

AGENDA

**ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, JULY 19, 2011**

**EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA**

REGULAR MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Karen A. Estes, Mathematics Faculty, St. Petersburg/Gibbs Campus
 - 2. Delia A. Palermo, Communications Faculty, Clearwater Campus
- B. Recognitions/Announcements
 - 1. Kim Corry
- C. Annual Organizational Meeting
 - 1. Election of Chairperson
 - 2. Election of Vice Chairperson
 - 3. Selection of Day for Regular Monthly Board Meetings.
 - 4. Selection of Time for Regular Monthly Board Meetings
 - 5. Designation of Location for Special Board Meetings Held at Locations Other than the EpiCenter.
- D. Appointment of Board Members to Direct Support Organization Boards: SPC Alumni Association, Inc. (currently Ken Burke); SPC Foundation, Inc. (currently W. Richard Johnston); and Leepa-Rattner Museum of Art, Inc. (currently Evelyn Bilirakis)*

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of June 21, 2011

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner
- C. Provosts – Carney, Olliver, Ulmer, Vittetoe

VI. OLD BUSINESS (items previously considered but not finalized)

VII. NEW BUSINESS

- A. STUDENT SUCCESS AND ACHIEVEMENT (*information*)*
 - 1. A New Model for Learning Beyond the Classroom (Joe Leopold)
 - 2. New Faculty Cohort Training (Li-Lee Tunceren)
- B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing)
 - 1. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*information*)
- C. OTHER EXPENDITURES AND CONTRACTS
 - 1. Quarterly Informational Report of Contract Items (*information*)
- D. GRANTS/RESTRICTED FUNDS CONTRACTS
 - 1. Application/Acceptance
 - a. U.S. Department of Labor, Employment and Training Administration WorkNet Pinellas, Inc.—Tampa Bay H-1B Technical Skills Training
 - b. Pinellas County Emergency Medical Services Authority—Continuing Medical Education

- c. Florida Department of Education—Carl D. Perkins Vocational and Technical Education Act
 - d. National Science Foundation—Rochester Institute of Technology, National Technical Institute for the Deaf—Deaf TCH Grant
 - 2. Amendment(s)
 - a. Florida Department of Education—College Reach Out Program
 - b. U.S. Department of Defense, Department of Navy, Space and Naval Warfare Systems Command (SPAWAR)
- E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
 - 1. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000 (*information*)
 - 2. Final Capital Improvement Program (CIP) for FY 2012-2013 through 2016-2017
 - 3. Annual List and Quarterly Selection of Pre-Qualified Small Contractors, Revision #20
 - 4. Selection for Architectural Services for Midtown HEC and HEC Annex
- F. AGENCY BILLINGS. None
- G. PERSONNEL
 - 1. Personnel Report
- H. PROPOSED CHANGES TO BOT RULES MANUAL. None
- I. FINANCIAL REPORT AND UPDATE (*information*)
- J. TEXTBOOK VOUCHERS

K. SCHOLARSHIP PRESENTATION

1. Presentation of scholarship to the St. Petersburg College Foundation Inc. by the Florida College System Foundation. Members attending presentation:

Joe Lang

Tom Furlong

Brian Buwalda

Stacey Webb

Wendell Williams

Judy Green

VIII. PRESIDENT'S REPORT

IX. FUTURE AGENDA ITEMS

X. NEXT MEETING DATE AND SITE

Tuesday, August 16, 2011, EpiCenter (tentative)

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting Tuesday, July 19, 2011, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.


***No packet enclosure**

Date Advertised: July 1, 2011

Confirmation of Publication (*insert hyperlink to meeting notice on SPC website*)

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

The following transactions, exceeding \$35,000 but not exceeding \$325,000, which are exempt from the bidding procedure, pursuant to State Board of Education Rule 6A-14.0734 (2) and Board of Trustees Rule 6Hx23-5.12, occurred since the April 2011 Quarterly Report or were not included in the previous Quarterly Report.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

An excerpt from the July 27, 2004 Amended St. Petersburg College Board of Trustees Rule 6Hx23-5.12 relating to exemptions from bidding follows the summary of vendors appearing more than once during the quarter. This is provided as additional information.

The acronyms “SBE” and “BOT” stand for the State Board of Education and the St. Petersburg College Board of Trustees, respectively.

The listing is by Purchase Order Number:

- 1. P.O. #77743 – Pocket Nurse Enterprises:** This is in the amount of **\$45,720.00** for Console unit headwall systems for School of Nursing. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption B: “Educational - instructional materials and equipment.” **Recommended** by Phillip V. Nicotera, Provost, HEC Campus, and approved by Anne Cooper, Senior Vice President of Academic and Student Affairs, on March 25, 2011.
- 2. P.O. #77749 – Cedarcrestone Inc:** This is in the amount of **\$200,000.00** for IT Consulting Services to assist the College with the campus solutions system development. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by Daya Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, on April 1, 2011.

3. **P.O. #77800 – Hub City Ford Inc:** This is in the amount of **\$46,487.40** for 2- 2011 Ford Econoline Wagon E-350 Super Duty. These vehicles are replacing 2-1990 vans with high mileage and are in poor condition. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Florida state contract prices.” **Recommended** by Susan M. Reiter, Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, on April 05, 2011.
4. **P.O. #77822 – Apple Computer Inc:** This is in the amount of **\$38,775.75** for IMAC, 27-inch, 3.20 GHz Intel Core i3. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by James Olliver, Provost, Seminole Campus, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, on April 5, 2011.
5. **P.O. #78011 – Dell Marketing LP:** This is in the amount of **\$168,849.80** for Dell Latitude E6410 and Unit assembled Laptop Storage cart to be used for academic purposes college-wide. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by Daya Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, on April 16, 2011.
6. **P.O. #78012 – Semantic Space:** This is in the amount of **\$40,320.00** for consultant to provide technical and functional support to develop Microsoft Business Intelligence. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by Daya T. Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, April 20, 2011.
7. **P.O. #78032 – Dell Marketing LP:** This is in the amount of **\$35,249.16** for Poweredge R410 replacement servers. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by Daya Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, on April 8, 2011.
8. **P.O. #78670 – Audio Visual Innovations:** This is in the amount of **\$199,304.00** for replacement classroom/auditorium Epson projectors and high security ceiling mounts. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Contract Prices.” **Recommended** by Daya. Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, on May 17, 2011.
9. **P.O. #78735 – Oracle America:** This is in the amount of **\$121,614.08** renewal of service contract for technical support services for PeopleSoft Enterprise Campus. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by Daya Pendharkar, Associate Vice President, Information Systems, and approved by Doug

Duncan, Senior Vice President of Administrative/Business Services and Information Technology, May 18, 2011.

10. **P.O. #78772 – Ten – 8 Fire Equipment Inc:** This is in the amount of **\$53,279.20** upgrading self-contained breathing units used in the Fire Training Academy.. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption B: “Single Source.” **Recommended** by James C. Brock, Campus Executive Officer, AC, and approved by Anne Cooper, Senior Vice President of Academic and Student Affairs, on May 19, 2011.
11. **P.O. #79248 – EMC Corporation:** This is in the amount of **\$47,653.09** for Premium Maintenance and Support Renewal of Hardware and Software for servers at Data Center – District Office (LMS) and at DRSITE (AIS). **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technology.” **Recommended** by Daya Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, June 6, 2011.

Change orders listed in numeric order:

1. **P.O. #73259 – Infusion Knowledge Inc:** This change order is in the amount of **\$1,723.00** (new total is \$54,223.00) increase to cover the invoice for last 3-day clinical scheduled. This is an open PO for courses held for the period of 7/1/10-6/30/11. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption B: “Educational Services.” **Recommended** by Phillip Nicotera, Provost, HEC, and approved by Anne Cooper, Senior Vice President of Academic and Student Affairs, on June 14, 2011.
2. **P.O. #74092 – Baker & Taylor Books:** This change order is in the amount of **\$1,381.15** (new total is \$91,381.15) increase to purchase additional items for two year programs. This is an open PO as needed for the period of 7/1/10-6/30/11, increase for additional items for two year programs. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption C: “Library books, reference books, periodicals, and other library materials and supplies.” **Recommended** by Tonjua Williams, Vice President, Academic and Student Affairs, and approved by Anne Cooper, Senior Vice President of Academic and Student Affairs, on May 25, 2011.
3. **P.O. #74345 – Allegiance Security Group LLC:** This change order is in the amount of **\$5,000.00** (new total is \$98,231.00) increase is for additional services. This is an open PO security guard services for all campuses and sites for the period of 7/1/10-6/30/11. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Contract Prices.” **Recommended** by Susan Reiter, Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, May 25, 2011.
4. **P.O. #74962 – EQ Florida Inc:** This change order is in the amount of **\$5,929.50** (new total is \$72,929.50) increase for additional services. This is an open PO for hazardous waste removal services, college wide for the period of 8/10/10-6/30/11. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Contract Prices.” **Recommended** by Susan Reiter, Vice President, Facilities Planning and Institutional Services, and approved by Doug Duncan,

Senior Vice President of Administrative/Business Services and Information Technology,
April 28, 2011.

5. **P.O. #76527 – Semantic Space:** This change order is in the amount of **\$7,544.00** (new total is \$100,280.00) increase for additional services. This PO is for PeopleSoft technical and functional support. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information Technologies.” **Recommended** by Daya Pendharkar, Associate Vice President, Information Systems, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, June 11, 2011.

Summary of Vendors Appearing More Than Once (exclusive of change orders)

NONE

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

C. Library books, reference books, periodicals, and other library materials and supplies.

D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

E. Food.

F. Services or commodities available only from a single or sole source.

G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, “professional services” shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college’s information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.


(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Paul Spinelli, Director of Procurement and Asset Management.

pas0105111

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Quarterly Information Report on Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee; the President and Chair of the Board of Trustees; or the President's Cabinet during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: The following transactions are related to contracts and/or items in amounts not exceeding \$325,000.

1. Agreement with **Access Text Network** for a membership that will allow the College to access to alternative electronic textbooks for use by students with documented disabilities. The Agreement will commence as soon as possible and continue through June 30, 2012 at no cost to the College. This item was approved by Anne Cooper on June 13, 2011. Department—Auxiliary Hearing Aids, Tonjua Williams
2. Agreement with **Active Security Company** to install an independent small alarm panel, to monitor the emergency panic buttons in Congressman Bill Young's office area. The Agreement will commence as of July 1, 2011 and continue through June 30, 2012. The cost to the College for this Agreement will be \$691.40 which includes installation costs and a monthly fee of \$24.95 for the twelve-month period. This item was approved by Doug Duncan on June 22, 2011. Department—College-wide Security Services, Susan Reiter
3. Interinstitutional Articulation Agreement with **Admiral Farragut Academy, Inc. (AFA)** that will allow eligible AFA students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2011 and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 10, 2011. Department—Dual Enrollment/Early College, Anne Cooper

4. Affiliation Agreement with **Adventist Health System/Sunbelt, Inc. d/b/a Florida Hospital** to provide clinical experience to RN Refresher/Remediation/Return-to-Work students in the Continuing Education Health Program at no cost to the College. The Agreement will commence as soon as possible and will continue for two years. This item was approved by Anne Cooper on June 17, 2011. Department—CE Health, Stan Vittetoe
5. Agreement with **Allen, Norton & Blue, P.A.** to continue to provide legal services to the College from July 1, 2011 through June 30, 2012. The firm will provide services at an hourly rate of \$200 per hour for attorneys and \$75 per hour for paralegals. This firm provides legal services associated with employment law issues. Although the total amount of this Agreement cannot be determined at this time, the expenditure approval sought is within the College's approved budgeted amount for Fiscal Year 2011-12. This item was approved by the President on June 15, 2011. Department—General Counsel, Suzanne Gardner
6. Agreement with **Allied Group, Inc., an affiliate of AAA Auto Club South (ACS)** whereby Allied Group will provide business-related travel management services to the College. Under the terms of this renewal Agreement, ACS will continue to provide travel services commencing July 1, 2011 and continuing through June 30, 2012. The estimated cost to the College during this period is anticipated to be approximately \$35,000—\$45,000. This item was approved by the Doug Duncan on May 4, 2011. Department—Business Services, Doug Duncan
7. Agreement with **American Education Partners (AEP)** whereby AEP will provide services to promote SPC educational programs/courses for the International Language Institute (online and classroom) to be offered through Corporate Training. The Agreement will commence as soon as possible and will continue for one year. The cost to the College for this period is anticipated to be \$8,000; after expenses, the net revenue is anticipated to be approximately \$75,594. These estimates are based on 20 students taking the courses during the agreement period. This item was approved by Anne Cooper on June 20, 2011. Department—Corporate Training, Stan Vittetoe
8. Agreement with **American Health Information Management Association (AHIMA)** for a license to use 23 AHIMA audio seminars that will benefit Health Information Management students. The Agreement will commence as soon as possible and will continue for the period of two years. The cost to the College will be \$6,998.90. This item was approved by Anne Cooper on May 16, 2011. Department—Health Information Management, Phil Nicotera
9. Agreement with **American Library Association**, through its division, of the Association of College & Research Libraries, for a license to access materials included in the ChoiceReviews.online database. The Agreement will commence July 1, 2011 and continue through June 30, 2012. The cost to the College for this renewal period will be \$495. This item was approved by the Anne Cooper on April 13, 2011. Department—Director of Libraries, Anne Cooper

10. Agreement with **Susan Anderson** to continue to provide consulting services to inventory, catalog and create displays for Congressional materials. The cost to the College for the period commencing July 1, 2011 and continuing through June 30, 2012 will be up to \$7,500. This item is being funded through the Government Institute and is recommended by Anne Cooper. This item was approved by Anne Cooper on June 8, 2011. Department—Institute for Public Policy, Anne Cooper
11. Agreement with **Aspect Software, Inc.** to upgrade existing Microsoft OCS-2007 environment to the LYNC environment. The new system will provide instant messaging, presence, video conferencing and voice services. The Agreement will commence as soon as possible and will continue through December 31, 2011 at a cost to the College of \$18,520. This item was approved by Doug Duncan on June 10, 2011. Department—Information Systems-AIS, Doug Duncan
12. Agreement with **Augusoft, Inc.** to continue to provide the Lumens Pro Learning Management System for the day-to-day operation and management of Corporate Training's business solutions services. This renewal Agreement includes the annual subscription fee (\$20,000) for *Lumens Entrepreneur* and the annual customization subscription fee (\$16,000). The renewal period will commence July 1, 2011 and continue through June 30, 2012 for a total cost to the College for the year of \$36,000. This item was approved by Anne Cooper on May 2, 2011. Department—Corporate Training/Lifelong Learning, Stan Vittetoe
13. Agreement with **Axzo Press** whereby the College's Corporate Training will continue to use Axzo's *ILT CustomCourse 5.1* software to create and modify Instructor Lead Training Manual(s) that will be used to teach various technology courses. The Agreement will commence July 1, 2011 and continue through June 30, 2012. The cost to the College for this Agreement will be \$10,000. After expenses, the net revenue to the College is anticipated to be approximately \$7,000. This item was approved by Anne Cooper on April 29, 2011. Department—Corporate Training, Stan Vittetoe
14. Agreement with **Bachelor Degree Access Strategies, LLC** to continue to provide consulting services and deliverables as agreed to by the parties. Services will include structuring and implementing certificate, two-year, baccalaureate and graduate programs and enhancing opportunities with international institutions. The Agreement will commence July 1, 2011 and continue through June 30, 2012. The cost to the College for this period will not exceed \$168,000 plus travel expenses. This item was approved by the President on May 17, 2011. Department—President's Office
15. Agreement with **Banquet Masters, Inc.** to provide food service for the St. Petersburg/Gibbs Campus for the period of three years. Although the actual revenue cannot be determined at this time, it is anticipated that it may be approximately \$3,000 per year. The College receives 10% of gross Café sales in excess of \$1,000 per day. This item was approved by Doug Duncan on May 24, 2011. Department—Manual Food Service, Theresa Furnas

