at Dr. Law’s appearance before the Leadership St. Pete Alumni Association; (4) the trustees’ trip, along with Dr. Law, to Tallahassee to lobby state legislators and meet with key education leaders; (5) the trustees’ trip, along with Dr. Law, to the National Legislative Summit in Washington, DC including meetings with Congressmen and a U.S. Senator; (6) Chairman Burke’s appearance before the Distance Learning Conference on St. Pete Beach; (7) attendance of Mr. Gibbons at the Mac J. Williams Awards Ceremony at the Seminole Campus; (7) Attendance of Mr. Gibbons and Mr. Brett at an SPC basketball game; and (8) involvement of Mr. Johnston in the Foundation Board’s continued search for a new director.

Mr. Gibbons reported on the great job Dr. Law did at Tiger Bay. Mr. Burke noted he heard wonderful comments regarding Dr. Law’s speech. Mr. Johnston added that two faculty who attended gave Dr. Law an A+. Mr. Lang was in attendance as well.

Mr. Burke noted the Board had a presence at the Chamber luncheon with the attendance of him and Mr. Brett.

Mr. Johnston said the Tallahassee trip included a full day of meetings with legislators. Mr. Burke added the trip was incredibly well-planned by SPC’s Government Relations Director Ed Woodruff and included meetings with Senate President Mike Haridopolos, Sen. Steve Oelrich, Rep. Bill Proctor, Sen. Evelyn Lynn, Rep. Marlene O’Toole, the Governor’s Chief of Staff and Deputy Chief of Staff Carrie O’Rourke, and a majority of the Pinellas Legislative Delegation. He shared highlights of each and said all meetings were very meaningful. Dr. Law added there remains a significant undercurrent on the governance and approval process of baccalaureate education and, although difficult to understand its layers, all

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understood SPC and were highly respectful of the work done here. He agreed with the chairman that much work is still to be done and another visit to Tallahassee may be required. Mr. Burke expressed appreciation to Dr. Tom Furlong, Policy Consultant, for being the point person on baccalaureate education for SPC, noting also the efforts of former president Carl Kuttler. He suggested calendaring another trustee trip to Tallahassee during the legislative session, possibly with Dr. Furlong along for assistance, and that key appointments be scheduled.

Mr. Burke reported on the Washington, DC trip. He said former Congressman Mike Bilirakis was the key speaker at one of the ACCT sessions and was very effective. Mrs. Bilirakis said the trip was very productive, the trustees well-accepted, and the College well-known. Mr. Johnston gave credit to the Bilirakis' for the trip's productivity. Mr. Burke added that trustees met with Sen. Marco Rubio's Chief of Staff and Education Director, whereby they were able to express concerns on federal issues, particularly Pell grants and Trade Adjustment Act (TAA) grants. He said Congressman Young's staff later met with Mr. Johnston and Mr. JC Brock, Campus Executive Officer of the Allstate Center. He noted that meetings were also very successful with Rep. Kathy Castor's Chief of Staff, as well as with Congressman Gus Bilirakis, who has been asked by ACCT and AACC to participate in the Congressional Community College Caucus as one of 160 congressmen and to serve as one of its two co-chairs. He added that the conference sessions were very beneficial, particularly the sessions featuring the U.S. Secretary of Labor and Dr. Jill Biden as the keynote speakers. In closing, he noted that the quality of the speakers says much about the quality of the conference, and the high attendance sends a message that community colleges are very well respected. Mr. Gibbons added that, in their legislative meetings, trustees tried to focus on the importance of Pell grant funding for our students due to pending discussions about these funds being cut.

Mr. Johnston reported that the Foundation Director Selection Committee had a very good meeting this past Friday with each of the final four candidates, and findings were to be presented to Dr. Law today. He further noted that the Textbook Committee meeting recently took place, although he was unable to attend, and a Daytona State College representative was scheduled to share his expertise regarding the future of textbooks. Ms. Yvonne Ulmer, Campus Executive Officer of the Downtown Center, reported that the meeting was excellent, with Dr. Doug Duncan, Senior Vice President of Administrative/Business Services & Information Technology, having coordinated the attendance of the Daytona representative.

Mr. Brett reported on the Leadership St. Pete Alumni event, where Dr. Law spoke, stating that the president's public speaking is something that makes the Board proud and should make all of the staff proud. He said the Palladium has formed an advisory board consisting of a cross-section of about 25 Tampa Bay people who will focus on raising the venue's level of exposure. He said he attended an orientation luncheon and commended Ms. Ulmer, Ms. Susan Reiter, Vice President of Facilities Planning & Institutional Services, and the Palladium team of Ms. Kathy Oathout and Mr. Paul Wilborn for their extensive programming, some of which he has been able to personally take advantage of.

Mr. Brett and Mr. Gibbons further reported on their attendance at the SPC women's basketball game, commenting on the amazing players, the toughness of the team, and the very well-respected new head coach.

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Mr. Gibbons reported on his attendance at the Dr. Mac J. Williams, Sr. Salute to Academic Excellence Awards Ceremony at the Seminole Campus. He said the speaker, Mr. Watson Haynes, inspired the young people to do well, and it was a great event with about four different high schools represented. He reiterated the need to inspire students to continue their success in the classroom.

Mr. Burke reported on his involvement at the national Distance Learning Conference held this past weekend at the Tradewinds Resort on St. Pete Beach. He commended SPC leadership for bringing the Conference to this area. He said all who attended were favorably impressed, and he specifically commended Ms. Lynda Womer, Seminole Campus Associate Provost, who serves on the organization's national Board of Directors, and Dr. Jim Olliver, Seminole Campus Provost, who participated in and won a distance learning-related debate. He expressed appreciation to administrators who are involved in these types of activities for the tribute it pays to this College.

11-030. The minutes of the Regular Meeting of the Board of Trustees of St. Petersburg College for January 18, 2011 were presented by the chairman for approval. Mr. Johnston moved approval of the minutes as submitted. Mr. Brett seconded the motion. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.

11-031. Under Monthly Reports, Chairman Burke requested a report of any new business from Board Attorney Lang or Acting General Counsel Suzanne Gardner.

Mr. Lang reported on the two acquisition projects, which he said are progressing positively. He noted the church property adjacent to the Clearwater Campus turned up a fuel oil tank with minimal contamination, and he is hopeful the Department of Environmental Protection will simply ask for monitoring and allow closing within 60 to 90 days. In regard to the Juvenile Welfare Board (JWB) property near the Health Education Center, he report that all processes are going very smoothly, and he felt the Board should approve the contract when considered later in the Agenda.

Ms. Gardner stated she had no report.

11-032. Chairman Burke called upon designated provosts and the Faculty Senate chair to share their monthly report.

Dr. Phil Nicotera, Provost of the Health Education Center (HEC), featured Accreditation Pass Rate Benchmarks. He shared that HEC's 2010 exam scores met or exceeded all benchmarks set by the accrediting agencies, which are based on nationwide pass rates that determine minimum scores to be achieved. He credited all the staff involved in making this happen. He noted that some benchmarks change each year (i.e., Nursing) due to adaptive tests.

Dr. Vittetoe featured the Student Veterans Association (SVA), an organization that falls under SPC's Veterans Program and is designed to help veterans returning to school. He

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said this program has been enormously successful under the leadership of Mr. Jeff Cavanagh, Veterans Affairs Coordinator, and the Clearwater Campus would be much diminished without the presence of these veterans.

Dr. Karen Kaufman White, Provost of the St. Petersburg/Gibbs (SP/G) Campus, featured Teaching Modalities for the Campus' 4,104 mathematics students and the new "My Bridge to Success" initiative. She additionally highlighted specific math faculty for achievements above and beyond their classroom responsibilities, including the "Math Counts" team participation in the American Cancer Society Relay for Life. Dr. White reported a 33.9 percent growth in remedial math students over the prior year, and, in response to Mr. Johnston, cited, along with Dr. Law, several possible reasons for this growth. The president added that the pre-testing of high school students will effectively help reduce the number of remedial students. Mr. Gibbons asked that more emphasis be placed on space utilization for labs, as math is a critical subject for all students. Dr. Law highlighted some of the benefits of the "My Bridge to Success" program. With the focus on STEM (Science, Technology, Engineering and Math), as noted earlier, Mr. Burke said he hopes, as SPC is potentially challenged to enhance the engineering component of higher education, that we look at what the College needs to do to measure up to this expectation and to ensure the jobs are here locally to support the increase in this area of education. He asked Dr. Law to take this on as a Board challenge in order to give the trustees the knowledge base they need as policymakers. Mr. Burke further requested that the Board clerk provide a transcript of Dr. White's faculty commendations, along with a cover letter from the Board, to each of the faculty mentioned to show they were presented to the Board in a positive light and to communicate that the Board is proud of their actions and achievements. Further, Mr. Gibbons asked that all trustees be informed of any Palladium meetings similar to that which Mr. Brett attended this month.

Dr. Maureen Mahoney, Faculty Senate Chair, featured the latest update on the Florida Retirement System (FRS) and Faculty Evaluation Procedures, both topics the Board previously expressed interest in. She said faculty are clearly opposed to pension cuts, but were waiting on the Governor's recent budget announcement before addressing the issue. Mr. Burke said, while in Tallahassee, he did not hear anyone in the Legislature saying the Governor's pension reform bill would be their starting point. He said Senate leadership appears to be firmly behind Sen. Jeremy Ring's bill, which has a much more moderate tone. He recommended faculty leadership analyze what Sen. Ring's bill is offering, which is most likely the starting point for the pension reform, and added that the House has not yet come out with its own bill. Dr. Mahoney expressed appreciation for the Board's hard work and support on behalf of SPC at the state and federal levels. She shared various aspects of the College's Faculty Evaluation Procedures and expressed a confidence level with the process currently in place. Mr. Johnston expressed concern about student behavior, based on reports he receives first-hand, and the need for establishing standards for them to adhere to. Dr. Mahoney said standards of conduct are in place and made known to students, although it is difficult to police every student.

*(Information regarding these reports is included as **Attachment B – 11-032**.)*

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11-033. Under New Business, the president called upon Ms. Kay Burniston, Vice President of Baccalaureate Programs, Academic Effectiveness & University Partnerships; Dr. Jesse Coraggio, Director of Academic Effectiveness & Assessment; and Ms. Leigh Hopf, Director of Baccalaureate Program Support Services, who presented information under Item VII-A, Student Success and Achievement, in regard to calculating completion rates. Dr. Law noted that the numbers presented nationally are for first-time, full-time students, which is a small portion of SPC's population, and that today's report reflects an identified framework for the Board's information purposes.

Ms. Burniston gave an overview of the Completion Agenda Steps; Ms. Hopf spoke to the defined categories of students, those being New Students and Returning Students; and Dr. Coraggio highlighted assessment measures being implemented to help track completion rates. Mr. Burke sought clarification on how we are establishing up front what the student is seeking to achieve and whether or not that is being correctly measured. Mr. Johnston added that community college completion data is being unfairly judged, based on previous negative comments from a Gates Foundation representative, because our submitted data is being compared to that of the universities. Dr. Coraggio shared that the problem lies in the federal government's chosen measures, which are very biased toward the traditional student, and not in the data. He reviewed distinctions of the Federal FTIC (First Time in College) data (IPEDS) and said community colleges do not fare well when this data is used because it does not match the student population. In responding to how we define success, Dr. Coraggio said it is by assessing student goals and trying to tie credentialing into the various levels in order to achieve completion credit. Dr. Law added that the IPEDS reporting system is already set, and SPC can choose to propose an alternative by starting with what our College's expectations are for students, what we can do, and where we can focus our energies. He said our next effort is to go back four years and determine what the completion rates of various cohorts looked like and how that can be measured going forward. Mr. Burke sought clarification on when students start being measured, before or after remediation. Dr. Law explained that, as FTIC students, they are measured as soon as they are in college, thereby including the two-thirds who need remediation. In response to Mr. Burke's earlier question regarding determining a student's goals up front so they are accurately measured, Dr. Law responded that our abilities in that area are limited due to self-reported data. He noted one effort being moved forward by Academic & Student Affairs Vice President Tonjua Williams is a much more robust initial engagement with students to better understand their range of options. Dr. Williams said about 1,500 students who need two or more remedial courses will be attending fall term orientation this summer. Mr. Johnston recommended sending this material to Dr. Jill Biden, as a community college advocate, to seek her assistance in clarifying standards for community college completion rates. Dr. Law agreed we should be sharing this framework nationally. Mr. Brett asked if the president has had any conversations with fellow community college presidents on this topic or if there has been any consolidated effort to move this forward, to which he responded he has not but agrees it is a common concern, and institutions like ours need to be in the forefront of figuring out the best metric and data to use to make the case we want to make.

In conclusion, he said this framework is our best effort, and we will continue to work with the Board as to how it all plays out and what happens with each of the student groups.

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Mr. Brett inquired as to a timeframe for rolling this out, to which Dr. Law estimated within 60 to 90 days. Dr. Coraggio said, as this Completion Agenda is being refined, he hopes to separate out the remedial students in an effort to bring up the overall rates, as requested previously by the Board.

On behalf of the Board, Chairman Burke thanked the team for their presentation on this very relevant topic. He further noted he is excited about Dr. Law's earlier mention that the College was looking into potential software to help monitor student success rates in a more timely and effective manner.

*(Information regarding this presentation is included as **Attachment C – 11-033.**)*

11-034. The Board considered Capital Outlay, Maintenance, Renovation, and Construction Item VII-E.1. Mr. Brett moved approval. Mr. Gibbons seconded the motion. Mr. Johnston inquired about the past practice of donating surplus computers to others for restoration. Dr. Law noted that some are currently being given to FAST (Faith and Action for Strength Together) in Pinellas County. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.


Information regarding this item is as follows:

Agenda Item VII-E.1

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Disposition of Surplus or Obsolete Property (Survey #536)

The items of tangible personal property that follow have been declared as surplus or obsolete and are of no further economical use to the College. The College's Technology Oversight Group (TOG) recommends that any desktop computer comparable to or older than the Dell GX270 model be retired and moved to surplus. Any laptop computer comparable to or older than the Dell D800 model, or any C series (or comparable), should be moved to surplus. These older computers do not efficiently support the Windows 7 operating systems and application suites.

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Pursuant to Board of Trustees Rule 6Hx23-5.13 (IV), the Property Survey Committee requests authorization to sell or otherwise dispose of this property in the manner prescribed by Chapter 274, Florida Statutes.

