

MINUTES OF THE OCTOBER 21, 2014 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

The Board of Trustees of St. Petersburg College met on Tuesday, October 21, 2014 at the St. Petersburg College EpiCenter, 13805 – 58th Street N., Largo, Florida. The following Board members were present: Chairman Robert Fine, Jr., Dale Oliver, Vice Chair, Bridgette Bello, and Lauralee Westine. Also present were William D. Law, Jr., President of St. Petersburg College and Secretary to the Board of Trustees. Deveron Gibbons attended a portion of the meeting by phone and Joseph H. Lang, Board Attorney was absent. Proof of public notice of this meeting is included as part of these minutes. Notices were duly posted.

NOTICE OF MEETING BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE AND NOTICE OF ADOPTION, AMENDMENT OR REPEAL OF RULES AND HEARING

The Board of Trustees of St. Petersburg College announces a public meeting to which all persons are invited.

DATE AND TIME: October 21, 2014; Board meeting commencing at 9:00 a.m.

PLACE: The meeting will be held at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58th Street North, Largo, Florida.

PURPOSE: The meeting will be held for the purpose of considering routine business, and such other matters that come before the Board including adopting or amending rules of the Board of Trustees pursuant to its rule-making authority.

A copy of the agenda may be obtained within seven (7) days of the meeting on the Board of Trustees website at www.spcollege.edu or by calling the Board Clerk at (727) 341-3241.

The proposed rules and/or amendments, together with the purpose and effect and specific legal authority, will be posted no later than Friday, September 19, 2014, on the official bulletin boards as follows: at the St. Petersburg/Gibbs and Clearwater Campuses in the entrance to the libraries; at the Tarpon Springs Campus in the Lyceum Building across from Room LY 104; at the EpiCenter—Services Building, in the north corridor across from Room 168; at the EpiCenter, in the hall near Room 1-108; in Work Room 147 at the EpiCenter—District Office; on the south wall, across from the waiting area under the stairs, at the Health Education Center; outside Room TL 129 in the Technology Learning Center at the Seminole Campus; outside the Florida Room at the Allstate Center; in the lobby across from the admissions and registration desk of the SPC Downtown Center; on the wall adjacent to Room 105 at SPC Midtown and advertised in a newspaper of general circulation and in the Blue and White Faculty and Staff Announcements.

The Notice(s) of Rule Development on the foregoing rule(s) appeared in the Blue & White Faculty & Staff Announcements and were posted on each of the College's official bulletin boards on August 29, 2014. Said Notice(s) also appeared in the Business Observer on August 29, 2014.

Please note that the proposed changes to the rules attached do not reflect changes (if any) which are pending or have recently been approved by the Board of Trustees.

Any person wishing to be heard on the proposed rule(s) and/or amendments will be provided an opportunity to do so by appearing before the Board at said meeting.

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If requested within 21 days after the date of publication of this notice, a hearing on the proposed rule(s) or amendments thereto will be held at 9:00 a.m. or soon thereafter on October 21, 2014, at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58th Street North, Largo, Florida. See Section 120.54(3)(c), Florida Statutes.

Any person who is substantially affected by the above rules may seek an administrative determination of the invalidity of any proposed rule on the ground that proposed rule is an invalid exercise of the Board's delegated legislative authority. Such request shall be by Petition in writing and filed within 21 days after the date of publication of this notice. See Section 120.56(2), Florida Statutes.

Any person who wishes to provide the Board with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within 21 days after the date of publication of this notice.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Lara Holmes, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](http://www.spcollege.edu) at www.spcollege.edu

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. See Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/hearing/meeting is asked to advise the agency five business days before the workshop/hearing/meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the workshop/hearing/meeting and are hearing impaired, please contact the agency five business days before the workshop/hearing/meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

Information regarding the proposed rule(s) and/or amendments for consideration and intended action is attached to this Notice.

NAME OF AGENCY: BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

RULES NOTICE DATE: September 19, 2014

PROPOSED DATE TO BECOME EFFECTIVE: Upon Board Approval

SUMMARY STATEMENT OF ESTIMATED REGULATORY COSTS: The proposed changes to the following Rules will affect faculty, staff and students. There is no cost to the College associated with these amendments. There is no anticipated adverse effect on state or local government. There are no transactional costs associated with these amendments. There is no anticipated adverse impact on small business.

1. RULE TITLE: ADJUNCT, SUPPLEMENTAL AND PERCENT-OF-LOAD INSTRUCTOR CONTRACTS 6Hx23-2.23

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SUMMARY, PURPOSE AND EFFECT: The proposed changes will change the title of the Rule to: *Adjunct and Supplemental Personnel* and update the Rule to shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64(18), 1012.83, 1012.855, F.S. SBE Rule 6A-14.041, F.A.C.

2. RULE TITLE: SEXUAL HARASSMENT AND RELATIONSHIPS POLICY AND DEFINITIONS 6Hx23-2.011

SUMMARY, PURPOSE AND EFFECT: The proposed changes will update the Rule to reflect current regulations and policy, and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: Titled "VII of the Civil Rights Acts of 1964", as amended; the Florida Human Rights Acts of 1977, as amended; Title IX of the Educational Amendments Act of 1972, as clarified by the Civil Rights Restoration Act of 1988; EEOC Regulation 29 C.F.R. Section 1604.11 and 34 C.F.R. Section 106 et seq.; 1001.64(4); 6A-14.0262 (7)(e) & (8), 6A-14.0247(6).

3. RULE TITLE: LEAVE—GENERAL 6Hx23-2.28

SUMMARY, PURPOSE AND EFFECT: The proposed changes will update the Rule to shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64(18), 1012.65(3), 1012.83, 1012.855, F.S.

4. RULE TITLE: VACATION LEAVE 6Hx23-2.30

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64(18), 1012.855, F.S.

5. RULE TITLE: SICK LEAVE AND LEAVE FOR ILLNESS IN THE LINE OF DUTY 6Hx23-2.31

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

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SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64 (18), 1012.855, 1012.865, Chapter 440, F.S.

6. RULE TITLE: PERSONAL LEAVE 6Hx23-2.32

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64 (18), 1012.855, F.S.

7. RULE TITLE: MILITARY LEAVE AND NATIONAL GUARD LEAVE 6Hx23-2.33

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64 (18), 115.07, 115.09, 115.14, 250.48, 250.481, 250.482, 121.111, 295.09, F.S.; Rule 6A-14.0432, F.A.C.; and the Uniformed Services Employment and Re-employment Rights Act (USERRA), 38 U.S.C. 4301 et. seq.

8. RULE TITLE: FAMILY AND MEDICAL LEAVE 6Hx23-2.35

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64(18), 1012.865, F.S.; Family & Medical Leave Act of 1993, as amended.

9. RULE TITLE: PROFESSIONAL LEAVE 6Hx23-2.36

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.

LAW IMPLEMENTED: 1001.64 (18), 1012.855, F.S.

10. RULE TITLE: COURT RELATED LEAVE 6Hx23-2.38

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

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SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.
LAW IMPLEMENTED: 1001.64 (18), F.S.

11. RULE TITLE: HOLIDAY LEAVE 6Hx23-2.39

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.
LAW IMPLEMENTED: 1001.64 (18), 1012.855, F.S.

12. RULE TITLE: EXTENDED LEAVE 6Hx23-2.40

SUMMARY, PURPOSE AND EFFECT: The proposed change will repeal the current Rule and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.
LAW IMPLEMENTED: 1001.64 (18), 1012.855, F.S.

13. RULE TITLE: ANIMAL CONTROL 6Hx23-1.251

SUMMARY, PURPOSE AND EFFECT: The proposed changes will retitle and update the Rule related to animals on campus, including service animals, and shift procedural portions to a College Procedure.

SPECIFIC AUTHORITY: 1001.64(2) & (4), F.S.
LAW IMPLEMENTED: 1001.64(4), 413.08, F.S.

14-169. In accordance with the Administrative Procedure Act, the following Agenda was prepared:

AGENDA

**ST. PETERSBURG COLLEGE BOARD OF TRUSTEES
OCTOBER 21, 2014**

**EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA**

REGULAR MEETING: 9:00 A.M.

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TRUSTEES OF ST. PETERSBURG COLLEGE**

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption
 - 1. Jim Parker (*Attending*)
 - 2. Evelyn Finklea (*Attending*)
- B. Recognitions/Announcements
 - 1. 2014 Chancellor's Leadership Award - Dr. Tonjua Williams
 - 2. SPC Veterans Services Update - Jeff Cavanagh
 - 3. Rita Farlow, Assistant Director of Strategic Communication – Diana Sabino
 - 4. Jamal Hale, Search Engine Marketing Manager - Diana Sabino

III. COMMENTS

- A. Board Chair
- B. Board Members
 - 1. Institute for Strategic Policy Solutions (Trustee Westine)
- C. President
 - 1. All College Day
- D. Public Comment pursuant to §286.0105 FS

IV. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of August 19, 2014 (*Action*)

Joint meeting with Board of Trustees' and Pinellas County School Board Meeting of September 16, 2014 (*Action*)

V. MONTHLY REPORTS

- A. Board Attorney
- B. General Counsel

VI. STRATEGIC FOCUS AND PLANNING

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A. STRATEGIC PRIORITIES

1. Provost Succession Planning – Dr. Tonjua Williams (*Presentation*)

B. STUDENT SUCCESS AND ACHIEVEMENT

1. Seminole Community Educational Ecosystem – Dr. Jesse Coraggio and Dr. Jim Olliver (*Presentation*)

C. BUDGET AND FINANCE

1. FY14-15 July 1- September 30 Fund 1 Financial Report - Dr. Doug Duncan and Jamelle Conner (*Presentation*)
2. Recognition Payment for SPC Employees - (*Action*)

D. ADMINISTRATIVE MATTERS

1. Human Resources
 - a. Personnel Report (*Action*)
 - b. Health Insurance Update - Patty Jones (*Information*)
 - c. Leadership Development Plan – Patty Jones and Brian Miles (*Presentation*)
2. Construction
 - a. Bay Pines Contractor (*Action*)

E. ACADEMIC MATTERS

1. Online Education Update – Dr. Susan Colaric (*Presentation*)
2. Credit Curriculum (*Action*)
3. Certification Training Curriculum (*Action*)

F. WORKFORCE DEVELOPMENT

1. Workforce Development – (*Presentation*)*

VII. CONSENT AGENDA

OLD BUSINESS (items previously considered but not finalized) - None

A. NEW BUSINESS

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1. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. Florida Department of Education – Centers of Excellence in Elementary Teacher Preparation (*Action*)
 - b. National Science Foundation – Advanced Technological Education DeafTEC (*Action*)
 - c. CareerSource Florida – Power Design, Inc., Quick Response Training (*Action*)
 - d. Pinellas County Emergency Medical Services Authority – Continuing Medical Education Program (*Action*)
 - e. Florida Campus Compact – 2014 Campus Democracy Project: Civic Dialogues (*Action*)
2. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000
 - a. Online Tutoring Services Agreement for SmartThinking (*Action*)
3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
 - a. Clearwater Library General Contractor (*Action*)

VIII. DIRECT SUPPORT ORGANIZATIONS

- A. Direct Support Organizations
 1. AUDITS AND OTHER STATUTORY REQUIREMENTS OF DIRECT SUPPORT ORGANIZATIONS, APRIL 2013, THROUGH MARCH 31, 2014
 - a. St. Petersburg College Foundation (*Action*)
 - b. St. Petersburg College Alumni Association (*Action*)
 - c. Leepa-Rattner Museum of Art (LRMA) (*Action*)
 - d. Institute for Strategic Policy Solutions (*Action*)

IX. INFORMATIONAL REPORTS

- A. Quarterly Informational Report of Contract Items (*Information*)
Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)
- B. Removal of Certain Assets from Property Inventory (*Information*)

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- C. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000 (*Information*)

X. PUBLIC ACCESS/UNAGENDAED ITEMS

XI. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing (*Action*)

- Rule 6Hx23-1.251 – Animal Control
- Rule 6Hx23-2.23 – Adjunct, Supplemental and Percent-of-Load Instructor Contracts
- Rule 6Hx23-2.28 – Leave – General
- Rule 6Hx23-2.30 – Vacation Leave
- Rule 6Hx23-2.31 – Sick Leave and Leave for Illness in the Line of Duty
- Rule 6Hx23-2.32 – Personal Leave
- Rule 6Hx23-2.33 – Military Leave and National Guard Leave
- Rule 6Hx23-2.35 – Family and Medical Leave
- Rule 6Hx23-2.36 – Professional Leave
- Rule 6Hx23-2.38 – Court Related Leave
- Rule 6Hx23-2.39 – Holiday Leave
- Rule 6Hx23-2.40 – Extended Leave

XII. PRESIDENT’S REPORT

- A. Baccalaureate Moratorium Update (*Information*)*

XIII. NEXT MEETING DATE AND SITE

November 18, 2014 - St. Petersburg/Gibbs Campus

XIV. ADJOURNMENT

ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING TO IMMEDIATELY FOLLOW – Presenter: Principal Starla Metz (see separate agenda)

The purpose of the meeting is to ask the governing board to approve the annual audit so that it can be submitted to the Pinellas County School District and the State.

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting October 21, 2014, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

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Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

***No packet enclosure**

Date Advertised: August 29, 2014

Confirmation of Publication

[Notice of meeting](#)

14-170. Under Item I, Call to Order

The meeting was convened by Chairman Fine at 9:00 a.m. The invocation was given by Mr. Oliver and was immediately followed by the Pledge of Allegiance.

14-171. Under Item II, Preliminary Matters

Dr. Law recommended adoption of retirement resolutions for Jim Parker and Evelyn Finklea. Mr. Parker and Dr. Finklea were in attendance and, joined by colleagues, received their resolutions as presented by Chairman Fine and President Law.

14-172. Under Item II-B, Recognitions/Announcements

Recognitions/Announcements –

Dr. Tonjua Williams, Senior Vice President, Student Services announced that St. Petersburg College has won the 2014 Chancellor's Leadership Award for the College Experience. She expressed her gratitude to the entire team for their work. She will be attending the award ceremony next week in Destin, Florida. Chairman Fine asked how the selection process worked and Dr. Law explained that the Chancellor sends out an application and colleges can self-nominate. Candidates are vetted at the state level. Chairman Fine offered his congratulations.

Jeff Cavanagh, Director of Veteran's Services announced that St. Petersburg College has again been selected as one of the TOP Military Friendly colleges and universities nationwide by Military Advanced Education (MAE) magazine and two other military publications for 2015. He also shared that a federal audit was conducted and the Veterans program passed with zero discrepancies.

Diana Sabino, Executive Director of Marketing and Strategic Communications, introduced Rita Farlow, Assistant Director of Strategic Communications, and Jamal Hale, Search Engine Marketing Manager.

14-173. Under Item III, Comments

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Opportunity was given for comments from the Board Chair, Board Members, the President and the public.

Chairman Fine shared that he has attended several community lunches and is continually amazed and educated about the many ways the College serves the community.

Trustee Westine expressed concern about language used in some of the marketing materials for the Institute for Strategic Policy Solutions for events with controversial topics. She suggested the need for written guidelines to ensure that the College be informational and not persuasive.

President Law invited the trustees to All College Day on Wednesday, October 22, 2014 at the Clearwater Campus. He shared that approximately 1200 participants will be in attendance.

Dr. Law also shared that he received an email this week from the accrediting board stating that they would like to use St. Petersburg College's five-year accreditation process as a model for the state. He congratulated Sabrina Crawford and team on this important recognition.

14-174. Under Item IV, Review and Approval of Minutes

The minutes of the August 19, 2014 Meeting of the Board of Trustees of St. Petersburg College along with the minutes of the September 16, 2014 Joint Meeting with Board of Trustees of St. Petersburg College and the Pinellas County School Board Trustees were presented by the chairman for approval. Mr. Oliver moved approval of the minutes as submitted. Ms. Westine seconded the motion. The motion passed unanimously.

14-175. Under Item V, Monthly Reports

Under Monthly Reports, Chairman Fine requested a report of any new business from the Board Attorney and Acting General Counsel. Mr. Brian Miles, Associate General Counsel, stated that there were no items to report. Mr. Lang did not attend the meeting.

14-176. Under Item VI - A, Strategic Priorities

Under Strategic Priorities, Dr. Tonjua Williams, Senior Vice President of Student Services, presented the Provost Succession Plan and timeline in view of the pending retirements of Dr. Jim Olliver, Provost of the Seminole Campus, and Dr. Karen Kaufman White, Provost of the St. Petersburg Gibbs Campus. Dr. Williams noted that candidates with leadership and academic skills who are committed to student success will be considered. The selection process will begin with a national search announcement beginning November 3, 2014 and remaining open until the positions are filled. The screening committee will include students, faculty, career services staff, a Provost Representative, a Dean Representative, an administrator, a Libraries & Learning representative, the Senior Vice President of Student Services and the Senior Vice President of Instructional and Academic Programs.

Dr. Williams explained that the comprehensive interview process will take place beginning February 2, 2014 and run through March 27, 2015. Round 1 will entail online interviews with

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the Screening Committee. Round 2 interviews will be on campus with campus faculty, staff, Council of Campus Provosts and Senior Vice Presidents. Finalists from this second round will be presented to the President who will interview all finalists. The candidate will be presented at the April 14, 2015 Board of Trustees meeting.

Dr. Law commented that the two positions will be interviewed in tandem with a decision about the campus assignment being made towards the end of the process with a determination of fit for each campus.

Ms. Patty Jones, Associate Vice President, Human Resources, added that the national search will cost less than \$20,000. Trustee Oliver asked if the College was using a national search firm and Dr. Williams answered that a national search firm was not being used.

14-177. Under Item VI – B, Student Success and Achievement

Under Student Success and Achievement, Dr. Jesse Coraggio, Associate Vice President, Institutional Effectiveness, Research, and Grants, and Dr. Jim Olliver, Provost, Seminole Campus, presented on the Seminole Community Educational Ecosystem.

Dr. Coraggio explained that an Educational Ecosystem was “a system of schools that shares a single strategic focus on the success of its students.” The concept was born out of an idea of how a community could work together to improve the success of its students. The first meeting in 2013 included school principals and SAC members from six or seven local Seminole schools. Currently, there are 14 schools involved in the ecosystem. Coverage is the central-western area of Pinellas County.

There are three subcommittees in the ecosystem. Dr. Jim Olliver chairs the Internal Partnerships Committee. This committee addresses how to make improvements at specific schools. Ms. Barbara Clare, Career Academies of Seminole, chairs the Community Outreach Committee. This committee explores ways to involve the community in the ecosystem. Ms. Wendy Bryan, Seminole Middle School, chairs the Improved Educational Pathways committee. The responsibility of this committee is developing ways for students to transition along the pathways between elementary, middle and high schools, as well as onto college.

Dr. Olliver stated that the original focus was on making the transition from elementary to middle school. This included a series of tours for fifth graders to visit the college campus to help them envision themselves as college students in the future. In addition, there are currently campus visits for middle school and high school students.

Dr. Olliver shared that student government organizations are also invited to visit the College SGA to talk about student government activities. Dr. Olliver also explained that the latest emphasis is on a program called College 101 which is focused on helping students and parents navigate the process of exploring, investigating and deciding on college choices as well as navigating the various processes and steps to successfully enroll and register.

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Dr. Coraggio explained that Richard Landon of Ridgecrest 360° has been a key partner. Ridgecrest 360° was established to build community resources and it has grown to other schools. The emphasis is on steering students towards college, not only St. Petersburg College, but any college or university.

Ms. Bello commented that she felt that the junior year of high school was too late to begin the conversation with students. Dr. Coraggio responded that some programs begin in the fifth grade and added that the Superintendent of Pinellas County Schools has made the commitment that all high school seniors will graduate either ready for work or ready for college.

Dr. Olliver noted that the Pinellas County School system is rolling out a program called Future Plan that the College needs to investigate. Dr. Law shared that there has been discussion about working with the School Board. He commented that everyone benefits when fifth graders visit the College's campuses and the parents are learning about the financial aid possibilities.

14-178. Under Item VI - C, Budget and Finance

Under Budget and Finance, Ms. Jamelle Conner, Associate Vice President, Business Services, presented the FY 14-15 July 1-September 30, 2014 Fund 1 Financial Report. The Board accepted this as an information item.

Dr. Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology and President Bill Law recommended a one-time employee recognition payment to acknowledge enrollment growth and student success efforts. Through the combination of additional tuition from enrollment growth and funds already available in the operating budget, the necessary \$1.6 million in funding is available to support this initiative.

The Board considered Items VI-C.2. Ms. Westine moved approval. Mr. Oliver seconded the motion. The motion passed unanimously.

14-179. Under Item VI - D, Administrative Matters

Under Administrative Matters, Patty Jones, Associate Vice President, Human Resources, presented the Health Insurance Update as an information item. Information regarding these items is as follows:

Ms. Jones informed the Board of Trustees that on September 25, 2014, Continental American announced that they were going to stop offering the hospital indemnity plan. Ms. Jones stated that it is a benefit the College would like to offer its employees, so a contract with Allstate was signed to continue this coverage. This was done with a very short time frame and Ms. Jones added that the College will go to the open market in its search next year. This year's coverage will cost less for employees. Dr. Law stated that the College is committed to keeping health care costs as steady as possible for employees.

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Ms. Jones and Brian Miles, Associate General Counsel, co-presented the Leadership Development Plan as an information item. Mr. Miles explained that there was a need to focus on developing a succession plan for leaders at the College. With this in mind, two new programs were developed: The SPC Delta Academy and Leadership SPC. Ms. Jones explained that the targeted audience for SPC Delta Academy is current supervisors. The content will emphasize managing and sustaining change, the principles of situational leadership, team empowerment, coaching, and customer service. In addition, growth of functional and technical skills will be supported.

The targeted audience for Leadership SPC is current and emerging leaders. The content is based on the competencies for College Leaders as recommended by the American Association of Community Colleges. It includes leadership training and development for current and emerging leaders.

The SPC Delta Academy will meet on Fridays for six weeks. The Leadership SPC program meets one day per month for 6 months and includes a three-day trip to Tallahassee. Both programs will be announced at All College Day on October 22, 2014 with an intended launch date of January 2015.

Ms. Jones and Mr. Miles shared sample days from each program. They explained that there will be 24 participants in each cohort. There will be a capstone project in each program. Mr. Oliver asked how participants will be selected for the Delta Academy. Dr. Law explained that candidates will self-nominate and be selected by the Senior Vice Presidents.

The Board considered Personnel Item VII-D.1a., Personnel Report. Mr. Oliver moved approval. Ms. Westine seconded the motion. The motion passed unanimously.

Under Item VI.2.a, Mr. Jim Waechter, AVP, Facilities Planning & Institutional Services, requested approval of the Biltmore Construction Company for the Bay Pines construction project. He explained that the process for selecting the contractor was the same used for the Midtown and Clearwater Library projects.

The Board considered Construction Item VII-D.2a., Bay Pines Contractor. Mr. Oliver moved approval. Ms. Westine seconded the motion. The motion passed unanimously.

14-180. Under Item VI - E, Academic Matters

Under Academic Matters, Dr. Susan Colaric, Associate Vice President, Online Learning and Services, presented the Online Education Update.

The Board considered Academic Matters Items VII-E.2, Credit Curriculum and E.3, Certification Training. Ms. Westine moved approval of Items VII-E.2-3. Mr. Oliver seconded the motion. The motion passed unanimously.

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Information regarding these items is as follows:

Dr. Colaric explained the process for migrating from the current ANGEL online learning software to the new Desire2Learn software. She shared that a pilot of the new software was run during the summer and fall of 2014. Both face-to-face and online training is available to faculty and staff who will be using the system. The transition began September 2, 2014, and will be complete by December 1, 2014. Feedback from students and faculty has been collected throughout the pilot and training process which prompted the provision of a simulation program for students to allow for practice with the system. A communication has been in place since August using multiple communication channels.

Ms. Westine asked about the length of the training involved. Dr. Colaric explained that online training can be anywhere from 2.5 to 14 hours, depending on the number of online videos the learner completes. Face-to-face training is about nine hours.

Dr. Anne Cooper, Senior Vice President, Instruction and Academic Programs, presented two items for approval by the Board. The Credit Curriculum item concerns imbedding certifications into academic courses and the addition of a math course. The second item covers some workforce and professional development changes and additions.

14-181. Under Item VI – F, Workforce Development

Under Workforce Development, Dr. Law presented information regarding a stronger emphasis on the provision of certifications and licensures alongside the traditional credit offerings. He explained that as a result of the recession, more individuals are looking for ways to enter the workforce with licenses and certifications that will help them obtain work. He noted that Tech Data, along with other local employers, have voiced the concern that there are insufficient numbers of qualified candidates for open positions. He noted that, unlike degree programs, certificates and licenses require periodic updates to remain active. Dr. Law noted that today there are only 308 certifications that can be documented in a year. He stressed that the opportunity to expand exists, with a total of 540 documentable opportunities on the horizon.

Dr. Law cited several responses already initiated to support certifications through credit programs. Credit-based workforce programs are identifying at least one additional certification that students can gain during the course. Both curriculum and course sequencing modifications are being made. The Advisory Committee is monitoring efforts. A test center has been established with efforts to subsidize the cost of exams for students. Certifications are being tracked weekly and monthly.

On the non-credit side, Dr. Law cited additional responses for boosting certificates and licenses. An inventory of existing certifications and current demand is being built. The Collaborative Labs will be refreshed as a unique tool for Pinellas County/Tampa Bay/Florida cross market training efforts. The College is coordinating with Pinellas Technical College (Ptec) to avoid duplication of effort. Placement support for students, particularly in IT and manufacturing is being put in

MINUTES OF THE OCTOBER 21, 2014 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

place. In addition, the intake and advisement processes are being revamped to ensure student interest and ability as well as market demand are considered before a student undertakes a program. There is also coordination with credit programs for discrete certifications such as Six Sigma. Non-credit programs will also be tracked weekly and monthly.

Dr. Law explained that the next steps for this initiative include developing a reorganization plan to support the ability to identify, develop and offer a greatly expanded array of industry certifications. Corporate Training will be rebranded to reflect different and more responsive offerings. Staff will be realigned and a senior program manager hired who will report to the Director. Finally, a business plan will be developed that will allow for self-sufficiency of the new division after July 1, 2016. The intent is to present a budget, business plan, rebranding proposal and revised organization for the Board's approval at the December 2014 Planning Retreat.

Dr. Law cited some cautions behind this initiative. He noted that a much broader array of certification "products" will need to be offered. Some credit programs may feel threatened by this initiative. It will require an increased attentiveness and responsiveness to changing demand. The State funding is not sufficient for this and the College should expect to fund this approach through user fees.

Dr. Jim Connolly, Director of Corporate Training, and Dr. Jason Krupp, Workforce Services Director, gave a brief demonstration of Burning Glass, an online program that explores job opportunities where students can compare their knowledge, skills and experience to available openings. Filters and reports are available to fine-tune searches by many dimensions. Mrs. Bello requested access to the Burning Glass software.

Ms. Westine voiced a concern that certifications do not guarantee competence of candidates. Ms. Bello emphasized that workforce development is key and the Advisory Committee was convened to address the shortage of candidates in the county.

14-182. Under Item VII, Consent Agenda

None.

14-183. Under Item VII-A.1, Grants/Restricted Funds Contracts

The Board considered Items under the Consent Agenda as follows:

- a. Florida Department of Education – Centers of Excellence in Elementary Teacher Preparation (*Action*)
- b. National Science Foundation – Advanced Technological Education DeafTEC (*Action*)
- c. CareerSource Florida – Power Design, Inc., Quick Response Training (*Action*)
- d. Pinellas County Emergency Medical Services Authority – Continuing Medical Education Program (*Action*)
- e. Florida Campus Compact – 2014 Campus Democracy Project: Civic Dialogues (*Action*)

MINUTES OF THE OCTOBER 21, 2014 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

14-184. Under Item VII-A.2, Bids, Expenditures, Contracts over \$325,000

- a. Online Tutoring Services Agreement for SmartThinking (*Action*)

14-185. Under Item VII-A.3, Capital Outlay, Maintenance, Renovation, and Construction

- a. Clearwater Library General Contractor (*Action*)

Items VII-A.1a-e, VII.A.2a, and VII-A.3a were considered under the Consent Agenda. Ms. Westine moved approval of Items VII-A.1a-e, VII.A.2a, and VII-A.3a. Ms. Bello seconded the motion. The motion passed unanimously.

14-186. Under Item VIII-A.1 a-d, Audits and other Statutory Requirements of Direct Support Organizations, April 2013 through March 31, 2014

The Board considered the audit documentation for the following Direct Support Organizations: St. Petersburg College Foundation, St. Petersburg College Alumni Association, the Leepa-Rattner Museum of Art, and the Institute for Strategic Policy Solutions. Mr. Oliver moved approval of Items VIII-A.1a-d under Direct Support Organizations. Ms. Westine seconded the motion. The motion passed unanimously.

14-187. Under Item IX, Informational Reports

The Board considered Items IX-A-D under Informational Reports. There was no discussion of these items.

Information regarding these items is as follows:

- a. Quarterly Informational Report of Contract Items (*Information*)
- b. Quarterly Informational Report of Exempt and Non-Exempt Purchases (*Information*)
- c. Removal of Certain Assets from Property Inventory (*Information*)
- d. Quarterly Informational Report of Construction Contract Approvals Not Exceeding
- e. \$325,000 (*Information*)

14-188. Under Item X, Public Access/Unagendaed Items

Chairman Fine closed the Board of Trustees meeting and opened the meeting to public access. There was no discussion. Chairman Fine closed the meeting to public access and re-opened the Board of Trustees meeting.

14.189. Under XI, Proposed Changes to BOT Rules Manual

A rulemaking hearing was conducted for the purpose of amending and/or adopting changes to the Board of Trustees Rules and Procedures Manual. Proof of public notice of this meeting is included as a part of these minutes. Internal notice was published in the **Blue and White** and

MINUTES OF THE OCTOBER 21, 2014 MEETING OF THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

notices were duly posted. The chairman requested comments from the public. The president sought approval of Item X. Ms. Westine moved approval. Ms. Bello seconded the motion. The motion passed unanimously.

Information regarding the rules is as follows:

- Rule 6Hx23-1.251 – Animal Control
- Rule 6Hx23-2.23 – Adjunct, Supplemental and Percent-of-Load Instructor Contracts
- Rule 6Hx23-2.28 – Leave – General
- Rule 6Hx23-2.30 – Vacation Leave
- Rule 6Hx23-2.31 – Sick Leave and Leave for Illness in the Line of Duty
- Rule 6Hx23-2.32 – Personal Leave
- Rule 6Hx23-2.33 – Military Leave and National Guard Leave
- Rule 6Hx23-2.35 – Family and Medical Leave
- Rule 6Hx23-2.36 – Professional Leave
- Rule 6Hx23-2.38 – Court Related Leave
- Rule 6Hx23-2.39 – Holiday Leave
- Rule 6Hx23-2.40 – Extended Leave

14-190. Under Item XII, President's Report

Under the President's Report, Dr. Law provided an update on the Baccalaureate Moratorium. He shared that the President's Council will meet on October 29, 2014 in Destin, Florida and that the Council believes the Florida Legislature will suspend the moratorium. The Arts and Entertainment degree was held up by this moratorium and Dr. Law felt that this degree could be reconsidered. He shared that more detailed information should be available on October 29th.

14-191. Under Item XI, Next Meeting Date and Site

The Board confirmed its next meeting date and site as Tuesday, November 18, 2014, 9:00 a.m., at the St. Petersburg Gibbs Campus located at 6605 Fifth Ave. N., St. Petersburg, Florida.

14-192. Under Item XII, Adjournment

Having no further business to come before the Board, Chairman Fine adjourned the meeting at 10:47 a.m.

Immediately following the St. Petersburg College Board of Trustees meeting, Chairman Fine opened the semi-annual St. Petersburg College Collegiate High School Governing Board meeting at 10:47 a.m.

14-193. Under St. Petersburg Collegiate High School

**MINUTES OF THE OCTOBER 21, 2014 MEETING OF THE BOARD OF
TRUSTEES OF ST. PETERSBURG COLLEGE**

Principal Starla Metz presented the semi-annual budget of the Collegiate High School. The Board considered the item. Ms. Westine moved approval. Ms. Bello seconded the motion. The motion passed unanimously.

Having no further business to come before the Board, Chairman Fine adjourned the St. Petersburg College Collegiate High School Governing Board meeting at 10:48 a.m.

William D. Law, Jr.
Secretary, Board of Trustees
St. Petersburg College
FLORIDA

Robert J. Fine, Jr.
Chairman, Board of Trustees
St. Petersburg College
FLORIDA

Attachments
Board Memos and
Supplemental Materials

Board of Trustees Meeting
October 21, 2014

II – B.1 Introductions

Rita Farlow

Assistant Director, Strategic Communications



Rita Farlow earned a bachelor's degree in English from Virginia Tech and master's degree in journalism from the University of South Florida St. Petersburg. A native of Washington, D.C., she has lived in Pinellas County since 1998. She comes to St. Petersburg College from Pinellas County Schools, where she was a communications coordinator in the Office of Strategic Communications. Prior to that, she was a reporter at the *Tampa Bay Times*.



October 21, 2014

Page 1

Jamal Hale

Search Engine Marketing Manager



Jamal Hale is a marketing professional with four years of experience crafting successful online lead generation and search marketing campaigns. He holds a Bachelor of Science degree in business from Full Sail University and is an official Google Certified Individual. He recently relocated to St. Petersburg from northern Virginia. His new duties include leading the online advertising, online lead generation, and search engine optimization initiatives for the college.



October 21, 2014

Page 2

VI - B.1 Seminole Community Educational Ecosystem



Seminole Community Educational Ecosystem



Board of Trustees Meeting

October 2014



Seminole Community Educational Ecosystem 2014

“A system of schools that shares a single strategic focus on the success of its students.”

What is an Educational Ecosystem?



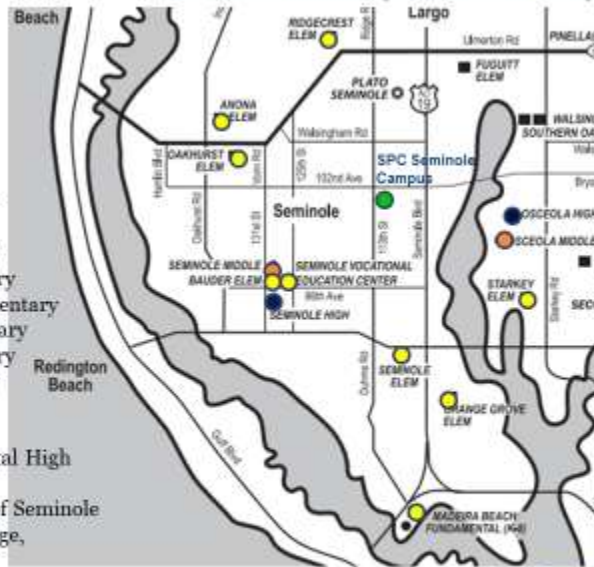
Seminole Community Educational Ecosystem

- Born out of an idea of how a community could work together to improve the success of its students.
- First meeting consisted of the School Principals and SAC members from the local Seminole area schools

January 2013 Meeting



- Anona Elementary
- Bauder Elementary
- Madeira Beach Fundamental (K-8)
- Oakhurst Elementary
- Orange Grove Elementary
- Ridgecrest Elementary
- Seminole Elementary
- Starkey Elementary
- Osceola Middle
- Seminole Middle
- Osceola Fundamental High
- Seminole High
- Career Academies of Seminole
- St. Petersburg College, Seminole Campus



Ecosystem Schools



Three Sub Committees

- *Internal Partnerships*
(Chairperson: Dr. Jim Olliver)
- *Community Outreach*
(Chairperson: Barbara Clare)
- *Improved Educational Pathways*
(Chairperson: Wendy Bryan)

Educational Ecosystem



On September 11th, a larger group (70+ members representing 13 different schools) met at Seminole Middle School to review and reflect on the work that had been done last year.

Ecosystem Schools



College Visits



- An opportunity for area 5th grade students to visit a college campus.
- Nine area elementary schools have signed up to have their entire 5th grade class meet on the Seminole Campus for the three-hour program this year.
- Also several visits by AVID middle and high school students—smaller groups of students along with their teacher.

'Picture Yourself' Here

- Purpose: To facilitate better transitions for students between elementary and middle school
- Have held this event for the last three years and included Seminole Middle School and Multiple Elementary Feeder Schools
- Includes Parent and Student Panels

Transition-to-Middle School



Building Opportunities for College Students to interact with their High School Counterparts.

SGA Students Meet with Largo HS SGA



9

- Purpose: To assist high school juniors and seniors in preparing for college.
- Designed to help students and their parents navigate the process of exploring, investigating and deciding on college choices, and navigating the various processes and steps to successfully enroll and register.

College 101 - New



10



Richard Landon, 360° Program



<http://www.go-360.org/>

Invested	Involved	Invaluable
<small>We are better together. We are the fundamental building blocks. Our ideas, energy, ingenuity, and resources are united to create children and youth in their communities who are capable, resilient, and ready to change the world, one community at a time.</small>	<small>We are interconnected. We are connected to each other and our communities. We are committed to each other. We are committed to our work, our hearts, and our communities. We are committed to the future of our children and youth. We are committed to each other and to our communities. We are committed to change the world.</small>	<small>We are making a difference. Ready for the day, we are stepping up and going to work. We are here to be in relationship with children and youth. We are working under the leadership of our community, with passion and commitment. We are committed to change the world. We are committed to change the world.</small>

Community Partner




Questions



October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: FY14-15 July 1 – September 30 Financial Report

Attached for information is the financial report for FY14-15 through September 30th.

Financial Report Highlights:

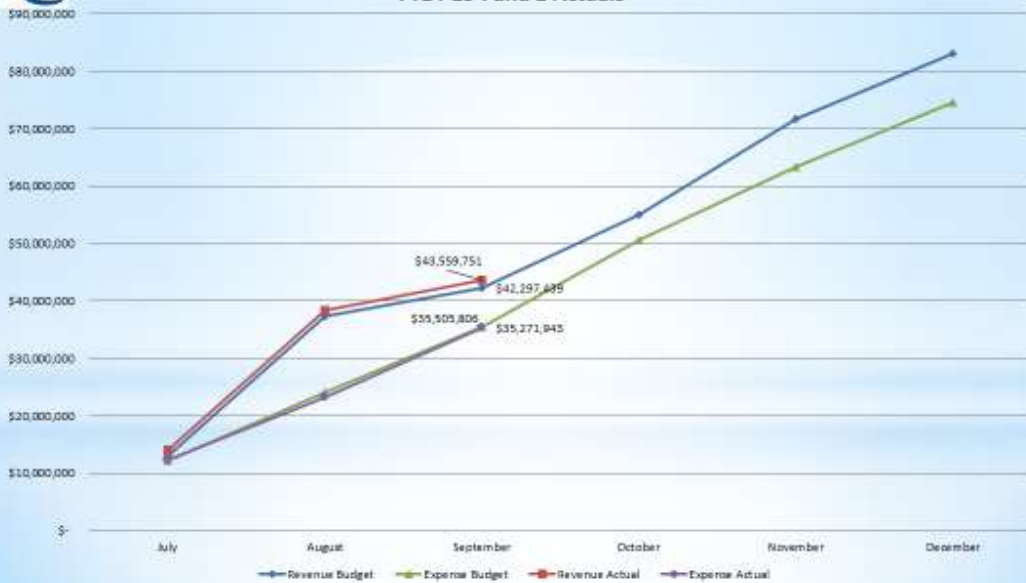
- Total operating revenue is approximately \$1 million above the budgeted revenue estimate through September primarily due to increased enrollment, which drives student tuition and fee revenues. Overall, the college has reached 42% of budgeted tuition for the year.
- Total operating costs are 1% below the budgeted estimate through September. This is primarily due to lower non-personnel expenses than estimated. Personnel expenses are at the budget estimate.

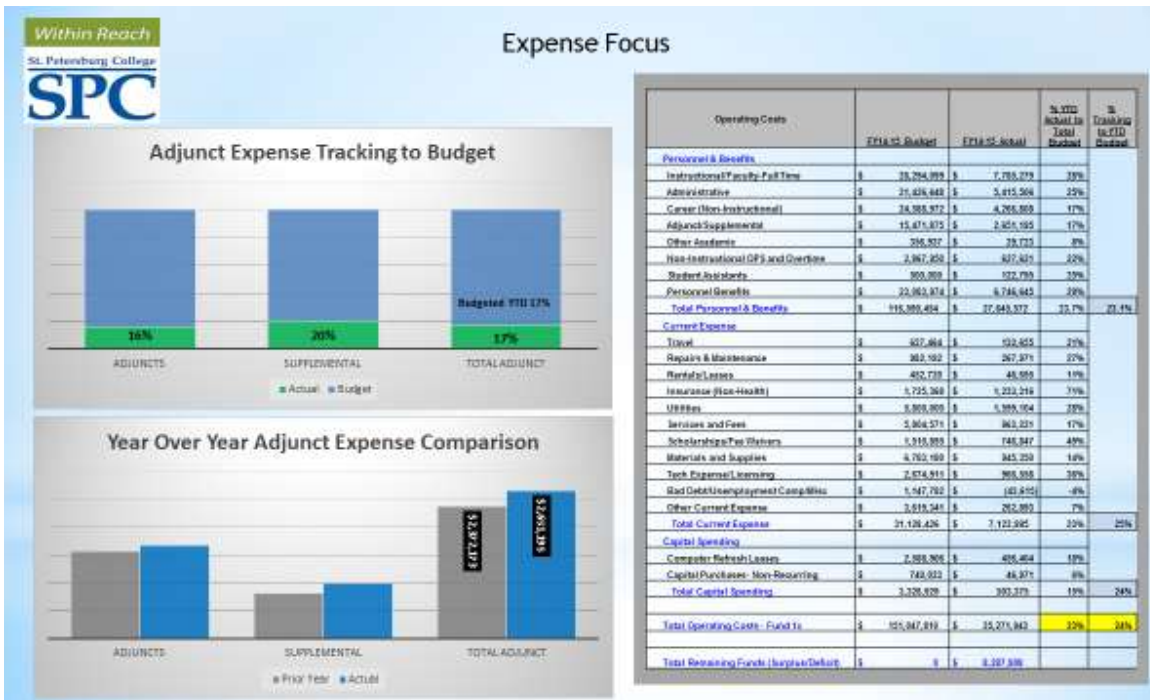
Doug Duncan, Senior Vice President, Administrative/Business Services & and Information Technology and Jamelle Conner, Associate Vice President, Strategic Execution and Systems Support, recommend approval.

Board of Trustees Monthly Financial Report

Jamelle Conner
 October 2014

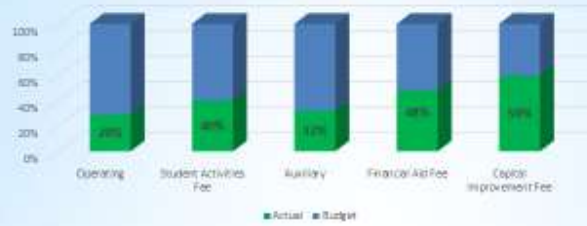
St. Petersburg College
 FY14-15 Fund 1 Actuals





All Fund Revenue Focus

All Funds Revenue Tracking



Year Over Year All Funds Revenue Comparison



Questions?

October 21, 2014

MEMORANDUM**TO:** Board of Trustees, St. Petersburg College**FROM:** William D. Law, Jr., President **SUBJECT:** Personnel Report**Approval is sought for the following recommended personnel transactions:**

HIRE			
Budgeted			
Effect. Date	Name	Department/Location	Title
8/25/2014	Blunt,Andre Timothy	Registration SPG	Administrative Svcs Assistant
9/15/2014	Smith,Kimberly C	Associate Provost SP	Administrative Svcs Assistant
8/11/2014	Boucher,Christy A	Business Technologies SP	Administrative Svcs Specialist
7/28/2014	Burton,Caroline E	Associate Provost HC	Administrative Svcs Specialist
10/6/2014	James,Lisa M	Mathematics TS	Administrative Svcs Specialist
10/6/2014	Robinson,Lisa M	Mathematics TS	Administrative Svcs Specialist
9/22/2014	Van Scoyoc,Elizabeth	BA Programs/UPC	Administrative Svcs Specialist
8/11/2014	Meeker,Christy Ann	Business Technologies SP	Administrative Svcs Specialist
9/22/2014	Nguyen,Kacey H	Admin Information Systems	Analyst/Programmer
10/6/2014	Walker,Kathryn L	Natural Science CL	Analyst/Programmer
9/8/2014	Parker,Jane E	Resource Development DO	Assoc. Dir., Campaigns & Prog.
9/22/2014	Farlow,Rita K	Institutional Advancement DO	Asst Dir, Strategic Communic
10/6/2014	Huynh,Tai Sanh	Custodial Services CL	Custodian
10/1/2014	Todaro,John	EMS/CME - HC	EMS/CME Acad Dept Coordinator
8/25/2014	Harvey,Christopher J	Academic & Student Affairs	Exec Dir, Online Learning
8/18/2014	Esposito,Frank D	Maintenance Services SPG	Facilities Specialist
8/14/2014	Geiger,Claire S	Mathematics SPG	Faculty - full-time
8/18/2014	Guerra Briseno Jr,Gary	Health Education Ctr Provost	Faculty - full-time
8/14/2014	Harris,Jay S	Interpreter Training CL	Faculty - full-time

8/14/2014	Jenks,Diane Lee	Nursing HC	Faculty - full-time
8/14/2014	Johnson,Hannah A	Mathematics CL	Faculty - full-time
8/14/2014	Kuropas,Cindy L	Letters TS	Faculty - full-time
8/14/2014	Lanham,Valerie	Letters SPG	Faculty - full-time
8/14/2014	Moriarty,Christian R	Ethics SPG	Faculty - full-time
8/14/2014	Nusspickel,Mark J	Letters SPG	Faculty - full-time
8/14/2014	Paden,Melanie Woods	Letters CL	Faculty - full-time
8/14/2014	Simunac,Kristin	Natural Science TS	Faculty - full-time
8/14/2014	Vaughan,Joann T.	Ethics SPG	Faculty - full-time
8/14/2014	Walztoni,Kimberly	Nursing HC	Faculty - full-time
9/22/2014	Smith,Cedric E	Natural Science CL	Instructional Design Specialist
8/18/2014	Nash,Michael A	District Library CL	Instructional Supp Specialist
8/25/2014	Ojeda,Luis Miguel	District Library SPG	Instructional Supp Specialist
8/26/2014	Villegas,John P	District Library SE	Instructional Supp Specialist
9/22/2014	Bryson,Kathy M	District Library DO	Instructional Supp Specialist
9/15/2014	Hublikar,Ishaan Suhas	Natural Science OC	Instructional Supp Specialist
8/18/2014	Scholing,Joy Larissa	District Library CL	Instructional Support Spec.
9/2/2014	Walton,Christopher B	District Library DT	Instructional Support Spec.
8/18/2014	Knapp,Chelsea N	Natural Science CL	Laboratory Specialist
9/15/2014	Janjus,Mirjana	Baccalaureate Programs/UPC	Laboratory Specialist
8/25/2014	Barber,Vincent P	Facilities Mail/Receiving DO	Materials Mgmt Assistant
8/11/2014	Baltz,Dawn M	Nursing HC	Nursing Skills Facilitator
10/8/2014	Marus,James L	Campus Security TS	Security Officer
9/2/2014	Afify,Theresa M	Resource Development DO	Senior Development Officer
9/22/2014	Glickley,Ashleigh M	District Library DO	Sr Instructional Supp Spec
8/23/2014	Crews,Michael J	District Library DO	Sr Instructional Supp Spec.
8/18/2014	Crane,John J	Counseling & Advisement HC	Student Support Advisor
8/5/2014	Fayard,Lucas B	College Student Supp Svcs DO	Student Support Advisor
8/25/2014	Carter,Kerry	Enrollment Management DO	Student Support Advisor, Cyber
8/18/2014	McMillan,Heather M	Enrollment Management DO	Student Support Advisor, Cyber
8/11/2014	Nicholson,Jason I	Enrollment Management DO	Student Support Advisor, Cyber
7/14/2014	Bligen,Ginger N	SPC-Downtown	Student Support Assistant
8/11/2014	Harth,Gigi L	Provost SE	Student Support Assistant
9/15/2014	Williams,Lucy O	Associate Provost SP	Student Support Assistant
8/11/2014	Thompson,Velma	SPC-Downtown	Student Support Specialist
9/29/2014	Bailey,James C	Scholarships/Stu Fin Assist DO	Student Support Specialist
9/15/2014	Faiola,Claudia	Associate Provost TS	Student Support Specialist
9/8/2014	Sarver,Rebecca K	SPC-Downtown	Student Support Specialist
8/11/2014	Capobianco,Marco A	Academic & Student Affairs	Technology Support Specialist

TRANSFER/PROMOTION Budgeted			
Effect. Date	Name	Department/Location	Title
8/1/2014	Hubbard,Barbara A	Fine & Applied Arts SE	Acad Dept Chair, Fine Arts
9/27/2014	Tunceren,Lillian L	Letters SE	Chair, Communications
10/4/2014	Carter,Caitlin	Resource Development DO	Development Specialist
8/14/2014	Banks,Ian M	Baccalaureate Programs/UPC	Faculty - full-time
8/14/2014	Downing,Carol L.	Interpreter Training CL	Faculty - full-time
8/30/2014	Berry,Misty R.	District Library DO	Instructional Supp Specialist
9/8/2014	Crockett,Kaitlin A	District Library DO	Library Services Technician
8/18/2014	Kearney,Roslynn L.	Scholarships/Stu Fin Assist SP	Scholarship&Student FA Officer
9/13/2014	Palacios,Lisa M	Enrollment Management DO	Sr Administrative Svcs Assist
8/16/2014	Mosna Jr,Edward M	Campus Security - SE	Sr Security Officer
10/4/2014	Daun,Melinda R	Registration SPG	Student Support Advisor
9/27/2014	Moody,Rachella W	Counseling & Advisement CL	Student Support Advisor
9/13/2014	Byers,Keosha	Academic & Student Affairs	Student Support Advisor, Cyber
9/13/2014	Gilchrist,Tannica	Academic & Student Affairs	Student Support Advisor, Cyber

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
8/14/2014	Burns,Sandra	Nursing HC	Adjunct Bach Prog.
8/14/2014	Cashman,Kristin	Nursing HC	Adjunct Bach Prog.
8/18/2014	Cuba,Thomas R	Baccalaureate Programs/UPC	Adjunct Bach Prog.
8/14/2014	Czop,Tracy L	Nursing HC	Adjunct Bach Prog.
8/14/2014	Daniels,Amanda R	Nursing HC	Adjunct Bach Prog.
8/13/2014	De Kler,Randy	Baccalaureate Programs/UPC	Adjunct Bach Prog.
8/11/2014	Dollar Jr,George W.	Business Technologies CL	Adjunct Bach Prog.
8/14/2014	Edwards,Michelle	Nursing HC	Adjunct Bach Prog.
8/18/2014	Govoni,Jane M	College of Education	Adjunct Bach Prog.
8/18/2014	Hettinger,David B	Health Education Ctr Provost	Adjunct Bach Prog.
8/14/2014	Jahnke,Robin J	Nursing HC	Adjunct Bach Prog.
8/14/2014	Lockett,Tiffany L	Nursing HC	Adjunct Bach Prog.
8/14/2014	Pichard,Mercedes R.Y.	College of Education	Adjunct Bach Prog.
8/14/2014	Russ,Maria L	Nursing HC	Adjunct Bach Prog.
8/18/2014	Salmeron,Patricia A	Nursing HC	Adjunct Bach Prog.
8/18/2014	Sullivan,Cindy S	College of Education	Adjunct Bach Prog.
8/18/2014	Wright,Russell W	Business Technologies CL	Adjunct Bach Prog.
8/18/2014	Frioud,Nancy M	Dual Credit - AC	Contributed Service

