

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 17, 2013
DOWNTOWN CAMPUS
ROOM DC 210
244 2nd AVENUE NORTH
ST. PETERSBURG, FL

SPECIAL MEETING: 8:30 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Sherry Armstrong (*Attending*)
 - 2. Jan Rioux (*Attending*)
- B. Recognitions/Announcements
 - 1. Presentation of State Board Foundation Checks from Helios, Florida Blue and Bank of America

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 20, 2013 (*Action*)

V. MONTHLY REPORTS

- A. Board Attorney – Joseph H. Lang
- B. Acting General Counsel – Suzanne Gardner
- C. Dr. Phil Nicotera, Provost, Health Education Center;

- Dean Rebecca Ludwig, College of Health Sciences
D. Carol Brandt, Chair Career Service Council

VI. OLD BUSINESS (items previously considered but not finalized)

- A. Selection of Day for Regular Monthly Board Meetings (*Action*)
Selection of Time for Regular Monthly Board Meetings (*Action*)
Designation of Location for Special Board Meetings Held at Locations Other than the Epi Center (*Action*)
- B. Appointment of Board Members to Direct Support Organizations Boards: SPC Alumni Association, Inc.; SPC Foundation, Inc; Institute for Strategic Policy Solutions; and Leepa-Rattner Museum of Art, Inc. (*Action*)

VII. NEW BUSINESS`

- A. STUDENT SUCCESS AND ACHIEVEMENT (*Information*)
None
- B. BIDS, EXPENDITURES AND CONTRACTS (through Purchasing) - None
- C. OTHER EXPENDITURES AND CONTRACTS – **None**
- D. GRANTS/RESTRICTED FUNDS CONTRACTS
1. Application/Acceptance
- a. Florida Education Fund - Center of Excellence Program (*Action*)
- b. National Science Foundation—Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program (*Action*)
- E. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
1. Selection for Construction Manager at Risk Services, Construct Midtown Center, Site 16 (*Action*)
- F. AGENCY BILLINGS – **None**
- G. ADMINISTRATIVE MATTERS
1. Human Resources
- a. Personnel Report (*Action*)

2. Finance

- a. Fund 1 Financial Report for FY12-13 July 1- October 31 (*Information*)

H. ACADEMIC MATTERS

1. Scholarship and Budget Overview* (*Information*)
(Dr. Duncan, Dr. Williams, Mrs. Neu & Mr. Bennett)

I. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing

None

VIII. PRESIDENT’S REPORT

IX. FUTURE AGENDA ITEMS

X. PUBLIC SPEAKING FORUM

XI. NEXT MEETING DATE AND SITE

October 15, 2013, Epi Center

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting September 17, 2013, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: September 6, 2013

Confirmation of Publication

[Notice of meeting](#)

MEMORANDUM

TO: Dr. Bill Law

FROM: Frances Neu

DATE: September 17, 2013

RE: Florida College System Foundation Check Presentation

At the September 17 Board of Trustees meeting, Tom Furlong, Chairman of the Florida College System Foundation (FCSF), and FCSF Board member Joe Lang with present the College and SPC Foundation Chair, Ken Cherven, with a checks totaling \$47,030 representing scholarship support from the following partners:

- Helios Foundation for First Generation Scholarships
- Florida Blue (Blue Cross Blue Shield) for Nursing and Allied Health Scholarships
- Bank of America for First Generation Scholarships

BACKGROUND: The Florida College System Foundation was established in 1994. Its mission is to promote Florida's Colleges to be the nation's leading advocate for postsecondary educational opportunity, access, and student success while respecting and protecting the autonomy and local support of the individual colleges. FCSF has provided over \$900,000 to State Colleges this year to award scholarships during the 2013-2014 academic year.

Interdisciplinary Teaching and Learning

- Provide students with knowledge and experience of working as an interdisciplinary team to care for the patient.
- Faculty Academic Leadership, Student Activities championed the program.
- Activities
 - Defining Interdisciplinary Education
 - Treating Patient's with Alzheimer's
 - Mental Health
 - Team Based Learning Scenario – EMS, Dental, Nursing and Respiratory.
 - August – Dr. Erik Black, University of Florida, College of Medicine, Department of Pediatrics

Upcoming Events

- January – Dr. Shelly Konrad, University of New England, Center for Excellence in Interprofessional Education
- Case Study Experiences in collaboration with the University of Florida
 - October – Medical Ethics
 - February – Medical Errors

SPC St. Petersburg College

COLLEGE OF HEALTH SCIENCES



... a degree in a
... arding health
... apation.

Physical Therapist Assistant

more information: visit
www.spc.edu/ahsc

Veterinary Technology



SPC St. Petersburg College

COLLEGE OF HEALTH SCIENCES

Orange Online	Enroll F12	Enroll F13	Success Rate 2011	Success Rate 2012	Grads 2011	Grads 2012	Engage: Each One Reach One	Engage: Tutor Hours
Health Services Administration BAS	428	391	85%	88%	100	137	140	107
Dental Hygiene BAS	111	100	98%	99%	49	53	50	NA
Dental Hygiene AS	68	66	98%	99%	17	18	96	180
Radiography AS	39	35	100%	96%	32	30	NA	NA
New! Health Sciences AS	NA	9	NA	NA	NA	NA	NA	NA

Career Service Employee Council



Student Services

Academic Advising
Career Center
Veterans Services
Financial Aid
Business Office & Registration

Learning Support Commons

(Out of Classroom Support)

Instructional Support Specialists

Those of us who do not teach have the responsibility to help students get to class in the best condition for learning.

Administrative Support


Technology Support Specialists
Administrative Services Specialists

Facilities

Custodial
Landscaping
Maintenance
Security

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: 2013-2014 Proposed Board of Trustees Meeting Schedule

Approval is sought to schedule the 2013-2014 St. Petersburg College Board of Trustees meetings according to the proposed schedule below.

Proposed meeting dates and locations:

August 20, 2013	Epi Center
September 17, 2013	Downtown Campus, DC 210
October 15, 2013	Epi Center
November 19, 2013	Tarpon Springs, BB 212
December 10, 2013	Epi Center, Collaborative Labs (Board Workshop)
January 21, 2014	Epi Center
February 18, 2014	Clearwater Campus, ES 104
March 18, 2014	Epi Center
April 15, 2014	Epi Center
May 20, 2014	Midtown Campus, MT 107
June 17, 2014	Epi Center
July 15, 2014	Epi Center

William D. Law, Jr., President, recommends approval.

