

MINUTES OF THE AUGUST 16, 2011 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, August 16, 2011, at the St. Petersburg College EpiCenter, 13805 – 58th Street N., Largo, Florida. The following Board members were present: Chairman Terrence E. Brett, Vice Chairman Deveron M. Gibbons, Evelyn M. Bilirakis, Kenneth P. Burke, and W. Richard Johnston. Also present were William D. Law, Jr., President of St. Petersburg College and Secretary to the Board of Trustees; and Joseph H. Lang, Board Attorney. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

11-168. The meeting was convened by the chairman at 8:35 a.m. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, AUGUST 16, 2011

EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA

REGULAR MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Vernell Jones, Staff Assistant, Special Programs; St. Petersburg/Gibbs Campus*
- B. Recognitions/Announcements - NONE

III. COMMENTS

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- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of July 19, 2011

V. MONTHLY REPORTS*

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner
- C. Provosts – Nicotera, Vittetoe, White

VI. OLD BUSINESS (items previously considered but not finalized) NONE

VII. NEW BUSINESS

- A. STUDENT SUCCESS AND ACHIEVEMENT (*information*)
 - Facilities Report of Student-related Upgrades – presentation by Susan Reiter
 - Learn to Earn – presentation by Jim Connolly
- B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing) NONE
- C. OTHER EXPENDITURES AND CONTRACTS
 - 1. Microsoft Licensing, GP Campus Agreement
 - 2. Pinellas Police Standards Council – Lease Agreement
 - 3. Dell Financial Services, LP—Equipment Leases
- D. GRANTS/RESTRICTED FUNDS CONTRACTS
 - 1. Application/Acceptance
 - a. Florida Department of Education Domestic Security Higher Education Communication Grant
 - b. Florida Education Fund for Higher Education – Center of Excellence

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Program

- c. U.S. Department of Justice, Bureau of Justice Assistance – Project Safe Neighborhoods Initiative

2. Amendment(s) NONE

E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

1. Green Home Project – Transfer Department of Energy (DOE) Grant from Pinellas County to St. Petersburg College – Request to formally apply for Grant

F. AGENCY BILLINGS (None)

G. PERSONNEL

1. Personnel Report
2. Employee Health Insurance - 2012 Update

H. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing

- Rule 6Hx23-1.06 Responsibility and Authority of the President

I. FINANCIAL REPORT AND UPDATE (*Information*)

- J. Direct-Support Organization (DSO) Collaboration between SPC Foundation, Inc., and the SPC Alumni Association, Inc.

K. Workforce Development

1. Blueprint for Economic Development

VIII. PRESIDENT'S REPORT

- A. Pinellas County Legislative Delegation Meeting – Wednesday, September 14, 2011
- B. Fall Faculty – August 18, 2011

IX. FUTURE AGENDA ITEMS

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X. NEXT MEETING DATE AND SITE

September 20, 2011, EpiCenter

XI. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting on Tuesday, August 16, 2011, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3260.

Date of meeting advertisement: July 15, 2011

[Confirmation of Publication](#)

11-169. Under **Item I, Call to Order**, the meeting was convened by the chairman at 8:34 a.m. The invocation was given by Mr. Burke and was immediately followed by the Pledge of Allegiance.

11-170. Under **Item II-A, Presentation of Retirement Resolutions and Motion for Adoption**, Dr. Law recommended adoption of a retirement resolution for Ms. Vernell Jones. Ms. Jones was in attendance and, joined by colleagues, received her resolution as presented by Chairman Brett and President Law. Mr. Burke moved adoption of the resolution. Mr. Johnston seconded the motion. Motion carried unanimously.

11-171. Under **Item III, Comments**, opportunity was given for comments from the Board Chair, Board Members and the President.

Chairman Brett presented Mr. Burke with a plaque in recognition for his service as Chair of the Board of Trustees, July 2010 – July 2011.

Mr. Burke reported on his attendance at the Presidential Scholars awards ceremony at the Seminole Campus at which 100 incoming freshmen were honored as Presidential Scholarship recipients for the coming academic year. Dr. Law recognized Alistair Glover, one of the student speakers at the event. Mr. Glover was commended by the Board for the excellent

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speech he delivered. Mr. Burke expressed appreciation for new signs for the Veterinary Technology Center. He further reported on his attendance at a recent 21st Century Commission meeting and noted that many of the priorities discussed at the meeting are already being addressed at SPC. Mr. Burke then thanked Dr. Law for his appropriate response to the *St. Petersburg Times* articles regarding the college's 2011-12 budget, including posting the budget on the SPC web site. He noted that the budget clearly indicates that student success is a priority for SPC leadership. Finally, Mr. Burke reported that Mr. Steve Meier, recently retired Instructor of Social Science at the St. Petersburg/Gibbs Campus, has been selected as the 2011 Southern Regional Faculty Member Award winner by the Association of Community College Trustees and is eligible for the national award that will be announced at the October 2011 ACCT Convention in Dallas.

Ms. Bilirakis also commented on the *St. Petersburg Times* coverage of the new budget. Dr. Law noted that SPC is a very important part of the community, touching many lives by what we do, and, therefore, the scrutiny is well-deserved and noted.

Mr. Johnston expressed his appreciation for the recent opening of an art collection by Mr. Brett, proceeds of which are being given to the St. Petersburg College Foundation, Inc. to fund scholarships.

Mr. Johnston then asked the following questions of Dr. Law: "Regarding our budget for 2011-12 that we approved at our May Board meeting, was the budget that we approved at the May Board of Trustees meeting a complete budget?" President Law replied, "The answer to your question is yes, sir." Mr. Johnston: "Have there been any changes to the overall revenue and expenditures since July, even to today, on this budget?" President Law replied, "There have been no changes."

Mr. Gibbons expressed appreciation for the Presidential Scholars event at the Seminole Campus. He also thanked Mr. Brett for the art exhibition and for sharing with the community. Mr. Gibbons further expressed his appreciation to Ms. Vernell Jones for her 36 years of service and noted she was instrumental in teaching him to read in the St. Petersburg/Gibbs library. Mr. Burke reported that Mr. Gibbons recently visited all SPC campuses to observe the Student Services departments and noted this was "beyond the call of duty" for a trustee.

Dr. Law recognized Dr. Anne Cooper, Senior Vice President, Academic and Student Affairs, who extended an invitation to the Board of Trustees to attend the Fall Faculty Welcome Back on Thursday, August 18. Dr. Law noted the first-time recognition of Faculty Emeritus winners. Dr. Law reported the college will be refreshing its entire focus on the student success agenda and noted there has been an overwhelming response from faculty and staff. Dr. Law also reported on the review of the SPC branding and marketing plan, for which we have hired a consultant. The review will include focus groups with the community to determine how the college can strengthen and advance its message. The results of this research will be brought to the Board in early fall, along with a proposal for a new marketing and branding plan.

Dr. Law reported to the Board that Mr. Burke's next meeting of the 21st Century Commission conflicts with the Tuesday, Oct. 18, 2011, Board meeting date. Mr. Burke requested that, trustees' schedules permitting, the meeting be moved to Monday, Oct. 17. The new date

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will be confirmed at the September Board meeting after conferring with all Board members; trustees were asked to hold the date of Oct. 17.

11-172. Under **Item IV, Review and Approval of Minutes**, the minutes of the meeting of the Board of Trustees of St. Petersburg College for July 19, 2011, were presented by the chairman for approval. Mr. Gibbons moved approval. Mr. Burke seconded the motion. Motion carried unanimously.

11-173. Under **Item V, Monthly Reports**, Chairman Brett requested a report of any new business from Board Attorney Lang and Acting General Counsel Suzanne Gardner. Mr. Lang reported that the Faith United Church of Christ transaction is now complete and we should receive final reimbursement of funds by the end of the week. Ms. Gardner had nothing to report.

Chairman Brett then called on the following provosts for monthly reports: Dr. Phil Nicotera, Health Education Campus; Dr. Stan Vittetoe, Clearwater Campus; and Dr. Karen White, St. Petersburg/Gibbs Campus.

Dr. Nicotera shared regarding the Learning Support Center (New Initiative Program). Mr. Johnston inquired as to whether students attending workshops are tracked. Dr. Nicotera stated there is follow-up to determine if students enroll in SPC health programs and he will make the statistics available to the Board.

Dr. Vittetoe shared regarding a reef monitoring program initiated by three SPC faculty members - Heyward Mathews, Monica Lara, and Alice Monroe - who initiated seminars to demonstrate the effects of the BP oil spill on local reefs.

Dr. White shared her appreciation for the many positive changes that have taken place on the St. Petersburg/Gibbs Campus. She summarized by expressing thanks for executive leadership that now looks to campus leadership, as well as the Provosts/Deans Council, for input on the design of the campus experience at every level.

Mr. Gibbons commended Dr. White for her efforts in assuring that all departments are communicating to meet students' needs. He noted all campuses have improved in the area of student service and encouraged trustees to stop by the campuses to see firsthand the improvements that have been made.

11-174. Under **Item VII-A, Student Success and Achievement**, Chairman Brett called on Ms. Susan Reiter, Director, Facilities Planning & Institutional Services, to share a presentation, "Improving the Student Experience." The report detailed the many upgrades that have taken place college-wide that have had a positive impact on students' college experience.

Chairman Brett then called on Dr. Jim Connolly, Director, Corporate Training, to share information on SPC's new Learn to Earn program, designed to provide participants with job skills in 10 weeks or less for either their current job or a new career they wish to pursue.

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Mr. Burke requested the presentation be modified and sent to the Governor's Office to indicate that (1) the college is responsive to the need for job skills training and that (2) local governance is highly effective in getting the job done.

In response to Mr. Gibbons' inquiry regarding a Learn to Earn program at Midtown, Dr. Connelly stated this is currently being addressed and that the college will begin offering classes at Midtown in August. Mr. Gibbons requested statistics that would indicate population areas that have the highest concentration of jobless individuals, from which our future students will most likely come. He recommended working with WorkNet's partners who would encourage students to take the next step and enroll in SPC's certificate programs.