Tag Number	Description	Acquisition Date	Condition	Sum Amount
01659	Video Cassette Recorder:	2/1/1986	poor	\$1,505.00
02852	Video Recorder/Play: Sony	11/1/1983	poor	\$2,044.50
03645	Abduction/Adduction Mach	8/1/1987	obsolete	\$4,425.00
04475	Microscope:Swift	6/1/1984	obsolete	\$1,206.50
04686	Planetarium Control Cons	3/1/1985	obsolete	\$2,276.00
05082	Nautilus Bench Press	3/1/1989	obsolete	\$2,181.00
05084	Nautilus Leg Curl Machine	3/1/1989	obsolete	\$2,181.00
07501	Leg Extension Machine	2/1/1993	obsolete	\$3,319.00
08143	Super Leg Press Machine	5/1/1993	obsolete	\$4,854.00
08145	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08146	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08148	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08149	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08172	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08173	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08175	Microscope:Swift	5/1/1993	obsolete	\$1,485.00
08183	Stairmaster Exercise Sys	6/1/1993	obsolete	\$2,400.00
08185	Stairmaster Exercise Sys	6/1/1993	obsolete	\$2,400.00
08187	Abdominal Machine	6/1/1993	obsolete	\$3,162.34
10296	Printer: HP 5M	7/1/1996	poor	\$1,805.00
10637	Printer: HP 5M	6/1/1996	poor	\$1,937.00
11024	Superstack Ii Switch 24	4/21/1997	obsolete	\$3,458.00
11675	Computer: Dell	6/27/1997	obsolete	\$2,635.00
11794	Printer:Lexmark S1650	7/15/1997	poor	\$1,422.95
11284	Satellite TVRO	7/16/1997	poor	\$2,729.00
12599	Printer:Lexmark 1650N	1/21/1998	poor	\$1,281.63
12605	Printer:Lexmark 1650N	1/21/1998	poor	\$1,322.13
13025	Laptop Computer:Dell Latitude	8/24/1998	obsolete	\$2,500.00
13028	Printer: Lexmark 1855N	8/7/1998	poor	\$1,308.91
13029	Printer: Lexmark 1855N	8/7/1998	poor	\$1,308.91
14538	Stairmaster: Free Runner	3/9/1999	obsolete	\$3,440.00
15017	Satellite Disk	1/27/1999	poor	\$1,665.00

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15103	Laptop Computer:Dell Latitude	6/8/1999	obsolete	\$4,478.00
16048	Laptop Computer:Dell Latitude	11/24/1999	obsolete	\$2,588.00
16279	Laptop Computer:Dell Inspiron	1/12/2000	obsolete	\$4,710.14
16586	Switch SSII 3300 24-Port	12/17/1999	obsolete	\$2,438.75
17216	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17217	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17218	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17219	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17220	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17221	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17222	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17223	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17224	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17225	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17227	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,547.00
17228	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17229	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17230	Laptop Computer:Dell Latitude	6/15/2000	obsolete	\$2,823.00
17423	Printer:HP 4500N	6/23/2000	poor	\$2,428.00
16321	13" Monitor: Panasonic	12/1/1999	poor	\$3,201.60
18119	Printer:HP C777#ABA	9/28/2000	poor	\$1,339.00
18107	Laptop Computer:Dell Latitude	9/8/2000	obsolete	\$2,134.00
19128	YC To NTSC Box	2/8/2000	obsolete	\$2,482.86
19129	YC to NTSC Box	2/8/2000	obsolete	\$2,482.86
19131	YC to NTSC Box	2/8/2000	obsolete	\$2,482.86
19125	Cpu DA ADA (Interface):Extron	2/8/2000	poor	\$2,395.36
19116	DVD Player:Pioneer	2/8/2000	poor	\$2,544.11
19180	Laptop Computer:Dell Latitude	4/17/2001	obsolete	\$2,540.00
19276	Laptop Computer:Dell Latitude	5/9/2001	obsolete	\$2,334.00
19396	Projector:Epson	6/11/2001	poor	\$3,954.65
19340	Printer:Lexmark T614	6/19/2001	poor	\$1,022.57
27988	Computer:Dell GX110	4/18/2001	obsolete	\$84.77
19650	Laptop Computer:Dell Latitude	6/29/2001	obsolete	\$2,845.00
19646	Laptop Computer:Dell Latitude	6/29/2001	obsolete	\$2,845.00
19641	Laptop Computer:Dell Latitude	6/29/2001	obsolete	\$2,845.00
19455	Printer:Lexmark T614N	8/13/2001	poor	\$1,482.63

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28346	Computer:Dell GX150	7/18/2001	obsolete	\$121.52
28418	Computer:Dell GX150	7/18/2001	obsolete	\$121.52
20919	Computer:Dell P4	11/6/2001	obsolete	\$4,792.00
20495	Laptop Computer:Dell Latitude	11/19/2001	obsolete	\$2,079.14
20496	Laptop Computer:Dell Latitude	11/19/2001	obsolete	\$2,079.15
17984	Computer: Dell 340	11/19/2001	obsolete	\$1,905.95
17978	Computer: Dell 340	11/19/2001	obsolete	\$1,905.95
20899	Computer: Dell 340	11/7/2001	obsolete	\$2,950.95
20887	Computer: Dell 340	11/7/2001	obsolete	\$2,165.95
21070	Computer: Dell 340	11/13/2001	obsolete	\$2,165.95
21069	Computer: Dell 340	11/13/2001	obsolete	\$2,165.95
20840	Laptop Computer:Dell Latitude	11/1/2001	obsolete	\$1,820.00
20508	Laptop Computer: Dell Latitude	12/27/2001	obsolete	\$2,120.20
20536	Laptop Computer:Dell Latitude	3/28/2002	obsolete	\$2,155.00
22043	Laptop Computer: Dell Latitude	5/1/2002	obsolete	\$2,982.00
20567	Laptop Computer:Toshiba	4/29/2002	obsolete	\$2,848.00
22088	Laptop Computer: Dell Latitude	6/7/2002	obsolete	\$2,643.00
22089	Laptop Computer: Dell Latitude	6/7/2002	obsolete	\$2,643.00
22372	Laptop Computer: Dell Latitude	6/12/2002	obsolete	\$2,597.70
22371	Laptop Computer: Dell Latitude	6/12/2002	obsolete	\$2,597.70
20403	Laptop Computer:Dell Latitude	6/11/2002	obsolete	\$4,004.00
20404	Laptop Computer:Dell Latitude	6/11/2002	obsolete	\$4,004.00
19776	Projector:Epson	3/1/2002	poor	\$3,421.00
22733	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22734	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22735	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22737	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22738	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22739	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22741	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22742	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22743	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22744	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22745	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22746	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22747	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00

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22748	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22749	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22750	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22751	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22752	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22753	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22754	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22755	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22757	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22758	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22759	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22760	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22762	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22763	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22764	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22765	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22766	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22767	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22768	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22769	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22770	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22771	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22772	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22773	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22774	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22775	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22776	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22777	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22778	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22779	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22780	Laptop Computer: Dell Latitude	6/26/2002	obsolete	\$2,040.00
22665	Laptop Computer: Dell Latitude	6/27/2002	obsolete	\$3,119.27
22666	Laptop Computer: Dell Latitude	6/27/2002	obsolete	\$3,119.27
22667	Laptop Computer: Dell Latitude	6/27/2002	obsolete	\$3,119.27
22283	Printer: Lexmark T620N	6/24/2002	poor	\$1,322.00
22782	Laptop Computer: Dell Latitude	6/24/2002	obsolete	\$2,040.00

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23142	Computer: Dell GX260T	7/18/2002	obsolete	\$1,863.00
22007	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22008	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22010	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22021	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22022	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23064	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23074	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23076	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23079	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23083	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23095	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23096	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23097	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23098	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23099	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23100	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23103	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22009	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22012	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22013	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22015	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22016	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22017	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22018	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22024	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22025	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23068	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23069	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23070	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23073	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23077	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23078	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23080	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23087	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23088	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00

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23091	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23092	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22011	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22020	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
22023	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23066	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23067	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23071	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23075	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23081	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23085	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23086	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23089	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23090	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23093	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23094	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23101	Laptop Computer: Dell Latitude	7/25/2002	obsolete	\$1,886.00
23460	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23461	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23462	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23463	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23464	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23465	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23466	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23467	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23468	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23470	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23472	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23473	Laptop Computer: Dell Latitude	8/21/2002	obsolete	\$2,219.00
23301	Laptop Computer: Dell Latitude	8/28/2002	obsolete	\$3,216.29
23302	Laptop Computer: Dell Latitude	8/28/2002	obsolete	\$3,216.29
23306	Laptop Computer: Dell Latitude	9/12/2002	obsolete	\$2,939.00
23307	Laptop Computer: Dell Latitude	9/12/2002	obsolete	\$2,939.00
23329	Laptop Computer:Dell Latitude	10/23/2002	obsolete	\$3,231.00
23413	Treadmill:TrackMaster	9/24/2002	obsolete	\$4,985.00
23675	Monitor:Dell 20" FP	11/6/2002	poor	\$1,119.00

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23687	Computer: Dell GX260T	11/6/2002	obsolete	\$1,285.81
23964	Laptop Computer: Dell Latitude	11/14/2002	obsolete	\$2,453.33
23978	Laptop Computer: Dell Latitude	11/18/2002	obsolete	\$3,780.12
23992	Computer: Compaq	1/15/2003	obsolete	\$2,514.14
23996	Computer: Compaq	1/15/2003	obsolete	\$2,514.14
23997	Computer: Compaq	1/15/2003	obsolete	\$2,514.14
24556	Laptop Computer: Dell Latitude	2/4/2003	obsolete	\$3,528.23
04687	System 373 Planetarium I	3/1/1985	obsolete	\$11,234.00
04688	Zenon Arc Light Source	3/1/1985	obsolete	\$5,790.00
25026	Laptop Computer:Dell Latitude	4/22/2003	obsolete	\$2,053.00
24943	Laptop Dell Latitude C840	4/21/2003	obsolete	\$2,900.20
25041	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25042	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25043	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25044	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25045	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25047	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25049	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
25050	Laptop Computer: Dell Latitude	4/23/2003	obsolete	\$1,914.00
24790	Laptop Computer: Dell Latitude	4/16/2003	obsolete	\$2,328.00
25094	Laptop Computer: Dell Latitude	4/30/2003	obsolete	\$3,100.20
24867	Laptop Computer: Dell Latitude	4/29/2003	obsolete	\$2,427.00
25095	Laptop Computer: Dell Latitude	4/30/2003	obsolete	\$1,733.00
25374	Laptop Computer: Dell Latitude	5/2/2003	obsolete	\$2,893.00
24879	Printer: Lexmark C720n	5/2/2003	poor	\$1,099.08
18115	Printer: HP 750C+	10/5/2000	poor	\$5,686.00
24868	Laptop Computer: Dell Latitude	4/29/2003	obsolete	\$2,427.00
24869	Laptop Computer: Dell Latitude	4/29/2003	obsolete	\$2,427.00
25348	Computer: Dell P4	4/30/2003	obsolete	\$2,696.00
25895	Computer: Dell Precision 650	5/5/2003	obsolete	\$5,146.00
25896	Computer: Dell Precision 650	5/5/2003	obsolete	\$5,146.00
25899	Computer: Dell Precision 650	5/5/2003	obsolete	\$5,146.00
25904	Computer: Dell Precision 650	5/14/2003	obsolete	\$5,146.00
25907	Computer: Dell Precision 650	5/14/2003	obsolete	\$5,146.00
25107	Laptop Computer:Dell Latitude	5/20/2003	obsolete	\$2,122.00
25084	Laptop Computer:Dell Latitude	5/28/2003	obsolete	\$2,981.30

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25211	Computer: Dell GX260T	4/30/2003	obsolete	\$1,239.00
25417	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25419	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25420	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25421	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25422	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25424	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25425	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25427	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25428	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25429	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25430	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25431	Computer:Dell GX260T	6/13/2003	obsolete	\$1,244.00
25058	Printer:Lexmark C720n	5/20/2003	poor	\$1,255.29
24367	Student Camera Sys:Parkervisio	11/22/2002	poor	\$7,374.18
26035	Plasma Monitor:42"	8/13/2003	poor	\$2,842.11
26215	Copier:Savin	8/1/2003	poor	\$2,612.00
26216	Copier:Savin	8/1/2003	poor	\$2,612.00
25960	Treadmill:Trackmaster	9/16/2003	obsolete	\$6,030.00
16058	Automixer:Genter	12/6/1999	obsolete	\$5,065.21
17933	Projector:Epson 5350	5/8/2000	poor	\$5,547.54
17935	Projector:Epson 5350	5/8/2000	poor	\$5,547.55
18117	Laptop Computer:Dell Latitude	9/26/2000	obsolete	\$5,060.00
19413	Scanner:Fujitsu	7/16/2001	obsolete	\$7,162.09
20652	Cashing Workstations:Axiohm	11/9/2001	obsolete	\$5,697.50
20653	Cashing Workstations:Axiohm	11/9/2001	obsolete	\$5,697.50
27521	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27526	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27535	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27537	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27541	Computer:Dell GX270T	12/23/2003	obsolete	\$1,240.88
27476	Computer:Dell GX270T	1/28/2004	obsolete	\$1,428.52
28645	Computer:Dell GX280	10/28/2004	obsolete	\$1,270.39
28162	Ice Machine:Hoshizake	10/9/2004	obsolete	\$1,480.00
28675	Laptop Computer:Dell Latitude	11/16/2004	obsolete	\$2,267.96
28291	Autoveiw KVM Switch:Avocent	11/10/2004	obsolete	\$2,653.00

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29275	Laptop Dell Latitude D610	2/28/2005	obsolete	\$2,383.56
29448	Laptop Dell Latitude D610	3/28/2005	obsolete	\$3,007.94
30872	Computer:Dell GX280	6/29/2005	obsolete	\$1,242.38
33441	Training Table:Adj	12/6/2005	obsolete	\$1,023.70
			TOTAL:	\$684,826.56

The following list consists of equipment/furniture or supplies valued at less than \$1,000 individually, which are not accounted for on the property inventory. These items have also been declared surplus:

Miscellaneous Chairs, Tables and Furniture
Miscellaneous Computer & Telephone Parts
Miscellaneous Custodial Equipment
Miscellaneous Scientific, Medical, Exercise, Classroom and Kitchen Equipment

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Susan Reiter, Vice President, Facilities Planning & Institutional Services; Conferlete Carney, Provost, Tarpon Springs Campus; Paul Spinelli, Director of Procurement and Asset Management; and Daya Pendharkar, Associate Vice President of Information Systems, recommend approval.

djh0208112

11-035. The Board considered Capital Outlay, Maintenance, Renovation, and Construction Item VII-E.2. Ms. Reiter presented and explained the Seminole Campus Science Lab Upgrades project. Mr. Burke asked if these upgrades will meet the science lab demands. Dr. Olliver responded that the upgrades allow a more effective offering of science classes for lower division, although an additional two to three science labs will be needed in the future to accommodate upper division. Mr. Johnston moved approval of Item VII-E.2. Mr. Brett seconded the motion. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.

Information regarding this item is as follows: (*Presentation materials are included as **Attachment D – 11-035.***)

Agenda Item VII-E.2

February 22, 2011

MEMORANDUM

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *wdl*

SUBJECT: Review of Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP), Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus

A.D. Morgan Corporation, the Construction Manager at Risk, in conjunction with Fleischman Garcia Architects, and College staff, have completed the Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP) Construction Documents for Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus. This design is based on the Educational Specifications that were developed by College staff and the User Advisory Committee.

This project will consist of science lab upgrades at the University Partnership Building rooms 307 and 309. This upgrade allows the labs to more effectively teach Biological Science Lab, Anatomy and Physiology I and II Labs, Field Biology of Florida with Lab, and Biology of Marine Life with Lab. Additionally, this project allows for the addition of Biology I Lab, Biology II Organism and Ecology Lab and an Oceanography Lab, which cannot be taught in the current space. The renovation will include casework with chemical resistant counters, lab tables, teaching bunkers and demonstration tables with chemical resistant tops and sinks. Additionally, the project will be upgrading the heating ventilating and air conditioning system to provide 100% outside air (including separation from the air flow in the rest of the building to avoid migration of odors) and provide an emergency exhaust system.

The total Preliminary GMP for this project is \$546,262 or \$230 per square foot with a Total Project Budget of \$654,671. The funding sources for this project are Public Education Capital Outlay (PECO) monies. Through the Direct Purchase Program, the contractor plans to purchase approximately \$180,000 of materials, which will provide approximately \$9,000 of tax savings for the project. The anticipated date for substantial completion is August 2011. This Preliminary GMP is subject to mandatory review for building codes, safety-to-life and the Americans with Disabilities Act (ADA) and further refinements through the value engineering process.

The following reflects the anticipated funding sources and values based upon the current total project budget. Please note that these funding sources and values may vary during the course of the construction of the project.

Fund 1 Contingency	\$ 600,000
Public Education Capital Outlay (PECO) Funds – General Renovate/Remodel, Roofs, HVAC, ADA, Utilities, Site	\$ 54,671

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Improvements, Collegewide (186)	
	\$
Total Project Budget:	\$ 654,671

These Schematic Design Documents (Phase I) and Preliminary Guaranteed Maximum Price (GMP) Construction Documents are presented today for your review and approval. They have been reviewed by Dr. James Olliver, Provost, Seminole Campus, Dr. John Vaughan, Dean, Natural Science, and the User Advisory Committee.