Attachment

St. Petersburg College

2013-2014 School Calendar

August 2013						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2013						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2013						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2014						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2014						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	


March 2014						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2014						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2014						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2014						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					


July 2014						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

 St. Petersburg College
Board of Trustees meeting

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Appointment of Board Members to Direct Support Organizations Boards: SPC Alumni Association, Inc.; SPC Foundation, Inc; Institute for Strategic Policy Solutions and Leepa-Rattner Museum of Art, Inc.

Authorization is requested to confirm trustee appointments to the four direct support organizations.

At the recommendation of Chairman Gibbons, each trustee has selected the direct support organization board on which they prefer to serve as follows:

St. Petersburg College Foundation board - Robert Fine

St. Petersburg College Alumni Foundation board - Bridgette Bello


Institute for Strategic Policy Solutions board - Dale Oliver

Leepa Rattner Museum of Art board - Deveron Gibbons

William D. Law, Jr., President, recommends approval.

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Florida Education Fund - Center of Excellence Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Education Fund by St. Petersburg College for the Center of Excellence Program (COEP) grant opportunity. Permission is sought to accept an estimated \$26,834.13 in funding over one year for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Previously known as the McKnight Programs in Higher Education, the Florida Education Fund's mission is to strengthen the larger community by creating and implementing programs and services that lead to institutional enhancement and greater educational advancement for historically underrepresented groups. In furthering this mission, Centers of Excellence Programs (COEP) were established statewide to engage the community by intervening in the lives of minority school children at an early age so that they will not lose interest in education and will continue to succeed in public school as well as in postsecondary education.

The four primary components of the COEP are: 1) developing Academic Enrichment Centers where students will receive after-school assistance with homework/tutoring to build skills in language arts/communication and mathematics; 2) recognizing high achieving students and inducting them into the National Achievers Honor Society; 3) sponsoring countywide and regional Black History Competition, Culture Brain Bowl, mathematics, and spelling competitions and 4) participating in the Annual Statewide Brain Bowl Competitions and Florida National Achievers Society Summit. Local organizational resources, such as churches and recreation centers, will be enlisted by the College to assist in achieving the program goals. Approximately 200 students will be served by the Center's various activities.

The award funds will be used to pay consultants, and to support program activities toward goal achievement. Other major expenditures include transportation costs associated with field trips for educational and cultural events; student activity costs; student/parent seminars and meeting expenses; and costs for materials, printing and supplies.

The estimated period of performance will be from July 1, 2013 through June 30, 2014. The total project budget is projected to be \$26,834.13 over a one-year period. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; Tonjua Williams, Senior Vice President, Student Services; and Linda L. Hogans, Executive Director, Special Programs, recommend approval.

Attachment

js0910134

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 17, 2013

Funding Agency or Organization: Florida Education Fund

Name of Competition/Project: Center of Excellence Program (COEP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/13 **End:** 6/30/14

Administrator: Tonjua Williams

Manager: Linda L. Hogans

Focus of Proposal:

The Center of Excellence Program (COEP) utilizes group achievement strategies to increase the pool of African-American and other historically under-represented students who are prepared, motivated, and qualified to enter higher education. The COEP includes 4 components: 1) National Achievers Society; 2) Academic Enrichment Centers; 3) Black History and Culture Brain Bowl and Mathematics Brain Bowl Competition; and 4) an Annual Statewide Brain Bowl Competitions and Florida National Achievers Society Summit.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Salaries & Benefits (OPS)	\$ 1,910.00
Consultants	\$ 400.00
Printing/Copying	\$ 200.00
Travel	\$ 13,930.00
Student Activities Cost (materials & supplies)	<u>\$ 10,394.13</u>
Total Budget	<u>\$ 26,834.13</u>

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 26,834.13
Total amount from funder:	\$ 26,834.13

Amount/value of match:	Cash:	N/A
	In-kind:	N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Student Focus
2. Academic Excellence
3. Outstanding Service
4. Diversity

Strategic Initiative(s):


1. Outreach
2. Student Engagement
3. Student Support

Strategic Activity(ies):

1. Student Success and Out of Classroom Support

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: National Science Foundation—Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation by St. Petersburg College for the Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program grant. Permission is sought to accept an estimated \$795,340 in funding over five years for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Known as 'Tampa Bay Scholarships in Education & Employment Development in STEM' (Tampa Bay SEEDS), SPC proposes to provide \$6,500 scholarships to 80 academically talented and financially needy students pursuing an education in Science, Technology, Engineering, Math or related fields. The goal of the Tampa Bay SEEDS program is to strengthen the STEM skills of Tampa Bay's future workforce by supporting academically talented and financially disadvantaged students through to graduation and employment in STEM fields. Scholarship funds will support students enrolled full-time in select STEM related Associate of Science (AS) degree, General Education Associates in Arts (AA) degree and Bachelor of Science (BS) degree programs. Tampa Bay SEEDS will focus recruitment through SPC's student body, Pinellas County Schools' Academies of Pinellas and adult learners interested in STEM fields, targeting women, veterans, minorities and low-income students.

SEEDS will maximize SPC's existing College Experience initiatives and will also provide dedicated individualized academic support services, peer group activities and mentoring. Additionally, SEEDS scholars will receive hands-on career development and placement activities such as job shadowing, career coaching and internship opportunities.

The estimated period of performance will be from July 1, 2014 through June 30, 2019. The total project budget is projected to be \$795,340 over five years. See attached Information Summary for additional information.

Suzanne L. Gardner, Acting General Counsel; John Chapin, Dean, Natural Science; Jimmy Chang, Dean, Math; Sharon Setterlind; Dean; Computer and Information Technology and Bill Hemme, Math Department Chair, recommend approval.

Attachment

js0909134

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: September 17, 2013

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/14 **End:** 6/30/19

Administrator: John Chapin

Manager: Bill Hemme

Focus of Proposal:

The foundation of Tampa Bay SEEDS is to open doors to education and careers in STEM for students, with an emphasis on providing opportunities to students from populations that are underrepresented in STEM fields, such as racial/ethnic minorities and women. This will be accomplished by establishing cohorts of scholars that will be taught, mentored and supported by an interdisciplinary team of STEM faculty and student support personnel, including academic advisors, financial aid staff and career development center staff. This holistic approach will be coordinated across SPC's multiple campuses and managed by Campus Faculty Champions (CFCs), STEM faculty who also serve as Co-PIs. SPC has a strongly held shared vision for student success among all of its campuses, enabling CFCs to streamline and customize institutional academic, financial and career support services, establishing the foundation to help SEEDS scholars reach their academic potential.