16. Agreement with **BayCare Health System, Inc.** to expand enrollment in the Nursing Program to assist in alleviating the nursing shortage in the Tampa Bay area. The parties to the Agreement will provide a designated number of qualified candidates (current eligible BayCare employees and if needed, candidates from SPC's applicant pool) for Fall 2011 and Spring/Summer 2012 semesters to obtain an Associate in Science degree in Nursing. In addition, BayCare will coordinate employee work schedules; provide classroom, lab and office space for students and faculty; provide lab equipment and supplies; and provide some faculty and lab facilitation support as part of the initiative. SPC will provide some faculty for instruction; coordinate admissions; reserve slots for students, if needed; schedule initiative classes and skills labs at designated locations; schedule initiative clinical rotations in BayCare facilities; and provide student support and resources. The Agreement will commence as soon as possible and is subject to review and renegotiation annually. There is no added cost to the College (beyond the provision of instructors) associated with entering into this Agreement. This item was approved by Anne Cooper on June 13, 2011. Department—Nursing, Phil Nicotera
17. Agreement with **Bayfront Medical Center, Inc.** to provide clinical experience to students enrolled in Nursing, Respiratory Care, Health Information Management, Medical Laboratory Technology, Physical Therapist Assistant, Emergency Medical Services, and Radiography programs. The Agreement will commence as soon as possible and continue for the period of one year at no cost to the College. This item was approved by Anne Cooper on June 8, 2011. Department—Provost, HEC, Phil Nicotera
18. Agreement with **Blackbaud, Inc.** to provide for the customization and implementation of the Raiser's Edge software to be used by the SPC Foundation for donor management. Blackbaud will also provide training and hosting of the new program and the hosting of the Financial Edge program currently used by the Foundation. The Agreement will commence as soon as possible and continue for one year. The cost to the College for this Agreement will be \$92,827 plus up to \$15,000 for travel. This item was approved by Anne Cooper, the President's designee, on May 26, 2011. Department—Foundation Office, Doug Duncan
19. Agreement with **Burrito Boarder** to provide food and services for several events to be held at either the Downtown Campus or the Midtown Campus during June 2011. The total cost to the College for the four events will be \$1,997.50. This item was approved by Anne Cooper on April 1, 2011. Department—Student Life & Leadership, Yvonne Ulmer
20. Interinstitutional Articulation Agreement with **Calvary Christian High School (CCHS)** that will allow eligible CCHS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2011 and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 14, 2011. Department—Dual Enrollment/Early College, Anne Cooper

21. Agreement with **Camp Marketing Services, LLC** to serve as an online vendor to process online donations for an annual SPC Baseball campaign. The College will receive a list of donors as well as a check bi-monthly based on online transactions. The College will provide a receipt for each donor and Camp Marketing will retain 5% of each online transaction. The Agreement will commence as soon as possible and will continue for the period of one year. Although the revenue associated with this Agreement cannot be determined, it is estimated that revenue during this period may range from \$15,000—\$20,000. This item was approved by Anne Cooper on June 3, 2011. Department—Athletics/Baseball, Tonjua Williams
22. Agreement with **CareerAmerica, LLC d/b/a Financial Aid TV (FATV)** that will allow the College to add online financial aid videos to provide students with 24/7 consistent, timely and student-friendly video answers to financial aid questions. FATV agrees to produce videos regarding Florida grants, scholarships, pre-paid tuition free of charge. The College will produce other SPC specific videos for placement on FATV’s site. SPC will also use its videos and FATV’s videos on the SPC TV channel and website. The cost to the College for this Agreement will be \$12,000. The Agreement will commence in November 2011 and continue for the period of one year. This item was approved by Anne Cooper on May 9, 2011. Department—Student Activities—Collegewide Projects, Tonjua Williams
23. Agreement with **Catering Specialties by Steve** to provide catering services for the Summer Party to be held at the Midtown Campus on July 12, 2011. The cost to the College for this Agreement will be \$347.50. This item was approved by Anne Cooper on June 28, 2011. Department—SPC Downtown, Yvonne Ulmer
24. Agreement with **Catering Specialties by Steve** to provide catering services for the Summer Party to be held at the Downtown Campus on July 13, 2011. The cost to the College for this Agreement will be \$551.25. This item was approved by Anne Cooper on June 28, 2011. Department—SPC Downtown, Yvonne Ulmer
25. Agreement with **Certified Financial Planner (CFP) Board of Standards, Inc.** that will allow the College to use the CFP marks in connection with the promotion and delivery of educational CFP courses. The Agreement will commence as of July 1, 2011 and continue for the period of one year; thereafter, it is anticipated that the Agreement will continue for two additional years. The annual registration fee is \$100; accordingly the cost to the College over the three-year period will be \$300. This item was approved by Anne Cooper on June 7, 2011. Department—Corporate Training, Stan Vittetoe
26. Agreement with **Cisco WebEx Communications, Inc.** to provide capabilities for virtual engagements for the Collaborative Labs. The Agreement will commence as soon as possible and continue for a period of three months. The cost to the College for this period will be up to \$5,110 and will allow use for up to 100 participants. This item was approved by Anne Cooper on May 4, 2011. Department—Collaborative Labs, Stan Vittetoe

27. Agreement with the **City of Clearwater** to provide the use of its tennis courts to accommodate tennis classes offered through the College's Natural Science and Wellness programs. The Agreement will commence August 1, 2011 and continue for the period of one year. The cost to the College for this period will be \$1,000. This item was approved by Anne Cooper on June 17, 2011. Department—Wellness & Human Performance, Stan Vittetoe
28. Interinstitutional Articulation Agreement with **Clearwater Central Catholic High School (CCC)** that will allow eligible students enrolled at CCC to enroll in Dual Enrollment courses in pursuit of AA, AS or AAS degrees or Certificate programs at the College. The renewal Agreement will commence as of June 1, 2011 and continue through May 31, 2012 at no cost to the College. This item was approved by the Anne Cooper on April 1, 2011. Department—Academic & Student Affairs, Anne Cooper
29. Agreement with **Compendium Library Services, LLC** to provide a web-based Desk Tracker service for tracking and reporting statistics by multiple library service points in order to maximize end-user support. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College will be \$1,195. This item was approved by Anne Cooper on June 8, 2011. Department—Director of Libraries, Anne Cooper
30. Agreement with **Dade Prosthetics & Orthotics** to provide clinical experience to students enrolled in the Orthotics & Prosthetics Program at no cost to the College. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on April 13, 2011. Department—College of Health Sciences, Kay Burniston
31. Agreement with **D and J Medical** to provide clinical experience to students enrolled in the Orthotics & Prosthetics Program at no cost to the College. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on April 13, 2011. Department—College of Health Sciences, Kay Burniston
32. Agreement with **Delectables Fine Catering, Inc.** to provide food/catering services for the Fall Faculty event to be held on August 18, 2011 at the Downtown Center. The cost to the College will be \$12,685.25. This item was approved by Anne Cooper on April 28, 2011. Department—Public Relations, Anne Cooper
33. Agreement with **Dell Financial Services, LP** to lease a PowerEdge server for the Allstate Center. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$4,472.64. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$173.69. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$4,646.33. This item was approved by Doug Duncan on April 12, 2011. Department—Business Services, Doug Duncan

34. Agreement with **Dell Financial Services, LP** to lease 2 desktop computers for use in the Communications Department at the Clearwater Campus. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$1,559. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$60.54. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$1,619.54. This item was approved by Doug Duncan on April 1, 2011. Department—Academic Coordinator Communications, Stan Vittetoe
35. Agreement with **Dell Financial Services, LP** to lease one PowerEdge server to be used for student support. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$8,245.36. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$320.21. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$8,565.57. This item was approved by Doug Duncan on April 6, 2011. Department—Student Support Technology Fees, Jamelle Conner
36. Agreement with **Dell Financial Services, LP** to lease four PowerEdge servers to be used for student support. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$80,348.24. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$3,120.32. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$83,468.56. This item was approved by Doug Duncan on April 6, 2011. Department—Student Support Technology Fees, Jamelle Conner
37. Agreement with **Dell Financial Services, LP** to lease two PowerEdge Web servers to be used for student support. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$16,349.40. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$634.93. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$16,984.33. This item was approved by Doug Duncan on April 6, 2011. Department—Student Support Technology Fees, Jamelle Conner
38. Agreement with **Dell Financial Services, LP** to lease 57 desktop computers for use in the computer labs at the Clearwater Campus. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$61,259.16. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$2,382.33. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$63,641.49. This item was approved by Doug Duncan on May 4, 2011. Department—College of Computer & Information Technology, Stan Vittetoe

39. Agreement with **Dell Financial Services, LP** to lease three PowerEdge servers to be used in Administrative Information Systems and the System Center. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$15,691.12. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$609.37. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$16,300.49. This item was approved by Doug Duncan on April 26, 2011. Department—Administration Technology Fund 10, Jamelle Conner
40. Agreement with **Dell Financial Services, LP** to lease two PowerEdge servers to be used in Administrative Information Systems. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$14,375.28. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$558.26. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$14,933.54. This item was approved by Doug Duncan on April 26, 2011. Department—Administration Technology Fund 10, Jamelle Conner
41. Agreement with **Dell Financial Services, LP** to lease ten computers to be used in the computer lab at the Clearwater Campus. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$10,830.84. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$421.20. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$11,252.04. This item was approved by Doug Duncan on April 26, 2011. Department—Academic Technology Fees, Jamelle Conner
42. Agreement with **Dell Financial Services, LP** to lease 36 computers to be used in the MAP Center at the St. Petersburg/Gibbs Campus. The lease will commence as soon as possible and will continue for the period of 49 months. The cost to the College for this lease is expected to be \$44,526.36. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$1,731.60. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$46,257.96. This item was approved by Doug Duncan on May 11, 2011. Department—Academic Technology Fees, Jamelle Conner
43. Agreement with **Dell Financial Services, LP** to lease Extreme Networks branded network equipment to replace and upgrade the existing network infrastructure at the St. Petersburg/Gibbs, Allstate, Midtown, Palladium, Downtown, Epi Center, District Office, Health Education Center and Seminole locations. The lease is for the period of 5 years at a cost to the College of \$297,901.45. This item was approved by the President on June 15, 2011. Department—Network Academic Support, Doug Duncan
44. Agreement with **Dell Financial Services, LP** to lease Cisco Systems network equipment to replace and upgrade the existing network infrastructure at the Clearwater and Tarpon Springs locations. The lease is for the period of 5 years at a cost to the College of

\$309,947. This item was approved by the President on June 15, 2011. Department—Network Academic Support, Doug Duncan

45. Agreement with **Dell Financial Services, LP** to lease 10 laptop computers for Interactive Hospitality classes to be offered at the St. Petersburg/Gibbs Campus. The lease will commence as soon as possible and continue for the period of 49 months. The cost to the College for this lease is expected to be \$13,471.88. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$523.91. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$13,995.79. This item was approved by Doug Duncan on June 29, 2011. Department—Technology Fees, Distance Fees, Academic Fund 10, Jamelle Conner
46. Agreement with **Dell Financial Services, LP** to lease 92 computers for labs at the Seminole Campus. The lease will commence as soon as possible and continue for the period of 49 months. The cost to the College for this lease is expected to be \$182,645.80. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$7,102.57. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$189,748.77. This item was approved by the President on June 30, 2011. Department—Technology Fees, Distance Fees, Academic Fund 10, Doug Duncan
47. Agreement with **D.G. Erwin Technical Center** to provide the use of its MLT student laboratory and equipment, which will allow students in SPC's Medical Laboratory Technology Program to obtain clinical experience. There is no cost to the College associated with entering into this Agreement. The Agreement will continue on a semester basis and may be terminated at the end of the current semester or as mutually agreed to by the parties. It is anticipated that this Agreement will commence as of August 20, 2011 and continue through August 19, 2012. This Agreement was approved by Anne Cooper on April 19, 2011. Department—Medical Laboratory Technology, Phil Nicotera
48. Agreement with **Diversified Business Machines, Inc.** to provide for the maintenance on Photo ID machines collegewide. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for one year of maintenance will be \$10,600. This item was approved by Anne Cooper on April 29, 2011. Department—Student Activities, Photo ID, Tonjua Williams
49. Agreement with **DxR Development Group, Inc.** to continue the annual subscription for the integrated medical curriculum product: Hemosurf. The cost to the College for this Agreement will be \$600. The cost includes 75 product codes and is based on 20 first-year students. The Agreement will continue through July 31, 2012. This item was approved by Anne Cooper on May 9, 2011. Department—Director of Libraries, Anne Cooper
50. Agreement with **Edison State College** to partner to offer online educational experiences for Florida community association board members and community association managers through the Community Association Managers Program. It is anticipated that the College will receive a revenue of approximately \$2,400 associated with this Agreement. The

Agreement will commence as soon as possible and will continue for the period of one year. This item was approved by Anne Cooper on May 16, 2011. Department—Corporate Training, Licensed Professions, Stan Vittetoe

51. Agreement with **Robert Entel, MD** to provide services as Medical Director to assist in maintaining and monitoring standards of the College's Radiography Program. The Agreement will commence Session I, 2011-12 and continue through Session III, 2011-12 at a cost to the College of \$1,500. This item was approved by Anne Cooper on April 4, 2011. Department—Radiography, Phil Nicotera
52. Agreement with **Everything But the Mime, Inc.** to provide balloon art, face painting and smoothies at the Cinco de Mayo event to be held at the Seminole Campus on May 5, 2011. The cost to the College for this agreement will be \$2,925. This item was approved by Anne Cooper on April 18, 2011. Department—Student Life & Leadership, Jim Olliver
53. Agreement with **Everything But the Mime, Inc.** to provide spray can art at the Red, White & Blue BBQ event to be held at the Seminole Campus on June 30, 2011. The cost to the College for this agreement will be \$1,300. This item was approved by Anne Cooper on April 18, 2011. Department—Student Life & Leadership, Jim Olliver
54. Agreement with **Everything But the Mime, Inc.** to provide a Urban Surfer and Smoothie Cart for the Fall Welcome Back event to be held on the Clearwater Campus on August 31, 2011. The cost to the College for this agreement will be \$2,150. This item was approved by Anne Cooper on June 29, 2011. Department—Student Life & Leadership, Paul Bowen
55. Digital License Agreement with **Films Media Group** that will give the College continued access to the Master Academic Collection which includes over 5,600 titles of streamed video content that will support learning outcomes of the College's University Partnership Center degree programs in academic areas of Social Science, Fine Arts, Science, Business/Economics and Health. The video content will be used for in-class and online instruction. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this period will be \$18,327.75. This item was approved by Anne Cooper on June 14, 2011. Department—Director of Libraries, Anne Cooper
56. Agreement with **The First Baptist Church of Indian Rocks** to provide the use of its facilities for the College's Nursing Pinning ceremony and reception to be held on May 5, 2011. The cost to the College for this Agreement will be \$6,825. A portion of this cost will be paid (\$1,750) by the Student Nurses Association. This item was approved by Anne Cooper on April 15, 2011. Departments—Public Relations & Nursing, Phil Nicotera
57. Agreement with **First Baptist Church of Indian Rocks** for use of its facilities for the College's July 23, 2011 graduation ceremonies. The cost to the College for use of the facilities and a continental breakfast for 90 people will be \$5,695. This item was approved by Anne Cooper on June 8, 2011. Department—Graduation, Tonjua Williams

58. Agreement with the **Florida Department of Law Enforcement**, Criminal Justice Information Services Division to establish an account as part of the Volunteer & Employee Criminal History System (VECHS) that will allow the College to conduct criminal history background checks for student applicants to health programs. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. There is no cost to the College to set up a VECHS account. Costs associated with conducting the background checks will be offset by student fees. This item was approved by Anne Cooper on June 28, 2011. Department—Provost, Health Education Center, Phil Nicotera
59. Affiliation Agreement with **Flowers Hospital** to provide clinical experience to students enrolled in the Medical Laboratory Technology Program at no cost to the College. The Agreement will commence as soon as possible and will continue for the period of three years. This item was approved by Anne Cooper on April 14, 2011. Department—Medical Laboratory Technology, Phil Nicotera
60. Agreement with the **Foundation Center** to provide access to three online databases hosted by the Foundation Center. The cost to the College, which was handled via the Purchasing process was \$995; subsequently, the Foundation Center requested that the College execute a subscription agreement. The subscription continues through December 31, 2011; thereafter, if it is renewed, additional approval will be sought at that time. This item was approved by Anne Cooper on April 18, 2011. Department—Collegewide Grants, Anne Cooper
61. Agreement with **Fox Lawson & Associates** to conduct a compensation and classification study of A&P and Career Service employees as per the terms and conditions in the College’s Request for Proposal. The Agreement will commence as soon as possible and is anticipated to continue through December 31, 2011. The College anticipates an all-inclusive expense for this Agreement of \$127,000. This item was approved by the President on June 15, 2011. Department—Human Resources, Patty Jones
62. Agreement with **GE Walker, Inc.** that will allow for the purchase of “Q-Vision” High Frequency Radiographic Generator and X-ray Tube for the Radiography Program. The Agreement will commence as soon as possible and provides for one year parts and labor associated with the purchase. The cost to the College for this agreement will be \$20,300. This item was approved by Anne Cooper on May 9, 2011. Department—Academic & Student Affairs/Radiography Program, Phil Nicotera
63. Agreement with **Robin Senesac Granados** to provide subject matter expertise in various Assisted Living Facility Core Training classes and Assisted Living Facility continuing education classes. The provider will teach the classes, update and maintain curriculum and assist the College with marketing. The Agreement will commence as soon as possible and continue for the period of three years. Based on the number of classes and anticipated students, it is estimated that the net revenue (after costs of approximately \$8,231.25) to the College will be \$7,518. This item was approved by Anne Cooper on April 4, 2011. Department—CE Health, Stan Vittetoe