Authorization is requested for the following:

- **To approve the Schematic Design Documents (Phase I);**
- **To approve the Preliminary GMP of \$546,262 and authorization to proceed with the Construction Documents subject to further refinements of the terms, conditions, and bidding, and to authorize the issuance of all necessary purchase orders;**
- **To approve A.D. Morgan to procure long lead items so they will be available to be installed this summer.**

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; Rebecca Smith, President, A.D. Morgan Corporation; Jeff Pelszynski, Senior Associate Fleischman Garcia Architects, Inc; James Olliver, Provost Seminole Campus; and John Vaughan, Dean, Natural Science, recommend approval.

mdc0215113

11-036. The Board considered Capital Outlay, Maintenance, Renovation, and Construction Items VII-E.3-E.8. Mrs. Bilirakis moved approval of Items VII-E.3-E.8. Mr. Gibbons seconded the motion. In response to Mr. Johnston, Dr. Duncan and Ms. Reiter explained the funding source for the two property acquisitions. They noted the church property (Item VII-E.8) is being solely funded by the Clearwater gymnasium sale, with some funds left over for design, investigation, classrooms, etc., and the Juvenile Welfare Board (JWB) property (VII-E.6) is being funded through a contingency that was set aside for a mid-year callback that did not happen, thereby generating cash toward the building's \$330,000 down payment. Further explanation was provided by Dr. Law regarding financial arrangements made in conjunction with JWB's lease of SPC's EpiCenter annex and the anticipated lease of a portion of the acquired JWB building by National University of Health Sciences (NUHS). It was noted that these items would most likely not appear on a future PECO list.

In regard to Item VII-E.4, Mr. Burke sought further explanation on plans for the new building that will now replace the current Teaching Auditorium, particularly how decisions are made in regard to need for and design of the new space. Dr. Vittetoe explained a

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determination was made based on space needs and, although the new building will include a Teaching Auditorium, its look will differ from that which currently exists.

Mr. Burke shared information he received from staff in regard to Item VII-E.3. Ms. Kara Schrader-Smith, Risk Management Specialist, confirmed the Board's understanding that the College has multiple levels of property coverage through membership in the Florida College System Risk Management Consortium as well as the convenience of the Consortium handling the brokerage of other types of insurance policies.

Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.

Information regarding these items is as follows:

Agenda Item VII-E.3

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Annual Membership Assessment in Florida College System Risk Management Consortium

Authorization is requested to pay the St. Petersburg College (SPC) 2011-2012 membership assessment in the Florida College System Risk Management Consortium (FCSRMC) for the policy period of March 1, 2011 through February 28, 2012 in the amount of \$1,540,726. This amount is \$215,522 or 12.3% less than the previous policy period. This year's assessment is based on the following changes: a decrease in the experience assessment for workers' compensation claims, an increase in full-time equivalent enrollment (FTE), a decrease in property values based on a decrease in the rate used for calculating FTEs, and changing from a large deductible workers' compensation plan to a self-insured plan, which resulted in lowering the collateral that the Consortium has to pay to the workers' compensation carrier.

Because the FCSRMC is on a March 1st to February 28th Fiscal Year, it is necessary to obtain approval from the Board in order to have authority to pay the first installment of \$513,575 by March 1, 2011 (for the March 1, 2011 through June 30, 2011 policy period). Additionally, we will pay the second installment of \$1,027,161 by July 1, 2011 (for the July 1, 2011 through February 28, 2012 policy period).

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Shown below are the FCSRMC calculations to reach the assessment for the policy period of
March 1, 2011-February 28, 2012:

2011-2012 Annual Assessment for SPC:	\$ 1,404,482
(Based upon 20,679 FTE as indicated on the 2009-2010 data on the invoice from FCSRMC)	
Workers' Compensation Assessment (Experience)	\$ 2,554
Property Value Assessment	\$ 133,690
Less Prior Year Assessment Refund	\$ <u>0</u>
Adjusted Annual Assessment	\$ 1,540,726
First Installment by (March 1, 2011)	\$ 513,575
Second Installment (by July 1, 2011)	\$ 1,027,151

The actual assessment approved by the FCSRMC Board for the previous policy period was \$1,756,248 based upon the College's FTE of 17,424, less a workers' compensation adjustment and an assessment refund for that prior policy period. That assessment was \$215,522 more than this year's assessment. This year's assessment is \$1,540,726.

The membership assessment covers administrative defense (reimburses defense cost regarding employment), general and automobile liability, property (all perils except theft), property (theft), workers' compensation claim experience, faithful performance money and securities, errors and omissions, fiscal agent bond, fine arts, and cyber risk. Pursuant to the decision made last plan year to cancel the Workers' Compensation Large Deductible Policy with \$500,000 deductible and go to a Self-Insured status under the State of Florida up to \$500,000 per claim, the College will also be assessed an additional \$10,352 for the plan year divided over four quarters.

The College will also renew 2011 insurance policies for the parking garage liability, parking lot liability, boiler and machinery liability, facilities use, student professional malpractice liability and student accident insurance (students enrolled in the allied health programs), storage tank liability, workers' compensation (statutory and employer's liability) for Puerto Rico, Intercollegiate Athletic Coverage and the Collegiate High school package. These individual policies renew separately on their respective anniversary dates.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan M. Reiter, Vice President, Facilities Planning and Institutional Services; and Kara Schrader-Smith, Risk Management Specialist, recommend approval.


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Agenda Item VII-E.4

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Resolution to Terminate the Teaching Auditorium (Facility 34), Clearwater Campus, Amendment to the Educational Plant Survey dated June 19, 2007

The original design for the Ethics and Social Science Building showed the new building entirely encompassing the existing Teaching Auditorium Building at the Clearwater Campus. As the design of this building progressed and engineering soils tests were completed, the engineer recommended utilizing a more expensive foundation system due to the differential pressures between the two structures. This new foundation system would add several hundred thousand dollars to the construction price.

Therefore, we investigated demolishing the Teaching Auditorium Building and replacing the space in the new Ethics and Social Science Building (removing the need for the expensive foundation system). Replacing the Teaching Auditorium space in the new building will add cost to the project, but it will be less expensive than the foundation systems required if we construct around the Teaching Auditorium Building. Additionally, this allows us to provide a completely new facility without the constraints of the awkwardly shaped Teaching Auditorium and the irregularly sloped flooring system.

We are currently working on the revised plans and pricing to bring to the Board for approval, but the first step is receiving approval from the Board to terminate the existing building and to request approval from the State to terminate the building through the Castaldi Formula Analysis.

The architect for the Clearwater Campus Ethics and Social Science Project, Harvard Jolly Architecture, Inc., has completed a Building Valuation Analysis of the Teaching Auditorium Building (Facility 34) on the Clearwater Campus using the Castaldi Formula Analysis for Modernization of Educational Facilities, as requested by staff. This analysis is required by the Office of Educational Facilities, Florida Department of Education to allow the termination of any building constructed with PECO funds.

The Castaldi Formula Analysis stipulates two rules to consider when deciding whether to modernize or replace an educational facility: 1) If the cost of modernization exceeds 40% of a

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cost to construct a comparable new building; and 2) If any two of the following items are required, modernization should be questioned; major replacement of plumbing, heating and air-conditioning (HVAC); total replacement of electrical wiring; basic structural changes involving space arrangements; complete replacement of roofing; and complete revamping of the fenestration pattern (exterior walls and windows).

Harvard Jolly Architecture, Inc.'s findings indicate that the ratio of modernization to replacement of the Teaching Auditorium Building (constructed in 1965) is 226%. This was calculated using the Castaldi Formula Analysis and confirms that the State would recommend replacement or construction of a new facility. The entire report by Harvard Jolly Architecture, Inc. is available upon request.

Per the State process for building replacement, this request will be submitted to the Florida Department of Education. Additionally, we will request the Office of Educational Facilities perform a site visit to inspect this building, review the request for demolition and approve the demolition of the Teaching Auditorium Building (Facility 43).

Approval is sought to execute the attached resolution to terminate the Teaching Auditorium Building (Facility 34) from the College Facilities Inventory.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Stan Vittetoe, Provost of the Clearwater Campus, recommend approval.

Attachment

mdc0218113

RESOLUTION of the
BOARD OF TRUSTEES
ST. PETERSBURG COLLEGE
St. Petersburg, Florida

WHEREAS, the property commonly known as the Teaching Auditorium Building (Facility 34) at the Clearwater Campus (Site 2) of St. Petersburg College is located at 2465 Drew Street, Clearwater, Florida; and

WHEREAS, said property is in unsatisfactory condition and has been evaluated using the Castaldi Formula Analysis and been determined to have a modernization to replacement ratio of approximately 226%, which is higher than the recommended ratio of 40% or less for modernization; and

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BE IT THEREFORE RESOLVED, pursuant to Section 1013.28, Florida Statutes, the Board of Trustees declares said property is unnecessary for educational or ancillary purposes and authorizes the termination of said property.

Dated this 22nd day of February, 2011

Kenneth P. Burke, Chair
Board of Trustees
St. Petersburg College

William D. Law, Jr., President
of the College and Secretary to the
Board of Trustees
St. Petersburg College

Agenda Item VII-E.5

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Amendment #7 to the Educational Plant Survey dated June 19, 2007, (Spot Survey #7) Termination of Teaching Auditorium (Building 34), Clearwater Campus, Site 2

This Amendment will provide for the Termination of the Teaching Auditorium (Building 34) at the Clearwater Campus as recommended in the Castaldi Analysis completed by Harvard Jolly Architecture, Inc.

The Board of Trustees is required to amend the existing Educational Plant Survey utilizing the Spot Survey process. The attached Spot Survey is an official request for the State to accept the

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modifications to the Educational Plant Survey. Once this is approved by the Board of Trustees, the Department of Education is responsible for filing and updating the Educational Plant Survey as part of the official State record and future reference.

Approval is sought for Amendment #7 (Spot Survey #7) to the Educational Plant Survey dated June 19, 2007.

This amendment adds the following item to the Educational Plant Survey:

Site 2: Teaching Auditorium (Building 34) Clearwater Campus

Termination

2.47 Termination of the Teaching Auditorium (Building 34) Clearwater Campus, for a total of 6,111 gross square feet. This building will be terminated from the Facilities Inventory of St. Petersburg College, and will be demolished in conjunction with a future project in that location in accordance with Section 1013.28(1)(a), Florida Statutes.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Harvard Jolly Architecture, recommend approval.

Attachment

mdc0208112

**AMENDMENT #7 (Spot Survey #7)
EDUCATIONAL PLANT SURVEY dated June 19, 2007
St. Petersburg College
February 22, 2011**

Pursuant to Section 1013.31, Florida Statutes, administrative staff of St. Petersburg College has conducted an amendment to the current Educational Plant Survey for St. Petersburg College, dated June 19, 2007. In accordance with Section 1013.31, Florida Statutes, the amendment shall be reviewed and approved by the Board of Trustees.

The following new recommendation is made.

The College needs to amend the Educational Plant Survey dated June 19, 2007 to include the following item:

Site 2: Teaching Auditorium (Building 34) Clearwater Campus

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Termination

2.47 Termination of the Teaching Auditorium (Building 34) Clearwater Campus, for a total of 6,111 gross square feet. This building will be terminated from the Facilities Inventory of St. Petersburg College, and will be demolished in conjunction with a future project in that location in accordance with Section 1013.28(1)(a), Florida Statutes.

Approved by the Board of Trustees of St. Petersburg College on February 22, 2011.


William D. Law, Jr., President of the College
and Secretary to the Board of Trustees
St. Petersburg College

Agenda Item VII-E.6

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Final Approval of Site Acquisition, 6698 68th Avenue North, Pinellas Park, Florida, (JWB) Health Education Center

As discussed in its October 18, 2010 Board Meeting, the College has been given the opportunity to consider for purchase a site located 4/10ths of a mile south of the Health Education Center. This property is owned by the Juvenile Welfare Board of Pinellas County, with the address of 6698 68th Avenue North, Pinellas Park, Florida. This property consists of approximately 3.66 acres containing a four-story building with approximately 50,138 square feet and 209 parking spaces.

The building is listed with the firm of Colliers Arnold with an asking price of \$2.95 Million. We have received two appraisals and negotiated a final purchase price of \$2.5 Million.

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The College is in the final phase of the due diligence inspections of the site, including but not limited to appraisals, surveys, Phase I, Environmental Site Assessment, Asbestos Survey, Title and Development Order/DRI-related issues, and we anticipate closing on this property within 60 days. Additionally, we are entering into a short-term lease agreement as previously approved by the Board to allow us to access the building prior to the closing date.

Approval is sought to purchase the property located at 6698 68th Avenue North, Pinellas Park, Florida to maximize the continued growth of the Health Education Center, including all necessary work.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Phil Nicotera, Provost, Health Education Center, recommend approval.

mdc0208112

Agenda Item VII-E.7

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Amendment #1 to the Lease Agreement between St. Petersburg College and Pinellas County Osteopathic Medical Society for a Lease of Office Space at the District Office

On January 20, 2010, the Board approved a lease agreement between St. Petersburg College and the Pinellas County Osteopathic Medical Society. Amendment #1 will extend this lease agreement for an additional five (5) year term and provides for consecutive one (1) year renewal options at the end of the five (5) year term. The College will have the ability to change the base rate of the rent annually during this period based on the Consumer Price Index. The current lease rate is \$10.61 per square foot per year for a total annual lease amount of \$7,013.21 (661 square feet x \$10.61) and shall run from February 1, 2011 through January 31, 2016. The other terms and conditions of the original agreement will remain the same.

The lease agreement amendment is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

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Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Authorization is requested to execute Amendment #1, which extends the lease agreement between St. Petersburg College and Pinellas County Osteopathic Medical Society for a five (5) year term.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

Attachment

mdc0208112

**FIRST AMENDMENT TO LEASE AGREEMENT
BETWEEN
ST. PETERSBURG COLLEGE
AND
PINELLAS COUNTY OSTEOPATHIC MEDICAL SOCIETY, INCORPORATED**

THIS FIRST AMENDMENT is entered by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the "College") and Pinellas County Osteopathic Medical Society, Incorporated, a non-profit Florida corporation, whose mailing address is P.O. Box 2025, Largo, Florida 33779 ("**PCOMS**").

WITNESSETH:

WHEREAS, the College and PCOMS did enter into that certain Lease Agreement dated January 20, 2010 whereby the College leased to PCOMS a portion of the premises located at the St. Petersburg College District Office, located at 6021 142nd Ave., Clearwater, Florida, 32760 ("District Office"); and

WHEREAS, unless otherwise specifically stated in this First Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Agreement; and

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WHEREAS, the Lease Term is set to expire on January 31, 2011; and

WHEREAS, the College and PCOMS have agreed to certain changes in the terms of the aforesaid lease, and

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Term of the Agreement shall be extended for a Lease Term of five (5) years (“Extended Term”) beginning on February 1, 2011 and continuing through and until January 31, 2016.
3. **BASE RENT.** The Base rental payment for the Lease Term year beginning February 1, 2011 shall be:

Annual Payment:	\$7,013.21
Payment per square of foot:	\$ 10.61

Base rent will be due and payable in installments based upon the following schedule:

April 1 st	\$1,753.31
May 1 st	\$1,753.30
August 1 st	\$1,753.30
January 1 st	\$1,753.30
Total	\$7,013.21

Additionally, PCOMS shall pay to the College its pro-rata share of any utility rate assessment, stormwater fee, or other surcharge that may assessed from time to time to the College for the District Office.

4. For the Lease Term years commencing 2012 and beyond, on each February 1st anniversary of the extension period, the monthly rental for the next twelve month period shall be adjusted by the change in the Consumer Price Index for the immediate twelve month period using the CPI formula as set out herein. The rent for each such extension year shall be the increase in the Consumer Price Index, but not less than 3% nor more than 6%.

5. The Consumer Price Index shall be defined as follows: At the end of each lease year (12 month period) of the extended term hereof, the monthly rental for the next succeeding lease year shall be increased by the annual increase in the Consumer Price Index (“CPI”) where

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“CPI” is the Consumer Price Index for the month of December just preceding such lease anniversary year, and the “Base CPI” is the Consumer Price Index for December of the previous lease year. As used herein, Consumer Price Index shall mean and refer to that table in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, now known as the “Consumer Price Index” for all Urban Consumers (Index 1982-84 = 100), U.S City Average, on an unadjusted basis. If such Index referred to above shall be discontinued, then any successor Consumer Price Index of the United States Bureau of Labor Statistics, or successor agency thereto, shall be used, and if there is no successor Consumer Price Index, the parties hereto shall authorize the College to designate a substitute Index or formula. In no event shall the next lease year rental be less than the prior year.