8/18/2014	Fulton,Christopher W	Dual Credit - AC	Contributed Service
8/18/2014	Nance,Jennifer N	Dual Credit - AC	Contributed Service
8/18/2014	Connelly,Carol A	Letters CL	Faculty - supplemental
8/18/2014	Holmes,Lara L	Baccalaureate Programs/UPC	Faculty - supplemental
8/18/2014	Lersch,Suzanne M	BA Programs/UPC	Faculty - supplemental
8/18/2014	Muehl,Nathan	Fine & Applied Arts SPG	Faculty - supplemental
8/18/2014	Seiter,Sondra P	Social Science CL	Faculty - supplemental
8/16/2014	Tersteegen,Kirsten S.	Letters CL	Faculty - supplemental
8/18/2014	Wallace,Michael J.	Baccalaureate Programs/UPC	Faculty - supplemental
9/10/2014	Beck,Sandra K	Business Technologies SP	Faculty - supplemental
9/10/2014	Cooper,Claudine M	Business Technologies SE	Faculty - supplemental
9/22/2014	Glickley,Ashleigh M	Letters CL	Faculty - supplemental
9/10/2014	Risberg,Chrissy	Business Technologies TS	Faculty - supplemental
9/15/2014	Thiel,Janice L	Ethics SE	Faculty - supplemental
9/10/2014	Yourth,Bradley J	Business Technologies CL	Faculty - supplemental
8/26/2014	Snyder,Kevia	SPC-Downtown	General Support
10/3/2014	Allen,Marissa	Institutional Advancement DO	General Support
9/23/2014	Fox,Jessica	Nursing HC	Instructor, Temporary Credit
8/18/2014	Ajmo,Joanne	Natural Science TS	Instructor, Temporary Credit
8/18/2014	Ardila,Michelle	Letters SPG	Instructor, Temporary Credit
8/18/2014	Arellano,Ana R	Natural Science TS	Instructor, Temporary Credit
8/18/2014	Armstrong,Martin S	Natural Science CL	Instructor, Temporary Credit
8/18/2014	Backus,Timothy W	Natural Science SE	Instructor, Temporary Credit
8/18/2014	Barrett,Benjamin R	Letters SPG	Instructor, Temporary Credit
8/18/2014	Beckles,Berdene	BA Programs/UPC	Instructor, Temporary Credit
8/7/2014	Bedore,Joan M	Speech - Letters SE	Instructor, Temporary Credit
8/18/2014	Berte,Michael P	Natural Science CL	Instructor, Temporary Credit
8/18/2014	Burns,Heidi A	Letters SE	Instructor, Temporary Credit
8/18/2014	Busquet,Aimee F	Letters CL	Instructor, Temporary Credit
8/18/2014	Calderon,Jourdan A	Letters SPG	Instructor, Temporary Credit
8/18/2014	Capparelli,Adam C	Social Science CL	Instructor, Temporary Credit
8/18/2014	Chastain,Heather C	Nursing HC	Instructor, Temporary Credit
8/18/2014	Coleman,Julie S	Nursing HC	Instructor, Temporary Credit
8/20/2014	Cowley,Sheila	Fine & Applied Arts SPG	Instructor, Temporary Credit
8/18/2014	Cox,Stephanie D.	Letters SE	Instructor, Temporary Credit
8/18/2014	Craig,Penelope S	Letters SPG	Instructor, Temporary Credit
8/18/2014	Cruz,Joel M	Mathematics SE	Instructor, Temporary Credit
8/18/2014	Cuccia,Robert	Letters SE	Instructor, Temporary Credit
8/18/2014	DeGregorio,Steven N	Fine & Applied Arts SE	Instructor, Temporary Credit
8/18/2014	Ellis,Mary Anne	Letters CL	Instructor, Temporary Credit
8/18/2014	Gill,Julia L	Natural Science CL	Instructor, Temporary Credit

8/18/2014	Graham, April S	Natural Science SPG	Instructor, Temporary Credit
8/18/2014	Guirguis, Ramez	Mathematics CL	Instructor, Temporary Credit
8/18/2014	Gupta, Sachin	Natural Science CL	Instructor, Temporary Credit
8/18/2014	Gustafson, John S	Social Science CL	Instructor, Temporary Credit
8/18/2014	Hamilton, Mark B	Letters SPG	Instructor, Temporary Credit
8/18/2014	Hauser, Laura A	Mathematics SPG	Instructor, Temporary Credit
8/18/2014	Hublikar, Ishaan Suhas	Natural Science CL	Instructor, Temporary Credit
8/18/2014	James, Alfonsa	Social Science CL	Instructor, Temporary Credit
8/18/2014	James, Chinyere Y	Associate Provost CL	Instructor, Temporary Credit
8/18/2014	Kakoullis, James	Natural Science SPG	Instructor, Temporary Credit
8/18/2014	Kalligas, Soultana L	Letters CL	Instructor, Temporary Credit
8/18/2014	Kasser, Stephen J	Letters SPG	Instructor, Temporary Credit
8/18/2014	Katzl, Valli Sharpless	Letters CL	Instructor, Temporary Credit
8/18/2014	Kleiman, Sandra A	Nursing HC	Instructor, Temporary Credit
8/18/2014	Lajoie, Mary R	Mathematics SE	Instructor, Temporary Credit
8/18/2014	Leonard, Patrick M	Natural Science TS	Instructor, Temporary Credit
8/18/2014	Levin, Michele	Fine & Applied Arts CL	Instructor, Temporary Credit
8/18/2014	Lue, Christopher J	Natural Science TS	Instructor, Temporary Credit
8/19/2014	Macaraeg, Patrick G	Mathematics TS	Instructor, Temporary Credit
8/15/2014	Madden, James F	College of Education	Instructor, Temporary Credit
8/16/2014	Maddrey, James D	Foreign Language CL	Instructor, Temporary Credit
8/18/2014	Marcinek, Stephen A	Business Technologies CL	Instructor, Temporary Credit
8/18/2014	Markley, Beth A	Baccalaureate Programs/UPC	Instructor, Temporary Credit
8/18/2014	Matthews, Paul E	Natural Science CL	Instructor, Temporary Credit
8/18/2014	Maymeskul, Olena	Mathematics SE	Instructor, Temporary Credit
8/18/2014	Meyers, Steven	Natural Science SE	Instructor, Temporary Credit
8/18/2014	Mikell, Edward S	Mathematics SPG	Instructor, Temporary Credit
8/18/2014	Miranda, Luis D	Natural Science SPG	Instructor, Temporary Credit
8/18/2014	Mita, Laura M	Letters SPG	Instructor, Temporary Credit
8/18/2014	Moore, Darice L.	Letters SPG	Instructor, Temporary Credit
8/18/2014	Moore, Jill C	Baccalaureate Programs/UPC	Instructor, Temporary Credit
8/18/2014	Muralidharan, Ranjani	Natural Science SE	Instructor, Temporary Credit
8/26/2014	Netchy, Kristin H	Natural Science SPG	Instructor, Temporary Credit
8/18/2014	Nunez, Kimberly M	Letters SE	Instructor, Temporary Credit
8/20/2014	Olexa, Richard A	Natural Science SE	Instructor, Temporary Credit
8/18/2014	Oliver, Emily D	Fine & Applied Arts CL	Instructor, Temporary Credit
8/18/2014	O'Riorden, Laura E	Natural Science SPG	Instructor, Temporary Credit
8/18/2014	Pardoll, Miriam L	College of Education	Instructor, Temporary Credit
8/18/2014	Paris, Antonio J	Natural Science TS	Instructor, Temporary Credit
8/18/2014	Parry, Michele L	Natural Science SPG	Instructor, Temporary Credit

8/18/2014	Rathod,Dharitrikumari M	Mathematics TS	Instructor, Temporary Credit
8/18/2014	Ratty,Dean S	Social Science SE	Instructor, Temporary Credit
8/18/2014	Rivera,Joeel A	Social Science CL	Instructor, Temporary Credit
8/18/2014	Rohan,Andrew	Mathematics SPG	Instructor, Temporary Credit
8/18/2014	Roop,Karen	Letters SPG	Instructor, Temporary Credit
8/18/2014	Sanchez,Andres M	Letters SE	Instructor, Temporary Credit
8/18/2014	Seeger,Sandra S	Natural Science TS	Instructor, Temporary Credit
8/18/2014	Sewell,Zulma Y	Letters CL	Instructor, Temporary Credit
8/18/2014	Shuniak,Constantine J Simonaitis-	Natural Science SE	Instructor, Temporary Credit
8/18/2014	Castillo,Vida K	Natural Science SE	Instructor, Temporary Credit
8/18/2014	Slaughter,Gerald Z	Speech - Letters TS	Instructor, Temporary Credit
8/18/2014	Souza,Bethany M	Fine & Applied Arts CL	Instructor, Temporary Credit
8/18/2014	Spera,Russell	Letters CL	Instructor, Temporary Credit
8/18/2014	Spiller,Christina	Letters CL	Instructor, Temporary Credit
8/18/2014	Thomas,Shawn E	Fine & Applied Arts SPG	Instructor, Temporary Credit
8/18/2014	Timofeeva,Olga	Mathematics SE	Instructor, Temporary Credit
8/18/2014	Valdes,Tony	Dual Credit - AC	Instructor, Temporary Credit
8/18/2014	Wang,Wenfeng	Natural Science SE	Instructor, Temporary Credit
8/18/2014	Weagle,Sheila A	Baccalaureate Programs/UPC	Instructor, Temporary Credit
8/18/2014	Williams,Andrea L	College of Education	Instructor, Temporary Credit
8/18/2014	Wireman,Barry T	Letters TS	Instructor, Temporary Credit
8/18/2014	Wood,Norma J	Nursing HC	Instructor, Temporary Credit
8/18/2014	Wood,Rachael L	Business Administration CL	Instructor, Temporary Credit
8/18/2014	Young,Pye N	Baccalaureate Programs/UPC	Instructor, Temporary Credit
9/15/2014	Haynes,Patricia Ann	Mathematics SPG	Instructor, Temporary Credit
9/16/2014	Melaika,Nader	Mathematics TS	Instructor, Temporary Credit
9/11/2014	Paton,John R	Social Science SE	Instructor, Temporary Credit
9/15/2014	Spera,Russell	Letters CL	Instructor, Temporary Credit
9/15/2014	Uruena,Adriana	Social Science TS	Instructor, Temporary Credit
8/25/2014	Morrel,Kari R	District Library DT	Librarian- Temporary
9/8/2014	Johnson,Karen M	District Library DO	Librarian- Temporary
8/25/2014	Coleman,Lyndon P	Athletics CL	OPS Career Level 1
8/11/2014	Delos Reyes,Desiree E	Corporate Training E&SS DO	OPS Career Level 1
8/18/2014	Gallucci,Danielle M	Athletics CL	OPS Career Level 1
9/29/2014	Budde,Natalie Lauren	Academic & Student Affairs	OPS Career Level 1
9/22/2014	Chancey,Frances F	District Library DO	OPS Career Level 1
9/8/2014	Cinquegrana,Donielle M	District Library DO	OPS Career Level 1
9/15/2014	Garrity,Caren	District Library DO	OPS Career Level 1
9/15/2014	Hill,Jennifer R	District Library DO	OPS Career Level 1

9/10/2014	Mitchell,Shelley L	Associate Provost CL	OPS Career Level 1
9/22/2014	Moss,Thatcher	District Library DO	OPS Career Level 1
9/22/2014	Risberg,Rebecca A	District Library DO	OPS Career Level 1
10/6/2014	Tate,Michael D	Landscape Services TS	OPS Career Level 1
10/6/2014	Wright,Joshua P	Landscape Services HEC	OPS Career Level 1
8/25/2014	Bedard,Alyssa L	Student Activities SPG	OPS Career Level 2
8/18/2014	Felton,Christopher W	Associate Provost SP	OPS Career Level 2
8/18/2014	Hourigan,Maureen A	Associate Provost CL	OPS Career Level 2
8/18/2014	Woods,Benjamin M	Student Activities SE	OPS Career Level 2
9/8/2014	Ambrocio-Baxcajay,S	Provost CL	OPS Career Level 2
9/17/2014	Owens,Taylor Jean	Provost CL	OPS Career Level 2
9/13/2014	Perez Prieto,Brenda	Provost CL	OPS Career Level 2
9/15/2014	Gaeta,John	Student Activities SPG	OPS Career Level 3
10/8/2014	Martinez,Erika G	Associate Provost HC	OPS Career Level 3
9/29/2014	Wachtel,Erika L	Corporate Training E&SS DO	OPS Career Level 3
9/15/2014	Cheese,Antonia M	Academic & Student Affairs	OPS Career Level 4
8/26/2014	Duprey,Wendy B	District Library TS	OPS Career Level 5
8/11/2014	Hill,Jennifer R	Provost HC	OPS Career Level 5
8/11/2014	Reyes,Sherry M	District Library CL	OPS Career Level 5
10/2/2014	Clark,Shawn D	District Impressions DO	OPS Career Level 5
9/22/2014	Cote,Sophie Katherine	Academic & Student Affairs	OPS Career Level 5
9/27/2014	Crane,John J	Human Resources	OPS Career Level 5
10/6/2014	Dicpetris,Otto C	District Library DO	OPS Career Level 5
9/15/2014	Dimick,Travis L	Admin Information Systems	OPS Career Level 5
9/18/2014	Grych,Desiree Andrea	Academic & Student Affairs	OPS Career Level 5
9/22/2014	Henderson,Heather D	Instructional Computing SE	OPS Career Level 5
9/22/2014	Hunter,Jarvis	Instructional Computing SE	OPS Career Level 5
9/22/2014	Jimenez,Jessica A	Academic & Student Affairs	OPS Career Level 5
10/6/2014	Kalligas,Soultana L	Distance Learning TV SE	OPS Career Level 5
10/8/2014	Luke,Dean D	Human Resources	OPS Career Level 5
9/10/2014	McNulty,Mary	District Library DO	OPS Career Level 5
9/23/2014	Sewell,Zulma Y	Interpreter Training CL	OPS Career Level 5
9/22/2014	Spear,Samuel J	Instructional Computing SE	OPS Career Level 5
9/15/2014	Sweeney,Victoria Marie	Academic & Student Affairs	OPS Career Level 5
9/29/2014	Tidwell,Connor Daniel	Instructional Computing SE	OPS Career Level 5
9/25/2014	Weston,Kelvin L	Provost CL	OPS Career Level 5
9/29/2014	Weston,Kelvin L	Instructional Computing SE	OPS Career Level 5
9/8/2014	Yancey,Travis L	Academic & Student Affairs	OPS Career Level 5
9/22/2014	Young,Emily G	District Library DO	OPS Career Level 5
9/8/2014	Almond,Shea L	Academic & Student Affairs	OPS Career Level 6

9/13/2014	Hartman,Ariel Elizabeth	Enrollment Management DO	OPS Career Level 6
9/15/2014	Matthes,Elise Marie	Student Activities HC	OPS Career Level 6
8/18/2014	Carta,Joy A	Baccalaureate Programs/UPC	OPS Professional
9/22/2014	Pribyl,John F Mroczkowski,Brittany	Allstate Center Provost	OPS Professional
8/18/2014	A	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/18/2014	Tompkins,Kristen A	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
10/6/2014	Kazaks,Trevor S	Srvcs Spc Students/OSSD CL	OPS Teaching Asst/Interpreter
8/18/2014	Blinkey,Jonathan L	Allstate Center Provost	Professional Trainer
8/18/2014	Coto,Humberto Alfonso	Criminal Justice AC	Professional Trainer
8/18/2014	Goswick,Terry E	Criminal Justice AC	Professional Trainer
8/18/2014	Graham,Rebecca A	Criminal Justice AC	Professional Trainer
8/18/2014	LeMarquand,Nelson	Health Education Ctr Provost	Professional Trainer
9/2/2014	Sanford,Scott J	Allstate Center Provost	Professional Trainer
9/29/2014	Beardsley,Mitchel A	Criminal Justice AC	Professional Trainer
9/22/2014	Darbonne,Jolene Marie	Criminal Justice AC	Professional Trainer
10/6/2014	Duckworth,Ronald J	Corporate Training E&SS DO	Professional Trainer
9/9/2014	Howard Jr,James C	Criminal Justice AC	Professional Trainer
9/22/2014	Rezvani,Janet S	Criminal Justice AC	Professional Trainer

TRAVEL OUTSIDE THE CONTINENTAL UNITED STATES

Effect. Date	Name	Department/Location	Title
9/26/14 - 10/06/14	Rajaram, Lakshminarayan	Mathematics TS	Instructor

The purpose of this trip was to conduct work at the Universidad Central Del Ecuador in Quito, Ecuador. The benefit to the College is to allow sabbatical leave for faculty members to rejuvenate themselves professionally and personally. More specifically, the sabbatical provides an opportunity for faculty members to enhance their professional development as educators through projects of research, writing, artistic production, and/or other professional activity. It promotes research or growth in one's academic discipline and enhances the faculty member's contribution to the College.

Privately funded by the Prometeo Grant.

09/29/14 - 10/03/14	Rasor-Cordero, Carol	Center for Publ Safety Innovation	Instructor
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The purpose of this trip was site assessment/consultation for future training in Panama City, Panama. The benefit to the College is to provide for nationally and internationally recognized training programs.

Funded by the Center for Public Safety Innovation. Total estimated cost to the College is \$1,663.04.

10/07/14 - 10/12/14	Raze Jr., Robert E.	College of Education TS	Instructor
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The purpose of this trip is to attend an environmental conference in Ottawa, Canada, and share strategies used with teachers. The benefit to the College is to identify strategies and ideas that may be used in courses taught.

Funded by the College of Education. Total estimated cost to the College is \$2,158.68.

10/19/14 - 10/25/14	Navarro, Rafael	Center for Publ Safety Innovation	Instructor
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The purpose of this trip is to visit San Salvador, El Salvador to introduce the Community Policing Class #19587. The benefit to the College is to provide for nationally and internationally recognized training programs.

Funded by the Center for Public Safety Innovation. Total estimated cost to the College is \$2,324.36.

10/25/14 -11/3/14	Krueger, Amy	Dental Hygiene HEC	Instructor
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The purpose of this trip is to teach the DEH 2702C - Community Dental Health Practicum study abroad course in Negril, Jamaica. The benefit of this trip is to meet the College's mission to contribute to the international education of students by providing opportunities that encourage global awareness and perspectives.

Funded by International Programs. Total estimated cost to the College is \$1,952.83

11/7/14 - 11/24/14	Watkins, Nancy	College of Education SPG	Instructor
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The purpose of this trip is to participate in the service learning study abroad practicum (EDE 4942: Integrated Children's Literature Practicum in Jamaica) with pre-service teachers in Negril, Jamaica.

The benefit to the College is to meet the College's mission to contribute to the international education of students by providing opportunities that encourage global awareness and perspectives.

Funded by the College of Education. Total estimated cost to the College is \$1,814.11

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Associate Vice President, Human Resources; and the Strategic Issues Council Members bringing the actions forward, recommend approval.

SW101014

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President



SUBJECT: Health Insurance Update

This item is being brought forward as an information item regarding the voluntary hospital indemnity coverage offered to budgeted employees.

The college's hospital indemnity carrier, Continental American, recently notified St. Petersburg College that it was changing its coverage model to only include employees on one — but not all — of the college-provided medical plans. In other words, they would offer the hospital indemnity insurance benefits to employees on the Aetna Select or POS II plan or to those employees on the high-deductible health plan (HSA), but no longer to all those employees.

Because SPC wants to continue offering this voluntary benefit to all employees, effective Jan. 1, 2015, such hospital indemnity coverage will be offered by Allstate. Allstate already offers a voluntary cancer/dread disease insurance and a voluntary accident insurance to SPC employees.

There is no cost to the college. For employees, the rates are lower. Other differences are outlined on the attachment.

Due to the last-minute nature of this notification to SPC, the College was unable to solicit competitive bids for this product. However, we plan to do that leading into the 2016 plan year.

VI - D.1batt Hospital Indemnity Comparison

St. Petersburg College - Hospital Indemnity Plan Comparison

	Continental American Hospital Indemnity (CAHI)	Allstate Hospital Indemnity (Non-HSA Employees Only)	Allstate Hospital Indemnity (All Employees)
Issue Age	18 – 64	18 and over, as long as working	18 and over, as long as working
Preexisting condition exclusion	No	Yes. Current CAHI plan members are grandfathered in but any new member having a condition the past 12 months will not be covered for that condition in the next 12 months.	Yes. Current CAHI plan members are grandfathered in but any new member having a condition the past 12 months will not be covered for that condition in the next 12 months.
Simultaneously offer plan for HSA/Non-HSA employees	No	Yes	Yes
Maternity Benefits	Covered if conception before plan effective date.	10-month waiting period, waived if replacing CAHI plan	No waiting period, coverage begins immediately
Hospital Admission Benefit	\$250 per admission	\$500 once per year	\$1,100 once per year
Hospital Confinement Benefit	\$200 per day (max 30 days)	\$200 per day (max 180 days)	\$100 per day, days 2 thru 10/yr
Intensive Care Benefit	\$250 per day (max 30 days)	\$200 per day (max 60 days)	\$100 per day, days 2 thru 10/yr
Outpatient Physician Benefit	\$50 per visit (6 per year)	\$50 per visit (5 per year)	N/A
Intensive Care Benefit	\$250 per day (max 30 days)	\$200 per day (max 60 days)	N/A
Wellness Benefit	\$50 per year	\$50 per year (covered as one of the 5 outpatient physician visits)	N/A

Medical Fees	\$300 per accident	\$500 per day (2x per year)	N/A
Well Baby Care	\$50 per visit (max 4 per year)	\$50/yr (covered as one of the 5 outpatient MD visits)	N/A
Surgery Benefit	N/A	\$20-\$500 depending on surgery	N/A
Anesthesia Benefit		25% of surgical benefit	N/A
Inpat't Physician Benefit	N/A	\$25/day while in hospital	N/A
Emerg. Accident Benefit		\$500 per day (2x per year)	N/A
At Home Nursing Benefit	N/A	\$100 per day (30 day max after first 60 days after hospitalization)	N/A
Ambulance	N/A	\$300 per day, double for Air Ambulance (max 3x/yr)	N/A
Non-local Transportation	NA	\$300 per day (max 3x/yr)	N/A
Rates	Employee	Employee	Employee
(per pay based on 24 pays)	\$16.05	\$15.86	\$7.41
	Employee/Spouse	Employee/Spouse	Employee/Spouse
	\$31.30	\$28.40	\$16.38
	Employee/Children	Employee/Children	Employee/Children
	\$28.09	\$24.98	\$12.81
	Family	Family	Family
	\$43.34	\$36.79	\$21.84

VI - D.1c Leadership Development Plan



St. Petersburg College
Organizational & Leadership Development Programs

SPC Delta Academy
Where Change Begins
Leadership SPC
Where Leaders Thrive

Presented to SPC Board of Trustees - Oct. 21, 2014
 Patty Jones, Associate Vice President, Human Resources
 Brian Miles, Associate General Counsel



Mission, Intent, Content

	SPC Delta Academy	Leadership SPC
AUDIENCE	Current supervisors – new and experienced	Current and emerging leaders <i>(with or without broad knowledge of SPC operations)</i>
MISSION	To equip supervisors to initiate, communicate and manage change at the business-unit level, thereby enabling institutional transformation	To provide professional development opportunities for employees serving in leadership roles or employees aspiring to serve in leadership roles
INTENT	To provide supervisors with skills and tools to become change agents at the grass roots level; to empower them with a sense of self-directedness and ownership of the change they foster	To familiarize current and emerging leaders on the college's structure and operations, and the communities served by the college; to teach advanced leadership lessons to prepare the cohort participants for leadership challenges
CONTENT	Based on the principles of situational leadership, including team empowerment, coaching, customer service, and managing and sustaining change; complemented by strengthening functional/technical skills <i>Key concepts include:</i> needs assessment, leading through change, conflict resolution, team building, and individual skills development	Based on the Competencies for College Leaders as recommended by the American Association of Community Colleges; includes leadership training and development for current and emerging leaders <i>Key concepts include:</i> leadership development through organizational strategy, communication, community college advocacy, resource management, and collaboration

Two Approaches, One Focus: Change Leadership

	SPC Delta Academy	Leadership SPC
DURATION	1 day per week for 6 weeks	1 day per month for 6 months with a 3-day trip to Tallahassee
COHORT SIZE	24 supervisors	24 faculty, staff and administrators
ANNOUNCE	All College Day (Oct. 22)	All College Day (Oct. 22)
LAUNCH	January 2015	January 2015

Sample Day: SPC Delta Academy

Day 1: Expectations for SPC Leaders	
Content	Learning Outcomes
<p>Senior leadership representative to open program</p> <ul style="list-style-type: none"> • Introduction to program • Assessment - Leadership Styles or other assessment • Program expectations & leadership expectations • Situational Leadership (Skill/Will matrix) <p>Group exercise/discussion - Examples:</p> <ul style="list-style-type: none"> • What does it take to be successful in SPC's culture? • What are the expectations of today's SPC leadership? • Skills practice: Conversations that occur where leadership skills need to be implemented (skill/will examples) • Debrief and skills practice • Introduce Capstone Project • Cohort work groups meet to work on capstone project • Explain assignment for next session 	<p>Participants will:</p> <ul style="list-style-type: none"> • Discuss what is expected of them as part of the leadership team at SPC. • Identify the fundamentals of Leadership as Customer Service, including how to assess followers' readiness and how to adapt their leadership style for improved effectiveness. • Review the Supervisor Tool Kit and determine which parts should be revised/improved (Capstone Project)



Sample Day: Leadership SPC

Day 1 Training	
Location: Clearwater Campus AACC Competency: Organizational Strategy	
8:00 a.m.	Hot breakfast and networking
8:45 a.m.	SPC mission, vision and goals
10:15 a.m.	SPC Governance; Role of the President and Board of Trustees; Case Study 1; Case Study 2
Noon	Hot Lunch with SPC Leaders including Trustees (if available)
1:30 p.m.	Behavioral Assessment and Dominance, Inducement, Submission and Compliance (DISC) Training
2:30 p.m.	Shaping Organizational Culture and Ethics
3:15 p.m.	Group Exercise
4:15 p.m.	Capstone Project Overview and Group Assignments
5:00 p.m.	Finish
Homework: Groups will submit a Capstone Project proposal by Friday, February 6, 2015. Participants will read selected materials before the next session. Participants will join LinkedIn group and post weekly to exchange ideas and information.	




St. Petersburg College

Organizational & Leadership Development Programs



October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Selection for Design-Build Services, Construct Marine Science Labs and Classrooms, Bay Pines

Pursuant to the Requests for Qualifications approved by the Board of Trustees at its June 17, 2014, the college received fourteen submissions for consideration for Design-Build Services, Construct Marine Science Labs and Classrooms, Bay Pines. Please recall that previous Board action separated the screening of the proposals from the interview and selection of the recommended firms.

The screening committee was comprised of the following members: Dale Oliver, Board Member and Board Appointed Chairperson; Jill Rollo, Community Member; Jeremy Hockenbury, Community Member; John Chapin, Dean, Natural Science; Linae Boehme, Professor, Baccalaureate Programs & University Partnerships; Meg Delgato, Academic Chair, Natural Science; James Connolly, Corporate Training Director. The screening committee reviewed all submissions and forwarded three names (unranked) to the selection team for presentations and interviews. The selection team was comprised of Trustee Oliver and President Law. The team interviewed the three unranked firms on September 4, 2014. The meetings of both the screening committee and the selection team were held pursuant to the Florida Open Meetings Act.

Based upon the Board-adopted Request for Qualifications, the selection team provides the following recommendation to the Board in order of preference:

1. Biltmore Construction
2. Creative Contractors
3. The Beck Group

Authorization is specifically requested for the following:

- To approve the selection team's recommendation and to proceed with contract negotiations with the #1 ranked firm;
- Should the negotiations not result in a satisfactory contract deemed to be fair and competitive, negotiations will be undertaken with the second most qualified firm and thereafter, if necessary, with the third.

William D. Law, Jr., President; Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Jim Waechter, Associate Vice President of Facilities Planning and Institutional Services, recommend approval.

Migration & Revitalization

Online Learning & Services



Migration Pilot Summer and Fall 2014

- 490 faculty
- 21,094 enrollments
- 1,137 sections

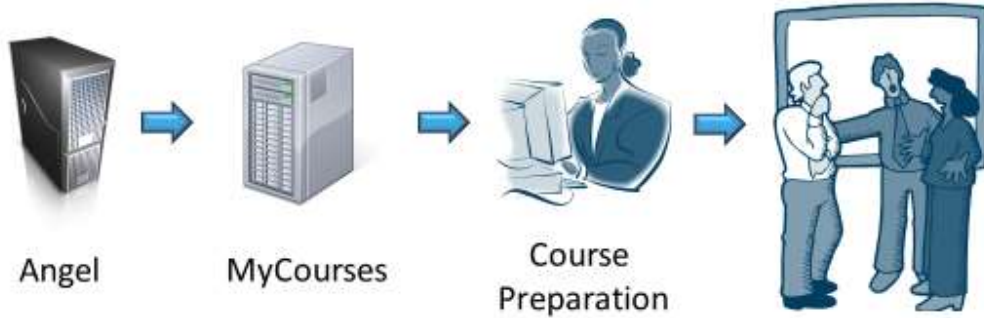


Migration Faculty Certification for MyCourses

	Enrolled	Completed	% completed
Old version	-	329	-
Round One (9/22/14 – 11/2/14)	1,021	186	18.21%
Round Two (11/3/14 – 12/19/14)			
Round Three (12/8/14 – 1/7/14)			

Total Headcount for Faculty Face-To-Face Training = 779

Migration Angel → MyCourses



2,400 courses

SPC St. Petersburg College

SPC St. Petersburg College Introduction to MyCourses

Course Home Calendar Content▼ Construction▼ Reports▼

Search Topics: [] Table of Contents - [] [Download] [Send to Binder] Expand All Collapse All

94.44% 30 of 45 items complete

Welcome to Introduction to MyCourses - START HERE

Hello and welcome to this course! This course will introduce you to the online learning environment known as **MyCourses**. If you are new to the online learning environment, start by taking a deep breath. You have made it this far, so you are well on your way. This course is broken up into multiple sections, each of which covers a specific aspect of the online learning environment.

In this first, Welcome to Introduction to MyCourses - START HERE section, you will find information on the purpose, structure, and expectations for this course. This information will continue to be available as you move through the course, so return here at anytime for a quick review.

BY PETERSBURG COLLEGE

Migration Communication Plan

Phased

1. Informing
2. Building interest
3. "Next steps"


Targeted to the specific audience

Using multiple communication channels

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Credit Curriculum

Approval is sought for the following recommended changes to credit curriculum for the Spring 2015 (0495) term:

A. College of Computer & Information Technology

1. New Program: A new certificate is being added to the Computer and Web Programmer Analysis AS (CWPA-AS) to align with State Frameworks. The Computer Programmer Certificate (CMPRG-CT), 33 credits, is the second of two embedded certificates to be added to the CWPA-AS program.

B. College of Education

1. New Programs: Two new embedded certificates are being added to the Early Childhood Education AS (CHDEV-AS) to provide opportunities for student completion at various stages. Certificates match career ladder requirements in the field.
 - a. Infant and Toddler Specialization Certificate (ITPS-CT), 12 credits
 - b. Preschool Specialization Certificate (PRSP-CT), 12 credits

C. College of Public Safety

1. Course Modification: Chief Officer (FES 3725), originally approved at 4 credits, is being reduced to 3 credits and added to the PSA-BAS programs as an elective.


D. Math Department

1. New Course: Intermediate Algebra Lab (MAT 1033L), 1 credit, is being reactivated to improve student success rates in MAT 1033 (Intermediate Algebra).

Anne Cooper, Senior Vice President, Instruction and Academic Programs; and Margaret Bowman, Director, Curriculum Services, recommend approval.

October 21, 2014

MEMORANDUM

TO: Board of Trustees St. Petersburg College
FROM: William D. Law, President 
SUBJECT: Certification Training Curriculum

Approval is sought for the recommended changes to Certification Training Curriculum for classes within the 2014-2015 catalog year. In order to meet the needs of community education the attached courses are being offered. These courses are strategic and expand workforce offerings:

Corporate Training: Added 10 new courses and changed two courses in technology and business due to workforce needs:

- VOT0920 - Business Administration Sub Plan D: Entrepreneurship
- VOT0925 - Part Time Program for Business Administration Sub Plan D: Entrepreneurship
- VOT0907 - Computer/Web Programming & Analysis- Java Part II
- VOT0917 - Part Time Program for Computer/Web Programming & Analysis- Part II
- VOT0909 - Computer/Web Programming & Analysis- C#
- VOT0919 - Part Time Program for Computer/Web Programming & Analysis- C#
- VOT0908 - Industrial Management Technology- Part II
- VOT0930 - Engineering Technology: Sub Plan B Quality
- VOT0935 - Part Time Program for Engineering Technology Sub Plan B Quality
- VOT0916 - Part Time Program for Industrial Management Technology - Part I
- VOT0915 - Part Time Program for Business Administration Sub Plan A: Management Part II
- VOT0911 - Part Time Program for Information Technology Security

Continuing Education Health: Added three new courses due to employer requests (Pinellas County EMS):

- EMP0324 - Continuing Medical Education (EMS) (2 contact hour)
- EMP0325 - Continuing Medical Education (EMS) (8 contact hour)
- EMP0326 - Continuing Medical Education (EMS) (1 contact hour)

Manufacturing: Biomedical Device: Added one new course in manufacturing to support the grant and industry needs:

- BMD0142 - Biomedical Technology and Techniques


Anne Cooper, Senior Vice President, Instruction and Academic Programs; and James Connolly, Corporate Training Director, recommend approval.

Agenda Item VII – A.1a

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Florida Department of Education (FLDOE) – Centers of Excellence in Elementary Teacher Preparation (COE-ETP)

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education (FLDOE), by St. Petersburg College for the Centers of Excellence in Elementary Teacher Preparation (COE-ETP) Program Grant. Permission is also sought to accept an estimated \$5,000,000 in funding over a three-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The focus of this project is to assist pre-service kindergarten to grade 5 (K-5) teachers both in increasing content knowledge in the core subject areas (mathematics, science, social studies and/or English language arts) and enhancing the field experience of student teaching. SPC and Pinellas County Schools (PCS), in partnership with The New Teacher Project (TNTP) and Learning Science International (LSI), have developed a cohesive and comprehensive plan to improve the education of pre-service teachers. The Pinellas Center of Excellence in Elementary Teacher Preparation (Pinellas COE-ETP) program will restructure the current K-5 educator delivery model to include: 1) an increased number of required content specific courses assuring deeper knowledge in core subjects; 2) enhanced cooperating teacher preparedness and outreach strategies to improve field experiences; and 3) research-based approaches that incorporate coaching best practices and real-world teacher evaluation models.

The estimated period of performance will be from August 15, 2014 through June 30, 2017. The total project budget is projected to be \$5,000,000 over a three-year period. See attached Information Summary for additional information.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Suzanne L. Gardner, General Counsel; Kimberly Hartman, Dean, College of Education; and Carla Rossiter, Assessment Director College of Education, recommend approval.

Attachment

ks1008142

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 21, 2014

Funding Agency or Organization: Florida Department of Education

Name of Competition/Project: Centers of Excellence in Elementary Teacher Preparation (CEO-ETP)

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 8/15/14 **End:** 6/30/17

Administrator: Kimberly Hartman

Manager: Carla Rossiter

Focus of Proposal:

SPC’s Pinellas Center of Excellence in Elementary Teacher Preparation (Pinellas COE-ETP) will restructure and redesign the Elementary Education Bachelors of Science degree to provide the pre-service teacher with a supportive, formative educational experience. To increase impact and long-term sustainability this project will build on pre-established partnerships with Pinellas County Schools (PCS), The New Teacher Project (TNTP) and Learning Science International (LSI). Implementing these enhancements will improve preparation for pre-service teachers by: 1) restructuring the program by increasing the number of required content specific courses by nine, specifically targeting math, science and social studies, assuring deeper content knowledge in core subjects; 2) enhancing co-op teacher preparedness and outreach strategies to improve field experiences of pre-service teachers; and 3) utilizing research-based educational approaches that incorporate supervisor coaching best practices and real-world teacher evaluation models with training led by industry experts to improve teacher effectiveness and student outcomes.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 986,715
Fringe	\$ 245,117
Travel	\$ 13,302
Participant Support Costs (Student Scholarships)	\$ 181,500
Educational Materials	\$ 99,523
Supplies & Materials	\$ 45,500
Contractual (TNTP, PCS, Prof. Fees, SME)	\$ 3,172,748
Trainings/Meetings	\$ 17,500
Indirect Costs	<u>\$ 238,095</u>

Total Budget \$ 5,000,000

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 5,000,000
 Total amount from funder: \$ 5,000,000
 Amount/value of match: Cash: N/A
 In-kind: N/A
 Required match or cost sharing: No Yes
 Voluntary match or cost sharing: No Yes
 Source of match/cost sharing: N/A
 Negotiated indirect cost: N/A
 (Fixed) administrative fee: N/A
 Software/materials: N/A
 Equipment: N/A
 Services: N/A
 Staff Training: N/A
 FTE: N/A
 Other: N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Professional Development
2. Student Focus
3. Academic Excellence
4. Partnerships
5. Innovation

Strategic Initiative(s):

1. Faculty and Staff Development
2. Improved Processes
3. Instructional Support
4. Student Engagement
5. Student Support


Strategic Activity(ies):

1. Advising Process Enhancements
2. Comprehensive Staff Training
3. Overall Performance Data Integration
4. Student Success and Out of Classroom Support

Agenda Item VII – A.1b

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: National Science Foundation (NSF) – Advanced Technological Education (ATE) Deaf TEC Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the National Science Foundation, by Rochester Institute of Technology (RIT) in partnership with St. Petersburg College for the Advanced Technological Education (ATE) Program Grant. Permission is also sought to accept an estimated \$161,226 in funding over a four-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

Through the program known as DeafTEC (Technical Education Center for Deaf and Hard-of-Hearing Students), SPC will work with RIT's National Technical Institute for the Deaf (NTID) to provide professional development workshops to faculty/staff from SPC, other colleges in the region and employees in local industries focused on access for deaf and hard-of-hearing (d/hh) students enrolled in Science, Technology, Engineering and Math (STEM) and other courses. Involvement in the project also includes working with employers to create STEM career awareness opportunities for d/hh students, recruiting d/hh students into and supporting them in STEM programs, working with businesses to place d/hh graduates and working with high schools to transition d/hh students to college.

The estimated period of performance will be from August 1, 2015 through July 31, 2019. The total project budget is projected to be \$4,000,000 over a four-year period. Of this amount, the College anticipates receiving approximately \$161,226 for its services over the same period. See attached Information Summary for additional information.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Suzanne L. Gardner, General Counsel; Martha Campbell, Dean, Communication; and Beth Carlson, Professor, Sign Language Interpretation, recommend approval.

Attachment

ks1008141

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 21, 2014

Funding Agency or Organization: National Science Foundation

Name of Competition/Project: Advanced Technological Education (ATE) – DeafTEC Program

SPC Application or Sub-Contract: Sub-Contract

Grant/Contract Time Period: **Start:** 8/1/15 **End:** 7/31/19

Administrator: Martha Campbell

Manager: Beth Carlson

Focus of Proposal:

In partnership with Rochester Institute of Technology's (RIT) National Technical Institute for the Deaf (NTID), SPC will provide professional development workshops for faculty/staff from SPC, other colleges in the region and employees in local industries focused on access for deaf and hard-of-hearing (d/hh) students enrolled in STEM and other courses. Additionally, SPC will be responsible for developing procedures to recruit d/hh students into and supporting them in STEM programs, working with businesses to place d/hh graduates and working with high schools to transition students to college. Over the course of the grant, SPC will offer a combination of writing and math workshops focused on teaching d/hh students to at least 200 STEM faculty, as well as offering workshops to at least 60 current and potential employers of d/hh individuals.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 91,361
Fringe	\$ 21,231
Travel	\$ 8,000
Participant Support Costs (Stipends)	\$ 8,000
Supplies & Materials	\$ 5,570
Contractual (Consultant Services)	\$ 4,800
Indirect Costs	<u>\$ 22,264</u>
Total Budget	\$ 161,226

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)

\$ 161,226

Total amount from funder:

\$ 161,226

Amount/value of match:

Cash: N/A

In-kind: N/A

Required match or cost sharing:

No Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

N/A

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

College Values, Strategic Initiatives and Activities Addressed:

Value(s):

1. Professional Development
2. Student Focus
3. Outstanding Service
4. Partnership

Strategic Initiative(s):


1. Faculty and Staff Development
2. Instructional Support
3. Outreach
4. Student Support

Strategic Activity(ies):

1. Comprehensive Staff Training
2. Expanded Workforce Offerings and Improved Placement Tracking
3. Student Success and Out of Classroom Support

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: CareerSource Florida – Power Design, Inc. - Quick Response Training Grant

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to CareerSource Florida, by St. Petersburg College for the Quick Response Training (QRT) grant opportunity on behalf of Power Design, Inc. Permission is also sought to accept an estimated \$276,562 in funding over a two-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

QRT grants provide funding for customized training to new or expanding businesses. Through this customer-driven program, Florida is able to effectively retain and attract businesses creating new high-quality jobs in targeted industries. Businesses are required to apply for QRT grants through a community college, area technical center or state university, in partnership with the local economic development organization and workforce board. Power Design is one of the top electrical contractors in the United States, and is committed to maintaining headquarters in St. Petersburg, Florida. The company has already hired more than 125 personnel in Florida, year-to-date, 65 of which are in the corporate office, with wages averaging \$61,000 or more. Power Design expects a growth rate of 35% in 2014 and similar growth rate in 2015. Power Design's business focuses on science, engineering, math, and other analytical skills that are in shortage in the U.S., and are even more challenged with developing strong leadership that can lead the company through its growth and ensure sustainability. Through QRT funds, Power Design anticipates training and developing 150 new employees in the areas of communications, introduction to management, advanced management and technical skills (electrical). SPC Corporate Training will provide consulting and fiscal agent services to Power Design over the two-year program.

The estimated period of performance will be from August 19, 2014 through August 18, 2016. The total project budget is projected to be \$276,562 over a two-year period. Of this amount, the College anticipates receiving approximately \$13,170 for its services over the same period. See attached Information Summary for additional information.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Suzanne L. Gardner, General Counsel; and James Connolly, Corporate Training Director, recommend approval.

Attachment

js1009142

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 21, 2014

Funding Agency or Organization: CareerSource Florida

Name of Competition/Project: Quick Response Training Program—Power Design, Inc.

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 8/19/14 **End:** 8/18/16

Administrator: James Connolly

Manager: Nancy Hackworth

Focus of Proposal:

St. Petersburg College’s Corporate Training Office will serve as the fiscal agent for Power Design, Inc. in the implementation of the Quick Response Training Program. Power Design will train approximately 150 of its newly hired employees through its St. Petersburg headquarters and operational center to increase productivity, employee retention and to reduce the risk of relocation. SPC Corporate Training will assist Power Design with its monthly reporting to CareerSource Florida, Inc. and provide invoicing services. SPC will receive approximately 5% of the grant request to cover these costs. SPC will also be able to provide potential training and consulting services outside of the grant at the full corporate training fee.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Subcontract to PODS	\$ 263,392
Indirect Costs	\$ 13,170
Total Budget	\$ 276,562

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 276,562
Total amount from funder:	\$ 276,562
Amount/value of match:	Cash: N/A
	In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

College Values, Strategic Initiatives and Activities Addressed:

Values:

1. Partnerships
2. Professional Development

Strategic Initiatives:


5. Outreach
6. Improved Processes
7. Instructional Support

Strategic Activities:

1. Expanded Workforce Offerings and Improved Placement Tracking

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Pinellas County Emergency Medical Services Authority – Continuing Medical Education Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by St. Petersburg College to the Pinellas County Emergency Medical Services Authority for the Continuing Medical Education (EMS CME) grant opportunity. Permission is also sought to accept funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Pinellas County Emergency Medical Services Authority and the College agree to deliver an in-service training program which meets the needs of the EMS System and the community. Distance learning methods and skills-based training will include sufficient numbers of classes and training sites in order to maintain the maximum number of available in-service First Responders and Advance Life Support (ALS) Ambulance units. The Agreement sets forth performance standards and monetary penalties that will be incurred if the standards are not met.

The EMS CME program provides Continuing Medical Education and Remedial Training to EMTs, Paramedics, and Registered Nurses of the Pinellas County EMS System under the joint auspices of the Pinellas County EMS Authority and the College. The grant is a three-year contract through Pinellas County that renews every three years. The 2014-2015 year is the third year of a three year program period. The program has been in place for the last 20 years.

The estimated period of performance for Year 3 will be from October 1, 2014 through September 30, 2015. The total project budget for 2014-2015 is projected to be \$389,932.02. The total project budget for the next fiscal period will be determined at a later date, in an amount not to exceed \$500,000 for any given year. The Board will continue to be advised, annually, as to the compensation to be provided to the College by the Pinellas County EMS Authority for the next fiscal period. See attached Information Summary for additional information.

Anne Cooper, Senior Vice President, Instruction and Academic Programs; Suzanne L. Gardner, General Counsel; and Phil Nicotera, Provost, Health Education Center, recommend approval.

Attachment

js1009144

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 21, 2014

Funding Agency or Organization: Pinellas County Emergency Medical Services Authority

Name of Competition/Project: Continuing Medical Education Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 10/1/14 **End:** 9/30/15 (Year 3)

Administrator: Phil Nicotera

Manager: Phil Nicotera

Focus of Proposal:

To continue to provide Continuing Medical Education and Remedial Training to EMTs, Paramedics, and Registered Nurses of the Pinellas County EMS System under the joint auspices of the Pinellas County EMS Authority and the College. This is year three of a three-year contract.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 289,071.32
Materials & Supplies	\$ 16,500.00
Consultants & Professional Services	\$ 29,500.00
Travel, Subscriptions & Memberships	\$ 4,000.00
Indirect Costs	<u>\$ 50,860.70</u>
Total Budget	\$ 389,932.02

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$ 389,932.02

Total amount from funder: \$ 389,932.02

Amount/value of match: Cash: N/A
In-kind: N/A

Required match or cost sharing: No Yes

Voluntary match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Source of match/cost sharing:	N/A
Negotiated indirect cost:	Based on the projected budget above, SPC expects to recover \$50,860.70 in indirect costs.
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A


College Values, Strategic Initiatives and Activities Addressed:

Values:	<ol style="list-style-type: none"> 1. Academic Excellence 2. Professional Development 3. Partnerships
Strategic Initiatives:	<ol style="list-style-type: none"> 1. Instructional Support 2. Outreach
Strategic Activity:	<ol style="list-style-type: none"> 1. Expanded Workforce Offerings and Improved Placement Tracking

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Florida Campus Compact – 2014 Campus Democracy Project: Mini-Grant Program for Non-Partisan Issue-Based Civic Dialogues

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, by St. Petersburg College to the Florida Campus Compact for the 2014 Campus Democracy Project: Mini-Grant Program for Non-Partisan Issue-Based Civic Dialogues grant opportunity. Permission is also sought to accept funding for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The 2014 Campus Democracy Project: Mini-Grant for Non-partisan Issue-Based Civic Dialogues is a program that funds a series of up to four non-partisan issue-based civic dialogues during an election cycle. The primary purpose of this grant program is to promote civil discourse and critical inquiry on Florida college campuses.

SPC's Strategic Policy Institute will host four dialogue sessions: 1) The Great Debate will be a debate competition among teams on five of SPC's campuses, focusing on policy issues in play in the November election and in the national conversation; 2) Pro-Con Debate of Pinellas County referendum on a one-cent sales tax increase to fund improvements to public transit; 3) Debate by candidates for local office in Pinellas County, including two County Commission seats, one State Senate seat and six State House of Representatives seats; and 4) SPC student watch party for gubernatorial debate to include a facilitated discussion of points raised at the October 15, 2014 debate by the candidates for governor.

The estimated period of performance will be from September 5, 2014 through November 15, 2014. The total project budget is projected to be \$2,300. Of this amount, the College anticipates receiving \$1,000 for its services over the period of performance, and will contribute \$1,300 of in-kind resources to the project. See attached Information Summary for additional information.

Tonjua Williams, Senior Vice President, Student Services; Suzanne L. Gardner, General Counsel; and Jim Olliver, Provost, Seminole Campus, recommend approval.

Attachment

js1009142

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: October 21, 2014

Funding Agency or Organization: Florida Campus Compact

Name of Competition/Project: 2014 Campus Democracy Project: Mini-Grant Program for Non-Partisan Issue-Based Dialogues

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 9/5/14 **End:** 11/15/14

Administrator: Jim Olliver

Manager: David Klement

Focus of Proposal:

The Campus Democracy Project will fund a series of up to four non-partisan issue-based civic dialogues during an election cycle. The primary purpose of this grant program is to promote civil discourse and critical inquiry on Florida college campuses. The goal of the program is to promote civil discourse that leads to thoughtful and informed community engagement.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 100.00
Materials & Supplies	<u>\$ 900.00</u>
Total Budget	\$ 1,000.00

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 2,300.00
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Total amount from funder:	\$ 1,000.00
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Amount/value of match:	Cash: N/A
	In-kind: \$1,300.00

Required match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Voluntary match or cost sharing:	No	Yes <input checked="" type="checkbox"/>


Source of match/cost sharing:	Staff time; outreach
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

College Values, Strategic Initiatives and Activities Addressed:

Values:	<ol style="list-style-type: none">1. Academic Excellence2. Student Focus3. Culture of Inquiry4. Leadership and Empowerment5. Mutual Respect
Strategic Initiatives:	<ol style="list-style-type: none">1. Academic Excellence
Strategic Activity:	<ol style="list-style-type: none">1. Promote Academic Excellence

October 13, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Online Tutoring Services Agreement for Smarthinking

Approval is sought to continue the Master Agreement with NCS Pearson, Inc. to provide for one-to-one Online Tutoring Services to students enrolled in various courses. This Agreement is for a three-year period and will continue through October 31, 2017. The annual cost is \$216,000.00. The total cost to the College for this Agreement over the three-year period is \$648,000.00. The calculations are based on 27,000 hours of Tutoring Services priced at \$28.00 per hour totaling \$756,000.00 and discounted by \$108,000.00.


Smarthinking is an innovator in connecting students with highly qualified educators via the Internet and is the premier provider of research based, research proven online tutoring to help higher education institutions increase student achievement, boost retention, and enhance learning. Widely used among the state colleges of Florida, Smarthinking provides 24/7, on-demand tutoring to St. Petersburg College students in more than 35 subject areas using a variety of student-focused mediums. Recent improvements to Smarthinking include access to data that enables monitoring of student usage, examination of usage trends for future planning, and extraction of data to conduct detailed studies of the impact on these services. Since 2011, more than 11,000 St. Petersburg College students have used the online tutoring service totaling more than 21,000 hours of usage. The Agreement assures the discounted rate for the next three years.

Anne M. Cooper, Senior Vice President, Academic Instruction and Programs; Suzanne L. Gardner, General Counsel; and Joseph Leopold, Director of Learning Resources, recommend approval.

ds0109141

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Creative Contractors, Inc. – Construction Management At Risk Services

At its August 19, 2014 meeting, the Board approved the selection of Creative Contractors for Construction Management At Risk Services for the Clearwater Joint-Use Library. Subsequent contract negotiations are complete and that contract is presented for your review and approval.

Authorization is sought for approval of the contract between St. Petersburg College and Creative Contractors for Construction Manager at Risk Services for the Clearwater Joint-Use Library and to proceed with the following;

- To issue all purchase orders including Direct Purchases, in accordance with the contract documents; and
- To adjust the amount of the purchase orders based on the subsequent Board of Trustees' approved construction documents and accepted Guaranteed Maximum Price.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; and Jim Waechter, Associate Vice President of Facilities Planning and Institutional Services, recommend approval.

SPC St. Petersburg College Foundation, Inc.

September 22, 2014

William D. Law, Jr., Ph.D.
President
St. Petersburg College
P.O. Box 13489
St. Petersburg, FL 33733

Dear President Law:

This letter is to confirm to you and the Board of Trustees that St. Petersburg College Foundation, Inc., certified as a community college direct-support organization, is in full compliance with S1004.70, Florida Statutes.

This information is provided as required by the Board of Trustees Rule 6Hx23-1.33.

Sincerely,



Frances Neu
VP Advancement, St. Petersburg College
Executive Director, SPC Foundation

FZN:eq

SPC St. Petersburg College Foundation, Inc.