There was discussion regarding registration, orientation, and student surveys. Mr. Burke requested a new report from the president regarding the student success initiative, particularly the early detection of success or failure for students. Dr. Law emphasized the importance of face-to-face registration and reported that the college will be using a national tool, Survey of Entering Student Engagement (SENSE), to survey students on their intake experience. Results will be brought to the Board.

11-175. Chairman Brett called for a motion to approve **Items VII-B, C, D, E, F, and G.1.** A motion to approve was made by Mr. Gibbons. Ms. Bilirakis seconded the motion. Chairman Brett then called for questions from the trustees.

Under **Item C.2**, Mr. Johnston noted a Scrivener's error: Item 13 of the draft lease agreement refers to a "Provost" position at the Allstate Center. It should reflect Mr. J.C. Brock's title of Campus Executive Officer.

Under **E.1**, Mr. Burke noted the accompanying grant sheet was not included with the Board memo and requested it be sent to trustees via the Friday mail packet.

Chairman Brett called for a vote on Items VII-B, C, D, E, F, and G.1. Motion carried unanimously.

11-176. Under **Item VII-G.2, Employee Health Insurance – 2012 Update**, Dr. Law recognized Ms. Patty Jones, Vice President, Human Resources & Public Affairs, who gave a presentation regarding proposed changes to SPC's employee health plan, noting that the college's Insurance Committee had met and recommended the changes being presented to the Board. She reported the most significant change is the addition of a Health Savings Plan (HSA) option, which would be offered to employees, along with the college's current health plans, during the fall open enrollment session. Ms. Jones entertained questions from the trustees regarding the HSA. A representative from Brown & Brown also was present to answer questions.

Dr. Law stated that a decision by the Board was not called for at this time. Noting that the college staff will need time to educate employees regarding the HSA plan, Dr. Law expects to bring this item back to the Board for a vote in the fall.

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TRUSTEES OF ST. PETERSBURG COLLEGE**

11-177. Under **VII-H, Proposed Changes to BOT Rules Manual**, a rulemaking hearing was conducted for the purpose of amending and/or adopting changes to the Board of Trustees Rules and Procedures Manual. Proof of public notice of this meeting is included in these minutes. Internal notice was published in the **Blue and White** and campus notices were duly posted. Chairman Brett requested comments from the public. The President sought approval of Rule 6Hx23-1.06, Responsibility and Authority of the President. He advised the following changes to Paragraph V: (1) Change “senior vice president, Academic & Student Affairs” to “Chief Academic Officer.” (2) Change “senior vice president, Administrative/Business Services & Information Technology” to “Chief Administrator.” Mr. Burke concurred, stating that organizational charts could change, and the above-mentioned changes would clarify the chain of command should the President be incapacitated. Mr. Gibbons called on Mr. Lang, who stated he is comfortable with the rule language and sees nothing that conflicts with state statutes. Mr. Burke moved approval of Item VII-H, with the above-noted changes. Mr. Gibbons seconded the motion. Motion carried unanimously. Mr. Burke requested that Ms. Gardner send the new rule language to trustees via the Friday mail packet. Hearing no further questions or comments, Chairman Brett declared the public hearing closed.

Information regarding the rules is as follows:

Invoice/Serial Number
11-04697

GULF COAST
BUSINESS REVIEW

Published Weekly
COUNTY OF PINELLAS Clearwater, Pinellas County, Florida

S.S.

STATE OF FLORIDA

Before the undersigned authority personally appeared Kelly Martin
who on oath says that he/she is Publisher's Representative of the Gulf Coast Business
Review, a weekly newspaper published at Clearwater in Pinellas County, Florida;
that the attached copy of advertisement,

being a Notice of Meeting
in the matter of Public Meeting on August 16, 2011 at 8:30 am

in the _____ Court, was published in said newspaper in the
issues of July 15, 2011

Affiant further says that the said Gulf Coast Business Review is a newspaper published at Clearwater, Pinellas County, Florida, and that said newspaper has heretofore been continuously published and has been entered as periodicals matter at the Post Office in Clearwater in said Pinellas County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

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Sworn to and subscribed before me this

Kelly Martin

15th day of July A.D. 2011,

by Kelly Martin, who is personally known to me.

Notary Public, State of Florida
(SEAL)



NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE AND NOTICE OF ADOPTION, AMENDMENT OR REPEAL OF RULES AND HEARING

The Board of Trustees of St. Petersburg College announces a public meeting to which all persons are invited.

DATE AND TIME: August 16, 2011; Board meeting commencing at 8:30 a.m.
PLACE: The meeting will be held at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58th Street North, Largo, Florida.
PURPOSE: The meeting will be held for the purpose of considering routine business and such other matters that come before the Board including adopting or amending rules of the Board of Trustees pursuant to its rule-making authority.

A copy of the agenda may be obtained within seven (7) days of the meeting on the Board of Trustees website at www.spcollege.edu or by calling the Board Clerk at (727) 343-3260.

The proposed rules and/or amendments, together with the purpose and effect and specific legal authority, will be posted no later than Friday, July 15, 2011, on the official bulletin boards as follows: at the St. Petersburg/Gibbs and Clearwater Campuses in the entrance to the libraries; at the Tarpon Springs Campus in the Lyceum Building across from Room LY 104; at the EpiCenter—Services Building, in the north corridor across from Room 168; at the EpiCenter, in the hall near Room 1-108; in Work Room 147 at the EpiCenter—District Office; on the south wall, across from the waiting area under the stairs, at the Health Education Center; outside Room UP 156 at the Seminole Campus; outside the Florida Room at the Allstate Center; in the lobby across from the admissions and registration desk of the SPC Downtown Center; on the wall adjacent to Room 105 at SPC Midtown and advertised in a newspaper of general circulation and in the Blue and White Faculty and Staff Announcements.

The Notice(s) of Rule Development on the foregoing rule(s) appeared in the Blue & White Faculty & Staff Announcements and were posted on each of the College's official bulletin boards on June 24, 2011. Said Notice(s) also appeared in the Gulf Coast Business Review on June 24, 2011.

Please note that the proposed changes to the rules attached do not reflect changes (if any) which are pending or have recently been approved by the Board of Trustees.

Any person wishing to be heard on the proposed rule(s) and/or amendments will be provided an opportunity to do so by appearing before the Board at said meeting.

If requested within 21 days after the date of publication of this notice, a hearing on the proposed rule(s) or amendments thereto will be held at 8:30 a.m. or soon thereafter on August 16, 2011, at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58th Street North, Largo, Florida. See Section 120.54(3) (c), Florida Statutes.

Any person who is substantially affected by the above rules may seek an administrative determination of the invalidity of any proposed rule on the ground that proposed rule is an invalid exercise of the Board's delegated legislative authority.

Such request shall be by Petition in writing and filed within 21 days after the date of publication of this notice. See Section 120.56(2), Florida Statutes.

Any person who wishes to provide the Board with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.54(1), Florida Statutes, must do so in writing within 21 days after the date of publication of this notice.

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. See Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/hearing/meeting is asked to advise the agency five business days before the workshop/hearing/meeting by contacting the Board Clerk at 727-343-3260. If you are planning to attend the workshop/hearing/meeting and are hearing impaired, please contact the agency five business days before the workshop/hearing/meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

Information regarding the proposed rule(s) and/or amendments for consideration and intended action is attached to this Notice.

NAME OF AGENCY: BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

RULE TITLE: RESPONSIBILITY AND AUTHORITY OF THE PRESIDENT

RULE NO.: 6Hx23-1.06

RULE NOTICE DATE: July 15, 2011

PURPOSE AND EFFECT: The proposed changes to the Rule will update information regarding individuals who may serve in place of the President during a temporary absence, incapacity or in emergencies when the President is unavailable.

SUBJECT AREA TO BE ADDRESSED: See Purpose and Effect above.

SUMMARY: See Purpose and Effect above.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64, 1001.65, F.S.; Rule 6A-14.0261 F.A.C.

SUMMARY STATEMENT OF ESTIMATED REGULATORY COSTS: The proposed changes to the Rule will affect College administrators. There is no cost to the College associated with this amendment. There is no anticipated adverse effect on state or local government. There are no transactional costs associated with this amendment. There is no anticipated adverse impact on small business.

PROPOSED DATE TO BECOME EFFECTIVE: Upon Board Approval

July 15, 2011

11-04697

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11-178. Under **Item VII-I, Financial Report and Update**, the president called upon Dr. Doug Duncan, Senior Vice President of Administrative/Business Services & Information Technology. Dr. Duncan recognized Ms. Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance; who gave the July Budget Report FY 2011-12. She stated a chart would be provided at the September Board meeting showing budget trending, as the data for one month only are negligible. She noted that revenues, expenses and personnel budgets are on track with the new budget for the first month. Mr. Burke commended Ms. Conner for her impressive attention to detail in reports provided to the Board.

Dr. Duncan presented a year-end budget summary FY 2010-11, indicating the college ended the year well with \$4.9 million in revenue over expenses.

Mr. Burke inquired as to the college's responsibility under the new Governmental Accounting Standards Board Statements (GASB) pronouncement regarding policy for reporting reserves. He stated it was his understanding that governing boards were to set policy during this fiscal year. Ms. Theresa Furnas, Associate Vice President, Financial and Business Services, reported that the topic is scheduled for discussion at the next meeting of the Council of Business Officers (COBA) Accounting Committee. The intent is to make all community colleges and state colleges uniform in depiction of financials. She indicated she would report to the board regarding the findings, including the compliance date.

Dr. Duncan then called on Ms. Furnas to discuss year-end balances for other funding sources. Mr. Burke requested that Dr. Duncan provide the Board with an itemized list of the \$2.6 million in auxiliary expenses and send via the Friday mail packet.