6. Both College and PCOMS agree that if the December CPI has not been determined when February rent is due, PCOMS will pay the previous year rent until the December CPI has been determined, and then PCOMS shall pay over any difference to College upon demand and thereafter, pay the newly determined rent.

7. The Lease Agreement may be extended for additional one (1) consecutive year terms at the expiration of the Term upon mutual agreement of the parties in writing before the end of the Term. The College hereby reserves the right to increase the Base Rent for any mutually agreed upon term.

7. **TERMINATION:** PCOMS may terminate said lease by giving one year notice in writing to the following address:

Susan Reiter
Vice President, Facilities Planning & Institutional Services
St. Petersburg College
P.O. Box 13489
St. Petersburg, Florida 33733

8. All other terms and conditions of the Agreement shall remain in full force and effect except as specifically modified herein. If any of the provisions of this First Amendment conflict with any terms of the Agreement, the provisions of this First Amendment shall govern and control.

IN WITNESS WHEREUNTO the parties set their hands and seals on the dates set forth below.

Witnesses as to the College:

By: _____
Name: _____

Board of Trustees of St. Petersburg College

By: _____
William D. Law, Jr., President
of the College and Secretary to the
Board of Trustees

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By: _____
Name: _____

Date: _____

Pinellas County Osteopathic Medical
Society, Incorporated

Witnesses as to Pinellas County
Osteopathic Medical Society:

By: _____

Name: _____

Its: _____

By _____
Name: _____

Date: _____

By: _____
Name: _____

Agenda Item VII-E.8

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Final Approval of Site Acquisition, 2401 Drew Street, Clearwater, Florida (Faith United Church of Christ), Clearwater Campus

As discussed in its September 21, 2010 Board Meeting, the College has been given the opportunity to consider for purchase a site adjacent (west) of the Clearwater Campus. This property is the Faith United Church of Christ, with the address of 2401 Drew Street, Clearwater, Florida. This property consists of approximately 3.82 acres with approximately 17,472 square feet of improvements (sanctuary, office, day care facilities and a single-family structure).

The building is listed with the firm of Colliers Arnold with an asking price of \$1.65 Million. We have received two appraisals and negotiated a final purchase price of \$1.3 Million.

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The College is in the process of completing the due diligence inspections of the site, including but not limited to appraisals, surveys, Phase I, Environmental Site Assessment, Asbestos Survey, Title and Development Order/DRI-related issues, and we anticipate closing on this property within 90 days.

Through the due diligence process, we discovered an underground fuel oil tank. The tank and some contaminated soil were removed. Minor groundwater contamination was identified. We are in the process of installing a monitor well to confirm groundwater impacts and determine the next course of action.

Approval is sought to purchase the property located at 2401 Drew Street, Clearwater, Florida to maximize the continued growth of the Clearwater Campus, including all necessary work.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Phil Nicotera, Provost, Health Education Center, recommend approval.

mdc0215113

11-037. The Board considered Personnel Items VII-G.1. Mr. Gibbons moved approval. Mr. Brett seconded the motion. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.

Information regarding this item is as follows:

Agenda Item VII-G.1

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President
SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted

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Effect. Date	Name	Department/Location	Title
1/8/2011	Adams,Kathleen R	Associate Provost CL	Student Service Assistant
1/7/2011	Albrecht,Osiris P.	Foreign Language SE	Instructor
1/7/2011	Ballo,William T	Emergency Medical Services HC	Instructor
1/8/2011	Bawell,Jennifer D.	District Library DO	Librarian
1/3/2011	Bryson,Kathy M	Letters SPG	Instructional Asst III
1/3/2011	Connelly,Carol A	Letters SPG	Instructional Asst III
1/18/2011	Crowder,Ryan M	Campus Security SPG	Security Officer I
1/8/2011	DeStasio,Thomas H	College Construction DO	Skilled TradesWorker
1/3/2011	Ellspermann,Amy J	Enrollment Management DO	College Recruiter
1/8/2011	Flowers,LaTasha L	District Library DO	Library Assistant
1/3/2011	Hamilton,Ronald S	Business Technologies CL	Academic Department Chair
1/24/2011	Irwin,Patricia E	Counseling & Advisement TS	Career Information Specialist
12/20/2010	Murphy,Beth E	BA Programs/UPC	Instructor-12 month
1/3/2011	Nickens,Mary	SPC-Downtown	Staff Assistant
1/10/2011	Piper,Angela M	Instructional Computing SE	Course Delivery Manager
1/3/2011	Rivera, Virginia E	Provost TS	Academic Staff Assistant
1/3/2011	Ruggiero,Denise W.	Provost AC	Office Supervisor
1/18/2011	Sandoe,Gregory A	NTPI/WMD Grant - AC	Project Technologist
1/31/2011	Snare II,Clayton L	Dual Credit - AC	Coord.,Early College/Dual Enrl
1/7/2011	Vanauken,Todd R	Radiography HC	Instructor
1/3/2011	Wiley,Matthew C	Emergency Medical Services	Acting EMS Prgm Spprt Coord.

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
1/1/2011	Acevedo,Paul Henry	Mathematics TS	Student Assistant
1/10/2011	Adams,James B.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/8/2011	Alexander,Carrie M	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
1/10/2011	Anderson,Jonathan William	Mathematics CL	Instructor - Temporary Credit
1/10/2011	Andrasik,Stephen J.	Natural Science SPG	Supplemental Instr - Credit
1/10/2011	Ardestani,Arash K	Mathematics CL	Instructor - Temporary Credit
1/10/2011	Ashe,Toni Lockett	BA Programs/UPC	Adjunct Bach Prog.
1/23/2011	Bates,Matthias Stinett	Accounting DO	OPS Career Level 5
1/10/2011	Battikha,Magdy E.	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Bawell,Alexander H.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Beck,Sandra K	Business Technologies CL	Instructor - Temporary Credit

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1/8/2011	Beckman,Ryan Robert	Athletics - DO	Lump sum -Spec.Proj.
1/10/2011	Bender,kimberly Horton	Natural Science CL	Instructor - Temporary Credit
1/10/2011	Blackett,Kathleen D	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Bloom,Jeffrey H	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Bonner,Eli	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Bossard,Robert L	Natural Science TS	Instructor - Temporary Credit
1/10/2011	Broadus,Michael L	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Browder,Joan	Business Technologies CL	Instructor - Temporary Credit
12/25/2010	Brown,Michael Lee	Provost SPG	OPS Career Level 4
1/10/2011	Bryson,Kathy M	Letters SPG	Supplemental Instr - Credit
1/10/2011	Burke,Jason Allen	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Butz,Floyd	BA Programs/UPC	Adjunct Bach Prog.
12/25/2010	Cain,Christopher Lin	Associate Provost TS	OPS Career Level 6
1/10/2011	Campaneria-Glenski,Edilia	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Cannamela,Carrie M	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Capawana,Anthony J	Mathematics SE	Instructor - Temporary Credit
1/8/2011	Cardinale,Barbara Ann	Leepa/Rattner Museum - DO	OPS Career Level 2
1/10/2011	Carney,Joshua David	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/8/2011	Carr,Catherine E.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Carrazana,Yohandy	Business Technologies CL	Instructor - Temporary Credit
1/18/2011	Carter,Raymond R	Natural Science SPG	Student Assistant
1/10/2011	Chandler,Jeremy N.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Cheatham,Shawn Matthew	Fine & Applied Arts CL	Instructor - Temporary Credit
1/8/2011	Cheng,Jingsi	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
1/10/2011	Chiou,George S.	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Ciaravino,Robert J	Athletics - DO	Lump sum -Spec.Proj.
1/3/2011	Clark,Bradley James	Provost SPG	OPS Career Level 2
1/10/2011	Clark,Robert L	Business Administration CL	Instructor - Temporary Credit
1/10/2011	Cobb,Laurel G	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Coleman,Paul J	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Collier,Terry L.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/5/2011	Cordero,Diana B	Custodial Services DO	OPS Career Level 1
1/10/2011	Coronel,Rina S.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Costantino,Anne M	BA Programs/UPC	Adjunct Bach Prog.
1/11/2011	Craig,Penelope S	Letters SE	Instructor - Temporary Credit
1/10/2011	Crawfurd,Jonathan W.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Crisler,Margaret M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Cross,William C.	BA Programs/UPC	Adjunct Bach Prog.

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1/10/2011	Davis,Percival W	Natural Science CL	Instructor - Temporary Credit
12/25/2010	Deasaro,Mark	Criminal Justice AC	Instructor- Temporary Non-Cred
1/10/2011	Deighan,John J.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Delgato,Margaret	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	DeNote,Matthew P	Business Technologies CL	Instructor - Temporary Credit
12/25/2010	Dixon,Deonne R	Criminal Justice AC	Instructor- Temporary Non-Cred
2/3/2011	Dong,Christian Charles	Associate Provost SP	Student Assistant
1/10/2011	Doulougeris,Laurea C E	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Drouin,Kathryn L	Dual Credit - AC	Instructor - Temporary Credit
2/3/2011	Drzemala,Stephanie M	Provost SPG	Federal Work Study Student
1/10/2011	Dunham,Michael S.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	East,Carleah G	Social Science SPG	Supplemental Instr - Credit
1/10/2011	Eliacin,George A	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Eschenfelder,Robert M.	Business Administration SP	Instructor - Temporary Credit
1/10/2011	Faehner,Michael J	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Farrell,James N	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Felton Jr,Willie B	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Fernandez,Roberto	Distance Learning TV SE	Supplemental Instr - Credit
1/10/2011	Ferrazano,Jamie P.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Fleming,Kimberly A	Speech - Letters TS	Instructor - Temporary Credit
1/8/2011	Flora,Vicki Diane	District Library DO	Librarian- Temporary
1/10/2011	Flower,Hillary Dervin	Natural Science SE	Instructor - Temporary Credit
1/10/2011	Ford,Deborah D.	Speech - Letters SPG	Supplemental Instr - Credit
1/10/2011	Furlong,Holly C.	Emergency Medical Services HC	Instructor - Temporary Credit
1/10/2011	Galloway,Jamie R.	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Gibbons,John Lawrence	Business Technologies CL	Instructor - Temporary Credit
1/7/2011	Greilick,Thomas G	Lifelong Learning NC - AC	Instructor- Temporary Non-Cred
1/10/2011	Hacker Jennifer R	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hakim,Jacques A.	Business Administration TS	Instructor - Temporary Credit
1/21/2011	Hampton,Michelle R	Counseling & Advisement HC	OPS Career Level 6
12/25/2010	Harden,Jay M	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
1/10/2011	Hargiss,Kathleen M	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hatchett Jr,Paul A	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hawks,Eugene K	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Hazel-wilbur,Kristie Eileen	Business Administration SP	Instructor - Temporary Credit
1/18/2011	Heinze,Nathan D.	BA Programs/UPC	Supplemental Bach Prog.
1/8/2011	Hempfling,Kevin P	New Initiative Program - HC	OPS Career Level 1
1/10/2011	Henrichon,Stephen	Letters SPG	Instructor - Temporary Credit

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1/10/2011	Hervey,Hannibal S	Natural Science TS	Instructor - Temporary Credit
1/8/2011	Higgins,Shantel R	Mathematics TS	Student Assistant
1/10/2011	Hodge,Karen A	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Hoopes,Holly S.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Howsare,Todd L	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Hublikar,Suhas V.	BA Programs/UPC	Adjunct Bach Prog.
2/3/2011	Jackson,William E.	District Library DO	Federal Work Study Student
1/10/2011	Jent,Denis J	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Jerman,Brianna L	Letters SPG	Instructor - Temporary Credit
1/10/2011	Johnson,Eric G	Natural Science TS	Instructor - Temporary Credit
1/10/2011	Johnson,Kengia Tanaydra	Health Information Mgmt HC	Instructor - Temporary Credit
1/10/2011	Kay,Elaine G	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	King,Sonia A.	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Kominos,Theodora C	Business Technologies CL	Adjunct Bach Prog.
1/8/2011	Krzesinski,Thomas S	Human Resources DO	Instructor- Temporary Non-Cred
1/10/2011	Kugeares,Sophia M.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/11/2011	Laky,Judith E	Nursing HC	Supplemental Bach Prog.
1/8/2011	Lampert,Lisa Ann	Human Resources DO	Instructor- Temporary Non-Cred
1/10/2011	Lanham,Valerie	Health Information Mgmt HC	OPS Career Level 6
1/8/2011	Lashley,Justin M	Letters SPG	Student Assistant
1/10/2011	Laverty,Michael J	Business Administration SP	Instructor - Temporary Credit
1/10/2011	LeGrande,Pamela L.	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Leonard,George K.	Business Administration SP	Supplemental Instr - Credit
1/10/2011	Long,Johnie V.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Lunsford,David W	Business Technologies TS	Supplemental Instr - Credit
1/5/2011	Malloy,Ryan Allen	Fine & Applied Arts SPG	OPS Career Level 2
1/10/2011	Manning,Christina M	Business Technologies CL	Instructor - Temporary Credit
1/7/2011	Manwaring,Joanne S	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Marion,Amie N	Social Science CL	Supplemental Instr - Credit
1/10/2011	McCarron,Deborah	Health Information Mgmt HC	Instructor - Temporary Credit
1/10/2011	McDonald,Ernest R	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	McDonnell,Lisa M	Business Administration SE	Supplemental Instr - Credit
1/10/2011	McGough,Nicole G	Dual Credit - AC	Contributed Service
1/10/2011	McLeod,Gregory K.	Social Science CL	Supplemental Instr - Credit
1/17/2011	Mederos Jr,Rolando A	Provost SE	Student Assistant
1/10/2011	MencI,Craig S	Natural Science SE	Instructor - Temporary Credit
1/10/2011	Messano,Michael A	Social Science SPG	Instructor - Temporary Credit
12/25/2010	Miller,Laurel A.	Mathematics CL	Other Professional- Temporary

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1/10/2011	Mills, Abigail R.	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Modesto, Donald J	Letters CL	Instructor - Temporary Credit
1/10/2011	Moore, Thomas J	Letters SPG	Instructor - Temporary Credit
1/10/2011	Mukerjee, Anita	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Murphy, Veronica L.	Business Administration SP	Supplemental Instr - Credit
1/22/2011	Murray, William Schlosser	New Initiative Program - HC	OPS Career Level 6
1/10/2011	Nelson, Nydia N	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Ney, Anne E.	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Ney, Anne E.	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Nguyen, Phat Tan	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Nickels, Frank L	Distance Learning TV SE	Instructor - Temporary Credit
1/22/2011	Noyes, Gabrielle I	BA Programs/UPC	Instructor- Temporary Non-Cred
1/8/2011	Oberlaender, Michaela	Leepa/Rattner Museum - DO	Instructor- Temporary Non-Cred
1/10/2011	O'Donnell, Robert	Social Science CL	Instructor - Temporary Credit
1/10/2011	Offutt, Michelle R	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Oriol, Russell	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Orr, Lance Y.	Provost TS	OPS Career Level 5
1/10/2011	Pagano, Christy A	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Panuthos, Nicole E	Business Administration SE	Supplemental Instr - Credit
1/10/2011	Parke, Erin K	President	Contributed Service
1/10/2011	Parvin, Samuel F	Letters SE	Instructor - Temporary Credit
2/3/2011	Patel, Gargi	Provost TS	Federal Work Study Student
1/23/2011	Pemberton, Michael Allen	Landscape Services SPG	OPS Career Level 1
1/10/2011	Phillips, Debi L	Speech - Letters TS	Instructor - Temporary Credit
1/10/2011	Pierson, Kyle A	Letters SE	Instructor - Temporary Credit
1/10/2011	Plotts, Courtney S.	Social Science SE	Instructor - Temporary Credit
1/8/2011	Pospelova, Marina	Institutional Advancement DO	OPS Career Level 4
1/10/2011	Price, Tim E.	Business Technologies SE	Lump sum -Spec.Proj.
1/10/2011	Pritchard, Lisa B	Letters SE	Instructor - Temporary Credit
1/10/2011	Rapone, Julia R	Business Technologies CL	Instructor - Temporary Credit
1/8/2011	Rathel, Mary Sain	New Initiative Program - HC	OPS Career Level 5
1/10/2011	Rease, Daniel Patrick	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Record II, Anthony D	Fine & Applied Arts TS	Instructor - Temporary Credit
1/10/2011	Reilly, Keirsten Michelle	Letters CL	Student Assistant
1/10/2011	Repici, Michael D	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Rib, Wendy June	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Rice, Donald F	Mathematics SE	Instructor - Temporary Credit
1/10/2011	Robak, Kazimierz	Fine & Applied Arts CL	Instructor - Temporary Credit