MEMORANDUM

TO: Board of Trustees

FROM: Frances Neu, VP Advancement, St. Petersburg College
Executive Director, SPC Foundation

DATE: September 22, 2014

RE: SPC Foundation, Inc.

The St. Petersburg College Foundation, Inc., as stated in the Articles of Incorporation dated October 25, 1979, is a corporation formed for scientific, educational and charitable purposes under the provisions of Chapter 617 of the Florida Statutes and, for these purposes, adopted Articles of Incorporation.

Article II of the Articles of Incorporation states that the general nature of the object of the Foundation is to provide charitable and educational aid in the form of money and other forms of property and services to the Board of Trustees of St. Petersburg College, Florida, its successors and assigns, and persons, associations and corporations associated therewith; to promote education and other related activities of the said College; and to encourage research, learning and dissemination of information in which the said College is engaged.

The Board of Directors of St. Petersburg College Foundation, Inc. is proud of the work of St. Petersburg College and appreciates the opportunity to help enable the college to more effectively carry out its mission in serving the citizens of the Suncoast of Florida.

FN:etq

Form **990**

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter Social Security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2013 calendar year, or tax year beginning **04/01/13**, and ending **03/31/14**

B Check if applicable:
 Address change
 Name change
 Initial return
 Terminated
 Amended return
 Application pending

C Name of organization: **St. Petersburg College Foundation, Inc.**
 Doing Business As
 Number and street (or P.O. box if mail is not delivered to street address): **P.O. Box 13489**
 City or town, state or province, country, and ZIP or foreign postal code: **St. Petersburg FL 33733**

D Employer identification number: **59-1954362**

E Telephone number: **727-341-3285**

F Name and address of principal officer:
Frances Z. Neu, Executive Director
P.O. Box 13489
St. Petersburg FL 33733

G Gross receipts \$: **17,486,900**

H(a) Is this a group return for subsidiaries? Yes No
H(b) Are all subsidiaries included? Yes No
 If "No," attach a list. (See instructions.)

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: **www.spcollege.edu/central/foundation**

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: **1979**

M State of legal domicile: **FL**

Part I Summary

1 Briefly describe the organization's mission or most significant activities:
See Schedule O

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a) **3** **18**

4 Number of independent voting members of the governing body (Part VI, line 1b) **4** **18**

5 Total number of individuals employed in calendar year 2013 (Part V, line 2a) **5** **7**

6 Total number of volunteers (estimate if necessary) **6** **17**

7a Total unrelated business revenue from Part VIII, column (C), line 12 **7a** **0**

7b Net unrelated business taxable income from Form 990-T, line 34 **7b** **0**

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	1,309,737	1,652,774
9 Program service revenue (Part VIII, line 2g)	332,436	383,456
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	1,086,666	1,533,626
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	160	0
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	2,728,999	3,569,856
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	2,614,870	2,572,371
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0
16a Professional fundraising fees (Part IX, column (A), line 11e)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 65,529		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	844,547	973,465
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	3,459,417	3,545,836
19 Revenue less expenses. Subtract line 18 from line 12	-730,418	24,020
20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	52,892,716	59,343,149
	500,000	0
21 Total liabilities (Part X, line 26)		
22 Net assets or fund balances. Subtract line 21 from line 20	52,392,716	59,343,149

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer: **Frances Z. Neu**
 Title or print name and title: **Executive Director**

Paid Preparer Use Only
 Preparer's name: _____ Date: _____
 Preparer's signature: _____ Date: _____
 Preparer's firm: _____
 Preparer's address: _____
 Preparer's phone no.: _____

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No
 For Paperwork Reduction Act Notice, see the separate instructions. Form **990** (2013)
 DAA

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

X

1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **1,159,866** including grants of \$ **1,159,866**) (Revenue \$)
The Foundation has over 270 named Scholarship funds that provide financial assistance to SPC students. Through the generosity of our donors we have specific scholarships available for every area of study including (but not limited to), nursing, education, study abroad programs and financial assistance for our returning veterans. Each scholarship has unique awarding criteria which may include financial need and/or academic achievement. College expenses have risen nearly 40% over the last decade, making this the most difficult time in history for young people to pay for a college education, according to the US Department of Education. Without the help of financial assistance many of our students would not otherwise have the opportunity to attend college. In 2013 the Foundation provided financial

4b (Code:) (Expenses \$ **1,344,900** including grants of \$ **1,344,900**) (Revenue \$)
The Foundation provided funding to St. Petersburg College for capital facility projects. In 2013 the Foundation provided funds for the Orthotics and Prosthetics Building at the Health Education Campus and for capital facility work on the Seminole Campus. The Foundation provided financial support for the Arts by raising funds for the Palladium Theatre at St. Petersburg College and the Leepa-Rattner Museum of Art. The Foundation also provided funding for the Strategic Institute of Policy Solutions, a Direct Support Organization of the College, founded in 2011 to promote educational and civic engagement by providing a forum for public discourse on civic matters. In addition the Foundation provided financial support for numerous college departments, such as nursing, education, athletics, Collegiate High

4c (Code:) (Expenses \$ **383,456** including grants of \$) (Revenue \$ **383,456**)
Provide management of investment assets of the Foundation

4d Other program services. (Describe in Schedule O.)
 (Expenses \$ **67,605** including grants of \$ **67,605**) (Revenue \$)
 4e Total program service expenses **2,955,827**

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	X	
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	X	
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

Part IV Checklist of Required Schedules (continued)

		Yes	No
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	X	
22	Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	X	
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	X	
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
24b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
24c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
24d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
25b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26	Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
28a	a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
28b	b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
28c	c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29	Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	X	
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M	X	
31	Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34	Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1	X	
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
35b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
	1a 33		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
	1b 0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	<input checked="" type="checkbox"/>	
	1c		
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
	2a 7		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <i>Note.</i> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	<input checked="" type="checkbox"/>	
	2b		
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		<input checked="" type="checkbox"/>
	3a		
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
	3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		<input checked="" type="checkbox"/>
	4a		
b	If "Yes," enter the name of the foreign country: ▶ See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts		
	4b		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		<input checked="" type="checkbox"/>
	5a		
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		<input checked="" type="checkbox"/>
	5b		
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
	5c		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		<input checked="" type="checkbox"/>
	6a		
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
	6b		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		<input checked="" type="checkbox"/>
	7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
	7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		<input checked="" type="checkbox"/>
	7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year		
	7d		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		<input checked="" type="checkbox"/>
	7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		<input checked="" type="checkbox"/>
	7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
	7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
	7h		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
	8		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the organization make any taxable distributions under section 4966?		
	9a		
b	Did the organization make a distribution to a donor, donor advisor, or related person?		
	9b		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? <i>Note.</i> See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	<input checked="" type="checkbox"/>
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI **X**

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	18	
b	Enter the number of voting members included in line 1a, above, who are independent	18	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
10b			
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
12c			
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	X	
15b			
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		
16b			

Section C. Disclosure

17	List the states with which a copy of this Form 990 is required to be filed FL
18	Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply. <input checked="" type="checkbox"/> Own website <input checked="" type="checkbox"/> Another's website <input checked="" type="checkbox"/> Upon request <input type="checkbox"/> Other (explain in Schedule O)
19	Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
20	State the name, physical address, and telephone number of the person who possesses the books and records of the organization: Edel Quinn, CFO P.O. Box 13489 FL 33733

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
 - List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organizations compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) William D. Law, Jr. Director	1.00 40.00	X		X			0	339,418	64,627	
(2) Theresa K. Furnas Treasurer	1.00 40.00	X		X			0	126,452	25,359	
(3) Frances Neu Secretary/Exec Dir.	40.00 0.00	X		X			124,682	0	45,232	
(4) Kenneth P. Cherven Chairman	1.00 0.00	X					0	0	0	
(5) William H. McCloud V. Chairman	1.00 0.00	X					0	0	0	
(6) Joseph G. Blanton Past Chairman	1.00 0.00	X					0	0	0	
(7) Calvin D. Harris, Ed.D. Director	1.00 0.00	X					0	0	0	
(8) Walter L. Schafer Jr. Director	1.00 0.00	X					0	0	0	
(9) Richard B. Winning Director	1.00 0.00	X					0	0	0	
(10) Beth A. Horner Director	1.00 0.00	X					0	0	0	
(11) Shan Shikarpuri Director	1.00 0.00	X					0	0	0	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (Do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2 1099-MISC)	(E) Reportable compensation from related organizations (W-2 1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Officer	Director/trustee	Key employee	Highest compensated employee	Former			
(12) Jenn Greacen	1.00								
Director	0.00	X					0	0	
(13) Stephen O. Cole	1.00								
Director	0.00	X					0	0	
(14) Rod Gramer	1.00								
Director	0.00	X					0	0	
(15) Steve Shepard	1.00								
Director	0.00	X					0	0	
(16) David Zillig	1.00								
Director	0.00	X					0	0	
(17) Robert L. Hilton	1.00								
Director	0.00	X					0	0	
(18) Robert J. Fine, Jr.	1.00								
Director	0.00	X					0	0	
(19) John W. Doshier	1.00								
Director	0.00	X					0	0	
1b Sub-total							124,682	465,870	135,218
c Total from continuation sheets to Part VII, Section A							73,128		16,171
d Total (add lines 1b and 1c)							197,810	465,870	151,389

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 in reportable compensation from the organization **1**

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (for any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Independent trustee or director	Institutional trustee or director	Officer	Key employee	Highest compensated employee	Former			
(12) Paul Demirdjian	1.00									
Director	0.00	X						0	0	
(13) William A. Emerson	1.00									
Past Vice Chairman	0.00	X						0	0	
(14) Edel Quinn	40.00									
CFO	0.00		X					73,128	0	
(15)										
(16)										
(17)										
(18)										
(19)										
1b Sub-total								73,128	16,171	
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)										

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 in reportable compensation from the organization

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		
4 For any individual listed on line 1a, list the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections §12-614	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns					
	1b Membership dues					
	1c Fundraising events					
	1d Related organizations	78,356				
	1e Government grants (contributors)					
	1f All other contributions, gifts, grants, and similar amounts not included above	1,574,418				
	g Noncash contributions included in lines 1a-1f:	\$ 73,839				
	h Total. Add lines 1a-1f	1,652,774				
	Program Service Revenue	2a Administrative Fee Revenue	383,456			383,456
b						
c						
d						
e						
f All other program service revenue						
g Total. Add lines 2a-2f		383,456				
Other Revenue		3 Investment income (including dividends, interest, and other similar amounts)	1,397,301			1,397,301
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real				
		(ii) Personal				
	b Less: rental exps.					
	c Rental inc. or (loss)					
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	(i) Securities	14,055,369			
		(ii) Other				
	b Less: cost or other basis & sales exps.	13,919,044				
	c Gain or (loss)	136,325				
	d Net gain or (loss)	136,325	136,325			
	8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 19	a				
		b Less: direct expenses				
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses					
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold					
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue						
11a	a					
	b					
	c					
	d All other revenue					
	e Total. Add lines 11a-11d					
12 Total revenue. See instructions.		3,569,856	136,325	0	1,780,757	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).
 Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21	1,412,505	1,412,505		
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22	1,159,866	1,159,866		
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	29,970		29,970	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	461,523		461,523	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	17,290		212	17,078
12 Advertising and promotion				
13 Office expenses	24,478		12,221	12,257
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials	1,313			1,313
19 Conferences, conventions, and meetings	966			966
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	20,554		20,554	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Administrative Fee	383,456	383,456		
b Other Expenses	33,915			33,915
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	3,545,836	2,955,827	524,480	65,529
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 99-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	Cash—non-interest bearing	41,463	1	9,776
	2	Savings and temporary cash investments	1,753,673	2	1,000,882
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net		4	
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net	500,000	7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	36,750	10a	
	b	Less: accumulated depreciation	36,750	10b	36,750
	11	Investments—publicly traded securities	49,858,488	11	55,692,259
	12	Investments—other securities. See Part IV, line 11	683,842	12	2,584,982
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11	18,500	15	18,500
16	Total assets. Add lines 1 through 15 (must equal line 34)	52,892,716	16	59,343,149	
Liabilities	17	Accounts payable and accrued expenses		17	
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	500,000	25	
	26	Total liabilities. Add lines 17 through 25	500,000	26	0
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets	1,069,284	27	1,313,683
	28	Temporarily restricted net assets	24,681,798	28	30,929,013
	29	Permanently restricted net assets	26,641,634	29	27,100,453
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
33	Total net assets or fund balances	52,392,716	33	59,343,149	
34	Total liabilities and net assets/fund balances	52,892,716	34	59,343,149	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	3,569,856
2	Total expenses (must equal Part IX, column (A), line 25)	2	3,545,836
3	Revenue less expenses. Subtract line 2 from line 1	3	24,020
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	52,392,716
5	Net unrealized gains (losses) on investments	5	6,408,077
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	518,336
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	59,343,149

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

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SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section

4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

**St. Petersburg College Foundation,
Inc.**

Employer identification number

59-1954362

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I b Type II c Type III—Functionally integrated d Type III—Non-functionally integrated
- e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**.
- f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box _____
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
 - (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?

	Yes	No
11g(i)		
11g(ii)		
11g(iii)		
 - (ii) A family member of a person described in (i) above? _____
 - (iii) A 35% controlled entity of a person described in (i) or (ii) above? _____
- h Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 3–9 above or IRC section (see instructions))	(iv) Is the organization in col. (i) listed in your governing document?		(v) Did you notify the organization in col. (i) of your support?		(vi) Is the organization in col. (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2013

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1,321,987	736,039	602,855	1,309,737	1,652,774	5,623,392
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge	506,237	463,815	543,484	516,128	596,263	2,625,927
4 Total. Add lines 1 through 3	1,828,224	1,199,854	1,146,339	1,825,865	2,249,037	8,249,319
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						8,249,319

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	1,828,224	1,199,854	1,146,339	1,825,865	2,249,037	8,249,319
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	1,338,650	1,147,535	1,203,036	1,244,956	1,397,301	6,333,478
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	79,974	64,479	17,701	160		162,314
11 Total support. Add lines 7 through 10						14,743,111
12 Gross receipts from related activities, etc. (see instructions)					12	1,279,685

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	55.95%
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	67.07%
16a 33 1/3% support test—2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input checked="" type="checkbox"/>		
b 33 1/3% support test—2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 8						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	%

19a **33 1/3% support tests—2013.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b **33 1/3% support tests—2012.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

Part II, Line 10 - Other Income Detail

Change in value of split interest	\$	126,703
Other Income	\$	35,611

Supplemental Information

Schedule A, Part II, Section A, Column (d) 2011, Line 1, Gifts, Grants, Contributions, and Membership Fees Received:

The 2011 amount reflects the contributions less a contribution reported in a prior year and recognized as refundable in 2011.

2011 contributions	\$1,102,855
Less: Contribution to be refunded	500,000
Support for 2011	602,855

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Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

OMB No. 1545-0047

2013

▶ Information about Schedule B (Form 990, 990-EZ, 990-PF) and its instructions is at www.irs.gov/form990.

Name of the organization St. Petersburg College Foundation, Inc.	Employer identification number 59-1954362
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Organization type (check one):

- Filers of: Section:
- Form 990 or 990-EZ 501(c)(**3**) (enter number) organization
- 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
- 527 political organization
- Form 990-PF 501(c)(3) exempt private foundation
- 4947(a)(1) nonexempt charitable trust treated as a private foundation
- 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

- For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3 % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.
- For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more during the year.

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990, or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization **St. Petersburg College Foundation,** Employer identification number **59-1954362**

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1		\$ 35,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2		\$ 51,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3		\$ 40,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4		\$ 50,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5		\$ 40,406	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6		\$ 47,030	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization **St. Petersburg College Foundation,** Employer identification number **59-1954362**

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7		\$ 37,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8		\$ 60,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9		\$ 42,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10		\$ 58,356	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization **St. Petersburg College Foundation,** Employer identification number **59-1954362**

Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
10	Adv Solar Training Software	\$ 350	
10	Orth/Prosthetic Equipment	\$ 46,381	
10	Sound Console	\$ 6,000	
10	Milling Machine	\$ 5,500	
		\$	
		\$	

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization: St. Petersburg College Foundation, Inc. Employer identification number: 59-1954362

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows 1-4 for totals, 5-6 for questions about donor advisement.

Part II Conservation Easements. Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

Form with multiple sections for conservation easements, including checkboxes for purposes, a table for held at the end of the tax year (2a-2d), and questions 3-9.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

Form with sections 1a, 1b, and 2 for reporting on art and historical treasures, including revenue and asset reporting.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII Yes No

Part V Endowment Funds.

Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	26,641,634	26,239,759	26,059,036	25,791,656	23,492,861
b Contributions	441,673	389,900	175,002	257,204	546,790
c Net investment earnings, gains, and losses	17,146	11,975	5,822	12,088	58,408
d Grants or scholarships					
e Other expenditures for facilities and programs			-101	-1,913	1,693,597
f Administrative expenses					
g End of year balance	27,100,453	26,641,634	26,239,759	26,059,036	25,791,656

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment %
 - b Permanent endowment 100.00 %
 - c Temporarily restricted endowment %
- The percentages in lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|-----------------------------|-----|-------------------------------------|
| (i) unrelated organizations | | <input checked="" type="checkbox"/> |
| (ii) related organizations | | <input checked="" type="checkbox"/> |
- b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R? Yes No
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land	36,750			36,750
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).)				36,750

Part VII Investments—Other Securities.
Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments—Program Related.
Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.
Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.
Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	10,247,553
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains on investments	2a	6,408,077	
b	Donated services and use of facilities	2b	596,263	
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d	518,336	
e	Add lines 2a through 2d	2e	7,522,676	
3	Subtract line 2e from line 1	3	2,724,877	
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	844,979	
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c	844,979	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	3,569,856	

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	3,297,120
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a	596,263	
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d	2e	596,263	
3	Subtract line 2e from line 1	3	2,700,857	
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	844,979	
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c	844,979	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	3,545,836	

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part III, Line 1a - Terms for Not Reporting Assets Per SFAS 116

The Foundation has received various gifts of art. Collections donated to the Foundation are not capitalized on the Statement of Net Assets.

Part III, Line 4 - Collections and Relation to Exempt Purpose

It is the policy of the Foundation not to purchase any collections. Collections are held for exhibition to the public and for educational purposes, not for financial gain. Collections are appropriately protected, cared for, and preserved in order to maintain the cultural, aesthetic and historical value of the collections perpetually. The collection enriches the lives of our students and deepens their understanding and appreciation for the arts.

The collection includes the following art objects:

Part XIII Supplemental Information (continued)

1. Wendall Ware Microfilm Collection - A collection of 25,000,000 images. Independently appraised to be worth \$1,932,447.

2. Canadian Donors Art Collections - A collection of contemporary prints and artists' proofs. Independently appraised to be worth \$988,653.

3. Anonymous Oriental Art Objects Collection - A collection of Chinese Qing dynasty and Japanese Taisho, Heisei, and Showa Period objects d'art. Independently appraised to be worth \$44,275.

4. Abraham Rattner, Allen Leepa, and Esther Gentle Art Collection - Over 5,000 artworks with an estimated fair market value of \$22 million.

5. Butterfly Collection - A collection of 6,349 specimens of Lepidoptera Butterflies, 41 books, and 208 separate scientific journals. Independently appraised to be worth \$31,615.

6. Two art quilts by Pauline Salzman. Independently appraised to be worth \$5,600 and \$4,000, respectively.

7. Contemporary Florida Art Collection and American Fine Crafts from the Gulf Coast Museum of Art. Independently appraised to be worth \$544,210.

8. Stella Anderson Photographs - A collection of 10 black and white photographs of downtown St. Petersburg donated by Stella Anderson with an estimated fair market value of \$2,500.

Part XIII Supplemental Information (continued)

9. Martha Campbell painting with an estimated fair market value of \$800.

10. Florence Putterman Paintings - Two paintings with an estimated fair market value of \$1,600.

11. Victoria Block Pieces - A collection of nine wall-mounted oil on ceramic pieces with an estimated fair market value of \$3,500.

12. Jack King Piece - A mixed-media wall construction art piece with an estimated fair market value of \$1,100.

13. Jack Barrett painting - "Knight of the Brownstones" with an estimated fair market value of \$6,800.

14. Winslow Homer - A collection of prints (370). Estimated fair market value \$46,955.

15. Original drawings and watercolors by Joseph Weinzette (14). Donated by Joseph Weinzette. Estimated fair market value of \$5,800.

16. Digital print by Robert Derr donated by the artist. Estimated fair market value of \$1,100.

17. Paintings (26) by various artists and art books (11), donated by John and Betty Milson. Estimated fair market value of \$14,500.

18. Four ethnographic sculptures and one decorative lamp, donated by Rita

Part XIII Supplemental Information (continued)

Scott estate. Estimated fair market value of \$21,700.

Total Fair Market Value: \$25,657,155

Part V, Line 4 - Intended Uses for Endowment Funds

Restricted - nonexpendable consist of donor-restricted assets (endowments). These assets are subject to externally imposed conditions that the Foundation will retain in perpetuity. The Foundation's Board establishes the endowment payout rate, giving prudent consideration to asset allocation, expected returns, future capital market assumptions, inflation and other market conditions and the income needs of the endowment fund holders. Endowment spending is used to fund scholarships, numerous College Programs and Departments and provide financial support to the Leepa-Rattner-Museum of Art, The Palladium Theatre at St. Petersburg College and the Institute for Strategic Policy Solutions.

Part X - FIN 48 Footnote

The Foundation is an organization exempt from taxation under Section 501 (c) (3) of the Internal Revenue Code and is generally not subject to federal or state income taxes. However, the Foundation is subject to income taxes on any net income that is derived from a trade or business, regularly carried on, and not in furtherance of the purpose for which the Foundation is granted exemption. No income tax provision has been recorded as the net income, if any, from any unrelated trade or business, in the opinion of management, is not material to the basic financial statements taken as a whole.

Management has evaluated its tax positions taken for all open tax years and

Part XIII Supplemental Information (continued)

has not identified any uncertain tax positions. The 2010, 2011, and 2012 tax years are open and subject to examination by the Internal Revenue Service (IRS). The Foundation is not currently under audit nor has the Foundation been contacted by the IRS.

Part XI, Line 2d - Revenue Amounts Included in Financials - Other

Change in value of split interest agreement \$ 518,336

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**SCHEDULE I
(Form 990)**

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" to Form 990, Part IV, line 21 or 22.
▶ Attach to Form 990.

OMB No. 1545-0047

2013

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

▶ Information about Schedule I (Form 990) and its instructions is at www.irs.gov/form990.

Name of the organization
**St. Petersburg College Foundation,
Inc.**

Employer identification number
59-1954362

Part I General Information on Grants and Assistance

1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance?
2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Yes No

Part II Grants and Other Assistance to Governments and Organizations in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) DDC or other # applicable	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (look FMV appraisal, grant)	(g) Description of non-cash assistance	(h) Purpose of grant or assistance
(1)	St. Petersburg College P.O. Box 13489 St. Petersburg FL 33733	59-1211489	501c3	723,291				Program Support
(2)	St. Petersburg College P.O. Box 13489 St. Petersburg FL 33733	59-1211489	501c3	383,868				Construction
(3)	Leepa Rattner Museum of Art, Inc. P.O. Box 13489 St. Petersburg FL 33733	59-3733512	501c3	67,605				Program Support
(4)	Institute for Strategic Policy Solu P.O. Box 13489 St. Petersburg FL 33733	45-3194848	501c3	237,741				Program Support
(5)								
(6)								
(7)								
(8)								
(9)								

2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table
3 Enter total number of other organizations listed in the line 1 table

▶ 3
▶ 0

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) (2013)

DATA

Part III Grants and Other Assistance to Individuals in the United States. Complete if the organization answered "Yes" to Form 990, Part IV, line 22. Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of non-cash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of non-cash assistance
1 Scholarships	1699	1,159,866			
2					
3					
4					
5					
6					
7					

Part IV Supplemental Information. Provide the information required in Part I, line 2, Part III, column (b), and any other additional information.

Part I, Line 2 - Procedures for Monitoring the Use of Grant Funds
 Scholarship recipients are selected by the Scholarship selection committee in association with the various college departments. The Foundation has an on-line scholarship application process for students to complete each term. Scholarships are awarded to students who meet the particular criteria for each of our scholarships which is set by the donor.

Grants to the College for construction are based on the timing of construction projects and are paid out as projects are completed.

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SCHEDULE J
(Form 990)

Department of the Treasury
Internal Revenue Service

Name of the organization

Compensation Information
For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

▶ Complete if the organization answered "Yes" to Form 990, Part IV, line 23.
▶ Attach to Form 990. ▶ See separate instructions.

▶ Information about Schedule J (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

St. Petersburg College Foundation, Inc.

Employer identification number
59-1954362

Part I Questions Regarding Compensation

- 1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.
- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input checked="" type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked in line 1a?

3 Indicate which, if any, of the following the filing organization uses to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|--|
| <input type="checkbox"/> Compensation committee | <input type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed in Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
b Participate in, or receive payment from, a supplemental nonqualified retirement plan?
c Participate in, or receive payment from, an equity-based compensation arrangement?

If "Yes" to any of lines 4a–c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5–9.

5 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
b Any related organization?

If "Yes" to line 5a or 5b, describe in Part III.

6 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
b Any related organization?

If "Yes" to line 6a or 6b, describe in Part III.

7 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments not described in lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1a	X	
1b	X	
2	X	
3		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

For Paperwork Reduction Act Notice, see the instructions for Form 990.

Schedule J (Form 990) 2013

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported in Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that are not listed on Form 990, Part VII.

Note. The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title	(B) Breakdown of W-2 and/or 1099-MISC compensation				(C) Retainer and other deferred compensation	(D) Non taxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation reported as deferred in prior Form 990
	(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other non taxable compensation	(iv) Other MISC compensation				
1 William D. Law, Jr. Director	0	0	0	0	40,607	24,020	404,045	0
2 Theresa K. Furnas Treasurer	339,418	0	0	0	8,030	17,329	151,911	0
3 Frances Neu Secretary/Exec Dir.	126,452	0	0	0	15,175	30,057	169,914	0
4	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

Part I, Line 3 - Related Org Methods Used for Compensation Explanation

Compensation for the Executive Director of the St. Petersburg College Foundation, Inc. is based on the St. Petersburg College Classification and Salary Schedule, which includes ranges for each grade.

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**SCHEDULE M
(Form 990)**

Noncash Contributions

OMB No. 1545-0047

2013

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Inspection**

Department of the Treasury
Internal Revenue Service

- ▶ Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.
- ▶ Attach to Form 990.
- ▶ Information about Schedule M (Form 990) and its instructions is at www.irs.gov/form990.

Name of the organization

**St. Petersburg College Foundation,
Inc.**

Employer identification number

59-1954362

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VII, line 1g	(d) Method of determining noncash contribution amounts
1 Art — Works of art	X	78		See Note
2 Art — Historical treasures				
3 Art — Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities — Publicly traded	X	1	15,608	Fair market value
10 Securities — Closely held stock				
11 Securities — Partnership, LLC, or trust interests				
12 Securities — Miscellaneous				
13 Qualified conservation contribution — Historic structures				
14 Qualified conservation contribution — Other				
15 Real estate — Residential				
16 Real estate — Commercial				
17 Real estate — Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ▶ (Adv Solar Train)	X	15	350	Fair Market Value
26 Other ▶ (Supplies)	X	1	46,381	Fair Market Value
27 Other ▶ (Sound Console)	X	1	6,000	Fair Market Value
28 Other ▶ (Milling Machine)	X	1	5,500	Fair Market Value

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 - 28, that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?		X
b If "Yes," describe the arrangement in Part II.		
31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?	X	
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		X
b If "Yes," describe in Part II.		
33 If the organization did not report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.		

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) (2013)

DAA

Part II Supplemental Information. Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

Schedule M - Supplemental Information

Collections donated to the Foundation are not capitalized on the Statement of Net Assets. It is the policy of the Foundation not to purchase any collections. The Foundation received 78 pieces of art which are not part of our audited financial statements. They are included in a supplementary schedule to our financial statements; Unaudited Schedule of Collections.

The Executive Director of the Foundation approves all non-cash and/or in-kind gifts before they are accepted by the Foundation.

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SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013**Open to Public
Inspection**

Name of the organization

St. Petersburg College Foundation,
Inc.

Employer identification number

59-1954362

Form 990 - Organization's Mission

The Foundation promotes the practice of philanthropy through partnerships with the community for the advocacy of higher education in general and, specifically at SPC, for (1) the provision of student scholarships, awards and grants, (2) the advancement of teaching and instructional services, (3) new and improved facilities and (4) state-of-the-art technology.

Form 990, Part III, Line 4a - First Accomplishment

assistance to more than 1,669 students. The average scholarship award was \$700. Total amount of scholarships awarded was over \$1.1 million.

Form 990, Part III, Line 4b - Second Accomplishment

School and fine arts. Additionally the Foundation provided grants to faculty and staff to implement programs that broaden the scope of the curriculum and improve student success. St. Petersburg College is experiencing declines in support from the State of Florida. Accordingly, private support is an increasingly important component of revenue to the various campuses/departments. The Foundation anticipates a higher rate of use of Foundation held funds in the future as a result of decreased resources provided by the State.

Form 990, Part III, Line 4d - All Other Accomplishment

To provide grants to The Leepa-Rattner Museum of Art for program support.

Form 990, Part V - Additional Information

Name of the organization

St. Petersburg College Foundation,

Employer identification number

59-1954362

Lines 2a and 2b:

The Organization's payroll is reported under a related organization; St. Petersburg College. The number of employees reported represents all the organization's employees. St. Petersburg College has filed all required federal employment tax returns.

Form 990, Part VI - Material Differences in Voting Rights Explanation

In addition to the 18 independent voting members, the Foundation has three ex-officio non-voting board members. These members are William Law, Theresa Furnas and Frances Neu. These voting rights are directed by the Foundation's Bylaws.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

A draft of the 990 tax form will be sent to each member of the Board of Directors for their review and input. At the annual meeting in August 2014, the 990 tax form will be on the agenda for review and/or discussion.

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy

The Foundation seeks disclosure of any conflict of interest from officers, directors and key employees. A disclosed conflict would be reported to the board and handled accordingly.

Form 990, Part VI, Line 15a - Compensation Process for Top Official

Compensation for the Executive Director of the St. Petersburg College Foundation, Inc. is based on the St. Petersburg College Classification and Salary Schedule, which includes ranges for each grade, including this position.

Name of the organization St. Petersburg College Foundation,	Employer identification number 59-1954362
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Form 990, Part VI, Line 15b - Compensation Process for Officers
 Compensation for key employees of St. Petersburg College Foundation, Inc. is based on the St. Petersburg College Classification and Salary Schedule, which includes ranges for each grade, including these positions.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation
 All of the St. Petersburg College Foundation, Inc. documents (including governing documents, financial statements and conflict of interest policy) are available upon request. We post our financial statements on our website and on GuideStar.com.

Form 990, Part VII - Additional Information

Section A:

The Organization's board changes during the fiscal year at 6/30. As such the 21 members listed include the 19 members at the fiscal year end and 2 members who were on the board from 4/1-6/30/2013.

Form 990, Part XI, Line 9 - Reconciliation of Changes - Other

Change in value of split interest agreement	\$ 518,336
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**SCHEDULE R
(Form 990)**

OMB No. 1545-0047

Related Organizations and Unrelated Partnerships

- ▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37. ▶ Attach to Form 990. ▶ See separate instructions.
- ▶ Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

2013
Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Employer identification number
59-1954362

Name of the organization
**St. Petersburg College Foundation,
Inc.**

Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
Name, address, and EIN (if applicable) or disregarded entity	Legal domicile (state or foreign country)	Primary activity	Legal domicile (state or foreign country)	Exempt Code section	Public charity status (if section 501(c)(2))	Direct controlling entity	Direct controlling entity	Direct controlling entity	Total income	End-of-year assets	Direct controlling entity
(1)											
(2)											
(3)											
(4)											
(5)											

Part II Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
Name, address, and EIN of related organization	Legal domicile (state or foreign country)	Primary activity	Legal domicile (state or foreign country)	Exempt Code section	Public charity status (if section 501(c)(2))	Direct controlling entity	Direct controlling entity	Direct controlling entity	Total income	End-of-year assets	Section 501(c)(13), 501(c)(29), or 501(c)(28) Yes No
(1) St. Petersburg College P.O. Box 13489 St. Petersburg FL 33733 59-1211489	FL	Higher Edu	FL	501c3	5	N/A	N/A	N/A			X
(2) SPC Alumni Association P.O. Box 13489 St. Petersburg FL 33733 23-7363905	FL	Alumni Rel	FL	501c3	7	N/A	N/A	N/A			X
(3) Leepa-Rattner Museum of Art, Inc. P.O. Box 13489 St. Petersburg FL 33733 59-3733512	FL	Art Museum	FL	501c3	7	N/A	N/A	N/A			X
(4) Institute for Strategic Policy P.O. Box 13489 St. Petersburg FL 33733 45-3194848	FL	Public Pol	FL	501c3	7	N/A	N/A	N/A			X
(5)											

For Paperwork Reduction Act Notice, see the instructions for Form 990.
DAA

Schedule R (Form 990) 2013

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.

(1)	(4) Name, address, and EIN of related organization	(a) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Possessor (partner, partner, or partner) (see instructions)	(f) State of base income	(g) Term of end-of-year assets	(h) Disproportionate alloc?		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) Select or manage (either)?		(k) Percentage owned
								Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.

(1)	(4) Name, address, and EIN of related organization	(a) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of year-end assets	(h) Percentage owned	(i) Section 513(b)(3) member entity?	(j) Yes/No	
										Yes	No
(1)											
(2)											
(3)											
(4)											

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entry is listed in Parts II, III, or IV of this schedule.

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
a Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)	X	
c Gift, grant, or capital contribution from related organization(s)	X	
d Loans or loan guarantees to or for related organization(s)	X	
e Loans or loan guarantees by related organization(s)	X	
f Dividends from related organization(s)		X
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		X
l Performance of services or membership or fundraising solicitations for related organization(s)		X
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		X
o Sharing of paid employees with related organization(s)		X
p Reimbursement paid to related organization(s) for expenses		X
q Reimbursement paid by related organization(s) for expenses		X
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(1)	(2)	(3)	(4)	(5)	(6)
	Number of related organization	Transaction type (a-c)	Amount involved	Method of determining amount involved	
(1) St. Petersburg College	b	b	1,159,686	Cash-Scholarships	
(2) Leaps-Rattner Museum of Art, Inc.	b	b	67,605	Cash	
(3) Institute for Strategic Policy	b	b	237,741	Cash	
(4) St. Petersburg College	b	b		See note	
(5) St. Petersburg College	b	b	1,143,141	Cash-Programs	
(6) St. Petersburg College	c	c	58,356	Non-cash Supplies	

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
a Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)	X	
c Gift, grant, or capital contribution from related organization(s)	X	
d Loans or loan guarantees to or for related organization(s)	X	
e Loans or loan guarantees by related organization(s)	X	
f Dividends from related organization(s)		X
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		X
l Performance of services or membership or fundraising solicitations for related organization(s)		X
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		X
o Sharing of paid employees with related organization(s)		X
p Reimbursement paid to related organization(s) for expenses		X
q Reimbursement paid by related organization(s) for expenses		X
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(1)	(a) Name of related organization	(b) Transaction type (B-1)	(c) Amount involved	(d) Method of determining amount involved
(1)	SPC Alumni Association	c	20,000	Cash
(2)	Leopa-Rattner Museum of Art, Inc.	l	19,355	.75% of pooled investment
(3)	Institute for Strategic Policy	l	78,092	.75% of pooled investment
(4)	St. Petersburg College	n	98,724	FMV
(5)	St. Petersburg College	o	555,895	FMV
(6)				

Part VI Unrelated Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)		(11)	(12)
									Yes	No		
(1)												
(2)												
(3)												
(4)												
(5)												
(6)												
(7)												
(8)												
(9)												
(10)												
(11)												

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Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions).

Schedule R - Additional Information**Schedule R, Part V, Line 1b - Transactions with Related Organizations**

The St. Petersburg College Foundation, Inc. is related to the Leepa Rattner Museum of Art ("Museum"), as it is a direct support organization of the College. The St. Petersburg College Foundation has permanently loaned The Leepa-Rattner-Gentle art collection to St. Petersburg College for \$1. The College has loaned the collection to the Museum.

Schedule R, Part V, Line 1l - Transactions with Related Organizations

The organization charged a fee of .75% of the Museum and Institute for Strategic Policy Solution's (ISPS) pooled investment funds overseen by the organization. No direct cash payments were made but rather a fee was taken directly from the pooled fund.

Schedule R, Part V, Line 1n - Transactions with Related Organizations

The organization shares facilities and materials with St. Petersburg College. Although a value has been assigned, no cash reimbursements occurred.

Schedule R, Part V, Line 1o - Transactions with Related Organizations

The organization shares paid employees with St. Petersburg College. Although a value has been assigned, no cash reimbursements occurred.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College

Financial Statements
And Supplementary Information

March 31, 2014 And 2013

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Gregory, Sharer & Stuart, P.A.
Certified Public Accountants and Business Consultants

Independent Auditor's Report

Board of Directors
St. Petersburg College Foundation, Inc.
St. Petersburg, Florida

Report On The Financial Statements

We have audited the accompanying financial statements of the business-type activities of St. Petersburg College Foundation, Inc. (a component unit of St. Petersburg College) as of and for the years ended March 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise St. Petersburg College Foundation, Inc.'s basic financial statements as listed in the table of contents.

Management's Responsibility For The Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of St. Petersburg College Foundation, Inc. as of March 31, 2014 and 2013, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Required Supplementary Information*

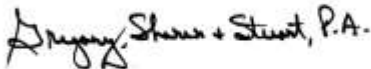
Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages six through nine be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Unaudited Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise St. Petersburg College Foundation, Inc.'s basic financial statements. The Unaudited Schedule of Collections for 2014 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is marked "unaudited" and has not been subjected to the auditing procedures applied in the audits of the basic financial statements by us or other auditors, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required By *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 16, 2014 on our consideration of St. Petersburg College Foundation, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Petersburg College Foundation, Inc.'s internal control over financial reporting and compliance.

Gregory, Sharer & Stuart, P.A.

St. Petersburg, Florida
July 16, 2014

Management's Discussion And Analysis

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

The management of St. Petersburg College Foundation, Inc. (Foundation) presents the following Management's Discussion and Analysis (MD&A) narrative overview and analysis of the financial activities of the Foundation for the year ended March 31, 2014, with comparative information for the years ended March 31, 2013 and 2012. The purpose of this discussion is to enable the reader to identify and understand the significant issues and changes in the financial condition of the Foundation. The information presented here should be read in conjunction with the accompanying audited financial statements and footnotes, which begin on page 11. The financial statements, footnotes, and this MD&A were prepared by management and are the responsibility of management.

The Foundation is a component unit of St. Petersburg College (College).

Financial Highlights

Overview

In the year ended March 31, 2014, the overall state of the economy continued to improve, along with improvements in charitable giving. Foundation investments reported a strong return for the year ended March 31, 2014, a reversal of the volatility seen in the prior year. During 2014, the Foundation's investment portfolio earned a 19% return, net of fees, compared to 16% in the previous year. Overall, the Foundation's net position, which represents the excess of total assets over liabilities, increased by \$6.95 million or 13% to \$59 million as of March 31, 2014, primarily the result of positive investment returns and increased contributions.

The Foundation's revenue in the form of donor contributions totaled \$2 million during 2014, a 15% increase as compared to a 35% increase in 2013. This is indicative of a rebound in the economy with respect to charitable giving compared to the year prior to March 31, 2012. However, the Foundation supported campus needs during 2014 in the form of scholarships and grants to the College in the amounts of \$1.16 million and \$1.39 million, respectively. Grants to the College increased from \$1.33 million in 2013 to more than \$1.39 million in 2014. This support of the College, combined with other operating expenses and a shortfall in donor contributions, resulted in an operating loss of \$1.29 million for the year ended March 31, 2014 as compared to an operating loss of \$1.48 million for the year ended March 31, 2013. Due to positive investment returns in 2014, the Foundation had nonoperating revenue of \$7.60 million. Other income, primarily in the form of additions to permanent endowments, totaled \$639,738 for the year ended March 31, 2014.

The Foundation expects fluctuations in contribution revenue as well as investment results from year-to-year. Very significant contributions may be periodically received from donors as a result of relationships cultivated over many years. The timing of these contributions is not entirely predictable, and often will correlate with a campus initiative. Likewise, the Foundation manages the endowment portfolio with a long-term philosophy of capital appreciation; single year fluctuations are normal and expected.

Presentation

The Foundation presents its financial report in accordance with Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments* (GASB 34), which focuses the reader of the financial reports on an organization's overall financial condition and change in net position and cash flows taken as a whole.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Condensed Schedule Of Net Position

	March 31, 2014	Change		March 31, 2013	Change		March 31, 2012
Assets							
Current assets	\$31,443,087	\$ 6,431,097	26%	\$25,011,990	\$ 3,896,632	18%	\$21,115,358
Noncurrent assets	27,900,062	19,336	0%	27,880,726	481,826	2%	27,398,900
Total assets	\$59,343,149	\$ 6,450,433	12%	\$52,892,716	\$ 4,378,458	9%	\$48,514,258
Liabilities							
Current liabilities	\$ -	\$ (500,000)	(100%)	\$ 500,000	\$ (800)	0%	\$ 500,800
Net position							
Restricted							
Expendable	30,929,013	6,247,215	25%	24,681,798	3,743,596	18%	20,938,202
Nonexpendable	27,100,453	458,819	2%	26,641,634	401,875	2%	26,239,759
Unrestricted	1,313,683	244,399	23%	1,069,284	233,787	28%	835,497
Total net position	\$9,343,149	6,950,433	13%	52,392,716	4,379,258	9%	48,013,458
Total liabilities and net position	\$59,343,149	\$ 6,450,433	12%	\$52,892,716	\$ 4,378,458	9%	\$48,514,258

The Statement of Net Position includes all assets and liabilities of the Foundation. Net position serves as a useful indicator of an organization's financial health over time. Particular aspects of the Foundation's financial operations positively influenced the increase in net position for the year ended March 31, 2014.

The Condensed Schedule of Net Position shows the assets, liabilities, and net position as of March 31, 2014, 2013, and 2012. Current assets of the Foundation consist primarily of cash and cash equivalents and investments. Current assets increased \$6.43 million or 26% during 2014 and \$3.90 million or 18% during 2013. A major component of this increase is attributable to the financial market's recovery and, in particular, the realized and unrealized gains on investments for the fiscal years.

Noncurrent assets consist primarily of endowment investments, remainder interest in trusts and estates, note receivable, and other assets held for sale. Noncurrent assets were almost unchanged at \$27.90 million and \$27.88 million as of March 31, 2014 and 2013, respectively.

Current liabilities decreased from the prior year. The \$500,000 liability related to a pending donor refund that was not completed until the current fiscal year. The Foundation entered into an agreement with the local chapter of the Florida Federation of Business and Professional Women's Association (BPW) in 2007. Under the agreement, BPW agreed to provide funding to build a student house for SPC students. However, due to the weak economy BPW was unable to raise sufficient funds to satisfy its obligations under the Agreement and complete the project. The Foundation board of directors agreed to terminate the agreement and refund BPW \$500,000 of their original donation. The refund and termination of the contract were completed in July 2013.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Condensed Schedule Of Revenues, Expenses, And Change In Net Position

	Year Ended March 31, 2014	Change		Year Ended March 31, 2013	Change		Year Ended March 31, 2012
Operating revenue and expenses							
Contributions	\$ 2,009,901	\$ 254,927	15%	\$ 1,754,974	\$ 456,760	35%	\$ 1,298,214
Operating expenses	3,297,120	65,529	2%	3,231,591	601,526	23%	2,630,065
Operating loss	(1,287,219)	189,398	13%	(1,476,617)	(144,766)	(11%)	(1,331,851)
Nonoperating revenues	7,597,914	2,157,499	40%	5,440,415	3,039,211	127%	2,401,204
Additions to permanent endowments	639,738	224,278	54%	415,460	234,637	130%	180,823
Change in net position	6,950,433	2,571,175	59%	4,379,258	3,129,082	250%	1,250,176
Net position, beginning of year	52,392,716	4,379,258	9%	48,013,458	1,250,176	3%	46,763,282
Net position, end of year	\$59,343,149	\$ 6,950,433	13%	\$52,392,716	\$ 4,379,258	9%	\$48,013,458

The Statement of Revenues, Expenses, and Change in Net Position reports revenues earned and expenses incurred during the year as either operating, nonoperating, or additions to permanent endowments. Incoming gifts to the Foundation and grants made to the College are reported as operating revenue and expenses, respectively, and investment results are reported as nonoperating income or expense.

The Condensed Schedule of Revenues, Expenses, and Change in Net Position reflects operating and nonoperating revenue and expense and additions to permanent endowment for the years ended March 31, 2014, 2013, and 2012. The net operating loss was \$1.29 million in 2014 compared to \$1.48 million in 2013 and \$1.33 million in 2012.

During 2014, operating revenue included \$2.01 million in contributions, an increase of 15% compared to 2013, which increased \$456,760 or 35% from 2012. The increase is attributable to increase in donor contributions most likely caused by the stock market rebounding and improved financial conditions of the past year. Contributions result from both long-term donor cultivation and specific appeals for immediate needs, and are not entirely predictable.

Operating expenses were \$3.30 million during 2014, an increase of \$65,529 or 2% compared to 2013. Operating expenses increased by \$601,526 or 23% during 2013. A significant component of operating expenses is grants made by the Foundation to the College in response to requests for use of funds by the intended campus beneficiaries. These grants are made for purposes that comply with donor restrictions placed on contributions in support of many College programs and needs, including construction of new buildings, student aid, and faculty and general departmental support. Changes in the amounts of grants made to the College annually occur in relation to College needs for use of the funds or the timing of expenditures made on capital projects funded by contributions. During the years ended March 31, 2014 and 2013, scholarships and grants made to the College exceeded contribution revenue, resulting in operating losses in both years.

Nonoperating revenues include net investment income and net appreciation or depreciation of investments for unrestricted and restricted - expendable funds. Nonoperating revenues for 2014 reflect an increase of \$2.16 million or 40% more than 2013. This increase is due primarily to robust returns in the investment markets compared to the prior year. Nonoperating revenues for 2013 reflect an increase of \$3.04 million or 127% compared to 2012.

Endowed gifts and related earnings provided an additional \$639,738 to the net position of the Foundation during 2014 compared to \$415,460 during 2013. Increasing the gifts to and the value of the endowment is of significant importance to the Foundation. The size of the endowment relates directly with providing permanent resources for the benefit of the College and its students.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Factors Impacting Future Periods

Factors that can significantly impact future periods always include the state of financial markets and the state of the overall economy. These factors affect the value of investments and can impact charitable giving. The Board of Directors continues to monitor the status of the economy, its direct impact on overall giving, and the investment pool.

St. Petersburg College is experiencing declines in support from the state of Florida. Accordingly, private support is an increasingly important component of revenue to the various campuses. The Foundation anticipates a higher rate of use of Foundation held funds in the future in the form of grants to the campuses as a result of decreased resources provided by the state.

Management is not aware of any factors within management's control that would have a significant impact on future periods.

Using The Information In The Financial Report

The Foundation's financial statements are immediately following this discussion and analysis.

This annual report consists of a series of financial statements prepared in accordance with pronouncements issued by the Governmental Accounting Standard Board. These statements focus the reader of the financial reports on the Foundation's overall financial condition, and change in net position and cash flows, taken as a whole.

One of the most important questions asked about the Foundation's finances is whether the Foundation is better off or worse off as a result of the year's activities. The keys to understanding this question are the Statement of Net Position, Statement of Revenues, Expenses, and Change in Net Position, and the Statement of Cash Flows. These statements present financial information in a form similar to that used by private sector companies. The Foundation's net position (the difference between assets and liabilities) is one indicator of the Foundation's financial health when considered in combination with other nonfinancial information.

The Statement of Net Position reports assets, liabilities, and net position as of March 31, 2014 and 2013. The balances are a reflection of activities that have occurred during the respective fiscal years and come from transactions between assets and liabilities or from transactions in the Statement of Revenues, Expenses, and Change in Net Position. The balances are presented as either current (expected to be realized in 12 months) or noncurrent in nature.

The Statement of Revenues, Expenses, and Change in Net Position presents the results of operations for the years ended March 31, 2014 and 2013. Activities are reported as operating, nonoperating, or additions to permanent endowments. Non-endowed gifts are reported as operating revenue and investment results are reported as either nonoperating revenue or additions to permanent endowments. Both the Statement of Net Position and the Statement of Revenues, Expenses, and Change in Net Position are prepared using the accrual basis of accounting.

The remaining required statement is the Statement of Cash Flows showing the sources and uses of funds; in essence, accounting for the change in cash and cash equivalents balances for the reporting period.

The notes to the financial statements provide additional information and more detail that is essential to a full understanding of the data presented in the financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

Basic Financial Statements

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Statements Of Net Position

	March 31,	
	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Cash and cash equivalents	\$ 1,010,658	\$ 1,795,136
Investments	30,432,429	23,216,854
Total Current Assets	<u>31,443,087</u>	<u>25,011,990</u>
Noncurrent Assets		
Note receivable	-	500,000
Remainder interest in trusts and estates	1,202,178	683,842
Endowment investments	26,642,634	26,641,634
Other assets held for sale	55,250	55,250
Total Noncurrent Assets	<u>27,900,062</u>	<u>27,880,726</u>
Total Assets	<u>\$ 59,343,149</u>	<u>\$ 52,892,716</u>
Liabilities And Net Position		
Current Liabilities		
Due to other	\$ -	\$ 500,000
Net Position		
Restricted		
Expendable	30,929,013	24,681,798
Nonexpendable	27,100,453	26,641,634
Unrestricted	1,313,683	1,069,284
Total Net Position	<u>59,343,149</u>	<u>52,392,716</u>
Total Liabilities And Net Position	<u>\$ 59,343,149</u>	<u>\$ 52,892,716</u>

See accompanying notes to financial statements.

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St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Statements Of Revenues, Expenses, And Change In Net Position

	Year Ended March 31,	
	2014	2013
Operating Revenue		
Contributions	\$ 2,009,901	\$ 1,754,974
Operating Expenses		
Program services		
Scholarships	1,159,866	1,276,056
Grants to St. Petersburg College	1,391,133	1,338,814
Forums and events	21,373	28,147
	2,572,372	2,643,017
Administrative		
Personnel services	277,947	226,443
Other	83,141	80,332
	361,088	306,775
Fundraising		
Personnel services	277,947	226,443
Development	16,052	19,536
Other	69,661	35,820
	363,660	281,799
Total Operating Expenses	3,297,120	3,231,591
Operating Loss	(1,287,219)	(1,476,617)
Nonoperating Revenues		
Investment income, net of fees	550,221	499,211
Net appreciation of investments	6,869,897	4,862,253
Change in value of split interest agreements	177,796	78,951
Total Nonoperating Revenues	7,597,914	5,440,415
Income Before Additions To Permanent Endowments	6,310,695	3,963,798
Additions To Permanent Endowments		
Contributions	622,592	403,485
Investments income, net of fees	2,101	1,793
Net appreciation of investments	15,045	10,182
Total Additions To Permanent Endowments	639,738	415,460
Change In Net Position	6,950,433	4,379,258
Net Position At Beginning Of Year	52,392,716	48,013,458
Net Position At End Of Year	\$ 59,343,149	\$ 52,392,716

See accompanying notes to financial statements.