64. Agreement with **Gregory, Sharer & Stuart, PA** to provide the necessary annual audits for the St. Petersburg Collegiate High School. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College associated with this Agreement will be \$41,250. This item was approved by Doug Duncan on May 24, 2011. Department—St. Petersburg Collegiate High School, Starla Metz
65. Agreement with **Group Systems** to provide a three-year hosted subscription for ThinkTank 4, including 10 ThinkTank 4 Leaders and 1000 session passes per year as well as technical and customer support. ThinkTank is used in the Collaborative Labs can accommodate large events. The cost to the College for this Agreement will be \$18,000. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Doug Duncan on June 9, 2011. Department—Collaborative Labs, Stan Vittetoe
66. Affiliation Agreement with **HCA Largo Medical Center** to continue to provide clinical experience to students enrolled in the Medical Laboratory Technology Program at no cost to the College. The Agreement will commence upon execution and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on April 19, 2011. Department—Medical Laboratory Technology, Phil Nicotera
67. Affiliation Agreement with **HCA Largo Medical Center** to continue to provide clinical experience to students enrolled in the Respiratory Care Program at no cost to the College. The Agreement will commence upon execution and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on April 19, 2011. Department—Respiratory Care, Phil Nicotera
68. Articulation Agreement with **Hernando County School Board** that will allow students completing the Veterinary Assistant Program at Hernando High School to enroll in the College's Veterinary Technology Program. The Agreement will commence as soon as possible and will continue for the period of one year. There is no cost to the College. This item was approved by Anne Cooper on June 8, 2011. Department—Veterinary Technology, Phil Nicotera
69. Agreement with **HILL-ROM** to delineate terms associated with the purchase and use of lab equipment for the Respiratory Care Program. The cost to the College for the equipment will be \$3,974.88. This item was approved by Anne Cooper on April 29, 2011. Department—Respiratory Care, Phil Nicotera
70. Agreement with the **Hilton St. Petersburg** at Carillon Park for the use of its facilities for the Bureau of Justice Assistance Law Enforcement Suicide Prevention Conference to be held June 12-14, 2011. The cost to the College for this Agreement will be \$20,061.80. This item was approved by Anne Cooper on April 4, 2011. Department—Regional Community Policing Institute, James Brock **This item is grant funded.**

71. Affiliation Agreement with **Homeless Emergency Project Dental Clinic** to provide clinical experience to students enrolled in the Dental Hygiene Program at no cost to the College. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on April 6, 2011. Department—Dental Hygiene, Phil Nicotera
72. Agreement with **I Make News, Inc.** to provide a newsletter publishing service for use by the National Terrorism Preparedness Institute (NTPI) and Center for Public Safety Innovation (CPSI). The CPSI/NTPI Live Response newsletter will be distributed via email to a maximum of 1000 recipients per month. The Agreement will commence on July 1, 2011 and continue for the period of one year. The cost to the College for this Agreement will be \$600. This item was approved by Anne Cooper on April 18, 2011. Department—NTPI **This item is grant funded.** James Brock
73. Interinstitutional Articulation Agreement with **Indian Rocks Christian School (IRCS)** that will allow eligible IRCS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2011 and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 9, 2011. Department—Dual Enrollment/Early College, Anne Cooper
74. Approval is sought to enter into a Staffing Agreement with the **Juvenile Welfare Board (JWB)** under which JWB agrees to pay the College for the services of a Senior Researcher/Research Analyst, and the College agrees to employ such individual for the contract term of June 16, 2011 to September 30, 2011. Payment shall be in the form of reimbursements to the College for actual costs incurred for salary, fringe benefits and operating expenses, however not to exceed \$25,832.81, for services performed as delineated in the Agreement during the term. This item was approved by Doug Duncan on June 2, 2011. Department—Senior Vice President, Administrative/Business Services, Doug Duncan
75. Agreement with **Kidde Fire Trainers, Inc.** to continue to assist the College in the upkeep and maintenance of the Kidde Fire Training equipment. The renewal Agreement will begin July 1, 2011 and continue through June 30, 2012. The cost to the College for the Agreement will be \$16,500. This item was approved by Anne Cooper on May 26, 2011. Department—Fire Academy Lab Fees, James Brock
76. Agreement with **Learning Ally f/k/a Recording for the Blind & Dyslexic** to renew the College's membership that will assist students with disabilities who require audio textbooks for their classes. The Agreement is for the period of one year. The cost to the College will be \$350. This item was approved by Anne Cooper on June 8, 2011. Department—Auxiliary Learning Aids, Tonjua Williams

77. Agreement with **Liara Studios Photographic Art and Design** to provide for the photographing of students during the Early College Program Medallion Ceremonies to be held on May 6, 2011. Since students will pay Liara directly for any photos ordered, there is no cost to the College associated with this Agreement. This item was approved by Anne Cooper on April 6, 2011. Department—Early College Program, Anne Cooper
78. Affiliation Agreement with **LP New Port Richey, LLC d/b/a Southern Pines HealthCare & Rehabilitation Center** to provide clinical experience to students enrolled in the Physical Therapist Assistant Program at no cost to the College. The Agreement will commence as soon as possible and will continue for the period of three years; thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. This item was approved by Anne Cooper on April 13, 2011. Department—Physical Therapist Assistant, Phil Nicotera
79. Affiliation Agreement with **LP Pinellas Park, LLC d/b/a Pinellas Park Care & Rehabilitation Center** to provide clinical experience to students enrolled in the Physical Therapist Assistant Program at no cost to the College. The Agreement will commence as soon as possible and will continue for the period of three years; thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. This item was approved by Anne Cooper on April 14, 2011. Department—Physical Therapist Assistant, Phil Nicotera
80. Affiliation Agreement with **LP St. Petersburg, LLC d/b/a Golfview Healthcare Center** to provide clinical experience to students enrolled in the Physical Therapist Assistant Program at no cost to the College. The Agreement will commence as soon as possible and will continue for the period of three years; thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. This item was approved by Anne Cooper on April 1, 2011. Department—Physical Therapist Assistant, Phil Nicotera
81. Agreement with the **LYRASIS (formerly Southeastern Library Network)** and **LexisNexis Academic and Library Solutions, a division of Reed-Elsevier, Inc.** (“Lexis”) to continue to provide access to the Congressional Information Service and other reference materials (“CIS”). LYRASIS is a consortium, which allows schools to obtain access to reference materials such as CIS at a discount. Lexis is the company actually providing access to CIS; therefore, a separate Licensing Agreement with Lexis is also required. The LYRASIS agreement continues to automatically renew unless terminated by either party. The term and termination provisions of the Lexis agreement will coincide with the LYRASIS agreement. There is no cost to the College associated with continuing the LYRASIS agreement. The estimated cost to the College to continue the Lexis agreement (through LYRASIS) through June 30, 2012 is approximately \$18,192. Should the Lexis agreement be renewed to continue beyond June 30 2012, the department will seek additional expenditure approval at that time. This item was approved by the Anne Cooper on April 1, 2011. Department—Library, Anne Cooper

82. Agreement with **Meridian Strategies, LLC** to provide technical assistance in dealing with agencies in the state (Florida) government in resource development opportunities, including identification and pursuit of grants and contracts that correlate with the College's mission. The Agreement will be for the period beginning July 1, 2011 and continuing through June 30, 2012 at a cost to the College of \$40,000. This item was approved by the President on May 13, 2011. Department—Government Affairs, President's Office
83. Agreement with **Modular Mailing Systems** to provide a five-year lease for mail processing machines including machines for metering, sorting and tabbing. The lease Agreement will commence upon installation and will continue for a period of five years. The cost to the College for the lease will be \$23,136 per year for a total lease cost of \$115,680 over five years. The department also estimates costs for supplies to be approximately \$1,575 per year; however, payment for these costs, which are separate from the lease, will be handled via the Purchase Order process. This item was approved by the President on June 29, 2011. Department—Mail & Distribution, Susan Reiter/Doug Duncan
84. Agreement with **Music Theatre International** to provide the College with materials and a license to perform the musical production "Honk! Jr." which will be performed as part of the College for Kids Program this summer. The cost to the College for this Agreement will be \$700. The anticipated revenue to be generated from the production is approximately \$5,100. This item was approved by Anne Cooper on April 6, 2011. Department—College for Kids, Stan Vittetoe
85. Agreement with **NCM Media Networks, a/k/a National Cinemedia, LLC** to provide on-screen SPC advertising on 20 screens at Woodlands and 16 screens at Park Place Stadium theaters. The ads will also run on 2 screens every 20-25 minutes in the lobby of both theaters. The Agreement will commence on July 1, 2011 and continue through June 30, 2012 at a cost to the College of \$60,008. This item was approved by Doug Duncan on May 17, 2011 and Anne Cooper on May 18, 2011. Departments—Marketing & Public Information and Baccalaureate Programs, Mike O'Keeffe/Kay Burniston
86. Agreement with **Dr. Joe A. Nelson, d/b/a Medical Consultants, Inc.** to provide medical direction and accountability for the Emergency Medical Services Program and Emergency Medical Services Non-Credit Program. The Agreement will commence July 1, 2011 and continue through June 30, 2011 at a cost to the College of \$11,000. This item was approved by Anne Cooper on April 14, 2011. Department—Emergency Medical Services, Phil Nicotera
87. Agreement with **NG Web Solutions d/b/a Next Gen Web Solutions** to provide the Scholarship Manager software used for SPC Institutional Scholarships and Foundational Scholarships. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College of \$7,000. This item was approved by Anne Cooper on April 26, 2011. Department—Financial Assistance Services, Tonjua Williams

88. Interinstitutional Articulation Agreement with **Northside Christian School (NCS)** that will allow eligible NCS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2011 and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 9, 2011. Department—Dual Enrollment/Early College, Anne Cooper
89. Agreement with **Jeffrey S. O'Brien, Esquire** to provide services, if needed, as the College's hearing officer for student disciplinary hearings. The Agreement will commence July 1, 2011 and will continue through June 30, 2011. Although the costs to the College cannot be determined at this time, should Mr. O'Brien's services be needed, the hourly rate will be \$130 per hour. This item was approved by Doug Duncan on April 11, 2011. Department—General Counsel, Suzanne Gardner
90. Affiliation Agreement with **Orlando Health, Inc.** to provide clinical learning experience for Orlando Health employees enrolled in the College's Nursing Program at no cost to the College. The Agreement will commence as soon as possible and will continue for the period of two years. This item was approved by Anne Cooper on May 13, 2011. Department—College of Nursing, Phil Nicotera
91. Agreement with **Palm Beach Community College (PBCC)** whereby SPC agrees to accept PBCC students into its online Vet Tech Program upon the completion of required General Education courses. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and will continue for a period of three years. This item was approved by Anne Cooper on April 14, 2011. Department—Veterinary Technology, Phil Nicotera
92. Agreement with **Parature, Inc.** to provide a helpdesk application that will streamline helpdesk use/response to staff and students. The Agreement includes the use of the Parature helpdesk application, professional services, technical support and communication with service desk users. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$37,100. This item was approved by Doug Duncan on May 12 and clarified on May 25, 2011. Department—Information Systems, Doug Duncan
93. Agreement with **Pearson Custom Publishing** to provide for revisions of the Ethics Applied 6.0 Textbook. Specifically, version 6.5 would be created making some text revisions and binding the book in a 3-ring binder with pockets and an eBook access card. The College anticipates a royalty revenue in the amount of 20% of the net revenues received. The Agreement is anticipated to commence as of August 1, 2011 and continue through July 31, 2013. This item was approved by Anne Cooper on May 16, 2011. Department—Applied Ethics, Karen Kaufman White

94. Agreement with **Physio-Control, Inc.** to delineate terms associated with the purchase and use of LIFEPAK equipment for the Emergency Medical Services Program. The cost to the College for the equipment will be \$19,725.35. This item was approved by Anne Cooper on April 28, 2011. Department—Emergency Medical Services, Phil Nicotera
95. Interinstitutional Articulation Agreement between **Pinellas County School Board** and the College. The Agreement defines the academic programs and activities that will benefit students of Pinellas County. The College will offer information on student progress and acceleration mechanisms to students in Pinellas County high schools to facilitate greater success in post secondary education. The School Board will market and encourage high school students regarding opportunities for dual enrollment, articulation, and accelerated college credit opportunities. The Agreement will commence as soon as possible and will ongoing; however, the Agreement must be reviewed and updated annually. This item was approved by Anne Cooper on April 19, 2011. Department—Academic & Student Affairs, Anne Cooper
96. Agreement with **Pinellas Suncoast Transit Authority (PSTA)** to advertise SPC Baccalaureate Programs on the “Back Attack” of two PSTA buses that have major routes on US 19. The SPC ads on these buses are exclusive; no other educational institution can advertise on the same bus. The cost to the College for this Agreement will be \$24,750. The Agreement will commence on July 1, 2011 and continue through June 30, 2012. This item was approved by Anne Cooper on May 17, 2011. Department—Baccalaureate Programs, Kay Burniston
97. Agreement with **Presstek, Inc.** to purchase software upgrades for the College’s Dimension 225 Digital Thermal Platesetter, which is used in Printing Services. The cost to the College for this Agreement will be \$4,250. This item was approved by Doug Duncan on May 27, 2011. Department—Printing Services, Patty Jones
98. Agreement with **Primal Pictures, Inc.** to provide for the renewal of licenses for web access to the following titles: 3D Human Anatomy Regional & Chiro Spine; Interactive Functional Anatomy; RCSA Dentristry; RT Dentistry and Exercise; and Dental Hygiene for five concurrent users. The course materials will be used for Physical Therapist Assistant, Orthotics & Prosthetics and Chiropractic instruction. The license will be for the period of one year at a cost to the College of \$8,000. The Agreement is for the period commencing June 1, 2011 and continuing through May 31, 2012. This item was approved by Anne Cooper on April 6, 2011. Department—Director of Libraries, Anne Cooper
99. Agreement with **Pro Education Solutions, LLC** to continue to provide consulting services for Financial Assistance Services to assist in processing of student files selected for federal verification. Without such assistance, students will not be awarded financial aid and may not be able to attend SPC. The renewal Agreement will commence as of July 27, 2011 and will continue through July 26, 2012. The anticipated cost to the College under this Agreement for this period is up to \$89,000. This item was approved by Anne Cooper on June 23, 2011. Department—Financial Assistance Services, Anne Cooper

100. Agreement(s) with **Professional Opportunities Program for Students, Inc. (POPS)** and **Boley Centers, Inc.** whereby the College will serve as a placement partner to provide pre CPT and pre college academic assistance to disadvantaged students as part of a Summer Intern Program. The Program partners are: POPS, Boley Centers, Inc., Junior Achievement, WorkNet Pinellas and the College. The College will accept interns and provide an 8-week learning experience that supports the educational and career goals of the student. Students will receive stipends for their internship at the College through POPS and Boley Centers, Inc. The Agreements will commence as soon as possible and will continue through August 5, 2011. There is no cost to the College associated with entering into these Agreements. This item was approved by Anne Cooper on June 14, 2011. Department—Provost, AC, James Brock
101. Agreement with **ProQuest, LLC through Serials Solutions** for a subscription to Ulrichsweb.com for use in SPC libraries. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College of \$1,950. This item was approved by Anne Cooper on May 26, 2011. Department—Director of Libraries, Anne Cooper
102. Agreement with **Reach Local** to provide set-up and display of SPC advertising on local Internet search engines for the Learn to Earn Program. Reach Local will track response and adjust keyword bids based on the click through traffic. The Agreement will commence as soon as possible and continue for the period of two months. The cost to the College for this period will be 4,000. This item was approved by Anne Cooper on May 10, 2011. Department—Workforce Training Center, Stan Vittetoe
103. Agreement with **RE/MAX Metro Commercial Division** whereby RE/MAX will receive 6% commission for locating a food service vendor to lease approximately 2,300 square feet on the first floor of the Downtown Campus. The cost to the College for commissions under this Agreement will depend on variables associated with the actual lease including the term of the lease. It is estimated that the commissions may range from approximately \$6,210 to \$10,350. In addition, there will be a cost of approximately \$200 for signage and an early termination fee of \$1,000 should the College terminate this Agreement prior to the six-month period. The Agreement will commence as soon as possible and will continue for up to six months. This item was approved by the Doug Duncan on May 24, 2011. Department—Manual Food Service, Theresa Furnas
104. Agreement with **Residence Inn Burbank Downtown** to provide a discounted hotel room rate for attendees at the COPS Focus Group event to be held May 23-25, 2011. There is no cost to the College associated with this Agreement. Attendees will reserve and pay for their rooms directly. This item was approved by Anne Cooper on April 6, 2011. Department—Regional Community Policing Institute, James Brock
105. Agreement with **Riverside Healthcare Association, Inc.** to provide clinical experience to students enrolled in the Health Information Management Program at no cost to the College. The Agreement will commence as soon as possible and continue for one year; thereafter, the Agreement will continue unless terminated by either party. This item was approved by