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1/10/2011	Rodgers,Kathleen W	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Rollender,William R	Natural Science CL	Instructor - Temporary Credit
1/8/2011	Rosengarten,Shelbey C	Letters CL	Lump sum -Spec.Proj.
1/10/2011	Roux,Michelle M.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Ruise,Mark	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Russell,Sherri M.	New Initiative Program - HC	OPS Career Level 1
1/10/2011	Scanlon,Maura A	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Schneider, Virginia B	Nursing HC	Instr- Temporary % Load
1/10/2011	Schultz, Marilyn D.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Schwab,Jeffrey A	Natural Science TS	Instructor - Temporary Credit
1/10/2011	Senderoff,Lynn Ellen	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Sforzini,Mark Sharpe,Dwayne-ron Khadeem	Facilities Plan & Inst Svcs	Lump sum -Spec.Proj.
1/8/2011		Student Activities CL	General Service/Maint. (unskil
1/10/2011	Shaw Jr,James Michael	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Shoier,Hesham Gouda	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Shriver-Terzigni,Mary E	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Siegmán, Ellen I.	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Simmons,Jacquelyn Ann	Fine & Applied Arts SE	Instructor - Temporary Credit
1/18/2011	Simonds,Kristen Marie	Purchasing DO	Student Assistant
1/10/2011	Smith,Alysha M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Smith,Christine M.	Business Technologies CL	Instructor - Temporary Credit
12/25/2010	Smith,Dale A	District Library DO	OPS Career Level 1
1/10/2011	Smith,Grant S	Mathematics SPG	Instructor - Temporary Credit
1/10/2011	Smith,Sandra L	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Sollenberger,Laura L	Dual Credit - AC	Instructor - Temporary Credit
1/10/2011	Spilman,Heather L	Social Science CL	Instructor - Temporary Credit
1/8/2011	Stanley,Nicholas David	Athletics - DO	Lump sum -Spec.Proj.
1/10/2011	Stoufer,Tiffany R	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Strube,Rita S	Business Technologies SP	Instructor - Temporary Credit
1/22/2011	Summers,Peter Paul	Lifelong Learning NC - AC	Instructor- Temporary Non-Cred
1/10/2011	Suprenand,Paul M	Natural Science CL	Instructor - Temporary Credit
1/10/2011	Taylor,Allan R.	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Taylor,Barbara J.	Business Administration CL	Instructor - Temporary Credit
1/19/2011	Timmons,Austin M	Natural Science SPG	Student Assistant
1/10/2011	Tomassini,Nilka I	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Toole-Gamson,Lorinda F	BA Programs/UPC	Adjunct Bach Prog.
1/8/2011	Vanauken,Todd R	Radiography HC	Other Professional- Temporary
1/8/2011	Vogt,Gina Marie	Social Science CL	Student Assistant

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1/10/2011	Waterhouse,Don B.	Business Administration SP	Instructor - Temporary Credit
1/10/2011	Watts,Elizabeth D	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
1/10/2011	Watts,Roger G.	Social Science CL	Supplemental Instr - Credit
1/10/2011	Way,Cedric Eli	Business Technologies CL	Instructor - Temporary Credit
1/22/2011	Weeden,Craig Alden	Lifelong Learning NC - AC	Instructor- Temporary Non-Cred
1/10/2011	Wells,Jeffrey A.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Wilde III,Phillips B.	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Wilder,Steven K.	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Williams,Rebel	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Woodson,Jill M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Wyatt,Maria D	Letters SE	Instructor - Temporary Credit
1/10/2011	Wysocki,Jowita Luiza	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Xu,Hui	Fine & Applied Arts SPG	Instructor - Temporary Credit
1/10/2011	Yarnell,Robert S	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Yates,Jennie L	Natural Science SE	Instructor - Temporary Credit
1/10/2011	Yoder,Albert W	Emergency Medical Services HC	Instructor- Temporary Non-Cred
1/10/2011	Youmans,Jeffrey A	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Yourth,Bradley J.	Business Technologies CL	Supplemental Instr - Credit
2/1/2011	Ziak,Kimberly M	Health Information Mgmt HC	Instructor - Temporary Credit

REHIRE Temporary/Supplemental

Effect. Date	Name	Department/Location	Title
1/10/2011	Adamich-Scheblein,Julie A	Business Administration SP	Supplemental Instr - Credit
12/25/2010	Adamson,Patrick E	Criminal Justice AC	Instructor- Temporary Non-Cred
1/10/2011	Appunn,Frank	BA Programs/UPC	Supplemental Bach Prog.
1/22/2011	Bakhtyari,Sohrab	BA Programs/UPC	Instructor- Temporary Non-Cred
1/7/2011	Ballo,William T	EMS/CME - HC	Instructor- Temporary Non-Cred
1/10/2011	Barzen,William A.	Business Technologies CL	Supplemental Instr - Credit
1/8/2011	Bawell,Jennifer D.	District Library DO	Librarian- Temporary
1/8/2011	Berghoff,Linda M	Leepa/Rattner Museum - DO	Instructor- Temporary Non-Cred
2/3/2011	Blanco,Guillermo Pretel	Letters CL	Student Assistant
1/10/2011	Blasingane,Esvictoria E.	SSS TRIO Grant - DO	Lump sum -Spec.Proj.
1/10/2011	Burgess,Diana L	Nursing HC	Instr- Temporary % Load
1/22/2011	Chang,Jimmy H.	BA Programs/UPC	Instructor- Temporary Non-Cred
1/10/2011	Clem,Angela S	Nursing HC	Instr- Temporary % Load
12/25/2010	Cochran,Craig A	Allstate Center Provost	OPS Career Level 2
1/10/2011	Collins,Cherie	BA Programs/UPC	Adjunct Bach Prog.

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1/10/2011	Concepcion,Iris N.	Nursing HC	Instr- Temporary % Load
1/10/2011	Connelly,Carol A	Letters SPG	Supplemental Instr - Credit
12/25/2010	Davis,Rodney L	Criminal Justice AC	Instructor- Temporary Non-Cred
1/24/2011	Dicicca,Philip T	Provost CL	Student Assistant
1/10/2011	Diomedes,Matthew W.	Letters SPG	Instructor - Temporary Credit
12/25/2010	Dixon,Deonne R	Criminal Justice AC	Instructor- Temporary Non-Cred
1/7/2011	Drayton,Amy L.	Scholarships/Stu Fin Assist CL	Federal Work Study Student
1/10/2011	Eldridge,Deborah C	Associate Provost CL	Supplemental Bach Prog.
1/10/2011	Elftman,Susan P	Fine & Applied Arts CL	Instr- Temporary % Load
12/25/2010	Ennis,Kevin M.	Provost AC	OPS Career Level 5
1/10/2011	Erickson,Antoinette	Nursing HC	Instr- Temporary % Load
1/10/2011	Ervin,John T.	Veterinary Technology HC	Instr- Temporary % Load
1/7/2011	French,Helen L.	Fine & Applied Arts SPG	Other Professional- Temporary
1/8/2011	Gadevsky,Dolores W	Fine & Applied Arts SPG	Lump sum -Spec.Proj.
1/10/2011	Gibbons,John Lawrence	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Gordon,Michael R	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Greenberg,David L	Fine & Applied Arts SPG	Instr- Temporary % Load
1/10/2011	Haber,Jennifer R.	Letters CL	Lump sum -Spec.Proj.
1/10/2011	Hagenbuckle,Vernon J.	Fine & Applied Arts CL	Instructor - Temporary Credit
1/10/2011	Hamilton,Ronald Shane	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Hargiss,John V.	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Hatchett Jr,Paul A	Business Administration SE	Instructor - Temporary Credit
1/10/2011	Hawkins-Johnson,Jacqueline	Nursing HC	Instr- Temporary % Load
1/10/2011	Hazel-wilbur,Kristie Eileen	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Hefner,Eva M	Business Technologies CL	Supplemental Instr - Credit
1/11/2011	Heinicke,Mary Ellen	Medical Lab Technology - HC	Instr- Temporary % Load
1/10/2011	Henderson,Christopher S	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Hicks,David R.	Social Science TS	Instructor - Temporary Credit
1/10/2011	Higgins,Joyce E	Nursing HC	Instr- Temporary % Load
1/10/2011	Hill,James C.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Hoopes,Holly S.	BA Programs/UPC	Supplemental Bach Prog.
12/25/2010	Hughes,Michael E.	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
1/10/2011	Hughes,Stacey R	Letters SPG	Supplemental Instr - Credit
1/7/2011	Ines,Cheryl Lynn	Scholarships/Stu Fin Assist DO	General Service/Maint. (unskil
1/10/2011	Janusz,Dawn M.	Social Science CL	Supplemental Instr - Credit
1/10/2011	Jay,Patricia A.	Nursing HC	Instr- Temporary % Load
1/10/2011	Johnson,Elizabeth A	Nursing HC	Instr- Temporary % Load
1/8/2011	Joseph,Christina Marie	Srvcs Spc Students/OSSD CL	Federal Work Study Student

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1/10/2011	Kelsey,Linda J.	Radiography HC	Instr- Temporary % Load
1/10/2011	Kepenach,Richard J	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Kniehase,Jennifer Ann	Radiography HC	Instr- Temporary % Load
1/10/2011	Krueger,Amy	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Kurnik,John P	Business Administration SP	Supplemental Instr - Credit
12/25/2010	Kushnir,Valeriy S.	Student Activities CL	General Service/Maint. (unskil
1/10/2011	Lancraft,Thomas M.	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Leonard,George K.	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Levin,Roxana	Letters CL	Lump sum -Spec.Proj.
1/10/2011	Lightfoot,Randolph	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Lunsford,David W	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Lysinger,Linda Ann	Nursing HC	Instr- Temporary % Load
1/10/2011	Mahoney,Maureen	Ethics SPG	Lump sum -Spec.Proj.
12/25/2010	Marcil,Sandra E.	Dental Hygiene HC	Other Professional- Temporary
1/10/2011	McEvers,Richard A.	Business Administration TS	Supplemental Instr - Credit
1/10/2011	McNicol,Ann R	Natural Science SPG	Supplemental Instr - Credit
1/10/2011	Mieles,Justin C	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Miller,Darryl L.	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Mistretta,Jennifer Lee	Nursing HC	Instr- Temporary % Load
1/23/2011	Mitten,Lewis L.	Criminal Justice AC	Instructor- Temporary Non-Cred
1/10/2011	Modrakovic,Janet R.	Veterinary Technology HC	Instr- Temporary % Load
1/10/2011	Morris,Michelle C	Nursing HC	Instr- Temporary % Load
1/10/2011	Nickels,Sharon J	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Nicotera,Phillip V.	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Nousiainen,Robin M	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Okazato,Yuko	Veterinary Technology HC	Instr- Temporary % Load
1/8/2011	O'Nale,Dean F.	EMS/CME - HC	Other Professional- Temporary
1/10/2011	Ortiz,Therezita K.	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Patel,Christine K.	BA Programs/UPC	Supplemental Bach Prog.
1/10/2011	Pianka,Jennifer R	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Poliquin,Michael R	Business Administration TS	Instructor - Temporary Credit
1/10/2011	Price,Tim E.	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Pyle,Mary D.	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Radeline,Charles D	Distance Learning TV SE	Instructor - Temporary Credit
1/10/2011	Rankin,Laurie A.	Veterinary Technology HC	Instr- Temporary % Load
1/10/2011	Regis,Mark Joseph	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Reynolds,Jerry L.	Dental Hygiene HC	Instr- Temporary % Load
1/10/2011	Rice,Donald F	Mathematics SE	Instructor - Temporary Credit

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1/10/2011	Risberg,Chrissy	Business Technologies CL	Supplemental Instr - Credit
1/10/2011	Roden,Peggy E.	Nursing HC	Instr- Temporary % Load
1/22/2011	Rogers,Art	EMS/CME - HC	Other Professional- Temporary
1/10/2011	Ruffing,Jerome P	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Russell,Barbara J	Nursing HC	Instr- Temporary % Load
1/19/2011	Russell,Sherri M.	New Initiative Program - HC	OPS Career Level 1
1/10/2011	Rutherford,Katie	Athletics - DO	Lump sum -Spec.Proj.
1/10/2011	Schneider, Virginia B	Nursing HC	Instructor - Temporary Credit
1/10/2011	Scott,Sean D.	Business Administration CL	Supplemental Instr - Credit
1/10/2011	Sessums,John E	Business Technologies CL	Instructor - Temporary Credit
1/10/2011	Setterlind,Sharon R	BA Programs/UPC	Supplemental Bach Prog.
1/22/2011	Short,Travis S	Baccalaureate Programs/UPC	Instructor- Temporary Non-Cred
1/21/2011	Shortz,Sally A	Letters CL	OPS Career Level 5
1/10/2011	Smisek,Maria G.	Nursing HC	Instr- Temporary % Load
1/10/2011	Smith,Maria J.	Radiography HC	Instr- Temporary % Load
1/10/2011	Smith,Martin	Health Information Mgmt HC	Instructor - Temporary Credit
1/10/2011	Spraggins,Vera F	Social Science SPG	Instructor - Temporary Credit
1/10/2011	Stanczyk,Susan M.	Natural Science SPG	Instructor - Temporary Credit
1/10/2011	Stecher,Vicki L	Ethics SPG	Instructor - Temporary Credit
1/10/2011	Strom Kays,Sarah A.	Letters CL	Supplemental Bach Prog.
1/10/2011	Tatham,Shawn a	Emergency Medical Services HC	Instr- Temporary % Load
1/10/2011	Tedesco,Anthony	Emergency Medical Services HC	Instr- Temporary % Load
1/21/2011	Theriault,Jill L.	Purchasing DO	OPS Career Level 5
1/10/2011	Thomas,Kevin W.	SE Public Safety Institute AC	Supplemental Bach Prog.
12/25/2010	Till,Jane E.	Ethics SPG	Other Professional- Temporary
1/10/2011	Tucker,Eric J.	Education & Student Svcs DO	Lump sum -Spec.Proj.
1/10/2011	Turner,Christina A	Natural Science CL	Instr- Temporary % Load
1/10/2011	Valentine,Anthony G	Fine & Applied Arts SE	Instructor - Temporary Credit
1/10/2011	Vanauken,Todd R	Radiography HC	Supplemental Instr - Credit
1/10/2011	Villaman,Sumati	Letters CL	Instructor - Temporary Credit
1/21/2011	White,Jon W.	Facilities Plan & Inst Svcs	Other Professional- Temporary
1/10/2011	Williams,Sharon	Social Science SPG	Supplemental Instr - Credit
1/10/2011	Willis,Susan E	Nursing HC	Instr- Temporary % Load
1/10/2011	Woelfle,Cheryl Y	Nursing HC	Instr- Temporary % Load
1/8/2011	Wolf,Renan B.	Provost CL	Student Assistant
1/10/2011	Woodson,Jill M	BA Programs/UPC	Adjunct Bach Prog.
1/10/2011	Yourth,Bradley J.	Business Technologies CL	Non Instr Supplement-Not ECH

**MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
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FOURTH ANNUAL CONTRACT			
Effect. Date	Name	Department/Location	Title

8/22/2011	Borum, Phillip	Emergency Medical Services	Instructor
8/22/2011	Goldsmith, Larry	Parks & Leisure Services	Instructor

SIXTH ANNUAL CONTRACT			
Effect. Date	Name	Department/Location	Title

8/1/2011	Kelly, Andrea	College of Education	Instructor-12 Month
8/1/2011	McNicol, Ann R	College of Education	Instructor-12 Month
8/1/2011	Poulin, Michael	College of Education	Instructor-12 Month

TRANSFER/PROMOTION Budgeted			
Effect. Date	Name	Department/Location	Title

1/24/2011	Bellomo, Mary O.	NTPI/WMD Grant - AC	Curriculum Development Special
1/24/2011	Davide, Kristy Sue	BusSVITSystems	Coord., End User Prod. Dev.
12/25/2010	Jeffries, Jane L.	NTPI/WMD Grant - AC	Project Technologist
1/3/2011	Tunceren, Lillian L	Education & Student Svcs DO	Lead Faculty Associate/CETL

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward, recommend approval.

emg0214113

11-038. A rulemaking hearing was conducted for the purpose of amending and/or adopting changes to the Board of Trustees Rules and Procedures Manual. Proof of public notice of this meeting is included as a part of these minutes. Internal notice was published in the **Blue and White** and notices were duly posted. The chairman requested comments from the public. The president sought approval of Item VII-H. Mr. Gibbons moved approval. Mr. Johnston seconded the motion. Mr. Burke asked if this Rule revision is unique to the Respiratory Care Program. Dr. Nicotera responded that it is currently in place for Nursing and Respiratory Care, with hopes

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
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to expand to other programs in the future. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.