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St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Statements Of Cash Flows

	Year Ended March 31,	
	2014	2013
Cash Flows From Operating Activities		
Gifts received from donors and grantors	\$ 631,287	\$ 905,184
Payments to vendors	(70,130)	(71,220)
Payments for scholarships	(1,159,866)	(1,276,056)
Payments for programs	(1,412,506)	(1,367,761)
Return of contribution	(500,000)	-
Net Cash Used By Operating Activities	<u>(2,511,215)</u>	<u>(1,809,853)</u>
Cash Flows From Noncapital Financing Activities		
Endowment contributions received	622,592	403,485
Cash Flows From Investing Activities		
Proceeds from sale of investments	14,055,369	2,806,291
Purchase of investments	(13,451,224)	(2,216,621)
Collection of notes receivable	500,000	-
Net Cash Provided By Investing Activities	<u>1,104,145</u>	<u>589,670</u>
Net Change In Cash And Cash Equivalents	(784,478)	(816,698)
Cash And Cash Equivalents At Beginning Of Year	<u>1,795,136</u>	<u>2,611,834</u>
Cash And Cash Equivalents At End Of Year	<u>\$ 1,010,658</u>	<u>\$ 1,795,136</u>
Reconciliation Of Operating Loss To Net Cash Used By Operating Activities		
Operating loss	\$ (1,287,219)	\$ (1,476,617)
Adjustments to reconcile operating loss to net cash used by operating activities		
Foundation fee	(383,456)	(332,436)
Contributed split interest agreement	(340,540)	-
Changes in operating assets and liabilities		
Accounts payable	-	(800)
Due to other	(500,000)	-
Net Cash Used By Operating Activities	<u>\$ (2,511,215)</u>	<u>\$ (1,809,853)</u>

See accompanying notes to financial statements.

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Note A - Organization

St. Petersburg College Foundation, Inc. (Foundation) is a Florida nonprofit corporation. The Foundation was formed in September 1980 and is governed by a 23-member board of directors. The primary purposes of the Foundation are to be a community advocate for St. Petersburg College (College) and to encourage charitable donations to provide financial support for the College and its students. As a public charity, the Foundation accepts donations to enhance the College's many and varied teaching and public service programs, as well as to support capital projects and other related College improvements.

St. Petersburg College provides the resources necessary to cover the costs of the operation and administration of the Foundation's activities, including personnel, facilities, and administration. The Foundation's primary expenditures are related to providing scholarships to students attending St. Petersburg College and grants made to the College in support of campus needs, in compliance with donor restrictions on gifts.

The Foundation is a direct support organization of the College and its financial statements are presented in the College's financial statements as a component unit.

Note B - Summary Of Significant Accounting Policies

A summary of the significant accounting policies applied in preparation of the accompanying financial statements is presented below:

Basis Of Accounting

The financial statements are prepared using the economic resource measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (GASB). Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. As a general rule, the effects of interfund activities have been eliminated from the Foundation's financial statements.

The Foundation reports as an entity engaged in one business-type activity.

Classification Of Current And Noncurrent Assets And Liabilities

The Foundation considers assets to be current if, as part of its normal business operations, they are held as or can be converted to cash and be available for operating needs or payments of current liabilities within 12 months of the Statement of Net Position date. Similarly, liabilities are considered to be current if they can be expected, as part of the normal Foundation business operations, to be due and paid within 12 months of the Statement of Net Position date. All other assets and liabilities are considered to be noncurrent.

Cash And Cash Equivalents

The Foundation's cash and cash equivalents consist of cash in banks, certificates of deposit with maturities of six months or less, money market accounts, and cash held in investment accounts, which are used to deposit Foundation contribution receipts and make transfers to the College to expend in accordance with donor restrictions.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Investments

Investments are carried at fair value. The basis of determining the fair value of investments is the readily determinable sales price or current exchange rate of the investments based on prices or quotations for over-the-counter markets such as the New York Stock Exchange or the National Association of Securities Dealers Automated Quotations. In the case of pooled funds or mutual funds, the fair value is determined by multiplying the number of units held in the pool by the prices per unit share as quoted by the broker and/or investment manager. The net change in the fair value of investments consists of both realized and unrealized gains and losses on investments. Gains or losses on the sale of components within any investment pool resulting from investment management decisions are attributed to the pool.

Note Receivable

As of March 31, 2013, management considered the note receivable to be collectible. Accordingly, no allowance for uncollectible receivables was provided as of March 31, 2013.

Remainder Interest In Trusts And Estates

The Foundation recognizes an asset and revenue on remainder interest in trusts and estates when it receives notification of an irrevocable interest in one of those types of contributions. When management expects the cash from the contributions to be received more than one year in the future, the asset and revenue are discounted for the time value of money (net present value) at a discount rate of 2%. These are part of the restricted – expendable and non-expendable net position because the Foundation does not have access to the assets until the assets are released from probate or after the donor's death.

The Foundation recorded its interests in the remainder interest in trusts and estates as a restricted expendable, or nonexpendable contribution (dependent upon the donors' restrictions) at fair value in the period the gift was received. Subsequent changes in the fair value of the remainder interest in trusts and estates are recognized as change in value of split interest agreements. The Foundation measures remainder interest in trusts and estates at fair value on a recurring basis based on statements from the donors.

Other Assets Held For Sale

These are assets that have been donated and have been recognized at fair value. The donor has specified that the item be sold and the majority of the proceeds are to be used for specific purposes as designated by the donor. These are part of the restricted – expendable net position.

Property And Equipment

Property and equipment in excess of \$5,000 with an estimated life in excess of one year are capitalized. Donated property used by the Foundation is recorded at fair market value on the date contributed. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support. When appropriate, depreciation is provided using the straight-line method over the estimated useful lives of the assets.

Collections

Collections donated to the Foundation are not capitalized on the Statement of Net Position. It is the policy of the Foundation not to purchase any collections. The Foundation has received gifts of donated art objects, microfilm, and microfiche that will be held for educational purposes. The donor agreements for the art objects require that the artwork will be stored or displayed in perpetuity in a museum.

St. Petersburg College Foundation, Inc.
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Notes To Financial Statements
March 31, 2014 And 2013

Collections are held for exhibition to the public and for education purposes, not for financial gain. Collections are appropriately protected, cared for, and preserved in order to maintain the cultural, aesthetic, and historical value of the collections perpetually. See Note E and the Unaudited Schedule of Collections.

Net Position

The Foundation's net position is classified into the following net asset categories:

Restricted - nonexpendable: Assets subject to externally imposed conditions that the Foundation will retain in perpetuity. This classification of net position represents the net corpus of true donor-restricted endowed funds. To the extent that the market value of a fund is below its historical cost (corpus), the difference is recorded as restricted - expendable in the Statement of Net Position.

Restricted - expendable: Assets subject to externally imposed conditions that can be fulfilled by the actions of the Foundation or by the passage of time. These assets may include accumulated appreciation on the endowment funds, accumulated endowment spending allocations, and restricted expendable funds.

Unrestricted: All other categories.

Endowments - Endowment Spending Policy

The Foundation's endowed funds are managed in an investment pool in accordance with the Foundation's Board approved Investment Policy Guidelines and the Florida Uniform Management of Institutional Funds Act (FUMIFA). The FUMIFA provides statutory guidance for management, investment, and expenditure of endowed funds. Investment decisions are based on a long-term investment strategy intended to preserve the investment capital and its purchasing power, meet payout requirements, and maximize the endowment portfolio's long-term total return. At March 31, 2014, the Foundation's endowment portfolio target mix was 60% invested in equity and 40% in fixed income holdings, with further refinement regarding the types of positions held within those general classes. This target mix is unchanged from the prior year. The Foundation, through its Finance and Investment Advisory Committee, continues to monitor and review the investment policy and asset mix to enhance the long-term performance of the endowment investments. The endowment earned a total return of 19% for the year ended March 31, 2014, net of investment fees.

The Foundation's Finance and Investment Advisory Committee establishes the endowment payout rate annually, giving prudent consideration to asset allocation, expected returns, future capital market assumptions, inflation and other market conditions and the expendable income needs of the endowment fund holders. The rate for fiscal year 2014 was 4.5%. Endowment payout is calculated by multiplying the payout rate by the market value at the end of the fiscal year on accounts held less than five years or by the five-year average fair market value for all other accounts. For endowed funds with a fair value that is less than historical cost (corpus), referred to as "underwater funds," payout is not limited to actual cash income earned under the FUMIFA. The FUMIFA allows for the expenditure of the endowment fund as the governing board determines to be prudent for the uses and purposes of which the endowment fund is established, consistent with the goal of conserving the purchasing power of the endowment fund without regard to the source of the payout.

Classification Of Revenues And Expenses

The Foundation considers operating revenue and expenses in the Statement of Revenues, Expenses, and Change in Net Position to be revenue and expenses that result from activities that are connected directly to the Foundation's primary functions. Such transactions include grants the Foundation makes to the College. The Foundation has no revenue from exchange transactions that would be considered operating revenue. Certain other transactions are reported as nonoperating revenues and expenses in accordance with GASB Statement No. 34. These nonoperating activities include the Foundation's noncapital financing activities and net investment income.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Contributions And Pledges

Contributions that are restricted by the donor are reported as an increase in unrestricted net position if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted contributions are reported as an increase in net position restricted - expendable or nonexpendable depending on the nature of the restriction. When a restriction expires, net position restricted - expendable are reclassified to unrestricted net position.

Investment income and net realized and unrealized gains or losses on restricted contributions are recorded as increases or decreases to net position restricted - expendable or nonexpendable, in accordance with donor stipulations.

Unconditional promises to give the Foundation cash or other assets in the future are recorded as contribution revenue and pledges receivable. If management expects the cash from the pledges receivable to be received more than one year in the future, the contributions revenue and pledges receivable are discounted for the time value of money.

Donated Items

The value of donated securities, materials, services, small equipment, land, and other nonmonetary items are recorded in the financial statements as contributions based upon the fair market value of the goods received at the time of the donation.

Employees of the College operate the Foundation. The College also provides office space for the Foundation, as well as other miscellaneous supplies and services. These items are all recognized as in-kind contribution revenue and expense.

Foundation Fee

The Foundation assesses an administrative fee on all funds maintained to cover expenses associated with the management of those assets over time. The fee is calculated quarterly and is deducted from the interest and dividend revenues of the individual funds. The fee was .75% for the years ended March 31, 2014 and 2013.

Expenses

The operating expenses of the Foundation are allocated to two different functional categories based on management's estimate of the time and expense spent for each of the functions. These functions are defined as follows:

Administration - The costs of operating the Foundation offices, including gathering, processing, and maintaining financial and legal information.

Fundraising - The costs associated with the direct solicitation of contributions to the Foundation.

When an expense is incurred for purposes for which both restricted and unrestricted resources are available, the Foundation's policy is to apply restricted resources first.

Scholarship And Program Expenses

Scholarship and program expenses paid to the College are recognized as expenses and liabilities when commitment to pay the scholarship and program expenses is made, not when cash is paid.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Income Taxes

The Foundation is an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and is generally not subject to federal or state income taxes. However, the Foundation is subject to income taxes on any net income that is derived from a trade or business, regularly carried on, and not in furtherance of the purpose for which the Foundation is granted exemption. No income tax provision has been recorded as the net income, if any, from any unrelated trade or business, in the opinion of management, is not material to the basic financial statements taken as a whole.

Management has evaluated its tax positions taken for all open tax years and has not identified any uncertain tax positions. The 2010, 2011, and 2012 tax years are open and subject to examination by the Internal Revenue Service (IRS). The Foundation is not currently under audit nor has the Foundation been contacted by the IRS.

Use Of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

For the year ended March 31, 2014, management evaluated subsequent events for potential recognition and disclosure through July 16, 2014, the date the financial statements were available to be issued. Management determined there are no subsequent events to disclose.

Note C - Cash, Cash Equivalents, And Investments

In accordance with GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, (GASB 40) the Foundation's investments are reported by investment type at market value in the table below. GASB 40 also requires the disclosure of various types of investment risk based on the type of investment, as well as stated policies adopted by the Foundation to manage those risks.

Cash, cash equivalents, and investments consist of the following as of March 31:

	2014	2013
Cash and cash equivalents		
Commercial banks	\$ 809,359	\$ 1,490,438
Money market funds	201,299	304,698
Total cash and cash equivalents	<u>1,010,658</u>	<u>1,795,136</u>
Investments		
U.S. government obligations	1,275,295	1,445,653
Federal agency obligations	2,175,404	2,937,808
Bonds and notes	6,569,165	6,134,889
Stocks and other equity securities	38,422,129	32,214,128
Mutual funds	7,250,266	7,089,710
Exchange traded fund	-	36,300
Alternative investments	1,382,804	-
Total investments	<u>57,075,063</u>	<u>49,858,488</u>
Total cash, cash equivalents, and investments	<u>\$ 58,085,721</u>	<u>\$ 51,653,624</u>
Current - cash and cash equivalents	\$ 1,010,658	\$ 1,795,136
Current - investments	30,432,429	23,216,854
Noncurrent - endowed investments	26,642,634	26,641,634
	<u>\$ 58,085,721</u>	<u>\$ 51,653,624</u>

St. Petersburg College Foundation, Inc.
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The following are maturities and credit quality ratings for the Foundation's investments in debt securities, money market, and mutual funds at March 31:

Investment Type	Fair Value	Investment Maturities (In Years)				Ratings	
		Less Than 1	1 to 5	6 to 10	More Than 10	S&P	Moody's
2014							
<i>Investments</i>							
U.S. government obligations	\$ 1,275,295	\$ -	\$ 414,269	\$ 794,215	\$ 66,811	(1)	(1)
Federal agency obligations	2,175,404	-	347,457	221,988	1,605,959	AA+	Aaa
Bonds and notes	6,569,165	27,949	2,306,726	2,671,584	1,562,906	AAA-D	Aaa-Caa3
Fixed income mutual fund (2)	316,509	-	316,509	-	-	AAA-NR (3)	-
Fixed income mutual fund (2)	2,276,668	-	2,276,668	-	-	AAA-B	-
Fixed income mutual fund	493,877	-	493,877	-	-	Not Rated	-
Fixed income mutual fund	278,701	-	278,701	-	-	AAA-NR	-
Fixed income mutual fund	84,679	-	-	84,679	-	AA-NR (3)	-
Fixed income mutual fund	2,486,688	-	-	2,486,688	-	AAA-B	-
Fixed income mutual fund	278,289	-	-	-	278,289	BB+	-
Alternative investments (4)	1,382,804	1,382,804	-	-	-	Not Rated	-
Equity mutual funds	1,034,855	1,034,855	-	-	-	Not Rated	-
Equity securities	38,422,129	38,422,129	-	-	-	Not Rated	-
Total Investments	57,075,063	40,867,737	6,434,207	6,259,154	3,513,965		
<i>Cash And Cash Equivalents</i>							
Money markets	7,443	7,443	-	-	-	Not Rated	-
Money markets	99,923	99,923	-	-	-	Not Rated	-
Money markets	21,372	21,372	-	-	-	Not Rated	-
Money markets	72,561	72,561	-	-	-	AA+	Aaa
Cash	809,359	809,359	-	-	-	Not Rated	-
Total cash and cash equivalents	1,010,658	1,010,658	-	-	-		
Total	\$58,085,721	\$41,878,395	\$ 6,434,207	\$ 6,259,154	\$ 3,513,965		
2013							
<i>Investments</i>							
U.S. government obligations	\$ 1,445,653	\$ 115,692	\$ 584,887	\$ 587,019	\$ 158,055	(1)	(1)
Federal agency obligations	2,937,808	-	233,822	191,733	2,512,253	AA+	Aaa
Bonds and notes	6,134,889	314,075	1,608,136	2,056,805	2,155,873	AAA-CCC	Aaa-Caa3
Fixed income mutual fund (2)	346,648	-	346,648	-	-	AAA-NR (3)	-
Fixed income mutual fund (2)	2,722,963	-	2,722,963	-	-	AAA-B1	-
Fixed income mutual fund	29,256	-	-	29,256	-	AAA-Below B	-
Fixed income mutual fund	2,257,559	-	-	2,257,559	-	AAA-B	-
Fixed income mutual fund	895,125	-	-	-	895,125	BBB-BB+	-
Equity mutual funds	838,159	838,159	-	-	-	Not Rated	-
Equity securities	32,214,128	32,214,128	-	-	-	Not Rated	-
Exchange traded fund	36,300	36,300	-	-	-	Not Rated	-
Total Investments	49,858,488	33,518,354	5,496,456	5,122,372	5,721,306		
<i>Cash And Cash Equivalents</i>							
Money markets	3,040	3,040	-	-	-	Not Rated	-
Money markets	249,626	249,626	-	-	-	Not Rated	-
Money markets	35,109	35,109	-	-	-	Aaa	-
Money markets	16,923	16,923	-	-	-	Aaa	-
Cash	1,490,438	1,490,438	-	-	-	Not Rated	-
Total cash and cash equivalents	1,795,136	1,795,136	-	-	-		
Total	\$51,653,624	\$35,313,490	\$ 5,496,456	\$ 5,122,372	\$ 5,721,306		

- (1) Disclosure of credit risk is not required for this investment type.
(2) These fixed income mutual funds have a weighted average maturity of <5 years.
(3) Components of these funds have credit ratings that range from AAA to NR.
(4) These are REITS and mixed asset investments

St. Petersburg College Foundation, Inc.
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Investment income from these investments is summarized as follows for the years ended March 31:

	2014	2013
Net appreciation of investments	\$ 6,884,942	\$ 4,872,435
Interest and dividends	1,397,301	1,244,956
Investment fees	(844,979)	(743,952)
	\$ 7,437,264	\$ 5,373,439

There are many factors that can affect the value of investments. Some, such as custodial risk, concentration of credit risk, and foreign currency risk may affect both equity and fixed income securities. Equity securities respond to such factors as economic conditions, individual company earnings performance, and market liquidity, while fixed income securities are particularly sensitive to credit risks and changes in interest rates. The Foundation has adopted a written investment policy to provide the basis for the management of a prudent investment program appropriate to the particular fund type.

Credit Risk

Fixed income securities are subject to credit risk, which is the risk that a bond issuer will fail to pay interest or principal in a timely manner, or that negative perceptions of the issuer's ability to make these payments will cause prices to decline. The circumstances may arise due to a variety of factors such as financial weakness, bankruptcy, litigation, and/or adverse political developments. A bond's credit quality is an assessment of the issuer's ability to pay interest on the bond, and ultimately, to pay the principal. Credit quality is evaluated by one of the independent bond rating agencies such as Moody's Investors Service or Standard and Poor's. The lower the rating, the greater the chance that the bond issuer will default or fail to meet payment obligations. Generally, the lower a bond's credit rating, the higher its yield should be to compensate for the additional risk.

Certain fixed income securities, including obligations of the U.S. government or those explicitly guaranteed by the U.S. government, have little or no credit risk. The Foundation maintains policies to manage credit risk, which include requiring minimum credit ratings issued by nationally recognized rating organizations.

Interest Rate Risk

Interest rate risk is the risk that the value of fixed income securities will decline because of rising interest rates. The prices of fixed income securities with a longer time to maturity tend to be more sensitive to changes in interest rates and, therefore, more volatile than those with shorter maturities.

The Foundation's investment policy limits investments in fixed income securities to maturities of no longer than 30 years. As of March 31, 2014 and 2013, the Foundation has \$10,019,864 and \$10,518,350, respectively, in obligations of the U.S. government, federal agencies, and bonds and notes that include embedded options consisting of the option at the discretion of the issuer to call their obligation. These securities have various call dates and mature between May 2015 and February 2044.

The Foundation's investment policy provides that debt issues of investment grade "BBB" or better is preferred. However, investment managers may purchase lesser quality debt investments as long as the purchases represent no more than 25% of that particular fixed income portfolio's assets.

Concentration Of Credit Risk

Concentration of credit risk is the risk of loss associated with a lack of diversification of having too much invested in a few individual issuers, thereby exposing the Foundation to greater risks resulting from adverse economic, political, regulatory, geographic, or credit developments. Securities issued or explicitly guaranteed by the U.S. government, Fannie Mae and government agencies are excluded from this review. The Foundation minimizes concentration of credit risk by requiring no one single issuer represents more than 5% of the total assets of the manager's portfolio. This along with the diversification of the investment portfolio minimized the impact of potential losses from any one type of security or issuer.

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March 31, 2014 And 2013

The Foundation's policy provides that investments in fixed income securities of a single issue must not exceed 5% of total investment assets with each money manager at market value. U.S. government and federal agency obligations are not subject to this limitation. For equities, no single major industry may represent more than 15% of the market value of the total amount each investment firm has to invest at the time of purchase, and in no case should an individual security be purchased that exceeds 5% of the portfolio total without approval from the investment committee. The policy also provides that the target asset allocation for the investment portfolio is 60% in equities and 40% in fixed income.

From time to time, the Foundation holds deposits in excess of the amount insured by the Federal Deposit Insurance Corporation and the Florida Department of Financial Services. Management believes that the risk of loss on these deposits is remote.

Custodial Risk

The Foundation's investment policy does not address custodial risk. Foundation investments in debt securities are uninsured, not registered in the name of the Foundation, and held by financial institutions and, as such, are exposed to custodial credit risk.

Foreign Currency Risk

Foreign currency risk is the possibility that changes in exchange rates between the U.S. dollar and foreign currencies could adversely affect a deposit or investment's fair value. As of March 31, 2014 and 2013, the portfolio does not hold any foreign bonds. While foreign securities are held in an international equity account, they are held as ADR's, which are denominated in U.S. dollars and trade like U.S. domestic equities on U.S. domestic stock exchanges. Under the Foundation's investment policy, there is no provision to purchase individual foreign-denominated securities.

Note D - Note Receivable

The note receivable under noncurrent assets as of March 31, 2013 represents a \$500,000, 6.5% loan made by the Foundation to the Education Foundation of the Florida Federation of Business and Professional Women's Clubs, Inc. on January 22, 2008. The note is due on January 21, 2018. The interest on this loan was reduced by mutual agreement between the two parties to 3.25% effective July 1, 2009. By mutual agreement, interest on the loan was waived. This note was relieved on July 10, 2013 by mutual agreement of the parties.

Note E - Related-Party Transactions

The Foundation is related to the College by virtue of its primary purpose, which is to engage in activities to foster, promote, and provide funds to or for the benefit of the College and its students. During the years ended March 31, 2014 and 2013, the Foundation provided scholarships and program expenses to the College in the amount of \$2,572,372 and \$2,643,017, respectively.

The College provides the office space for the Foundation to operate without charge. Management estimates fair value of the annual rental payments, including utilities, to be approximately \$40,000 and \$39,000 for the years ended March 31, 2014 and 2013, respectively. The College also provides the employees to operate the Foundation at an estimated cost of approximately \$555,000 and \$453,000 for the years ended March 31, 2014 and 2013, respectively. The College provided other miscellaneous services and supplies in estimated amounts of approximately \$24,000 for each of the years ended March 31, 2014 and 2013. These donated amounts are recognized in the Statement of Revenues, Expenses, and Change in Net Position as operating revenue as a part of contributions and various elements of operating expense. The College provides the insurance for the Foundation; however, an allocation for the insurance cost cannot be determined at this time.

During the years ended March 31, 2014 and 2013, the Foundation received cash donations from members of the Board, corporations, and organizations affiliated with directors of the Board. Two Board members have established endowments at the Foundation and three have established named scholarship funds.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Two members of the board of directors are non-broker executives with an investment firm used by the Foundation.

The Foundation has permanently loaned The Leepa-Rattner-Gentle art collection to the College for \$1. The College provided the insurance for the collection until 2010. Starting in 2010, the Foundation is responsible for the insurance on the art collection at a cost of approximately \$15,000 per year. The College has in turn loaned the collection to The Leepa-Rattner Museum of Art, Inc. (Museum).

The Museum is also related to the Foundation, as it is also a direct support organization of the College. Within the Foundation is an endowed fund held for the benefit of the Museum valued at \$2.7 million.

The Foundation also holds funds for the Institute for Strategic Policy Solutions at St. Petersburg College (Institute). The Institute is a legally separate 501(c)(3) support group organized to advance academic excellence, community engagement, economic vitality and public understanding through high-quality, solutions-directed public policy programs. The Foundation reflects this balance in the financial statements as part of Investments. The expendable funds totaled approximately \$11 million at March 31, 2014.

Note F - In-Kind Contributions

In-kind contributions are included in contributions in the Statement of Revenues, Expenses, and Change in Net Position. The majority of in-kind contributions are from the College. The remainder of in-kind contributions is from other individuals or corporations. Management estimates that the fair value of items donated to the Foundation are as follows for the years ended March 31:

	2014	2013
Materials and supplies	\$ 33,914	\$ 1,228
Contributions in-kind from the College		
Donated personnel	555,895	452,886
Facilities	40,368	39,185
Services, materials, and supplies	24,442	24,057
	<u>620,705</u>	<u>516,128</u>
	<u>\$ 654,619</u>	<u>\$ 517,356</u>

Note G - Oversight By St. Petersburg College

As a direct support organization, the Foundation is subject to the policies and procedures of the College. All contributions to the Foundation ultimately benefit the College. Accordingly, the Foundation, for reporting purposes, is considered a governmental not-for-profit organization subject to reporting under the GASB and is reported as a component unit of the College.

Note H - State Matching Funds

The Foundation qualifies as a recipient of state matching funds under the Dr. Philip Benjamin Matching Program for Community Colleges. Under the grant agreement, the Foundation receives dollar-for-dollar matching funds from the state of Florida for all contributions that are restricted to financial aid and scholarships. All other contributions received are matched on a \$4 for \$6 basis. The primary use of these funds is to benefit future as well as students currently enrolled at the College and to improve the quality of education. The Foundation records these funds as either net position restricted – expendable or net position restricted – nonexpendable (permanent endowments) depending on the restriction of the contribution they are matching.

During 2013, the Foundation applied for a \$954,911 grant for matching of scholarships and programs from the state of Florida. The State Legislature has not awarded this grant. This amount is not included in receivables in the Statement of Net Position. The State Legislature has not appropriated funding for this program since 2007. Due to the significant backlog of unmatched gifts, the 2011 Legislature decided to enact a freeze on matching any new donations received on or after June 30, 2011, until at least \$200 million of the existing backlog has been paid down. Donations already received, or those received by June 29, 2011, remain eligible for state matching funds once those funds become available.

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Note I - Net Position Restricted - Expendable

Net position restricted - expendable was available for the following purposes at March 31:

	2014	2013
Program support	\$ 20,232,173	\$ 17,119,837
Scholarships and grants to students	9,060,456	6,330,878
Time restriction on charitable remainder trusts	861,638	683,842
Awards for endowed teaching chairs	505,130	323,243
Student recognition awards	269,616	223,998
	<u>\$ 30,929,013</u>	<u>\$ 24,681,798</u>

Changes in restricted - expendable net position are as follows for the years ended March 31:

	2014	2013
Restricted - expendable at beginning of year	\$ 24,681,798	\$ 20,938,202
Contributions	991,201	879,497
Release of restrictions	(2,163,419)	(2,496,852)
Investment return:		
Investment income, net	549,536	498,608
Net appreciation of investments	6,869,897	4,862,253
Total investment return	7,419,433	5,360,951
Restricted - expendable at end of year	<u>\$ 30,929,013</u>	<u>\$ 24,681,798</u>

Assets were released from donor restrictions by incurring expenses satisfying the restricted purposes. Purpose restrictions were accomplished by the following during the years ended March 31:

	2014	2013
Scholarship expenses	\$ 1,159,866	\$ 1,276,056
Capital project construction	383,869	58,395
Other program expenses	944,506	1,256,854
Other operating expenses	33,914	1,228
Change in value of split interest agreements	(177,796)	(78,951)
Change in donor restrictions	(180,940)	(16,730)
	<u>\$ 2,163,419</u>	<u>\$ 2,496,852</u>

Note J - Net Position Restricted - Nonexpendable

Net position restricted - nonexpendable consist of donor-restricted assets (endowments) subject to the spending policy of the Foundation. The income from these endowments is sometimes restricted for a specific purpose by the donor. Realized and unrealized gains and losses on endowments are recorded as unrestricted, restricted - expendable or nonexpendable, consistent with the interest and dividend income treatment, unless otherwise specified by the donor.

Net position restricted - nonexpendable is summarized as follows as of March 31:

	2014	2013
Program support	\$ 10,145,328	\$ 10,349,883
Scholarships and grants to students	14,853,874	14,472,930
Award for endowed teaching chairs	1,515,490	1,504,391
Time restriction on charitable trusts	340,540	-
Student recognition awards	245,021	314,430
	<u>\$ 27,100,453</u>	<u>\$ 26,641,634</u>

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Changes in restricted - nonexpendable net position are as follows for the years ended March 31:

	2014	2013
Restricted - nonexpendable at beginning of year	\$ 26,641,634	\$ 26,239,759
Contributions	622,592	403,485
Release of restrictions	(180,919)	(13,585)
Investment return:		
Investment income, net	2,101	1,793
Net appreciation of investments	15,045	10,182
Total investment return	17,146	11,975
Restricted - nonexpendable at end of year	\$ 27,100,453	\$ 26,641,634

Certain donors changed their restrictions during the years ended March 31, 2014 and 2013 resulting in assets released from donor restrictions.

Other Unaudited Information

St. Petersburg College Foundation, Inc.
A Component Unit Of St. Petersburg College
Unaudited Schedule Of Collections
March 31, 2014

The Foundation has received various gifts of donated art objects, microfilm, and microfiche, being held for education purposes, which are not reflected on the financial statements. They include:

1. Wendall Ware Microfilm Collection - A collection of 25,000,000 images. Independently appraised to be worth \$1,932,447.
2. Canadian Donors Art Collections - A collection of contemporary prints and artists' proofs. Independently appraised to be worth \$988,653.
3. Anonymous Oriental Art Objects Collection - A collection of Chinese Qing dynasty and Japanese Taisho, Heisei, and Showa Period objects d'art. Independently appraised to be worth \$44,275.
4. Abraham Rattner, Allen Leepa, and Esther Gentle Art Collection - Over 5,000 artworks with an estimated fair market value of \$22 million.
5. Butterfly Collection - A collection of 6,349 specimens of Lepidoptera Butterflies, 41 books, and 208 separate scientific journals. Independently appraised to be worth \$31,615.
6. Two art quilts by Pauline Salzman. Independently appraised to be worth \$5,600 and \$4,000.
7. Contemporary Florida Art Collection and American Fine Crafts from the Gulf Coast Museum of Art. Independently appraised to be worth \$544,210.
8. Stella Anderson Photographs - A collection of 10 black and white photographs of downtown St. Petersburg donated by Stella Anderson with an estimated fair market value of \$2,500.
9. Martha Campbell painting with an estimated fair market value of \$800.
10. Florence Putterman Paintings - Two paintings with an estimated fair market value of \$1,600.
11. Victoria Block Pieces - A collection of nine wall-mounted oil on ceramic pieces with an estimated fair market value of \$3,500.
12. Jack King Piece - A mixed-media wall construction art piece with an estimated fair market value of \$1,100.
13. Jack Barrett painting - "Knight of the Brownstones" with an estimated fair market value of \$6,800.
14. Winslow Homer - A collection of prints (370). Estimated fair market value \$46,955.
15. Original drawings and watercolors by Joseph Weinzette (14). Donated by Joseph Weinzette. Estimated fair market value of \$5,800.
16. Digital print by Robert Derr donated by the artist. Estimated fair market value of \$1,100.
17. Paintings (26) by various artists and art books (11), donated by John and Betty Milson. Estimated fair market value of \$14,500.
18. Four ethnographic sculptures and one decorative lamp, donated by Rita Scott estate. Estimated fair market value of \$21,700.

Total Fair Market Value: \$25,657,155.



Gregory, Sharer & Stuart, P.A.

Certified Public Accountants and Business Consultants

Independent Auditor's Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

Board of Directors
St. Petersburg College Foundation, Inc.
St. Petersburg, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities of St. Petersburg College Foundation, Inc. as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise St. Petersburg College Foundation, Inc.'s basic financial statements, and have issued our report thereon dated July 16, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered St. Petersburg College Foundation, Inc.'s internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of St. Petersburg College Foundation Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of St. Petersburg College Foundation, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance And Other Matters

As part of obtaining reasonable assurance about whether St. Petersburg College Foundation, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose Of This Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gregory, Sharer & Stuart, P.A.

Gregory, Sharer + Stuart, P.A.
St. Petersburg, Florida
July 16, 2014

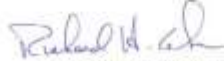
100 Second Avenue South • Suite 600 • St. Petersburg, Florida 33701-4336
(727) 821-6161 | FAX (727) 822-4573
www.gsscpa.com

St. Petersburg College Foundation, Inc.
DR. PHILIP BENJAMIN MATCHING PROGRAM FOR COMMUNITY COLLEGES
CERTIFICATION OF ACCURACY OF PRIVATE CONTRIBUTIONS RECEIPTED (FEBRUARY 1, 2013 THROUGH FEBRUARY 1, 2014)

Chapter 1011.85(4)(c), Florida Statutes, states: "The audit of each foundation receiving state funds from this program must include a certification of accuracy in the amount reported for matching funds."

Auditor Certification of Accuracy:

This is to certify that the contributions reported in the final certification of private contributions are accurate according to college records. The contributions reported were aligned with the mission of the college and certified by the college board of trustees. The funds were received by February 1, 2014 and have not been matched from previous state appropriations.



Signature of Foundation Auditor

July 16, 2014

Date

Richard H. Caton

Please print name

Please include this form in your published Direct Support Organization audit. Also attach a copy to the DSO Checklist along with a copy of the final private contributions certification form (bearing the President's signature) and return them to Everett Condy, Community College Budget Office, 325 West Gaines Street, Suite 1224, Tallahassee, Florida 32399-0400.

SPC St. Petersburg College
Alumni Association, Inc.

Serving alumni, the community and the college

September 22, 2014

President William D. Law, Jr.
St. Petersburg College
P.O. Box 13489
St. Petersburg, FL 33733

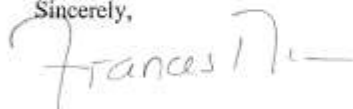
Dear President Law:

This letter is to certify to you and the Board of Trustees that the St. Petersburg College Alumni Association, Inc., certified as a community college direct-support organization, has operated in full compliance with S1004.70, Florida Statutes.

The Association voted to dissolve its 501(c)(3) status following the approval of the Board of Trustees on August 19, 2014. Moving forward, the Association shall operate under the St. Petersburg College Foundation, Inc.

This information is provided as required by the Board of Trustees Rule 6Hx23-1.33.

Sincerely,




Frances Neu
VP Advancement, St. Petersburg College
Executive Director, SPC Foundation, Inc.

FZN/eq

SPC St. Petersburg College
Alumni Association, Inc.

Serving alumni, the community and the college

To: Board of Trustees

From: Frances Neu, VP Advancement, St. Petersburg College
Executive Director, SPC Foundation, Inc. 

Re: Mission Statement of the St. Petersburg College Alumni Association, Inc.

Date: September 22, 2014

The purpose of the Alumni Association has been to:

- 1) To provide a vehicle through which alumni of the college can maintain both the friendships and ties with the institution which were developed during their college days.
- 2) To actively promote the advancement of St. Petersburg College in the community through the activities of the Association.
- 3) To maintain a communications link between the college and its alumni.
- 4) To provide a channel through which alumni can support the college financially.
- 5) To enable alumni to demonstrate their loyalty to the college in constructive and productive ways that will support the institution's missions and goals.
- 6) To recognize outstanding student achievement, as well as outstanding alumni accomplishments.

Please note that the Association dissolved its 501(c)(3) status following the approval of the College Board of Trustees on August 19, 2014. Moving forward, the Association shall operate under the St. Petersburg College Foundation, Inc.

Telephone 727-341-3302

St. Petersburg College is an Equal Access/Equal Opportunity institution.

SPC Alumni Association, Inc.
Post Office Box 13489
St. Petersburg, FL 33733-3489

11/7/10 08/14/2014 3:10 PM

Form 990-N	e-Postcard Worksheet	2013
For calendar year 2013, or tax year beginning 04/01/13 , and ending 03/31/14		
Name St. Petersburg College Alumni Association, Inc.		Employer Identification Number 23-7363905

Note: Form 990-N can ONLY be filed electronically, and is filed in lieu of Forms 990 or 990-EZ, if eligibility is met.

The following items are required for a complete electronic submission:

1. Employer identification number (EIN), also known as a Taxpayer Identification Number (TIN) **23-7363905**
2. Tax year **2013**
3. Legal name of organization **St. Petersburg College Alumni Association, Inc.**
 Mailing street address **P.O. Box 13489**
 Room or suite number
 City or foreign province **St. Petersburg**
 State or foreign country code **FL**
 Zip code **33713**
4. Any other names the organization uses (Doing Business As)
5. Principal officer name **Frances Neu, Executive Director**
 Mailing street address **P.O. Box 13489**
 Street address line 2
 City or foreign province **St. Petersburg**
 State or foreign country code **FL**
 Zip code **33713**
6. Web site address if the organization has one **www.spcollege.edu/central/alumni**
7. Organization's annual gross receipts are normally \$50,000 or less **X**
8. Organization is terminated or in the process of termination

COPY

St. Petersburg College Alumni Association, Inc.
A Component Unit Of St. Petersburg College

Financial Statements
And Supplementary Information

March 31, 2014 And 2013

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Independent Auditor's Report

Board of Directors
St. Petersburg College Alumni Association, Inc.
St. Petersburg, Florida

Report On The Financial Statements

We have audited the accompanying financial statements of the business-type activities of St. Petersburg College Alumni Association, Inc. (a component unit of St. Petersburg College) as of and for the years ended March 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise St. Petersburg College Alumni Association, Inc.'s basic financial statements as listed in the table of contents.

Management's Responsibility For The Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

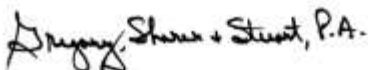
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of St. Petersburg College Alumni Association, Inc. as of March 31, 2014 and 2013, and the changes in its financial position, activities, and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages six through nine be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required By *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 16, 2014 on our consideration of St. Petersburg College Alumni Association, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Petersburg College Alumni Association, Inc.'s internal control over financial reporting and compliance.

Gregory, Sharer & Stuart, P.A.

St. Petersburg, Florida
July 16, 2014

Management's Discussion And Analysis

St. Petersburg College Alumni Association, Inc.
A Component Unit of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

The management of the St. Petersburg College Alumni Association, Inc. (Association) present the following Management's Discussion and Analysis (MD&A) narrative overview and analysis of the financial activities of the Association for the year ended March 31, 2014, with comparative information for the years ended March 31, 2013 and 2012. The purpose of this discussion is to enable the reader to identify and understand the significant issues and the financial condition of the Association. The information presented here should be read in conjunction with accompanying audited financial statements and footnotes, which begin on page 11. The financial statements, footnotes, and this MD&A were prepared by management and are the responsibility of management.

The Association is a component unit of St. Petersburg College (College). The Association is a Florida not-for-profit 501(c)(3) corporation and is governed by a Board of Directors. The purposes of the Association are to 1) provide a vehicle through which alumni of St. Petersburg College can maintain both the friendships and ties with the institution which were developed during their college days, 2) actively promote the advancement of the College in the community through the activities of the Association, 3) maintain a communications link between the College and its alumni, 4) provide a channel through which alumni can support the College financially, 5) enable alumni to demonstrate their loyalty to the College in constructive and productive ways that will support the institution's missions and goals, and 6) recognize outstanding student achievement, as well as outstanding alumni accomplishments. These purposes are accomplished through a variety of activities including the awarding of scholarships and other student awards focused on leadership, scholastic standing, community service, and honors; recognition of outstanding alumni who have accomplished meaningful contributions to their professions and their communities; development of alumni networking and career development opportunities; and promotion of the College through various special events. Association membership totaled 1,950 members as of March 31, 2014.

Financial Highlights

Overview

The Association's financial position as a whole declined during the year ended March 31, 2014, with Net Position decreasing by \$19,340, or 13%, compared to the prior fiscal year. Overall, the Association's expenses exceeded revenues, decreasing the net position balance to \$124,640.

Presentation

The Association presents its financial report in accordance with Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments* (GASB 34), which focuses the reader of the financial reports on an organization's overall financial condition and change in net position and cash flows taken as a whole.

St. Petersburg College Alumni Association, Inc.
A Component Unit of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Condensed Schedule Of Net Position

	<u>March 31, 2014</u>	<u>Change</u>	<u>March 31, 2013</u>	<u>Change</u>	<u>March 31, 2012</u>
Assets					
Current assets	\$ 124,640	\$ (19,340) (13%)	\$ 143,980	\$ 19,638 16%	\$ 124,342
Total assets	<u>\$ 124,640</u>	<u>\$ (19,340) (13%)</u>	<u>\$ 143,980</u>	<u>\$ 19,638 16%</u>	<u>\$ 124,342</u>
Net Position					
Unrestricted	\$ 124,640	\$ (19,340) (13%)	\$ 143,980	\$ 19,638 16%	\$ 124,342
Total Net Position	<u>124,640</u>	<u>(19,340) (13%)</u>	<u>143,980</u>	<u>19,638 16%</u>	<u>124,342</u>
Total Liabilities and Net Position	<u>\$ 124,640</u>	<u>\$ (19,340) (13%)</u>	<u>\$ 143,980</u>	<u>\$ 19,638 16%</u>	<u>\$ 124,342</u>

The Statement of Net Position includes all assets and liabilities of the Association. Net Position serves as a useful indicator of an organization's financial health over time. Overall, the Association experienced a decrease to net position for the fiscal year ended March 31, 2014.

The Condensed Schedule of Net Position shows the assets, liabilities, and net position as of March 31, 2014, 2013, and 2012. Current assets consist of cash and cash equivalents. Current assets decreased by \$19,340 or 13% during 2014, and increased by \$19,638 or 16% during 2013. The decrease in 2014 is primarily due to the need to use cash on hand to finance the operating activities of the Association. The increase in 2013 was primarily due to a higher amount of cash contributions received.

There were no liabilities at the end of the current or prior two fiscal years.

St. Petersburg College Alumni Association, Inc.
A Component Unit of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Condensed Schedule Of Revenue, Expenses, And Change In Net Position

	Year Ended March 31, 2014	Change	Year Ended March 31, 2013	Change	Year Ended March 31, 2012
Operating Revenues and Expenses					
Operating Revenues	\$ 22,669	\$ (18,744) (45%)	\$ 41,413	\$ 331 1%	\$ 41,082
Operating Expenses	50,601	(7,405) (13%)	58,006	12,444 27%	45,562
Operating Loss	(27,932)	(11,339) 68%	(16,593)	(12,113) 270%	(4,480)
Nonoperating Revenues	8,592	(27,639) (76%)	36,231	27,632 321%	8,599
Change in Net Position	(19,340)	(38,978) (198%)	19,638	15,519 377%	4,119
Net Position, beginning of year	143,980	19,638 16%	124,342	4,119 3%	120,223
Net Position, end of year	\$ 124,640	\$ (19,340) (13%)	\$ 143,980	\$ 19,638 16%	\$ 124,342

The Statement of Revenues, Expenses, and Change in Net Position presents the Association's revenues earned and expenses incurred during the year, categorized as operating and nonoperating. Revenues and expenses that are connected directly to the Association's primary functions are reported as operating.

Operating revenues were generated through in-kind contributions provided by the College. In-kind contributions decreased by \$18,744 or 45% during 2014 as compared to 2013, and remained essentially the same in 2013 compared to 2012. The decrease in 2014 was due to a reduced level of personnel services required to support the Association's activities, and, a decrease in other costs incurred by the College on behalf of the Association.

Operating expenses were primarily incurred for scholarship awards and in-kind expenses which represent personnel services and other costs incurred by the College on behalf of the Association. Operating expenses decreased by \$7,405 or 13% in 2014 compared to 2013. This decrease was a result of reductions in in-kind personnel services, marketing, and event expenses, offset by an increase to scholarship awards. There was a non-recurring scholarship award of \$20,000 in 2014 to establish the Alumni Association's "Associates to Bachelors Transition Scholarship" within the St. Petersburg College Foundation. In 2013, operating expenses increased by \$12,444 or 27% compared to 2012. Overall, operating expenses were greater than operating revenues during the year ended March 31, 2014, resulting in a net operating loss of \$27,932 as compared to the prior year operating loss of \$16,593.

Nonoperating revenues are funding sources which are not directly connected to the primary functions of the Association. Nonoperating revenues include gifts and contributions from alumni and the community, royalties earned from an agreement with an insurance company, and interest income from investments. Nonoperating revenues decreased by \$27,639 or 76% in 2014 compared to 2013, after having increased by essentially the same dollar amount in 2013 compared to 2012. This fluctuation was primarily caused by a one-time gift of \$25,500 in 2013 from the "Dollars for Scholars" program of Scholarship America, a national nonprofit organization which supports postsecondary education.

Factors Impacting Future Periods

Factors that can significantly impact future periods always include the state of financial markets and the state of the overall economy. These factors can impact charitable giving. The Board of Directors continues to monitor the status of the economy and its direct impact on overall giving.

Using The Information In The Financial Report

The Association's financial statements are immediately following this discussion and analysis.

This annual report consists of a series of financial statements prepared in accordance with pronouncements issued by the Governmental Accounting Standard Board. These statements focus the reader of the financial reports on the Association's overall financial condition, and change in net position and cash flows, taken as a whole.

One of the most important questions asked about the Association's finances is whether the Association is better or worse off as a result of the year's activities. The keys to understanding this question are the Statement of Net Position; Statement of Revenues, Expenses, and Change in Net Position, and the Statement of Cash Flows. These statements present financial information in a form similar to that used by private sector companies. The Association's net assets (the difference between assets and liabilities) are one indicator of the Association's financial health when considered in combination with other nonfinancial information.

The Statement of Net Position reports assets, liabilities, and net assets as of March 31, 2014 and 2013. The balances are a reflection of activities that have occurred during the respective fiscal years and come from transactions between assets and liabilities or from transactions in the Statement of Revenues, Expenses, and Change in Net Position. The balances are presented as either current (expected to be realized within 12 months) or noncurrent in nature.

The Statement of Revenues, Expenses, and Change in Net Position presents the results of operations for the years ended March 31, 2014 and 2013. Activities are reported as operating or nonoperating. Both the Statement of Net Position and the Statement of Revenues, Expenses, and Change in Net Position are prepared using the accrual basis of accounting.

The remaining required statement is the Statement of Cash Flows showing the sources and use of funds; in essence, accounting for the change in cash and cash equivalents balances for the respective reporting periods.

The notes to the financial statements provide additional information and more detail that is essential to a full understanding of the data presented in the financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

Basic Financial Statements

St. Petersburg College Alumni Association, Inc.
A Component Unit Of St. Petersburg College
Statements Of Net Position

	March 31,	
	<u>2014</u>	<u>2013</u>
Assets		
Cash and cash equivalents held by St. Petersburg College	<u>\$ 124,640</u>	<u>\$ 143,980</u>
Total Assets	<u>\$ 124,640</u>	<u>\$ 143,980</u>
 Net Position		
Unrestricted		
Designated by board	<u>\$ 97,337</u>	<u>\$ 101,861</u>
Other unrestricted	<u>27,303</u>	<u>42,119</u>
Total Net Position	<u>\$ 124,640</u>	<u>\$ 143,980</u>

See accompanying notes to financial statements.

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St. Petersburg College Alumni Association, Inc.
A Component Unit Of St. Petersburg College
Statements Of Revenues, Expenses, And Change In Net Position

	March 31,	
	2014	2013
Operating Revenues		
In-kind contributions	\$ 22,669	\$ 41,413
Operating Expenses		
Scholarships	25,500	4,500
Personnel	22,490	33,206
Contractual services	2,046	2,034
Materials and supplies	426	10,452
Other services and expenses	139	7,814
Total Operating Expenses	<u>50,601</u>	<u>58,006</u>
Operating Loss	(27,932)	(16,593)
Nonoperating Revenues		
Contributions	1,020	27,623
Royalties	6,425	6,025
Interest	1,147	2,583
Total Nonoperating Revenues	<u>8,592</u>	<u>36,231</u>
Change In Unrestricted Net Position	(19,340)	19,638
Unrestricted Net Position At Beginning Of Year	<u>143,980</u>	<u>124,342</u>
Unrestricted Net Position At End Of Year	\$ 124,640	\$ 143,980

St. Petersburg College Alumni Association, Inc.
A Component Unit Of St. Petersburg College
Statements Of Cash Flows

	March 31,	
	<u>2014</u>	<u>2013</u>
Cash Flows From Operating Activities		
Cash paid to recipients of scholarships	\$ (25,500)	\$ (4,500)
Cash paid to suppliers of goods and services	<u>(2,432)</u>	<u>(12,093)</u>
Net Cash Used By Operating Activities	<u>(27,932)</u>	<u>(16,593)</u>
Cash Flows From Noncapital Financing Activities		
Cash received from contributions	1,020	27,623
Cash received from royalties	<u>6,425</u>	<u>6,025</u>
Net Cash Provided By Noncapital Financing Activities	<u>7,445</u>	<u>33,648</u>
Cash Flows From Investing Activities		
Cash received from investment earnings	<u>1,147</u>	<u>2,583</u>
Net Change In Cash And Cash Equivalents	<u>(19,340)</u>	<u>19,638</u>
Cash And Cash Equivalents At Beginning Of Year	<u>143,980</u>	<u>124,342</u>
Cash And Cash Equivalents At End Of Year	<u>\$ 124,640</u>	<u>\$ 143,980</u>
Reconciliation Of Operating Loss To Net Cash Used By Operating Activities		
Operating loss	<u>\$ (27,932)</u>	<u>\$ (16,593)</u>

See accompanying notes to financial statements.

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St. Petersburg College Alumni Association, Inc.
Notes To Financial Statements
March 31, 2014 And 2013

Note A - Organization

St. Petersburg College Alumni Association, Inc. (Alumni Association) is a Florida not-for-profit corporation.

The purpose of the Alumni Association is to assist St. Petersburg College (College) in worthwhile endeavors such as fundraising and the establishment of scholarships.

The Alumni Association is a direct support organization of the College, and its financial statements are presented in the College's financial statements as a component unit.

Note B - Summary Of Significant Accounting Policies

Basis Of Accounting

The financial statements are prepared using the economic resource measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (GASB). Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. As a general rule, the effects of interfund activities have been eliminated from the Alumni Association's financial statements.

Cash And Cash Equivalents

The Alumni Association's cash and cash equivalents consist of cash on hand and funds invested with the State Treasury Special Purpose Investment Account (SPIA) held by the College. The Alumni Association considers all highly liquid investments with original maturities of three months or less to be cash equivalents.

Net Position

Net position and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net position of the Alumni Association and changes therein are classified and reported as follows:

Unrestricted net position - assets that are not subject to donor-imposed stipulations.

Unrestricted net position of the Alumni Association includes the following:

General Fund - accounts for the day-to-day operations of the Alumni Association.

Scholarship Fund - established to accumulate principal to be used for future scholarship awards.

Board Designated Fund - established to be used as the board of directors considers necessary.

Nursing Chapter Fund - established to account for the Nursing Chapter's portion of membership dues and the related operational expenses.

Tech Management Chapter Fund - established to account for the Tech Management Chapter's portion of membership dues and the related operational expenses.

Classification Of Revenues And Expenses

The Alumni Association considers operating revenues and expenses in the Statement of Revenues, Expenses, and Change in Net Position to be those revenues and expenses that result from activities that are directly connected to the Association's primary functions. Such transactions include the awarding of scholarships and other awards to students and alumni, development of alumni networking and career development opportunities, promotion of the College through various special events, and in-kind contributions of operating costs. Certain other transactions are reported as nonoperating revenues, which include gifts and contributions, royalties, and interest income.

Contributions

Contributions are recorded when received. All contributions are available for unrestricted use unless specifically restricted by the donor. Contributions that are restricted by the donor are reported as an increase in unrestricted net position if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted contributions are reported as an increase in net position restricted - expendable or nonexpendable depending on the nature of the restriction. When a restriction expires, net position restricted - expendable is reclassified to unrestricted net position. For the years ended March 31, 2014 and 2013, all contributions were unrestricted.

St. Petersburg College Alumni Association, Inc.
Notes To Financial Statements
March 31, 2014 And 2013

Income Taxes

The Alumni Association is an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and has been determined not to be a private foundation.

Management has evaluated its tax positions taken for all open tax years and has not identified any uncertain tax positions. The 2010, 2011, and 2012 tax years are open and subject to examination by the Internal Revenue Service (IRS). The Alumni Association is not currently under audit nor has the Alumni Association been contacted by the IRS.

Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain amounts in the accompanying 2013 financial statements have been reclassified to conform to the 2014 presentation. The reclassifications had no effect on previously reported net position.