Anne Cooper on June 3, 2011. Department—Health Information Management, Phil Nicotera

106. Agreement with **Rosetta Stone Ltd.** for the College to purchase licenses for students to learn various foreign languages online. The cost to the College for the language-learning software and related online services/user documentation is \$139 per user. This Agreement will allow for the purchase of 100 course tickets at a total cost of \$13,900. After expenses, the College anticipates a net revenue for this Agreement of \$11,000. The Agreement will commence as soon as possible and will continue for the period of one year. This item was approved by Anne Cooper on June 17, 2011. Department—Corporate Training, Stan Vittetoe
107. Agreement with **Ruth Eckerd Hall, Inc.** to provide use of its facilities for the Women on the Way Appreciation Lunch to be held on November 4, 2011. The cost for this Agreement will be \$450. This item was approved by Anne Cooper on June 13, 2011. Department—Women on the Way, Karen Kaufman White
108. Affiliation Agreement with **Scott Sabolich Prosthetics** to provide clinical experience to students enrolled in the Orthotics & Prosthetics Program at no cost to the College. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on April 1, 2011. Department—Orthotics & Prosthetics, Kay Burniston
109. Agreement with **Sealund & Associates Corporation** to partner to offer various online *Financial Literacy* courses. The Agreement will commence as soon as possible and continue for the period of one year. The College anticipates a revenue of approximately \$5,000 for its services under the Agreement. The College will provide things such as marketing and website hosting of the course materials as well as the collection of registration fees from students. Sealund will provide access to marketing materials, course materials, training and any new course material updates. This item was approved by Anne Cooper on April 29, 2011. Department—Criminal Justice In-Service, James Brock
110. Agreement with **SkillSoft Corporation** to provide e-learning modules for both technical and soft skills. These e-learning modules will provide College employees with an opportunity for ongoing professional development to improve their skills. The cost to the College for this Agreement will be \$30,362.98. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Doug Duncan on May 18, 2011. Department—Human Resources, Patty Jones
111. Agreement with **Karl Storz Endoscopy—America, Inc.** to delineate terms associated with the purchase and use of lab equipment for the Respiratory Care Program. The cost to the College for the equipment will be \$7,627.03. This item was approved by Anne Cooper on April 29, 2011. Department—Respiratory Care, Phil Nicotera
112. Articulation Agreement with **St. Lucie County School Board** that will allow students completing the Veterinary Assistant Program at St. Lucie County Public Schools to enroll

is the College's Veterinary Technology Program. The Agreement will commence as soon as possible and will continue for the period of one year. There is no cost to the College. This item was approved by Anne Cooper on June 8, 2011. Department—Veterinary Technology, Phil Nicotera

113. Agreement with the **City of St. Petersburg** for the use of its Coliseum for the Fall Faculty event to be held August 18, 2011. The cost to the College for this Agreement is anticipated to be \$3,700. This item was approved by Anne Cooper on April 28, 2011. Department—Academic & Student Affairs, Anne Cooper
114. Interinstitutional Articulation Agreement with **St. Petersburg Catholic High School (SPCHS)** that will allow eligible SPCHS students to enroll in AA, AS and AAS degree or Certificate programs and take Dual Enrollment classes while in high school. Students will receive high school and college credit for the Dual Enrollment classes completed and will not be required to pay tuition and lab fees. The Agreement will commence August 1, 2011 and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 9, 2011. Department—Dual Enrollment/Early College, Anne Cooper
115. Agreement with the **Statewide Public Guardianship Program** whereby Corporate Training will offer the Legal Guardianship course consistent with State guidelines. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 13, 2011. Department—Corporate Training, Stan Vittetoe
116. Agreement approved June 3, 2010 with **Sun Print Management (SPM)** to continue the print management program college-wide through SPM to provide onsite service (including parts and labor); maintenance kits; printer help desk service; and all consumables and toner (excluding paper and staples) for most of the College's black and white printers. The College is charged .009 per page for SPC owned printers and .01 per page for any SPM owned printers (which may be supplied by SPM). The Agreement is on a month-to-month term. **This item is to seek additional expenditure approval for this program. In addition to the \$54,000 approved previously, additional expenditure approval of \$60,000 is being requested for a total cost of up to \$104,000.** Since this Agreement is on a month-to-month basis, should the College wish to continue SPM's services beyond the foregoing expenditure approval, additional approval will be sought at that time. This item was approved by the President on July 13, 2011. Department—Collegewide Budgeted Revenue, Doug Duncan
117. Agreement with **A Sunset Entertainment** to provide DJ/Emcee services and a sound system for the Red, White & Blue BBQ event to be held at the Seminole Campus on June 30, 2011. The cost to the College for this Agreement will be \$325. This item was approved by Anne Cooper on April 18, 2011. Department—Student Life & Leadership, Jim Olliver

118. Agreement with **A Sunset Entertainment** to provide DJ/Emcee services and a sound system for the Idol competition to be held at the St. Petersburg/Gibbs Campus on April 28, 2011. The cost to the College for this Agreement will be \$225. This item was approved by Anne Cooper on April 29, 2011. Department—Student Life & Leadership, Karen Kaufman White
119. Agreement with **A Sunset Entertainment** to provide DJ/Emcee services for the Fall Welcome Back event to be held on the Clearwater Campus on August 31, 2011. The cost to the College for this Agreement will be \$225. This item was approved by Anne Cooper on June 29, 2011. Department—Student Life & Leadership, Paul Bowen
120. Affiliation Agreement with **Tallahassee Medical Center, Inc. d/b/a Capital Regional Medical Center** to provide clinical experience to RN Refresher/Remediation/Return-to-Work students in the Continuing Education Health Program at no cost to the College. The Agreement will commence as soon as possible and will continue for four years. This item was approved by Anne Cooper on May 9, 2011. Department—CE Health, Stan Vittetoe
121. Agreement with **Technical Training Aids, Inc.** for the renewal of the Autodesk Architecture and Engineering software license to cover 125 users. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this Agreement will be \$16,700. This item was approved by Anne Cooper on April 28, 2011. Departments—Engineering Technology & Corporate Training, Anne Cooper
122. Agreement with **Texas Guaranteed Student Loan Corporation (TG)** whereby the College will designate a system administrator authorized to use TG's default management application. This access will allow SPC to simplify navigation, present resources and information, and communicate with specific borrowers with loans at risk of default. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Anne Cooper on May 9, 2011. Department—Financial Assistance Services, Tonjua Williams
123. Agreement with **Times Publishing Company d/b/a St. Petersburg Times** to provide a one for one match in advertising space for various events held at the Palladium. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will not exceed \$35,000. This item was approved by Doug Duncan on April 28, 2011. Department—Palladium Theater, Susan Reiter
124. Agreement with **Typhoon Group, LLC** for the purchase of software to track Orthotic & Prosthetic students' clinical requirements and program competencies. The cost to the College for this software will be a one-time set-up fee of \$250 and a maintenance fee of \$250 per year. The Agreement will commence as soon as possible and will continue annually unless terminated by either party. This item was approved by Anne Cooper on April 13, 2011. Department—College of Health Sciences, Kay Burniston

125. Agreement with **TrainingTECH1** to partner with the College to provide a 40-hour Rope Rescue Level 1 operations course at the College through the Fire Science Program. Training TECH1 will provide the curriculum, instructors and some promotion; the College will provide promotion, registration and classroom facilities. TrainingTECH1 will receive \$385 per student and the College will receive \$75 per student for its services. Based on an estimate of 20 students taking the course during the term of the Agreement, the College anticipates a net revenue of approximately \$1,300 - \$1,800. Costs for the course (estimated to range from \$6,930 - \$9,240 depending on the number of students) will be offset by student fees. The Agreement will commence as soon as possible and continue up to one year. This item was approved by Anne Cooper on April 4, 2011. Department—Fire Academy/In-Service, James Brock
126. Affiliation Agreement with **Transcare Medical Transportation** that will allow Emergency Medical Services students to obtain clinical/field internship experience required to meet their requirements for graduation. The Agreement will commence as soon as possible and be ongoing unless terminated by either party. There is no cost to the College. This item was approved by Anne Cooper on June 29, 2011. Department—Emergency Medical Services, Phil Nicotera
127. Agreement with **Trotec Laser, Inc.** to provide demo laser engraving equipment for use in a variety of classroom settings. Under the terms of the Agreement, Trotec is providing the College the use the equipment for up to 8 months. Upon the College's completion of the approved laser STEM curriculum, which the College is writing for Trotec, it is anticipated that the laser equipment will be given to the College. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on April 14, 2011. Department—Baccalaureate Programs, Kay Burniston
128. Agreement with **Trulife and The Florida Association of Orthotists and Prosthetists, Inc.** (FAOP) whereby the College, Trulife & FAOP have partnered to offer Orthotic Fitters continuing education courses for professionals in the field of Orthotics and Prosthetics. The College, Trulife and FAOP will continue to offer various a 40-hour courses and 1-day courses, both in the classroom and online. The Agreement will commence on May 29, 2011 and continue for the period of three years. The College anticipates fee revenue in the amount of approximately \$41,000; however, after expenses, the net revenue per year is anticipated to be approximately \$15,300. This item was approved by the Anne Cooper on April 4, 2011. Department—CE Health, Stan Vittetoe
129. Agreement with the **United Way of Tampa Bay** and the **St. Petersburg College Foundation, Inc.** to collaborate with the College to provide an intensive reading tutoring program to youth involved in the United Way Summer Care Initiative. SPC's College of Education will provide ten student tutors to support children in their reading for eight weeks. The College will also provide two coordinators to train student tutors, analyze data collected and report findings to the United Way of Tampa Bay and its Non-Profit Directors. Student tutors will be given a stipend of \$1,000 plus mileage and the two coordinators will each receive \$2,000 for their services. The total cost for this initiative will be \$15,000; these funds will be provided to the College's Foundation by United Way. The Foundation

will then pay for the student tutors expense in the amount of \$11,000 and reimburse the College for \$4,000 for coordinator expense. This item was approved by Anne Cooper on April 18, 2011. Departments—College of Education, Baccalaureate Programs & SPC Foundation, Inc., Kay Burniston

130. Agreement with the **University of South Florida** to allow Summer of Success students from the St. Petersburg/Gibbs Campus to attend the USF Ropes course at Riverfront Park on June 24, 2011. The course is designed to develop various skills such as goal setting, decision-making and leadership. The cost to the College will be \$1,050. This item was approved by Anne Cooper on May 16, 2011. Department—Student Life & Leadership, Karen Kaufman White
131. Agreement with the **University of South Florida** to allow Summer of Success students from the Seminole Campus to attend the USF Ropes course at Riverfront Park on June 24, 2011. The course is designed to develop various skills such as goal setting, decision-making and leadership. The cost to the College will be \$600. This item was approved by Anne Cooper on May 23, 2011. Department—Student Life & Leadership, Karen Kaufman White/James Olliver
132. Agreement with the **University of South Florida**, and **USF's Health Professions Conferencing Corporation** and **Health International Foundation** to establish an academic partnership to pursue opportunities of mutual interest in Panama and the surrounding region. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 18, 2011. Department—Provost, AC, James Brock
133. Agreement with the **University of South Florida, Sarasota-Manatee** (USF) to offer USF's Bachelor of Science in Applied Science with an emphasis in Hospitality Management at the University Partnership Center. The Agreement will commence as soon as possible and will continue for the period of three years; thereafter, the Agreement will automatically renew for one-year periods unless terminated by either party. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on May 9, 2011. Department—Kay Burniston
134. Agreement with the **University of Tennessee, College of Veterinary Medicine** that will allow SPC Veterinary Technology students to work in the University of Tennessee, College of Veterinary Medicine to meet the necessary requirement for distance courses. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and will continue for the period of one year. This item was approved by Anne Cooper on April 19, 2011. Department—Dean, School of Veterinary Technology, Phil Nicotera
135. Agreement with **Verizon Business Network Services, Inc. on behalf of MCI Communications Services, Inc. d/b/a Verizon Business Services and its affiliates and successors** to continue to provide access and rate plans for the College to use Verizon's

secure voice conferencing solutions, net conferencing and video conferencing. This conferencing capability is anticipated to be used by executive College administration. This is a pay-per-use service and there are no monthly fees for non usage. The Agreement has been in place for three years and will change to a month-to-month status as of July 1, 2011. Approval is now sought to continue on a month-to-month basis for the next year at an anticipated cost to the College of \$1,200. Thereafter, should the agreement be continued, additional expenditure approval will be sought at that time. This item was approved by Doug Duncan on May 12, 2011. Department—Unallocated Telecommunications Doug Duncan

136. Agreement with **Waste Services of Florida, Inc.** to provide recycling services college-wide. The Agreement will commence as soon as possible and continue for the period of five years. The rate will be locked in at \$640 per month, with no extra fuel/environmental charges during the five-year period. Accordingly, the total cost to the College for this Agreement will be \$7,680 per year. This item was approved by Doug Duncan on June 22, 2011. Department—Facilities Services, Susan Reiter
137. Agreement with **Winecellar Restaurant, Inc.** to provide catering services for the Dedication Ceremony to be held July 1, 2011 on the Seminole Campus for the Institute for Strategic Policy Solutions. The cost to the College for this Agreement will be up to \$4,000. This item was approved by the President on June 24, 2011. Department—Institute for Strategic Policy Solutions, Dennis Jones
138. Agreement with **WorkNet Pinellas, Inc.** that will provide SPC employees with access to E-Learning, Technical E-Learning and Technical Exam vouchers through WorkNet at no cost. This will allow employees to improve their technical skills and take certification exams to document their learning. The Agreement will commence as soon as possible and will continue unless terminated by either party. This item was approved by Doug Duncan on May 4, 2011. Department—Human Resources, Patty Jones
139. Agreement with **Worknet Pinellas, Inc.** whereby the College will participate as a consultant on an advisory board to assist Worknet Pinellas in the operation of its One Stop Centers. The College will be involved in reviewing policies and performance reports related to the operation of the One Stop Centers and recommend changes based on performance measures. The College will serve on the advisory board for a period of five years commencing on July 1, 2011 and continuing through and until June 30, 2016. There are no costs to the College associated with this Agreement. This item was approved by Anne Cooper on June 17, 2011. Department—Workforce and Continuing Education, Stan Vittetoe
140. Agreement with **Xerox Corporation** to provide a copier to be used in Word Processing and the Tarpon Springs Campus. The Agreement also includes maintenance and copy charges and will be for the period commencing July 1, 2011 and continuing through June 30, 2012. The cost to the College for this period is estimated to be \$6,475.32. This item was approved by Doug Duncan on April 27, 2011. Department—Word Processing, Conferlete Carney

Section B: Confirmation/approval is sought with respect to the following transactions which are related to contracts and/or items which were previously approved, but have been amended, modified and/or extended.