Information regarding the rules is as follows:

Invoice/Serial Number

11-00319

GULF COAST
BUSINESS REVIEW

COUNTY OF PINELLAS

Published Weekly
Clearwater, Pinellas County, Florida

S.S.

STATE OF FLORIDA

Before the undersigned authority personally appeared Danielle Mandeville who on oath says that he/she is Publisher's Representative of the Gulf Coast Business Review, a weekly newspaper published at Clearwater in Pinellas County, Florida; that the attached copy of advertisement,

being a Notice of Special Meeting

in the matter of Board Meeting on February 22, 2011 a 8:30 am

in the _____ Court, was published in said newspaper in the

issues of January 14, 2011

Affiant further says that the said Gulf Coast Business Review is a newspaper published at Clearwater, Pinellas County, Florida, and that said newspaper has heretofore been continuously published and has been entered as periodicals matter at the Post Office in Clearwater in said Pinellas County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011

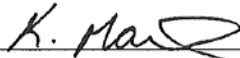
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Sworn to and subscribed before me this


Danielle Mandeville

14th day of January A.D. 2011,

by Danielle Mandeville, who is personally known to me.



Notary Public, State of Florida
(SEAL)

NOTARY PUBLIC-STATE OF FLORIDA
K. Martin
Commission # EE038515
Expires: OCT. 31, 2014
BONDED THRU ATLANTIC BONDING CO., INC.

NOTICE OF SPECIAL MEETING AND CANCELLATION OF REGULAR MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE AND NOTICE OF ADOPTION, AMENDMENT OR REPEAL OF RULES AND HEARING

The Board of Trustees of St. Petersburg College announces a public meeting to which all persons are invited.

DATE AND TIME: February 22, 2011; Board meeting commencing at 8:30 a.m. (The meeting, which was previously scheduled to be held February 15, 2011 at 8:30 a.m. at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 56th Street North, Largo, Florida, has been canceled.)

PLACE: The meeting will be held at the Clearwater Campus of St. Petersburg College, Room SS-160, 2465 Drew Street, Clearwater, Florida.

PURPOSE: The meeting will be held for the purpose of considering routine business and such other matters that come before the Board including adopting or amending rules of the Board of Trustees pursuant to its rule-making authority.

A copy of the agenda may be obtained within seven (7) days of the meeting on the Board of Trustees website at www.spcollege.edu or by calling the Board Clerk at (727) 341-3260.

The proposed rules and/or amendments, together with the purpose and effect and specific legal authority, will be posted no later than Friday, January 14, 2011, on the official bulletin boards as follows: at the St. Petersburg/Gibbs and Clearwater Campuses in the entrance to the libraries; at the Tarpon Springs Campus in the Lyceum Building across from Room LY 104; at the EpiCenter—Services Building, in the north corridor across from Room 168; at the EpiCenter, in the hall near Room 1-108; in Work Room 147 at the EpiCenter—District Office; on the south wall, across from the waiting area under the stairs, at the Health Education Center; outside Room UP 156 at the Seminole Campus; outside the Florida Room at the Allstate Center; in the lobby across from the admissions and registration desk of the SPC Downtown Center; on the wall adjacent to Room 106 at SPC Midtown and advertised in a newspaper of general circulation and in the Blue and White Faculty and Staff Announcements.

The Notice(s) of Rule Development on the foregoing rule(s) appeared in the Blue & White Faculty & Staff Announcements and was posted on each of the College's official bulletin boards on December 10, 2010. Said Notice(s) also appeared in the Gulf Coast Business Review on December 10, 2010.

Please note that the proposed changes to the rules attached do not reflect changes (if any) which are pending or have recently been approved by the Board of Trustees.

Any person wishing to be heard on the proposed rule(s) and/or amendments will be provided an opportunity to do so by appearing before the Board at said meeting.

If requested within 21 days after the date of publication of this notice, a hearing on the proposed rule(s) or amendments thereto will be held at 8:30 a.m. or soon thereafter on February 22, 2011, held at the Clearwater Campus of St. Petersburg College, Room SS-160, 2465 Drew Street, Clearwater, Florida. See Section 120.54(3)(c), Florida Statutes.

Any person who is substantially affected by the above rules may seek an administrative determination of the invalidity of any proposed rule on the ground that proposed rule is an invalid exercise of the Board's delegated legislative authority.

Such request shall be by Petition in writing and filed within 21 days after the date of publication of this notice. See Section 120.56(2), Florida Statutes.

Any person who wishes to provide the Board with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.54(1), Florida Statutes, must do so in writing within 21 days after the date of publication of this notice.

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. See Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/hearing/meeting is asked to advise the agency five business days before the workshop/hearing/meeting by contacting the Board Clerk at 727-341-3260. If you are planning to attend the workshop/hearing/meeting and are hearing impaired, please contact the agency five business days before the workshop/hearing/meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

Information regarding the proposed rule(s) and/or amendments for consideration and intended action is attached to this Notice.

NAME OF AGENCY: BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

RULE TITLE: REQUIREMENTS OF THE RESPIRATORY CARE PROGRAM

RULE NO.: 6Hx23-4.61

RULE NOTICE DATE: January 14, 2011

PURPOSE AND EFFECT: The proposed revision will establish that students who have been dismissed twice for academic failure of any combination of respiratory care program courses, RET prefix, will be unable to return to the program.

SUBJECT AREA TO BE ADDRESSED: See Purpose and Effect above.

SUMMARY: See Purpose and Effect above.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1000.01, 1001.64(6) & (8), 1007.263, 1001.02, 1001.03, F.S.; Rule 6A-14.030, F.A.C.

SUMMARY STATEMENT OF ESTIMATED REGULATORY COSTS: The proposed changes to the Rule will affect Respiratory Care Program students who have been dismissed twice for academic failure of any combination of Respiratory Care Program courses with an RET prefix. There is no cost to the College associated with this amendment. There is no anticipated adverse effect on state or local government. There are no transactional costs associated with this amendment. There is no anticipated adverse impact on small business.

PROPOSED DATE TO BECOME EFFECTIVE: Upon Board Approval

January 14, 2011


11-00319

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Agenda Item VII-H

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Board of Trustees' Rules

Approval is sought for the following proposed changes to the Rules and Procedures Manual, which are being submitted for your consideration:

6Hx23-4.61 Requirements of the Respiratory Care Program The proposed revision will establish that students who have been dismissed twice for academic failure of any combination of Respiratory Care Program courses, RET prefix, will be unable to return to the program. *Submitted by Phil Nicotera.*

Suzanne L. Gardner, Acting General Counsel, recommends approval.

Attachment

ps0202111

6Hx23-4.61 REQUIREMENTS OF THE RESPIRATORY CARE PROGRAM

I. Progression Requirements:

Eligibility to start the first specialty course in the program is based upon the following minimum requirements.

- A. Requirements for Health Related Programs (6Hx23-4.53) apply to the Respiratory Care Program.
- B. Within six months of enrolling in the first specialty course each student must have a physical examination by a licensed physician or advanced RN practitioner verifying satisfactory

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

health status. This must include all immunizations, tests, and health verification as specified within contractual agreements with affiliating agencies. This may be required on an annual basis at the discretion of the program director of the health-related program to which the student has been admitted.

- C. Students transferring from another respiratory care program must be in good standing in such program (Exceptions will be handled by the Provost's Office at the Health Education Center).
 - D. Completion of twelve (12) credits in general education or support courses with a minimum cumulative GPA of 2.5 to include BSC 2085 and BSC 2085L with a grade of "C" or better.
 - E. Completion of a minimum of four (4) hours of observation, volunteer service, or work experience in a respiratory care department.
 - F. Students who have been dismissed twice for academic failure of any combination of Respiratory Care Program courses, RET prefix, will be unable to return to the program.
- II. For the transitional program for respiratory technicians or students having prior experience or education in respiratory therapy, a two course series, RET 1264 and RET 1485, is specially designed as entry point into the respiratory care program. Students who successfully complete the special program enter the sophomore class, Session I.
- A. Minimum requirements for application and admission are as follows:
 - 1. Completion of I. A., B., C. & D.
 - 2. Respiratory technicians certified by the National Board for Respiratory Care must submit a notarized copy of their certification.
- III. For the Paramedic/EMS transitional program, a three course series RET 1264, RET 1485, RET 2284, is specially designed as entry point into the respiratory care program. Students who successfully complete the special program enter the sophomore class, Session I.

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
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A. Minimum requirements for application and admission are as follows:

1. Completion of I. A., B., C. & D.
2. Submission of current Florida paramedic certificate.

IV. Special Progress Requirements

In order to enroll in any course within the major with prerequisites, a grade of "C" or better must have been earned in all prerequisite Respiratory Care courses.

V. In addition to SPC graduation requirements, students must meet these special graduation requirements:

- A. A grade of "C" or better in each designated specialty course in this program.
- B. Satisfactory completion of an end of program competency assessment examination.

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1000.01, 1001.64(6) & (8), 1007.263, 1001.02, 1001.03, F.S.; Rule 6A-14.030, F.A.C.

History: ...Filed – 1/19/10. Effective – 1/19/10; 2/22/2011. To Be Filed – 2/22/11. Proposed Date To Become Effective – Upon Board Approval.

11-039. Under Item VII-I, Financial Report and Update, the president shared that revenue for the year looks strong, and we would be adding to the fund balance at the end of the year. He said there were no anomalies to report. Mr. Burke inquired as to why no lottery funds were reported as received. Dr. Law and Dr. Duncan responded that these funds come periodically and their absence in the report is simply a timing issue. They further confirmed for Mr. Burke that state appropriation funds arrive monthly. Mr. Johnston expressed appreciation for the variance explanations included on the report. *(A copy of the full financial report is included as Attachment E – 11-039.)*

Information regarding this item is as follows:

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011

BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Agenda Item VII-I

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Financial Reports for FY10-11 January 1-January 31

Attached for information are the financial reports for FY10-11 January 1-January 31 time period. These reports have been expanded to include a budget-to-actual expense analysis.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance, recommend approval.

Attachments

yvm0215113

ST. PETERSBURG COLLEGE FY2010-2011 FUND 10 AND 12 BUDGET TO ACTUAL REPORTING: July 1 - January 31										
Revenue	FY09-10 Budget	FY09-10 YTD Actual	% To Budget	FY10-11 Budget	FY10-11 YTD Actual	% of YTD Budget	Year to Date %	\$ YOY Variance	% YOY Variance	Variance Explanation
Revenue										
Student Tuition & Out-of-State Fee	\$ 44,157,443	\$ 40,523,677	91.8%	\$ 55,235,091	\$ 47,547,715	86.1%		\$ 7,024,038	17%	Increase due to tuition increase and enrollment growth
State Appropriation - CCIP	\$ 53,300,274	\$ 32,250,424	60.5%	\$ 55,674,039	\$ 32,502,383	58.5%		\$ 332,950	1%	
Federal Stabilization Funds	\$ 5,007,571	\$ 3,952,807	77.9%	\$ 5,180,204	\$ 4,857,369	93.8%		\$ 904,472	23%	Increase due to enrollment growth and utilization of adjuncts (draw down based on actual adjunct costs)
State Appropriation - Lottery	\$ 6,777,857	\$ -	0.0%	\$ 7,279,093	\$ -	0.0%		\$ -	0%	
Operating Cost for New Facilities	\$ 315,104	\$ -	0.0%	\$ 78,354	\$ -	0.0%		\$ -	0%	
Distance Learning Fee	\$ 2,180,988	\$ 2,491,870	114.3%	\$ 3,028,400	\$ 2,418,095	79.9%		\$ (73,775)	-3%	
Technology Fee	\$ 1,952,264	\$ 1,993,533	102.1%	\$ 2,475,440	\$ 2,320,787	93.8%		\$ 327,254	18%	Increase due to tuition increase and enrollment growth
Other Revenues	\$ 4,351,831	\$ 2,262,799	52.0%	\$ 3,911,923	\$ 2,074,510	53.0%		\$ (188,288)	-8%	
Other Student Fees	\$ 1,801,634	\$ 895,990	49.7%	\$ 1,821,439	\$ 957,617	52.6%		\$ 61,527	7%	
Fund Transfers In	\$ 1,020,753	\$ 7,844	0.8%	\$ 2,344,040	\$ 24,890	1.1%		\$ 17,048	217%	timing difference of transfer in from other funds
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0.0%	\$ 3,150,500	\$ -	0.0%		\$ -	0%	
Total Revenues - Fund 10 and 12	\$ 123,116,189	\$ 84,388,034	68.6%	\$ 140,178,383	\$ 92,780,368	66.2%	64%	\$ 8,405,332	10%	

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011

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Operating Costs	FY08-10 Budget	FY08-10 YTD Actual	% To Budget	FY10-11 Budget	FY10-11 YTD Actual	% of YTD Expense	Year to Date %	\$ YOY Variance	% YOY Variance	Variance Explanation
Personnel & Benefits										
Instructional	\$ 33,021,800	\$ 10,104,880	37.9%	\$ 37,533,133	\$ 20,578,604	54.8%		\$ 1,473,724	8%	
Administrative	\$ 16,001,726	\$ 11,014,117	68.8%	\$ 17,907,721	\$ 12,070,030	67.4%		\$ 1,655,913	10%	Increase primarily due to the impact of the 4.5% pay increase for 16 pay periods so far this year vs the one-time 2% payout given in July last year and new positions added this year
Career (Non-Instructional)	\$ 10,736,243	\$ 11,960,297	86.8%	\$ 21,632,241	\$ 11,939,737	54.7%		\$ 379,460	3%	
OPS and Overtime	\$ 1,696,228	\$ 1,016,220	61.4%	\$ 1,025,498	\$ 1,181,845	61.4%		\$ 165,425	16%	Increase primarily due to additional hours needed to support enrollment growth and 4.5% pay increase
Student Assistants	\$ 500,000	\$ 183,212	36.8%	\$ 500,000	\$ 193,200	38.8%		\$ 9,988	5%	
Personnel Benefits	\$ 21,960,320	\$ 12,446,158	56.7%	\$ 23,073,659	\$ 13,513,154	58.6%		\$ 1,066,907	9%	
Total Personnel & Benefits	\$ 82,885,317	\$ 55,324,884	66.8%	\$ 102,772,268	\$ 58,478,382	57.0%	56%	\$ 4,151,908	8%	
Current Expense										
Travel	\$ 515,721	\$ 163,196	31.8%	\$ 472,606	\$ 319,594	67.6%		\$ 156,398	96%	Increase from prior year travel reductions as well as timing difference of when travel is taking place over prior year
Repairs & Maintenance	\$ 960,477	\$ 788,814	80.0%	\$ 948,643	\$ 559,689	59.0%		\$ (209,145)	-27%	Decrease primarily due to lower service contract costs (ex landscaping moved in-house)
Rentals/Leases	\$ 200,071	\$ 109,982	52.8%	\$ 397,153	\$ 220,637	55.6%		\$ 110,655	101%	Increase primarily due to new leased printing equipment for Marketing & Communications
Insurance (Non-Health)	\$ 2,028,175	\$ 1,288,123	63.6%	\$ 2,025,147	\$ 1,250,798	61.8%		\$ (37,329)	-3%	
Utilities	\$ 6,000,000	\$ 3,441,608	57.4%	\$ 6,401,500	\$ 3,411,903	53.3%		\$ (26,705)	-1%	
Services and Fees	\$ 3,517,797	\$ 1,607,789	45.7%	\$ 4,066,634	\$ 1,800,533	44.3%		\$ 192,764	12%	Increase primarily due to technology & consulting initiatives
Scholarships/Fee Waivers	\$ 407,730	\$ 478,451	96.1%	\$ 1,110,895	\$ 385,146	34.7%		\$ (93,305)	-20%	Timing difference in processing of scholarships/waivers
Materials and Supplies	\$ 5,414,467	\$ 2,230,421	41.2%	\$ 5,995,054	\$ 2,453,985	43.9%		\$ 223,565	10%	Increase primarily due to increased educational materials & supplies associated with enrollment growth
Tech Expense/Licensing	\$ 1,755,000	\$ 773,501	44.1%	\$ 1,956,061	\$ 1,296,300	66.3%		\$ 522,709	68%	Increase primarily due to increased maintenance & licensing costs associated with both educational and administrative software
Other Current Expense	\$ 5,591,182	\$ 113,089	2.0%	\$ 6,767,625	\$ 538,846	8.0%		\$ 425,757	376%	Increase due to change in accounting of TRIO Grant (the "Other Current Expense" category accounts for the larger portion of this budget that was reserved for potential mid year reductions)
Total Current Expense	\$ 28,489,820	\$ 10,874,862	41.4%	\$ 29,742,218	\$ 12,237,410	41.1%	41%	\$ 1,262,458	12%	
Capital Spending										
Computer Refresh Leases	\$ 1,778,950	\$ 788,658	44.3%	\$ 2,128,836	\$ 1,068,672	50.2%		\$ 280,014	38%	Increase due to continuing expansion of computer refresh program
Capital Purchases- Non-Recum	\$ 1,932,522	\$ 385,204	19.9%	\$ 1,024,978	\$ 746,453	72.8%		\$ 361,249	94%	Increase primarily due to a strategic change that has enabled the purchase of approved capital items earlier in the year than in prior years
Debt Service - Construction Oth	\$ -	\$ -	-	\$ 4,900,000	\$ -	0.0%		\$ -	0%	
Total Capital Spending	\$ 3,711,472	\$ 1,173,862	31.6%	\$ 7,853,814	\$ 1,815,125	23.1%	12%	\$ 641,263	55%	
Total Operating Costs - Fund	\$ 123,088,418	\$ 67,473,688	54.8%	\$ 140,168,286	\$ 73,628,627	52.5%		\$ 6,055,229	9%	
Total Remaining Funds (Surp)	\$ 28,781	\$ 16,814,336		\$ 12,088	\$ 19,284,438			\$ 2,350,104	14%	