The following five SEEDS program objectives were developed in response to local need and the goals of NSF's S-STEM program:

1. Improve educational opportunities for students by providing \$6,500 scholarships to 80 students over the five-year grant period
2. Increase retention of students to degree achievement by leveraging institutional support services such as My Learning Plan, Early Alert System and Out-of-Class support
3. Improve student support programs by tailoring them to meet unique needs of SEEDS scholars, e.g. conducting a SEEDS orientation that builds on what scholars learn in the general new student orientation and organizing experiential learning activities
4. Increase numbers of well-educated and skilled employees for in-demand STEM fields by providing employment-centered education to 80 academically talented SEEDS scholars during the grant period
5. Strengthen partnerships with STEM industry by developing and/or strengthening cooperative working relationships with local STEM employers and industry associations through the STEM Advisory Council.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel & Fringe	\$ 53,746
Travel	\$ 4,325
Participant Support Costs (Scholarships)	\$ 520,000
Materials and Supplies	\$ 4,929
Student Activities	\$ 8,000
Consultant Services (Evaluation)	\$ 7,000
Indirect Costs	<u>\$ 197,340</u>
Total Budget	\$ 795,340

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 795,340

Total amount from funder:

\$ 795,340

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Student Focus
2. Academic Excellence
3. Diversity

Strategic Initiative(s):


1. Outreach
2. Student Engagement
3. Student Support

Strategic Activity(ies):

1. College Experience Enhancements
2. Expanded Workforce Offerings and Improved Placement Tracking
3. Student Success and Out of Classroom Support

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Selection for Construction Manager at Risk Services, Construct Midtown Center, Site 16

Pursuant to the Requests for Qualifications approved by the Board of Trustees at its April 16, 2013, the college received eight submissions for consideration for Construction Manager at Risk Designation. Please recall that the Board's action separated the screening of the proposals from the interview and selection of the recommended firms.

The Screening Committee was comprised of the following members: Mr. Dale Oliver, Board Member and Board Appointed Chairperson; Mr. Ken Burke, Board Appointee and Community Member; Mr. Askia Muhammad Aquil, Board Appointee and Community Member; and Dr. Kevin Gordon, College Appointee and Provost, Downtown/Midtown Center. The Screening Committee reviewed all submissions and forwarded four names (unranked) to the Selection Committee for presentations and interviews. The Selection Team comprised of Trustee Oliver and President Law interviewed the four unranked firms on August 27, 2013. The meetings of both the Screening Committee and the Selection Team were held pursuant to the Florida Open Meetings Act.

Based upon the Board-adopted Request for Qualifications and the several public discussions by the Board of credentials and weighting of the responses by the firms, the Selection Committee provides the following recommendation to the Board in order of preference:

1. Lema Construction
2. Gilbane Building Company
3. A. D. Morgan Corporation

Authorization is specifically requested for the following:

- To approve the Selection Team's recommendation and to proceed with contract negotiations with the #1 ranked firm;
- Should the negotiations not result in a satisfactory contract deemed to be fair and competitive, negotiations will be undertaken with the second most qualified firm and thereafter, if necessary, with the third.

It is our intention to bring the details of a complete contract and project timeline to the Board at its meeting of October 15, 2013.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, recommend approval.

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted			
Effect. Date	Name	Department/Location	Title
8/19/2013	Andres-Kuhlman, Margie	Accounting Services	Accounting/Financial Analyst
8/29/2013	Berden, Amanda S	Human Resources Emp Support	Administrative Svcs Specialist
8/12/2013	Carreiro, Flavia V	College of Education	Administrative Svcs Specialist
8/19/2013	Creft, Susana C	SPC-Downtown	Administrative Svcs Specialist
8/6/2013	Banchs, Henry J	Custodial Services SPG	Custodian
8/26/2013	Brooks, Marcus A	Resource Development DO	Development Officer
8/19/2013	Drexler, Amy	Corporate Training E&SS DO	Information Tech Specialist
8/19/2013	Pate, Durwood L	Information Systems - Network	Information Tech Specialist
8/19/2013	Clark, Lauren E	District Library DO	Instructional Supp Specialist
8/15/2013	Cross, William C.	Business Technologies CL	Instructor
8/15/2013	Keleske, Allison Marie	Nursing HC	Instructor
8/15/2013	Mistretta, Jennifer Lee	Nursing HC	Instructor
8/15/2013	Banks, Ian M	Baccalaureate Programs/UPC	Instructor (Acting)
8/15/2013	Downing, Carol L.	Interpreter Training CL	Instructor (Acting)
8/26/2013	Nguyen, Thao	Natural Science TS	Laboratory Specialist
8/14/2013	Robinson Jr, James C	Special Programs/Intl Educ DO	Project Manager
8/19/2013	Sharp, Melissa D.	Nursing HC	Sr Administrative Svcs Speclst
8/19/2013	Alderman, Gina E	Provost CL	Sr Tech Support Specialist
8/5/2013	Fryer, Jamie L	Enrollment Management DO	Student Support Advisor
8/19/2013	Regnier, Ralph	International Center - CL	Student Support Specialist
8/19/2013	Norwood, Sheryll	Human Resources	Train & Dev Design Facilitator

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
8/19/2013	Archibald, Amy V	BA Programs/UPC	Adjunct Bach Prog.