Subsequent Events Evaluation

For the year ended March 31, 2014, management evaluated subsequent events for potential recognition and disclosure through July 16, 2014, which is the date the financial statements were available to be issued. Management determined that there were no subsequent events which require disclosure.

Note C - Cash And Cash Equivalents Held By St. Petersburg College

The Alumni Association participates with the College in the purchase of its cash equivalents. Amounts held by the College at March 31, 2014 and 2013 represent cash equivalents invested with the SPIA and cash held in the College's bank accounts. Cash and cash equivalents held by the College may exceed insured limits. Management believes the risk of loss is remote.

Note D - Royalty Revenue

The Alumni Association has an agreement with an insurance company to offer insurance products to its alumni members. The agreement provides for the Alumni Association to receive royalties of 2% for new business and 1% on renewals.

Note E - In-Kind Contributions

All in-kind contributions are from the College. Management estimates that the fair value of services donated to the Alumni Association consist of the following for the years ended March 31:

	2014	2013
Contributions in-kind from the College		
Personnel	\$ 22,490	\$ 33,206
Other services and expenses	179	8,207
	\$ 22,669	\$ 41,413



Gregory, Sharer & Stuart, P.A.
 Certified Public Accountants and Business Consultants

**Independent Auditor's Report On Internal Control Over Financial Reporting
 And On Compliance And Other Matters Based On An Audit
 Of Financial Statements Performed In Accordance With
 Government Auditing Standards**

Board of Directors
 St. Petersburg College Alumni Association, Inc.
 St. Petersburg, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities of St. Petersburg College Alumni Association, Inc. as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise St. Petersburg College Alumni Association, Inc.'s basic financial statements, and have issued our report thereon dated July 16, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered St. Petersburg College Alumni Association, Inc.'s internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of St. Petersburg College Alumni Association Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of St. Petersburg College Alumni Association, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance And Other Matters

As part of obtaining reasonable assurance about whether St. Petersburg College Alumni Association, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose Of This Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gregory, Sharer & Stuart, P.A.

Gregory, Sharer & Stuart, P.A.

St. Petersburg, Florida
 July 16, 2014

100 Second Avenue South • Suite 600 • St. Petersburg, Florida 33701-4336
 (727) 821-6161 | FAX (727) 822-4573
 www.gsscpa.com



September 22, 2014

President William D. Law, Jr.
St. Petersburg College
P.O. Box 13489
St. Petersburg, FL 33733

Dear President Law:

This letter is to certify to you and the Board of Trustees that The Leepa-Rattner Museum of Art, Inc., a community college direct-support organization, is in full compliance with S1004.70, Florida Statutes.

This information is provided as required by the Board of Trustees Rule 6Hx23-1.33.

Sincerely,



Ann Larsen, Director
Leepa-Rattner Museum of Art

Form **990**

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Do not enter Social Security numbers on this form as it may be made public.
Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2013 calendar year, or tax year beginning **04/01/13**, and ending **03/31/14**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization The Leepa-Rattner Museum of Art Inc		D Employer identification number 59-3733512
	Doing Business As		E Telephone number 727-712-5203
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite P.O. Box 1545		G Gross receipts \$ 172,425
	City or town, state or province, county, and ZIP or foreign postal code Tarpon Springs FL 34688		
F Name and address of principal officer: Ann Larsen, Museum Director P.O. Box 1545 Tarpon Springs FL 34688		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list (see instructions)	
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(2) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
J Website: www.spcollege.edu/central/museum			
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other			
L Year of formation: 2001 M State of legal domicile: FL			

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: See Schedule O	
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3 Number of voting members of the governing body (Part VI, line 1a)	19
	4 Number of independent voting members of the governing body (Part VI, line 1b)	17
	5 Total number of individuals employed in calendar year 2013 (Part V, line 2a)	14
	6 Total number of volunteers (estimate if necessary)	90
7a Total unrelated business revenue from Part VIII, column (C), line 12	-1,239	
7b Net unrelated business taxable income from Form 990-T, line 34	-1,239	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year: 76,739 Current Year: 117,304
	9 Program service revenue (Part VIII, line 2g)	40,493 12,673
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	897 3,464
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	6,557 207
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	124,686 133,648
	Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)
14 Benefits paid to or for members (Part IX, column (A), line 4)		0
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0
16a Professional fundraising fees (Part IX, column (A), line 11a)		0
b Total fundraising expenses (Part IX, column (D), line 25) ▶ 169		
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)		132,347 162,018
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	132,347 162,018	
19 Revenue less expenses. Subtract line 18 from line 12	-7,661 -28,370	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year: 527,952 End of Year: 548,667
	21 Total liabilities (Part X, line 26)	21,455 70,540
	22 Net assets or fund balances. Subtract line 21 from line 20	506,497 478,127

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer Ann Larsen	Date
	Type or print name and title Museum Director	

Paid Preparer Use Only	Print preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if PTIN self-employed	PTIN
-------------------------------	-----------------------	----------------------	------	--	------

Paid Preparer Use Only	Firm's name ▶	Firm's EIN ▶
Paid Preparer Use Only	Firm's address ▶	Phone no.

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 50,589 including grants of \$) (Revenue \$ 17,998)

Utilize the museum to enhance the education, educational enjoyment and aesthetic experience of members of the local community, its students and "all who pass through its doors."

4b (Code:) (Expenses \$ 64,342 including grants of \$) (Revenue \$)

The museum collects, preserves and displays works of artistic merit that reflect the influences and cultural concerns of Abraham Rattner, Esther Gentle, Allen Leepa and other related artists of the 20th and 21st century.

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 114,931

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-18? If "Yes," complete Schedule C, Part III		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III	X	
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	X	
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI		X
b	Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c	Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	X	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M	X	
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1	X	
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V X

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1a	10		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2a	14		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <i>Note.</i> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
b	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
d	If "Yes," indicate the number of Forms 8282 filed during the year		
7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the organization make any taxable distributions under section 4966?		
b	Did the organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12		
10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
10b			
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders		
11a			
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
11b			
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
12b			
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? <i>Note.</i> See the instructions for additional information the organization must report on Schedule O.		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13b			
c	Enter the amount of reserves on hand		
13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		
14b			

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI **X**

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	19	
1b	Enter the number of voting members included in line 1a, above, who are independent	17	
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		<input checked="" type="checkbox"/> X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		<input checked="" type="checkbox"/> X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		<input checked="" type="checkbox"/> X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		<input checked="" type="checkbox"/> X
6	Did the organization have members or stockholders?		<input checked="" type="checkbox"/> X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		<input checked="" type="checkbox"/> X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		<input checked="" type="checkbox"/> X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	<input checked="" type="checkbox"/> X	
b	Each committee with authority to act on behalf of the governing body?	<input checked="" type="checkbox"/> X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O.		<input checked="" type="checkbox"/> X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		<input checked="" type="checkbox"/> X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
10b	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	<input checked="" type="checkbox"/> X	
11a	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	<input checked="" type="checkbox"/> X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	<input checked="" type="checkbox"/> X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	<input checked="" type="checkbox"/> X	
13	Did the organization have a written whistleblower policy?	<input checked="" type="checkbox"/> X	
14	Did the organization have a written document retention and destruction policy?	<input checked="" type="checkbox"/> X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	<input checked="" type="checkbox"/> X	
b	Other officers or key employees of the organization. If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	<input checked="" type="checkbox"/> X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		<input checked="" type="checkbox"/> X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		
16b			

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **FL**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, physical address, and telephone number of the person who possesses the books and records of the organization. **Cristina McCormack** 600 E Klosterman Road
Tarpon Springs FL 34688 727-712-5203

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
 - List all of the organization's current key employees, if any. See instructions for definition of "key employee."
 - List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
 - List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
 - List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organizations compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (for any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Conferlete Carney Provost	5.00 40.00	X						0	128,388	32,723
(2) Jonathan Steele Director	1.00 40.00	X						0	117,740	24,432
(3) Vonda Woods Treasurer	3.00 40.00	X		X				0	82,999	11,356
(4) Ann Larsen Museum Director	40.00 0.00	X		X				71,695	0	22,976
(5) Candice Hennessy Director	1.00 0.00	X						0	0	0
(6) Evelyn Bilirakis Director	1.00 0.00	X						0	0	0
(7) Gary Zino Director	1.00 0.00	X						0	0	0
(8) Joani Kelter Director	1.00 0.00	X						0	0	0
(9) Ralph Melick Director	1.00 0.00	X						0	0	0
(10) William Schumacher Director	1.00 0.00	X						0	0	0
(11) Edward C Hoffman, Jr Vice Chair	1.00 0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (52 any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Individual trustee or director	Officer	Key employee	Highest compensated employee			
(12) Maria Edmonds	1.00								
Director	0.00	X				0	0	0	
(13) Mary Mitchell Avery	1.00								
Director	0.00	X				0	0	0	
(14) Robin Saenger	1.00								
Director	0.00	X				0	0	0	
(15) Marleen Gravitz	1.00								
Director	0.00	X				0	0	0	
(16) Taylor Ikin	1.00								
Director	0.00	X				0	0	0	
(17) Carolyn Root	1.00								
Director	0.00	X				0	0	0	
(18) Kathleen Simon	1.00								
Director	0.00	X				0	0	0	
(19) Townsend Tarapani	1.00								
Director	0.00	X				0	0	0	
1b Sub-total						71,695	329,127	91,487	
c Total from continuation sheets to Part VII, Section A									
d Total (add lines 1b and 1c)						71,695	329,127	91,487	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 in reportable compensation from the organization **0**

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual.		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual.	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person.		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections §12-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns					
	b Membership dues	34,282				
	c Fundraising events	20,458				
	d Related organizations	50,701				
	e Government grants (contributions)					
	f All other contributions, gifts, grants, and similar amounts not included above	11,863				
	g Nontax contributions included in lines 1a-1f	\$ 36,667				
	h Total. Add lines 1a-1f	117,304				
	Program Service Revenue	2a Admission Fees	12,556	12,556		
b Program Service Fees		117	117			
c						
d						
e						
f All other program service revenue						
g Total. Add lines 2a-2f		12,673				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)	3,464			3,464	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real				
		(ii) Personal				
	b Less: rental exps.					
	c Rental inc. or (loss)					
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		b Less: cost or other basis & sales exps.				
		c Gain or (loss)				
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ 20,458 of contributions reported on line 1c). See Part IV, line 18	a				
b Less: direct expenses		4,799				
c Net income or (loss) from fundraising events		-4,799				
9a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses					
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	a	38,064				
	b Less: cost of goods sold	33,978				
	c Net income or (loss) from sales of inventory	4,086	5,325	-1,239		
Miscellaneous Revenue						
11a Misc Revenue	Bussn. Code					
	b	920			920	
	c					
	d All other revenue					
	e Total. Add lines 11a-11d	920				
12 Total revenue. See instructions		133,648	17,998	-1,239	4,384	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A)

Check if Schedule O contains a response or note to any line in this Part IX X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21				
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above, to disqualified persons (as defined under section 4958)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	14,200		14,200	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion	5,073	5,073		
13 Office expenses	584	584		
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	1,928	1,928		
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	19,422	13,596	5,826	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Personnel Services	37,495	31,871	5,624	
b Supplies	28,903	27,567	1,167	169
c Curatorial	16,266	16,266		
d Museum Education	16,020	16,020		
e All other expenses	22,127	2,026	20,101	
25 Total functional expenses. Add lines 1 through 24e	162,018	114,931	46,918	169
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet		Check if Schedule O contains a response or note to any line in this Part X	
		(A) Beginning of year	(B) End of year
Assets	1 Cash—non-interest bearing	49,512	44,737
	2 Savings and temporary cash investments	444,671	449,412
	3 Pledges and grants receivable, net	5,783	5,783
	4 Accounts receivable, net	52	19,224
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L.		
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L.		
	7 Notes and loans receivable, net		
	8 Inventories for sale or use	10,434	12,011
	9 Prepaid expenses and deferred charges		
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D.	10a	
	b Less: accumulated depreciation	10b	10c
	11 Investments—publicly traded securities		
	12 Investments—other securities. See Part IV, line 11		
	13 Investments—program-related. See Part IV, line 11		
	14 Intangible assets		
	15 Other assets. See Part IV, line 11	17,500	17,500
16 Total assets. Add lines 1 through 15 (must equal line 34)	527,952	548,667	
Liabilities	17 Accounts payable and accrued expenses	4,128	512
	18 Grants payable		
	19 Deferred revenue	17,327	70,028
	20 Tax-exempt bond liabilities		
	21 Escrow or custodial account liability. Complete Part IV of Schedule D.		
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L.		
	23 Secured mortgages and notes payable to unrelated third parties		
	24 Unsecured notes and loans payable to unrelated third parties		
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D.		
	26 Total liabilities. Add lines 17 through 25	21,455	70,540
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.		
	27 Unrestricted net assets	426,872	410,490
	28 Temporarily restricted net assets	79,625	67,637
	29 Permanently restricted net assets		
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.		
	30 Capital stock or trust principal, or current funds		
	31 Paid-in or capital surplus, or land, building, or equipment fund		
	32 Retained earnings, endowment, accumulated income, or other funds		
33 Total net assets or fund balances	506,497	478,127	
34 Total liabilities and net assets/fund balances	527,952	548,667	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	133,648
2	Total expenses (must equal Part IX, column (A), line 25)	2	162,018
3	Revenue less expenses. Subtract line 2 from line 1	3	-28,370
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	506,497
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	478,127

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process (during the tax year), explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

11/30/07 06:23:2014 3:39 PM

SCHEDULE A (Form 990 or 990-EZ)

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury Internal Revenue Service

Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Name of the organization

The Leepa-Rattner Museum of Art Inc

Employer identification number

59-3733512

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
8 A community trust described in section 170(b)(1)(A)(vii). (Complete Part II.)
9 X An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions...
10 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
a Type I b Type II c Type III-Functionally integrated d Type III-Non-functionally integrated
e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box.
g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
(ii) A family member of a person described in (i) above?
(iii) A 35% controlled entity of a person described in (i) or (ii) above?

Table with 2 columns: Yes, No. Rows for 11g(i), 11g(ii), 11g(iii).

Table with 6 main columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization in col. (i) listed in your governing document?, (v) Did you notify the organization in col. (i) of your support?, (vi) Is the organization in col. (i) organized in the U.S.?, (vii) Amount of monetary support. Rows (A) through (E) and Total.

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ. Schedule A (Form 990 or 990-EZ) 2013

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 33 1/3% support test—2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	184,832	405,955	280,723	165,200	280,754	1,217,463
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	62,442	84,106	59,570	40,493	33,075	279,690
3 Gross receipts from activities that are not an unrelated trade or business under section 513	36,481	35,808	23,527	22,291	920	119,028
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge	700,256	699,934	899,694	632,987	587,330	3,519,801
6 Total. Add lines 1 through 5	584,012	1,225,803	1,263,512	860,971	802,083	5,135,981
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						5,135,981

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6	984,012	1,225,803	1,263,512	860,571	802,083	5,135,981
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	4,660	2,622	2,644	897	3,464	14,287
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b	4,660	2,622	2,644	897	3,464	14,287
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on		776				776
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	1,763			990		2,753
13 Total support. (Add lines 9, 10c, 11, and 12.)	990,435	1,229,201	1,266,156	862,458	805,547	5,153,797

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	99.65%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	99.11%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests—2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

Part III, Line 12 - Other Income Detail

Other Income \$ 2,753

Supplemental Information

The value of the Museum's collections has been excluded from the Statement of Net Position and artwork gifts are excluded from revenue in the Statement of Revenues, Expenses, and Change in Net Position. Artwork worth \$63,450 was donated to the Organization in the fiscal year ending 3/31/2014. This amount is reported on Schedule A. It is not reported as revenue on the Form 990 and other schedules.

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Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

▶ Information about Schedule B (Form 990, 990-EZ, 990-PF) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Name of the organization The Leepa-Rattner Museum of Art Inc	Employer identification number 59-3733512
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Organization type (check one):

Filers of:	Section:
Form 990 or 990-EZ	<input checked="" type="checkbox"/> 501(c)(3) (enter number) organization
	<input type="checkbox"/> 4947(a)(1) nonexempt charitable trust not treated as a private foundation
	<input type="checkbox"/> 527 political organization
Form 990-PF	<input type="checkbox"/> 501(c)(3) exempt private foundation
	<input type="checkbox"/> 4947(a)(1) nonexempt charitable trust treated as a private foundation
	<input type="checkbox"/> 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.
Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3 % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(v) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc., contributions of \$5,000 or more during the year **▶ 5**

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization **The Leepa-Rattner Museum of Art Inc** Employer identification number **59-3733512**

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1		\$ 30,023	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2		\$ 29,178	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization The Leepa-Rattner Museum of Art Inc	Employer identification number 59-3733512
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Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
2	Supplies	\$ 29,178	03/31/14
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	

**SCHEDULE D
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.

▶ Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

DMS No. 1545-0047

2013

Open to Public Inspection

Name of the organization

The Leepa-Rattner Museum of Art Inc

Employer identification number

59-3733512

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Part II Conservation Easements.
Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply):		
<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of an historically important land area	
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure	
<input type="checkbox"/> Preservation of open space		
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.		
a Total number of conservation easements		Held at the End of the Tax Year
b Total acreage restricted by conservation easements		2a
c Number of conservation easements on a certified historic structure included in (a)		2b
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register		2c
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶		2d
4 Number of states where property subject to conservation easement is located ▶		
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶		
7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$		
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.		

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.		
b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:		
(i) Revenues included in Form 990, Part VIII, line 1		▶ \$
(ii) Assets included in Form 990, Part X		▶ \$
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:		
a Revenues included in Form 990, Part VIII, line 1		▶ \$
b Assets included in Form 990, Part X		▶ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance	1c
d Additions during the year	1d
e Distributions during the year	1e
f Ending balance	1f

2a Did the organization include an amount on Form 990, Part X, line 21? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment ▶ %
 - b Permanent endowment ▶ %
 - c Temporarily restricted endowment ▶ %
- The percentages in lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- (i) unrelated organizations Yes No
 - (ii) related organizations Yes No
- b If "Yes" to 3a(ii), are the related organizations listed as required on Schedule R7
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).) ▶

Schedule D (Form 990) 2013

Part VII Investments—Other Securities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		

Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶

Part VIII Investments—Program Related.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		

Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶

Part IX Other Assets.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	

Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶

Part X Other Liabilities.

Complete if the organization answered "Yes" to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	

Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.
Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	765,257
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains on investments	2a		
b	Donated services and use of facilities	2b	615,304	
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d	16,305	
e	Add lines 2a through 2d		2e	631,609
3	Subtract line 2e from line 1		3	133,648
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	133,648

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.
Complete if the organization answered "Yes" to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	793,627
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a	615,304	
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d	16,305	
e	Add lines 2a through 2d		2e	631,609
3	Subtract line 2e from line 1		3	162,018
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 19.)		5	162,018

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part III, Line 1a - Terms for Not Reporting Assets Per SFAS 116

The presentation of the collection as not capitalized is the most widely practiced method of presentation for organizations similar to the Museum. The value of the Museum's collections has been excluded from the Statement of Net Position and artwork gifts are excluded from revenue in the Statement of Revenues, Expenses, and Change in Net Position.

The collections are held in the public trust for exhibition and educational purposes, not for financial gain. Each of the items is catalogued, preserved, and cared for in order to maintain the cultural, aesthetic, and historic value of the collections. Activities verifying the existence and assessing the condition of the collections are periodically performed.

Part III, Line 4 - Collections and Relation to Exempt Purpose

Core Collection (Leepa-Rattner-Gentle Collection)

Part XIII Supplemental Information (continued)

The core collection of the Leepa-Rattner Museum of Art, Inc. (Museum) consists of 1,186 objects: paintings, sculptures, works on paper (drawings, watercolors, prints), tapestries and stained glass maquettes, and up to 3,000 inventoried objects (mostly works on paper). This collection is not owned by the Museum, but managed by the Museum through an agreement between the St. Petersburg College, the St. Petersburg College Foundation, Inc. (Foundation), and the Museum.

Secondary Core Collection (Gulf Coast Museum Of Art Collection)

The secondary collection of the Museum consists of 275 objects that have been donated to the Museum by the Foundation. Based on the nature of this collection, the Museum has redefined its mission and direction. More than two-thirds of the collection reflects Florida art and southeastern United States fine art crafts amassed between 1995 and 2008.

Donated Art (1,326 Objects) - Listed By Donation Size**1. St. Petersburg College Foundation, Inc. (245 accessioned objects):**

Prints created mostly from the 1980s through the 1990s at print workshops in the United States and Canada by a variety of known and lesser known artists gifted to the Museum by the Foundation through a brokered deal with the Eckerd College Foundation.

2. Richard Florsheim Art Fund (182 accessioned objects): Paintings and prints by Chicago artist Richard Florsheim (1916-1979) reflecting a 40-year retrospective of the artist's career.

Part XIII Supplemental Information (continued)

3. Vladimir Yoffe / Pasco Art Center (46 accessioned objects): Sculptures and ephemera by New York sculptor Vladimir Yoffe (1911-1997) transferred to the Museum from the non-collecting Pasco Art Center.

4. Lothar and Mildred Uhl Collection (340 accessioned objects): Currently reflecting a variety of media, as well as a recent gift of 88 prints by Winslow Homer and 144 prints by Leonard Baskin.

5. Caroline Adams Byrd-Denjoy Collection (131 accessioned objects): A collection of modern and contemporary prints produced in France in a variety of printing techniques.

6. Patricia A. and Thomas J. Lehnen Family Art Collection (43 accessioned objects): An eclectic collection of fine art, contemporary craft and ethnographic art, including works by Dale Chihuly.

7. Dorothy Mitchell Collection (34 accessioned objects): Large-format screenprints created in the 1990s at Berghoff-Cowden Editions in Tampa by seven nationally known artists.

8. Zipkin Family Collection (17 accessioned objects): While not a large collection, the pieces given have greatly enhanced the existing Leepa-Rattner-Gentle collection with the expectation of more objects being gifted.

9. Barbara Witlin Collection (11 accessioned objects): Donation by the widow of Roy Witlin (1923-1997), large reverse paintings on Plexiglas

Part XIII Supplemental Information (continued)

works.

10. Edna Andrews and Dr. Dietrich Schroeer Collection (12 accessioned): An alumnus of St. Petersburg College and an art collection, Edna Andrews Schroeer and her husband have given European prints.

11. Other Donations (265 accessioned objects by 63 individual donors): These works reflect a variety of artists, periods and media in the 20th and 21st century art.

*The above numbers include adjustments from the 2012-2013 collections statement to reflect only those works which have been accessioned into the Museum's Permanent, Education and Gulf Coast Collections. Prior year figures may include archival or ephemera items which were included in the Deed of Gift, but are not appropriate for accessioning into the Museum's collection. All items not accessioned are inventoried and documented and used for archival purposes.

Part V, Line 4 - Intended Uses for Endowment Funds

The Museum has an endowed fund valued at \$3.1 million at 3/31/2014. The Museum is permitted to draw up to 80% of the earnings above the endowment principal balance in accordance with the donor's agreement.

Part X - FIN 48 Footnote

The Museum is an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and is generally not subject to federal or state income taxes. However, the Museum is subject to income taxes on

Part XIII Supplemental Information (continued)

any net income that is derived from a trade or business, regularly carried on, and not in furtherance of the purpose for which the Museum is granted exemption. No income tax provision has been recorded as the net income, if any, from any unrelated trade or business, in the opinion of management, is not material to the basic financial statements taken as a whole.

Management has evaluated its tax positions taken for all open tax years and has not identified any uncertain tax positions. The 2010, 2011, and 2012 tax years are open and subject to examination by the Internal Revenue Service (IRS). The Museum is not currently under audit nor has the Museum been contacted by the IRS.

Part XI, Line 2d - Revenue Amounts Included in Financials - Other

Museum store expenses	\$	11,506
Special event expenses	\$	4,799

Part XIII, Line 2d - Expense Amounts Included in Financials - Other

Museum store expenses	\$	11,506
Special event expenses	\$	4,799

Part XIII - Supplemental Financial Information**Part XI & XII****Donated services and use of facilities -**

1. St. Petersburg College provides supplies, personnel and facilities totaling \$616,508. The supplies for a total of \$29,178 are reported on Line 1 of Schedule A, leaving \$587,330 from the College.

2. Other donors provide services totaling \$27,974. The total of these donations is \$615,304.

**SCHEDULE G
(Form 990 or 990-EZ)**

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered "Yes" to Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6c.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization

The Leepa-Rattner Museum of Art Inc

Employer identification number

59-3733512

Part I Fundraising Activities. Complete if the organization answered "Yes" to Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a Mail solicitations
- b Internet and email solicitations
- c Phone solicitations
- d In-person solicitations
- e Solicitation of non-government grants
- f Solicitation of government grants
- g Special fundraising events

- 2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No
- b If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" to Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events
		<u>Stone Crab Fest</u> <small>(event type)</small>		<u>None</u> <small>(cost number)</small>	<small>add col. (a) through col. (c)</small>
Revenue	1 Gross receipts	20,458			20,458
	2 Less: Contributions	20,458			20,458
	3 Gross income (line 1 minus line 2)				
Direct Expenses	4 Cash prizes	375			375
	5 Noncash prizes				
	6 Rent/facility costs	1,454			1,454
	7 Food and beverages	2,348			2,348
	8 Entertainment	300			300
	9 Other direct expenses	322			322
	10 Direct expense summary. Add lines 4 through 9 in column (d)				4,799
11 Net income summary. Subtract line 10 from line 3, column (d)				-4,799	

Part III Gaming. Complete if the organization answered "Yes" to Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Full-time/part-time bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
		1 Gross revenue			
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
6 Volunteer labor	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
7 Direct expense summary. Add lines 2 through 5 in column (d)					
8 Net gaming income summary. Subtract line 7 from line 1, column (d)					

9 Enter the state(s) in which the organization operates gaming activities:
 a Is the organization licensed to operate gaming activities in each of these states? Yes No
 b If "No," explain:

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? Yes No
 b If "Yes," explain:

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SCHEDULE J
(Form 990)

Department of the Treasury
Internal Revenue Service

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

▶ Complete if the organization answered "Yes" to Form 990, Part IV, line 23.

▶ Attach to Form 990. ▶ See separate instructions.

▶ Information about Schedule J (Form 990) and its instructions is at www.irs.gov/form990.

DMS No. 1545-0047

2013

Open to Public Inspection

Name of the organization

The Leopa-Rattner Museum of Art Inc

Employer identification number

59-3733512

Part I Questions Regarding Compensation

	Yes	No								
<p>1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed in Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.</p> <table border="0"> <tr> <td><input type="checkbox"/> First-class or charter travel</td> <td><input type="checkbox"/> Housing allowance or residence for personal use</td> </tr> <tr> <td><input type="checkbox"/> Travel for companions</td> <td><input type="checkbox"/> Payments for business use of personal residence</td> </tr> <tr> <td><input type="checkbox"/> Tax indemnification and gross-up payments</td> <td><input type="checkbox"/> Health or social club dues or initiation fees</td> </tr> <tr> <td><input type="checkbox"/> Discretionary spending account</td> <td><input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef)</td> </tr> </table>	<input type="checkbox"/> First-class or charter travel	<input type="checkbox"/> Housing allowance or residence for personal use	<input type="checkbox"/> Travel for companions	<input type="checkbox"/> Payments for business use of personal residence	<input type="checkbox"/> Tax indemnification and gross-up payments	<input type="checkbox"/> Health or social club dues or initiation fees	<input type="checkbox"/> Discretionary spending account	<input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef)		
<input type="checkbox"/> First-class or charter travel	<input type="checkbox"/> Housing allowance or residence for personal use									
<input type="checkbox"/> Travel for companions	<input type="checkbox"/> Payments for business use of personal residence									
<input type="checkbox"/> Tax indemnification and gross-up payments	<input type="checkbox"/> Health or social club dues or initiation fees									
<input type="checkbox"/> Discretionary spending account	<input type="checkbox"/> Personal services (e.g., maid, chauffeur, chef)									
<p>b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain</p>										
<p>2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked in line 1a?</p>										
<p>3 Indicate which, if any, of the following the filing organization uses to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.</p> <table border="0"> <tr> <td><input type="checkbox"/> Compensation committee</td> <td><input type="checkbox"/> Written employment contract</td> </tr> <tr> <td><input type="checkbox"/> Independent compensation consultant</td> <td><input type="checkbox"/> Compensation survey or study</td> </tr> <tr> <td><input type="checkbox"/> Form 990 of other organizations</td> <td><input type="checkbox"/> Approval by the board or compensation committee</td> </tr> </table>	<input type="checkbox"/> Compensation committee	<input type="checkbox"/> Written employment contract	<input type="checkbox"/> Independent compensation consultant	<input type="checkbox"/> Compensation survey or study	<input type="checkbox"/> Form 990 of other organizations	<input type="checkbox"/> Approval by the board or compensation committee				
<input type="checkbox"/> Compensation committee	<input type="checkbox"/> Written employment contract									
<input type="checkbox"/> Independent compensation consultant	<input type="checkbox"/> Compensation survey or study									
<input type="checkbox"/> Form 990 of other organizations	<input type="checkbox"/> Approval by the board or compensation committee									
<p>4 During the year, did any person listed in Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:</p> <p>a Receive a severance payment or change-of-control payment?</p>		X								
<p>b Participate in, or receive payment from, a supplemental non-qualified retirement plan?</p>		X								
<p>c Participate in, or receive payment from, an equity-based compensation arrangement?</p> <p>If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.</p>		X								
<p>Only section 501(c)(3) and 501(c)(4) organizations must complete lines 5-9.</p>										
<p>5 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:</p> <p>a The organization?</p>		X								
<p>b Any related organization?</p> <p>If "Yes" to line 5a or 5b, describe in Part III.</p>		X								
<p>6 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:</p> <p>a The organization?</p>		X								
<p>b Any related organization?</p> <p>If "Yes" to line 6a or 6b, describe in Part III.</p>		X								
<p>7 For persons listed in Form 990, Part VII, Section A, line 1a, did the organization provide any non-fixed payments not described in lines 5 and 6? If "Yes," describe in Part III</p>		X								
<p>8 Were any amounts reported in Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III</p>		X								
<p>9 If "Yes" to line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?</p>										

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2013

DAK

Schedule J (Form 990) 2013 **The Leopa-Rattner Museum of Art Inc 59-3733512**
Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported in Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that are not listed on Form 990, Part VII.

Note. The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title	(B) Breakdown of W-2 and/or 1099-MISC compensation				(C) Retirement and other deferred compensation	(D) Nonexcess benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation reported as deferred in prior Form 990			
	(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation	(iv) 1099-MISC compensation							
1 Conferlate Carney Provost	01 04	0	128,388	0	0	0	9,770	0	0	161,111	0
2	01 04										
3	01 04										
4	01 04										
5	01 04										
6	01 04										
7	01 04										
8	01 04										
9	01 04										
10	01 04										
11	01 04										
12	01 04										
13	01 04										
14	01 04										
15	01 04										
16	01 04										

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

Part I, Line 3 - Related Org Methods Used for Compensation Explanation

Compensation for the officers of The Leepa-Rattner Museum of Art, Inc. is based on the St. Petersburg College Classification and Salary Schedule, which includes ranges for each grade.

Public Inspection Copy

**SCHEDULE M
(Form 990)**

Noncash Contributions

OAS No. 1543-0047

2013

Open To Public Inspection

Department of the Treasury
Internal Revenue Service

- ▶ Complete if the organizations answered "Yes" on Form 990, Part IV, lines 29 or 30.
- ▶ Attach to Form 990.
- ▶ Information about Schedule M (Form 990) and its instructions is at www.irs.gov/form990.

Name of the organization

The Leepa-Rattner Museum of Art Inc

Employer identification number

59-3733512

Part I Types of Property

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VII, line 1g	(d) Method of determining noncash contribution amounts
1 Art — Works of art	<input checked="" type="checkbox"/>	10		
2 Art — Historical treasures				
3 Art — Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities — Publicly traded				
10 Securities — Closely held stock				
11 Securities — Partnership, LLC, or trust interests				
12 Securities — Miscellaneous				
13 Qualified conservation contribution — Historic structures				
14 Qualified conservation contribution — Other				
15 Real estate — Residential				
16 Real estate — Commercial				
17 Real estate — Other				
18 Collectibles				
19 Food inventory	<input checked="" type="checkbox"/>	2	1,060	Fair Market Value
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other (Silent Auction)	<input checked="" type="checkbox"/>	37	6,429	Fair Market Value
26 Other (Supplies)	<input checked="" type="checkbox"/>	1	29,178	Fair Market Value
27 Other ()				
28 Other ()				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement 29 2

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 - 28, that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?		<input checked="" type="checkbox"/>
b If "Yes," describe the arrangement in Part II.		
31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?	<input checked="" type="checkbox"/>	
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		<input checked="" type="checkbox"/>
b If "Yes," describe in Part II.		
33 If the organization did not report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.		

For Paperwork Reduction Act Notice, see the Instructions for Form 990. Schedule M (Form 990) (2013)

Part II **Supplemental Information.** Provide the information required by Part I, lines 30b, 32b, and 33, and whether the organization is reporting in Part I, column (b), the number of contributions, the number of items received, or a combination of both. Also complete this part for any additional information.

Part I, Line 33 - Explanation for Not Reporting Revenue

Line 1: Art - Works of Art:

The value of the Museum's collections has been excluded from the Statement of Net Position and artwork gifts are excluded from revenue in the Statement of Revenues, Expenses, and Change in Net Position. Artwork worth \$63,450 was donated to the Organization in the fiscal year ending 3/31/2014. This amount is reported on Schedule A. It is not reported as revenue on the Form 990 and other schedules.

Public Inspection Copy

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZComplete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013Open to Public
Inspection

Employer identification number

The Leepa-Rattner Museum of Art Inc**59-3733512****Form 990 - Organization's Mission**

The mission of the Leepa-Rattner Museum of Art is to collect, conserve exhibit and protect the works of art entrusted to its care and stewardship. Through its exhibitions, programs and expanding collection of 20th and 21st century art, the museum strives to engage and inspire our diverse community by providing opportunities for education, enlightenment, interpretation and research to students, scholars and visitors.

Form 990, Part V - Additional Information**Lines 2a and 2b:**

The Organization's payroll is reported under a related organization; St. Petersburg College. The number of employees reported represents all the organization's employees. St. Petersburg College has filed all required federal employment tax returns.

Form 990, Part VI - Additional Information**Section B, Line 13:**

The procedures regarding standards of conduct, reporting known or suspected improper or fraudulent financial activities and whistleblower protection are available for public inspection upon request.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

A copy of Form 990 is provided to the Board of Directors prior to the quarterly Board of Directors meeting. Finance committee will review and report back any findings or comments to the board before filing the 990.

Name of the organization The Leepa-Rattner Museum of Art Inc	Employer identification number 59-3733512
--	---

Form 990, Part VI, Line 12c - Enforcement of Conflicts Policy

The conflict of interest policy is monitored by the Governance Committee of the Board of Directors. Annually, all officers, directors and key employees are required to disclose interests that could give rise to conflicts.

Form 990, Part VI, Line 15a - Compensation Process for Top Official

Compensation for the Director of the Leepa-Rattner Museum of Art, Inc. is based on the Classification and Salary Schedule, which includes ranges for each grade, including this position.

Form 990, Part VI, Line 15b - Compensation Process for Officers

Compensation for key employees of the Leepa-Rattner Museum of Art, Inc. is based on the Classification and Salary Schedule, which includes ranges for each grade, including these positions.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

The Museum's governing documents, conflict of interest policy and financial statements are available for public inspection upon request.

Form 990, Part IX, Line 24e - Other Expenses

Description	Amount		
Development Expenses	\$ 9,187	\$ 0	\$ 0
Museum Expense Allocation	\$ -8,844	\$ 14,011	\$ 0

Name of the organization	Employer identification number
The Leepa-Rattner Museum of Art Inc	59-3733512

Dues					
	\$	0	\$ 5,151	\$	0
Freight					
	\$	2,112	\$ 0	\$	0
Miscellaneous Expense					
	\$	0	\$ 800	\$	0
Inventory adjustment					
	\$	0	\$ 139	\$	0
Store Expenses					
	\$	66	\$ 0	\$	0
Prior Year Adjustment					
	\$	-495	\$ 0	\$	0

Form 990, Part XI, Line 9 - Reconciliation of Changes - Other				
Museum store expenses			\$	11,506
Special event expenses			\$	4,799
Museum store expenses			\$	-11,506
Special event expenses			\$	-4,799

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**SCHEDULE R
(Form 990)**

Related Organizations and Unrelated Partnerships

- ▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37. ▶ Attach to Form 990. ▶ See separate instructions.
- ▶ Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Employer identification number
59-3733512

Part I Identification of Disregarded Entities Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Name, address, and EIN (if applicable) of disregarded entity	Primary activity	Legal domicile (state or foreign country)	Total income	End-of-year assets	Direct controlling entity				
(1)									
(2)									
(3)									
(4)									
(5)									

Part II Identification of Related Tax-Exempt Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Name, address, and EIN of related organization	Primary activity	Legal domicile (state or foreign country)	Exempt Code section	Public charity AMT (if section 501(c)(29))	Direct controlling entity	Direct controlling entity	Direct controlling entity	Direct controlling entity	Direct controlling entity
(1) St. Petersburg College Foundation P.O. Box 13489 St. Petersburg FL 33733	Scholar	FL	501c3	7	N/A				X
(2) St. Petersburg College P.O. Box 13489 St. Petersburg FL 33733	College	FL	501c3	5	N/A				X
(3) SPC Alumni Association, Inc. P.O. Box 13489 St. Petersburg FL 33733	Alumni	FL	501c3	7	N/A				X
(4) Institute for Strategic Policy P.O. Box 13489 St. Petersburg FL 33733	Public Pol	FL	501c3	7	N/A				X
(5)									

For Paperwork Reduction Act Notice, see the instructions for Form 990.
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Schedule R (Form 990) 2013

Part III Identification of Related Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)		(13)
											Yes	No	
(1)													
(2)													
(3)													
(4)													

Part IV Identification of Related Organizations Taxable as a Corporation or Trust Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
												Yes	No
(1)													
(2)													
(3)													
(4)													

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1. During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?

	Yes	No
a. Receipt of (i) interest, (ii) royalties, or (iv) rent from a controlled entity		X
b. Gift, grant, or capital contribution to related organization(s)		X
c. Gift, grant, or capital contribution from related organization(s)	X	
d. Loans or loan guarantees to or for related organization(s)		X
e. Loans or loan guarantees by related organization(s)		X
f. Dividends from related organization(s)		X
g. Sale of assets to related organization(s)		X
h. Purchase of assets from related organization(s)		X
i. Exchange of assets with related organization(s)		X
j. Lease of facilities, equipment, or other assets to related organization(s)		X
k. Lease of facilities, equipment, or other assets from related organization(s)		X
l. Performance of services or membership or fundraising solicitations for related organization(s)		X
m. Performance of services or membership or fundraising solicitations by related organization(s)	X	
n. Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	X	
o. Sharing of paid employees with related organization(s)	X	
p. Reimbursement paid to related organization(s) for expenses	X	
q. Reimbursement paid by related organization(s) for expenses		X
r. Other transfer of cash or property to related organization(s)		X
s. Other transfer of cash or property from related organization(s)		X

2. If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Name of related organization	Transaction type (1-4)	Amount involved	Method of determining amount involved		
(1)	St. Petersburg College Foundation	C	30,023	Cash (\$8,500 on Sch G)		
(2)	St. Petersburg College	C	29,178	Non-cash		
(3)	St. Petersburg College	C		See note		
(4)	St. Petersburg College Foundation	M	16,069	.75% of pooled investment		
(5)	St. Petersburg College	N	51,135	Fair Market Value		
(6)	St. Petersburg College	O	536,195	Fair Market Value		

Part V Transactions With Related Organizations Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

	Yes	No
1 During the tax year, did this organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?		
a Receipt of (i) interest (ii) royalties or (iii) rent from a controlled entity	1a	X
b Gift, grant, or capital contribution to related organization(s)	1b	X
c Gift, grant, or capital contribution from related organization(s)	1c	X
d Loans or loan guarantees to or for related organization(s)	1d	X
e Loans or loan guarantees by related organization(s)	1e	X
f Dividends from related organization(s)	1f	X
g Sale of assets to related organization(s)	1g	X
h Purchase of assets from related organization(s)	1h	X
i Exchange of assets with related organization(s)	1i	X
j Lease of facilities, equipment, or other assets to related organization(s)	1j	X
k Lease of facilities, equipment, or other assets from related organization(s)	1k	X
l Performance of services or membership or fundraising solicitations for related organization(s)	1l	X
m Performance of services or membership or fundraising solicitations by related organization(s)	1m	X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	1n	X
o Sharing of paid employees with related organization(s)	1o	X
p Reimbursement paid to related organization(s) for expenses	1p	X
q Reimbursement paid by related organization(s) for expenses	1q	X
r Other transfer of cash or property to related organization(s)	1r	X
s Other transfer of cash or property from related organization(s)	1s	X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

	(a) Name of related organization	(b) Transaction type (a-e)	(c) Amount involved	(d) Method of determining amount involved
(1)	St. Petersburg College	O	45,448	Fair Market Value
(2)	St. Petersburg College	P	19,952	Fair Market Value
(3)				
(4)				
(5)				
(6)				

Part VI Unrelated Organizations Taxable as a Partnership Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(1) Name, address, and EIN of entity	(2) Primary activity	(3) Legal domicile (State or foreign country)	(4) Predecessor (Include related, unrelated, excluded from tax under sections 512(b)(13))	(5) Are all parties section 501(c)(3) organizations?		(6) Share of total income	(7) Days of end-of-year inclusion	(8) Disproportionate allocations?		(9) Code V-UBI amount in box 20 of Schedule K-1 (Form 1081)	(10) General or managing partner?		(11) Percentage ownership
				Yes	No			Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													
(5)													
(6)													
(7)													
(8)													
(9)													
(10)													
(11)													

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions).

Schedule R - Additional Information**Schedule R, Part II, Identification of Related Tax Exempt Organizations:**

The Museum has an endowed fund valued at \$3.1 million at 3/31/2014. The fund is held by the St. Petersburg College Foundation, a related party of the Museum. The Museum is permitted to draw up to 80% of the earnings above the endowment principal balance in accordance with the donor's agreement.

Schedule R, Part V, Line 2, Line 1c - The St. Petersburg College

Foundation, Inc. is also related to the Museum, as it is a direct support organization of the College. The St. Petersburg College Foundation has permanently loaned The Leepa-Rattner-Gentle art collection to St. Petersburg College for \$1. The College has loaned the collection to the Museum.

Schedule R, Part V, Line 2, Line 1m - The St. Petersburg College

Foundation, Inc. charged an investment management fee of .75% of the Museum's pooled investment endowment fund overseen by the Foundation. No direct cash payments were made but rather a fee was taken directly from the pooled fund.

The St. Petersburg College Foundation, Inc. (Foundation), a 501 (c) (3) and direct support organization of St. Petersburg College, provides fundraising staff to solicit and raise contributions on behalf of the Museum. The contributions raised are deposited into a dedicated Museum account at the Foundation. In turn, the Foundation makes a contribution to the Museum for the amount of the raised contributions.

Part VII Supplemental Information

Provide additional information for responses to questions on Schedule R (see instructions).

Schedule R, Part V, Line 1n - Transactions with Related Organizations

The organization shares facilities and materials with St. Petersburg College. Although a value has been assigned, no cash reimbursements occurred.

Schedule R, Part V, Line 1o - Transactions with Related Organizations

The organization shares paid employees with St. Petersburg College. Although a value has been assigned, the only cash reimbursement is \$19,952 for salaries and is reported on Line 1p.

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Form **990-T**

Exempt Organization Business Income Tax Return
(and proxy tax under section 6033(e))

For calendar year 2013 or other tax year beginning **04/01/13**, and ending **03/31/14**

▶ See separate instructions.

▶ Information about Form 990-T and its instructions is available at www.irs.gov/form990.

▶ Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

OMB No. 1545-0047

2013

Open to Public Inspection for 501(c)(3) Organizations Only

Department of the Treasury
Internal Revenue Service

A Check box if address changed	Name of organization (Check box if name changed and see instructions.)	D Employer identification number (Employer's trust, see instructions.)
B Exempt under section: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 408(a) <input type="checkbox"/> 502(a) <input type="checkbox"/> 408(a) <input type="checkbox"/> 501(c)(3)	Print or Type The Leepa-Rattner Museum of Art Inc Number, street, and room or suite no. If a P.O. box, see instructions. P.O. Box 1545 City or town, state or province, country, and ZIP or foreign postal code. Tarpon Springs FL 34688	59-3733512
C Book value of all assets at end of year 548,667	F Group exemption number (See instructions.) ▶	E Unrelated business activity codes (See instructions.) 453220
	G Check organization type ▶ <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust	

H Describe the organization's primary unrelated business activity.
▶ **Museum Store**

I During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidiary controlled group? ▶ Yes No
If "Yes," enter the name and identifying number of the parent corporation.

J The books are in care of ▶ **Cristina McCormack** Telephone number ▶ **727-712-5203**

Part I Unrelated Trade or Business Income		(A) Income	(B) Expenses	(C) Net
1a Gross receipts or sales	17,658			
b Less returns and allowances				
c Balance		17,658		
2 Cost of goods sold (Schedule A, line 7)		18,897		
3 Gross profit. Subtract line 2 from line 1c				-1,239
4a Capital gain net income (attach Form 8949 and Schedule D)				
b Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797)				
c Capital loss deduction for trusts				
5 Income (loss) from partnerships and S corporations (attach statement)				
6 Rent income (Schedule C)				
7 Unrelated debt-financed income (Schedule E)				
8 Interest, annuities, royalties, and rents from controlled organizations (Schedule F)				
9 Investment income of a section 501(c)(7), (9), or (17) organization (Schedule G)				
10 Exploited exempt activity income (Schedule I)				
11 Advertising income (Schedule J)				
12 Other income (See instructions; attach schedule.)				
13 Total. Combine lines 3 through 12		-1,239		-1,239

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions.) (Except for contributions, deductions must be directly connected with the unrelated business income.)				
14 Compensation of officers, directors, and trustees (Schedule K)				
15 Salaries and wages				
16 Repairs and maintenance				
17 Bad debts				
18 Interest (attach schedule)				
19 Taxes and licenses				
20 Charitable contributions (See instructions for limitation rules.)				
21 Depreciation (attach Form 4562)		21		
22 Less depreciation claimed on Schedule A and elsewhere on return		22a		0
23 Depletion				
24 Contributions to deferred compensation plans				
25 Employee benefit programs				
26 Excess exempt expenses (Schedule I)				
27 Excess readership costs (Schedule J)				
28 Other deductions (attach schedule)				
29 Total deductions. Add lines 14 through 28				
30 Unrelated business taxable income before net operating loss deduction. Subtract line 29 from line 13				-1,239
31 Net operating loss deduction (limited to the amount on line 30)				
32 Unrelated business taxable income before specific deduction. Subtract line 31 from line 30				-1,239
33 Specific deduction (Generally \$1,000, but see line 33 instructions for exceptions.)				1,000
34 Unrelated business taxable income. Subtract line 33 from line 32. If line 33 is greater than line 32, enter the smaller of zero or line 32				-1,239

DAA For Paperwork Reduction Act Notice, see instructions.

Form **990-T** (2013)

Part III Tax Computation

35 Organizations Taxable as Corporations. See instructions for tax computation. Controlled group members (sections 1561 and 1563) check here See instructions and:

a Enter your share of the \$50,000, \$25,000, and \$9,925,000 taxable income brackets (in that order):
 (1) \$ _____ (2) \$ _____ (3) \$ _____

b Enter organization's share of: (1) Additional 5% tax (not more than \$11,750) \$ _____
 (2) Additional 3% tax (not more than \$100,000) \$ _____

c Income tax on the amount on line 34 **35c**

36 Trusts Taxable at Trust Rates. See instructions for tax computation. Income tax on the amount on line 34 from: Tax rate schedule or Schedule D (Form 1041) **36**

37 Proxy tax. See instructions **37**

38 Alternative minimum tax **38**

39 Total. Add lines 37 and 38 to line 35c or 36, whichever applies **39**

Part IV Tax and Payments

40a Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116) **40a**

b Other credits (see instructions) **40b**

c General business credit. Attach Form 3800 (see instructions) **40c**

d Credit for prior year minimum tax (attach Form 8801 or 8827) **40d**

e Total credits. Add lines 40a through 40d **40e**

41 Subtract line 40e from line 39 **41**

42 Other taxes. Check if from: Form 4255 Form 8611 Form 8697 Form 8866 Other (all sch.) **42**

43 Total tax. Add lines 41 and 42 **43** 0

44a Payments: A 2012 overpayment credited to 2013 **44a**

b 2013 estimated tax payments **44b**

c Tax deposited with Form 8868 **44c**

d Foreign organizations: Tax paid or withheld at source (see instructions) **44d**

e Backup withholding (see instructions) **44e**

f Credit for small employer health insurance premiums (Attach Form 8941) **44f**

g Other credits and payments: Form 2439 Form 4136 Other Total **44g**

45 Total payments. Add lines 44a through 44g **45**

46 Estimated tax penalty (see instructions). Check if Form 2220 is attached **46**

47 Tax due. If line 45 is less than the total of lines 43 and 46, enter amount owed **47**

48 Overpayment. If line 45 is larger than the total of lines 43 and 46, enter amount overpaid **48**

49 Enter the amount of line 48 you want: Credited to 2014 estimated tax Refunded **49**

Part V Statements Regarding Certain Activities and Other Information (see instructions)

1 At any time during the 2013 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If YES, the organization may have to file Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts. If YES, enter the name of the foreign country here **Yes** **No**

2 During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If YES, see instructions for other forms the organization may have to file. **Yes** **No**

3 Enter the amount of tax-exempt interest received or accrued during the tax year \$ **Yes** **No**

Schedule A - Cost of Goods Sold. Enter method of inventory valuation Cost Method

1 Inventory at beginning of year	1		6 Inventory at end of year	6	
2 Purchases	2	7,291	7 Cost of goods sold. Subtract line 6 from line 5. Enter here and in Part I, line 2	7	18,897
3 Cost of labor	3	8,953	8 Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization?	Yes	No <input checked="" type="checkbox"/>
4a Additional sec. 263A costs (attach schedule)	4a				
b Other costs (attach schedule)	4b	2,653			
5 Total. Add lines 1 through 4b	5	18,897			

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign Here **Museum Director**

Signature of officer _____ Date _____ Title _____

Preparer's name _____ Date _____ Check if PTN full employed

Paid Preparer Use Only

Firm's name _____ Firm's EIN _____

Firm's address _____ Phone no. _____

May the IRS discuss the return with the preparer shown below (see instructions)?
 Yes No

Schedule C – Rent Income (From Real Property and Personal Property Leased With Real Property)
(see instructions)

1. Description of property		
(1) N/A		
(2)		
(3)		
(4)		
2. Part received or accrued		3(a) Deductions directly connected with the income in columns 2(a) and 2(b) (attach schedule)
(a) From personal property (if the percentage of rent for personal property is more than 10% but not more than 50%)	(b) From real and personal property (if the percentage of rent for personal property exceeds 50% or if the rent is based on profit or income)	
(1)		
(2)		
(3)		
(4)		
Total	Total	(b) Total deductions. Enter here and on page 1, Part I, line 6, column (B) ▶

(c) **Total income.** Add totals of columns 2(a) and 2(b). Enter here and on page 1, Part I, line 6, column (A) ▶

Schedule E – Unrelated Debt-Financed Income (see instructions)

1. Description of debt-financed property		2. Gross income from or allocable to debt-financed property	3. Deductions directly connected with or allocable to debt-financed property	
			(a) Straight line depreciation (attach schedule)	(b) Other deductions (attach schedule)
(1) N/A				
(2)				
(3)				
(4)				
4. Amount of average acquisition debt on or allocable to debt-financed property (attach schedule)	5. Average adjusted basis of or allocable to debt-financed property (attach schedule)	6. Column 4 divided by column 5	7. Gross income reportable (column 2 x column 6)	8. Allocable deductions (column 3 x total of columns 3(a) and 3(b))
(1)		%		
(2)		%		
(3)		%		
(4)		%		
Totals			Enter here and on page 1, Part I, line 7, column (A), ▶	Enter here and on page 1, Part I, line 7, column (B).