With regard to the fund balance, Mr. Johnston inquired as to the propriety of using funds for building projects. Dr. Law indicated this is under consideration and that a Board discussion or workshop, if necessary, would be scheduled in the next month or two. Dr. Law cautioned that this issue must be considered carefully, taking into account allocated funds such as employee leave balances. Mr. Burke reiterated that under the new GASB pronouncement, the Board is forced to look at and designate reserves differently than in the past. Mr. Burke inquired as to the college's capacity for bonding and Dr. Law indicated the college does have funds available for this purpose.

Mr. Burke inquired regarding lab fees and how the Board can be assured they are expended properly. Dr. Law noted that the Auditor General carefully scrutinizes the fee expenditures. Ms. Furnas added that the accounting department is currently reviewing all lab fees, and for this fiscal year the lab fees have been segregated into a budgeted cost center, which can be compared to revenue.

11-179. Under **Item VII-J, Direct-Support Organization (DSO) Collaboration between SPC Foundation, Inc., and the SPC Alumni Association, Inc.**, Mr. Johnston proposed that since the Foundation and Alumni Association are operating under the same jurisdiction, the college could save \$30-\$40,000 in audit and administrative fees if they are considered one entity. The Board concurred, and Mr. Brett requested that Dr. Law follow up on Mr. Johnston's suggestion.

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Mr. Burke moved approval of Item VII-J. Ms. Bilirakis seconded the motion. Motion carried unanimously.

11-180. Under **Item VII-K.1, Blueprint for Economic Development**, Chairman Brett called for approval of the Resolution of Support – Tampa Bay Regional Business Plan. Mr. Gibbons moved approval. Mr. Johnston seconded the motion. Motion carried unanimously.

Dr. Law thanked the Board for participating in the Pinellas County Blueprint for Economic Development. Mr. Brett noted it was a great opportunity to showcase our Collaborative Labs and commended those who contributed.

11-181. Under **Item VIII, President's Report**, Dr. Law noted the Sept. 16, 2011, Pinellas County Delegation Meeting and invited trustees to attend. Dr. Law indicated he would provide a one-page summary of the college's concerns.

11-182. The Board confirmed its next meeting date and site as Tuesday, Sept. 20, 2011, 8:30 a.m., at the EpiCenter.

11-183. Having no further business to come before the Board, Chairman Brett adjourned the meeting at 11:01 a.m.

William D. Law, Jr.

Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Terrence E. Brett

Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
(Board Memos and Supplemental Materials)

Board of Trustees Meeting
August 16, 2011

II-A

WHEREAS, *VERNELL JONES, known as “Vernell” to her many friends and colleagues, began her career as an OPS worker on the St. Petersburg/Gibbs Campus (formerly the St. Petersburg Campus) of St. Petersburg College (formerly St. Petersburg Junior College) in 1975; and*

WHEREAS, *VERNELL transferred to the Health Education Center in 1991 as the staff assistant to the Associate Provost. In 1998 she transferred back to the St. Petersburg/Gibbs campus as the staff assistant in the Student Support Services Program and now finalizes her duties with St. Petersburg College in her current position as senior staff assistant in the Office of Special Program; and*

WHEREAS, *VERNELL in an age when the average time on the job is very short has demonstrated long term dedication, loyalty, and commitment of 36 years to the mission of St. Petersburg College in assisting students in reaching their academic goals; and*

WHEREAS, *VERNELL in serving important functions on the St. Petersburg/Gibbs campus utilized her wealth of knowledge and information, professional tact and people skills to create an inviting work atmosphere; and*

WHEREAS, *VERNELL is an ambassador for the Office of Special Programs. Many students, parents, and members of the public have commented on her friendliness, and service; and*

WHEREAS, *VERNELL will be missed from her duties here at St. Petersburg College, we wish her continued happiness in her retirement as she travels, spend time with her family and friends, and volunteers for her many “special programs”.*

NOW, THEREFORE, BE IT RESOLVED that the St. Petersburg College Board of Trustees and the total College community hereby recognize and appreciate the outstanding contributions of **VERNELL JONES** and extend to her our best wishes for enjoyment throughout the years ahead.

Said Resolution being adopted and approved by the Board of Trustees, St. Petersburg College, this 16th day of August, 2011.

VII-A



Provost Reports Board of Trustees Meeting August 2011

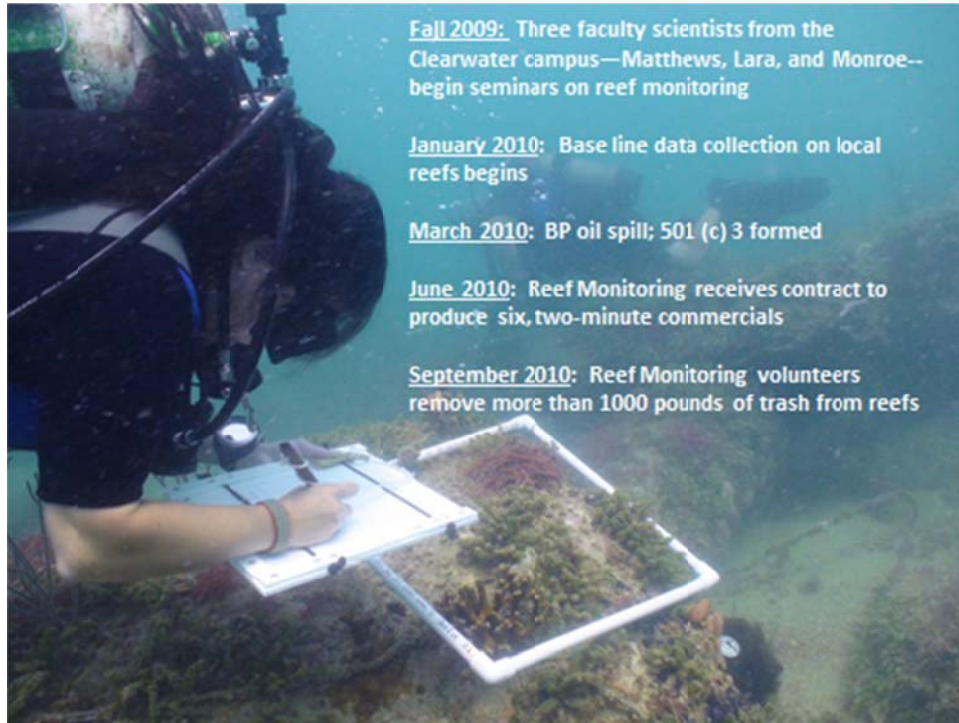
Learning Support(NIP) Spring Quarterly Report

□ Services

- 831 AS, AD, or certificate health and pre-health students utilized tutoring services. Total number of tutoring visits was 3,141.
- Series of pre-entry workshops were offered in the following areas:
 - What to Expect From A&P
 - Nursing Syllabus Preview
 - 6 Medication Math workshops
 - Critical Thinking Workshop
- Outreach to the College Community
 - 11 A&P workshops were offered on the Clearwater Campus attended by 600.
 - 12 A&P workshops were offered on the St. Pete/Gibbs campus attended by 1169

□ Results

- 88.3% of qualified students utilizing NIPs HEC services passed the course they received assistance in with a grade of C or better.
- 198 students who received services graduated from their chosen health care program.



Fall 2009: Three faculty scientists from the Clearwater campus—Matthews, Lara, and Monroe—begin seminars on reef monitoring

January 2010: Base line data collection on local reefs begins

March 2010: BP oil spill; 501 (c) 3 formed

June 2010: Reef Monitoring receives contract to produce six, two-minute commercials

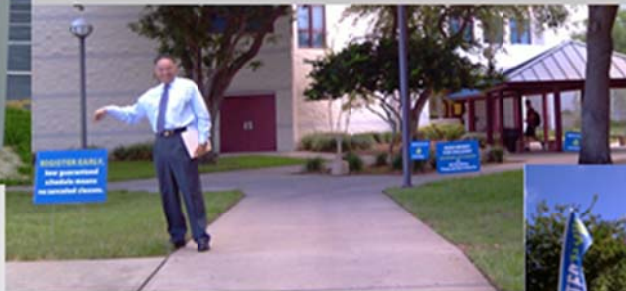
September 2010: Reef Monitoring volunteers remove more than 1000 pounds of trash from reefs



Improving the Student Experience

August 16, 2011

Tarpon Springs - Signage



Tarpon Springs – Library Learning Resource Commons



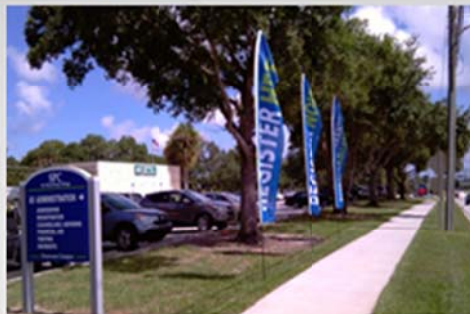
Tarpon Springs – Circulation Desk



Tarpon Springs – Student Activities



Clearwater Campus - Signage



Clearwater- Registration Center



Computer Registration/
Career Center



Clearwater – Registration Center



Business Office

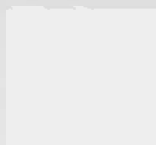


Registration, Advising, Financial Aid

Clearwater – Library



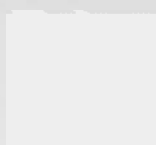
Circulation Desk – Main Entry



Future Writing Studio



Clearwater – Natural Science/Math



Display Cases in Natural Science/Math



Seminole – Signage

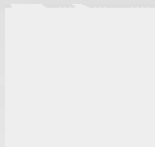


Seminole – Modulares



Six New Modulares

- 3 – 40 Student Station Classrooms
- 1 – 30 Student Station Physics Classroom
- 1 – 6 Faculty Office Modular
- 1 – Restroom Facility



Seminole – University Partnership Building



**Exterior Stucco Repair
and Repainting**



Seminole - Science Labs



**Two Remodeled Labs and New
Prep Area with a total of 48
Student Stations**



Health Education Center



Remodeled Health Education Center
Library - New Initiative Program



Vet Tech Center



Downtown – Science Lab and Classrooms



Remodeled Chemistry Lab
and Prep Space

Fall Session – 2 New 47SS Classrooms
Fall Express – 2 New 30SS Classrooms

New total of 809 Student Stations
at Downtown Center!