141. Agreement approved September 1, 2010 with **Analytical Adventures** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; instructional services; and attendance at semi-annual meetings to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is increase the instructional rate paid to Analytical Adventures for conducting the *Analytical Investigative Techniques* course. There is no added cost to the College associated with this change. The original contract amount was approved for up to \$63,875; this amount will not change as a result of this modification to the Agreement.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Anne Cooper on June 10, 2011. Departments—CPSI and/or MCTFT, James Brock **This item is grant funded.**
142. Agreement approved September 1, 2010 with **Blue Star Consultants** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; attendance at semi-annual meetings; and instructional services to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is to seek additional expenditure approval for this Agreement. The prior approval was for up to \$74,975; however, due to increased demand for instruction, the added expenditure under this Agreement is anticipated to be \$40,000 for a total agreement amount of up to \$114,975.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Doug Duncan, the President's designee, on May 31, 2011. Departments—CPSI and/or MCTFT, James Brock **This item is grant funded.**
143. Agreement approved February 23, 2011 with **Clarus Corporation** to provide consulting services associated with the brand positioning project including materials review, SPC focus sessions, and high school and community scan surveys and analysis. The Agreement will continue through project completion. **This item is to seek additional expenditure approval for this Agreement. The cost to the College for this Agreement was anticipated to be \$60,122; however, this cost will increase by \$4,800 since additional work is needed to complete the project.** This item was approved by Doug Duncan on June 1, 2011. Department—Marketing & Public Information, Mike O'Keeffe
144. Agreement approved December 13, 2010 with **Digidesign, a division of Avid Technology, Inc.** that will allow the College to continue as a Digidesign Certified Training Location to instruct students in the use of certain Digidesign/Avid products as part of a complete audio or post-production curriculum. The Agreement is for the period of one year. This item is to correct the contracting party name, which should be **Avid**

Technology, Inc. This item is also to change the cost associated with this Agreement. Rather than the \$4,100 previously approved, the cost for the current period, which ends December 31, 2011, is \$2,000. This item was approved initially by the President on December 13, 2010 and the modifications were approved by Anne Cooper on June 28, 2011. Department—Fine & Applied Arts Lab Fees, Karen Kaufman White

145. Agreement approved September 1, 2010 with **Highway Interdiction Training Specialists, Inc.** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; attendance at semi-annual meetings; and instructional services to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is to seek additional expenditure approval for this Agreement. The prior approval was for up to \$74,650; however, due to increased demand for instruction, the added expenditure under this Agreement is anticipated to be \$17,400 for a total agreement amount of up to \$92,050.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Anne Cooper on May 20, 2011. Departments—CPSI and/or MCTFT, James Brock **This item is grant funded.**

146. Agreement approved September 1, 2010 with **International Training Consultants, Inc.** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; attendance at semi-annual meetings; and instructional services to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is to seek additional expenditure approval for this Agreement. The prior approval was for up to \$85,350; however, due to increased demand for instruction, the added expenditure under this Agreement is anticipated to be \$24,000 for a total agreement amount of up to \$107,350.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Doug Duncan, the President's designee, on May 31, 2011. Departments—CPSI and/or MCTFT, James Brock **This item is grant funded.**

147. Agreement approved September 1, 2010 with **Law Tech Consultants, LLC** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; attendance at semi-annual meetings; and instructional services to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is to seek additional expenditure approval for this Agreement. The prior approval was for up to \$93,750; however, due to increased demand for instruction, the added expenditure under this Agreement is anticipated to be \$40,000 for a total agreement amount of up to \$133,750.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Doug Duncan, the

President's designee, on May 31, 2011. Departments—CPSI and/or MCTFT, James Brock
This item is grant funded.

148. Agreement approved July 29, 2010 with **Janet Long d/b/a JCL & Associates** to provide consulting services in the areas of federal visits, budget earmarks, dual enrollment agreements with private high schools, projects with the Institute on Public Policy Studies and projects with the Entrepreneurship Center. The Agreement was to continue through June 30, 2011 at a cost to the College not exceed \$45,000. **This amendment provides for an extension of the Agreement through September 30, 2011 at an additional cost to the College not to exceed \$11,250. All other terms will remain as previously advised.** This item was approved by the President on June 30, 2011. Department—President's Office
149. Agreement approved July 11, 2005 with **National Student Clearinghouse** to provide student enrollment information and degree status information to participants in student loan programs and to other authorized requestors in accordance with the School Participation Agreement. The Agreement will commence as soon as possible and will continue unless terminated by either party. **This modification will allow the College to participate in the Enrollment Verify service at no cost to the College. All other terms will remain as previously advised.** This item was approved by the Anne Cooper on June 29, 2011. Department—Central Records
150. Agreement approved February 9, 2011 with the **District School Board of Pasco County** to provide for the articulation of students completing Veterinary Assistant programs at Pasco High School and Hudson High School into SPC's AS—Veterinary Technology Program. **This item is to advise that the Agreement will be for the period of one year rather than three years as previously advised.** There is no cost to the College. This item was approved by Anne Cooper on May 24, 2011. Department—Veterinary Technology, Phil Nicotera
151. Agreement approved September 1, 2010 with **Police Training Services** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; attendance at semi-annual meetings; and instructional services to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is to seek additional expenditure approval for this Agreement. The prior approval was for up to \$27,750; however, due to increased demand for instruction, the added expenditure under this Agreement is anticipated to be \$25,000 for a total agreement amount of up to \$52,750.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Anne Cooper on May 20, 2011. Departments—CPSI and/or MCTFT, James Brock **This item is grant funded.**
152. Agreement approved June 23, 2010 with **Pro Education Solutions, LLC** to continue to provide consulting services for Financial Assistance Services to assist in processing a large backlog of student files selected for federal verification. Without such assistance, students will not be awarded financial aid and may not be able to attend SPC. The renewal

Agreement commenced as of July 27, 2010 and will continue through July 26, 2011. **This item is to seek added expenditure approval for this Agreement. The cost to the College anticipated under this Agreement for this period was \$55,500; however, due to the need for additional services through the Agreement period, the added cost to this Agreement will be \$7,500 for a total cost under the Agreement of up to \$62,500.** This item was approved by Anne Cooper on June 6, 2011. Department—Financial Assistance Services, Anne Cooper

153. Affiliation Agreement approved January 28, 2011 with **Regional Medical Center Bayonet Point** to continue to provide clinical experience to students enrolled in the Medical Laboratory Technology, Health Information Management and Physical Therapist Assistant Programs. **This item is to correct the period of the Agreement. The Agreement will be for the period of three years rather than as previously advised.** There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on June 29, 2011. Departments—Medical Laboratory Technology, Physical Therapist Assistant & Health Information Management, Phil Nicotera
154. Agreement approved September 1, 2010 with **The Star Group, Inc.** to provide professional subject matter expertise; support for curriculum and textbook development; new course development; attendance at semi-annual meetings; and instructional services to be rendered to SPC's Center for Public Safety Innovation (CPSI) and/or the Multijurisdictional Counterdrug Task Force Training (MCTFT) Program, on various topics for the period commencing October 1, 2010 and will continue through September 30, 2011. **This item is to seek additional expenditure approval for this Agreement. The prior approval was for up to \$48,000; however, due to increased demand for instruction, the added expenditure under this Agreement is anticipated to be \$40,000 for a total agreement amount of up to \$88,000.** The cost of services will be paid for from CPSI and/or MCTFT Program funding. This item was approved by Anne Cooper on May 20, 2011. Departments—CPSI and/or MCTFT, James Brock **This item is grant funded.**
155. Affiliation Agreement approved March 1, 2011 with **Trinity Spine Center** to provide clinical experience to students enrolled in the Physical Therapist Assistant Program at no cost to the College. **This item is to clarify the period of the Agreement. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party.** This item was approved by Anne Cooper on June 15, 2011. Department—Physical Therapist Assistant, Phil Nicotera

Section C: Confirmation/approval is sought with respect to the following transactions which are related to contracts and/or items which were previously approved, but need additional clarification.

NONE

Section D: Confirmation/approval is sought with respect to the following transactions which are related to contracts and/or items which were previously approved, but have been canceled or the Request for Contract withdrawn.

156. Agreement approved on October 30, 2010 with the **City of Clearwater** to provide the use of its tennis courts during the Spring Semester for the PEL 2342 Tennis course at a cost to the College of \$500. **This item is to advise that the Agreement was not entered into; therefore, the Request for Contract is being withdrawn.** This item was approved by Anne Cooper on May 16, 2011. Department—Natural Science, Stan Vittetoe
157. Agreement approved on April 4, 2011 with **Dell Financial Services, LP** to lease 23 desktop computers for use in Digital Forensics/Computer Crime at the Allstate Center. The lease will commence as soon as possible and will continue for a period of 49 months. The cost to the College for this lease is expected to be \$36,150.08. Should the College opt to purchase the equipment at the end of the lease term, the purchase option price would be an additional \$1,405.85. Based on the foregoing, the total cost to the College for this Agreement will not exceed \$37,555.93. **This item is to advise that the Agreement was not entered into; therefore, the Request for Contract is being withdrawn.** This item was approved by Doug Duncan on May 4, 2011. Department—Digital Forensics/Computer Crime, James Brock
158. Agreement(s) approved December 1, 2010 with **Health First Inc.** that will allow SPC's Nursing students to obtain clinical experience in Health First healthcare entities including Cape Canaveral Hospital; Holmes Regional Medical Center; Palm Bay Hospital; and Viera Hospital at no cost to the College. This item is to advise that the Agreement was not entered into; therefore, the Request for Contract is being withdrawn. This item was approved by Anne Cooper on May 5, 2011. Department—CE Health, Stan Vittetoe
159. Affiliation Agreement approved May 17, 2011 with **Tallahassee Memorial Healthcare, Inc.** to provide clinical experience to RN Refresher/Remediation/Return-to-Work students in the Continuing Education Health Program at no cost to the College. **This item is to advise that the Agreement was not entered into; therefore, the Request for Contract is being withdrawn.** This item was approved by Anne Cooper on June 23, 2011. Department—CE Health, Stan Vittetoe

Pamela Smith, Legal Services Coordinator, compiled this Quarterly Informational Report on contract items not exceeding \$325,000.


Suzanne Gardner, General Counsel, recommends approval.

ps0713113

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Labor, Employment and Training Administration
WorkNet Pinellas, Inc.—Tampa Bay H-1B Technical Skills Training

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Labor, Employment and Training Administration (USDOL) whereby the College will partner with WorkNet Pinellas, Inc. to provide services as part of the USDOL's H1-B Technical Skills Training Program. The proposal was submitted by WorkNet Pinellas, Inc. and if awarded, the College will work with WorkNet Pinellas to institute a program targeting the training of unemployed, long-term unemployed and incumbent workers to pursue career pathways in allied health and nursing occupations. **Permission is sought to accept funding for this proposal and enter into any agreements and subcontracts as necessary.**

The main priority of this project is to help participants overcome the gaps in knowledge, skills and credentials necessary to fulfill the population's growing needs for healthcare professionals, and strengthen the region's economy with a skilled and employed workforce. St. Petersburg College will serve as the primary training provider for this project and provide education for nursing students to complete an Associate Degree in Nursing (ADN) and/or Bachelors of Science in Nursing (BSN).

The period of performance will commence approximately October 1, 2011 and continue through September 30, 2015. The total project budget is \$4,808,827 over four years. Of this amount, the College anticipates receiving \$1,224,951 over this same four-year period. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Stan Vittetoe, Provost, Clearwater Campus and Vice President for Workforce and Continuing Education; and Phil Nicotera, Provost, Health Education Center, recommend approval.

Attachment

el07051102

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: July 19, 2011

Funding Agency or Organization: U.S. Department of Labor, Employment and Training Administration

Name of Competition/Project: H1-B Technical Skills Training Grant

SPC Application or Sub-Contract: Sub-Contract

Grant/Contract Time Period: **Start:** 10/1/11 **End:** 9/30/15

Cabinet Member: Phil Nicotera

Manager: Denise Kerwin

Focus of Proposal:

St. Petersburg College will work with WorkNet Pinellas to institute a program targeting the training of unemployed, long-term unemployed and incumbent workers to pursue career pathways in allied health and nursing occupations. The main priority of this project is to help participants overcome the gaps in knowledge, skills and credential necessary to fulfill the population's growing needs for healthcare professionals, and strengthen the region's economy with a skilled and employed workforce. St. Petersburg College will serve as the primary training provider for this project and provide education for nursing students to complete an Associate Degree in Nursing (ADN) and/or Bachelors of Science in Nursing (BSN).

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$1,059,592
Travel	\$ 24,000
Consultants	\$ 0
Supplies	\$ 30,000
Other	\$ 0
Indirect Cost Recovery	<u>\$ 111,359</u>
Total Budget	\$1,224,951

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$1,224,951
Total amount from funder:	\$1,224,951

Amount/value of match:	Cash:	N/A
	In-kind:	N/A
Required match or cost sharing:	No	X Yes
Voluntary match or cost sharing:	No	X Yes
Source of match/cost sharing:	N/A	
Negotiated indirect cost:	N/A	
(Fixed) administrative fee:	10% of total (\$111,359)	
Software/materials:	N/A	
Equipment:	N/A	
Services:	N/A	
Staff Training:	N/A	
FTE:	N/A	
Other:	N/A	

College Goals and Institutional Initiatives Addressed:

College Goal:	I. Expand student access to baccalaureate programs, bachelor's degrees, graduate degrees, and careers; as well as prepare lower division students for successful transfer into baccalaureate programs through the associate in arts and articulated associate in science degree programs.
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Institutional Initiative(s):	1. Develop and implement new academic programs/program tracks in high-demand areas in response to workplace and student demands.
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SPC 7/24 Initiative Addressed:


Focus:	5. One College
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Observable Project:	Workforce and Community Mission
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July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Pinellas County Emergency Medical Services Authority—Continuing Medical Education

Authorization is sought to continue the agreement between St. Petersburg College and Pinellas County Emergency Medical Services Authority whereby the College's Emergency Medical Services Continuing Medical Education Program will continue to provide services to the County through September 30, 2012, in an amount not to exceed \$500,000.

Funding for the College's services will be provided through the Pinellas County EMS Authority and the College will be compensated for the total cost of the program plus a sum equal to 15% of the program cost. For the period commencing October 1, 2011, and ending September 30, 2012, the College expects to receive approximately **\$405,404.01** for its services. This includes approximately **\$52,878.78** which the College expects to recover for indirect costs. See attached Information Summary for additional information.

The Agreement, which continues through September 30, 2012, sets forth performance standards and monetary penalties that will be incurred if the standards are not met. The College provides Continuing Medical Education and Remedial Training to EMTs, Paramedics, and Registered Nurses of the Pinellas County EMS System under the joint auspices of the EMS Authority and St. Petersburg College.

Suzanne L. Gardner, Acting General Counsel; Phil Nicotera, Provost, Health Education Center; and Glenn Davis, CME Program Coordinator, recommend approval.

Attachment

el07051102

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: July 19, 2011

Funding Agency or Organization: Pinellas County Emergency Medical Services Authority

Name of Competition/Project: Continuing Medical Education Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/1/11 **End:** 9/30/12 (Year 3)

Cabinet Member: Phil Nicotera

Manager: Glenn Davis

Focus of Proposal:

To continue to provide Continuing Medical Education and Remedial Training to EMTs, Paramedics, and Registered Nurses of the Pinellas County EMS System under the joint auspices of the Pinellas County EMS Authority and the College.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$304,525.23
Materials & Supplies	\$ 16,500.00
Consultants & Professional Services	\$ 27,500.00
Travel, Subscriptions & Memberships	\$ 4,000.00
Indirect Cost Recovery (15% of total)	<u>\$ 52,878.78</u>
Total Budget (Year 3 Only)	\$405,404.01

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$405,404.01

Total amount from funder: \$405,404.01

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No X Yes

Voluntary match or cost sharing: No X Yes

Source of match/cost sharing: N/A

Negotiated indirect cost:	Based on the projected budget above, SPC expects to recover approximately \$52,878.78 in indirect costs.
(Fixed) administrative fee:	N/A
Software/material:	N/A
Equipment:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Goals and Institutional Initiatives Addressed:

College Goal:	III. Promote the community’s economic and cultural development with noncredit programs, continuing education lifelong learning, and targeted partnerships and leadership initiatives.
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Institutional Initiative(s):	3. Continue to promote SPC as a cultural center of the community through development of new partnerships and initiatives.
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SPC 7/24 Initiative Addressed:


Focus:	5. One College
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Observable Project:	One Budget: AA/AS – BS – Workforce – E Campus – Community Mission
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July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Florida Department of Education – Carl D. Perkins Vocational and Technical Education Act

Confirmation is sought for a grant proposal, submitted subject to Board of Trustees' approval, to the Florida Department of Education, to receive Carl D. Perkins Vocational and Technical Education Act funds to continue Postsecondary Vocational programs. Authorization is also sought to enter into any necessary agreement(s) and to accept funding, if awarded. The grant application is the fourth year of a five-year application, renewable July 1 of each year. This funding period will be from July 1, 2011 through June 30, 2012.