Total dividends received deductions included in column 8 ▶

Schedule F – Interest, Annuities, Royalties, and Rents From Controlled Organizations (see instructions)

1. Name of controlled organization	2. Employer identification number	Exempt Controlled Organizations			
		3. Net unrelated income (loss) (see instructions)	4. Total of specified payments made	5. Part of column 4 that is included in the controlling organization's gross inc.	6. Deductions directly connected with income in column 3
(1) N/A					
(2)					
(3)					
(4)					

Nonexempt Controlled Organizations

7. Taxable income	8. Net unrelated income (loss) (see instructions)	9. Total of specified payments made	10. Part of column 9 that is included in the controlling organization's gross income	11. Deductions directly connected with income in column 8
(1)				
(2)				
(3)				
(4)				
Totals			Add columns 8 and 10. Enter here and on page 1, Part I, line 8, column (A) ▶	Add columns 8 and 11. Enter here and on page 1, Part I, line 8, column (B).

Schedule G – Investment Income of a Section 501(c)(7), (9), or (17) Organization (see instructions)

1. Description of income	2. Amount of income	3. Deductions directly connected (attach schedule)	4. See-aside (attach schedule)	5. Total deductions and see-asides (col. 3 plus col. 4)
(1) N/A				
(2)				
(3)				
(4)				
Totals		Enter here and on page 1, Part I, line 9, column (A):		Enter here and on page 1, Part I, line 9, column (B):

Schedule I – Exploited Exempt Activity Income, Other Than Advertising Income (see instructions)

1. Description of exploited activity	2. Gross unrelated business income from trade or business	3. Expenses directly connected with production of unrelated business income	4. Net income (loss) from unrelated trade or business (column 2 minus column 3). If a gain, compute cols. 5 through 7.	5. Gross income from activity that is not unrelated business income	6. Expenses attributable to column 5	7. Excess exempt expenses (column 6 minus column 5, but not more than column 4).
(1) N/A						
(2)						
(3)						
(4)						
Totals		Enter here and on page 1, Part I, line 10, col. (A):	Enter here and on page 1, Part I, line 10, col. (B):			Enter here and on page 1, Part I, line 26:

Schedule J – Advertising Income (see instructions)

Part I Income From Periodicals Reported on a Consolidated Basis

1. Name of periodical	2. Gross advertising income	3. Direct advertising costs	4. Advertising gain or (loss) (col. 2 minus col. 3). If a gain, compute cols. 5 through 7.	5. Circulation income	6. Readership costs	7. Excess readership costs (column 6 minus column 5, but not more than column 4).
(1) N/A						
(2)						
(3)						
(4)						
Totals (carry to Part II, line (5))						

Part II Income From Periodicals Reported on a Separate Basis (For each periodical listed in Part II, fill in columns 2 through 7 on a line-by-line basis.)

1. Name of periodical	2. Gross advertising income	3. Direct advertising costs	4. Advertising gain or (loss) (col. 2 minus col. 3). If a gain, compute cols. 5 through 7.	5. Circulation income	6. Readership costs	7. Excess readership costs (column 6 minus column 5, but not more than column 4).
(1) N/A						
(2)						
(3)						
(4)						
Totals from Part I		Enter here and on page 1, Part I, line 11, col. (A):	Enter here and on page 1, Part I, line 11, col. (B):			Enter here and on page 1, Part II, line 27:
Totals, Part II (lines 1-5)						

Schedule K – Compensation of Officers, Directors, and Trustees (see instructions)

1. Name	2. Title	3. Percent of time devoted to business	4. Compensation attributable to unrelated business
(1) N/A			
(2)			
(3)			
(4)			
Total Enter here and on page 1, Part II, line 14			

Federal Statements

Statement 1 - Form 990-T, Schedule A, Line 4b - Other Costs

<u>Description</u>	<u>Amount</u>
Museum Store - UBIT	2,653
Total	2,653

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Net Operating Loss Carryover Worksheet					
Form 990-T	For calendar year 2013, or tax year beginning 04/01/13 , ending 03/31/14				2013
Name The Leepa-Rattner Museum of Art Inc					Employer Identification Number 59-3733512
Preceding Taxable Year	Prior Year			Current Year	Next Year
	Adj. To NOL Inc/(Loss) After Adj.	NOL Utilized (Income Offset)	Carryovers to Current Year	Income Offset By NOL Carryback / Carryover Utilized	Carryover
12th 03/31/98					
11th 03/31/99					
10th 03/31/00					
9th 03/31/01					
8th 03/31/02					
7th 03/31/03					
6th 03/31/04					
5th 03/31/05					
4th 03/31/06	-3,038	1,863	1,175		1,175
3rd 03/31/07	1,780				
2nd 03/31/08	2,543				
1st 03/31/09	-2,366		2,366		2,366
0th 03/31/10	-798		798		798
11th 03/31/11	776				
10th 03/31/12	-1,358		1,358		1,358
9th 03/31/13	-290		290		290
NOL carryover available to current year			5,987		
Current year	-1,239				1,239
NOL carryover available to next year					7,226

Year Ending: March 31, 2014

59-3733512

The Leepa-Rattner Museum of Art Inc
P.O. Box 1545
Tarpon Springs, FL 34688

NOL Carryback Election

Under IRC Section 172(b)(3), the taxpayer elects to relinquish the entire carryback period with respect to any regular tax and AMT net operating loss incurred during the current tax year.

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The Leepa-Rattner Museum Of Art, Inc.
A Component Unit Of St. Petersburg College

Financial Statements
And Supplementary Information

March 31, 2014 And 2013

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Gregory, Sharer & Stuart, P.A.
Certified Public Accountants and Business Consultants

Independent Auditor's Report

Board of Directors
The Leepa-Rattner Museum of Art, Inc.
Tarpon Springs, Florida

Report On The Financial Statements

We have audited the accompanying financial statements of the business-type activities of The Leepa-Rattner Museum of Art, Inc. (a component unit of St. Petersburg College), as of and for the years ended March 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise The Leepa-Rattner Museum of Art, Inc.'s basic financial statements as listed in the table of contents.

Management's Responsibility For The Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of The Leepa-Rattner Museum of Art, Inc. as of March 31, 2014 and 2013, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages six through nine be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

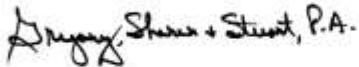
Other Unaudited Information

Our audits were conducted for the purpose of forming an opinion on the financial statements that collectively comprise The Leepa-Rattner Museum of Art, Inc.'s basic financial statements. The Unaudited Schedule of Collections for 2014 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is marked "unaudited" and has not been subjected to the auditing procedures applied in the audits of the basic financial statements by us or other auditors, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required By *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 17, 2014 on our consideration of The Leepa-Rattner Museum of Art, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Leepa-Rattner Museum of Art, Inc.'s internal control over financial reporting and compliance.

Gregory, Sharer & Stuart, P.A.



St. Petersburg, Florida
July 17, 2014

Management's Discussion And Analysis

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

The management of The Leepa-Rattner Museum of Art, Inc. (Museum) presents the following Management's Discussion and Analysis (MD&A) narrative overview and analysis of the financial activities of the Museum for the year ended March 31, 2014, with comparative information for the years ended March 31, 2013 and 2012. The purpose of this discussion is to enable the reader to identify and understand the significant issues and changes in the financial condition of the Museum. The information presented here should be read in conjunction with the accompanying audited financial statements and footnotes, which begin on page 11. The financial statements, footnotes, and this MD&A were prepared by management and are the responsibility of management.

The Museum is a component unit of St. Petersburg College (College).

Financial Highlights

Overview

For the year ended March 31, 2013 management changed its accounting policy with respect to the Museum's art collection and moved from a capitalization to a no capitalization policy. Management believes that discontinuing the capitalization of the collection is preferable to continuing to capitalize the collection. The presentation of the collection as not capitalized is the most widely practiced method of presentation for organizations similar to the Museum.

The value of the Museum's collections has been excluded from the Statement of Net Position, and artwork gifts are excluded from revenue in the Statement of Revenues, Expenses, and Change in Net Position.

The Museum's financial position as a whole declined during the year ended March 31, 2014, with a decrease in net position of \$28,372, or 6%. The Museum's expenses exceed revenues and other support, decreasing the net position to \$478,125.

Presentation

The Museum presents its financial report in accordance with Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments* (GASB 34), which focuses the reader of the financial reports on an organization's overall financial condition and change in net position and cash flows taken as a whole.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Condensed Schedule Of Net Position

	March 31, 2014	Change		March 31, 2013	Change		March 31, 2012
Assets							
Current assets	\$ 526,384	\$ 20,715	4%	\$ 505,669	\$ 109,963	28%	\$ 395,706
Noncurrent assets	22,283	-	0%	22,283	(132,273)	(86%)	154,556
Total assets	<u>\$ 548,667</u>	<u>\$ 20,715</u>	4%	<u>\$ 527,952</u>	<u>\$(22,310)</u>	(4%)	<u>\$ 550,262</u>
Liabilities							
Current liabilities	\$ 70,542	\$ 49,087	229%	\$ 21,455	\$ (9,785)	(31%)	\$ 31,240
Net position							
Restricted - expendable	67,637	(11,988)	(15%)	79,625	(3,041)	(4%)	82,666
Unrestricted	410,488	(16,384)	(4%)	426,872	(9,484)	(2%)	436,356
Total net position	<u>478,125</u>	<u>(28,372)</u>	(6%)	<u>506,497</u>	<u>(12,525)</u>	(2%)	<u>519,022</u>
Total liabilities and net position	<u>\$ 548,667</u>	<u>\$ 20,715</u>	4%	<u>\$ 527,952</u>	<u>\$(22,310)</u>	(4%)	<u>\$ 550,262</u>

The Statement of Net Position includes all assets and liabilities of the Museum. Net position serves as a useful indicator of an organization's financial health over time. Particular aspects of the Museum's financial operations influenced the decrease in net position for the year ended March 31, 2014.

The Condensed Schedule of Net Position shows the assets, liabilities, and net position as of March 31, 2014, 2013, and 2012. Current assets of the Museum consist primarily of cash and cash equivalents, inventory, and receivables. Current assets increased by \$20,715 or 4% during 2014 and increased by \$109,963 or 28% during 2013. The major component of the 2014 increase is an increase in accounts receivable. A major component of the 2013 increase are attributable to the conversion of mature certificates of deposit to cash as well as a transfer of funds from the endowment earnings.

Noncurrent assets in 2014 consist of a grand piano and a pledge receivable. Noncurrent assets remained unchanged during 2014 and decreased by \$132,273 or 86% during 2013. An annual pledge payment was not received during the 2014 fiscal year and, therefore, noncurrent assets remained unchanged. A major component of the 2013 decrease was the conversion of mature certificates of deposit to cash.

Current liabilities increased by \$49,087 or 229% during 2014. The major components of the 2014 increase are due to an increase of \$52,701 in deferred revenue and a decrease of \$3,549 in accounts payable. Current liabilities decreased \$9,785 or 31% during 2013. This is primarily due to decreases in accounts payable.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
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Condensed Schedule Of Revenues, Expenses, And Change In Net Position

	Year Ended March 31, 2014	Change		Year Ended March 31, 2013	Change		Year Ended March 31, 2012
Operating revenues and expenses							
Operating revenues	\$ 728,406	\$ 31,180	4%	\$ 697,226	\$(207,235)	(23%)	\$ 904,461
Operating expenses	793,628	18,583	2%	775,045	(210,851)	(21%)	985,896
Operating loss	<u>(65,222)</u>	12,597	(16%)	(77,819)	3,616	(4%)	(81,435)
Nonoperating revenues	36,850	(28,444)	(44%)	65,294	(108,907)	(63%)	174,201
Change in net position	<u>(28,372)</u>	(15,847)	127%	(12,525)	(105,291)	(114%)	92,766
Net position, beginning of year	506,497	(12,525)	(2%)	519,022	92,766	22%	426,256
Net position, end of year	<u>\$ 478,125</u>	\$ (28,372)	(6%)	\$ 506,497	\$ (12,525)	(2%)	\$ 519,022

The Statement of Revenues, Expenses, and Change in Net Position reports revenues earned and expenses incurred during the year as either operating or nonoperating. Revenues and expenses that are connected directly to the Museum's primary functions are reported as operating revenues and expenses, respectively, and grants, contributions, and investment results are reported as nonoperating revenues.

The Condensed Schedule of Revenues, Expenses, and Change in Net Position reflects operating and nonoperating revenue, for the years ended March 31, 2014, 2013, and 2012. The net operating loss was \$65,222 in 2014 compared to \$77,819 in 2013 and \$81,435 in 2012.

The Museum considers operating revenues to be those revenues that are connected directly to the Museum's primary functions. Such revenues include promoting education excellence, admission fees, various types of memberships, Museum Store revenue, special event fundraising revenues, and in-kind contributions. During 2014 and 2013, operating revenues included recognition of \$644,482 and \$637,451, respectively, of in-kind contributions. Operating revenue increased by \$31,180 or 4% during 2014 and decreased by \$207,235 or 23% in 2013. Major components of the 2014 increase are attributable to increases in fundraising revenue, Museum Store revenue, and in-kind contributions.

Operating expenses were \$793,628 during 2014, an increase of \$18,583 or 2% compared to 2013. Operating expenses decreased by \$210,851 or 21% during 2013. The primary components of the Museum's operating expenses are: fundraising - marketing and advertising and exhibition opening expenses; curatorial expenses - freight and exhibition rental fees; program expenses - education outreach, classes and workshops; and special events - contractual services, entertainment, and catering.

Nonoperating revenues include grant revenue, contributions, and interest income. Nonoperating revenues for 2014 reflect a decrease of \$28,444 or 44% compared to 2013. This consists primarily of a decrease in contributions and endowment revenue, as well as an increase in interest income. The Museum's nonoperating revenue decreased \$108,907 or 63% during 2013, primarily related to a decrease in contributions and interest income.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 And 2013

Factors Affecting Future Periods

Factors that can significantly impact future periods always include the state of financial markets and the state of the overall economy. These factors can impact charitable giving. The Board of Directors continues to monitor the status of the economy and its direct impact on overall giving.

Using The Information In The Financial Report

The Museum's financial statements are immediately following this discussion and analysis.

This annual report consists of a series of financial statements prepared in accordance with pronouncements issued by the Governmental Accounting Standard Board. These statements focus the reader of the financial reports on the Museum's overall financial condition, and change in net position and cash flows, taken as a whole.

One of the most important questions asked about the Museum's finances is whether the Museum is better or worse off as a result of the year's activities. The keys to understanding this question are the Statement of Net Position, Statement of Revenues, Expenses, and Change in Net Position, and the Statement of Cash Flows. These statements present financial information in a form similar to that used by private sector companies. The Museum's net position (the difference between assets and liabilities) are one indicator of the Museum's financial health when considered in combination with other nonfinancial information.

The Statement of Net Position reports assets, liabilities, and net position as of March 31, 2014 and 2013. The balances are a reflection of activities that have occurred during the respective fiscal years and come from transactions between assets and liabilities or from transactions in the Statement of Revenues, Expenses, and Change in Net Position. The balances are presented as either current (expected to be realized within 12 months) or noncurrent in nature.

The Statement of Revenues, Expenses, and Change in Net Position presents the results of operations for the years ended March 31, 2014 and 2013. Activities are reported as operating or nonoperating. Both the Statement of Net Position and the Statement of Revenues, Expenses, and Change in Net Position are prepared using the accrual basis of accounting.

The remaining required statement is the Statement of Cash Flows showing the sources and use of funds; in essence, accounting for the change in cash and cash equivalents balances for the reporting period.

The notes to the financial statements provide additional information and more detail that is essential to a full understanding of the data presented in the financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

Basic Financial Statements

The Leepa-Rattner Museum Of Art, Inc.
A Component Unit Of St. Petersburg College
Statements Of Net Position

	March 31,	
	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Cash and cash equivalents	\$ 494,149	\$ 494,183
Museum store inventory	12,011	10,434
Accounts receivable	19,224	52
Pledge receivable	1,000	1,000
Total Current Assets	<u>526,384</u>	<u>505,669</u>
Collections (Note D)	-	-
Noncurrent Assets		
Other assets	17,500	17,500
Pledge receivable, net of current portion	4,783	4,783
Total Noncurrent Assets	<u>22,283</u>	<u>22,283</u>
Total Assets	<u>\$ 548,667</u>	<u>\$ 527,952</u>
Liabilities And Net Position		
Current Liabilities		
Accounts payable	\$ 508	\$ 4,057
Other current liabilities	6	71
Deferred revenue	70,028	17,327
Total Current Liabilities	<u>70,542</u>	<u>21,455</u>
Net Position		
Restricted		
Restricted by donors - expendable	67,637	79,625
Unrestricted		
Designated by board	-	88,488
Unrestricted	410,488	338,384
Total Net Position	<u>478,125</u>	<u>506,497</u>
Total Liabilities And Net Position	<u>\$ 548,667</u>	<u>\$ 527,952</u>

The Leepa-Rattner Museum Of Art, Inc.
A Component Unit Of St. Petersburg College
Statements Of Revenues, Expenses, And Change In Net Position

	Year Ended March 31,	
	2014	2013
Operating Revenues		
Admission fees	\$ 12,556	\$ 11,195
Membership	34,282	29,050
Special event revenue	20,458	7,478
Program revenue	117	248
Museum store sales, net of cost of goods sold of \$22,372 and \$13,227 for the years ended March 31, 2014 and 2013, respectively	15,591	10,814
Other operating revenue	920	990
In-kind operating contributions	644,482	637,451
Total Operating Revenues	<u>728,406</u>	<u>697,226</u>
Operating Expenses		
Personnel	582,643	533,137
Facilities and utilities	51,135	51,135
Contractual services	22,849	19,145
Other services and expenses	106,743	139,289
Materials and supplies	30,258	32,339
Total Operating Expenses	<u>793,628</u>	<u>775,045</u>
Operating Loss	(65,222)	(77,819)
Nonoperating Revenues		
Grant revenue	2,000	10,000
Contributions	31,386	54,397
Interest income	3,464	897
Total Nonoperating Revenues	<u>36,850</u>	<u>65,294</u>
Change In Net Position	(28,372)	(12,525)
Net Position At Beginning Of Year	<u>506,497</u>	<u>519,022</u>
Net Position At End Of Year	<u>\$ 478,125</u>	<u>\$ 506,497</u>

See accompanying notes to financial statements.

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The Leepa-Rattner Museum Of Art, Inc.
A Component Unit Of St. Petersburg College
Statements Of Cash Flows

	Year Ended March 31,	
	2014	2013
Cash Flows From Operating Activities		
Cash received from members and patrons	\$ 139,708	\$ 73,341
Cash received from program funding sources	117	248
Cash paid to suppliers of goods and services	(130,260)	(128,085)
Cash paid to St. Petersburg College for personnel	(46,449)	(32,682)
Net Cash Used By Operating Activities	<u>(36,884)</u>	<u>(87,178)</u>
Cash Flows From Noncapital Financing Activities		
Cash received from grants	2,000	10,000
Cash received from contributions	31,386	55,223
Net Cash Provided By Noncapital Financing Activities	<u>33,386</u>	<u>65,223</u>
Cash Flows From Investing Activities		
Cash received from investment earnings	3,464	897
Proceeds from certificates of deposit	-	131,447
Net Cash Provided By Investing Activities	<u>3,464</u>	<u>132,344</u>
Net Change In Cash And Cash Equivalents	(34)	110,389
Cash And Cash Equivalents At Beginning Of Year	494,183	383,794
Cash And Cash Equivalents At End Of Year	\$ 494,149	\$ 494,183
Reconciliation Of Operating Loss To Net Cash Used By Operating Activities		
Operating loss	\$ (65,222)	\$ (77,819)
Adjustments to reconcile operating loss to net cash used by operating activities		
Changes in operating assets and liabilities		
Museum store inventory	(1,577)	399
Accounts receivable	(19,172)	27
Accounts payable	(3,549)	(10,302)
Other current liabilities	(65)	(43)
Deferred revenue	52,701	560
Net Cash Used By Operating Activities	<u>\$ (36,884)</u>	<u>\$ (87,178)</u>

See accompanying notes to financial statements.

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Note A - Organization

The Leepa-Rattner Museum of Art, Inc. (Museum) is a Florida nonprofit corporation. The Museum was incorporated July 16, 2001 and is governed by a board of directors. The Museum was formed to benefit St. Petersburg College (College) for purposes including promoting educational excellence by collecting, preserving, and displaying works of art that reflect or support the aesthetic concerns of Abraham Rattner, Esther Gentle, Allen Leepa, and other artists. The Museum also provides a facility for teaching, exhibiting, and promoting all aspects of the art spectra for the benefit of the College and the general public. The Museum commits to excellence in visual arts education, fosters aesthetic, critical, and ethical thinking as a bridge to the future, and nurtures interest in 20th and 21st century art history. The mission of the Leepa-Rattner Museum of Art, Inc. is to collect, conserve exhibit and protect the works of art entrusted to its care and stewardship. Through its exhibitions, programs, and expanding collection of 20th and 21st century art, the museum strives to engage and inspire our diverse community by providing opportunities for education, enlightenment, interpretation and research to students, scholars, and visitors.

The operating expenses include all fiscal transactions related to collecting, preserving, and displaying works of art, instruction, administration, academic support, student services, and physical facility operations.

The Museum is a direct support organization of the College and its financial statements are presented in the College's financial statements as a component unit.

Note B - Summary Of Significant Accounting Policies

A summary of the significant accounting policies applied in preparation of the accompanying statements is presented below:

Basis Of Accounting

The financial statements are prepared using the economic resource measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (GASB). Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. As a general rule, the effects of inter-fund activities have been eliminated from the Museum's financial statements.

The Museum reports as an entity engaged in one business-type activity.

Classification Of Current And Noncurrent Assets And Liabilities

The Museum considers assets to be current if, as part of its normal business operations, they are held as or can be converted to cash and be available for operating needs or payments of current liabilities within 12 months of the Statement of Net Position date. Similarly, liabilities are considered to be current if they can be expected, as part of the normal Museum business operations, to be due and paid within 12 months of the Statement of Net Position date. All other assets and liabilities are considered to be noncurrent.

Cash And Cash Equivalents

The Museum's cash and cash equivalents consist of cash on hand, cash in demand deposit accounts, and money market accounts. For reporting cash flows, the Museum considers all highly-liquid investments with original maturities of three months or less to be cash equivalents.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Inventory

The Museum Store inventory is stated at cost. The majority of the inventory is made up of various mission-related and gift items purchased from outside third parties.

Receivables

Management considers all receivables to be collectible. Accordingly, no allowance for uncollectible accounts has been provided at March 31, 2014 and 2013.

Collections

Works of art, historical treasures, or similar assets that are: (a) held for public exhibition, education, or research in furtherance of public service rather than financial gain; (b) protected, kept unencumbered, cared for, and preserved; and (c) subject to organizational policy that requires the proceeds of items that are sold to be used to acquire other items for collections, are not required to be capitalized.

Capital Assets And Other Assets

Tangible property of \$5,000 or more to be used for operating purposes of the Museum is considered a capital asset. The Museum does not currently own any capital assets that are depreciable. The College provides facilities, equipment, and various supplies and materials as disclosed in Notes F and G. As such, the Museum's grand piano which was donated has been recognized at its estimated fair value based upon appraisals or similar valuations and is not depreciated. Included in noncurrent assets as of March 31, 2014 and 2013 was the grand piano listed as other assets of \$17,500.

Net Position

The Museum's net position is classified into the following categories:

Restricted by donors-expendable: Assets subject to externally imposed conditions that can be fulfilled by the actions of the Museum or by the passage of time.

Unrestricted - designated by board: Assets subject to internally imposed conditions that can be fulfilled by the actions of the Museum or by the passage of time.

Unrestricted: All other categories.

Classification Of Revenues And Expenses

The Museum considers operating revenues and expenses in the Statement of Revenues, Expenses, and Change in Net Position to be those revenues and expenses that result from activities that are connected directly to the Museum's primary functions. Such transactions include promoting educational excellence, admission fees, memberships, Museum Store revenue, special event fundraising revenues, and in-kind contributions. Certain other transactions are reported as nonoperating revenues. These nonoperating revenues include grant funding, contributions, and interest income.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Contributions And Pledges

Contributions that are restricted by the donor are reported as an increase in unrestricted net position if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted contributions are reported as an increase in net position restricted by donor - expendable. When restriction expires, net position restricted by donor - expendable is reclassified to unrestricted net position.

Unconditional promises to give the Museum cash or other assets in the future are recorded as contribution revenue (net position restricted by donor) and pledges receivable. If management expects the cash from the pledges receivable to be received more than one year in the future, the promises to give revenue and the receivable are discounted for the time value of money.

Donated Items

The value of donated materials, services, small equipment, and inventory has been recorded in the financial statements as contributions based upon the fair market value of the goods received at the time of the donation. The value of collection items donated to the Museum is not recorded in the financial statements.

Employees of the College operate the Museum. In the years ended March 31, 2014 and 2013, the Museum reimbursed the College for the salary of the part-time Museum Store manager position and additional hours required of the staff accountant and the curatorial manager position. The College also provides use of facilities for the Museum, as well as other miscellaneous supplies and services. These items are all recognized as in-kind operating contributions and operating expenses.

Income Taxes

The Museum is an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and is generally not subject to federal or state income taxes. However, the Museum is subject to income taxes on any net income that is derived from a trade or business, regularly carried on, and not in furtherance of the purpose for which the Museum is granted exemption. No income tax provision has been recorded as the net income, if any, from any unrelated trade or business, in the opinion of management, is not material to the basic financial statements taken as a whole.

Management has evaluated its tax positions taken for all open tax years and has not identified any uncertain tax positions. The 2010, 2011, and 2012 tax years are open and subject to examination by the Internal Revenue Service (IRS). The Museum is not currently under audit nor has the Museum been contacted by the IRS.

Use Of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events Evaluation

For the year ended March 31, 2014, management evaluated subsequent events for potential recognition and disclosure through July 17, 2014, which is the date the financial statements were available to be issued. Management determined there were no subsequent events that require disclosure.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Note C - Pledge Receivable

Pledge receivable consists of a promise from an organization within the Tampa Bay area. The annual pledge payment was not received as of March 31, 2014, but no adjustment was deemed necessary when management evaluated the pledge receivable for collectability. As of March 31, 2014, management believes the entire balance is collectable. Expected receipts are as follows at March 31, 2014:

Due in less than one year	\$ 1,000
Due in one to five years	5,000
Due in more than five years	<u>1,000</u>
Gross pledge receivable	7,000
Less discount to present value	<u>(1,217)</u>
Net pledge receivable	<u>\$ 5,783</u>

Note D - Collections

In 2013, management changed its accounting policy with respect to the Museum's collections from a capitalization to a no capitalization policy. Management believes that discontinuing the capitalization of the collection is preferable to continuing to capitalize the collection. The presentation of the collection as not capitalized is the most widely practiced method of presentation for organizations similar to the Museum. The value of the Museum's collections has been excluded from the Statement of Net Position and artwork gifts are excluded from revenue in the Statement of Revenues, Expenses, and Change in Net Position.

The collections are held in the public trust for exhibition and educational purposes, not for financial gain. Each of the items is catalogued, preserved, and cared for in order to maintain the cultural, aesthetic, and historic value of the collections. Activities verifying the existence and assessing the condition of the collections are periodically performed.

During the years ended March 31, 2014 and 2013, the Museum received contributed works of art with an estimated value of \$63,450 and \$88,461, respectively. There were no deaccessions during the years ended March 31, 2014 and 2013. These amounts are not recorded on the Statement of Revenues, Expenses, and Change in Net Position.

The collections, which have been acquired through contributions and purchases since the Museum's inception are not recognized as assets on the Statements of Net Position. Purchases of collection items are recorded as decreases in net position unrestricted in the year the items are acquired or as net position restricted by donors-expendable if the assets used to purchase the items are restricted by donors.

The St. Petersburg College Foundation, Inc. (Foundation) owns the Leepa-Rattner-Gentle art collection and has permanently loaned the collection to the College. The College has in turn permanently loaned the collection to the Museum. The Foundation pays the insurance on the Leepa-Rattner-Gentle art collection. See Note E and the Unaudited Schedule of Collections.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Note E - Related-Party Transactions

The Museum is related to the College by virtue of its primary purpose, which is to engage in activities to foster and promote all aspects of the art spectra for the benefit of the College, its students, and the general public.

The College provides the space for the Museum to operate without charge. Management estimates fair market value of the annual rental payments, including utilities, to be approximately \$51,000 for each of the years ended March 31, 2014 and 2013. The College also provided the employees to operate the Museum at an estimated cost of approximately \$536,000 and \$500,000 for the years ended March 31, 2014 and 2013, respectively. The Museum reimbursed the College approximately \$19,300 and \$11,200 for the years ended March 31, 2014 and 2013, respectively, for the salary of the museum store buyer. In 2010, the Museum took responsibility for additional hours required of the staff accountant and the curatorial manager, and reimbursed the College \$27,100 and \$20,900 in 2014 and 2013, respectively. Reimbursement was also made to the College for adjunct instructors' salaries for approximately \$500 in 2013. The College provided other miscellaneous services and supplies in estimated amounts of \$29,000 and \$27,000 for the years ended March 31, 2014 and 2013, respectively, and small equipment in estimated amounts of \$0 and \$4,900 for the years ended March 31, 2014 and 2013, respectively.

The Museum is also related to the Foundation as it is also a direct support organization of the College. Within the Foundation is an endowed fund held for the benefit of the Museum valued at \$3.1 million.

The Foundation has permanently loaned The Leepa-Rattner-Gentle art collection to the College for \$1. The College provided the insurance for the collection until 2010. Starting in 2010, the Foundation was responsible for the insurance on the art collection at a cost of approximately \$15,000 and \$14,000 for the years ended March 31, 2014 and 2013, respectively. The College has, in turn, loaned the collection to the Museum.

For each of the years ended March 31, 2014 and 2013, the Museum reimbursed the College approximately \$20,000 for the cost of the insurance on the accessioned collection items, traveling exhibitions, and liability insurance.

Note F - In-Kind Contributions And Donated Items

In-kind contributions are included in contributions in the Statement of Revenues, Expenses, and Change in Net Position. The majority of in-kind contributions are from the College. The remainder of in-kind contributions is from individuals or corporations. Management estimates that the fair value of items donated to the Museum are as follows for the years ended March 31:

	2014	2013
In-kind operating contributions from the College		
Small equipment	\$ -	\$ 4,864
Materials and supplies	29,178	26,612
Personnel	536,195	500,455
Facilities	51,135	51,135
	<u>616,308</u>	<u>583,066</u>
In-kind operating contributions from others	27,974	54,385
Total in-kind operating contributions	<u>\$ 644,482</u>	<u>\$ 637,451</u>

Note G - Oversight By St. Petersburg College

As a direct support organization, the Museum is subject to the policies and procedures of the College. All contributions to the Museum ultimately benefit the College. Accordingly, the Museum, for reporting purposes, is considered a governmental not-for-profit organization subject to reporting under the GASB and is reported as a component unit of the College.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Note H - Net Position Restricted By Donors - Expendable

Net position restricted by donors - expendable was available for the following purposes at March 31:

	2014	2013
Art Haven project	\$ 4,253	\$ 12,829
Adopt a masterpiece program	44,248	47,660
Pledge receivable	5,783	5,783
Educational program	13,353	13,353
	<u>\$ 67,637</u>	<u>\$ 79,625</u>

Changes in net position restricted by donors - expendable are as follows for the years ended March 31:

	2014	2013
Net position restricted - expendable at beginning of year	\$ 79,625	\$ 82,666
Release of restrictions:		
Restrictions satisfied/imposed by payments	(11,988)	(2,215)
Restrictions satisfied/imposed by time	-	(826)
Net position restricted - expendable at end of year	<u>\$ 67,637</u>	<u>\$ 79,625</u>

Note I - Unrestricted Net Position

Net position designated by the board as of March 31, 2013 included a gift received in June 2009 in the amount of \$88,488. The board voted to restrict the use of this gift until July 2013. As of March 31, 2014, the board designated restriction on this gift had expired.

Note J - Functional Distribution Of Expenses

The operating expenses on the Statement of Revenues, Expenses, and Change in Net Position are presented in the natural classifications. Below are those same expenses presented in functional classifications. The functional classification is assigned to a department based on the nature of the activity, which represents the material portion of the activity attributable to the department. The operating expenses of the Museum are allocated to the following functional departments:

Administration - includes the costs of operating the Museum offices, including gathering, processing, and maintaining financial and legal information.

Fundraising- includes the costs associated with the direct solicitation of contributions to the Museum.

Program - includes the costs associated with the operation of the Museum, including exhibitions, preservation of collections, education, etc.

The Leepa-Rattner Museum of Art, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

The functional classification of expenses is summarized as follows for the year ended March 31:

	<u>2014</u>	<u>2013</u>
Fundraising		
Advertising	\$ 146	\$ 501
Personnel services	5,362	5,005
Special events	4,424	3,566
Other	8,443	1,396
Total fundraising	<u>18,375</u>	<u>10,468</u>
Program services		
Exhibitions	18,378	22,487
Education	16,020	15,464
Facilities and utilities	48,067	48,067
Personnel services	423,594	395,359
Supplies and equipment	27,567	25,143
Other	43,609	82,128
Total program services	<u>577,235</u>	<u>588,648</u>
Administrative		
Insurance	19,423	20,000
Personnel services	107,239	100,090
Other	71,356	55,830
Total administrative	<u>198,018</u>	<u>175,929</u>
	<u>\$ 793,628</u>	<u>\$ 775,045</u>

When an expense is incurred for purposes for which both restricted and unrestricted resources are available, the Museum's policy is to apply restricted resources first.

Other Unaudited Information

Core Collection (Leepa-Rattner-Gentle Collection)

The core collection of the Leepa-Rattner Museum of Art, Inc. (Museum) consists of 1,186 objects: paintings, sculptures, works on paper (drawings, watercolors, prints), tapestries and stained glass maquettes, and up to 3,000 inventoried objects (mostly works on paper). This collection is not owned by the Museum, but managed by the Museum through an agreement between the St. Petersburg College, the St. Petersburg College Foundation, Inc. (Foundation), and the Museum.

Secondary Core Collection (Gulf Coast Museum Of Art Collection)

The secondary collection of the Museum consists of 275 objects that have been donated to the Museum by the Foundation. Based on the nature of this collection, the Museum has redefined its mission and direction. More than two-thirds of the collection reflects Florida art and southeastern United States fine art crafts amassed between 1995 and 2008.

Donated Art (1,326 Objects) – Listed By Donation Size

1. St. Petersburg College Foundation, Inc. (245 accessioned objects): Prints created mostly from the 1980s through the 1990s at print workshops in the United States and Canada by a variety of known and lesser known artists gifted to the Museum by the Foundation through a brokered deal with the Eckerd College Foundation.
2. Richard Florsheim Art Fund (182 accessioned objects): Paintings and prints by Chicago artist Richard Florsheim (1916-1979) reflecting a 40-year retrospective of the artist's career.
3. Vladimir Yoffe / Pasco Art Center (46 accessioned objects): Sculptures and ephemera by New York sculptor Vladimir Yoffe (1911-1997) transferred to the Museum from the non-collecting Pasco Art Center.
4. Lothar and Mildred Uhl Collection (340 accessioned objects): Currently reflecting a variety of media, as well as a recent gift of 88 prints by Winslow Homer and 144 prints by Leonard Baskin.
5. Caroline Adams Byrd-Denjoy Collection (131 accessioned objects): A collection of modern and contemporary prints produced in France in a variety of printing techniques.
6. Patricia A. and Thomas J. Lehnen Family Art Collection (43 accessioned objects): An eclectic collection of fine art, contemporary craft and ethnographic art, including works by Dale Chihuly.
7. Dorothy Mitchell Collection (34 accessioned objects): Large-format screenprints created in the 1990s at Berghoff-Cowden Editions in Tampa by seven nationally known artists.
8. Zipkin Family Collection (17 accessioned objects): While not a large collection, the pieces given have greatly enhanced the existing Leepa-Rattner-Gentle collection with the expectation of more objects being gifted.
9. Barbara Witlin Collection (11 accessioned objects): Donation by the widow of Roy Witlin (1923-1997), large reverse-paintings on Plexiglas works.
10. Edna Andrews and Dr. Dietrich Schroerer Collection (12 accessioned): An alumnus of St. Petersburg College and an art collection, Edna Andrews Schroerer and her husband have given European prints.
11. Other Donations (265 accessioned objects by 63 individual donors): These works reflect a variety of artists, periods and media in the 20th and 21st century art.

*The above numbers include adjustments from the 2012-2013 collections statement to reflect only those works which have been accessioned into the Museum's Permanent, Education and Gulf Coast Collections. Prior year figures may include archival or ephemera items which were included in the Deed of Gift, but are not appropriate for accessioning into the Museum's collection. All items not accessioned are inventoried and documented and used for archival purposes.



Gregory, Sharer & Stuart, P.A.
 Certified Public Accountants and Business Consultants

**Independent Auditor's Report On Internal Control Over Financial Reporting
 And On Compliance And Other Matters Based On An Audit Of
 Financial Statements Performed In Accordance With
 Government Auditing Standards**

Board of Directors
 The Leepa-Rattner Museum of Art, Inc.
 Tarpon Springs, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities of The Leepa-Rattner Museum of Art, Inc. as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise The Leepa-Rattner Museum of Art, Inc.'s basic financial statements and have issued our report thereon dated July 17, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered The Leepa-Rattner Museum of Art, Inc.'s internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The Leepa-Rattner Museum of Art Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of The Leepa-Rattner Museum of Art, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance And Other Matters

As part of obtaining reasonable assurance about whether The Leepa-Rattner Museum of Art, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose Of This Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gregory, Sharer & Stuart, P.A.

Gregory, Sharer & Stuart, P.A.

St. Petersburg, Florida
 July 17, 2014

100 Second Avenue South • Suite 600 • St. Petersburg, Florida 33701-4336
 (727) 821-6161 | FAX (727) 822-4573
www.gsscpa.com

SPC St. Petersburg College

INSTITUTE FOR STRATEGIC
POLICY SOLUTIONS

727-394-6942

PolicySolutionsInstitute@spcollege.edu

www.spcollege.edu/solutions

September 25, 2014

William D. Law, President
St. Petersburg College
P.O. Box 13489
St. Petersburg, FL 33733

Dear President Law,

This letter will certify to you and the Board of Trustees that the Institute for Strategic Policy Solutions, certified as a community college direct-support organization, is in full compliance with S1004.70, Florida Statutes.

This information is provided as required by the Board of Trustees Rule 6Hx23-1.33.

Sincerely,

DAVID E. KLEMENT
Executive Director

Form **990** OMB No. 1545-0047

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 Do not enter Social Security numbers on this form as it may be made public.
 Information about Form 990 and its instructions is at www.irs.gov/form990.

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2013 calendar year, or tax year beginning Apr 1, 2013, and ending Mar 31, 2014

B Check if applicable:
 Address change
 Name change
 Initial return
 Terminated
 Amended return
 Application pending

C Name of organization: Institute for Strategic Policy Solutions, Inc.
 Doing Business As _____
 Number and street (or P.O. box if mail is not delivered to street address) _____ Room/suite _____
P.O. Box 13489
 City or town, state or province, country, and ZIP or foreign postal code
Saint Petersburg FL 33733

D Employer identification number: 45-3194848

E Telephone number: (727) 319-7087

F Name and address of principal officer:
David E. Klement P.O. Box 13489 St. Petersburg FL 33733

G Gross receipts: \$ 299,322.

H(a) Is this a group return for subsidiaries? Yes No
H(b) Are all subsidiaries included? Yes No
 If No, attach a list (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () * (insert no.) 4947(a)(1) or 527

J Website: www.solutions.spcollege.edu

K Form of organization: Corporation Trust Association Other * _____

L Year of formation: 2011 **M** State of legal domicile: FL

Part I Summary

1 Briefly describe the organization's mission or most significant activities: The Institute was formed for purposes of educational and civic engagement and excellence through its operations and activities by providing students faculty, college employees, and the community at large, a forum and center for learning and scholarly public discourse on key civic matters which may be local, regional, national, or international in scope and impact.

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	9
4 Number of independent voting members of the governing body (Part VI, line 1b)	4
5 Total number of individuals employed in calendar year 2013 (Part V, line 2a)	0
6 Total number of volunteers (estimate if necessary)	2
7a Total unrelated business revenue from Part VIII, column (C), line 12	0.
7b Net unrelated business taxable income from Form 990-T, line 34	0.

	Prior Year	Current Year
8 Contributions and grants (Part VIII, line 1h)	189,241.	276,468.
9 Program service revenue (Part VIII, line 2g)	18,873.	16,401.
10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)		
11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		-524.
12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	208,114.	292,345.
13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
14 Benefits paid to or for members (Part IX, column (A), line 4)		
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	147,957.	231,375.
16a Professional fundraising fees (Part IX, column (A), line 11a)		
b Total fundraising expenses (Part IX, column (D), line 25) *	37,201.	
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	58,211.	56,941.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	206,168.	288,316.
19 Revenue less expenses. Subtract line 18 from line 12	1,946.	4,029.
20 Total assets (Part X, line 16)	186,048.	278,631.
21 Total liabilities (Part X, line 26)	173,552.	262,106.
22 Net assets or fund balances. Subtract line 21 from line 20	12,496.	16,525.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer: David E. Klement Date: _____
 Type or print name and title: Executive Director

Paid Preparer Use Only
 Print/preparer's name: Ellen Fontana Preparer's signature: EF Fontana Date: 9/10/14 Check if self-employed PTIN: P01327163
 Firm's name: Ellen Fontana CPA, LLC Firm's EIN: _____
 Firm's address: 2451 N MCMULLEN BOOTH RD #200 Phone no: _____
Clearwater FL 33759

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

BAA For Paperwork Reduction Act Notice, see the separate instructions. TEEA0101 11/08/13 Form 990 (2013)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

The Institute was formed for purposes of educational and civic engagement and excellence through its operations and activities by providing students See Form 990, Page 2, Part III, Line 1 (continued)

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If 'Yes,' describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If 'Yes,' describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4 a (Code:) (Expenses \$ 207,281. including grants of \$ 0.) (Revenue \$ 34,751.)

In its second full year of operation the Institute for Strategic Policy Solutions at St. Petersburg College continued to build on the foundation laid down in the first. The Village Square, our "town hall for the 21st Century," had 85 member renewals and presented four quarterly dinner programs focusing on the topical issues of the day. These included debates on Gun Control, Immigration Reform, Florida's Culture Past and Future, and Florida's Endangered Wilderness Preserves. These programs attracted almost 500 attendees, at least 100 of whom were SPC students. The Institute also presented four free programs in its Public Forum Series that attracted 1,000 attendees. Three of these were partnerships with academic, civic and social-service organizations, including Florida State University, Baylor University, Tampa Bay See Form 990, Page 2, Part III, Line 4a (continued)

4 b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4 c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4 d Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4 e Total program service expenses 207,281.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A	1 X	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	2 X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I	3	X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II	4	X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If 'Yes,' complete Schedule C, Part III	5	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I	6	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If 'Yes,' complete Schedule D, Part II	7	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III	8	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV	9	X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If 'Yes,' complete Schedule D, Part V	10	X
11 If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI	11a	X
b Did the organization report an amount for investments — other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII	11b	X
c Did the organization report an amount for investments — program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII	11c	X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX	11d	X
e Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X	11e	X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If 'Yes,' complete Schedule D, Part X	11f	X
12 a Did the organization obtain separate, independent audited financial statements for the tax year? If 'Yes,' complete Schedule D, Parts XI, and XII	12a	X
b Was the organization included in consolidated, independent audited financial statements for the tax year? If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional	12b	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E	13	X
14 a Did the organization maintain an office, employees, or agents outside of the United States?	14a	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If 'Yes,' complete Schedule F, Parts I and IV	14b	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If 'Yes,' complete Schedule F, Parts II and IV	15	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If 'Yes,' complete Schedule F, Parts III and IV	16	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I (see instructions)	17	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II	18	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III	19	X
20 a Did the organization operate one or more hospital facilities? If 'Yes,' complete Schedule H	20	X
b If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b	

Part IV Checklist of Required Schedules (continued)

	Yes	No
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organizations or government on Part IX, column (A), line 1? If 'Yes,' complete Schedule I, Parts I and II	21	X
22 Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? If 'Yes,' complete Schedule I, Parts I and III	22	X
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If 'Yes,' complete Schedule J	23	X
24 a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25a	24a	X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b	
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c	
d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?	24d	
25 a Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If 'Yes,' complete Schedule L, Part I	25a	X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I	25b	X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II	26	X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If 'Yes,' complete Schedule L, Part III	27	X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If 'Yes,' complete Schedule L, Part IV	28a	X
b A family member of a current or former officer, director, trustee, or key employee? If 'Yes,' complete Schedule L, Part IV	28b	X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If 'Yes,' complete Schedule L, Part IV	28c	X
29 Did the organization receive more than \$25,000 in non-cash contributions? If 'Yes,' complete Schedule M	29	X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If 'Yes,' complete Schedule M	30	X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If 'Yes,' complete Schedule N, Part I	31	X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If 'Yes,' complete Schedule N, Part II	32	X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If 'Yes,' complete Schedule R, Part I	33	X
34 Was the organization related to any tax-exempt or taxable entity? If 'Yes,' complete Schedule R, Parts II, III, IV, and V, line 1	34	X
35 a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a	X
b If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' complete Schedule R, Part V, line 2	35b	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If 'Yes,' complete Schedule R, Part V, line 2	36	X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If 'Yes,' complete Schedule R, Part VI	37	X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	38	X

BAA

Form 990 (2013)

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

Table with columns for line numbers (1a-14b), descriptions of questions, and Yes/No checkboxes. Includes questions about Form 1096, Form W-2G, backup withholding, Form W-3, unrelated business gross income, foreign accounts, prohibited tax shelter transactions, and contributions.

Part VI Governance, Management and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI.

Section A. Governing Body and Management

		Yes	No
1 a	Enter the number of voting members of the governing body at the end of the tax year		
	If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1 b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7 a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7 b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or other persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8 a	The governing body?	X	
8 b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10 a	Did the organization have local chapters, branches, or affiliates?		X
10 b	If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11 a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11 b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12 a	Did the organization have a written conflict of interest policy? If 'No,' go to line 13	X	
12 b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12 c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15 a	The organization's CEO, Executive Director, or top management official	X	
15 b	Other officers of key employees of the organization	X	
	If 'Yes' to line 15a or 15b, describe the process in Schedule O. (See instructions.)		
16 a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16 b	If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ Florida

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization:
 * David E. Klement 9200 113th St N, LI 283 St. Petersburg FL 33772 (727) 319-7087

BAA

TEEA0100 07/02/13

Form 990 (2013)

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1 a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's current key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Dr. Laurie King Board Member	1.00	X					0.	0.	0.	
(2) Jeffrey "Dale" Oliver Board Member	1.00	X					0.	0.	0.	
(3) Hon. Irene Sullivan Board Member	1.00	X					0.	0.	0.	
(4) Glenn Gilzean Board Member	1.00	X					0.	0.	0.	
(5) Chief Anthony Holloway Board Member	1.00	X					0.	0.	0.	
(6) Jane L. Harper Board Member	1.00	X					0.	0.	0.	
(7) Hon. George Greer Chairman	1.00	X	X				0.	0.	0.	
(8) Deborah Kynes Vice Chair	1.00	X	X				0.	0.	0.	
(9) Dr. H. William Heller Treasurer	1.00	X	X				0.	0.	0.	
(10) David Klement Secretary/Exec. Director	40.00	X	X				0.	81,873.	0.	
(11)										
(12)										
(13)										
(14)										

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (net any hours for related organization - Some below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-21099-MISC)	(E) Reportable compensation from related organizations (W-21099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Officer	Director	Trustee	Key employee	Highest compensated employee	Former			
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1 b Sub-total							0.	81,873.	0.	
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)							0.	81,873.	0.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual	3	X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes" complete Schedule J for such individual	4	X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person	5	X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
CONTRIBUTIONS, GIFTS, GRANTS AND OTHER SIMILAR AMOUNTS	1 a Federated campaigns	1 a				
	b Membership dues	1 b				
	c Fundraising events	1 c 9,417.				
	d Related organizations	1 d 260,061.				
	e Government grants (contributors)	1 e				
	f All other contributions, gifts, grants, and similar amounts not included above	1 f 6,990.				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f		276,468.			
PROGRAM SERVICE REVENUE	Business Code					
	2 a Membership Dues	900099	5,304.	5,304.	0.	0.
	b Village Square Meals	900099	11,097.	11,097.	0.	0.
	c					
	d					
	e					
	f All other program service revenue					
g Total. Add lines 2a-2f		16,401.				
OTHER REVENUE	3 Investment income (including dividends, interest and other similar amounts)					
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross rents	(i) Real				
		(ii) Personal				
		b Less: rental expenses				
		c Rental income or (loss)				
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		b Less: cost or other basis and sales expenses				
		c Gain or (loss)				
	d Net gain or (loss)					
	8 a Gross income from fundraising events (not including: \$ 9,417. of contributions reported on line 1c). See Part IV, line 18.	a	6,450.			
	b Less: direct expenses	b	6,977.			
	c Net income or (loss) from fundraising events		-527.		0.	-527.
	9 a Gross income from gaming activities. See Part IV, line 19.	a				
b Less: direct expenses	b					
c Net income or (loss) from gaming activities						
10 a Gross sales of inventory, less returns and allowances	a					
b Less: cost of goods sold	b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code				
11 a Miscellaneous	900099	3.	3.	0.	0.	
b						
c						
d All other revenue						
e Total. Add lines 11a-11d		3.				
12 Total revenue. See instructions		292,345.	16,404.	0.	-527.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX.

Do not include amounts reported on lines 8b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	87,314.	30,560.	43,657.	13,097.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).				
7 Other salaries and wages	89,912.	40,477.	36,039.	13,396.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	11,404.	4,507.	5,181.	1,716.
9 Other employee benefits	29,672.	11,856.	13,615.	4,201.
10 Payroll taxes	13,073.	5,168.	5,942.	1,963.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	5,000.	0.	5,000.	0.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	13,422.	10,317.	2,080.	1,025.
12 Advertising and promotion	3,380.	3,380.	0.	0.
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel	3,167.	3,071.	96.	0.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a Printing	1,580.	881.	0.	699.
b Memberships	645.	645.	0.	0.
c Dues & licenses	195.	0.	195.	0.
d Bank fees	499.	368.	75.	56.
e All other expenses	29,053.	26,948.	1,057.	1,048.
25 Total functional expenses. Add lines 1 through 24e.	288,316.	138,178.	112,937.	37,201.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input checked="" type="checkbox"/> if following SOP 98-2 (ASC 958-720).	0.	0.	0.	0.

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
ASSETS	1	Cash — non-interest-bearing	185,868.	1	256,161.
	2	Savings and temporary cash investments		2	
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	180.	4	22,470.
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges		9	
	10 a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10 a		
	b	Less: accumulated depreciation	10 b		
	11	Investments — publicly traded securities		11	
	12	Investments — other securities. See Part IV, line 11		12	
	13	Investments — program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
15	Other assets. See Part IV, line 11		15		
16	Total assets. Add lines 1 through 15 (must equal line 34)	186,048.	16	278,631.	
LIABILITIES	17	Accounts payable and accrued expenses		17	161.
	18	Grants payable		18	
	19	Deferred revenue	204.	19	1,884.
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	173,348.	25	260,061.
	26	Total liabilities. Add lines 17 through 25	173,552.	26	262,106.
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets	12,496.	27	16,525.
	28	Temporarily restricted net assets		28	
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds		30	
	31	Paid-in or capital surplus, or land, building, or equipment fund		31	
	32	Retained earnings, endowment, accumulated income, or other funds		32	
33	Total net assets or fund balances.	12,496.	33	16,525.	
34	Total liabilities and net assets/fund balances.	186,048.	34	278,631.	

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Form 990 (2013)

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI.

1	Total revenue (must equal Part VIII, column (A), line 12)	1	292,345.
2	Total expenses (must equal Part IX, column (A), line 25)	2	288,316.
3	Revenue less expenses. Subtract line 2 from line 1	3	4,029.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	12,496.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	16,525.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII.