St. Petersburg/Gibbs - Signage



St. Petersburg/Gibbs – Registration Center



St. Petersburg/Gibbs



Financial Aid



Payments

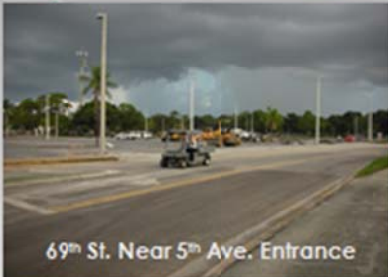


Career Center

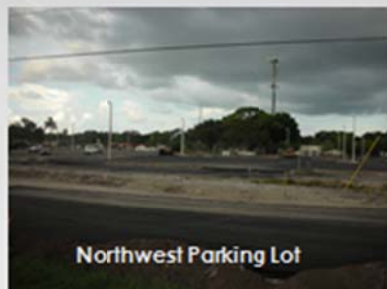
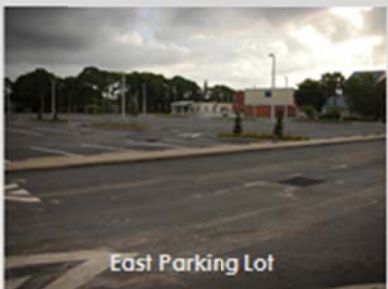
St. Petersburg/Gibbs – Food Service



St. Petersburg/Gibbs – West Parking Lot



Original West Parking Lot: 992 Spaces
Renovated Parking Lot: 1190 Spaces
Net Gain: 198 Spaces



Collegewide – Replacement of 110 Old Projectors




Questions?

LEARN to EARN
Compete for better jobs! Visit spcollege.edu and search Learn to Earn.



August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Microsoft Licensing, GP—Campus Agreement

Authorization is sought to renew the College's current Campus Agreement with Microsoft Licensing, GP (Microsoft) which expires August 31, 2011. The Agreement is for three years beginning September 1, 2011 and continuing through August 31, 2014. The anticipated cost of the contract is for \$378,165.27 over three years with \$126,055.09 due in year one. The anticipated total expenditure will not exceed \$420,000 for the three-year term. The College pays such costs to Dell Corporation, the designated reseller for Microsoft. This "not to exceed" amount will cover the potential increase of the College's full-time equivalent (FTE) count during the agreement term, Microsoft contract increases, and future infrastructure licensing needs. Future licensing needs will cover the costs of Microsoft software needed for servers and enterprise applications such as SQL or System Center licensing.

Background: On August 27, 2008, the College executed a three-year agreement with Microsoft, GP for "Core CALs" which authorized the use of desktop operating systems, Microsoft Office Professional, Visual Studio, and other Microsoft products. These licenses restricted the use of several product categories but locked in a per employee FTE rate for three years. The employee FTE at the time was 1520 and has since increased to 1833 for the 2009-10 year. The renewal Agreement, described above, contemplates costs for additional increases in employee FTE.


Suzanne L. Gardner, Acting General Counsel; Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; and Daya Pendharkar, Associate Vice President, Information Systems, recommend approval.

jf0808112

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Pinellas Police Standards Council—Lease Agreement

Authorization is sought to enter into a new Lease Agreement with the Pinellas Police Standards Council for the period of October 1, 2011 through September 30, 2014. The current three-year lease expires on September 30, 2011. Since 1997, the College has leased space at the Allstate Center to the Pinellas Police Standards Council to provide the Police Applicant Screening Service (PASS). Since all recruits entering the law enforcement and corrections academies must be cleared through PASS, the housing of PASS at the Allstate Center continues to be a major advantage to the academy programs.

The attached Lease Agreement provides for the lease of approximately 1,262 square feet of space. The College will be paid a total of \$7,720 per year for a total of \$23,160 over three years. The Lease includes utilities, custodial, maintenance, computer support services and the use of four computers. The Pinellas Police Standards Council will arrange and pay for its own telephone service and equipment.

The attached Lease Agreement is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.


Suzanne L. Gardner, Acting General Counsel; James C. Brock, Jr., Campus Executive Officer, Allstate Center; and Susan M. Reiter, Director, Facilities Planning and Institutional Services, recommend approval.

jb0802111

Attachment

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Dell Financial Services, LP—Equipment Leases

Approval is sought to enter into various equipment leases with Dell Financial Services, LP, to provide for the refresh and upgrade of computer equipment college-wide for use by College staff and students. The equipment includes, but is not limited to, leases for desktops, laptops, servers and other IT equipment. **Authorization is also sought to enter into these leases on an as-needed basis during the 2011-12 fiscal year for an amount up to \$984,021, which is the amount budgeted for technology through this period. This amount covers the annual payments during this fiscal year for new or refreshed technology equipment leases.**

Background: On December 14, 1999, the Board approved, and the College executed, an ongoing Master Lease Agreement with Dell Financial Services, LP. The Master Lease provides for the College to execute individual lease schedules as equipment is needed. The majority of equipment leases with Dell are for the period of 49 months and payments are made annually. The majority of leases also provide for the purchase of the equipment at the end of the lease term. The specifics regarding individual Dell lease schedules have been, and will continue to be, reported to the Board on a quarterly basis.

Suzanne L. Gardner, Acting General Counsel and Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, recommend approval.

dd0804111

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President
SUBJECT: Florida Department of Education – Domestic Security Higher Education
Communication Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education to receive Higher Education Communication Grant funding whereby the College will purchase the equipment and software necessary to complete its final phase of the installation and enhancement of its emergency notification system. **Permission is also sought to accept funding for this proposal and enter into any agreements as necessary, if awarded.**

The first component of the funding is for the purchase of software to improve college-wide emergency notifications and assist the College in compliance with new guidelines. This software will work synergistically with other College emergency notification methods and will allow for the notification of the entire school population including students. Software installation and implementation will allow for the timely notification of students, staff, faculty or a designated portion of these groups in a timely manner through text messaging and phone call application options.

The second component of the funding is for the purchase of both internal and external speakers that constitutes the third part of the College's three-part installation/implementation process. These speakers will connect to the College's emergency notification system and allow for both site wide and college-wide dissemination of emergency information. These speakers are the last implementation "phase" for the installation of emergency speakers at all College sites. Included in the grant proposal is the speaker and associated hardware.

The period of performance is approximately July 1, 2011, through December 31, 2011. Anticipated revenue to the College will be a total of \$161,300. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Susan Reiter, Vice President, Facilities Planning and Institutional Services; and Daniel Barto, Director, Collegewide Security Services, recommend approval.

Attachment

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: August 16, 2011

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Domestic Security Higher Education
mergency Communication Grant

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/01/11 **End:** 12/31/11

Cabinet Member: Susan Reiter

Manager: Daniel Barto

Focus of Proposal:

This funding will allow SPC to complete its final phase of the installation and enhancement of its emergency notification system. The first component is the purchase of software to improve college-wide emergency notifications and assist the College in compliance with new guidelines. This software will work synergistically with other College emergency notification methods and will allow for the notification of the entire school population including students. The second component of the grant application is the purchase of both internal and external speakers that constitutes the third part of the College's 3-part installation/implementation process. These speakers will connect to the College's emergency notification system and allow for both site wide and college-wide dissemination of emergency information.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Equipment	\$ 134,300
Software	<u>\$ 27,000</u>
Total Budget	\$ 161,300

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$170,923.42
Total amount from funder:	\$161,300.00

Amount/value of match:

Cash: \$9,623.42

In-kind: N/A

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Goals and Institutional Initiatives Addressed:

College Goal:

VIII. Build/Acquire and maintain a high-quality infrastructure, including technology, facilities, and equipment to meet student and community needs.

Institutional Initiative(s):

2. Continue to provide a safe, secure, and sustainable environment to enhance the delivery of college programs and services.

SPC 7/24 Initiative Addressed:

Focus:

3. Managing Growth


Observable Project:

Facilities Master Plan

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Florida Education Fund for Higher Education - Center of Excellence Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Education Fund for Higher Education, to continue the Center of Excellence Program (COEP). The goal of the COEP is to intervene in the lives of minority school children at an early age so that they will not lose interest in education and will continue to succeed in public school as well as in postsecondary education. **Permission is also sought to accept funding for this proposal and enter into any agreements as necessary, if awarded.**

The four primary components of the COEP are: 1) developing Academic Enrichment Centers where students will receive after-school assistance with homework/tutoring to build skills in language arts/communication and mathematics; 2) recognizing high achieving students and inducting them into the National Achievers Honor Society; 3) sponsoring countywide and regional Black History Competition, Culture Brain Bowl, and Mathematics/Spelling Brain Bowl competitions, and 4) participating in the Annual Statewide Brain Bowl Competitions and Florida National Achievers Society Summit. Local organizational resources, such as churches and recreation centers, will be enlisted by the College to assist in achieving the program goals. Approximately 200 students will be served by the Center's various activities.

The award funds will be used to pay consultants and support program activities toward goal achievement. Other major expenditures include transportation costs associated with field trips for educational and cultural events; student activity costs; seminars and meeting expenses; and costs for educational materials, printing and supplies. Although no cash match is required, the College does provide an in-kind match of secretarial and administrative support.

The period of performance will commence approximately July 1, 2011, and end June 30, 2012. Anticipated revenue to the College will be a total of \$21,000. See attached Information Summary for additional information. In addition to the funding for the 2011-2012 fiscal year, the Florida Education Fund has approved carryover funds from 2010-2011 in the amount of \$4,900 to be expended in 2011-2012.

Suzanne L. Gardner, Acting General Counsel; Karen Kaufman White, Provost, St. Petersburg/Gibbs Campus; and Linda L. Hogans, Director, Special Programs, recommend approval.