8/19/2013	Belcher,Sherry M	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Belvis,Renee M	College of Education	Adjunct Bach Prog.
8/19/2013	Bogue,Karin L	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Corsmeier,Joseph A	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Dimarco,Charles J	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Dozier,Priya D	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Dupuis,Gregory L	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Gardner,Daniel L	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Gomez-Torres,J. Miguel	BA Programs/UPC	Adjunct Bach Prog.
8/26/2013	Hernly,Patrick M.	College of Education	Adjunct Bach Prog.
8/19/2013	Holmes,Lara L	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Jackson,Everton S	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Jagoo,Nigel	College of Education	Adjunct Bach Prog.
8/19/2013	Kirkley,Cara D	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Lacerte,Serge E	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Magnetico,Jaime L	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Marmo,Alana	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Mazzant,Thomas A	Nursing HC	Adjunct Bach Prog.
8/19/2013	McClarty,Bridgette L	Nursing HC	Adjunct Bach Prog.
8/19/2013	McGinnis,Robert E	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Meyer,Jared James	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Ness,David e	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Noel,Nicole M	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Parran,Carl J	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Poshi,Marjeta	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Pryor,Michele A	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Rector,Jennifer D	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Robinson,Sabrina J	Nursing HC	Adjunct Bach Prog.
8/19/2013	Suedmeyer,Nathan P	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Wilson,Kiana L	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Wolford,Michael T	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Yancey,LorAnn M	BA Programs/UPC	Adjunct Bach Prog.
8/19/2013	Hartranft,Susan	Nursing HC	Associate Adjunct
8/19/2013	Householder,Kevin L	Nursing HC	Associate Adjunct
8/17/2013	Lanham,Valerie	Letters TS	Associate Adjunct
8/19/2013	Nousiainen,Robin M	Dental Hygiene HC	Associate Adjunct
8/19/2013	Aliberto,Kylie N	Dual Credit - AC	Contributed Service
8/19/2013	Anderson,Rhonda J	Nursing HC	Contributed Service
8/19/2013	Conley,Bryan P	Dual Credit - AC	Contributed Service
8/19/2013	Harrison,Hannah E	Dual Credit - AC	Contributed Service
8/19/2013	Hilder,Janet L.	Dual Credit - AC	Contributed Service
8/19/2013	Kiernan,Nancy C	Dual Credit - AC	Contributed Service
8/19/2013	Newman,Sarah B	Dual Credit - AC	Contributed Service
8/19/2013	Correa Blanco, Fernanda	Enrollment Management DO	General Support
9/3/2013	Semmons,Meredith N	Enrollment Management DO	General Support

8/19/2013	Andrews,Claire L	Fine & Applied Arts SPG	Instructor, Temporary Credit
8/19/2013	Arick,Christopher T	Natural Science SE	Instructor, Temporary Credit
8/19/2013	Arner,Joseph N	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Arthur,Catherine G	Veterinary Technology HC	Instructor, Temporary Credit
8/19/2013	Ayers,Amelia	Speech - Letters CL	Instructor, Temporary Credit
8/19/2013	Baker,Robert E	Social Science SPG	Instructor, Temporary Credit
8/19/2013	Ballenger,Kimberly	Letters SE	Instructor, Temporary Credit
8/19/2013	Benton-Kapshuck,Anisa D	Letters TS	Instructor, Temporary Credit
8/19/2013	Bergamoto,Vivian	Social Science SE	Instructor, Temporary Credit
8/19/2013	Blackshaw,Angela X	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Boone,Mikaela P	Letters SPG	Instructor, Temporary Credit
8/19/2013	Braddock,Landis E	Letters SPG	Instructor, Temporary Credit
8/19/2013	Bradley,Mary Kathleen	Letters SPG	Instructor, Temporary Credit
8/19/2013	Bridges,Sherronda Y	Social Science CL	Instructor, Temporary Credit
8/19/2013	Brightman,Beth Lilessie G	Interpreter Training CL	Instructor, Temporary Credit
8/19/2013	Briley,Arlin A	Natural Science TS	Instructor, Temporary Credit
8/19/2013	Britton,Todd M	Mathematics TS	Instructor, Temporary Credit
8/19/2013	Brown,Debra A	Letters TS	Instructor, Temporary Credit
8/19/2013	Budden,Stacy L	Letters SPG	Instructor, Temporary Credit
8/19/2013	Bunn,Jared R	Mathematics TS	Instructor, Temporary Credit
8/19/2013	Caesar,Nicole O	Distance Learning TV SE	Instructor, Temporary Credit
8/19/2013	Canary,Jett R	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Cantrell,Tiffany	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Capparelli,Adam C	Social Science SPG	Instructor, Temporary Credit
8/19/2013	Carlson,Frederick R	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Carlson,Jeannie	Letters SPG	Instructor, Temporary Credit
8/19/2013	Catsikis,Basil D	Natural Science TS	Instructor, Temporary Credit
8/19/2013	Cheskidov,Petr A	Mathematics SPG	Instructor, Temporary Credit
8/19/2013	Christian,Gezime I	Distance Learning TV SE	Instructor, Temporary Credit
8/19/2013	Clement,Laurence	Letters SPG	Instructor, Temporary Credit
8/19/2013	Collins,Jennifer	Distance Learning TV SE	Instructor, Temporary Credit
8/19/2013	Contino,Kristina M	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Corbin,Adam C	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Covin,Sandra A	Foreign Language CL	Instructor, Temporary Credit
8/19/2013	Crawford Jr,Nathaniel	Ethics CL	Instructor, Temporary Credit
8/19/2013	Cross,Debra L	Social Science SE	Instructor, Temporary Credit
8/19/2013	Cusmano,Heather J	Dual Credit - AC	Instructor, Temporary Credit
8/19/2013	Dalessio,Cristin Marie	Letters SPG	Instructor, Temporary Credit
8/19/2013	DeHart,Michael R	Business Technologies SP	Instructor, Temporary Credit
8/19/2013	Dutertre,Pierre M	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Easley,Regina A	Natural Science TS	Instructor, Temporary Credit
8/19/2013	Eginli,Ilknur	Letters CL	Instructor, Temporary Credit
8/19/2013	Estlund,Amber L	Letters CL	Instructor, Temporary Credit
8/19/2013	Fay,Robert H	Mathematics SPG	Instructor, Temporary Credit
8/19/2013	Fonseca,Cristian I	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Francis,Bonnie	Dental Hygiene HC	Instructor, Temporary Credit
8/19/2013	Frangione,Mark L	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Frantzis,Theodosios G	Natural Science TS	Instructor, Temporary Credit