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____		
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2 a	Were the organization's financial statements compiled or reviewed by an independent accountant?	X	
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:			
<input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis			
2 b	Were the organization's financial statements audited by an independent accountant?	X	
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:			
<input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis			
2 c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	X	
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.			
3 a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
3 b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits		

BAA

Form 990 (2013)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
➤ Attach to Form 990 or Form 990-EZ.

➤ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Name of the organization

Institute for Strategic Policy Solutions, Inc.

Employer identification number

45-3194848

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E.)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions — subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I b Type II c Type III — Functionally integrated d Type III — Non-functionally integrated
- e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
- f If the organization received a written determination from the IRS that is a Type I, Type II or Type III supporting organization, check this box
- g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

	Yes	No
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?	11g (i)	
(ii) A family member of a person described in (i) above?	11g (ii)	
(iii) A 35% controlled entity of a person described in (i) or (ii) above?	11g (iii)	

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-3 above or IRC section (see instructions))	(iv) Is the organization in column (i) listed in your governing document?		(v) Did you notify the organization in column (i) of your support?		(vi) Is the organization in column (i) organized in the U.S.?		(vii) Amount of monetary support
			Yes	No	Yes	No	Yes	No	
(A)									
(B)									
(C)									
(D)									
(E)									
Total									

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2013

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any 'unusual grants'.)				189,241.	276,468.	465,709.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3				189,241.	276,468.	465,709.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						465,709.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4				189,241.	276,468.	465,709.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)					3.	3.
11 Total support. Add lines 7 through 10						465,712.
12 Gross receipts from related activities, etc (see instructions)					12	41,724.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input checked="" type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	%
16 a 33-1/3% support test — 2013. If the organization did not check the box on line 13, and the line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
b 33-1/3% support test — 2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
17 a 10%-facts-and-circumstances test — 2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
b 10%-facts-and-circumstances test — 2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions	<input type="checkbox"/>	

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7 a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6						
10 a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11 and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	%

19 a 33-1/3% support tests - 2013. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶

b 33-1/3% support tests - 2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ▶

Schedule B
(Form 990, 990-EZ,
or 990-PF)

Department of the Treasury
Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF
▶ Information about Schedule B (Form 990, 990-EZ, 990-PF) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Name of the organization

Institute for Strategic Policy Solutions, Inc.

Employer identification number

45-3194848

Organization type (check one):

Filers of:

Form 990 or 990-EZ

Section:

- 501(c)(3) (enter number) organization
- 4947(a)(1) nonexempt charitable trust not treated as a private foundation
- 527 political organization

Form 990-PF

- 501(c)(3) exempt private foundation
- 4947(a)(1) nonexempt charitable trust treated as a private foundation
- 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule** .

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. (Complete Parts I and II.)

Special Rules

For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33-1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use exclusively for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use exclusively for religious, charitable, etc. purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc. purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received nonexclusively religious, charitable, etc. contributions of \$5,000 or more during the year ▶ \$ _____

Caution: An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF) but it must answer 'No' on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990EZ, Schedule B (Form 990, 990-EZ, or 990-PF) (2013) or 990-PF.

Name of organization Institute for Strategic Policy Solutions, Inc.	Employer identification number 45-3194848
--	--

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) Number	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	St. Petersburg College Foundation P.O. Box 13489 Saint Petersburg FL 33733	\$ 260,061.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

SCHEDULE D (Form 990)

Supplemental Financial Statements

OMB No. 1545-0047

2013

Department of the Treasury Internal Revenue Service

Complete if the organization answered 'Yes,' to Form 990, Part IV, lines 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990. Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

Open to Public Inspection

Name of the organization

Employer identification number

Institute for Strategic Policy Solutions, Inc.

45-3194848

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered 'Yes' to Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows 1-4: Total number at end of year, Aggregate contributions, Aggregate grants, Aggregate value. Rows 5-6: Yes/No questions about donor information.

Part II Conservation Easements. Complete if the organization answered 'Yes' to Form 990, Part IV, line 7.

Form with multiple sections: Purpose(s) of conservation easements, Total acreage restricted, Number of easements, Monitoring and enforcement details, and Yes/No questions.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered 'Yes' to Form 990, Part IV, line 8.

Form with sections: Reporting requirements for art and historical treasures, and Revenue/Asset reporting for collections.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered 'Yes' to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1 a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If 'Yes,' explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1 c |
| d Additions during the year | 1 d |
| e Distributions during the year | 1 e |
| f Ending balance | 1 f |
- 2 a Did the organization include an amount on Form 990, Part X, line 21? Yes No
- b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided in Part XIII

Part V Endowment Funds. Complete if the organization answered 'Yes' to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
- b Permanent endowment %
- c Temporarily restricted endowment %

The percentages in lines 2a, 2b, and 2c should equal 100%.

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

	Yes	No
(i) unrelated organizations	3a(i)	
(ii) related organizations	3a(ii)	
b If 'Yes' to 3a(ii), are the related organizations listed as required on Schedule R?	3b	

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10(c).)

Part VII Investments – Other Securities.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
(I)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12.) ▶		

Part VIII Investments – Program Related.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment type	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, column (B), line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) Due to St. Petersburg College	260,061.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25.) ▶	260,061.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	376,531.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
	a Net unrealized gains on investments	2 a		
	b Donated services and use of facilities	2 b	77,209.	
	c Recoveries of prior year grants	2 c		
	d Other (Describe in Part XIII.)	2 d	6,977.	
	e Add lines 2a through 2d	2 e		84,186.
3	Subtract line 2e from line 1		3	292,345.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4 a		
	b Other (Describe in Part XIII.)	4 b		
	c Add lines 4a and 4b	4 c		
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	292,345.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' to Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	372,502.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
	a Donated services and use of facilities	2 a	77,209.	
	b Prior year adjustments	2 b		
	c Other losses	2 c		
	d Other (Describe in Part XIII.)	2 d	6,977.	
	e Add lines 2a through 2d	2 e		84,186.
3	Subtract line 2e from line 1		3	288,316.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4 a		
	b Other (Describe in Part XIII.)	4 b		
	c Add lines 4a and 4b	4 c		
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	288,316.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Pt XI Line 2d Special event expenses

Pt XII Line 2d Special event expenses

Part IV 11f Management has evaluated its tax positions taken for all open years and

Part IV 11f has not identified any uncertain tax positions. The 2011 and 2012 tax year is open

Part IV 11f and subject to examination by the IRS. The Institute is not currently under

Part IV 11f audit nor has the Institute been contacted by the IRS.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is
at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public
Inspection

Employer identification number

Institute for Strategic Policy Solutions, Inc.

45-3194848

Pt VI, Line 11b Form 990 emailed to Board for review prior to filing.

Pt VI, Line 12c College Financial and Legal Department monitor all

Pt VI, Line 12c financial records. The Executive Director monitors all

Pt VI, Line 12c employees.

Pt VI, Line 15a Compensation for the Executive Director is based on the

Pt VI, Line 15a classification and salary schedule which includes ranges

Pt VI, Line 15a for each pay grade.

Pt VI, Line 15b Compensation for employees is based on the

Pt VI, Line 15b classification and salary schedule which includes ranges

Pt VI, Line 15b for each pay grade.

Pt VI, Line 19 The governing documents, conflict of interest, and financial

Pt VI, Line 19 statements are available upon request.

Part V Line 2a-b The Organization's payroll is reported under a related

organization, St. Petersburg College.

SCHEDULE R
(Form 990)

Related Organizations and Unrelated Partnerships

• Complete if the organization answered 'Yes' on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
 • Attach to Form 990. • See separate instructions.
 • Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection.

Department of the Treasury
Internal Revenue Service

Name of the organization
Institute for Strategic Policy Solutions, Inc.

Employer identification number
45-3194848

Part I Identification of Disregarded Entities Complete if the organization answered 'Yes' on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
(1) _____					
(2) _____					
(3) _____					

Part II Identification of Related Tax-Exempt Organizations Complete if the organization answered 'Yes' on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Sec 512(b)(13) controlled entity?	
						Yes	No
(1) <u>St. Petersburg College Foundation</u> <u>P.O. Box 13489</u> <u>St. Petersburg, FL 33733</u> <u>59-1954362</u>	<u>Scholar.</u>	<u>FL</u>	<u>501c3</u>	<u>7</u>	<u>N/A</u>		<u>X</u>
(2) <u>St. Petersburg College</u> <u>P.O. Box 13489</u> <u>St. Petersburg, FL 33733</u> <u>59-1211489</u>	<u>College</u>	<u>FL</u>	<u>501c3</u>	<u>5</u>	<u>N/A</u>		<u>X</u>
(3) _____							
(4) _____							

Part III Identification of Related Organizations Taxable as a Partnership Complete if the organization answered 'Yes' on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (state, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of-year assets	(h) Dispropor- tionate allocations?		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	
(1) _____												
(2) _____												
(3) _____												

Part IV Identification of Related Organizations Taxable as a Corporation or Trust Complete if the organization answered 'Yes' on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of- year assets	(h) Percentage ownership	(i) Sec 512(b)(13) controlled entity?	
								Yes	No
(1) _____									
(2) _____									
(3) _____									

Part V Transactions With Related Organizations Complete if the organization answered 'Yes' on Form 990, Part IV, line 34, 35b, or 36.

Note. Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

	Yes	No
1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?		
a Receipt of (i) interest (ii) annuities (iii) royalties or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)		X
c Gift, grant, or capital contribution from related organization(s)	X	
d Loans or loan guarantees to or for related organization(s)		X
e Loans or loan guarantees by related organization(s)		X
f Dividends from related organization(s)		X
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		X
l Performance of services or membership or fundraising solicitations for related organization(s)		X
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)	X	
o Sharing of paid employees with related organization(s)	X	
p Reimbursement paid to related organization(s) for expenses	X	
q Reimbursement paid by related organization(s) for expenses	X	
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X

2 If the answer to any of the above is 'Yes,' see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1) St. Petersburg College Foundation	c	260,061	cash
(2) St. Petersburg College	o	231,374	cash
(3) St. Petersburg College	p	260,061	cash
(4)			
(5)			
(6)			

Part VI Unrelated Organizations Taxable as a Partnership Complete if the organization answered 'Yes' on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under section 512-514)	(e) Are all partners section 501(c)(3) organizations?		(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V-UBI amount in box 20 of Schedule K-1 Form 1065	(j) General or managing partner?		(k) Percentage ownership
				Yes	No			Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													
(5)													
(6)													
(7)													
(8)													

Schedule O (Form 990), Supplemental Information to Form 990
Form 990, Page 2, Part III, Line 1 (continued)

Briefly describe the organization's mission:

faculty, college employees, and the community at large, a forum and center for learning and scholarly public discourse on key civic matters which may be local, regional, national, or international in scope and impact.

Schedule O (Form 990), Supplemental Information to Form 990
Form 990, Page 2, Part III, Line 4a (continued)

Islands Chamber of Commerce, Seeds of Peace International, Rotary International, and Habitat for Humanity. The forums focused on such diverse issues as prison reform in Florida, world peace, and national flood insurance reform. The Institute was instrumental in creating two new events focusing on civic engagement. One is an annual dinner honoring an outstanding public servant. The other is called the Civics Literacy Initiative, a comprehensive program to expand civics education throughout the Florida College System, of which St. Petersburg College is a member. Delegates from 25 of the 28 colleges attended a workshop hosted by the Institute to develop strategies to expand civics education for college students and eventually to reach into the K-12 public school system. Together, these activities fulfilled all four of our primary goals of Student Outreach/Academic Enrichment, Civic Outreach, Public Discourse and Award Dinner.

Schedule O (Form 990 or 990-EZ), Supplemental Information to Form 990 or 990-EZ
Form 990, Page 10, Line 24e All Other Expenses (continued)

Description	(A) Total	(B) Program services	(C) Management and general	(D) Fundraising
Food & food products	16,701.	16,027.	82.	592.
Material & Supplies	498.	-154.	288.	364.
Fees to Village Square	2,500.	2,500.	0.	0.
Miscellaneous	40.	0.	40.	0.
Office supplies	1,991.	1,785.	172.	34.
Staff training	59.	0.	0.	59.
Consultant fees	5,000.	5,000.	0.	0.
Honoraria fees	2,500.	2,500.	0.	0.
Education subscriptions	96.	96.	0.	0.
Other services	-332.	-806.	475.	-1.

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College

Financial Statements
And Supplementary Information

March 31, 2014 And 2013

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Gregory, Sharer & Stuart, P.A.
Certified Public Accountants and Business Consultants

Independent Auditor's Report

Board of Directors
Institute for Strategic Policy Solutions, Inc.
St. Petersburg, Florida

Report On The Financial Statements

We have audited the accompanying financial statements of the business-type activities of Institute for Strategic Policy Solutions, Inc. (a component unit of St. Petersburg College) as of and for the years ended March 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise Institute for Strategic Policy Solutions, Inc.'s basic financial statements as listed in the table of contents.

Management's Responsibility For The Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Institute for Strategic Policy Solutions, Inc. as of March 31, 2014 and 2013, and the change in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

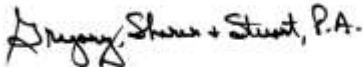
Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 6 through 8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required By Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 24, 2014 on our consideration of Institute for Strategic Policy Solutions, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Institute for Strategic Policy Solutions, Inc.'s internal control over financial reporting and compliance.

Gregory, Sharer & Stuart, P.A.



St. Petersburg, Florida
July 24, 2014

Management's Discussion And Analysis

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 and 2013

The management of the Institute for Strategic Policy Solutions (Institute) at St. Petersburg College presents the following Management's Discussion and Analysis (MD&A) narrative overview and analysis of the financial activities of the Institute for the year ended March 31, 2014, with comparative information for the year ended March 31, 2013. The purpose of this discussion is to enable the reader to identify and understand the significant issues and the financial condition of the Institute. The information presented here should be read in conjunction with accompanying audited financial statements and footnotes, which begin on page 10. The financial statements, footnotes, and this MD&A were prepared by management and are the responsibility of management.

The Institute is a component unit of St. Petersburg College.

Financial Highlights

Overview

The Institute's financial position as a whole improved during the year ended March 31, 2014, with net assets increasing by \$4,029 or 32%. The Institute's revenues exceed expenses increasing the net asset balance to \$16,525.

Presentation

The Institute presents its financial report in accordance with Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis - for State and Local Governments* (GASB 34), which focuses the reader of the financial reports on an organization's overall financial condition and change in net assets and cash flows taken as a whole.

Condensed Schedule of Net Position

	March 31, 2014	Change		March 31, 2013
Assets				
Current assets	\$ 278,631	\$ 92,583	50%	\$ 186,048
Total assets	<u>\$ 278,631</u>	<u>\$ 92,583</u>	<u>50%</u>	<u>\$ 186,048</u>
Liabilities				
Current liabilities	\$ 262,106	\$ 88,554	31%	\$ 173,552
Net position				
Unrestricted	16,525	4,029	32%	12,496
Total net position	<u>16,525</u>	<u>4,029</u>	<u>32%</u>	<u>12,496</u>
Total liabilities and net position	<u>\$ 278,631</u>	<u>\$ 92,583</u>	<u>50%</u>	<u>\$ 186,048</u>

The Statement of Net Position includes all assets and liabilities of the Institute. Net position serves as a useful indicator of an organization's financial health over time.

The Condensed Schedule of Net Position show the assets, liabilities, and net position for years ended March 31, 2014 and 2013. Current assets consist primarily of cash in the bank. Current assets increased by \$92,583 during 2014.

Current liabilities increased by \$88,554 during 2014. This primarily consists of a liability to St. Petersburg College for salary and operational expenses through March 31, 2014, and, deferred revenue for membership payments received in advance.

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 and 2013

Condensed Schedule of Revenue, Expenses, and Change in Net Position

	Year Ended March 31, 2014	Change		Year Ended March 31, 2013
Operating revenues and expenses				
Operating revenues	\$ 376,531	\$ 103,562	38%	\$ 272,969
Operating expenses	372,502	101,479	37%	271,023
Operating income	4,029	2,083	107%	1,946
Change in net position	4,029	2,083	107%	1,946
Net position, beginning of year	12,496	1,946	18%	10,550
Net position, end of year	<u>\$ 16,525</u>	<u>\$ 4,029</u>	32%	<u>\$ 12,496</u>

The Statement of Revenues, Expenses, and Change in Net Position categorizes revenues earned and expenses incurred during the year as operating. Revenues and expenses that are connected directly to the Institute's primary functions are reported as operating.

Operating revenue was primarily generated through income from the Institute's account with the St. Petersburg College Foundation, Inc., Village Square activities and in-kind donations. Expenses were less than revenues during 2014 resulting in an increase to net position of \$4,029.

Using the Information in the Financial Report

The Institute's financial statements are immediately following this discussion and analysis.

This annual report consists of a series of financial statements prepared in accordance with pronouncements issued by the Governmental Accounting Standard Board. These statements focus the reader of the financial reports on the Institute's overall financial condition, and change in net position and cash flows, taken as a whole.

One of the most important questions asked about the Institute's finances is whether the Institute is better or worse off as a result of the year's activities. The keys to understanding this question are the Statement of Net Position, Statement of Revenues, Expenses, and Change in Net Position, and the Statement of Cash Flows. These statements present financial information in a form similar to that used by private sector companies. The Institute's net position (the difference between assets and liabilities) is one indicator of the Institute's financial health when considered in combination with other nonfinancial information.

The Statement of Net Position reports assets, liabilities, and net position as of March 31, 2014 and 2013. The balances are a reflection of activities that have occurred during the respective fiscal years and come from transactions between assets and liabilities or from transactions in the Statement of Revenues, Expenses, and Change in Net Position. The balances are presented as either current (expected to be realized within 12 months) or noncurrent in nature.

The Statement of Revenues, Expenses, and Change in Net Position presents the results of operations for the years ended March 31, 2014 and 2013. All activities are reported as operating. Both the Statement of Net Position and the Statement of Revenues, Expenses, and Change in Net Position are prepared using the accrual basis of accounting.

The remaining required statement is the Statement of Cash Flows showing the sources and use of funds; in essence, accounting for the change in cash and cash equivalents balances for the reporting periods.

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Management's Discussion And Analysis
March 31, 2014 and 2013

The notes to the financial statements provide additional information and more detail that is essential to a full understanding of the data presented in the financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

Fiscal Year 2014-2015

Looking forward, in 2014-2015 the Institute plans to continue developing programs and to launch new initiatives that enable us to fulfill additional aspects of our mission. We are challenged to expand membership while retaining the original members. The plan for 2014-2015 is divided into the same four categories of programming, built around the theme: "Turbulent Times: Navigating an Era of Social Change." Because 2014 is an election year, most of the fall programs will address aspects of the November 4th election, including candidate debates, ballot referenda and the like. The spring program will address other social changes developing in society and politics. The Annual Programs will continue.

The Institute is also developing some other specific projects. The Forum Series will include a Pinellas County transit tax referendum in the midtown area, a candidate debates for local offices, and a Great Debate competition for St. Petersburg College students. The Village Square events will include a panel on political attack ads, casino gambling expansion plans in Florida, and same-sex marriage legalization.

The Institute's role as a statewide institution serving the Florida College System will be fulfilled by our Civics Education Initiative. The goal is to expand civics education across the college system as well as to help the K-12 public school system become more proactive in civics education. The Institute plans to host a Workshop on Civics Education Initiative.

Basic Financial Statements

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Statements Of Net Position

	March 31,	
	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Cash and cash equivalents	\$ 256,161	\$ 185,868
Accounts receivable	<u>22,470</u>	<u>180</u>
Total Assets	<u>\$ 278,631</u>	<u>\$ 186,048</u>
 Liabilities And Net Position		
Current Liabilities		
Accounts payable	\$ 161	\$ -
Due to St. Petersburg College	<u>260,061</u>	<u>173,348</u>
Deferred revenue	<u>1,884</u>	<u>204</u>
Total Current Liabilities	<u>262,106</u>	<u>173,552</u>
Net Position		
Unrestricted	<u>16,525</u>	<u>12,496</u>
Total Liabilities And Net Position	<u>\$ 278,631</u>	<u>\$ 186,048</u>

See accompanying notes to financial statements.

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Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Statements Of Revenues, Expenses, And Change In Net Position

	Year Ended March 31,	
	2014	2013
Operating Revenues		
Endowment revenues	\$ 260,061	\$ 176,284
In-kind operating contributions	77,209	72,001
Other operating revenue	34,161	19,249
Membership revenue	5,100	5,435
Total Operating Revenues	<u>376,531</u>	<u>272,969</u>
Operating Expenses		
Personnel	231,375	147,957
Advertising and marketing	3,380	11,660
In-kind local broadcast media	69,103	61,400
Other services and expenses	32,127	22,874
Contractual and professional services	25,922	19,869
Facilities and utilities	8,106	3,455
Materials and supplies	2,489	3,808
Total Operating Expenses	<u>372,502</u>	<u>271,023</u>
Change In Net Position	4,029	1,946
Net Position At Beginning Of Year	<u>12,496</u>	<u>10,550</u>
Net Position At End Of Year	<u>\$ 16,525</u>	<u>\$ 12,496</u>

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Statements Of Cash Flows

	Year Ended March 31,	
	2014	2013
Cash Flows From Operating Activities		
Cash received from donors and members	\$ 41,121	\$ 23,809
Cash received from St. Petersburg College Foundation account	237,591	176,284
Cash paid to College	(176,284)	-
Cash paid to suppliers of goods and services	(32,135)	(25,674)
Net Cash Provided By Operating Activities	<u>70,293</u>	<u>174,419</u>
Net Change In Cash And Cash Equivalents	70,293	174,419
Cash And Cash Equivalents At Beginning Of Year	<u>185,868</u>	<u>11,449</u>
Cash And Cash Equivalents At End Of Year	<u>\$ 256,161</u>	<u>\$ 185,868</u>
Reconciliation Of Change In Net Position To Net Cash Provided By Operating Activities		
Change in net position	\$ 4,029	\$ 1,946
Adjustments to reconcile change in net position to net cash provided by operating activities		
Changes in operating assets and liabilities		
Accounts receivable	(22,290)	(180)
Payable to St. Petersburg College	86,713	173,348
Accounts payable	161	-
Deferred revenue	1,680	(695)
Net Cash Provided By Operating Activities	<u>\$ 70,293</u>	<u>\$ 174,419</u>

See accompanying notes to financial statements.

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Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Note A - Organization

Institute for Strategic Policy Solutions, Inc. (Institute) is a Florida nonprofit corporation. The Institute was formed in September 2011 and is governed by a board of directors. The Institute was formed to benefit St. Petersburg College (College) in the promotion of educational and civic engagement and excellence through its operations and activities by providing students, faculty, college employees, and the community at large, a forum and center for learning and scholarly public discourse on key civic matters which may be local, regional, national, or international in scope and impact.

The operating expenses include all fiscal transactions related to promoting and supporting the purposes of the Institute, instruction, administration, academic support, and student services.

The Institute is a direct support organization of the College and its financial statements are presented in the College's financial statements as a component unit.

Note B - Summary Of Significant Accounting Policies

A summary of the significant accounting policies applied in preparation of the accompanying statements are presented below:

Basis Of Accounting

The financial statements are prepared using the economic resource measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board (GASB). Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. As a general rule, the effects of inter-fund activities have been eliminated from the Institute's financial statements.

The Institute reports as an entity engaged in one business-type activity.

Classification Of Current And Noncurrent Assets And Liabilities

The Institute considers assets to be current if, as part of its normal business operations, they are held as or can be converted to cash and be available for operating needs or payments of current liabilities within 12 months of the Statement of Net Position date. Similarly, liabilities are considered to be current if they can be expected, as part of the normal Institute business operations, to be due and paid within 12 months of the Statement of Net Position date. All other assets and liabilities are considered to be noncurrent.

Cash And Cash Equivalents

The Institute's cash and cash equivalents consist of cash in a bank.

Receivables

Management considers all receivables to be collectible. Accordingly, no allowance for uncollectible accounts has been provided at March 31, 2014.

Net Position

Net position and changes therein are classified as follows:

Unrestricted – Assets not subject to donor-imposed stipulations.

Classification Of Revenues And Expenses

The Institute considers operating revenues and expenses in the Statement of Revenues, Expenses, and Change in Net Position to be those revenues and expenses that result from activities that are connected directly to the Institute's primary functions. Such transactions include promoting educational excellence, various types of memberships, special event fundraising revenues, and in-kind contributions.

Contributions

Contributions that are restricted by the donor are reported as an increase in unrestricted net position if the restriction expires in the reporting period in which the support is recognized.

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Donated Items

The value of donated materials, services, and other nonmonetary items are recorded in the financial statements as contributions based upon the fair market value of the goods or services received at the time of the donation.

Employees of the College operate the Institute. The College also provides office space for the Institute. These items are recognized as in-kind contribution revenue and expense.

Income Taxes

The Institute is an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code and is generally not subject to federal or state income taxes. However, the Institute is subject to income taxes on any net income that is derived from a trade of business, regularly carried on, and not in furtherance of the purpose for which the Institute is granted exemption. No income tax provision has been recorded as the net income, if any, from any unrelated trade or business, in the opinion of management, is not material to the basic financial statements taken as a whole.

Management has evaluated its tax positions taken for all open tax years and has not identified any uncertain tax positions. The 2011 and 2012 tax years are open and subject to examination by the Internal Revenue Service (IRS). The Institute is not currently under audit nor has the Institute been contacted by the IRS.

Use Of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

For the year ended March 31, 2014, management evaluated subsequent events for potential recognition and disclosure through July 24, 2014, the date the financial statements were available to be issued. Management determined there were no subsequent events that require disclosure.

Note C - Related-Party Transactions

The Institute is related to the College by virtue of its primary purpose, which is to engage in activities for the promotion of educational and civic engagement and excellence through its operations for the benefit of the College, its students, and community.

The College provides office space for the Institute without charge. Management estimates fair market value of the annual rental payments, including utilities, to be approximately \$8,100 and \$3,500 for the years ended March 31, 2014 and 2013, respectively. During 2013 there were also other contributed goods or services from the College approximating \$7,000.

St. Petersburg College Foundation, Inc. (Foundation) is related to the Institute as a direct support organization of the College. The Foundation holds funds appropriated for the Institute totaling \$11.0 million and \$9.9 million at March 31, 2014 and 2013, respectively. The Institute received \$260,061 and \$176,284 from the Foundation for the years ended March 31, 2014 and 2013, respectively.

As of March 31, 2014 and 2013, the Institute had amounts due from the College of \$22,320 and \$0, respectively, included in accounts receivable for amounts owed by the College to the Institute.

As of March 31, 2014 and 2013, the Institute had amounts due to the College of \$260,061 and \$173,348, respectively, for amounts expended by the College on behalf of the Institute.

Institute For Strategic Policy Solutions, Inc.
A Component Unit Of St. Petersburg College
Notes To Financial Statements
March 31, 2014 And 2013

Note D - In-Kind Contributions And Donated Items

In-kind contributions are included in contributions in the Statement of Revenues, Expenses, and Change in Net Position. During the years ended March 31, 2014 and 2013, the Institute received in-kind donations from various local broadcast media and the College. The College's in-kind donations for 2014 consisted only of expenses for the Institute's use of College facilities.

In-kind contributions consist of the following for the years ended March 31:

	2014	2013
Advertising	\$ 69,103	\$ 61,400
In-kind operating contributions from the College	8,106	10,601
	<u>\$ 77,209</u>	<u>\$ 72,001</u>

Note E - Oversight By St. Petersburg College

As a direct support organization, the Institute is subject to the policies and procedures of the College. Accordingly, the Institute, for reporting purposes, is considered a governmental not-for-profit organization subject to reporting under the GASB and is reported as a component unit of the College.

Note F - Functional Distribution Of Expenses

The operating expenses on the Statement of Revenues, Expenses, and Change in Net Position are presented in their natural classifications. Below are those same expenses presented in functional classifications. The functional classification is assigned to a department based on the nature of the activity, which represents the material portion of the activity attributable to the department. The operating expenses of the Institute are allocated to the following functional departments:

Administration - includes the costs of operating the Institute's offices, including gathering, processing, and maintaining financial and legal information.

Fundraising - includes the costs associated with the direct solicitation of contributions and developing members of the Institute.

Program - includes the costs associated with the operation of the Institute, events, and forums.

The functional classification of expenses is summarized as follows for the years ended March 31:

	2014	2013
Program Services		
Advertising and marketing	\$ 72,483	\$ 75,205
Personnel services	92,568	57,438
Food and beverages	16,027	16,107
Professional fees	15,317	5,104
Consultant fees	5,000	2,250
Materials and supplies	1,631	1,453
Other	4,255	2,715
Total program services	<u>207,281</u>	<u>160,292</u>
Administrative		
Personnel services	104,433	67,612
Professional fees	7,080	8,571
Facilities	8,106	3,455
Other	964	2,298
Office supplies	460	1,257
Total administrative	<u>121,043</u>	<u>83,193</u>
Fundraising		
Personnel services	34,373	22,886
Professional fees	1,025	1,470
Materials and supplies	398	1,069
Food and beverages	7,569	510
Other	813	1,603
Total fundraising	<u>44,178</u>	<u>27,538</u>
	<u>\$ 372,502</u>	<u>\$ 271,023</u>



**Independent Auditor's Report On Internal Control Over Financial Reporting
And On Compliance And Other Matters Based On An Audit Of
Financial Statements Performed In Accordance With
Government Auditing Standards**

Board of Directors
Institute for Strategic Policy Solutions, Inc.
St. Petersburg, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the business-type activities of Institute for Strategic Policy Solutions, Inc. as of and for the year ended March 31, 2014, and the related notes to the financial statements, which collectively comprise Institute for Strategic Policy Solutions, Inc.'s basic financial statements and have issued our report thereon dated July 24, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Institute for Strategic Policy Solutions, Inc.'s internal control over financial reporting (internal control) to determine audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Institute for Strategic Policy Solutions, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Institute for Strategic Policy Solutions, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance And Other Matters

As part of obtaining reasonable assurance about whether Institute for Strategic Policy Solutions, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose Of This Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gregory, Sharer & Stuart, P.A.


St. Petersburg, Florida
July 24, 2014

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October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Agreement with **3M Health Information Systems, Inc.** to provide a license and related services for its Encoder software to be used in the Health Information Management and Medical Coder Programs. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$7,791.14. This item was approved by Doug Duncan on September 12, 2014. Department—Health Information Management
2. Affiliation Agreement with **All Star Pediatrics** to allow Paramedic students to obtain observation and practical experience in the private practice pediatrics setting including an overview of private practice pediatrics and an assessment and evaluation of both well-child and pediatric illness. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This Agreement was approved by Phil Nicotera on September 12, 2014. Department—EMS Program
3. Agreement with **Arts Center Association d/b/a Morean Arts Center** to lease studio space for Art classes to be held during Sessions I & II, 2014-15. The cost to the College for this lease will be \$4,000. Morean Arts Center will also provide drawing boards, props, tables and chairs as well as storage space. This item was approved by Anne Cooper on July 9, 2014. Department—Humanities and Fine Arts
4. Agreement with **BayCare Health System, Inc.** to expand enrollment in the Nursing Program to assist in alleviating the nursing shortage in the Tampa Bay area. The parties to the Agreement will provide a designated number of qualified candidates (current eligible BayCare employees and if needed, candidates from SPC's applicant pool) for Summer 2014 and Fall/Spring 2014-15 semesters to obtain an Associate in Science degree in Nursing. In addition, BayCare will coordinate employee work schedules; provide classroom, lab and office space for students and faculty; provide lab equipment and supplies; and provide some

faculty and lab facilitation support as part of the initiative. SPC will provide some faculty for instruction; coordinate admissions; reserve slots for students, if needed; schedule initiative classes and skills labs at designated locations; schedule initiative clinical rotations in BayCare facilities; and provide student support and resources. The Agreement will commence as soon as possible and is subject to review and renegotiation annually. There is no added cost to the College (beyond the provision of instructors) associated with entering into this Agreement. This item was approved by Anne Cooper on August 15, 2014. Department—College of Nursing

5. Amendment to the Affiliation Agreement with **BayCare Health System, Inc.** to provide clinical experience to students enrolled in Emergency Medical Services; Health Information Management; Radiography; Respiratory Care; Nursing; and Physical Therapist Assistant programs. The Amendment will add the Health Services Administration Program to the Agreement. The Agreement and Amendment will continue through December 18, 2016 at no cost to the College. This item was approved by Anne Cooper on October 1, 2014. Departments—College of Health Sciences
6. Agreement with **Biodex Medical Systems, Inc.** to provide continued maintenance for the Biodex equipment used in the Physical Therapist Assistant Program. The Agreement will commence September 24, 2014 and continue for the period of one year. The cost to the College for this Agreement will be \$2,650. This item was approved by Doug Duncan on July 23, 2014. Department—Physical Therapist Assistant
7. Agreement with **Compressed Air Systems, Inc.** to provide quarterly maintenance on the Kaeser and other equipment used in the Orthotics & Prosthetics Program. The Agreement will commence September 1, 2014 and continue for the period of one year. The cost to the College for this Agreement will be \$2,755.46. This item was approved by Doug Duncan on July 30, 2014. Department—Orthotics & Prosthetics
8. Agreement with **Drager Medical, Inc.** to provide maintenance and parts including two inspections per year for the equipment used for the Respiratory Care Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$1,922. This item was approved by Doug Duncan on August 20, 2014. Department—Respiratory Care
9. Agreement with **Eastern Florida State College** to provide for the articulation of Eastern Florida State College students, completing their AS Veterinary Technology Program, into SPC's BAS Veterinary Technology Program. The Agreement will commence as soon as possible and will continue for the period of three years. There is no cost to the College. This item was approved by Anne Cooper on August 7, 2014. Department—Veterinary Technology
10. Affiliation Agreement with **Florida Department of Health** to provide experience as part of the Capstone Course requirements for students completing their Bachelor Degree in Health Administration Services. The Agreement will commence as soon as possible and will continue for a period of three years. There is no cost to the College. This item was approved

by Jesse Coraggio for Anne Cooper on July 31, 2014. Department—College of Health Sciences

11. Affiliation Agreement with **Florida Hospital Memorial Medical Center** to provide students the opportunity to complete the capstone course project for their Bachelor's degree in Health Services Administration. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Anne Cooper on July 11, 2014. Department—Health Services Administration
12. Affiliation Agreement with **Florida Hospital, Tampa** to provide clinical experience to students enrolled in the Physical Therapist Assistant, Nursing, Emergency Medical Services, Health Information Management, Radiography, and Health Services Administration programs. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Anne Cooper on September 8, 2014. Department—Provost, HEC
13. Agreement with **Florida Med Services, Inc.** to provide routine maintenance for equipment used in the Veterinary Technology Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$3,840. This item was approved by Doug Duncan on July 23, 2014. Department—Veterinary Technology
14. Agreement with **Gehant & Associates, LLC** for the Development of the Exploratory Lab Partnership Program which is a partnership between Tech Data, SPC and Tampa Bay Technology Forum (TBTF). The project will include a design phase, the pilot phase and the documentation/lessons learned phase. The College will contribute funds for the project to cover up to 420 hours of consulting and project management services to be provided by Gehant. Accordingly, the College's cost for this project will be up to \$18,900 over the project period. TBTF will also contribute funds to support another 420 project hours. Additional project funds have been requested from the Florida High Tech Corridor Council Matching Funds Research Program at the University of Florida. The project will commence as soon as possible and is anticipated to continue through June 30, 2015. This item was approved by Anne Cooper on August 28, 2014. Department—Corporate Training
15. Agreement with **Gulfcoast North Area Health Education Center, Inc.** whereby the College agrees to incorporate tobacco prevention and cessation content throughout the Dental Hygiene curriculum and to participate in the orientation, online training program, Afternoon of Learning and Day of Service at several middle schools in Pinellas County on Tobacco Training and Cessation. Under this agreement, SPC Dental Hygiene students will learn about tobacco and develop professional skills necessary to address its use with their patients. Students will also be prepared to educate youth about the dangers of tobacco. The Agreement will commence upon execution and will continue for one year. The College will receive \$25 per student. This item was approved by the Anne Cooper on September 4, 2014. Department—Dental Hygiene
16. Agreement with **Gulfcoast North Area Health Education Center, Inc.** whereby the College agrees to incorporate tobacco prevention and cessation content throughout the

Nursing curriculum and to participate in the orientation, online training program, Afternoon of Learning and Day of Service at several middle schools in Pinellas County on Tobacco Training and Cessation. Under this agreement, SPC Nursing students will learn about tobacco and develop professional skills necessary to address its use with their patients. Students will also be prepared to educate youth about the dangers of tobacco. The Agreement will commence upon execution and will continue for one year. The College will receive \$25 per student. This item was approved by the Anne Cooper on September 15, 2014. Department—College of Nursing

17. Agreement with **Harland Technology Services** to provide onsite maintenance for the Scantron machine used in the Communications Department. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$579. This item was approved by Anne Cooper on July 9, 2014. Department—Communications
18. Affiliation Agreement with **HCA Galencare, Inc. dba Northside Hospital** to provide clinical experience to students enrolled in the Emergency Medical Services Program. The Agreement will commence as soon as possible and continue for the period of five years. There is no cost to the College. This item was approved by Anne Cooper on August 21, 2014. Department—Emergency Medical Services
19. Affiliation Agreement with **HCA Sun City Hospital d/b/a South Bay Hospital** to provide a medical surgical clinical site and preceptor for RN Refresher/Remediation/Return-to-Work students in the Continuing Education Nursing Program. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Anne Cooper on July 24, 2014. Departments—CE Health
20. Agreement with the **City of Largo, Fire Department** to provide donated equipment including fire boots, fire gloves, fire helmets, protective hoods, turnout gear, and turnout coats for use in the College's Fire Academy and In-Service Department. The Agreement will commence as soon as possible. There is no cost to the College. This item was approved by Anne Cooper on July 7, 2014. Department—Fire Science
21. Agreement with **Maquet Cardiovascular U.S. Sales, LLC dba Maquet Medical Systems, USA** to provide preventive maintenance services on equipment used in the Respiratory Care Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$1,695. This item was approved by Anne Cooper on August 15, 2014. Department—Respiratory Care
22. Agreement with **Medical Technology Associates, Inc.** to provide routine maintenance for the medical air and medical vacuum systems at the College's Veterinary Technology Center. The Agreement will commence August 1, 2014 and continue for one year. The cost to the College will be \$1,750.00. This item was approved by Doug Duncan on July 23, 2014. Department—Veterinary Technology
23. Agreement with the **Board of County Commissioners, Pasco County, Florida** to allow the College's Veterinary Technology students to perform practicum hours as Pasco County

Animal Services facilities. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on July 2, 2014. Department—Veterinary Technology

24. Agreement with the **School Board of Pasco County** to place SPC's College of Education students in internship, practicum and observation experiences. The Agreement will commence as soon as possible and continue through June 30, 2016. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on September 19, 2014. Department—College of Education
25. Agreement with **Ron Sonntag Public Relations, Inc.** for *Challenge Magazine* to provide a full page advertisement in the *Challenge Magazine* for the College's Orthotics & Prosthetics Program at a cost to the College of \$1,850. The cost covers one insertion at this time. The Agreement will commence as soon as possible. This item was approved by Anne Cooper on September 4, 2014. Department—Orthotics & Prosthetics
26. Agreement with **West Virginia University at Parkersburg (WVUP)** that will allow WVUP students to complete general education and support courses at WVUP and then transfer to SPC's AS Veterinary Technology Program. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and will continue for the period of three years. This item was approved by Anne Cooper on July 9, 2014. Department—Veterinary Technology

Section B: Major Technology Contracts

27. Agreements with **Dell Financial Services, LP** to lease a total of 610 computers, 2 servers, 10 visual presenters and computer equipment for use in various academic and administrative departments collegewide. The leases are for a period of 49 months. The cost to the College for these leases is expected to be approximately \$655,719.20. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$50,951.29. Based on the foregoing, the total cost to the College for these lease agreements will not exceed \$706,670.49. Should funds not be appropriated to continue the leases for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated with 60 days written notice prior to the end of the current fiscal period. These items are being reported to the Board based on its approval of the 2014-15 Budget on May 20, 2014. — Doug Duncan

Section C: Contracts above \$100,000 (\$100,001-\$325,000)

28. Agreement with **BarkleyREI, LLC** to update the College's current website by replacing it with a new and improved website. The tasks and deliverables will include: 1) project and account management; 2) research and delivery; 3) user experience review; 4) creative design consultation; 5) interface programming; 6) template integration; 7) application development, technical consulting and deployment; and 8) documentation. The cost to the College for this Agreement which will include travel expenses will not exceed \$170,000. The Agreement will commence as soon as possible and continue through August 25, 2015. This item was

approved by the President on August 20, 2014. Department—Marketing & Strategic Communications

29. Agreement with **Broward College** (BC) whereby BC will engage neighboring communities located in Broward County in transforming the Dr. Martin Luther King, Jr. holiday into a day of citizen action volunteer service in honor of Dr. King. The College will serve as the fiscal and tracking agent of the funding appropriated by the legislature for this program. The funding amount for BC is \$230,000. This item was approved by the President on August 4, 2014. Department—Retention Services
30. Agreement with **Hillsborough Community College** (HCC) whereby HCC will engage neighboring communities located in Hillsborough County in transforming the Dr. Martin Luther King, Jr. holiday into a day of citizen action volunteer service in honor of Dr. King. The College will serve as the fiscal and tracking agent of the funding appropriated by the legislature for this program. The funding amount for HCC is \$210,000. This item was approved by the President on August 4, 2014. Department—Retention Services
31. Professional Services Agreement with **Orange Theory-Fresh Ideas d/b/a Benjamin Solutions Group, LLC** to provide services related to the College's strategic digital marketing communications needs in the areas of web development and recruitment efforts. The total consulting hours under this Agreement will be 808 hours at an hourly rate of \$125 for a total cost to the College of \$101,000. The Agreement will commence as soon as possible and continue through June 30, 2015. This is a negotiated Agreement for professional management consultant services and is considered an exception to the requirement to solicit competitive offers pursuant to Rule 6A-14.0734 of the Florida Administrative Code. This item was approved by the President on August 8, 2014. Department—Marketing & Strategic Communications
32. Agreement with **State College of Florida at Manatee and Sarasota** (SCFMS) whereby SCFMS will engage neighboring communities located in Manatee County in transforming the Dr. Martin Luther King, Jr. holiday into a day of citizen action volunteer service in honor of Dr. King. The College will serve as the fiscal and tracking agent of the funding appropriated by the legislature for this program. The funding amount for SCFMS is \$210,000. This item was approved by the President on August 4, 2014. Department—Retention Services

Section D: Contracts above \$50,000 (\$50,001-\$100,000)

33. Agreement with **Governet, a division of Nevada Contractors Registry** to continue the use of the CurricUNET system for automated curriculum development and approval tracking. The extension Agreement will commence September 1, 2014 and continue through August 31, 2017. The cost to the College for this Agreement which will include annual maintenance, support and hosting fee will be \$16,500 for year one, \$18,150 for year two; and \$20,000 for year three for a total contract expenditure over three years of \$54,650. This item was approved by Anne Cooper on August 19, 2014. Department—Curriculum Services

34. Agreement with **Pinellas Suncoast Transit Authority (PSTA)** to provide an Unlimited Access Program that would allow SPC enrolled students and current employees to access unlimited bus ridership through PSTA bus services at no cost. Eligible students/employees will be required to provide the appropriate College ID. The cost to the College to provide this service to its students/employees will be \$75,000. The Agreement will commence August 18, 2014 and continue through August 17, 2015. This item was approved by Tonjua Williams on July 23, 2014. Department—Student Life and Leadership
35. Agreement with **Reliance Communications, Inc.** to provide unlimited notification services for the “School Messenger” product, including unlimited voice and email notifications, SMS text, and automation services through November 29, 2015. The cost to the College for this Agreement will be \$27,000. Thereafter, unless terminated, the Agreement will automatically renew for two additional terms of one year each at a cost of \$27,000 per year (for a total contract cost over three years of up to \$81,000). This item was approved by Doug Duncan on September 21, 2014. Department—Information Systems – Networks
36. Agreement with **Sun Print Management (SPM)** to continue the print management program college-wide through SPM to provide onsite service (including parts and labor); maintenance kits; printer help desk service; and all consumables and toner (excluding paper and staples) for most of the College’s printers. For black and white printers, the College is charged .009 per page for SPC owned printers and .01 per page for any SPM owned printers (which may be supplied by SPM). For color printers, the College is charged .10 per color page and .03 per black and white page. Monthly costs for color printer rentals range from \$10 to \$20 per month depending upon the specific equipment. The Agreement will be tied to the majority of the terms and conditions of the School Board of Clay County’s agreement with Sun Print. The Agreement will commence as soon as possible and will continue through April 19, 2015. The estimated cost to the College for the period of July 1, 2014 through April 19, 2015 is anticipated to be \$60,000. This item was approved by Doug Duncan on July 2, 2014. Department—Business Services

Section E: Contracts above \$10,000 (\$10,001-\$50,000)

37. Agreement with **Behavioral Health Management Services, Inc. d/b/a BayCare Behavioral Health, Inc.** to continue to provide student counseling services and assistance. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College associated with this Agreement is anticipated to be \$47,239.38. This item was approved by Tonjua Williams on August 4, 2014. Department—Student Activities – Student Services
38. Agreement with **Daikin Applied Americas, Inc.** to provide comprehensive maintenance for the College’s Liebert units located at the Allstate Center, the EpiCenter and Seminole State College. The Agreement will commence August 2, 2014 and continue through August 1, 2015. The cost to the College for this Agreement will be \$14,465. This item was approved by Doug Duncan on July 16, 2014. Department—Facilities Services
39. Agreement with **Dynamic Education Systems, Inc. (DESI)** to provide the services of a part-time recruiter to help outreach and place students under the U.S. Department of Labor, Trade

Adjustment Assistance Community College and Career Training, Community College Consortium for Biosciences Credentials (TAACCCT C3BC) grant program. The C3BC program seeks to develop and deliver certificate and/or degree programs in the bioscience subsector of medical devices that will assist TAA-certified and other displaced workers in obtaining employment. The College is part of the C3BC consortium, which is led by Forsyth Technical Community College. The Agreement with DESI will commence as soon as possible and continue through September 30, 2015. The cost to the College for this Agreement, which is funded by USDOL grant funds, will be \$47,930. This item was approved by Anne Cooper on September 4, 2014. Department—Forsyth Tech—TAACCCT Grant

40. Agreement with **Hilton Alexandria Old Town** to provide hotel rooms for the annual Student Government Association officers' trip to Washington DC on May 13-16, 2015. The cost to the College for this Agreement is expected to be \$22,950. This item was approved by Tonjua Williams on September 4, 2014. Department—Student Activities
41. Agreement with **Jobs for the Future, Inc.** for a Membership Agreement to the Innovators Network (IN) which is designed to support the use and integration of real-time labor market information into strategic planning, curriculum review, demand-driven programming offerings, and student career guidance. Through use of IN services, member colleges can build the internal capacity needed to track and modify course offerings in real time to meet the rapidly changing needs of local employers. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$17,000 and will include a multi-user limited license from Burning Glass to use its Labor/Insight software as well as training and other member services. This item was approved by Anne Cooper on September 2, 2014. Department—Workforce Services
42. Agreement with **McCann Associates Holdings, LLC** to purchase 16,000 P.E.R.T. Test Units at a cost of \$0.94 per unit for a total cost of \$15,040. The purchase of the Test Units is in conjunction with the College's subscription to use the College Success platform and the College's participation in the statewide consortium agreement. This item was approved by Tonjua Williams on August 14, 2014. Department—Enrollment Services
43. Agreement with **Mid Florida Armored & ATM Service, Inc.** to provide armored car services for all deposits transported to the bank vault. The Agreement will commence September 1, 2014 and continue for the period of one year. The cost to the College for the Agreement will be \$26,754. This item was approved by Doug Duncan on July 18, 2014. Department—Business Services
44. Amendment to the Agreement with **Progressive Waste Solutions of Florida, Inc. f/k/a Waste Services of Florida, Inc.** to provide recycling services college-wide. The Agreement commenced July 1, 2011 and continues through June 30, 2016. The total expenditure approved for this Agreement was \$38,400 for five years. This item is to increase the cost for an additional pickup at the District Office. The annual rate which was previously \$7,680 was changed to \$8,472 for the last two years of the contract. Therefore, the added cost for the remaining two years of this Agreement will be an additional \$1,584 for a total contract

amount of \$39,984. This item was approved by Jamelle Conner for Doug Duncan on July 9, 2014. Department—Facilities Services

45. Agreement with **Schindler Elevator Corporation** for the operation and maintenance of one Schindler elevator (SSN #99149) at the Clearwater Campus. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement will be \$19,747.26. This item was approved by Doug Duncan on August 20, 2014. Department—Facilities Services
46. Agreement with **SRI International** to provide Amazon Web Services (AWS) support for the Florida TRADE project. Specifically, SRI will provide acquisition and oversight for AWS to support SPC in its NTER Training instance as part of the College's Florida TRADE Agreement with the U.S. Department of Labor. The Agreement will commence as soon as possible and will continue through September 30, 2015. Although the actual costs will fluctuate based upon SPC's usage, the funding amount available for this project at this time is \$37,051. Should expenditures over this amount become necessary, a contract modification and additional approval will be sought at that time. This item was approved by Anne Cooper on July 1, 2014. Department—Florida TRADE, Natural Science
47. Agreement with **Times Publishing Company d/b/a Tampa Bay Times** to provide a one-for-one match in advertising space for various events held at the Palladium. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this Agreement will not exceed \$35,000. This item was approved by Jamelle Conner for Doug Duncan on July 9, 2014. Department—Palladium at SPC
48. Agreement with **Transworld Systems, Inc.** to provide pre-collection services at a cost of \$8.90 per account. The College anticipates approximately 5,000 accounts during the Agreement period. The cost the College will be \$44,500; however, Transworld provides a performance guarantee which meets or exceeds a minimum collection rate of two times the order amount. Transworld will pay the College the difference if the collections do not meet the required threshold. The Agreement will commence as soon as possible and will continue for the period of up to two years. This item was approved by Doug Duncan on July 21, 2014. Department—Business Office, DO
49. Agreement with **Universal Protection Service** to provide security officer services for the Midtown Campus during construction. The Agreement will commence as soon as possible and will continue through January 30, 2015. The cost to the College for this period is expected to be \$40,000. This item was approved by Doug Duncan on July 29, 2014. Department—Security Services
50. Agreement with **Xerox Corporation** for the lease of a copier and Xerox work center for the College of Nursing. The Agreement will commence as soon as possible and continue for the period of four years. The cost to the College over four years will be \$11,983.20. This item was approved by Anne Cooper on September 4, 2014. Department—College of Nursing

Section F: Contracts below \$10,000

51. Agreement with **Active Security Company** to provide monitoring service for the emergency panic buttons in Congressman David Jolly's office area on the Seminole Campus. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$299.40. This item was approved by Doug Duncan on September 11, 2014. Department—Security
52. Agreement with **Apple, Inc.** to set up an iTunes developer account to launch mobile applications designed by the Center for Public Safety Institute for use in its programs. The Agreement will commence as soon as possible and continues annually unless terminated. The annual cost to the College for this account is \$99. This item was approved Anne Cooper on August 12, 2014. Department—Center for Public Safety Innovation
53. Agreement with **Baker & Taylor, Inc.** to continue the College's online access to Title Source 3 on the Web. The Agreement is ongoing unless terminated by either party; however, since costs vary each year, approval is sought on an annual basis. The renewal will include access to Title Source 3 Silver and two additional users at a cost to the College of \$1,090. The Agreement is from September 1, 2014 through August 31, 2015. This item was approved by Anne Cooper on August 7, 2014. Department—District Library
54. Agreement with **Barcodes, Inc.**, which includes Honeywell's Service Made Simple service contract, for the purchase and service of 3 new inventory scanners. The Agreement will commence as soon as possible and continue for the period of three years. The cost to the College for this Agreement will be \$8,137.20. This item was approved by Doug Duncan on August 8, 2014. Department—Facilities Services
55. Agreement with **Tom Barrow Company** to provide Cook-Model ASP, supply air, bottom discharge fans with prewired disconnect switches. The fans will be used to improve the air intake for the air conditioning system in the LA Building on the Clearwater Campus. The Agreement will commence as soon as possible. The cost to the College will be \$4,685. This item was approved by Doug Duncan on July 23, 2014. Department—Facilities Services
56. Agreement with **Bright House Networks** to provide internet service for the Fire Science Facility located in Clearwater. The cost for this Agreement is \$2,400 for one year of service. There may also be an incremental charge for unforeseen fees/taxes/tariffs. The estimated fee for these additional charges, if they apply would be approximately \$48 per year. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Doug Duncan on August 13, 2014. Department—Information Systems – Networks
57. Agreement with **Burning Glass International, Inc. dba Burning Glass Technologies** that will allow SPC to be an alpha tester for the career guidance, student level industry research, and job preparation for the Burning Glass online portal that is still under development. The student portal is called the Focus/Career Explorer. The College will test the application, provide feedback on product functionality, recommend improvements and provide an online portal to host/launch the application when ready for use by all programs. The Agreement

will commence as soon as possible and continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on August 21, 2014. Department—Workforce Programs