Attachment
el0801111

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: August 16, 2011

Funding Agency or Organization: Florida Education Fund for Higher Education

Name of Competition/Project: Center of Excellence Program (COEP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/01/11 **End:** 6/30/12

Cabinet Member: Karen Kaufman White

Manager: Linda L. Hogans

Focus of Proposal:

The Center of Excellence Program (COEP) utilizes group achievement strategies to increase the pool of African-American and other historically under-represented students who are prepared, motivated, and qualified to enter higher education. The COEP includes four components: 1) National Achievers Society; 2) Academic Enrichment Centers; 3) Black History and Culture Brain Bowl and Mathematics/Spelling Brain Bowl Competitions; and 4) an Annual Statewide Brain Bowl Competitions and Florida National Achievers Society Summit.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Consultants	\$ 2,000
Travel	\$ 13,100
Other Expenses	<u>\$ 5,900</u>
Total Budget	\$ 21,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$21,000
Total amount from funder:	\$21,000

Amount/value of match:

Cash: N/A

In-kind: Minimal contribution as described below*

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

*Personnel for secretarial/administrative support

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

Future

Other:

N/A

College Goals and Institutional Initiatives Addressed:

College Goal:

II. Maintain the “open door” by providing opportunities for under-prepared students to achieve college entry-level skills through college preparatory programs and services.

Institutional Initiative(s):

3. Increase the percentage of recent minority high school graduates attending college.

SPC 7/24 Initiative Addressed:

Focus:

2. Increased Public Accountability


Observable Project:

Community Partnerships

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: U.S. Department of Justice, Bureau of Justice Assistance - Project Safe Neighborhoods Initiative

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by St. Petersburg College's Florida Regional Community Policing Institute to the U.S. Department of Justice, Bureau of Justice Assistance to develop and implement the Project Safe Neighborhoods (PSN) Initiative. This program is designed to create safer neighborhoods through a sustained reduction in crime associated with gang and gun violence. Permission is also sought to accept funding for this proposal and enter into any agreements as necessary, if awarded.

The Florida Regional Community Policing Institute will serve as the fiscal agent and logistics coordinator for the U.S. Attorney's Office for the Middle District of FL to coordinate training throughout the District focusing on anti-gang/gun violence. The Middle District is comprised of 35 counties, with divisions in Tampa, Ocala, Orlando, Jacksonville and Ft. Myers, representing over 11 million people. The training provided will increase law enforcement agencies' ability to coordinate and implement proactive gun and gang investigations, leading to the arrest and prosecution of these criminals. All training locations and topics offered will be coordinated in conjunction with, and guidance from, the U.S. Attorney's Office to assure all PSN task forces' needs within their district are addressed.

The period of performance will commence approximately October 1, 2011, and end September 30, 2013. Anticipated revenue to the College will be a total of \$238,305. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; James C. Brock, Campus Executive Officer; and Eileen LaHaie, Executive Director, Center for Public Safety Innovation, recommend approval.

Attachment

e10801111

**BOT/CABINET INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: August 16, 2011

Funding Agency or Organization: U.S. Department of Justice, Bureau of Justice Assistance

Name of Competition/Project: Project Safe Neighborhoods (PSN)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/1/11 **End:** 9/30/13

Cabinet Member: James C. Brock

Manager: Eileen LaHaie

Focus of Proposal:

The Florida Regional Community Policing Institute was chosen by the U.S. Attorney's Office for the Middle District of Florida to serve as the fiscal agent and logistics coordinator to coordinate training throughout the District focusing on anti-gang/gun violence. The training provided will increase law enforcement agencies' ability to coordinate and implement proactive gun and gang investigations, leading to the arrest and prosecution of these criminals. All training locations and topics offered will be coordinated in conjunction with and guidance from the U.S. Attorney's Office to assure all PSN task forces' needs within their district are addressed.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Benefits	\$ 105,158
Travel	\$ 9,098
Consultants	\$ 110,347
Supplies	\$ 352
Printing and Shipping	\$ 13,350
Total Budget	\$ 238,305

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$238,305	
Total amount from funder:	\$238,305	
Amount/value of match:	Cash:	N/A
	In-kind:	N/A
Required match or cost sharing:	No	X Yes

Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Goals and Institutional Initiatives Addressed:

College Goal: III. Promote the community's economic and cultural development with noncredit programs, continuing education lifelong learning, and targeted partnerships and leadership initiatives.

Institutional Initiative(s): 3. Continue to promote SPC as a cultural center of the community through development of new partnerships and initiatives.

SPC 7/24 Initiative Addressed:


Focus: 4. Managing with Scarce Resources

Observable Project: Increase Non-state Resources

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., Preside... 

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
7/23/2011	Beckman,Ryan Robert	Provost CL	College Recruiter
7/11/2011	Biszewski-Eber,Susan	BA Programs/UPC	Crd.,Collegewide Wkfrc Intrn Foundation Database
7/11/2011	Carpenter,Jocelyn L	Resource Development DO	Adm./PrMg
7/6/2011	Cullifer,Crystal Maria	Provost TS	Instructional Asst III
6/16/2011	Fan,Qian	BusSVITSystems	Research Analyst
7/9/2011	Hannah,Tikiia N	BA Programs/UPC	Executive Staff Assistant
7/23/2011	Harris,Melissa H	Fine & Applied Arts SPG	Technology Support Specialist
7/7/2011	Hollowell,Raynette D	OSSD - SP	Disability Resource Specialist
7/11/2011	Jackson,Dianne R	Accounting Services	Grants Accountant
7/9/2011	Leighton,Lisa Ann	BA Programs/UPC	Staff Assistant
7/9/2011	Mendoza,Damaris	Human Resources Emp Support	HR Services Specialist
7/11/2011	Money,Alyssa Lynn	District Library DO	Library Technician
7/5/2011	Newberry,Sheila A.	Health Information Mgmt HC	Program Director II
7/17/2011	Norman,Anja	Social Science TS	Academic Department Chair
6/30/2011	Penas,Armando E	Maintenance Services DO	Journeyman Electrician
7/9/2011	Sengamphone,Naly	Education & Student Svcs DO	Administrative Specialist I
7/16/2011	Simmons,Bonnie J	Natural Science TS	Science Technician
7/7/2011	Williams,Tonya J	OSSD - SP	Disability Resource Specialist

7/8/2011

Zazycki,Matthew R.

Provost SE

Staff Assistant

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
7/13/2011	Atkinson,Loree B	Social Science SE	Supplemental Instr - Credit
7/11/2011	Banach,Greg E.	Distance Learning TV SE	Instructor - Temporary Credit Instructor- Temporary Non-Cred
7/14/2011	Bortel,Daryl L	CJI AA/AS DOC AC	
7/11/2011	Brzezinski,Sara B	Social Science SE	Instructor - Temporary Credit
7/7/2011	Burke,Jason Allen	Fine & Applied Arts SPG	Lump sum -Spec.Proj.
7/19/2011	Burton,Caroline E	Enrollment Management DO	General Service/Maint.
7/4/2011	Carlson,Patricia E	SPC-Downtown	OPS Career Level 4 Instructor- Temporary Non-Cred
7/5/2011	Carroll Jr,William B	Criminal Justice AC	
7/28/2011	Chamberlin,Hunter H	BA Programs/UPC	Adjunct Bach Prog.
7/11/2011	Clark,Lauren E	SPC-Downtown	OPS Career Level 6
7/6/2011	Crawford,Lyn M	College of Education	Adjunct Bach Prog.
7/22/2011	Creegan,Hugh J	Letters CL	Instructor - Temporary Credit Instructor- Temporary Non-Cred
7/20/2011	Culp,Bethany I.	Corporate Training E&SS DO	
7/28/2011	DeJuan,Patrick J	Dual Credit - AC	Contributed Service
7/6/2011	Dobbs,Dawn M	College of Education	Adjunct Bach Prog.
7/28/2011	Drake,Lindsay R	Veterinary Technology HC	Instructor - Temporary Credit
7/11/2011	Duff,Cindy L	Social Science SE	Instructor - Temporary Credit
7/28/2011	Dugan,Jay M	Business Technologies CL	Instructor - Temporary Credit Instructor- Temporary Non-Cred
7/11/2011	Durant,Cynthia M Durant,Simone	Corporate Training E&SS DO	
7/20/2011	Danielle	Corporate Training E&SS DO	
7/18/2011	Edwards,Shikara C Grimaudo,Nicholas	Institutional Advancement	OPS Technical Level 2
7/25/2011	John	Business Administration SE	Instructor - Temporary Credit
7/18/2011	Hall,Marcia	Letters SPG	Instructor - Temporary Credit Instructor- Temporary Non-Cred
7/15/2011	Harris,Reginald W	CJI AA/AS DOC AC	
7/6/2011	Hartman,Kimberly J	BA Programs/UPC	Lump sum -Spec.Proj.
7/21/2011	Hatch,Tequena Herran,Almelyn	Dual Credit - AC	Contributed Service
7/5/2011	Manuel	Provost SPG	OPS Career Level 6
7/19/2011	Hicks,Richard Allen	Enrollment Management DO	General Service/Maint.
7/28/2011	Hill,Andrew C	BA Programs/UPC	Instructor - Temporary Credit
7/5/2011	Holzapfel,Catherine J	Admin Information Systems	OPS Technical Level 1
7/9/2011	Jammer,Amy Michele	Tarpon Springs Center Provost	OPS Career Level 3