11-040. The Board considered Curriculum Items VII-J.1-J.3. Mr. Gibbons moved approval. Mr. Johnston seconded the motion. In response to Mr. Burke, Dr. Anne Cooper, Senior Vice President of Academic & Student Affairs, explained the reasons for the course deletions referenced in Item VII-J.3. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.


Information regarding these items is as follows:

Agenda Item VII-J.1

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011

BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

SUBJECT: Credit Curriculum

Approval is sought for the following recommended changes to credit curriculum for the 2010-2011 and 2011-2012 catalog years:

New Courses Effective Term II 2010-2011:

Lower Division

ENT 2AAA Planning the Entrepreneurial Venture (3 credits)
ENT 2ZZZ Entrepreneurial Marketing and Sales (3 credits)

New Courses Effective Term III 2010-2011:

Lower Division

HUS 1620 Principles and Best Practices in Afterschool Programs (3 credits)

Upper Division

PUP 3060 Policy Leadership (3 credits)
PUP 3112 State and Local Government and Public Policy (3 credits)

New Courses Effective Term I 2011-2012:

Lower Division

CGS 1XXX Web Foundations / Essentials (3 credits)
EVR 2949 Co-Op Work Experience (2 credits)
IDS 1110H Honors Interdisciplinary Studies (6 credits)
LDR 2001 Introduction to Leadership (3 credits)
MAR 2XXX Social Marketing (3 credits)
MSL 1001C Leadership and Personal Development (2 credits)
MSL 1002C Introduction to Tactical Leadership (2 credits)
MSL 2101C Innovative Team Leadership (2 credits)
MSL 2102C Foundations of Tactical Leadership (2 credits)
MSL 2900 Army Physical Readiness (1 credit)
MUC 2001 Songwriting II (2 credits)
MUS 2221 Diction for Singers: French (1 credit)
MUS 2231 Diction for Singers: German (1 credit)
MUS 2241 Diction for Singers: Italian (1 credit)
REL 1150 Women and World Religions (3 credits)

Upper Division

EGN 3443 Statistics for Engineers (3 credits)
PAD 3330 Urban and Regional Planning (3 credits)
PUP 3250 Evaluating Public Policy (Research Methods I) (3 credits)
PUP 3260 Policy Data Analysis (Research Methods II) (3 credits)
ZOO 3713C Functional Vertebrate Anatomy with Lab (4 credits)

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
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Course Changes Effective Term III 2010-2011:

Lower Division

Course Number	New Course Number	Title	New Title	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
ATE 1110		Animal Anatomy			X	
ATE 1110L		Animal Anatomy Lab			X	
CNT 1000		Local Area Network Concepts			X	
ETD 2382C		Solidworks Simulation Design Analysis			X	

Course Changes Effective Term I 2011-2012:

Lower Division

Course Number	New Course Number	Title	New Title	Changes in Credits	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
EEC 1308		Early Childhood Planning and Management			X		X
EEC 1603		Early Childhood Development					X
EEC 2002		Foundations of Child Care and Education Administration					X
EEC 2271		Introduction to Working with Young Children with Special Needs				X	X
EEC 2272		Practices for Working with Young Children with Special Needs in Inclusive Settings			X	X	X

**MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE**

Course Number	New Course Number	Title	New Title	Changes in Credits	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
EEC 2300		Developing Cognitive Activities for Young Children	Developing Cognitive Activities for Young Children (Math, Language Arts, Science, Social Studies, Health)		X		X
EEC 2312		Developing Creative Activities for Young Children			X		X
EEC 2523		Leadership and Management of Child Care Programs					X
EEC 2907		Early Childhood Education Teacher Training	Early Childhood Education Internship		X	X	X
HIM 2003		Healthcare Informatics Practicum			X		X
HSA 1102		Current Issues in Health		2 credits	X		X
LAE 2000		Language Development in Young Children	Language and Literacy Development in Young Children		X		X

Upper Division

Course Number	New Course Number	Title	New Title	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
ATE 3616		Small Animal Nursing			X	

**MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE**

Course Number	New Course Number	Title	New Title	Changes in Course Description	Prerequisite/ Corequisite Changes	Major Learning Outcome/ Course Objective Changes
ATE 3803		Veterinary Technology Communications	Teaching Techniques for Veterinary Technicians			
ATE 4317		Veterinary Hospital Management			X	
EDE 4226		Integrated Language Arts, Children's Literature, and Social Sciences				X
HSC 3201		Community Health and Epidemiology			X	
HUS 4561		Social Problems and Policy			X	X
MAN 3504		Operations Management		X		X
PRO 3000	PRO 3000C	Introduction to Orthotics, Prosthetics, and Rehabilitation		X		X
PRO 3200C		Human Anatomy and Physiology for Orthotics and Prosthetics				X

Course Deletions Effective Term I 2011-2012:

Lower Division

ART 1430 Screen Printing I
 DIG 2285 Advanced Multimedia / Digital Media Using Director
 EET 2323 Wireless Systems

Program Additions Effective Term III 2010-2011:

Lower Division

YDPF-CT Youth Development Professional Certificate (30 credits)

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Program Changes Effective Term III 2010-2011:

Lower Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Business Administration (BUS-AS)		X				
Entrepreneurship Certificate (ENTR-CT)		X				

Upper Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Public Policy and Administration (PPA-BS)		X				

Program Changes Effective Term I 2011-2012:

Lower Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Business Administration (BUS-AS)						X
Early Childhood Education – AS (CHDEV-AS)						X
Computer / Web Programming and Analysis (CWPA-AS)		X	X			
Computer / Web Programming Specialist Certificate (CWPS-CT)		X	X			
Digital Arts, Media, and Interactive Web Design (DIG-AS)		X	X			
Emergency Administration and Management (EAM-AS)		X	X			
Environmental Science Technology (ENVSC-AS)		X				

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Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Management / Leadership Certificate (MGMT/LDR-CT)		X				
Music Industry / Recording Arts (MIRA-AS)		X				
Marketing Certificate (MKT-CT)		X				
Technology Management (TECMGT-AS)		X	X			
Web Designer Certificate (WEBDS-CT)		X	X			
Web Site Design and Management (WEBSDM-AS)		X	X			

Upper Division

Programs	New Title	Adding Courses	Deleting Courses	Adding Subplans	Deleting Subplans	Other Changes
Biology BS (Biology-BS)		X				
Public Policy and Administration (PPA-BS)		X				
Sustainability Management (SUSMGT-BAS)		X	X			X
Veterinary Technology (VETTC-BAS)			X			

Program Deletions Effective Term III 2010-2011:

Lower Division

YDP-ATD Youth Development Professional

Information Only: Course Prerequisite Changes Effective Term II 2010-2011

These courses are part of the Public Policy and Administration BS degree, and now needed the program added as a Prerequisite to the courses so students can register. Added "Admission to Public Policy and Administration BS."

Upper Division

COM 3120 Organizational Communication
HUS 4561 Social Problems and Policy

**MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
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MAN 4584 Process Improvement Methodologies
PAD 4232 Grand Administration and Resource Development

Information Only: Course Corequisite Changes Effective Term II 2010-2011

PLA 2114 is a Prerequisite to the following courses, and in order to better serve the students it has been added as a corequisite as well. Now students can register for PLA 2114 and these courses at the same time.

Upper Division

PLA 3410 Intellectual Property Law
PLA 3467 Bankruptcy
PLA 3703 Seminar in Professional Responsibility
PLA 3723 Logic and the Law
PLA 3734 Computers and the Law Office
PLA 3873 Securities Law
PLA 3885 United States Constitution Law
PLA 4116 Legal Writing Seminar
PLA 4830 Comparative Legal Systems
PLA 4843 Immigration Law

Information Only: Program Common Prerequisite Changes Effective Term II 2010-2011:

Common Prerequisite changes mandated by State.

Upper Division

BSCED-BS Biology Teacher Education
MGMED-BS Middle Grades Mathematics Education
MGSED-BS Middle Grades Science Education
MTSED-BS Secondary Education Mathematics

Information Only: Flexible Access Course Taught Online Effective Term I 2010-2011:

Lower Division

ATE 1303 Marketing for the Veterinary Hospital
DEH 2812 Dental Hygiene IV

Anne Cooper, Senior Vice President for Academic and Student Affairs, and Tonjua Williams, Vice President for Academic and Student Affairs, recommend approval.

rm0216113

Agenda Item VII-J.2

February 22, 2011

MEMORANDUM

**MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE**

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Noncredit Curriculum

Confirmation is sought for the following recommended changes to non-credit curriculum for the 2010-2011 catalog year:

New Courses Effective Term II 2010-2011:

Workforce

AAP0582 Discover MS Word (8 hours)
 CMP0924 Microsoft Applications Package - 96 Hours (96 hours)
 DBS0918 Access Advanced Package - 24 Hours (24 hours)
 DBS0936 SharePoint Designer (8 hours)
 DBS0938 SQL Architecture - 4 Hours (4 hours)
 DBS0950 SQL Package - 24 Hours (24 hours)
 FNS0936 Quickbooks Package - 16 Hours (16 hours)
 PPS0914 PowerPoint Advanced Package - 24 Hours (24 hours)
 PSP0867 Fire Behavior (4 hours)
 PSP0868 FLUSAR Rope Rescue Level 2 (40 hours)
 SSO0920 Excel Advanced Package - 24 Hours (24 hours)
 WSP0924 JavaScript Package - 16 Hours (16 hours)
 WWP0918 Word Advanced Package - 24 Hours (24 hours)

Course Changes Effective Term II 2010-2011:

Recreation and Leisure

Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
AAP0835	Instant Italian	Instant Italian for Travelers	X	X	X
AAP0852	Fast French for Travelers		X	X	X
AAP0853	Survival Spanish for Travelers		X	X	X

Workforce

Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
CAD0925	Revit Architecture	Revit 2011	X	X	X

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Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
	Level 1	Architecture Fundamentals			
CAD0926	Revit Architecture Level 2	Revit 2011 Architecture Intermediate	X		
CAD0927	Revit Architecture Conceptual Design and Visualization	Revit 2011 Architecture Advanced	X		
CMP0910	Windows Orientation	Windows 7 New Features	X		X
CMP0911	Windows Orientation	Windows 7 Advanced	X		X
CMP0922	MS Office New Features - 8 Hours		X		X
CMP0923	MS Office 2007 New Features	MS Office New Features - 4 Hours	X		X
DBS0903	Symantec Act	ACT!	X		X
DBS0910	Access Level 1	Basic Access	X		X
DBS0912	Access Level 2	Intermediate Access	X		X
DBS0914	Access Level 3	Advanced Access	X		X
DBS0932	SQL Level 1	Basic SQL	X		X
DBS0933	SharePoint Administrator		X	X	X
DBS0934	SQL Level 2	Advanced SQL			X
DBS0935	SharePoint User		X		X
DBS0937	SQL Architecture				X
DBS0947	Filemaker Pro 8 Level 1	Basic Filemaker Pro 8			X
DBS0949	Filemaker Pro 8 Level 2	Advanced FileMaker Pro 8	X		X
FNS0910	Quickbooks Level 1	Basic Quickbooks	X		X
FNS0912	Quickbooks Level 2	Advanced Quickbooks	X		X
HHP0247	Multidisciplinary Seminars - ALF CORE Training			X	X
HHP0376	IV Therapy Certificate - Clinical		X		X

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Course Number	Title	New Title	Changes in Course Description	Hours Changes	Fee Changes
ITN0906	Outlook		X		X
PPS0920	Visio Level 1	Basic Visio	X		X
PPS0922	Visio Level 2	Intermediate Visio			X
PPS0923	PowerPoint 2007	PowerPoint			X
PRG0945	Visual Basic for Access - Enhance Macros		X		X
PRG0947	Visual Basic for Excel - Create Macros				X
PRG0965	VB.Net Fundamentals and Architecture				X
PRJ0900	Project Level 1	Basic Project	X		X
PRJ0902	Project Level 2	Intermediate Project	X		X
PSP0601	CJ SAT Driving	Alaris Financial Literacy Training - 2 Hours	X	X	X
PSP0705	80 Hours In-Service Training	64 Hours In-Service Training	X	X	X
SSO0905	Formulas in Excel		X	X	X
SSO0907	Graphs in Excel		X	X	X
SSO0910	Excel Level 1	Basic Excel	X		X
SSO0912	Excel Level 2	Intermediate Excel	X		X
SSO0914	Excel Level 3	Advanced Excel	X		X
WSP0920	JavaScript Level 1	Basic JavaScript	X		X
WSP0923	JavaScript Level 2	Advanced JavaScript			X
WWP0910	Word Level 1	Basic Word	X		X
WWP0912	Word Level 2	Intermediate Word	X		X
WWP0914	Word Level 3	Advanced Word	X		X

Temporary Course Changes Effective Term II 2010-2011:

Workforce

Course Number	Title	New Title	Hours Changes	Fee Changes
PSP0702	Criminal Justice In-Service - 24 hours	Leadership Essentials (#4441-1)		X

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Anne Cooper, Senior Vice President for Academic and Student Affairs; JC Brock, Campus Executive Officer, Allstate Center; and Stan Vittetoe, Provost, Clearwater Campus and Vice President for Workforce and Continuing Education, recommend approval.


rm0208112

Agenda Item VII-J.3

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Certification of Compliance with BOT Rule 6Hx3-3.04 – Five-Year Course Deletion

State Board Rule 6A-10.0331 and BOT Rule 6Hx23-3.04, Course Descriptions and College Programs, require the deletion of all courses that have not been taught during the preceding five years or are not planned to be taught during the next five years. The Rule further requires annual certification of compliance with the Rule to the Board of Trustees.