Carl D. Perkins Vocational and Technical Education Act funds are provided to the College on a formula-driven basis. The College will apply for grants in one category: requesting \$1,149,008 for Postsecondary Vocational (PSV) Programs. See attached Information Summary for additional information.

The funding for the PSV programs allows the College to provide services to students enrolled in Associate in Science and Associate in Applied Science degrees, Applied Technology Diploma and Certificate programs. The funding requested could change when final allocations are awarded by the state. The number of economically disadvantaged students enrolled in AS degree and Certificate programs also determines the allocation.

More specifically, the College will use grant funds to provide:

1. Services to assist special population students in identifying, enrolling and succeeding in the College's A.S. degree and Certificate programs. Special population students include students with disabilities, students who are educationally and economically disadvantaged, single parents, displaced homemakers, single pregnant women, LEP and individuals enrolled in training non-traditional to their gender;
2. Coordinate with Pinellas County Schools to develop a continuous, articulated program of studies from secondary to postsecondary education including transfer to a four-year university; and convert Programs of Study to the state mandated template; and

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: National Science Foundation—Rochester Institute of Technology,
National Technical Institute for the Deaf—Deaf TECH Grant

Confirmation is sought for a collaborative proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation by the Rochester Institute of Technology (RIT) as the fiscal agent for a Deaf TEC grant. Through this partnership, St. Petersburg College will work with RIT's National Technical Institute for the Deaf to provide professional development workshops to faculty/staff from SPC, other colleges in the region, and employees in local industries focused on access for deaf and hard-of-hearing students enrolled in Science, Technology, Engineering and Math (STEM) and other courses. **Permission is sought to accept funding for this proposal and enter into any agreements and subcontracts as necessary.**

Involvement in the project also includes dissemination of Deaf TEC web-based resources to other colleges; establishment of at least one transition plan/articulation agreement with a high school; working with employers to place deaf and hard-of-hearing graduates in STEM careers; and assisting Deaf TEC with developing career awareness materials. SPC will send three faculty to RIT to attend train-the-trainer activities and then they will offer these workshops in their region to a total of 150 participants during the three years of the project.

The period of performance will commence approximately October 1, 2011 and end on September 30, 2014. The College anticipates receiving \$201,535 over this period. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Stan Vittetoe, Provost, Clearwater Campus and Vice President for Workforce and Continuing Education; and Bradley Jenkins, Program Director, Engineering Technology, recommend approval.

Attachment

e107051102

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: July 19, 2011

Funding Agency or Organization: National Science Foundation—
Rochester Institute of Technology, National
Technical Institute for the Deaf

Name of Competition/Project: Deaf TEC Grant

SPC Application or Sub-Contract: Sub-Contract

Grant/Contract Time Period: **Start:** 10/1/11 **End:** 9/30/14

Cabinet Member: Stan Vittetoe

Manager: Bradley Jenkins

Focus of Proposal:

St. Petersburg College will work with RIT’s National Technical Institute for the Deaf to provide professional development workshops to faculty/staff from SPC, other colleges in the region, and employees in local industries focused on access for deaf and hard-of-hearing students enrolled in STEM and other courses. Involvement in the project also includes dissemination of Deaf TEC web-based resources to other colleges; establishment of at least one transition plan/articulation agreement with a high school; working with employers to place deaf and hard-of-hearing graduates in STEM careers; and assisting Deaf TEC with developing career awareness materials. SPC will send three faculty to RIT to attend train-the-trainer activities and then they will offer these workshops in their region to a total of 150 participants during the three years of the project.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$ 110,318
Travel	\$ 26,050
Participant Support Costs	\$ 25,838
Supplies	\$ 3,000
Other	\$ 10,800
Indirect Cost Recovery	<u>\$ 25,529</u>
Total Budget	\$ 201,535

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind)

matches listed below)	\$201,535
Total amount from funder:	\$201,535
Amount/value of match:	Cash: N/A
	In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	17% of Total Cost less the Participant Support Costs (\$25,529)
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Goals and Institutional Initiatives Addressed:

College Goal:	I. Expand student access to baccalaureate programs, bachelor's degrees, graduate degrees, and careers; as well as prepare lower division students for successful transfer into baccalaureate programs through the associate in arts and articulated associate in science degree programs.
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Institutional Initiative(s):	1. Develop and implement new academic programs/program tracks in high-demand areas in response to workplace and student demands.
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SPC 7/24 Initiative Addressed:

Focus:	1. Focus on Student Success
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Observable Project:	Student Support Systems
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July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President



SUBJECT: Florida Department of Education—College Reach Out Program

Confirmation/approval is sought with respect to the following grant/restricted funds contract item which was previously approved, but has been amended, modified, extended and/or needs additional clarification.

- On June 15, 2010, the Board of Trustees approved a grant proposal submitted to the **Florida Department of Education** (FDOE) to continue to provide services for the Tampa Bay Consortium (Hillsborough Community College, St. Petersburg College, State College of Florida, and University of South Florida) for the **College Reach Out Program** through August 31, 2011. The grant awarded was \$248,028.09; however, the College was recently notified that additional funds were made available to the Tampa Bay Consortium by the Florida Department of Education. **This item is to advise regarding the additional funding provided for the current fiscal period.** The additional funding made available by the FDOE is \$2,666.65. As a result, the 2010-2011 award increased from \$248,028.09 to \$250,694.74. The funding, to be expended by the Tampa Bay Consortium, will be used to support program materials and supplies, salaries, and field activities. All other terms and conditions will remain as previously approved/advised.

Suzanne L. Gardner, Acting General Counsel; Karen Kaufman White, Provost; and Linda L. Hogans, Director, Special Programs, recommend approval.


Attachment

lh0705112

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Defense, Department of Navy, Space and Naval Warfare Systems Command (SPAWAR)

Confirmation/approval is sought with respect to the following grant/restricted funds contract item which was previously approved, but has been amended, modified, extended and/or needs additional clarification.

- Agreement initially approved November 21, 2006 and further modified with the **U.S. Department of Defense, Department of Navy, Space and Naval Warfare Systems Command (SPAWAR)** whereby the College's National Terrorism Preparedness Institute (NTPI) provides research and development to design, develop, test and implement training technologies focused on state-of-the-art Advanced Distributed Learning technologies and processes for activities involving the combating terrorism community. NTPI has also provided deliverables under previous contract modifications for the Universal Core/Federal Force Tracker Pilot project; the Maritime Integrated Command and Control Alerting Tool Suite (MICATS); and the Information Assurance Contractor Training and Certification. The total contract amount at this time is \$8,159,047.

This item is to update the Board that SPAWAR has requested additional modifications to the Agreement. Specifically, the modifications will: (1) incorporate changes to the format of the deliverables as outlined in the Statement of Work agreed to by SPAWAR and SPC representatives at the Project Kickoff meeting; and (2) incorporate the latest manpower reporting requirements (Modification #11). All other terms and conditions will remain as previously approved/advised.


Suzanne L. Gardner, Acting General Counsel; James C. Brock, Campus Executive Officer; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

el0705113

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000

Board of Trustees Rules 6Hx23-6.09 and 6Hx23-6.10 authorize the President to approve construction contracts and change orders to construction contracts for extensions of time and for increases in an amount not to exceed CATEGORY FIVE, Florida Statutes 287.017 (currently \$325,000), with the stipulation that the Board of Trustees will be informed of these approvals on a quarterly basis. This memo is to **inform the Board of Trustees** of the following items approved from April 1, 2011 through June 30, 2011 and those not included in the previous Quarterly Report.

- 1.) **Approval was granted** to accept Change Order #1, (Proposal Request #1), Project 186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus, in the deductive amount of (\$76,000) for this project as outlined below:

The A.D. Morgan Corporation has completed bidding out the project based on the 100% Construction Documents approved on February 22, 2011. Change Order #1 will remove \$76,000 of surplus Owner's Contingency from the Guaranteed Maximum Price as detailed below:

Part A: Project Contingency:

When the Guaranteed Maximum Price is established at the beginning of the project, an Owner's Contingency is established. This is utilized for Owner's changes throughout the project. Part A, as listed below will reduce surplus Owner's Contingency from the contract amount:

Surplus Owner Contingency: (\$76,000.00)

Approval was granted for Change Order #1 for Project #186-B-11-4, Science Lab Upgrades, UPC Building, Seminole Campus in the deductive amount of (\$76,000.00) for this project as detailed below.

Original Guaranteed Maximum Price:	\$546,262.00
Change Order #1	<u>(\$76,000.00)</u>
Revised Guaranteed Maximum Price:	\$470,262.00

There was no loss of revenue or interruption to operation of the college as a result of this change order.

- 2.) **Approval was granted** to accept the Guaranteed Maximum Price (GMP) for Project 186-R-11-4, UPC Exterior Fenestration Maintenance, Seminole Campus in the amount of \$291,899. The details are outlined below:

We are experiencing some moisture intrusion, fading paint and rusting of exterior painted metal at the University Partnership Center (UPC) Building that was constructed in 2001. In order to correct these issues, this project consists of providing a new weatherproof Dow Corning Allguard coating system to the exterior of the UPC.

The scope of work includes:

- Removal and replacement of 13 sections of damaged stucco panels.
- Surface preparation, repainting and caulking of the exterior walls.
- Repainting the blue window shade supports and the blue metal framework at the two main entrances to the UPC Building
- The coating system includes a 10 year manufacturer’s warranty.

The Guaranteed Maximum Price (GMP) for this project is \$291,899 with a total project budget of \$315,112. The funding sources for this project are Public Education Capital Outlay (PECO) funds. Additionally, this project is scheduled to be completed during the summer of 2011.

Funding Source:

Public Education Capital Outlay (PECO) Funds – General Renovate/Remodel, Roofs, HVAC, ADA, Utilities, Site Improvements, Collegewide (186)	\$ 315,112
Total Project Budget:	\$ 315,112

Authorization was granted to approve the Guaranteed Maximum Price of \$291,899 and to issue all necessary purchase orders.

- 3.) **Approval was granted** to accept Change Order #3, Accounting Update, Project 1707-X-08-18, Veterinary Technology Building, Veterinary Technology Special Purpose Center, in the deductive amount of (\$123,194.11) as outlined below:

This project is nearing the end of the construction phase and there are some surplus contingencies and tax savings that can be deducted from the project as detailed below:

Part A: Project Contingency:

When the Guaranteed Maximum Price is established at the beginning of the project, an Owner’s Contingency is established. This is utilized for Owner changes throughout the project. Part A, as listed below will reduce the Owner’s Contingency from the contract amount:

Surplus Owner Contingency: (\$50,000.00)

Part B: Owner Direct Purchases and Sales Tax Savings:

As approved by the Board on September 23, 2003, this project is utilizing the Direct Purchase Program which enables St. Petersburg College to save sales taxes. To date we have purchased \$1,194,118.54 worth of materials, realizing a sales tax savings of \$73,194.11.

Sales Tax Savings: (\$73,194.11)

Approval was granted for Change Order #3 for Project 1707-X-08-18, Veterinary Technology Building, Veterinary Technology Special Purpose Center in the deductible amount of (\$123,194.11) for this project as detailed below.

Surplus Project Contingency:	(\$50,000.00)
Sales Tax Savings:	<u>(\$73,194.11)</u>
Total Change Order #3:	(\$123,194.11)

Original Guaranteed Maximum Price:	\$10,427,460.00
Change Order #1:	\$370,967.00
Change Order #2:	(\$802,306.00)
Change Order #3:	<u>(\$123,194.11)</u>
New Guaranteed Maximum Price:	\$9,772,926.89

There is no loss of revenue or interruption to operation of the college as a result of this change order.

- 4.) **Approval was granted** to accept the Guaranteed Maximum Price (GMP) for Project 186-S-11-3, Exterior Fenestration, St. Petersburg/Gibbs Campus, in the amount of \$110,831 as outlined below:

The exterior thin brick system and the Exterior Insulation Finishing System (EIFS) are in various stages of failure on the Humanities Building at the St. Petersburg/Gibbs Campus. Additionally, there is deterioration in the concrete and rusting of steel members on the second floor of the Language Arts Building at the elevator tower.

This project will remove the thin brick system in its entirety and the EIFS system on the west wall of the Humanities Building and replace these finishes with cement plaster (stucco) and new paint.

At the Language Arts Building, the steel will be treated with rust-inhibiting paint after surface preparation, the concrete repaired (at deteriorated steel columns and railing posts) and cracked portions of the slab will be replaced.

The Guaranteed Maximum Price (GMP) for this project is \$110,831 with a total project budget of \$135,853. The funding sources for this project are Public Education Capital

Outlay (PECO) funds. Additionally, this project is scheduled to be completed during the summer of 2011.

Funding Source:

Public Education Capital Outlay (PECO) Funds – General Renovate/Remodel, Roofs, HVAC, ADA, Utilities, Site Improvements, Collegewide (186)	\$ 135,853
Total Project Budget:	\$ 135,853

Authorization was granted to approve the Guaranteed Maximum Price of \$110,831 and to issue all necessary purchase orders.

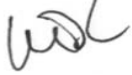
This information is provided by Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, pursuant to Board of Trustees Rules 6Hx23-6.09 and 6Hx23-6.10.

mdc0630111

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Final Capital Improvement Program (CIP) for FY 2012-2013 through 2016-2017

At the June 21, 2011 Board Meeting, the Board reviewed, discussed and approved the Draft Capital Improvement Program (CIP) 2 Summary form for Fiscal Year 2012-2017 as submitted. A copy of the Board memo is attached along with the Draft CIP 2 Summary form.

As a reminder, the Capital Improvement Program is the process through which the College receives construction allocations from the Public Education Capital Outlay (PECO) Fund. Each community college and university is required to annually submit a five-year plan for its capital outlay needs. The first three-year period of the plan is the source from which the State Board of Education prepares its funding request list that is then submitted to the Legislature.

Projects must be recommended on a State-validated Educational Plant Survey or Spot Survey to be included on the annual CIP and obtain PECO funding. The survey is the list from which the College selects its priorities for the CIP. Our current Educational Plant Survey will remain in effect through June 2012.

The CIP is divided into three categories:

- **Renovation** – the general upgrade of an existing facility with no change in use (e.g. new lighting, carpeting, roof, heating, ventilating and air conditioning, and compliance with the Americans with Disabilities Act) and site improvements
- **Remodeling** – the changing of an existing facility by rearrangement of space, use (e.g. offices to classrooms) or exiting
- **New Construction** – Design and Construction of new facilities including site acquisition

The deadline to submit the CIP to the Division of Community Colleges is August 1, 2011. The CIP information will then be tabulated, submitted and approved by the State Board of Education, to be included in the 2012-13 Fixed Capital Outlay Legislative Budget Request.

This year we have listed our top five priorities based upon keeping existing/new projects moving forward with maximum flexibility:

1. General Renovation/Remodeling of Roofs, HVAC, ADA, Utilities, Site Improvements – Collegewide

2. Construct Marine Science Labs/Classrooms and Site Improvements, Utilities at Bay Pines
3. Construct Library Building, Site Improvements, Clearwater Campus
4. Construct Student Support Services and Classroom Building, St. Petersburg/Gibbs Campus
5. Construct Student Support Services and Classroom Building, Midtown Center

In addition, we have listed on the CIP all remaining projects on our current Five-Year Facilities Survey. We have included projects and funding amounts listed on the Facilities Enhancement Challenge Grant (FECG) requests over the last several years. The Office of Educational Facilities has requested that the projects be added to the CIP 2 Summary list as part of this year's submittal.

As we move forward over the next year with our collegewide master planning initiatives, we will be better able to identify the next phase of projects and priorities for next year's CIP. This will also provide the basis of planning for the start of our new Five-Year Facilities Survey scheduled for completion in June 2012.

A copy of the Final CIP 2 Summary form is attached.