7/11/2011	Kish,George R	Distance Learning TV SE	Instructor - Temporary Credit
7/11/2011	koymarianos,Kiriaki	Distance Learning TV SE	Instructor - Temporary Credit
7/11/2011	Leopold,Joseph S.	Distance Learning TV SE	Supplemental Instr - Credit
7/11/2011	Liswith,Audra D.	Social Science SE	Supplemental Instr - Credit
7/25/2011	Looney,Karen L	Distance Learning TV SE	Instructor - Temporary Credit
7/21/2011	Marlowe,Michele E	College of Education	Adjunct Bach Prog.
7/28/2011	Marshall,Kim L	Business Technologies CL	Instructor - Temporary Credit
7/25/2011	Mcneil,Erica Marvia	Business Administration SE	Instructor - Temporary Credit
7/28/2011	Mcspritt,Diane F	Letters SPG	Instructor - Temporary Credit
7/1/2011	Miller,Laurel A.	Associate Provost CL	OPS Career Level 2 Instructor- Temporary Non-Cred
7/14/2011	Minnerly,Brigett E	Criminal Justice AC	Instructor- Temporary Non-Cred
7/11/2011	Molinaro,Kimberly L	Distance Learning TV SE	Supplemental Instr - Credit Instructor- Temporary Non-Cred
7/14/2011	Nalven,Catherine J Nash,Michael	CJI AA/AS DOC AC	Instructor- Temporary Non-Cred
7/18/2011	Alexander	District Library DO	OPS Career Level 2
7/6/2011	Nelson,Nydia N	College of Education Summer Youth Employment	Adjunct Bach Prog.
7/5/2011	Nesbitt,Nicholas A.	DO	OPS Career Level 2
7/16/2011	Otten,Christopher J	Fine & Applied Arts CL	OPS Career Level 4
7/21/2011	Prakash,Jaya	Natural Science TS	Instructor - Temporary Credit
7/28/2011	Probus,Kimberly A	Nursing HC	Adjunct Bach Prog.
7/11/2011	Regnier,Ralph	Corporate Training E&SS DO	OPS Career Level 2
7/13/2011	Reifler-Alessi,Linda S	Distance Learning TV SE	Supplemental Instr - Credit
6/30/2011	Reynolds,Joseph M	Fine & Applied Arts SE	Instructor - Temporary Credit
7/11/2011	Rongey,Mary E	Education & Student Svcs DO	OPS Career Level 6
7/15/2011	Santos,Adriana Vianna	Corporate Training E&SS DO	OPS Career Level 2
7/2/2011	Scordato,Alice	Letters SPG	Instructor - Temporary Credit
7/1/2011	Sengamphone,Naly	Enrollment Management DO	General Service/Maint.
7/21/2011	Shelley,Rickey S	Natural Science SPG	Instructor - Temporary Credit
7/14/2011	Sims,Devara	Letters SPG	Instructor - Temporary Credit Instructor- Temporary Non-Cred
7/20/2011	Smith,Jeanne	Corporate Training E&SS DO	Instructor- Temporary Non-Cred
7/1/2011	Snead,Christina M.	Enrollment Management DO	General Service/Maint.
7/18/2011	Sorenson,Marie	Fine & Applied Arts SPG	Lump sum -Spec.Proj.
7/13/2011	Stephenson,John M	Distance Learning TV SE	Instructor - Temporary Credit
7/1/2011	Thomas,Nina B	Associate Provost CL	OPS Career Level 1
7/11/2011	Tsoneva,Valentina D	Letters SE	Instructor - Temporary Credit
7/20/2011	Walters,Paula M.	Corporate Training E&SS DO	General Service/Maint.
7/28/2011	Yeager,Lynn M	BA Programs/UPC	Adjunct Bach Prog.
7/11/2011	Zombek,Angela M	Social Science CL	Supplemental Instr - Credit

TRANSFER/PROMOTION Budgeted			
Effect. Date	Name	Department/Location	Title
7/18/2011	Clinton, Tyrone	Provost SPG	Interim Associate Provost
7/9/2011	Fusari, Krista D.	Economic Development	Administrative Specialist II
7/9/2011	Gerew, Eileen M.	Nursing CE	Office Supervisor
6/27/2011	Joseph, Deborah M.	College of Education	Dir. of Curr. & Student Success
7/18/2011	Kelley, Nancy	SPC-Downtown	Interim Associate Provost
7/11/2011	Paschall, Janine P.	BA Programs/UPC	Bacc. Program Specialist
7/18/2011	Teter, Dolores	Provost HEC	Interim Associate Provost


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources & Public Affairs; and the Cabinet members bringing the actions forward recommend approval.

vgw0728113

August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Green Home Project - Transfer Department of Energy (DOE) Grant from Pinellas County to St. Petersburg College – Request to formally apply for Grant

In 2009, through the Department of Energy (DOE), Pinellas County (Parks and Conversation Resources) was awarded a \$475,750 grant funded by a Congressionally Directed Project to develop the Pinellas County Regional Urban Sustainability Demonstration & Education Facility (Green Home project), a 2,000 square-foot or less, residential-in-appearance structure that will demonstrate green building techniques, alternative energy technologies, improved indoor air quality, hurricane protection, and reduced energy and water consumption through a wide variety of building materials and technologies. There is a 1:1 required in-kind match.

In May 2011, Congressman Bill Young’s office, working with the DOE and Pinellas County, secured the ability to transfer the Green Home project grant funding from the county to St. Petersburg College. On July 27, 2011, the Pinellas County Board of County Commissioners voted unanimously to approve the transfer of the project and funding to St. Petersburg College.

The Green Home project would be developed on the Seminole Campus at a location adjacent to the Natural Habitat Park and Science Pavilion.

Through its development and operation, the College will seek partnerships with local businesses, including Progress Energy and Solar Source, to utilize various highly efficient, Green Home products that will be installed and on display within the building. Partnerships and displays will be updated as new technologies are introduced.

The in-kind match by St. Petersburg College will be achieved through providing (1) project design and management, coordination and construction management, evaluation of candidate technologies and grant-eligible overhead; (2) custodial management, maintenance and utility costs, and (3) educational programming.

St. Petersburg College students in the Architecture, Building Construction Technology, Engineering, Sustainability Management, and Environmental Science Technology programs would be highly involved in the design, construction, programming and operation of the Green Home project. Courses like *Sustainability in the Built Environment: Green Construction and Urban Planning*, *Energy Efficient Construction in Florida’s Climate*, *A Building’s Life*,

Materials & Methods of Construction, An Introduction to Solar Energy in Residential Construction, Hurricane Resistant Construction, Sustainable Enterprise Planning, Sustainability and Environmental Issues, and Environmental Technology for Building Construction; and Corporate Training's certificate programs would offer students a state-of-the-art laboratory in sustainable best practices.

Student members of SPC's environmental clubs – American Institute of Architecture Students, Florida Engineering Society and US Green Building Council Students – would also be encouraged to participate.

In addition to the immense student benefit, the Green Home project will provide a much-needed regional mechanism for educational outreach to the building construction and design community, as well as homeowners and consumers of green building and sustainable construction practices. In fact, based on Sarasota County's experience with its "Florida House," the Seminole Campus Green Home project could generate an additional 30,000 visitors annually, greatly enhancing the College's "green" academic programs and sustainability initiatives, the Seminole Campus, and the Natural Habitat Park.

The next step is to complete all DOE applications and resubmit to DOE for evaluation.

Authorization is requested to formally apply to the U.S. Department of Energy for the \$475,750 Congressionally Directed Green Home project.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Susan Reiter, Vice President, Facilities Planning & Institutional Services, James Olliver, Provost, Seminole Campus recommend approval.

Jg0810111

VII-G.2

Under consideration

St. Petersburg College Employee Benefits Changes



Comprehensive & Competitive Benefits

- St. Petersburg College is self-insured, providing increased stability and flexibility with employee benefits
- College-provided benefits
 - Medical and dental coverage (through plan administrator Aetna)
- Voluntary benefits
 - Vision, disability, cancer insurance
- SPC also has a Medical Expense Reimbursement Plan

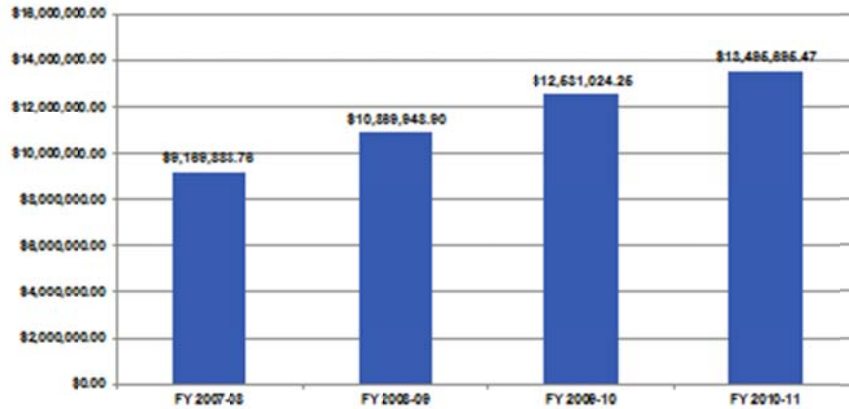
Meanwhile, since the last comprehensive review of our benefit plans, costs have increased significantly



Annual claims continue to rise

Claims have risen over the past 4 years at an average rate of 13.84%

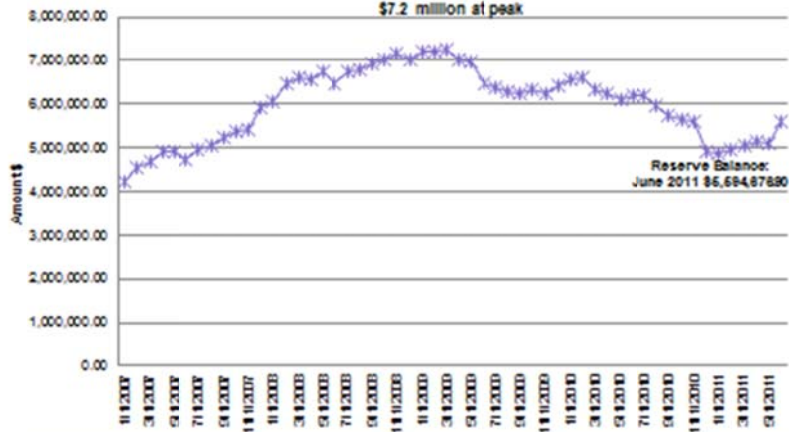
SPC Annual Claims



Health reserves suffer

Since 2009, SPC's health claims reserve has lost about \$1-million annually

Health Claims Reserve



Insurance Consultant



The college hired Brown & Brown to review college-provided and voluntary employee benefits in order to:

- Find ways to cut costs and improve services
- Consult on potential carrier and/or plan design changes

Consultant Recommendations

- **Health and dental plan administrator:** Keep Aetna
 - Savings of \$126,357
 - Three-year guarantee and a \$100,000 wellness fund
- **Health plan stop-loss insurance:** Keep Symetra
 - Renegotiated down to 1.6% premium increase (after initial 13.1% rate increase was proposed)
- **Term Life Insurance:** Keep Aetna
 - Savings of \$44,778
 - Increase college-provided coverage to 2x's base salary
 - Three-year rate guarantee

Consultant Recommendations

- **Voluntary Vision Insurance: Keep Advantica**
 - Savings to the employees of \$26,661
 - Four-year rate guarantee
- **Disability Insurance: Switch carriers, from Assurant to Lincoln Financial**
 - Reduced rates by about 40%
 - Three-year rate guarantee
 - No pre-existing condition exclusion during Open Enrollment (for 2012 plan year)

Is it enough?