8/19/2013	Fredricks, Jessica M.	Mathematics SE	Instructor, Temporary Credit
8/19/2013	Garcia, Carmen	Interpreter Training CL	Instructor, Temporary Credit
8/19/2013	Gelsheimer, Stacey	Social Science CL	Instructor, Temporary Credit
8/19/2013	Gillham, Michael A	Social Science SE	Instructor, Temporary Credit
8/19/2013	Gillia, Francesco	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Gloger, Kenneth R	Social Science SE	Instructor, Temporary Credit
8/19/2013	Goodacre, Vera	Business Technologies SP	Instructor, Temporary Credit
8/19/2013	Graham, Christina J	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Griffiths Jr, Valton E	Business Technologies SP	Instructor, Temporary Credit
8/19/2013	Grime, Emily H	Ethics CL	Instructor, Temporary Credit
8/19/2013	Gwyn, Wanda P	Ethics TS	Instructor, Temporary Credit
8/19/2013	Hampton, Sonnia	Foreign Language CL	Instructor, Temporary Credit
8/19/2013	Hanna, Sterling G	Business Technologies SP	Instructor, Temporary Credit
8/19/2013	Harper, Heather L.	Dental Hygiene HC	Instructor, Temporary Credit
8/19/2013	Haumschild, Mary S	Emergency Medical Services HC	Instructor, Temporary Credit
8/19/2013	Henkel, Gary D	Letters SE	Instructor, Temporary Credit
8/19/2013	Himelhoch, Luz	Foreign Language TS	Instructor, Temporary Credit
8/19/2013	Holton, Timothy G	Mathematics SE	Instructor, Temporary Credit
8/19/2013	Howard, Deborah L	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Jankowiak, Kinga	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Jasper, Ashley B	Letters SPG	Instructor, Temporary Credit
8/19/2013	Johansen, Paul	Social Science SPG	Instructor, Temporary Credit
8/19/2013	Jorgensen-Zidar, Nikole S	Natural Science TS	Instructor, Temporary Credit
8/17/2013	Joyner, Tyree A	Interpreter Training CL	Instructor, Temporary Credit
8/19/2013	Just, John N	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Kadera, Dahomey	Mathematics SE	Instructor, Temporary Credit
8/19/2013	Kaiser, Ronald Kent	Dual Credit - AC	Instructor, Temporary Credit
8/19/2013	Kakoullis, James	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Katsouris, Amy	Fine & Applied Arts SE	Instructor, Temporary Credit
8/19/2013	Kerlin, Marcella A	Social Science SE	Instructor, Temporary Credit
8/19/2013	Kerr, Christopher K.	Human Services HC	Instructor, Temporary Credit
8/19/2013	Klaus Smith, Susan R	Building Arts CL	Instructor, Temporary Credit
8/19/2013	Kotula, Nadia M	Letters SPG	Instructor, Temporary Credit
8/19/2013	Kowasic, Priscilla L	Letters TS	Instructor, Temporary Credit
8/19/2013	Kuliyeva, Lynette K	Letters CL	Instructor, Temporary Credit
8/19/2013	Labay, Heather	Letters TS	Instructor, Temporary Credit
8/19/2013	Land, John	Letters SPG	Instructor, Temporary Credit
8/19/2013	Legare, Timothy B	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Leonberger, Travis D	Respiratory Care HC	Instructor, Temporary Credit
8/17/2013	Lieberz, Vanessa C	Foreign Language CL	Instructor, Temporary Credit
8/19/2013	Lindsey, Meghan M	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Loring-Grey, Michele L	Letters SPG	Instructor, Temporary Credit
8/19/2013	Lupfer, Lindsey R	Speech - Letters CL	Instructor, Temporary Credit
8/19/2013	Macaraeg, Patrick G	Mathematics TS	Instructor, Temporary Credit
8/19/2013	Macogay, Eugene	Respiratory Care HC	Instructor, Temporary Credit
8/17/2013	Mallory, Ann L.	Letters CL	Instructor, Temporary Credit
8/19/2013	Martin Jr, John W	Natural Science TS	Instructor, Temporary Credit
8/19/2013	Martin, Brett R	Natural Science SE	Instructor, Temporary Credit

8/19/2013	Martin,James J	Social Science SE	Instructor, Temporary Credit
8/19/2013	Martins,Ananda O	Distance Learning TV SE	Instructor, Temporary Credit
8/19/2013	Matiya,Alissa A	Interpreter Training CL	Instructor, Temporary Credit
8/19/2013	Mayo,Christopher D	Respiratory Care HC	Instructor, Temporary Credit
8/19/2013	McGhee,Sarah T	Distance Learning TV SE	Instructor, Temporary Credit
8/19/2013	Mckenna,Christopher M	Dual Credit - AC	Instructor, Temporary Credit
8/19/2013	Melendez,Elsa	Letters TS	Instructor, Temporary Credit
8/19/2013	Mirkovic,Alexander	Fine & Applied Arts SE	Instructor, Temporary Credit
8/19/2013	Moaney,Ruby S	Letters TS	Instructor, Temporary Credit
8/19/2013	Moses,Louise E	Fine & Applied Arts SE	Instructor, Temporary Credit
8/19/2013	Myers,Breanna Marie	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Nebrich,Jennifer C	Letters TS	Instructor, Temporary Credit
8/19/2013	Nevins,Mary A	Letters TS	Instructor, Temporary Credit
8/19/2013	Ostovar,Cyrus K	Natural Science SPG	Instructor, Temporary Credit
8/19/2013	Papadopoulos,Anthony	Natural Science TS	Instructor, Temporary Credit
8/14/2013	Patrick,DeJuan J	Social Science CL	Instructor, Temporary Credit
8/19/2013	Pearson,Donald T	Social Science SE	Instructor, Temporary Credit
8/19/2013	Perez,Juan C	Letters CL	Instructor, Temporary Credit
8/19/2013	Phillips,Latoya Chanel	Social Science SPG	Instructor, Temporary Credit
8/19/2013	Prakash,Jaya	Natural Science SE	Instructor, Temporary Credit
8/19/2013	Prins,Melita	Foreign Language SE	Instructor, Temporary Credit
8/19/2013	Radabaugh,Kara	Natural Science CL	Instructor, Temporary Credit
8/19/2013	Reed,Ashley B	Letters SPG	Instructor, Temporary Credit
8/19/2013	Reick,Charles	Letters SPG	Instructor, Temporary Credit
8/19/2013	Reshamwala,Gaurav M	Natural Science TS	Instructor, Temporary Credit
8/19/2013	Reyes,Sherri M	Social Science CL	Instructor, Temporary Credit
8/19/2013	Richards,Christen E	Letters SPG	Instructor, Temporary Credit
8/19/2013	Richmond,Arthur W	Letters SPG	Instructor, Temporary Credit
8/19/2013	Riggs,Nicholas A	Letters SPG	Instructor, Temporary Credit
8/19/2013	Rinaldi,Nicholas G	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Rivero,Trymain C	Mathematics TS	Instructor, Temporary Credit
8/19/2013	Robello,Ariel	Letters CL	Instructor, Temporary Credit
8/19/2013	Robinson,Zanetta K	Letters SPG	Instructor, Temporary Credit
8/19/2013	Roussos,Evelynn J	Health Information Mgmt HC	Instructor, Temporary Credit
8/19/2013	Salerno,Stephanie A	Letters SPG	Instructor, Temporary Credit
8/19/2013	Salvage,Joyce G	Letters SPG	Instructor, Temporary Credit
8/19/2013	Schiemann,Laurence M	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Serrao,Patrick G	Letters SPG	Instructor, Temporary Credit
8/19/2013	Sheehy,Franca Verocian	Letters CL	Instructor, Temporary Credit
8/19/2013	Short,Travis S	BA Programs/UPC	Instructor, Temporary Credit
8/19/2013	Siegfried,Travis L	Business Technologies CL	Instructor, Temporary Credit
8/19/2013	Sisson,Anamarie D	Social Science SE	Instructor, Temporary Credit
8/19/2013	Slawsky,Melissa M	Fine & Applied Arts SE	Instructor, Temporary Credit
8/19/2013	Sloan,Brett A	Natural Science SPG	Instructor, Temporary Credit
8/19/2013	Staden,Charlene M	Speech - Letters CL	Instructor, Temporary Credit
8/19/2013	Suprenand,Paul M	Natural Science SPG	Instructor, Temporary Credit
8/19/2013	Szewczyk,Antonia Marie	Letters SPG	Instructor, Temporary Credit
8/19/2013	Tenzer,Laurie E	Fine & Applied Arts SE	Instructor, Temporary Credit