Approval is sought from the Board of Trustees to approve this Final Capital Improvement Program as outlined, and to submit it to the Division of Community Colleges.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

Attachment

bs0701111

FINAL
DIVISION OF COMMUNITY COLLEGES
CIP - 2 SUMMARY
Capital Improvement Plan and Legislative Budget Request
2012 - 2013 to 2016 - 2017

COLLEGE: ST. PETERSBURG COLLEGE

RENOVATION PROJECTS:

PRI							
#	PROJECT DESCRIPTION	2012-13	2013-14	2014-15	2015-16	2016-17	CIP 5YR TERM
1	General Ren/Rem, Roofs, HVAC, ADA, Utilities, Site Improvements - Collegewide	\$5,482,174					\$5,482,174
	Ren/Rem Maintenance, Site Improvements - Clearwater Campus		\$2,534,099				\$2,534,099
	Ren/Rem Orthotics & Prosthetics Building - Site Imp, Health Education Center (FECG)	\$8,450					\$8,450
	Ren/Rem Palladium Building, Site Imp - St.Petersburg/Gibbs Campus (FECG)	\$300					\$300
	Ren/Rem District Office Building, Site Imp - Epi Center (FECG)	\$10,000					\$10,000
	Ren/Rem Student Services Building, Site Imp - St. Petersburg/Gibbs Campus (FECG)	\$26,500					\$26,500
	Ren/Rem Annex 2 Building, Site Imp - Epi Center (FECG)	\$2,000,000					\$2,000,000
TOTAL RENOVATION PROJECTS		\$7,527,424	\$2,534,099	\$0	\$0	\$0	\$10,061,523

REMODELING PROJECTS:

PRI							
#	PROJECT DESCRIPTION	2012-13	2013-14	2014-15	2015-16	2016-17	CIP 5YR TERM
	Rem/Rem Classrms/Labs/Inst. Sup./Site Dev. Phase II (w/ addition) - Downtown Center (partial)		\$1,939,696	\$1,939,696			\$3,879,392
	Rem/Rem Chiller Plant - Allstate Center			\$2,500,000			\$2,500,000
	Rem/Rem First Floor - Downtown Center			\$130,838	\$1,046,709	\$130,838	\$1,308,385
	Rem/Rem Third Floor - Downtown Center			\$94,218	\$753,757	\$94,218	\$942,193
	Rem/Rem Shelled Out Space - Food Service/Bookstore - Downtown Center	\$65,859	\$526,880	\$65,859			\$658,598
	Rem/Rem Health Education Center Annex - Health Education Center			\$1,096,000	\$8,768,000	\$1,096,000	\$10,960,000
	Rem/Rem 2nd Floor Library - Seminole Campus			\$406,427	\$3,251,420	\$406,427	\$4,064,274
TOTAL REMODELING PROJECTS		\$65,859	\$2,466,576	\$6,233,038	\$13,819,886	\$1,727,483	\$24,312,842

NEW CONSTRUCTION PROJECTS:


PRI							
#	PROJECT DESCRIPTION	2012-13	2013-14	2014-15	2015-16	2016-17	CIP 5YR TERM
2	Construct Marine Science Labs/Classrooms and Site Improvements, Utilities - Bay Pines	\$550,661	\$4,405,289	\$550,661			\$5,506,611
3	Construct Library Building, Site Improvements - Clearwater Campus	\$1,389,035	\$3,186,530	\$14,104,521	\$2,075,565		\$20,755,651
	Construct Student Support Services and Administration Building - Clearwater Campus			\$1,462,428	\$11,699,428	\$1,462,428	\$14,624,284
	Installation of One Portable - Fire Training Center			\$133,850			\$133,850
	Construct Additional Parking 80 Spaces (once Vet Tech is Demolished) -Health Education Center			\$200,000			\$200,000
5	Construct Student Support Services and Classroom Building - Midtown Center	\$1,376,850	\$11,014,800	\$1,376,850			\$13,768,500
	Site Acquisition - Midtown Center	?					?
	Construct Science Labs - Seminole Campus			\$250,000	\$2,000,000	\$250,000	\$2,500,000
4	Construct Student Support Services and Classroom Building - St. Petersburg/Gibbs Campus	\$1,497,581	\$11,980,652	\$1,497,581			\$14,975,814
	Construct Two Science Labs - Tarpon Springs Campus			\$250,000	\$2,000,000	\$250,000	\$2,500,000
	Natural Habitat Park and Site Imp - Seminole Campus (FECG)			\$100,000			\$100,000
	Demolition, Site Improvements, Utilities - St. Petersburg/Gibbs Campus			\$100,000			\$100,000
TOTAL NEW CONSTRUCTION PROJECTS		\$4,814,127	\$30,587,271	\$20,025,891	\$17,774,993	\$1,962,428	\$75,164,710

GRAND TOTAL OF ALL PROJECTS		\$12,407,410	\$35,587,946	\$26,258,929	\$31,594,879	\$3,689,911	\$109,539,075
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July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Annual List and Quarterly Selection of Pre-Qualified Small Contractors, Revision #20

Board of Trustees Rule 6Hx23-5.12.X, provides that the Facilities Planning and Institutional Services Department may select and pre-qualify several small contractors and sub-contractors for use on an annual basis to perform small miscellaneous construction, remodeling, renovation, maintenance, and/or safety-to-life projects on a vendor rotation basis. Projects may not exceed \$25,000 in cost. All firms are required to be licensed in their particular field and to supply evidence of adequate insurance.

The College will utilize these firms for one year, with an option for renewal based upon acceptable performance, mutual agreement, proper license and insurance and annual approval by the Board of Trustees.

The following constitutes this annual list of pre-qualified small contractors. Additionally, authorization is sought from the Board of Trustees to add to the list of approved Contractors the firms in bold type, received in the last quarter.

CONTRACTORS – AWNING

Thomas Sign & Awning Company (**MINORITY**)
West Coast Awnings, Inc.

CONTRACTORS – CARPET/FLOORING

Adrienne Floorcoverings, Inc.
Flooring Worx, Inc. (**MINORITY**)
Florida Carpet Service
Office & Flooring Worx, Inc
SPECTRA Contract Flooring (Tampa Bay)
Tampa Contract Floors, Inc.

CONTRACTORS – DOORS

Aldoors of Florida, Inc.
Florida Door Control, Inc.
Orange State Door Control, Inc.
Overhead Door of Clearwater
SM Door & Lighting, Inc.

CONTRACTORS - EARTH WORK

Scotty's Land Development
Sonny Glasbrenner, Inc.

CONTRACTORS – ELECTRICAL

APG Electric
Commercial Electrical Contracting, Inc.
Florida Electrical Service
Himes Electric Co, Inc.
Live Wire Electrical Services, Inc.
M.C. Dean, Inc.
P & L Electric, Inc.
Progressive Electric, Inc.

CONTRACTORS – FIRE SPRINKLERS

Piper Fire Protection
VSC Fire & Security
Wayne Automatic Fire Sprinklers, Inc.

CONTRACTORS – GENERAL

A. D. Morgan Corporation
Bay Breeze Enterprises, Inc.
Biltmore Construction Co., Inc.
Castco Construction, Inc. (**MINORITY**)
David Nelson Construction Co.
G.A. Nichols Company

Garrard Carpentry, Inc.
Harbor Renovations, LLC
Harvard General Contracting (MINORITY)
Huffman General Contractors
J. Kokolakis Contracting
J.W. Daniels Construction, Inc.
LEMA Construction & Developers, Inc.
Peter R. Brown Construction
Scherer Construction & Engineering
S.L. Construction & Remodeling
(MINORITY)
W. G. Mills, Inc.
Wallace Associates, LLC

CONTRACTORS –
IRRIGATION/LANDSCAPING

Commercial Maintenance Services
Florida Ground Control, Inc.
Gary Templeton & Florida's Finest Landscape
Services, Inc.
Morelli Landscaping, Inc.
Nik's Landscaping & Maintenance, Inc.
Nite Owl Irrigation, Inc.
Professional Grounds Management

CONTRACTORS – MECHANICAL

Airite Air Conditioning, Inc.
Air Masters of Tampa Bay, Inc.
(MINORITY) BCH Mechanical
Bentzel Mechanical, Inc.
Comfort Systems USA
Con-Serv Building Services
Derek Embody & Company
Done Right Insulation, Inc. (MINORITY)
KCSI (MINORITY)
Linc Services, LLC
Prime A/C & Refrigeration, Inc.
TUDI Mechanical Systems of Tampa, Inc.

CONTRACTORS – PAINTING

Bayside Sandblasting & Painting, Inc.
Caravan Contractors, Inc.
Ganster & Company Inc. (MINORITY)
Lowe's Painting
Munyan Painting Service
Painters on Demand (MINORITY)
Service Painting Corporation
Sourini Painting & Decorating, Inc.
Vic's Painting & Reconstruction, Inc

CONTRACTORS – PAVING

All Phase Paving & Sealing, Inc. (MINORITY)
DuraSeal Asphalt Sealing Co.

G.A. Nichols Company (formerly Florida
Highway Maintenance, Inc.)
O'Dell Asphalt and Sealing Co.

CONTRACTORS - PLUMBING

Bentzel Mechanical, Inc.
Besel Plumbing Inc.
C. Lacey Plumbing, Inc.
Dunedin Plumbing, Inc.
High Performance Plumbing Services

CONTRACTOR – ROOFING

Centimark Corporation
General Works of Tampa, LLC
Professional Roof Technology
THL Enterprises, Inc. (MINORITY)
Tremco Inc.

CONTRACTOR - SAFETY/ALARM

APG Electric
A-Tech Consulting, Inc.
Borrell Fire Systems, Inc.
Commercial Fire & Communications, Inc.
Piper Fire Protection
Qualified Systems Contracting
Safe Fire Protection, Inc.
Siemens Industry, Inc.
Simplex Grinnel LP
VSC Fire & Security

CONTRACTORS - SIGNAGE

Allen Industries, Inc.
Creative Sign Designs
Signs Now
Thomas Sign & Awning Company (MINORITY)

CONTRACTORS –

TELECOMMUNICATIONS

APG Electric
BCI Integrated Solutions
Com-Tek Communications (MINORITY)
InfraSource Underground Construction Services
Metro Services Group, Inc.
Wilson Technology Group, Inc. (MINORITY)

CONTRACTORS – TEST & BALANCE

Bay to Bay Balancing, Inc. (MINORITY)
Southern Independent Testing Agency, Inc.
Test and Balance Corporation (TABC)
The Phoenix Agency, Inc. (MINORITY)

CONTRACTORS – TREE WORK

O'Neils Tree Service

Pinellas Tree Service, Inc.
Yutzy Tree Service

CONTRACTORS – OTHER SPECIALTY

Alternative Building Solutions (**MINORITY**)- **Modular**
AVI-SPL, DBA Audio Visual Innovations,
Inc.

AwnClean USA, Inc. (**MINORITY**)-All types of
cleaning

Bayside Sandblasting & Painting, Inc -**Sandblasting**

Cam Connections, Inc. - **Access control service**

Caravan Contractors, Inc. - **Wall covering/window**
treatment

Office & Flooring Worx, Inc. – **Office Furniture**
Hangings Unlimited of St. Petersburg - **Wall covering**

Hartman Integration, Inc. - **Audio/visual**

Hile’s Curtain Specialties, Inc. - **Vertical blinds**

InfraSource Underground Construction Services

M Space Holdings, LLC - **Modular partitions**

Smiley’s Audio Visual, Inc. – Audio/visual

Spectrum Installations, Inc. - **Furniture installation**

Troxell Communications, Inc. – Audio/visual

West Coast Fence, Corp.

Xerox Audio visual solutions, Inc.


Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

bs0630111

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Selection for Architectural Services for Midtown Center, Health Education Center and Health Education Center Annex

At its April 26, 2011 meeting, the Board of Trustees authorized the College to advertise for Professional Architectural Services for Midtown Center, Health Education Center and Health Education Center Annex under the College's Professional Services Selection Process.

A Legal Notice for Request for Qualifications for Architectural Services at Health Education Center, Health Education Center Annex and Midtown appeared in the *St. Petersburg Times* on May 22, 2011 and on the College's website.

This requirements of the selected firm are to provide complete architectural, engineering and design services including planning and study activities for the construction of new facilities, renovation and remodeling for classrooms, laboratories, offices, student areas and related support services, including but not limited to: heating, ventilation and air-conditioning (HVAC) and system upgrades/replacements, safety-to-life corrections, Americans with Disabilities Act (ADA) upgrades, roofing, civil, site development, waterproofing, parking and landscaping, and other minor projects as may be assigned, to the following college sites:

1. Midtown Center
2. Health Education Center
3. Health Education Center Annex

The selection committee was comprised of the following members: Steven Kelly, Facilities Director, Community Health Center of Pinellas County, Johnnie Ruth-Clarke Health Center; Watson Haynes, Coordinator, Education and Student Services; Michael Carter, Director of Design and Construction, Facilities Planning & Institutional Services; Phil Nicotera, Provost of the Health Education Center; Yvonne Ulmer, Executive Director, Downtown/Midtown Centers; Diana Wright, Manager of Energy and Maintenance Services; Chris Dixon, Site Supervisor, Health Education Center; Bea Steele, Facilities Planner and Project Specialist; and Susan M. Reiter, Vice President of Facilities Planning & Institutional Services. The College received twenty-one (21) submittals for the Request for Qualifications and interviewed four (4) firms from those received.

The Selection Committee is recommending in ranked order for Architectural Services for the Midtown Center, Health Education Center and Health Education Center Annex:

1. **Harvard Jolly Architecture**
2. Baker Barrios, Architects
3. HKS, Architects, Inc.
4. BMK Architects, Inc.

Harvard Jolly Architecture is a 73-year-old architecture, planning and interior design firm. They have served 19 university and state/community college campuses throughout the State of Florida with varied experience on campuses including classrooms, lecture and conference centers, offices, libraries, laboratories and ancillary/support areas. Their firm has provided other work for St. Petersburg College, most recently the Master Planning and the Ethics and Social Science Building at the Clearwater Campus and their past experiences have given them an in-depth understanding of the College's Design Guidelines and State Requirements for Educational Facilities. Additionally, Harvard Jolly has performed multiple projects in and around the Midtown area consisting of the new clinic addition to the Johnnie Ruth Clark Center, the new John Hopkins Middle School, Thurgood Marshall Middle School redevelopment and renovations as well as multiple projects at All Children's and Bayfront Hospitals over many years. Harvard Jolly is very active in the community and has assisted in supporting the annual Back to School Care Fair in Midtown as well as coordinating the volunteers for this event. This event provides health screening, physicals, vision screening, bike safety and community outreach services as well as providing the kids with backpacks that are stuffed with school supplies. Further, Harvard Jolly has tremendous health related experience at higher educational facilities and major medical centers including but not limited to the Florida Gulf Coast University College of Health Professions, the new state of the art Morgan Heart Hospital at Morton Plant and the Lee Moffitt Cancer Center Outpatient Surgery Expansion.

As with all selection processes, Susan M. Reiter, Vice President of Facilities Planning & Institutional Services, abstained from ranking the firms, however concurs with the ranking and recommends to the Board the firms as ranked above.

Authorization is requested to approve the ranking as recommended by Susan M. Reiter, Vice President of Facilities Planning & Institutional Services and to proceed with contract negotiations with the #1 ranked firm; to assign the projects as deemed necessary in accordance with the advertisement for the respective projects; to issue all purchases in accordance with the contract documents and upon receipt of individual proposals based upon the assigned Projects; and to proceed without the need for additional approval by the Board (assuming availability of funds).