- Proposed changes are a step in right direction, but other corrective measures are needed
- Rising health care costs dictate that SPC – in close collaboration with Brown & Brown – look at alternative health plan options



Health plan recommendations

- Move plan year to run January-December
- Keep the current medical plan options
- Create self-funded group for Medicare-eligible retirees
- Keep Flexible Spending Account (FSA) option
- Offer domestic-partner benefits
- Explore adding an employee + child tier
- Adjust some co-pays:

Service	Old	New
Emergency Room	\$100	\$150
Outpatient Surgical Facility	\$50	\$100
Walk-In / Urgent-Care Clinic	\$50	\$30

A new option for employees

In addition to the current Open Access and Point of Service plan options, Brown & Brown recommends SPC pilot in 2012:

A high-deductible/low-premium option



A new option for employees



A high-deductible/low-premium option:

- offers participants much lower monthly premiums
- involves employees paying the deductible and co-insurance amounts . . .
- . . . but gives employees the means to pay up to the deductible via a Health Savings Account (HSA)

What is an HSA?



- An HSA is an account from which you can pay for medical, prescription and dental expenses
- Money in the HSA account is used to pay the true cost of care – up to the deductible and co-insurance maximums
- The total out-of-pocket would be capped annually (\$3,000 cap per individual and \$6,000 for family)
- An employee can fund it by applying the savings from the lower premiums

Proposed employee monthly premiums

	Aetna Select	Aetna-HSA (new pilot plan)	Annual Savings
Employee Only	\$ 57.42	\$ -	\$ 689.02
Employee + 1	\$ 328.70	\$ 113.58	\$ 2,581.49
Family	\$ 542.42	\$ 174.91	\$ 4,410.13

How does an HSA work?

- Employees could contribute pre-tax money to the HSA
- In any employee's first year of participation the college could fund a portion of the HSA

Category	Annual maximum HSA amount (2012)
Individual	\$3,100
Family	\$6,250
Catch-up (over 55 and not in Medicare)	\$1,000

Health Plan Comparison Out-of-Pocket Costs (\$15,000 Claim)



Other HSA features

- The HSA is portable and available to the employee after leaving the college
- The funds in the HSA carry over from year-to-year
- The HSA can be rolled over once into an annuity



Benefits of an HSA

- Employees take more control of their healthcare
- Employees also keep the same network of providers
- Aetna provides online price comparisons




- Anticipated reduction in SPC medical claims over time
- SPC medical reserves strengthen

Questions?



August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Board of Trustees' Rules

Approval is sought for the following proposed changes to the Rules and Procedures Manual, which are being submitted for your consideration:

6Hx23-1.06 Responsibility and Authority of the President The proposed changes to the Rule will update information regarding individuals who may serve in place of the President during a temporary absence, incapacity or in emergencies when the President is unavailable.

Suzanne L. Gardner, Acting General Counsel, recommends approval.

Attachment

ps0801111

6Hx23-1.06 RESPONSIBILITY AND AUTHORITY OF THE PRESIDENT

- I. The Board of Trustees delegates to the President administrative authority over the College and holds the President responsible for the efficient direction and operation of the College under the pursuant to federal and state law, the rules of the State Board of Education, and the rules adopted by the Board of Trustees.
- II. The President may delegate authority to the staff to perform administrative functions necessary to the efficient operation of the College. The responsibility for the performance of these functions shall remain with the President.
- III. The President is hereby authorized to sign, on behalf of the Board, all contracts and other documents reflecting action previously approved or authorized by the Board. In addition, all contracts including those involving expenditures not exceeding the amount as specified in Section 287.017, Florida Statutes, for Category Five may be approved and signed by the President or designee. Contracts involving expenditures will be listed in an informational report to the Board quarterly.

- IV. Alternatively, at the discretion of the President, a Request for Contract may be:
- A. Considered by the President's Cabinet prior to final approval; or
 - B. Considered by the President in consultation with the Board Chair prior to final approval; or
 - C. Presented to the Board for approval.
- V. ~~The individual designated by~~ The President is hereby authorized to designate an individual to serve in place of the President during his or her temporary absence, incapacity or in emergencies when the President is unavailable. In the event that the President has not so designated, the senior vice president, Academic & Student Affairs, and if the senior vice president, Academic & Student Affairs is not available to serve, the senior vice president, Administrative/Business Services & Information Technology, ~~person designated below for the time period in which the absence occurs~~ shall temporarily serve in the President's place until such time as the Board can designate an acting president, if necessary.

~~January 1 - March 31~~ _____ ~~Provost, Clearwater Campus~~

~~April 1 - June 30~~ _____ ~~Provost, St. Petersburg/Gibbs Campus~~

~~July 1 - September 30~~ _____ ~~Senior Vice President, Educational and Student Services~~

~~October 1 - December 31~~ _____ ~~Provost, Seminole Campus~~

~~If the individual designated above is absent, the next succeeding individual will serve.~~

- VI. It shall be the responsibility of the President or a committee appointed by the President, where he deems such to be necessary, to ensure that all elections held within the College, except those held pursuant to Chapter 447, Florida Statutes, which are supervised by the public employees relations commission, are carried out in a fair and equitable manner.

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64, 1001.65, F.S.; Rule 6A-14.0261 F.A.C.

History:

This history reflects changes to the rule and procedure which were formerly combined. Formerly - 6Hx23-2.201; Adopted - 7/2/68; Readopted - 7/15/71, 10/25/77; Amended - 9/25/73, 2/27/77, 5/17/79, 11/20/79, 9/17/81, 3/3/82, 8/19/82; Filed - 8/19/82; Effective - 10/1/82; 11/21/00. Filed – 11/21/00. Proposed Date To Become Effective – January 1, 2001; 8/16/11. To Be Filed – 8/16/11. Proposed Date To Become Effective – Upon Board Approval.

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August 16, 2011

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Financial Statements for FY Ending *WDL* June 30, 2011

Attached for information are the financial reports for the fiscal year ending June 30, 2011.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, and Jamelle Conner, Associate Vice President, Institutional Research, Planning, Budget and Compliance, recommend approval.

Attachments

dsd080811

VII-I.1

Points of Interest from Financial Reports for June 30, 2011:

The remaining other Unrestricted Current fund balance (Funds 16 and 17) decreased \$282,216 as revenues increased slightly and more educational supplies were purchased.

The Current Fund Restricted fund balance (Funds 20 through 27) increased \$1.9 million due to increased enrollments producing greater Student Activity and Service fees as well as grant and restricted contract revenues received that are encumbered in purchase orders to vendors, not yet expended.

The Auxiliary fund balance (Fund 30) increased \$281,438 as more funds were transferred to other funds to be spent on student recruitment, student services and for the Board of Trustees Bookstores vouchers for students.

The Scholarship/Short-term Loan fund balance (Funds 40, 50 & 57) decreased \$28,344 primarily due to the prior years' short-term loan bad debt expense and the awarding of additional institutional scholarships.

The Unexpended Plant fund balance (Funds 70 & 77) decreased \$9.6 million as State revenues have decreased with more expenditures occurring from past years' recognized revenues. This trend will continue as there is estimated to be less State funding in the future for capital projects.



Board of Trustees End of Year Financial Summary

August 16, 2011

Observations

6/30/11 Financial Status

- \$4.9M Revenue over expense
 - Repaid \$3.8M to payback PECO loans (\$8M last two years)
 - \$1.1M increase to fund balance
- No expenditures from existing fund balance
- \$3.8 million recurring carry forward
- \$44.5 million unallocated and reserves fund balance

Fund Balance

ALLOCATED/ RESERVED Fund Balance	FY10-11	FY09-10
BUDGET STABILIZATN	3,150,500.00	3,150,500.00
CAPITAL OUTLAY RSV	1,427,801.53	2,000,047.20
STAFF & PRG DEV-RSV	1,443,138.96	1,088,908.59
PO ENCUMBRANCE RSV	2,524,098.62	1,430,126.85
LAB FEES-RSV	2,081,217.42	2,267,360.41
SELF INSURANCE-RSV	4,175,000.00	4,175,000.00
TECH FEE-CAPITAL-RSV	2,154,906.98	1,650,846.09
ACCEL CONSTR OBLIG	7,409,224.60	14,187,418.35
FUTURE LEAVE-RSV	(11,133,546.83)	(10,028,319.00)
ALLOCATED/ RESERVED Fund Balance	13,232,341.28	19,921,888.49
UNALLOCATED Fund Balance	20,193,638.93	12,745,793.41
TOTAL UNALLOc and ALLOc Fund Balance	33,425,980.21	32,667,681.90
TOTAL Fund Balance excl Future Leave-RSV	44,559,527.04	42,696,000.90

Other Funds

Revenues	Current Fund Restricted Funds 20-27	Auxiliary Current Fund 30	Scholarships / Short term loan Funds 40, 60-67	Agency Funds 60-62	Unexpended Plant Funds 70-77
State Support	519,704	0	7,304,406	457,329	7,894,441
Student Fees	4,918,994	0	2,742,816	0	4,096,359
Federal Support	11,316,082	0	54,131,984	1,524,373	0
Other Agencies Support	1,684,774	0	0	389,073	0
Other Revenues	1,942,221	2,909,516	1,298,199	3,200,991	4,286,857
Total Revenues	20,381,776	2,909,516	86,477,408	6,671,788	18,267,884
Expenditure					
Personnel Costs	9,770,013	11,144	0	1,338,562	0
Current Expense	7,816,720	2,599,157	65,505,750	4,169,932	2,299,364
Capital Outlay	847,632	17,777	0	0	23,597,271
Total Expenditures	18,434,368	2,828,078	65,505,750	6,608,494	26,898,842
Total Revenue Exceeding Expenditures	1,947,408	281,438	-28,344	61,272	-9,838,878

QUESTIONS?