8/19/2013	Todd,Maryann	Natural Science SE	Instructor, Temporary Credit
8/19/2013	Torres,Marie-Louise	Speech - Letters CL	Instructor, Temporary Credit
8/19/2013	Trentinella,Rosemarie	Fine & Applied Arts TS	Instructor, Temporary Credit
8/19/2013	Turbee,Michele A	Letters SPG	Instructor, Temporary Credit
8/19/2013	Van Brunt,Susanne T	Fine & Applied Arts CL	Instructor, Temporary Credit
8/19/2013	Verdeja,Anthony W.	Interpreter Training CL	Instructor, Temporary Credit
8/19/2013	Walsh,MaryLou	Social Science SE	Instructor, Temporary Credit
8/19/2013	Walter,Amanda M	Letters SPG	Instructor, Temporary Credit
8/9/2013	Waterkeyn,Carter J	Social Science CL	Instructor, Temporary Credit
8/19/2013	Weeks,Patricia A	Social Science SPG	Instructor, Temporary Credit
8/19/2013	Wei,Youching	Natural Science SE	Instructor, Temporary Credit
8/19/2013	Weinzettle,Joseph R	Fine & Applied Arts SE	Instructor, Temporary Credit
8/19/2013	Whitehurst,Karen M	Social Science SPG	Instructor, Temporary Credit
8/19/2013	Woods,Nancy J	Social Science SE	Instructor, Temporary Credit
8/19/2013	Dizona,Jill S.	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
8/19/2013	Hegh,Carol H	Health CE - AC	Instructor, Temporary Non-Cred
8/19/2013	Iarkova,Klavdia	Corporate Training E&SS DO	Instructor, Temporary Non-Cred
8/19/2013	Lamar,Monica T	Criminal Justice AC	Instructor, Temporary Non-Cred
8/19/2013	Stewart Jr,James M	Criminal Justice AC	Instructor, Temporary Non-Cred
8/19/2013	Stinson,Robert A.	Criminal Justice AC	Instructor, Temporary Non-Cred
8/19/2013	Barnes,Matthew Ryan	Provost CL	OPS Career Level 1
8/12/2013	McCool,Robert Michael	Academic & Student Affairs	OPS Career Level 1
8/19/2013	Smith,Andrew Robert	Academic & Student Affairs	OPS Career Level 1
8/19/2013	Ago,Adela	SPC-Downtown	OPS Career Level 2
8/27/2013	Woodard,Sylvia W	Corporate Training E&SS DO	OPS Career Level 2
8/12/2013	Crane,John J	Human Resources	OPS Career Level 5
8/26/2013	Smith,Franklin C	Interpreter Training CL	OPS Career Level 5
8/19/2013	Pantelides,Sherry Kelley	Provost SE	OPS Career Level 6
8/19/2013	Russo,Deanna J	Provost SE	OPS Career Level 6
8/29/2013	Rutan,Mary Claire	Academic & Student Affairs	OPS Career Level 6
8/19/2013	Fitts,Sandra L	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
9/3/2013	Shockley,Joy L	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/19/2013	Speidel,Laurie C	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/19/2013	Branson,David A.	District Library DO	Other Professional- Temporary
8/28/2013	Caruso,Katharine E	Corporate Training E&SS DO	Other Professional- Temporary
8/19/2013	Bowman,Margaret	BA Programs/UPC	Supplemental Bach Prog.
8/19/2013	Coraggio,James T	BA Programs/UPC	Supplemental Bach Prog.
8/19/2013	Molinaro,Kimberly L	BA Programs/UPC	Supplemental Bach Prog.
8/19/2013	Williams,Tonya J	BA Programs/UPC	Supplemental Bach Prog.
8/19/2013	Fisher,Lasilas C	Social Science CL	Supplemental Instr - Credit
8/19/2013	Gomez,Julie D	Social Science CL	Supplemental Instr - Credit
8/12/2013	Italia,Mark P	Natural Science CL	Supplemental Instr - Credit
8/19/2013	Marks,Alice M.	Letters SPG	Supplemental Instr - Credit
8/19/2013	Monroe,David M	Ethics SPG	Supplemental Instr - Credit
8/19/2013	Seetharaman,Shyam	Social Science SPG	Supplemental Instr - Credit
8/19/2013	Smith,Patricia M.	Letters SE	Supplemental Instr - Credit