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; and Susan Reiter, Vice President, Facilities Planning and Institutional Services, recommend approval.

mdc0701111

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
6/25/2011	Brasher, Jessica	Custodial Services DO	Custodian I
6/14/2011	Espino-Hernandez, Enemencia	Custodial Services HC	Custodian I
6/13/2011	Ford, Gene H	Maintenance Services TS	Maintenance Tradesworker
6/18/2011	Northe, Bryan Edward	Landscape Services SE	Landscaper
6/16/2011	Pham, Phuc V	Custodial Services AC	Custodian I
6/27/2011	Brown, Michael Lee	Mathematics SPG	Instructional Asst II
6/11/2011	Duffy, Julie E	Landscape Services SPG	Landscaper
6/27/2011	Moss, Jan Ellen	Letters SPG	Instructional Asst II

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
6/20/2011	Bodie, Matthew D.	Business Technologies CL	Instructor - Temporary Credit
6/13/2011	Braud, Christina	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/17/2011	Bryson, Kathy M	Distance Learning TV SE	Instructor - Temporary Credit
6/13/2011	Clark, Kolby E	Admin Info Systems - AC	OPS Technical Level 1
6/13/2011	Crotty, John P.	Mathematics TS	Instructor - Temporary Credit
6/17/2011	Dick, George Himonetos	Associate Provost TS	OPS Career Level 1
6/13/2011	Dizdarevic, Zlatan	Admin Information Systems	OPS Technical Level 1
6/13/2011	Dollar, Renee C	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/10/2011	Hoogewerf, Sally A.	Provost SPG	Instructor- Temporary Non-Cred
6/17/2011	Jammer, Amy Michele	Associate Provost TS	OPS Career Level 1
6/13/2011	Ko, Eunmi	International Center - CL	Student Assistant
6/9/2011	Krolick, Jamie Lorraine	Fine & Applied Arts SE	Instructor - Temporary Credit

6/17/2011	Liswith,Audra D.	Distance Learning TV SE	Supplemental Instr - Credit
6/20/2011	Louis,Louisana	BA Programs/UPC	Supplemental Bach Prog.
6/8/2011	Luongo III,Benjamin J.	Social Science TS	Instructor - Temporary Credit
6/13/2011	Lynch,Tracie A	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/13/2011	Marquis,Kerry A	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/17/2011	Martinez-Colon,Michael	Natural Science SE	Instructor - Temporary Credit
6/13/2011	McGauran,Shannon C	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/17/2011	McGough,Nicole G	Letters SE	Instructor - Temporary Credit
6/26/2011	Mendoza,Mary	Associate Provost TS	OPS Career Level 1
6/17/2011	Miller,Laurel A.	Tarpon Springs Center Provost	OPS Career Level 1
6/13/2011	Miner,Margo M	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/15/2011	Murphy,Beth E	BA Programs/UPC	Supplemental Bach Prog.
6/17/2011	Osovitz,Michelle M.	Social Science TS	Supplemental Instr - Credit
6/9/2011	Patterson,Darlshawn L	Nursing HC	Federal Work Study Student
6/13/2011	Prifti,Bledar	SPC-Downtown	OPS Career Level 4
6/20/2011	Reifler-Alessi,Linda S	Distance Learning TV SE	Supplemental Instr - Credit
6/17/2011	Restom Gaskill,Teresa G	Natural Science CL	Lump sum -Spec.Proj.
6/13/2011	Robertson,Lisa C	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/8/2011	Russell,Warren E.	Facilities Plan & Inst Svcs	OPS Maint/Trades SkilledHelper
6/15/2011	Sandy,Rebecca L	District Library DO	OPS Career Level 1
6/10/2011	Shriver-Terzigni,Mary E	Natural Science SE	Instructor - Temporary Credit
6/13/2011	Simon,Veronica M	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/17/2011	Sinclair,Steven G.	Fine & Applied Arts SE	Lump sum -Spec.Proj.
6/13/2011	Sterling,Marc E	Elderhostel/Coll for Kids AC	Instructor- Temporary Non-Cred
6/17/2011	Strauss,Daniel	Distance Learning TV SE	Instructor - Temporary Credit
6/17/2011	Unger,Matthew	Fine & Applied Arts SE	Lump sum -Spec.Proj.
6/10/2011	Williams,Sharon	SPC-Downtown	Non Instr Supplement-Not ECH
6/7/2011	Yerke,Erin R.	Dual Credit - AC	Contributed Service

TRANSFER/PROMOTION Budgeted

Effect. Date	Name	Department/Location	Title
6/11/2011	Carr,Julie L	Provost SE	Generalist, MAP
6/13/2011	Cirri,Marilynn	Scholarships/Stu Fin Assist DO	Administrative Specialist II
6/13/2011	Jakupovic,Danijel	Admin Info Sys - Development	Analyst/Programmer/Developer
6/20/2011	Sengphrachanh,Davanh	Human Resources Employment	HR Program Coordinator

CONTRACT RENEWAL Budgeted

Effect. Date	Name	Department/Location	Title
7/1-9/30/11	Buchanan, Janice	Leepa/Rattner Museum	Coordinator, Development
7/1/11-6/30/12	Sengphrachanh,Davanh	Human Resources Employment	HR Program Coordinator
7/1/11-6/30/12	Sibbio,Ralph	Emergency Medical Services HC	EMS Program Support Coord.
7/1/11-6/30/12	Joseph,Deborah	College of Education	Dir, Curriculum & Prgrm Managmnt

FOREIGN TRAVEL

Effect. Date	Name	Department/Location	Title
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6/26-7/2/11	Alfonso, Robert	Center for Public Safety Innov AC	Instructor
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Travel to San Salvador, El Salvador to provide nationally recognized programs and to keep SPC in compliance with the Center for Public Safety Innovation contract as part of the required law enforcement training.


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward, recommend approval.

vgw0707112

July 19, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Financial Reports for FY10-11 June 1-June 30, 2011

Attached for information are the financial reports for FY10-11 June 1-June 30 time period.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance, recommend approval.

Attachments

Yvm 071211

ST. PETERSBURG COLLEGE
FY2010-2011 FUND 10 AND 12 BUDGET TO ACTUAL REPORTING: July 1 - June 30

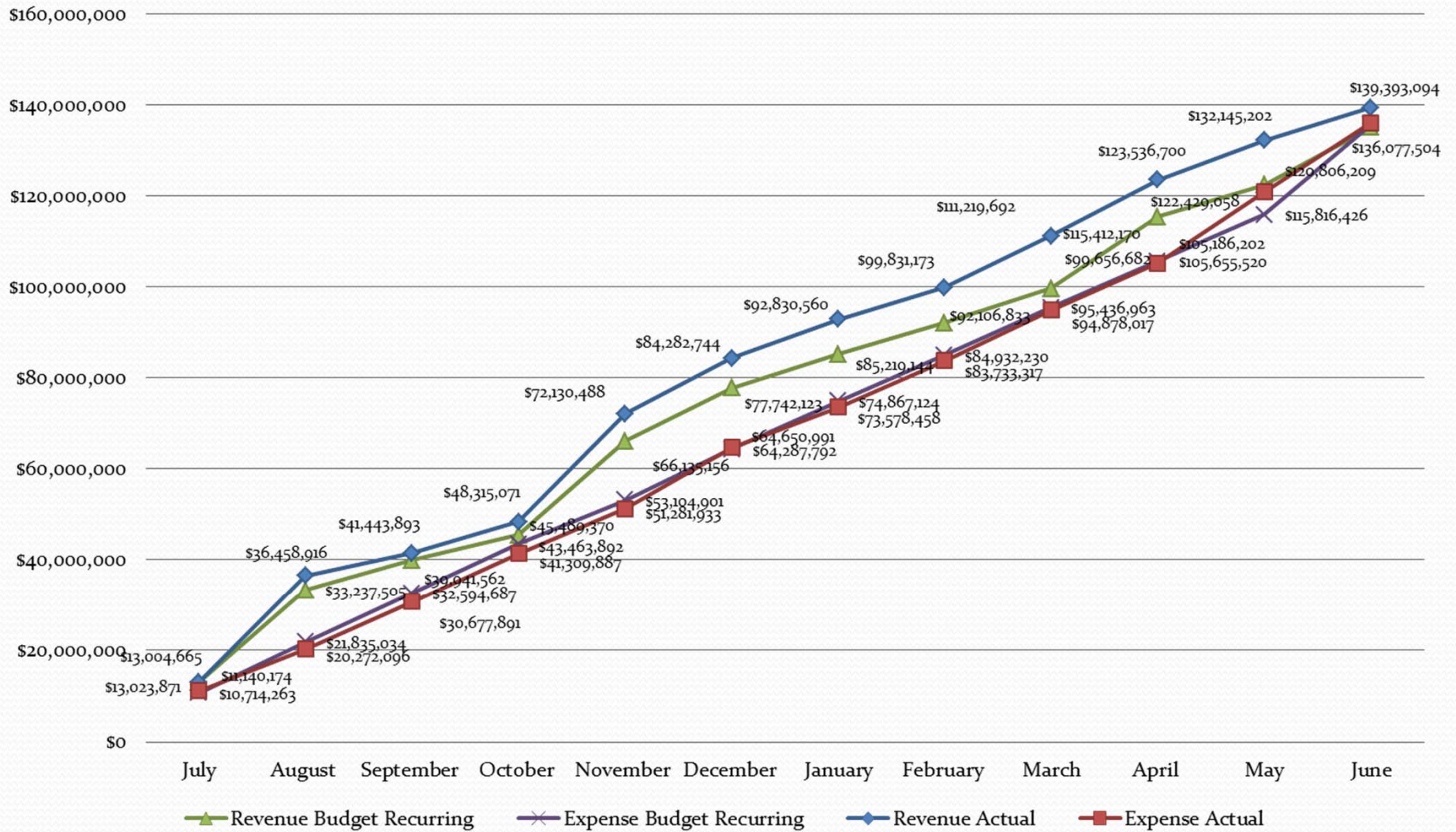
Revenue	FY09-10 Budget	FY09-10 YTD Actual	% To Budget	FY10-11 Budget	FY10-11 YTD Actual	% of YTD Budgeted Revenue	Year to Date %	\$ YOY Variance	% YOY Variance	Variance Explanation
Revenue										
Student Tuition & Out-of-State Fees	\$ 44,157,443	\$ 49,295,222	111.6%	\$ 55,235,961	\$ 57,129,206	103.4%		\$ 7,833,984	16%	increase due to tuition increase and enrollment growth
State Appropriation - CCPF	\$ 53,300,274	\$ 53,615,377	100.6%	\$ 55,674,039	\$ 55,755,541	100.1%		\$ 2,140,164	4%	
Federal Stabilization Funds	\$ 5,097,571	\$ 5,097,571	100.0%	\$ 5,180,294	\$ 5,180,294	100.0%		\$ 82,723	2%	
State Appropriation - Lottery	\$ 6,777,857	\$ 6,777,857	100.0%	\$ 7,279,093	\$ 7,279,093	100.0%		\$ 501,236	7%	
Operating Cost for New Facilities	\$ 315,104	\$ -	0.0%	\$ 78,354	\$ -	0.0%		\$ -	0%	
Distance Learning Fee	\$ 2,180,968	\$ 3,184,630	146.0%	\$ 3,026,400	\$ 3,123,632	103.2%		\$ (60,998)	-2%	
Technology Fee	\$ 1,952,264	\$ 2,394,419	122.6%	\$ 2,475,440	\$ 2,757,065	111.4%		\$ 362,646	15%	increase due to tuition increase and enrollment growth
Other Revenues	\$ 4,351,831	\$ 4,205,375	96.6%	\$ 3,911,923	\$ 3,812,081	97.4%		\$ (393,294)	-9%	
Other Student Fees	\$ 1,801,634	\$ 1,630,353	90.5%	\$ 1,821,439	\$ 1,849,749	101.6%		\$ 219,396	13%	Primarily due to increased application and testing fee revenues
Fund Transfers In	\$ 1,029,753	\$ 2,746,587	266.7%	\$ 2,344,940	\$ 2,506,434	106.9%		\$ (240,153)	-9%	
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0.0%	\$ 3,150,500	\$ -	0.0%		\$ -	0%	Stabilization Reserve unused
Total Revenues - Fund 10 and 12	\$ 123,115,199	\$ 128,947,390	104.7%	\$ 140,178,383	\$ 139,393,094	99.4%	91%	\$ 10,445,705	8%	
Operating Costs										
Personnel & Benefits										
Instructional	\$ 33,021,800	\$ 34,686,349	105.0%	\$ 37,533,133	\$ 39,034,186	104.0%		\$ 4,347,837	13%	increase primarily due to hiring of faculty due to enrollment growth
Administrative	\$ 16,001,726	\$ 17,706,579	110.7%	\$ 17,907,721	\$ 19,295,968	107.8%		\$ 1,589,389	9%	
Career (Non-Instructional)	\$ 19,736,243	\$ 19,682,060	99.7%	\$ 21,832,241	\$ 21,069,985	96.5%		\$ 1,387,925	7%	
OPS and Overtime	\$ 1,656,228	\$ 1,814,125	109.5%	\$ 1,925,498	\$ 2,188,356	113.7%		\$ 374,232	21%	increase primarily due to additional hours needed to support enrollment growth and pay increase
Student Assistants	\$ 500,000	\$ 320,872	64.2%	\$ 500,000	\$ 347,022	69.4%		\$ 26,149	8%	
Personnel Benefits	\$ 21,969,320	\$ 21,753,393	99.0%	\$ 23,073,659	\$ 23,984,032	103.9%		\$ 2,230,639	10%	increase due to benefits for additional staff
Total Personnel & Benefits	\$ 92,885,317	\$ 95,963,378	103.3%	\$ 102,772,253	\$ 105,919,550	103.1%	90%	\$ 9,956,171	10%	
Current Expense										
Travel	\$ 515,721	\$ 427,898	83.0%	\$ 472,606	\$ 709,601	150.1%		\$ 281,703	66%	increase due to additional travel and professional development opportunities
Repairs & Maintenance	\$ 960,477	\$ 1,184,106	123.3%	\$ 948,643	\$ 940,759	99.2%		\$ (243,347)	-21%	decrease primarily due to lower service contract costs
Rentals/Leases	\$ 209,071	\$ 245,955	117.6%	\$ 397,153	\$ 343,373	86.5%		\$ 97,418	40%	increase primarily due to new leased equipment for Marketing & Communications
Insurance (Non-Health)	\$ 2,028,175	\$ 1,907,390	94.0%	\$ 2,025,147	\$ 1,784,002	88.1%		\$ (123,388)	-6%	
Utilities	\$ 6,000,000	\$ 5,606,993	93.4%	\$ 6,401,500	\$ 5,621,807	87.8%		\$ 14,813	0%	
Services and Fees	\$ 3,517,797	\$ 3,214,089	91.4%	\$ 4,066,634	\$ 3,716,634	91.4%		\$ 502,545	16%	increase due to the processing of end of FY accounts payable
Scholarships/Fee Waivers	\$ 497,730	\$ 768,916	154.5%	\$ 1,110,895	\$ 875,305	78.8%		\$ 106,389	14%	
Materials and Supplies	\$ 5,414,467	\$ 4,098,641	75.7%	\$ 5,595,954	\$ 5,388,552	96.3%		\$ 1,289,911	31%	increase primarily due to increased educational materials & supplies associated with enrollment growth
Tech Expense/Licensing	\$ 1,755,000	\$ 1,342,255	76.5%	\$ 1,956,061	\$ 1,572,211	80.4%		\$ 229,956	17%	
Other Current Expense	\$ 5,591,182	\$ 7,003,320	125.3%	\$ 6,767,625	\$ 5,176,362	76.5%		\$ (1,826,959)	-26%	decrease due to a transfer to the unexpended plant fund last year for the resurfacing of the driving pad at Allstate that did not occur this year
Total Current Expense	\$ 26,489,620	\$ 25,799,564	97.4%	\$ 29,742,218	\$ 26,128,606	87.9%	65%	\$ 329,041	1%	
Capital Spending										
Computer Refresh Leases	\$ 1,778,959	\$ 1,247,680	70.1%	\$ 2,126,836	\$ 1,465,843	68.9%		\$ 218,163	17%	increase due to continuing expansion of computer refresh program
Capital Purchases- Non-Recurring	\$ 1,932,522	\$ 585,702	30.3%	\$ 1,024,978	\$ 2,563,507	250.1%		\$ 1,977,805	338%	increase primarily due to a strategic change that has enabled the more proactive purchase of capital items needed to support enrollment, as well as unanticipated property acquisition
Debt Service - Construction Obligations	\$ -	\$ -	-	\$ 4,500,000	\$ -	0.0%		\$ -	0%	
Total Capital Spending	\$ 3,711,481	\$ 1,833,381	49.4%	\$ 7,651,814	\$ 4,029,349	52.7%	16%	\$ 2,195,968	120%	
Total Operating Costs - Fund 10 and 12	\$ 123,086,418	\$ 123,596,324	100.4%	\$ 140,166,285	\$ 136,077,504	97.1%	81%	\$ 12,481,181	10%	
Total Remaining Funds (Surplus/Deficit)	\$ 28,781	\$ 5,351,066		\$ 12,098	\$ 3,315,590			\$ (2,035,476)	-38%	



Board of Trustees Financial Report

July 2011

FY10-11 Monthly Revenue and Expense To Date



Financial Report Summary

- Revenue average is approximately \$11.6 million per month:
 - June revenue up \$7.2 million over prior month
 - Primarily general revenue (lower lottery and tuition revenue)
- Expense average is approximately \$11.3 million per month:
 - June expense up \$15.3 million over prior month (early start on Fall term preparations)
 - Increase in technology expense for on-line registration system development
 - Increase in educational materials and supplies, in-house construction and furniture/equipment , accrued sick and vacation leave expense
 - Payment for JWB purchase
 - Utilities and tuition credits
- Below average revenue and above average expense dropped YTD surplus from 11.3 (May) to \$3.3 million (June)
- Books are not yet closed for the fiscal year and additional adjustments will be reviewed in August year end report.

Textbook Credit Summary

	2010-2011	2009-2010	Variance
Bookstore Commissions	\$ 1,620,503.75	\$ 1,306,913.90	\$313,589.85
Trustee Credits	\$ 918,240.00		
Additional Commissions	\$ (313,589.85)		
Net	\$ 604,650.15		