Balance Sheet by Fund

for the period ended June 30, 2011

Run Date: 08/29/11
Report ID: BOTBAL11
Layout: BOARD BALANCE SHEET BY FUND

	Current Fund Unrestricted Funds 10,12,14,16,17	Student Activity Funds Funds 25,27	Grant Funds Funds 20-24	Auxiliary Current Fund 30	Scholarships/ Short term loan Funds 40, 50-57	Agency Funds 60-62	Unexpended Plant Funds 70-77	Total Funds
Assets								
CASH	7,399,078	1,744,006	3,902,152	335,688	5,000	1,022,572	50,239	14,458,735
ACCOUNTS/NOTES RECEIVABLE	1,594,045	2,389	1,172,292	24,468	148,995	1,901,187	15,779,155	20,622,531
INVESTMENTS	30,218,569	1,142,814	0	7,718,175	1,789,200	7,622,268	18,233,108	66,724,135
DUE FROM OTHER FUNDS	6,659,107	0	0	4,815,847	0	0	0	11,474,954
OTHER ASSETS	1,027,642	22,106	102,819	0	0	5,243	696,323	1,854,132
Total Assets	46,898,441	2,911,315	5,177,263	12,894,178	1,943,195	10,551,270	34,758,826	115,134,487
Liabilities								
ACCOUNTS PAYABLE	2,202,156	41,421	186,659	12,089	0	8,494,176	12,080,858	23,017,359
DEFERRED REVENUE	136,758	9,833	137,886	0	5,971	0	8,927	299,376
DUE TO OTHER FUNDS	0	0	936,455	0	0	1,993,821	8,544,678	11,474,954
ACCRUED COMPENSATION LEAVE	11,010,456	125,160	0	0	0	0	0	11,135,616
Total Liabilities	13,349,370	176,415	1,260,999	12,089	5,971	10,487,998	20,634,463	45,927,305
Net Assets								
CUR YR REV/EX EXCESS (DEFICIT)	881,389	661,026	1,286,383	281,438	-28,344	63,272	-9,638,978	-6,493,814
FUND BALANCES	32,667,682	2,073,874	2,629,881	12,600,651	1,965,567	0	23,763,341	75,700,996
Total Net Assets	33,549,071	2,734,900	3,916,264	12,882,090	1,937,223	63,272	14,124,363	69,207,183



Revenues and Expenditures by Fund
for the period of July 1, 2010 through June 30, 2011

Run Date: August 15, 2011
Report ID: BOARD_1
Layout: S_REV_EXP_BYFUND

Revenues	Current Fund Unrestricted	Student Activity Fund Restricted	Grants Fund Restricted	Auxiliary Current	Scholarships / Short term loan	Agency	Unexpended Plant	Total Funds
	Funds 10-17	Funds 25-27	Funds 20-24	Fund 30	Funds 40, 50-57	Funds 60-62	Funds 70-77	
State Support	63,051,515	0	519,704	0	7,304,406	457,329	7,894,448	79,227,402
Student Fees	67,454,218	4,918,994	0	0	2,742,816	0	4,096,359	79,212,387
Federal Support	5,931,422	0	11,316,082	0	54,131,984	1,524,373	0	72,903,860
Other Agencies Support	0	0	1,684,774	0	0	389,073	0	2,073,847
Other Revenues	5,964,403	776,697	1,165,524	2,909,516	1,298,199	3,200,991	4,266,857	19,582,188
Total Revenues	142,401,557	5,695,691	14,686,084	2,909,516	65,477,406	5,571,766	16,257,664	252,999,684

Expenditure	Personnel Costs	Current Expense	Capital Outlay	Total Expenditures
	107,343,085	30,617,082	3,560,000	141,520,168
2,783,797	1,767,198	483,670	5,034,665	
6,986,216	6,049,522	363,962	13,399,701	
11,144	2,599,157	17,777	2,628,078	
0	65,505,750	0	65,505,750	
1,338,562	4,169,932	0	5,508,494	
0	2,299,364	23,597,278	25,896,642	
118,462,804	113,008,005	28,022,688	259,493,498	

Total Revenue Exceeding Expenditures	881,389	661,026	1,286,383	281,438	-28,344	63,272	-9,638,978	-6,493,814
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Budget Year	Unit	Ledger	Dept	Descr	Account	Descr	Original Budget
2012	SPJC1	REVEST	11110400	BIOLOGICAL SCIENCE	404000	Laboratory Fees	\$86,409.75
2012	SPJC1	REVEST	11111296	ORTHOTICS AND PROSTHETICS	404000	Laboratory Fees	\$91,230.70
2012	SPJC1	REVEST	11111298	DENTAL HYGIENE	404000	Laboratory Fees	\$936.10
2012	SPJC1	REVEST	11111299	COLLEGE OF NURSING	404000	Laboratory Fees	\$26,557.30
2012	SPJC1	REVEST	11111900	PHYSICAL SCIENCE	404000	Laboratory Fees	\$155,605.05
2012	SPJC1	REVEST	11121000	FINE & APPLIED ARTS	404000	Laboratory Fees	\$193,423.99
2012	SPJC1	REVEST	11131500	LETTERS	404000	Laboratory Fees	\$393.75
2012	SPJC1	REVEST	11131502	ENGLISH AS A SECOND LANGUAGE	404000	Laboratory Fees	\$5,596.50
2012	SPJC1	REVEST	11131503	ETHICS	492300	Non-Mand Trfr In From Aux Fnd	\$28,500.00
2012	SPJC1	REVEST	11140800	EDUCATION	404000	Laboratory Fees	\$20,447.92
2012	SPJC1	REVEST	11140801	WELLNESS AND HUMAN PERFORMANCE	404000	Laboratory Fees	\$5,822.25
2012	SPJC1	REVEST	11140893	TECHNOLOGY EDUCATION	404000	Laboratory Fees	\$2,680.70
2012	SPJC1	REVEST	11140894	MATHEMATICS EDUCATION	404000	Laboratory Fees	\$4,668.40
2012	SPJC1	REVEST	11140895	SCIENCE EDUCATION	404000	Laboratory Fees	\$9,298.30
2012	SPJC1	REVEST	11140896	EXCEPTIONAL STUDENT EDUCATION	404000	Laboratory Fees	\$5,188.70
2012	SPJC1	REVEST	11140897	ELEMENTARY EDUCATION	404000	Laboratory Fees	\$14,634.40
2012	SPJC1	REVEST	11140899	COLLEGE OF EDUCATION	404000	Laboratory Fees	\$68,003.10
2012	SPJC1	REVEST	11150593	BUSINESS ADMINISTRATION	404000	Laboratory Fees	\$3,415.50
2012	SPJC1	REVEST	11150594	SUSTAINABILITY MANAGEMENT	404000	Laboratory Fees	\$1,831.50
2012	SPJC1	REVEST	11150595	MGMT & ORGANIZATIONAL LEADERSHIP	404000	Laboratory Fees	\$7,524.00
2012	SPJC1	REVEST	11150596	BANKING	404000	Laboratory Fees	\$1,138.50
2012	SPJC1	REVEST	11150597	INTERNATIONAL BUSINESS	404000	Laboratory Fees	\$11,339.86
2012	SPJC1	REVEST	11150598	COLLEGE OF BUSINESS	404000	Laboratory Fees	\$50,241.31
2012	SPJC1	REVEST	11172200	SOCIAL SCIENCE	404000	Laboratory Fees	\$6,000.75
2012	SPJC1	REVEST	11180600	COMMUNICATIONS	404000	Laboratory Fees	\$1,501.50
2012	SPJC1	REVEST	11220103	HOSPITALITY AND TOURISM	404000	Laboratory Fees	\$5,244.75
2012	SPJC1	REVEST	11220300	LICENSED PROFESSIONS CT	401400	Continuing Workforce Fees NC	\$44,163.00
2012	SPJC1	REVEST	11220300	LICENSED PROFESSIONS CT	401490	CW Fee Revenue Sharing Payment	\$549.00
2012	SPJC1	REVEST	11220300	LICENSED PROFESSIONS CT	464200	Use Of Coll Facilities Non-Tax	\$4,111.00
2012	SPJC1	REVEST	11220300	LICENSED PROFESSIONS CT	466000	Other Sales & Serv NoTax Opert	\$1,177.00
2012	SPJC1	REVEST	11230101	DENTAL HYGIENE	404000	Laboratory Fees	\$28,696.50
2012	SPJC1	REVEST	11230102	MEDICAL LAB TECHNOLOGY	404000	Laboratory Fees	\$410.55
2012	SPJC1	REVEST	11230103	NURSING HEALTH CENTER	404000	Laboratory Fees	\$692,198.32
2012	SPJC1	REVEST	11230104	PHYSICAL THERAPIST ASST	404000	Laboratory Fees	\$18,703.13
2012	SPJC1	REVEST	11230105	RADIOLOGIC TECHNOLOGY	404000	Laboratory Fees	\$11,670.75