TRANSFER/PROMOTION Budgeted


Effect. Date	Name	Department/Location	Title
8/15/2013	Matthews,Mark L	Fine & Applied Arts SPG	Academic Department Chair
8/5/2013	Hardt,Steven P.	Respiratory Care HC	Academic Program Director
8/26/2013	Salmon,Diane C	Corporate Training E&SS DO	Administrative Svcs Specialist
8/19/2013	Banchs,Harry	Custodial Services SE	Custodial Supervisor
8/5/2013	Creamer,David V.	IT Networking Telecom	Executive Administrative Dir
8/5/2013	Stanisic,Zoran	Admin Information Systems	Executive Administrative Dir
8/19/2013	Heyward,Leslie	Human Resources Emp Support	Human Resources Specialist
8/5/2013	Deshpande,Avinash A.	Admin Information Systems	Information Technology Direct
8/5/2013	Bobowski,Sharon A.	Admin Information Systems	Information Technology Manager
7/22/2013	Phoenix,Teresa L.	Admin Information Systems	Instructional Tech Analyst
8/15/2013	Sibbio,Ralph A	Emergency Medical Services HC	Instructor
9/2/2013	Scites,Jessica L	Institutional Research	Research Analyst
8/31/2013	Donnelly,Cynthia E.	BA Programs/UPC	Sr Administrative Svcs Speclst
8/19/2013	Lovely,Marilyn L.	College of Education	Sr Administrative Svcs Speclst
8/19/2013	Hester,James G	Admin Information Systems	Sr Information Tech Analyst
8/19/2013	Parker,Jeremy Russel	Admin Information Systems	Sr Information Tech Analyst
7/8/2013	Drew,Maria	Central Records DO	Student Support Asst Director, Admissions
7/8/2013	Gray,Kathy W.	Central Records DO	Student Support Asst Director, Records

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources; and the Strategic Issues Council Members bringing the actions forward, recommend approval.

Ssw090613

September 17, 2013

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: FY13-14 July 1 – August 31 Fund 1 Financial Report

Attached for information is the Fund 1 financial report for FY13-14 July 1 – August 31 time period.

Financial Report Highlights Through August 31:

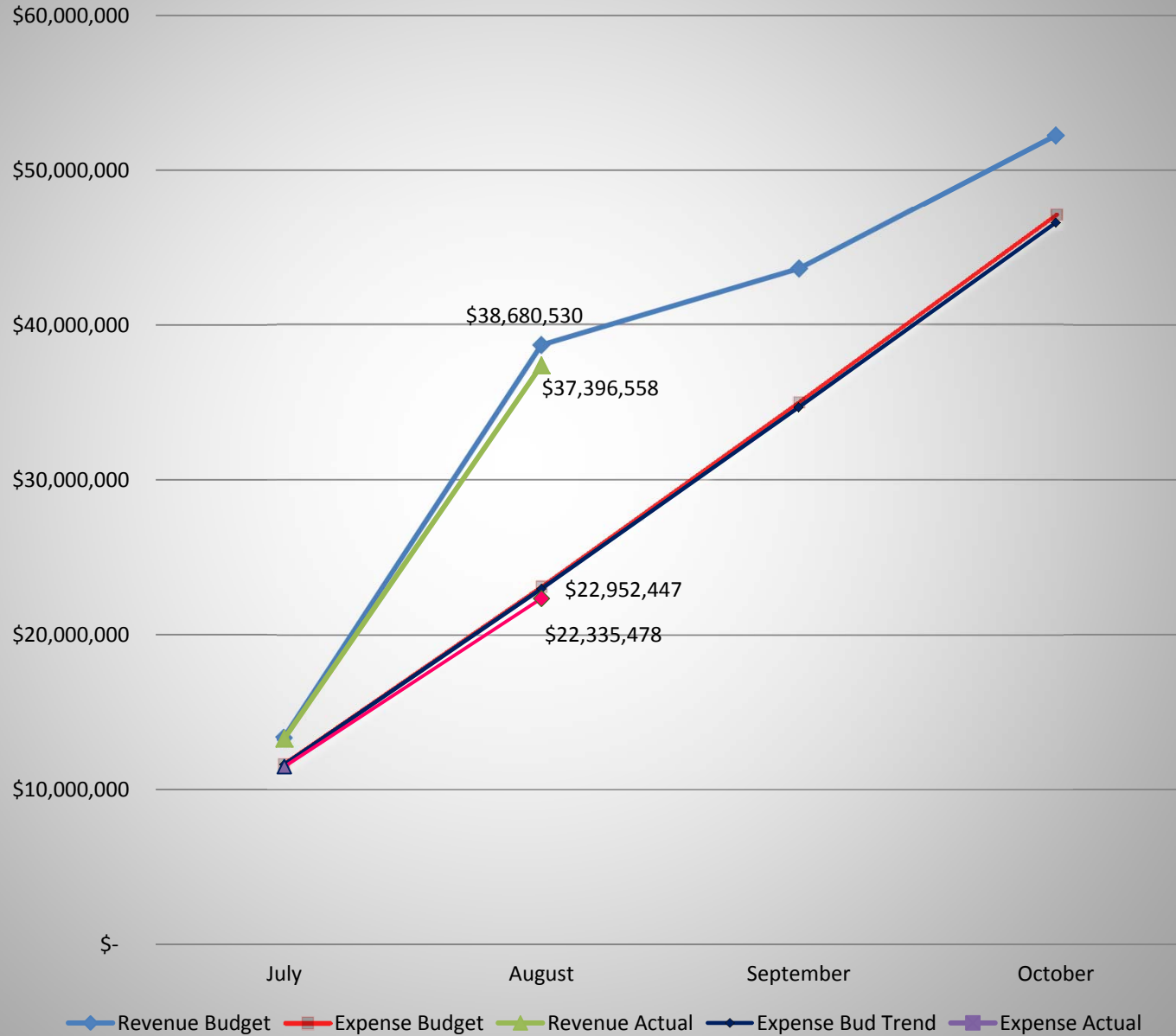
- Due to the enrollment decline experienced this Fall, student tuition and fees revenue is currently \$1.4M below budget expectations.
- Total current expense is currently 3% under budget primarily due to the timing of consultant billings and inter-fund transfers.
- Overall, both revenue and expense are 1% under original projected budget through August; however, the expense budget trend line has been adjusted to account for reduced instruction expenses as a result of the reduced enrollment.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, Jamelle Conner, Associate Vice President, Strategic Execution and Systems Support, recommend approval.