This memorandum is to certify that (1) all courses not taught during the past five years, and (2) all courses Program Directors do not plan to schedule again during the next five years, have been deleted from the curriculum.

Approval is sought to delete the following courses that have been approved by the Curriculum & Instruction (C&I) Committee for deletion:

ACG 2011	Applied Financial Accounting II
AMH 2059	The United States In Vietnam
ANT 2381	Culture and Society of Spain
AST 1004	Stellar Astronomy
BCT 2078	Adv Construction Project Management
CET 2540	Open Systems Architecture I-TCP/IP
DAA 1300	Contemporary Ballroom Dance
DAA 1304	Country Dance

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ENC 0009 Developmental English for the Deaf and Hard of Hearing
ENC 0019 Developmental English II for the Deaf & Hard of Hearing
ETD 2395C Advanced AutoCAD with Architectural Desktop
ETI 1688C Network Cabling Fundamentals
EUH 2052 History of Spain
HIM 2802 Professional Practice Experience-Transcription
NUR 1940L Clinical Practicum Elective
PHI 1100 Introduction to Logic
PHY 2105 Introduction to Modern Physics
PLA 2731 Computer-based Litigation Skills
REA 0012 Reading Fundamentals for the Deaf and Hard of Hearing

Anne Cooper, Senior Vice President for Academic and Student Affairs, and Tonjua Williams, Vice President for Academic and Student Affairs, recommend approval.

mr0214113

11-041. The Board considered Item VII-K, SPC Foundation, Inc. – Certification of Eligible Cash Contributions, and VII-L, Proposed Instructional Calendar for 2011-2012. Dr. Law noted that funds submitted through the Dr. Philip Benjamin Matching Program continue to be on hold with no prospect for match this year, although the requirement still exists for annual certification of eligible funds. He said the College continues to raise valuable scholarship money even though the match-eligible funds may never be realized due to the large backlog. Mr. Gibbons moved approval of Items VII-K and VII-L. Mr. Johnston seconded the motion. Mr. Gibbons voted aye; Mr. Johnston voted aye; Mr. Burke voted aye; Mr. Brett voted aye; and Mrs. Bilirakis voted aye. Motion carried.


Information regarding these items is as follows:

Agenda Item VII-K

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: SPC Foundation, Inc. – Certification of Eligible Cash Contributions

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BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE**

Approval is sought for a Certification of Accuracy from the St. Petersburg College Board of Trustees for the following:

- (1) SPC Foundation, Inc. February 9, 2011 submission to the State for the Dr. Philip Benjamin Matching Program for Community Colleges;**
- (2) Facility Enhancement Challenge Grant Program, submission to the State February 9, 2011.**

Please see attached certification forms.

Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology; and Janice C. Buchanan, Foundation Interim Executive Director, recommend approval.

Attachments

eq0208112

**COLLEGE: St. Petersburg College Foundation, Inc.
2011-2012 PRIVATE CONTRIBUTIONS FOR MATCHING PURPOSES
FINAL PRIVATE CONTRIBUTIONS (AS OF FEBRUARY 1, 2011)**

As required by section 1011.85, Florida Statutes, the following are the final amounts by program of private contributions requested to be matched by state dollars. These contributions, which are aligned with the mission of the college and certified by the college board of trustees, were received and deposited as assets of the foundation as of February 1, 2011. The funds have not been matched from previous state appropriations. Please include these amounts in the appropriation request for 2011-2012.

DR. PHILIP BENJAMIN MATCHING PROGRAM

	1	2	3	4	5
	ELIGIBLE CASH CONTRIBUTIONS PREVIOUSLY UNMATCHED BY THE STATE (Prior to 2/2/2010)	NEW CONTRIBUTIONS RECEIVED 2/2/2010 - 2/1/2011	TOTAL FINAL PRIVATE CONTRIBUTIONS RECEIVED BY 2/1/2011	STATE MATCH MULTIPLIER	2011-2012 STATE MATCHING FUND REQUEST

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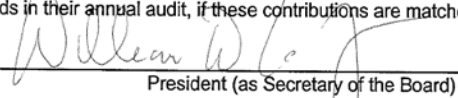
USE					
Scholarship Matching (100%)	\$2,529,608	\$443,118	\$2,972,726	1	\$2,972,726
Other Eligible Uses (40/60%)	\$1,698,166	\$111,293	\$1,809,459	2/3	\$1,206,306
First Generation in College Scholarships (100%)	\$0	\$0	\$0	1	\$0
TOTAL	\$4,227,774	\$554,410	\$4,782,184		\$4,179,032

*Please use whole dollars. Cents will not be requested for matching.

NOTE: Row 3 is not the equivalent of the First Generation Matching Program (FGMP) administered by the Office of Student Financial Assistance. Do not include FGMP amounts nor amounts previously designated as Philip Benjamin contributions subsequently used to fund FGMP.

Certified by Board of Trustees:

The information provided above is accurate according to college records. The above uses are in alignment with the established mission of the college. As required by section 1011.85(4)(c), Florida Statutes, I shall direct the foundation to include a certification of accuracy in the amount reported for matching funds in their annual audit, if these contributions are matched with state appropriations.



 President (as Secretary of the Board)

To be approved by BOT 2/22/11

 Date of Board Meeting

Please complete and return this form by mail, email, or fax by close of business on February 9, 2011, to:

Mail: Florida College System Office of Budget and Financial Services, 325 West Gaines Street, Suite 1224, Tallahassee, Florida, 32399-0400
 Email: collegereporting@fldoe.org
 Fax: (850) 245-9393


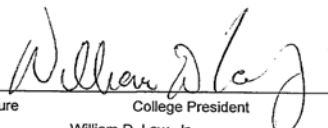
FLORIDA COLLEGE SYSTEM
FACILITY ENHANCEMENT CHALLENGE GRANT PROGRAM 2008 - 2011
LEGISLATIVE BUDGET REQUEST SCHEDULE FECGP-B
February 1, 2011

In accordance with Section 1011.32 (4), Florida Statutes, both the direct support organization and the college must certify that matching funds have been collected and properly deposited. This form is to be used to certify that the matching funds for the below named project(s) have been received and deposited in the amount indicated in a "separate capital facilities matching account" set up for the project(s) in the direct support organization as of February 1, 2011. Private funds from the separate capital facilities matching account may be used to develop a prospectus, including preliminary architectural schematics or models, for use in its efforts to raise private funds for a facility and for site preparation, planning and construction.

ST. PETERSBURG COLLEGE

PROJECT	2008 FUNDS NOT MATCHED	ADDITIONAL 2009 REQUESTED FUNDS	ADDITIONAL 2010 REQUESTED FUNDS	ADDITIONAL 2011 REQUESTED FUNDS	TOTAL 2008-2011 REQUESTED FUNDS	TOTAL 2008-2011 EXPENDED FUNDS
Renovate/Remodel Orthotics & Prosthetics Building, Site Improvements, Health Education Ctr	7,450	1,000			8,450	
Renovate/Remodel Palladium Building, Site Improvements, St. Petersburg/Gibbs Campus	300				300	
Renovate/Remodel District Office Building, Site Improvements, EpiCenter	10,000				10,000	
Renovate/Remodel Student Services Building, Site Improvements, St. Petersburg/Gibbs Campus	26,500				26,500	
Renovate/Remodel Annex 2 Building, Site Improvements, EpiCenter	2,000,000				2,000,000	
Natural Habitat Park and Site Improvements, Seminole Campus	100,000				100,000	

This is to certify that the information provided above is accurate according to the direct support organization and the college records.

<p style="text-align: center;"> _____ Signature Direct-Support Organization Director Name: Janice Buchanan Direct-Support Organization Name: St. Petersburg College Foundation, Inc.</p>	<p>1/27/11 _____ Date</p>	<p style="text-align: center;"> _____ Signature College President Name: William D. Law, Jr.</p>	<p>1/31/11 _____ Date</p>
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BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

Agenda Item VII-L

February 22, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Proposed Instructional Calendar for 2011-2012

The proposed calendar was developed considering State Board Rules and Calendar Committee guidelines. It was approved by the Calendar Committee and the President's Cabinet.

F.A.C. 6A-10.019, Required Annual Calendar for Schools and Colleges, defines common calendars for colleges and universities, requires the following common starting dates:

- (a) The first three (3) weekdays after August 22;
- (b) The first three (3) weekdays after January 4;
- (c) The first three (3) weekdays after May 5.

The proposed calendar meets the starting date guidelines for Term I and II with starting dates of Monday, August 22, 2011 and Monday, January 9, 2012.

The College will seek approval for a late exception to begin Term III classes on Monday, May 14, 2012. By starting Term III later, we will have a full week for student advising, registration and financial activity.

Anne Cooper, Senior Vice President for Academic and Student Affairs; and Tonjua Williams, Vice President for Academic and Student Affairs, recommend approval.

Attachment

mr0211111

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE



ST. PETERSBURG COLLEGE
2011-2012 ACADEMIC CALENDAR

2011 TERM 1 – 20111 – 0445 – August 22 – December 16, 2011

Aug. 18-19	Faculty Planning Days
Aug. 20	General Registration
Aug. 22	Classes Begin
Sept. 5	Labor Day Holiday
Oct. 25	College Day
Nov. 11	Veterans Day Holiday
Nov. 23-27	Thanksgiving Holiday and Break
Dec. 9	Classes End
Dec. 12-15	Exam Days
Dec. 16	Grades Due
Dec. 17	Commencement

2012 TERM II – 20112 – 0450 – January 9 – May 4, 2012

Jan. 6	Faculty Planning Day
Jan. 7	General Registration
Jan. 9	Classes Begin
Jan. 16	Martin Luther King, Jr. Holiday
March 4-10	Faculty/Student Spring Break
April 6-8	Spring Holiday
April 27	Classes End
April 30-May 3	Exam Days
May 4	Grades Due
May 5, 6, 7	Commencement

2012 TERM III – 20113 – 0455 – May 14 – July 20, 2012

May 14	General Registration
May 14	Faculty Return
May 14	Classes Begin
May 28	Memorial Day Holiday
July 4	Independence Day Holiday
July 17	Classes End
July 18-19	Exam Days
July 20	Grades Due
July 21	Commencement

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011

BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

11-042. Under the President's Report, Dr. Law distributed a revised preliminary rule on the College's facilities naming policy, which he stated was not subject for the Board's consideration at this meeting but would be processed for adoption subsequent to the Board's review and further input. He outlined the various revisions made mostly in response to Board request at its November meeting, including flexibility of the president in committee member appointments (para. II.B.4) and assurance of the Board's retention for final authority on naming recommendations (para. II-B.5), as well as some added exception language in regard to the Leepa-Rattner Museum of Art (para. II-B.6). Mr. Gibbons asked if this policy would include tributes like the Cecil B. Keene plaque placed at Midtown that should be contiguous to other campuses. Dr. Law said, with the Board's guidance, existing namings are being identified for enhancement and will be brought back to the Board. He showed an example of the Donald C. Sullivan EpiCenter signage, which has already been ordered. Mr. Burke expressed his personal thoughts that the College needs to consider appropriate recognition of all SPC past presidents as a living memorial to their legacy. In accordance with paragraph II.B.4, Mr. Gibbons asked that Dr. Law bring recommendations of names and appropriate tributes to the committee for consideration, and Mr. Burke further suggested consideration be given to the Board's committee representative specifically being the vice chair in order to set the tone as to responsibility. Dr. Law added he feels very strongly that the Board be in charge of this facility naming process.

In response to an earlier request of the Board to consider how the past contributions of former SPC president Carl Kuttler might be recognized, Dr. Law proposed an opportunity to replace what he feels is the College's most needy student support space, that being the approximately 70-year-old building on the SP/G Campus located on the corner of 66th Street and Fifth Avenue N. He shared a visual presentation of the aged existing building as well as an artist rendition of a proposed new facility based on his request of Ms. Reiter and the architects to consider replacing the current building with an iconic building of approximately 45,000 square feet that would house a comprehensive renewal of student support services. He showed that the Hendry Administration Building would remain intact, as would the Lynch Auditorium, with the new building to the east possibly being named for Dr. Kuttler since he is owed this honor. Mr. Burke recalled that staff previously provided, at the Board's request, a listing of all facilities already named and their history, and that list is being taken into consideration throughout this process so nothing is overlooked. Dr. Law said the proposed plan for SP/G allows for enhancements to the existing buildings, but would retain the heritage parts of the Campus. Mr. Gibbons recommended seeking out grant funds for historic preservation of the heritage part of the building and noted that the name on the building can always be kept although the building itself would be renewed.

In conclusion, Dr. Law stated he is ready to get started on this project with the Board's guidance since it could take several years. He noted the importance of the Campus taking ownership of this process as it moves forward.

Information regarding this item is as follows: (*Presentation materials are included as **Attachment F** – 11-042.*)

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011
BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

RULE

SUBJECT	NAMING OF COLLEGE FACILITIES	PAGE
		LEGAL AUTHORITY

6Hx23- NAMING OF COLLEGE FACILITIES

I. INTENT AND PURPOSE

- A. The primary intent of this naming policy is to allow St. Petersburg College to honor and recognize significant contribution(s) to the College by an individual(s), both in extraordinary service to the College and/or philanthropic giving.
- B. When considering naming recommendations, it shall be the priority of the Board to advance the most essential elements of the College's mission by matching naming honors to recognize extraordinary service and contributions to the College and to consider substantial gifts, endowments or irrevocable pledges of substantial giving. In the case of philanthropic giving, the gifts and endowments being bestowed upon the College shall benefit and support the facility being named.

II. NAMING POLICIES

- A. Naming opportunities may be extended to both physical facilities of the College such as buildings, wings, rooms, auditoriums, etc., and intangible assets such as campus centers, institutes, departments, programs, etc., in both cases to be referred to within this Rule as College facilities.
- B. The following policies shall be established regarding naming opportunities and recommendations made to the President and the Board of Trustees:
 - 1. College facilities may be named for the purpose of either honoring individuals or groups for their extraordinary service to the College or in recognition of a significant gift, endowment, scholarship or program support donation to the St. Petersburg College Foundation. The amount of the gift or endowment shall be

MINUTES OF THE SPECIAL MEETING OF FEBRUARY 22, 2011 BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

- commensurate with the significance placed on the naming and its prominence in the facility.
2. The Board may establish whether the naming of facility shall apply for the expected life of the facility or otherwise. In the event that the facility is demolished and rebuilt or is substantially renovated the Board may, at its discretion, discontinue the original name, transfer the name to a new facility, or rename the building.
 3. Notwithstanding any naming agreement that may be in effect, the Board reserves the right to revoke the naming of a facility at its own discretion where it deems that such name, in the judgment of the Board, may subject the College to public disrepute and as a result not continue to be in the best interest of the College to maintain.
 4. The President shall appoint a standing committee of the College for the purpose of bringing forth naming recommendations as may be appropriate during any given period and as opportunities arise. The committee's composition shall be determined by the President and shall normally include representatives from the impacted campus or site, including, but not limited to, faculty, staff, and student representatives. The committee shall include at least one member of the Board of Trustees.
 5. The Committee shall submit its recommendations to the President in writing for further consideration. The President shall submit his or her recommendation to the Board for its consideration and final approval.
 6. The Board shall approve the naming of any College facility as outlined herein, with the exception of the rooms, galleries, collections and exhibits of the Leepa Ratner Museum of Art.
 7. Upon approval of the Board the designated name shall be publicly disseminated and commemorated in signage in a manner consistent with the intent to honor those for which the facility or program is named.

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(5)

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History: _____ Proposed Date to Be Adopted _____ Proposed Date To Become Effective –
Upon Board Approval.

11-043. Further, under the President’s Report, Dr. Law distributed a briefing sheet on his Jan. 28 presentation to the St. Petersburg Times Editorial Board and noted that his ongoing communication with reporters is increasing the visibility of the College. (*A copy of the Briefing Sheet is included as Attachment G – 11-043.*)

At Mr. Burke’s request, Dr. Law reported on his involvement as a Board member of Workforce Florida, Inc. Dr. Law stated it will be helpful for SPC to plug into workforce development efforts at the state level.

11-044. Having no further business to come before the Board, Chairman Burke adjourned the meeting at 11:08 a.m.

William D. Law, Jr.

Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Kenneth P. Burke

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