**Board of Trustees
Financial Report**
September 2013



St. Petersburg College FY13-14 Fund 1 Budget to Actuals





ST. PETERSBURG COLLEGE
FY2013-2014 RECURRING OPERATING BUDGET TO ACTUAL REPORTING: July 1 -August 31

Revenue	FY12-13 Budget	FY12-13 YTD Actual	% To Budget	FY13-14 Budget	FY13-14 YTD Actual	% of YTD Budgeted Revenue	Year to Date %	\$ YOY Variance	% YOY Variance
Revenue									
Student Tuition & Out-of-State Fees	\$ 61,326,755	\$ 24,537,067	40%	\$ 58,654,324	\$ 24,213,750	41%	-	\$ (323,316)	-1%
Learning Support Access Fee	\$ -	\$ -	0%	\$ 1,289,004	\$ 296,694	23%		\$ 296,694	0%
State Appropriation - CCPF	\$ 51,927,099	\$ 8,727,342	17%	\$ 52,970,253	\$ 8,846,069	17%		\$ 118,727	1%
State Appropriation - Lottery	\$ 10,870,305	\$ -	0%	\$ 12,517,061	\$ -	0%		\$ -	0%
Operating Cost for New Facilities	\$ 436,949	\$ -	0%	\$ 106,159	\$ -	0%		\$ -	0%
Distance Learning Fee	\$ 3,319,162	\$ 1,293,258	39%	\$ 3,284,455	\$ 1,274,480	39%		\$ (18,778)	-1%
Technology Fee	\$ 3,074,103	\$ 1,215,016	40%	\$ 2,906,697	\$ 1,197,754	41%		\$ (17,262)	-1%
Lab Revenue Fees	\$ 2,062,917	\$ 625,730	30%	\$ 2,232,165	\$ 665,189	30%		\$ 39,459	6%
Other Revenues	\$ 3,962,196	\$ 396,411	10%	\$ 3,492,617	\$ 247,096	7%		\$ 149,316	-38%
Other Student Fees	\$ 1,992,768	\$ 374,756	19%	\$ 1,723,979	\$ 386,358	22%		\$ 11,602	3%
Fund Transfers In	\$ 2,175,201	\$ -	0%	\$ 2,942,481	\$ -	0%		\$ -	0%
Revenue Stabilization Reserve	\$ 2,150,500	\$ -	0%	\$ 2,173,009	\$ -	0%		\$ -	0%
One-Time Non-Recurring Funds	\$ 1,569,328	\$ -	0%	\$ 1,569,328	\$ -	0%		\$ -	0%
Total Revenues - Fund 1x	\$ 144,867,283	\$ 37,169,580	26%	\$ 145,861,532	\$ 37,127,391	25%	27%	\$ (42,189)	0%
Operating Costs									
Personnel & Benefits									
Instructional/Faculty-Full Time	\$ 27,970,430	\$ 4,181,371	15%	\$ 28,454,115	\$ 4,450,222	16%		\$ 268,852	6%
Administrative	\$ 20,405,375	\$ 3,853,333	19%	\$ 21,007,244	\$ 3,793,327	18%		\$ (60,006)	-2%
Career (Non-Instructional)	\$ 23,900,492	\$ 3,198,228	13%	\$ 24,054,680	\$ 3,238,761	13%		\$ 40,534	1%
Adjunct/Supplemental	\$ 15,172,713	\$ 1,127,803	7%	\$ 15,050,760	\$ 999,399	7%		\$ (128,403)	-11%
Other Academic	\$ 539,935	\$ 35,814	7%	\$ 356,937	\$ 19,158	5%		\$ (16,656)	-47%
Non-Instructional OPS and Overtime	\$ 2,754,125	\$ 384,740	14%	\$ 2,883,895	\$ 321,257	11%		\$ (63,483)	-17%
Student Assistants	\$ 500,000	\$ 40,450	8%	\$ 500,000	\$ 96,045	19%		\$ 55,594	137%
Personnel Benefits	\$ 21,755,250	\$ 4,019,512	18%	\$ 22,370,182	\$ 4,530,670	20%		\$ 511,158	13%
Total Personnel & Benefits	\$ 112,998,321	\$ 16,841,251	15%	\$ 114,677,813	\$ 17,448,840	15%	15%	\$ 607,589	4%
Current Expense									
Travel	\$ 602,964	\$ 53,714	9%	\$ 602,964	\$ 66,587	11%		\$ 12,872	24%
Repairs & Maintenance	\$ 1,217,864	\$ 228,428	19%	\$ 1,017,864	\$ 218,284	21%		\$ (10,144)	-4%
Rentals/Leases	\$ 474,271	\$ 90,640	19%	\$ 478,271	\$ 78,478	16%		\$ (12,162)	-13%
Insurance (Non-Health)	\$ 1,725,368	\$ 1,068,734	62%	\$ 1,725,368	\$ 1,183,510	69%		\$ 114,777	11%
Utilities	\$ 6,235,055	\$ 1,007,303	16%	\$ 6,075,055	\$ 987,902	16%		\$ (19,401)	-2%
Services and Fees	\$ 4,972,079	\$ 643,337	13%	\$ 5,446,079	\$ 478,035	9%		\$ (165,302)	-26%
Scholarships/Fee Waivers	\$ 610,895	\$ 196,233	32%	\$ 1,510,895	\$ 118,399	8%		\$ (77,834)	-40%
Materials and Supplies	\$ 5,442,805	\$ 841,403	15%	\$ 6,208,402	\$ 782,563	13%		\$ (58,840)	-7%
Tech Expense/Licensing	\$ 2,504,455	\$ 583,239	23%	\$ 2,280,033	\$ 617,141	27%		\$ 33,902	6%
Bad Debt/Unemployment Comp/Misc	\$ 1,147,782	\$ 30,510	-3%	\$ 1,147,782	\$ (64,964)	-6%		\$ (34,454)	113%
Other Current Expense	\$ 2,700,269	\$ 222,784	8%	\$ 1,409,697	\$ -	0%		\$ 222,784	-100%
Total Current Expense	\$ 27,633,806	\$ 4,905,303	18%	\$ 27,902,410	\$ 4,465,934	16%	19%	\$ 439,369	-9%
Capital Spending									
Computer Refresh Leases	\$ 3,254,815	\$ 373,167	11%	\$ 2,400,968	\$ 353,831	15%		\$ (19,337)	-5%
Capital Purchases- Non-Recurring	\$ 980,341	\$ 148,302	15%	\$ 880,341	\$ 66,872	8%		\$ (81,429)	-55%
Total Capital Spending	\$ 4,235,156	\$ 521,469	12%	\$ 3,281,309	\$ 420,703	13%	19%	\$ 100,766	-19%
Total Operating Costs - Fund 1x	\$ 144,867,283	\$ 22,268,023	15%	\$ 145,861,532	\$ 22,335,478	15%	16%	\$ 67,454	0%
Total Remaining Funds (Surplus/Deficit)	\$ 0	\$ 14,901,556		\$ -	\$ 14,791,913				