58. Agreement with **The Carter Center, Inc.** for use of space for the U.S. Attorney's Office Hate Crimes Working Group activity to be held August 21, 2014. The College's Center for Public Safety Innovation is sponsoring the event and the cost for use of the space will be \$250. This item was approved by C. Scott Fronrath on August 14, 2014. Department—Center for Public Safety Innovation
59. Agreement with **The College Board** to purchase Accuplacer computerized testing units for the College to administer to students who are recommended or required to take them. The cost to the College for 1,500 units will be \$2,775. This item was approved by Tonjua Williams on July 16, 2014. Department—Enrollment Services
60. Agreement with **Continental Service Group, Inc. d/b/a Conserve** to provide collections services to the College related to the College's delinquent student accounts. Since the costs for collection are paid by the student there is no cost to the College associated with entering into this Agreement. The Agreement will commence on September 1, 2014 and continue through August 31, 2016. This item was approved by Doug Duncan on July 15, 2014. Department—Collections
61. Agreement with **Courtyard Marriott—Jacksonville Mayo Clinic/Beaches** to provide rooms for the SPC Men's Basketball Team during the Florida State College at Jacksonville Basketball Classic to be held October 31-November 1, 2014. The College will be receiving six complimentary rooms from Florida State College at Jacksonville; therefore, the total cost to the College for the remaining four rooms needed will be \$276. This item was approved by Karen Kaufman White on September 23, 2014. Department—Men's Basketball
62. Agreement with **Criterion Pictures, USA, Inc.** to provide for the streaming rights for "Waiting for Superman" to support a course curriculum. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$250. This item was approved by Anne Cooper on August 25, 2014. Department—District Library
63. Agreement with **DaySpring Episcopal Conference Center** to provide rooms for the Women's Basketball Team Retreat to be held September 12-14, 2014. The cost to the College for this Agreement will be approximately \$3,022. This item was approved by Tonjua Williams on September 9, 2014. Department—Athletics
64. Agreement with **Divergent Consulting** to provide a one-day workshop at the College with the following outcomes: 1) bring awareness to national perspectives and CTE; 2) determine next steps toward Career Pathways and Perkins V., and 3) integrate career clusters with current initiatives and transition to a theory based framework. The workshop is being funded by the Internship Department. The workshop will be held July 24, 2014. The all-inclusive fee to the College for this workshop will be \$2,800. This item was approved by Anne Cooper on July 14, 2014. Department—Internship Department

65. Agreement with **Enterprise Recovery Systems, Inc.** to provide collections services to the College related to the College's delinquent student accounts. Since the costs for collection are paid by the student there is no cost to the College associated with entering into this Agreement. The Agreement will commence on September 1, 2014 and continue through June 30, 2016. This item was approved by Doug Duncan on July 15, 2014. Department—Collections
66. Agreement with **EnvisionWare, Inc.** to provide annual system maintenance for the PC Reservation Enterprise edition for joint-use computers, which is used in the library. The Agreement will commence as soon as possible and continue for the period of one year at a cost to the College of \$1,278.75. This item was approved by Anne Cooper on September 4, 2014. Department—District Library
67. Agreement with **Extensys, Inc.** to assist the College's Center for Public Safety Innovation (CPSI) in the reconfiguration of its VNS5300 EMC storage. Extensys will provide a review of the VNX5300 environment, develop an action plan to meet needed requirements, and work with CPSI to execute the action plan from the discovery and planning phase. Extensys will also provide a project completion notice once the execution phase is complete. The cost to the College for this Agreement will be \$2,640. The Agreement will commence as soon as possible and will continue through December 31, 2014. This item was approved by Doug Duncan on July 9, 2014. Department—Center for Public Safety Innovation
68. Agreement with the **Florida Association for the Education of Young Children** to provide exhibit booth space at the 2014 Florida Association for the Education of Young Children Conference from October 23-26, 2014 to promote SPC's College of Education programs. The cost to the College for this Agreement will be \$500. This item was approved by Doug Duncan on September 2, 2014. Department—Baccalaureate Programs
69. Agreement with **Florida Dental Hygiene Association** that will allow the College to participate as an exhibitor at the 2012 Florida Dental Hygiene Symposium event to be held on September 20, 2014. This will give the College the opportunity to build awareness and recruit students for the College's Dental Hygiene Programs. The cost to the College associated with this Agreement will be \$400. This item was approved by Anne Cooper on August 12, 2014. Department—Baccalaureate Programs
70. Agreement with **FourPoints Tallahassee Downtown** to provide lodging on September 26, 2014 for Student Support Services Program students who are touring FAMU and FSU universities seeking transfer information concerning BA and BS degrees at those institutions. The cost to the College for this Agreement will be \$1,417. This item was approved by Tonjua Williams on September 9, 2014. Department—Student Support Services Program
71. Agreement with **FPL Energy Services, Inc.** for the College to purchase natural gas for 7 TECO accounts. The Agreement will commence as soon as possible and continue for the period of one year; thereafter, the Agreement will continue on a monthly basis unless canceled by either party. The cost to the College will be \$420 for the first year and then \$35 per month thereafter. This item was approved by Doug Duncan on September 9, 2014. Department—Facilities Services

72. Agreement with **Samuel French, Inc.** for a license that will allow the College's Theater Department to perform "Antigone (Anouilh)" from October 15-19, 2014. The cost to the College for this Agreement will be \$625. This item was approved by Anne Cooper on September 9, 2014. Department—Theater
73. Agreement with **Google, Inc.** to set up a Google Play account to launch mobile applications designed by the Center for Public Safety Innovation. The cost to the College is a one-time account set-up fee of \$25. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on September 22, 2014. Department—Center for Public Safety Innovation
74. Agreement with **GradImages, a Division of Event Photography Group** that will allow GradImages to take photographs of graduates during graduation ceremonies for the purposes of offering photo packages to graduates for purchase. There is no obligation for graduates to purchase the photos. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Tonjua Williams on September 3, 2014. Department—Enrollment Services
75. Agreement with **Karen Hesting** to provide instructional design services to assist the College in creating a training module regarding the use of the Florida Standard – Interim Assessment Item Bank and Test Platform. The Agreement will commence as soon as possible and is anticipated to continue through December 31, 2014. The cost to the College for this period is expected to be \$8,000. This item was approved by Anne Cooper on September 29, 2014. Department—Common Core Student Standards Grant
76. Agreement with the **Holiday Inn Express** to provide lodging for 85 students and 7 staff members for the annual trip to Tallahassee to take place March 18-19, 2015. The Agreement will include lodging and a hot breakfast for participants. The cost to the College for this Agreement is anticipated to be \$7,450. This item was approved by Tonjua Williams on August 1, 2014. Department—Student Activities
77. Agreement with **Integrated Imaging, Inc.** for an upgrade to the computer and software used with the Konica Minolta CR Reader at the University Partnership Center. The Agreement will commence as soon as possible. The cost to the College for this Agreement will be \$9,500. This item was approved by Anne Cooper on September 2, 2014. Department—University Partnership Center
78. Agreement with **Loan Ranger Acquisitions, LLC** (The Edwards Group) to use the College's Downtown Center parking facility in support of the Group's new Sundial real estate development project in Downtown St. Petersburg. In exchange, Loan Ranger Acquisitions will pay the College \$.50 for each car parked at the facility and provide marketing opportunities. The Agreement will commence as soon as possible and will continue for the period of one year. Based on the foregoing, the anticipated revenue to the College for this Agreement period will be approximately \$6,000. This item was approved by Doug Duncan on August 27, 2014. Department—Facilities

79. Agreement with **Ovid Technologies, Inc.** to continue the site license to the Clin-eGuide for the period beginning October 15, 2014 and continuing through October 15, 2015. The cost to the College for this Agreement will be \$7,639. This item was approved by Anne Cooper on August 22, 2014. Department—District Library
80. Agreement with **Ovid Technologies, Inc.** to continue the e-Book license to support the Nursing Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$1,882. This item was approved by Anne Cooper on September 22, 2014. Department—District Library
81. Agreement with **Pinellas County** whereby the County's Fleet Management Division will provide the College with inspection, preventive maintenance, and repair service for fire apparatus used in the College's Fire and Public Safety Training Center. The Agreement will commence October 1, 2014 and continue for the period of two years. The anticipated cost to the College is \$6,000 per year for a total of \$12,000 over two years. This item was approved by Doug Duncan on August 28, 2014. Department—Fleet Services
82. Agreement with **Puerto Rico Police Department (PRPD)** whereby the College and PRPD will exchange training opportunities and provide technical assistance in support of law enforcement activities. The Agreement will commence as soon as possible and continue for a period of two years. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on August 15, 2014. Department—Center for Public Safety Innovation
83. Agreement with **Respondus, Inc.** for a campus-wide site license for the *Respondus LockDown Browser* software, which increases the security of online testing. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. The cost to the College for the first year of the Agreement, which commences August 1, 2014, will be \$3,695. Thereafter, if the Agreement is continued, additional expenditure approval will be sought at that time. This item was approved by Jim Olliver on July 7, 2014. Department—WITS, SE Campus
84. Agreement with **SEMrush.com** that will allow the College to develop content and advertising strategies using the SEM platform and in-depth analysis tools. The Agreement will commence as soon as possible and will continue on a month-to-month basis. The cost to the College for this Agreement for a 12-month period will be \$839.40. Should the College decided to continue the Agreement beyond twelve months, additional approval will be sought at that time. This item was approved by Doug Duncan on September 30, 2014. Department—Marketing & Strategic Communications
85. Agreement with **Simplex Grinnell, LP** to provide fire alarm monitoring services for the Bilirakis Building at the Tarpon Springs Campus. The Agreement will commence September 1, 2014 and continue through June 30, 2015. The cost to the College for this Agreement will be \$266.70. This item was approved by Doug Duncan on August 8, 2014. Department—Facilities/In-House Construction

86. Agreement with **StreamGuys, Inc.** to provide reflector service at a cost of \$19.76 per month which will allow the College's Music Industry Recording Arts (MIRA) program to do radio live-streaming from event locations. The Agreement will commence October 1, 2014 and continue for one year. The cost to the College for this period will be \$237.12. This item was approved by Karen Kaufman-White on July 1, 2014. Department—Provost Office, SP/G
87. Agreement with **Tampa Bay Business Journal** for the renewal of the digital database licenses that allow for 50 concurrent users of the online Tampa Bay Business Journal to support the College of Business. The Agreement will commence August 29, 2014 and continue for one year. The cost to the College for this Agreement will be \$2,500. This item was approved by Anne Cooper on July 24, 2014. Department—District Library
88. Agreement with **Teco Partners, Inc.** to provide energy consulting and supply procurement services related to the College's purchase and transport of gas to College facilities. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College of \$3,948 (monthly cost is \$329). Thereafter, the Agreement will continue on a month-to-month basis; however, the College may terminate the Agreement with 60 days' notice. This item was approved by Doug Duncan on August 7, 2014. Department—Facilities Services
89. Agreement with **Trend Magazines, Inc.** that will allow the Florida TRADE Consortium to purchase an ad in the Next Magazine which is distributed to high school students, counselors, and teachers. The cost to the College for this Agreement will be \$5,000. The Agreement will commence as soon as possible and will continue through December 31, 2014. This item was approved by Anne Cooper on July 2, 2014. Department—Florida TRADE Consortium, Natural Science
90. Agreement with **Unity Technologies** for the purchase of and license to its Unity Pro 5X software to be used in the Humanities & Fine Arts Department. The cost to the College for 25 units of the software and perpetual educational licenses for users will be \$7,475. The Agreement will commence as soon as possible and be ongoing unless terminated by either party. This item was approved by Anne Cooper on September 4, 2014. Department—Humanities & Fine Arts
91. Agreement with the **University of South Florida** to partner with USF as part of its application to the Department of Education to establish a Center for International Business Education (CIBE) at the University of South Florida St. Petersburg. If awarded, the College's partnership will include participating in events, courses, and education abroad opportunities that the CIBE will host. In support of the project, the College would also offer an in-kind cost-share contribution (valued at \$3,630) of facilities for CIBE events at the EpiCenter and contribute to course development and course offerings that are deemed a good fit between CIBE and SPC's College of Business. If awarded, the project period is estimated to be from October 1, 2014 through September 30, 2017. This item was approved by Anne Cooper on July 24, 2014. Department—College of Business
92. Agreement with **Williams & Fudge, Inc.** to provide collections services to the College related to the College's delinquent student accounts. Since the costs for collection are paid

by the student there is no cost to the College associated with entering into this Agreement. The Agreement will commence on September 1, 2014 and continue through June 30, 2016. This item was approved by Doug Duncan on July 15, 2014. Department—Collections

Pamela Smith, Legal Services Coordinator, prepared this Quarterly Informational Report on contract items not exceeding \$325,000.


Suzanne Gardner, General Counsel, recommends approval.

ps1008141

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently \$35,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee's Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President's designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms "SBE" and "BOT" stand for the State Board of Education and the St. Petersburg College Board of Trustees, respectively.

The listing is by Purchase Order Number:

1. **P.O. #92102 – TRI-US Janitorial Supply** – This is in the amount of **\$58,000.00** for janitorial supplies college-wide. **Authority:** SBE & BOT Rule 6Hx23-5.12, Per Invitation to Bid (ITB) SPC #01-14-15. This is the awardee of the bid for specific items contained in the ITB. **Recommended** by Jim Waechter, Associate Vice President, Facilities and Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.
2. **P.O. #92215 – Coastal Courier** – This is in the amount of **\$87,735.28** for courier service for the period of 8/1/2014 to 7/31/2015. **Authority:** SBE & BOT Rule 6Hx23-5.12, Per Invitation to Bid (ITB) SPC #02-14-15. **Recommended** by Jim Waechter, Associate Vice President, Facilities and Planning and Institutional Services, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.
3. **P.O. #92492 – The Ohio Willow Wood Company** – This is in the amount of **\$41,000.00** for an omega 3D body imaging scanner. **This is grant funded. Authority:** SBE & BOT

Rule 6Hx23-5.12, Exemption I: “Single source ...” **Recommended** by Phil Nicotera Provost, HEC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

4. **P.O. #92695 – Vorum Research Corporation** – This is in the amount of **\$298,118.00** for a spectra scanner, software, robot carving cell, and training. **This is grant funded.**
Authority: SBE & BOT Rule 6Hx23-5.12, Exemption I: “Single source ...”
Recommended by Phil Nicotera Provost, HEC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.
5. **P.O. #92743 – Fenomtek Inc.** – This is in the amount of **\$113,520.00** for a functional consultant for the PeopleSoft 9.2 Financials upgrade for 880 hours at \$129/HR.
Authority: SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information technology ...”
Recommended by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.

Change orders listed in numeric order:

1. **P.O. #91513 – Gatlin Education Services:** This change order is in the amount of **\$3,500.00** increase (new total is \$40,000.00). To provide online registrations for computer non-credit classes for the period of July 1, 2014 to June 30, 2015. **This is grant funded.** **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information technology...” **Recommended** by James Connolly, Director of Corporate Training, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

Summary of Vendors Appearing More Than Once (exclusive of change orders)

N/A

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

- A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.
- B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.
- C. Library books, reference books, periodicals, and other library materials and supplies.
- D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.
- E. Food.
- F. Services or commodities available only from a single or sole source.
- G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, "professional services" shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.
- H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan.
- I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.
- J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.

(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Paul Spinelli, Director of Procurement, Asset Management and Auxiliary Services.
PAS100214

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President *WDL*
SUBJECT: Removal of Certain Assets from Property Inventory

This Memo is for informational purposes and fulfills the requirement of Florida Statute 274.07 for the recording of the disposition of government property into the Board Meeting minutes. Per approval by the Survey Committee for removal from the inventory, the following items have a current Net Book value of \$0 and were acquired between 1970 and 2014.

Tag Number	Description	Acq Date
01684	Chair Dental W/Glide	6/1/1970
01883	Magnaclave Sterilizer:Pe	4/1/1989
03948	Library Shelving W/Acces	1/1/1985
03949	Library Shelving W/Acces	1/1/1985
03950	Library Shelving W/Acces	1/1/1985
03951	Library Shelving W/Acces	1/1/1985
03952	Library Shelving W/Acces	1/1/1985
03998	Bookcase:Db1:6 Sect:90"	1/1/1983
03999	Bookcase:Db1:8 Sect:90"	1/1/1983
04035	Library Shelving W/Acces	1/1/1985
04685	Planetarium	1/1/1969
05005	Truck:Cushman Haulster	3/1/1982
06259	T1 Csu/Dsu	7/1/1991
07033	Csu/Dsu	5/1/1992
07238	Desk W/Return & O.H. Sto	6/1/1992
07487	T-1 Esf Csu	2/1/1993
07499	Lcd Projection Panel:Pro	12/1/1992
08792	Acid Cabinet	11/1/1994
10096	Pool Table:Oak/Blue Felt	8/1/1996
10766	Vet/Ox Patient Monitor	11/22/1996
10995	Laptop Computer:Dell	4/17/1997
11019	Netbuilder li 4 Slot Cha	4/17/1997

Tag Number	Description	Acq Date
11023	Netbuilder li 4 Slot Cha	4/21/1997
11024	Superstack li Switch 24	4/21/1997
11026	Superstack li Port Switc	4/21/1997
11027	Superstack li Port Switc	4/21/1997
11028	Superstack li Port Switc	4/21/1997
11139	12 Port Hub:Asante	4/1/1997
11457	SuperStack Switch	6/19/1997
11458	SuperStack Switch	6/19/1997
11730	Laptop Computer:Dell Latitude	7/7/1997
11835	Laptop Computer:Dell Latitude	6/17/1998
12505	Labwasher:Miele Version	3/17/2000
12655*	Recorder:Panasonic AGMD830 SVH	8/18/1997
12671	Superstack Switch 1000 (24 por	1/8/1999
12690	Superstack II Hub 10 (6 Port F	1/8/1999
12691	Superstack Switch 1000 (24 por	1/8/1999
12692	Superstack Switch 1000 (24 por	1/8/1999
12695	Superstack Sw 3000 (5 100 Base	1/8/1999
12775	Laptop Computer:Dell Inspiron	5/12/1998
13026	Laptop Computer:Dell Latitude	8/24/1998
13027	Laptop Computer:Dell Latitude	8/24/1998
13298	Switch SSII 3300 24-Port	9/18/1998
13299	Switch SSII 3300 24-Port	9/15/1998
13301	Switch SSII 3300 24-Port	9/15/1998
13303	Switch SSII 3300 24-Port	9/15/1998
13304	Switch SSII 3300 24-Port	9/15/1998
13306	Switch SSII 3300 24-Port	9/15/1998
13308	Switch SSII 3300 24-Port	9/15/1998
13309	Switch SSII 3300 24-Port	9/15/1998
13310	Switch SSII 3300 24-Port	9/15/1998
13311	Switch SSII 3300 24-Port	9/15/1998
13312	Switch SSII 3300 24-Port	11/15/1998
13313	Switch SSII 3300 24-Port	9/15/1998
13314	Switch SSII 3300 24-Port	9/15/1998
13315	Switch SSII 3300 24-Port	9/15/1998
13737	Laptop Computer:Dell Inspiron	9/18/1998
14238	24 Port Switch SSII3300	1/28/1999

Tag Number	Description	Acq Date
14239	24 Port Switch SSII 3300	1/28/1999
14263	24-Port Switch SSII 3300	1/7/1999
14269	24-Port Switch SSII 3300	1/11/1999
14272	24-PORT Superstack SSII	1/11/1999
14438	2514 Configuration for CCNA	11/19/1998
14443	12 Port Ent Switch	11/19/1998
14444	24 Port Ent Switch	11/19/1998
14452*	Betacam SP Player/Recorder	1/14/1999
14455*	12X1 Vertical Interval Switcher	1/14/1999
14456*	Dubbing Rack	1/14/1999
14646	36 Port Switch SSII 3900	5/14/1999
14647	36 Port Switch SSII 3900	5/14/1999
14649	36 Port Switch SSII 3900	5/14/1999
14700	Switch 24 Port	3/30/1999
14728	Corebuilder:3500	9/10/1999
14759	Patient Care Simulator:Adult	11/10/1999
14785	Laptop Computer:Dell Latitude	4/13/1999
14965	24-Port Switch SSII 3300	6/22/1999
14978	CSU/DSU	7/9/1999
15075	Cashing Equipment	3/8/1999
15148	Computer:Dell Optiplex GX1	6/2/1999
15184*	CW Detector	9/1/1999
15185*	CW Detector:APD 2000	9/20/1999
15277	Laptop Computer:Dell Latitude	6/30/1999
15409	Router:Cisco	9/20/1999
15490	Router:Cisco	9/20/1999
15493	Router:Cisco	9/20/1999
15494	Router:Cisco	9/20/1999
15522	Server:Dell PowerEdge	8/9/1999
15628	Switch SSII 3900 36-Port	8/18/1999
15629	Switch SSII 3900 - 36 Port	8/18/1999
15631	Switch SSII 3900 - 36 Port	8/18/1999
15644	Switch SSII 3900	8/31/1999
15645	Switch SSII 3900	8/31/1999
15678	Switch 3300	5/22/2000
15679	Switch 3300	5/22/2000

Tag Number	Description	Acq Date
15938*	Printer:HP 4050N	10/15/1999
16000	Switch SSII 3300:3 COM	10/21/1999
16002	Suprstack II Switch 3300	10/26/1999
16005	Superstack II Switch 3300	10/26/1999
16009*	Smart UPS	11/3/1999
16247	Catalyst 5000, Cisco	12/17/2000
16461	Switch 3300: 3 Com	7/12/2000
16504*	Radio:Motorola	10/9/2000
16583	Switch SSII 3300 24-Port	12/17/1999
16584	Switch SSII 3300 24-Port	12/17/1999
16585	Switch SSII 3300 24-Port	12/17/1999
16586	Switch SSII 3300 24-Port	12/17/1999
16588	Switch SSII 3900 36-Port	12/6/1999
16593	Switch SSII 3900 36-Port	12/6/1999
16602	Switch SSII 3300 24-Port	3/16/2000
16603	Switch SSII 3300 24-Port	3/16/2000
16619	Switch SSII 3900 36-Port	2/24/2000
16666	Catalyst 5500: Cisco	12/17/2000
16673	Laptop Computer:Dell Latitude	3/6/2000
16893	Networking Switch:Marconi	2/22/2001
17077	Switch SSII	4/5/2000
17084	24 Port 10MB Switch	4/18/2000
17091	24 Port 10 Mb Switch	4/18/2000
17092	24 Port 10 Mb Switch	4/18/2000
17093	24 Port 10 Mb Switch	4/18/2000
17121	Laptop Computer:Dell Latitude	5/11/2000
17127	Laptop Computer:Dell Latitude	6/6/2000
17210	Superstack II Hub	12/16/1999
17212	Switch SSII 3900 36-Port	2/18/2000
17213	Switch SSII 3900 36 Port	2/18/2000
17214	Switch SSII 3900 36 Port	2/18/2000
17308	Laptop Computer:Dell Latitude	6/19/2000
17317	Laptop Computer:Dell Latitude	6/19/2000
17326	Computer:Dell 667Mhz/133	6/12/2000
17444	Laptop Computer:Dell Latitude	6/23/2000
17658	Switch SSII 3900 36-Port	6/20/2000

Tag Number	Description	Acq Date
17660	Switch SSII 3300 24-Port	6/20/2000
17819	Switch SSII 3900 36-Port	7/21/2000
17822	Switch SSII 3900 36-Port	7/21/2000
17823	Switch SSII 3300 24-Port	7/24/2000
17862	SuperStack Switch:3300	8/16/2000
17863	3 Com Switch:3300	8/16/2000
17864	SuperStack Switch: 3900	8/16/2000
17865	SuperStack Switch:3900	8/16/2000
17866	SuperStack Switch:3900	8/16/2000
17980	Computer: Dell 340	11/13/2001
18023	CSU/DSU	7/9/1999
18068	Switch:Cisco	8/11/2000
18072	Router:Cisco	8/11/2000
18073	Switch:Cisco	8/11/2000
18074	Switch:Cisco	8/11/2000
18076	Switch:Cisco	8/11/2000
18077	SuperStack Switch:3900	8/16/2000
18087	SuperStack Switch:3900	8/16/2000
18088	SuperStack Switch:3900	8/16/2000
18090	SuperStack Switch:3900	8/16/2000
18091	SuperStack Switch:3900	8/16/2000
18092	SuperStack Switch:3900	8/16/2000
18093	SuperStack Switch:3900	8/16/2000
18095	SuperStack Switch:3300	8/16/2000
18096	Server:Dell PowerEdge 4400	8/12/2000
18106	Laptop Computer:Dell Latitude	9/8/2000
18108	Laptop Computer:Dell Latitude	9/8/2000
18166	Starter Kit:Fire Systems	1/14/2000
18197	SuperStack II Switch- 36 Port	8/15/2000
18198	SuperStack II Switch 36 Port	8/15/2000
18241*	Simunition Training Pistol	11/27/2000
18248*	Simunition Training Pistol	11/27/2000
18333	24/24 Port Switch:Summit	2/13/2001
18437	Switch 3300:3Com	8/9/2000
18438	Switch 3300:3Com	8/9/2000
18490	Switch:Cisco 3548	5/10/2001

Tag Number	Description	Acq Date
18557	Laptop Computer:Dell Latitude	12/19/2000
18655	Extreme Summit 48	6/5/2001
18657	Extreme Summit 48	6/5/2001
18658	Extreme Summit 24	6/5/2001
18659	Extreme Summit 48	6/5/2001
18661	Extreme Summit 48	6/5/2001
18713	Laptop Computer:Dell Latitude	1/12/2001
18953	Networking Switch	2/13/2001
19001	Router:Cisco	5/3/2001
19139	UPS:APC	2/8/2000
19171	Laptop Computer:Dell Latitude	4/17/2001
19173	Laptop Computer:Dell Latitude	4/17/2001
19175	Laptop Computer:Dell Latitude	4/17/2001
19178	Laptop Computer:Dell Latitude	4/17/2001
19281	Laptop Computer:Dell Latitude	5/16/2001
19422	Blackdiamond 6808 Chassis	5/25/2001
19423	Switch:Summit 48 10/100 Base	5/25/2001
19425	Switch:Summit 48 10/100 Base	5/25/2001
19426	Switch:Summit 48 10/100 Base	5/25/2001
19427	Switch:Summit 48 10/100 Base	5/25/2001
19535	Summit 48 Switch	2/11/2002
19536	Summit 48 Switch	2/11/2002
19547	Switch:Alpine Extreme 3808	5/15/2002
19634	Laptop Computer:Dell Latitude	6/29/2001
19636	Laptop Computer:Dell Latitude	6/29/2001
19638	Laptop Computer:Dell Latitude	6/29/2001
19639	Laptop Computer:Dell Latitude	6/29/2001
19653	Laptop Computer:Dell Latitude	6/29/2001
19676	Laptop Computer:Dell Latitude	8/21/2001
19717	Computer:Dell	6/29/2001
19773	Server:Dell 2500	2/12/2002
19788	Switch:Cisco	3/13/2002
20044	Chassis:Extreme	6/10/2002
20045	Chassis:Extreme	6/10/2002
20300*	Camera Stand	8/6/2001
20325*	Printer:HP 4100NT	9/21/2001

Tag Number	Description	Acq Date
20395	Computer: Dell 530	2/27/2002
20402*	Audio & Video Closed Circuit S	5/20/2002
20501	Computer:Dell GX150	12/11/2001
20502	Computer:Dell GX400	12/11/2001
20503	Computer:Dell GX400	12/11/2001
20544	Laptop Computer: Dell Latitude	4/3/2002
20653	Cashing Workstations:Axiohm	11/9/2001
20820	Extreme Black Diamond Switch	10/31/2001
20821	Extreme Black Diamond Switch	10/31/2001
20822	Extreme Alpine Switch	10/31/2001
20823	Extreme Alpine Switch	10/31/2001
20824	Extreme Alpine Switch	10/31/2001
20825	Extreme Alpine Switch	10/31/2001
20826	Extreme Alpine Switch	10/31/2001
20851	Computer:Dell GX240	11/13/2001
20852	Computer: Dell GX240	11/13/2001
20867	Computer: Dell GX240	11/13/2001
20900	Computer:Dell 330	11/6/2001
20981	Computer: Dell GX240	11/13/2001
20995	Computer:Dell GX240	11/13/2001
21037	Computer:Dell 330	11/6/2001
21561	Chassis Switch:Extreme	3/6/2002
21587	Desk 30X66	10/3/2001
22014	Laptop Computer: Dell Latitude	7/25/2002
22019	Laptop Computer: Dell Latitude	7/25/2002
22027	Laptop Computer: Dell Latitude	7/25/2002
22047	Laptop Computer: Dell Latitude	5/8/2002
22049	Laptop Dell Latitude C610	5/8/2002
22054	Laptop Computer: Dell Latitude	5/21/2002
22063	Laptop Computer: Dell Latitude	5/28/2002
22072	Laptop Computer: Dell Latitude	5/31/2002
22086	Laptop Computer: Dell Latitude	6/10/2002
22196	Computer: Dell GX240	4/5/2002
22218	Server: Dell 1650	6/18/2002
22224	Server: Dell 2650	6/20/2002
22232	Dual Power System:Summit L2	7/24/2002

Tag Number	Description	Acq Date
22233	Dual Power System:Summit L2	7/24/2002
22302	Extreme 48 Switch	8/14/2002
22375	Computer:Dell 260	6/17/2002
22388	Laptop Computer:Dell Latitude	6/18/2002
22441	Catalyst:Cisco	7/16/2002
22450	Computer: Dell GX260T	6/18/2002
22528	Computer: Dell GX260T	6/18/2002
22531	Computer: Dell GX260T	6/18/2002
22556	Computer: Dell GX260T	6/12/2002
22575	Computer: Dell GX260T	6/12/2002
22577	Computer: Dell GX260T	6/18/2002
22608	Computer: Dell GX260T	6/18/2002
22612	Computer: Dell GX260T	6/18/2002
22630	Computer: Dell GX260T	6/19/2002
22640	Computer: Dell GX260T	6/19/2002
22653	Computer: Dell GX260T	6/19/2002
22787	Computer: Dell GX260T	6/18/2002
22788	Computer: Dell GX260T	6/18/2002
22789	Computer: Dell GX260T	6/18/2002
22790	Computer: Dell GX260T	6/18/2002
22791	Computer: Dell GX260T	6/18/2002
22792	Computer: Dell GX260T	6/18/2002
22793	Computer: Dell GX260T	6/18/2002
22794	Computer: Dell GX260T	6/18/2002
22795	Computer: Dell GX260T	6/18/2002
22796	Computer: Dell GX260T	6/18/2002
22797	Computer: Dell GX260T	6/18/2002
22798	Computer: Dell GX260T	6/18/2002
22799	Computer: Dell GX260T	6/18/2002
22800	Computer: Dell GX260T	6/18/2002
22801	Computer: Dell GX260T	6/18/2002
22806	Computer: Dell GX260T	6/18/2002
22811	Computer: Dell GX260T	6/12/2002
22816	Computer: Dell GX260T	6/12/2002
22817	Computer: Dell GX260T	6/11/2002
22818	Computer: Dell GX260T	6/11/2002

Tag Number	Description	Acq Date
22819	Computer: Dell GX260T	6/12/2002
22827	Computer: Dell GX260T	6/18/2002
22830	Computer: Dell GX260T	6/27/2002
22834	Computer: Dell GX260T	6/18/2002
22835	Computer: Dell GX260T	6/27/2002
22887	Computer: Dell GX260T	6/27/2002
23119	Extreme 24 Switch	9/27/2002
23128	Computer: Dell GX260T	7/18/2002
23130	Computer: Dell GX260T	7/18/2002
23154	Computer: Dell GX260T	7/18/2002
23205	4-Slot Modular Router	5/23/2002
23208	VPN Termination Device	5/23/2002
23209	VPN Termination Device	5/23/2002
23210	VPN Termination Device	5/23/2002
23245	Extreme 48 Switch	8/8/2002
23246	Extreme 48 Switch	8/8/2002
23281	Switch: Extreme 48	8/12/2002
23282	Switch: Extreme 48	8/12/2002
23288	Switch: Extreme 48	8/12/2002
23290	Computer: Dell GX260T	8/12/2002
23300	Laptop Computer: Dell Latitude	8/28/2002
23312	Computer: Dell GX260T	9/12/2002
23319	Computer: Dell GX260T	9/23/2002
23343	Computer: Dell GX260T	8/14/2002
23451	Switch: Extreme 48	3/13/2003
23452	Switch: Extreme 48	3/13/2003
23480	Computer: Dell GX260T	8/12/2002
23485	Computer: Dell GX260T	8/12/2002
23576	Switch:Extreme 48 Port	7/17/2003
23640	Laptop Computer: Dell Latitude	10/23/2002
23669	Laptop Computer: Dell Latitude	11/6/2002
23967	Computer: Dell GX260	11/14/2002
23971	Computer: Dell GX260	11/14/2002
23975	Computer: Dell GX260	11/14/2002
23998	Laptop Computer: Dell Latitude	1/15/2003
24085	Switch:Extreme Summit 48	3/27/2003

Tag Number	Description	Acq Date
24106	Summit 48:Extreme	5/20/2003
24270	Switch:Extreme Summit	4/15/2003
24271	Switch:Extreme Summit	4/15/2003
24367	Student Camera Sys:Parkervisio	11/22/2002
24421	Laptop Computer:Dell Latitude	6/2/2003
24426	Computer:Dell 2650	5/28/2003
24452	Router:Cisco	8/22/2002
24453	Router:Cisco	8/22/2002
24482	24PT Switch	2/13/2003
24483	24PT Switch	2/13/2003
24489	Switch:Extreme 50011	2/11/2003
24522	Laptop Computer: Dell M50	3/4/2003
24538	Computer: Dell GX260T	1/15/2003
24581	Laptop Computer: Dell Latitude	3/7/2003
24640	Computer:Dell 650	3/7/2003
24642	Computer:Dell 650	3/7/2003
24655	Computer:Dell 533	4/26/2003
24689	Switch:Summit 10/100	6/2/2003
24756	Switch:Extreme	5/9/2003
24759	Switch:Extreme	5/9/2003
24779	Laptop Computer: Dell Latitude	5/6/2003
24789	Laptop Computer: Dell Latitude	4/16/2003
24796	Computer: Dell GX260T	4/16/2003
24883	Computer:Dell GX260T	4/28/2003
24892	Laptop Computer:Dell Latitude	5/15/2003
24945	Laptop Computer: Dell Latitude	4/21/2003
24961	Computer: Dell GX260T	4/22/2003
24975	Computer: Dell GX260T	4/22/2003
24983	Computer: Dell GX260T	4/22/2003
24984	Computer: Dell GX260T	4/22/2003
24985	Computer: Dell GX260T	4/22/2003
24986	Computer: Dell GX260T	4/22/2003
24987	Computer: Dell GX260T	4/22/2003
24988	Computer: Dell GX260T	4/22/2003
24989	Computer: Dell GX260T	4/22/2003
24993	Computer: Dell GX260T	4/22/2003

Tag Number	Description	Acq Date
24994	Computer: Dell GX260T	4/22/2003
24995	Computer: Dell GX260T	4/22/2003
25028	Laptop Computer:Dell Latitude	5/6/2003
25029	Laptop Computer:Dell Latitude	5/6/2003
25035	Printer:HP	4/22/2003
25067	Laptop Computer: Dell Latitude	5/20/2003
25068	Laptop Computer: Dell Latitude	5/20/2003
25069	Laptop Computer:Dell Latitude	5/21/2003
25070	Laptop Computer: Dell Latitude	5/21/2003
25071	Laptop Computer: Dell Latitude	5/21/2003
25072	Laptop Computer: Dell Latitude	5/21/2003
25073	Laptop Computer: Dell Latitude	5/21/2003
25075	Laptop Computer: Dell Latitude	5/21/2003
25077	Laptop Computer: Dell Latitude	5/21/2003
25078	Laptop Computer: Dell Latitude	5/21/2003
25079	Laptop Computer: Dell Latitude	5/21/2003
25081	Laptop Computer:Dell Latitude	5/20/2003
25096	Laptop Computer: Dell Latitude	4/30/2003
25097	Laptop Computer: Dell Latitude	4/28/2003
25098	Laptop Computer: Dell Latitude	4/28/2003
25100	Laptop Computer: Dell Latitude	4/28/2003
25102	Computer:Dell GX260T	4/21/2003
25103	Computer:Dell GX260T	4/29/2003
25129	Computer:Dell GX260T	5/30/2003
25132	Computer:Dell GX260T	5/30/2003
25134	Computer:Dell GX260T	5/30/2003
25135	Computer:Dell GX260T	5/30/2003
25148	Laptop Computer: Dell Latitude	4/29/2003
25151	Laptop Computer: Dell Latitude	4/29/2003
25219	Computer: Dell GX260T	4/30/2003
25228	Computer: Dell GX260T	4/30/2003
25316	Computer:Dell GX260T	4/30/2003
25317	Computer:Dell GX260T	4/30/2003
25318	Computer:Dell GX260T	4/30/2003
25322	Computer:Dell GX260T	4/30/2003
25323	Computer:Dell GX260T	4/30/2003

Tag Number	Description	Acq Date
25325	Computer:Dell GX260T	4/30/2003
25342	Laptop Computer: Dell Latitude	4/30/2003
25345	Computer: Dell 650	4/30/2003
25361	Computer: Dell 650	4/30/2003
25369	Computer: Dell GX260T	4/30/2003
25376	Computer: Dell GX260T	5/2/2003
25383	Laptop Computer: Dell Latitude	5/5/2003
25385	Laptop Computer: Dell Latitude	5/5/2003
25474	Computer: Dell 533	5/1/2003
25525	Computer:Dell GX260S	6/25/2003
25540	Computer: Dell GX260T	4/30/2003
25634	Computer: Dell GX260T	4/29/2003
25664	Computer: Dell	4/30/2003
25666	Computer: Dell GX260T	4/29/2003
25672	Computer: Dell GX260T	4/29/2003
25680	Computer: Dell GX260T	4/29/2003
25685	Computer: Dell GX260T	4/29/2003
25721	Computer: Dell GX260T	4/30/2003
25756	Computer: Dell GX260T	4/30/2003
25759	Computer: Dell GX260T	4/30/2003
25787	Computer: Dell GX260T	4/30/2003
25803	Computer: Dell GX260T	4/29/2003
25838	Computer: Dell GX260T	4/29/2003
25844	Utility Cart:Carryall	5/7/2003
25879	Laptop Computer: Dell Latitude	5/12/2003
25882	Laptop : Dell Latitude D800	5/12/2003
25883	Laptop Computer: Dell Latitude	5/12/2003
25889	Computer: Dell Prcision 650	5/1/2003
25891	Computer: Dell Precision 650	5/5/2003
25901	Computer: Dell Precision 650	5/5/2003
25902	Computer: Dell Precision 650	5/14/2003
25910	Computer: Dell Precision 650	5/14/2003
25911	Computer: Dell Precision 650	5/14/2003
25950	Chassis:Extreme BlackDiamond	6/10/2003
25964	Summit 24:Extreme	5/20/2003
26012	V-Surgery Table:Shor-Line	12/12/2003

Tag Number	Description	Acq Date
26028	Computer:Dell GX260T	7/16/2003
26047	Computer:Dell 533	9/30/2003
26048	Computer:Dell 533	9/30/2003
26049	Computer:Dell 533	9/30/2003
26050	Computer:Dell 533	9/30/2003
26056	Laptop Computer:Dell Latitude	10/15/2003
26058	Laptop Computer:Dell Latitude	10/15/2003
26153	Switch Chassis:Alpine 3808	6/30/2003
26154	Switch Chassis:Alpine 3808	6/30/2003
26155	Switch Chassis:Alpine 3808	6/30/2003
26308*	Glock Pistol:FXD	6/30/2003
26309*	Glock Pistol:FXD	6/30/2003
26395	Computer:Dell GX260S	6/25/2003
26488	Laptop Computer:Dell Latitude	7/9/2003
26500	Networking Switch:Extreme 3808	1/23/2004
26638	Laptop Computer:Dell Latitude	7/15/2003
26641	Laptop Computer:Dell Latitude	7/15/2003
26732	Sound System Control Unit	1/12/2004
26733	Sound System Control Unit	1/12/2004
26734	Sound System Control Unit	1/12/2004
26767	Laptop Computer:Dell Latitude	8/23/2004
26807	Computer:Dell	7/23/2003
26815	Computer:Dell	7/23/2003
27015	Laptop Computer:Dell Latitude	11/17/2003
27050	Laptop Computer:Dell M60	12/15/2003
27077	Computer:Dell Pentium M	5/14/2004
27082	Projector:Epson 7800	3/22/2004
27106	Switch:Summit 48	4/14/2004
27108	Server:Dell 700	4/26/2004
27162	Network Switch:Summit 48	8/18/2004
27176	Laptop Computer:Dell Latitude	10/22/2003
27177	Computer:Dell GX270T	10/21/2003
27178	Computer:Dell GX270T	10/22/2003
27194	Computer:Dell GX270T	11/14/2003
27195	Computer:Dell GX270T	11/14/2003
27196	Computer:Dell GX270T	11/14/2003

Tag Number	Description	Acq Date
27197	Computer:Dell GX270T	11/14/2003
27198	Computer:Dell GX270T	11/14/2003
27200	Computer:Dell GX270T	11/14/2003
27201	Computer:Dell GX270T	11/14/2003
27202	Computer:Dell GX270T	11/14/2003
27203	Computer:Dell GX270T	11/14/2003
27204	Computer:Dell GX270T	11/14/2003
27205	Computer:Dell GX270T	11/14/2003
27206	Computer:Dell GX270T	11/14/2003
27207	Computer:Dell GX270T	11/14/2003
27208	Computer:Dell GX270T	11/14/2003
27209	Computer:Dell GX270T	11/14/2003
27210	Computer:Dell GX270T	11/14/2003
27211	Computer:Dell GX270T	11/14/2003
27212	Computer:Dell GX270T	11/14/2003
27213	Computer:Dell GX270T	11/14/2003
27225	Laptop Computer:Dell Latitude	12/17/2003
27243	Server:Dell 2650	5/11/2004
27246	Network Switch:Summit	5/21/2004
27318*	Edit Recorder/Player:Sony	10/26/2004
27364	Switch:Summit Extreme 48 Port	1/9/2004
27366	Chassis:Alpine 3808	1/6/2004
27367	Chassis:Alpine3808	1/6/2004
27380	Computer:Dell GX270T	11/14/2003
27381	Computer:Dell GX270T	11/14/2003
27384	Computer:Dell GX270T	11/14/2003
27393	Computer:Dell GX270T	11/14/2003
27398	Computer:Dell GX270T	11/14/2003
27400	Computer:Dell GX270T	11/14/2003
27481	Laptop Computer:Dell Latitude	2/10/2004
27482	Laptop Computer:Dell Latitude	2/10/2004
27491	Laptop Computer:Dell Latitude	3/9/2004
27501	Computer:Dell GX270	3/24/2004
27504	Laptop Computer:Dell Latitude	3/30/2004
27505	Computer:Dell GX270	3/30/2004
27509	Computer:Dell GX270T	12/23/2003

Tag Number	Description	Acq Date
27510	Computer:Dell GX270T	12/23/2003
27551	Computer:Dell GX270T	11/14/2003
27553	Computer:Dell GX270T	1/8/2004
27554	Computer:Dell GX270T	1/8/2004
27556	Computer:Dell GX270T	1/8/2004
27557	Computer:Dell GX270T	1/8/2004
27567	Computer:Dell GX270T	1/8/2004
27569	Computer:Dell GX270T	1/8/2004
27603	Laptop Computer:Dell Latitude	3/10/2004
27604	Laptop Computer:Dell Latitude	3/10/2004
27605	Laptop Computer:Dell Latitude	3/10/2004
27606	Laptop Computer:Dell Latitude	3/10/2004
27607	Laptop Computer:Dell Latitude	3/10/2004
27608	Laptop Computer:Dell Latitude	3/10/2004
27609	Laptop Computer:Dell Latitude	3/10/2004
27610	Laptop Computer:Dell Latitude	3/10/2004
27611	Laptop Computer:Dell Latitude	3/10/2004
27612	Laptop Computer:Dell Latitude	3/10/2004
27613	Laptop Computer:Dell Latitude	3/10/2004
27614	Laptop Computer:Dell Latitude	3/10/2004
27615	Laptop Computer:Dell Latitude	3/10/2004
27616	Laptop Computer:Dell Latitude	3/10/2004
27617	Laptop Computer:Dell Latitude	3/10/2004
27618	Laptop Computer:Dell Latitude	3/10/2004
27619	Laptop Computer:Dell Latitude	3/10/2004
27620	Laptop Computer:Dell Latitude	3/10/2004
27621	Laptop Computer:Dell Latitude	3/10/2004
27622	Laptop Computer:Dell Latitude	3/10/2004
27623	Laptop Computer:Dell Latitude	3/10/2004
27624	Laptop Computer:Dell Latitude	3/10/2004
27625	Laptop Computer:Dell Latitude	3/10/2004
27626	Laptop Computer:Dell Latitude	3/10/2004
27627	Laptop Computer:Dell Latitude	3/10/2004
27628	Laptop Computer:Dell Latitude	3/10/2004
27629	Laptop Computer:Dell Latitude	3/10/2004
27630	Laptop Computer:Dell Latitude	3/10/2004

Tag Number	Description	Acq Date
27631	Laptop Computer:Dell Latitude	3/10/2004
27632	Laptop Computer:Dell Latitude	3/10/2004
27633	Laptop Computer:Dell Latitude	3/10/2004
27634	Laptop Computer:Dell Latitude	3/10/2004
27635	Laptop Computer:Dell Latitude	3/10/2004
27637	Laptop Computer:Dell Latitude	3/10/2004
27638	Laptop Computer:Dell Latitude	3/10/2004
27672	Laptop Computer:Dell Latitude	4/5/2004
27673	Laptop Computer:Dell Latitude	4/5/2004
27674	Laptop Computer:Dell Latitude	4/5/2004
27675	Laptop Computer:Dell Latitude	4/5/2004
27685	Laptop Computer:Dell Latitude	4/14/2004
27692	Laptop Computer:Dell Latitude	4/14/2004
27693	Laptop Computer:Dell Latitude	4/14/2004
27696	Computer Latitude D800	4/21/2004
27700	Laptop Computer:Dell Latitude	4/27/2004
27702	Laptop Computer:Dell Latitude	4/27/2004
27703	Laptop Computer:Dell Latitude	4/27/2004
27710	Computer:Dell GX270	4/27/2004
27714	Computer:Dell GX270	5/3/2004
27722	Computer:Dell GX270	5/7/2004
27723	Computer:Dell GX270	5/7/2004
27724	Computer:Dell GX270	5/7/2004
27725	Laptop Computer:Dell Latitude	5/11/2004
27726	Laptop Computer:Dell Latitude	5/11/2004
27749	Computer:Dell GX270	3/29/2004
27822	Laptop Computer:Dell Latitude	4/13/2004
27824	Laptop Computer:Dell Latitude	4/13/2004
27825	Laptop Computer:Dell Latitude	4/13/2004
27830	Laptop Computer:Dell Latitude	4/13/2004
27833	Laptop Computer:Dell Latitude	4/13/2004
27836	Laptop Computer:Dell Latitude	4/13/2004
27921	Laptop Computer:Dell Latitude	3/1/2004
27923	Laptop Computer:Dell Latitude	3/1/2004
28016	Laptop Computer:Dell Latitude	5/14/2004
28025	Laptop Computer:Dell Latitude	5/27/2004

Tag Number	Description	Acq Date
28026	Laptop Computer:Dell Latitude	5/27/2004
28091	Computer:Dell GX270	9/9/2004
28095	Laptop Computer:Dell Latitude	9/8/2004
28098	Laptop Computer:Dell Latitude	9/9/2004
28200	Computer:Dell SX270	5/23/2004
28216	Computer:Dell SX270	5/23/2004
28217	Computer:Dell SX270	5/23/2004
28232	Laptop Computer:Dell Latitude	6/1/2004
28233	Laptop Computer:Dell Latitude	6/1/2004
28235	Laptop Computer:Dell Latitude	6/1/2004
28290	Switch:Extreme Summit 5l	11/9/2004
28291	Autoveiw KVM Switch:Avocent	11/10/2004
28292	Chassis:Alpine 3808	11/11/2004
28314	Zeacom ACD System	8/26/2004
28546	Laptop Computer:Dell Latitude	8/20/2004
28547	Laptop Computer:Dell Latitude	8/20/2004
28548	Laptop Computer:Dell Latitude	8/20/2004
28552	Laptop Computer:Dell Latitude	8/20/2004
28554	Laptop Computer:Dell Latitude	8/20/2004
28557	Laptop Computer:Dell Latitude	8/20/2004
28560	Laptop Computer:Dell Latitude	8/26/2004
28573	Laptop Computer:Dell Latitude	8/26/2004
28582	Laptop Computer:Dell Latitude	8/26/2004
28600	Laptop Computer:Dell Latitude	9/8/2004
28601	Laptop Computer:Dell Latitude	9/8/2004
28620	Computer:Dell GX280	9/29/2004
28622	Computer:Dell GX280	9/29/2004
28623	Computer:Dell GX280	9/29/2004
28644	Computer:Dell GX280	10/28/2004
28651	Computer:Dell SX280	11/2/2004
28654	Computer:Dell SX280	11/2/2004
28655	Computer:Dell GX280	11/2/2004
28656	Computer:Dell SX280	11/2/2004
28658	Switch:Cisco Catalyst 6513	11/3/2004
28663	Computer:Dell GX280	11/5/2004
28664	Computer:Dell GX280	11/5/2004

Tag Number	Description	Acq Date
28665	Server:Dell PowerEdge 2650	11/10/2004
28668	Laptop Computer:Dell Latitude	11/10/2004
28685	Computer:Dell GX280	11/17/2004
28689	Computer:Dell GX280	11/22/2004
28708	Server:Dell	6/23/2005
28727*	Laptop Computer:Dell Latitude	10/6/2004
28762	Laptop Computer:Dell Latitude	3/24/2005
28763	Laptop Computer:Dell Latitude	3/24/2005
28765	Laptop Computer:Dell Latitude	3/24/2005
28767	Laptop Computer:Dell Latitude	3/24/2005
28768	Laptop Computer:Dell Latitude	3/24/2005
28769	Laptop Computer:Dell Latitude	3/24/2005
28770	Laptop Computer:Dell Latitude	3/24/2005
28771	Laptop Computer:Dell Latitude	3/24/2005
28772	Laptop Computer:Dell Latitude	3/24/2005
28773	Laptop Computer:Dell Latitude	3/24/2005
28775	Laptop Computer:Dell Latitude	3/24/2005
28778	Laptop Computer:Dell Latitude	3/24/2005
28779	Laptop Computer:Dell Latitude	3/24/2005
28780	Laptop Computer:Dell Latitude	3/24/2005
28782	Laptop Computer:Dell Latitude	3/24/2005
28783	Laptop Computer:Dell Latitude	3/24/2005
28784	Laptop Computer:Dell Latitude	3/24/2005
28805	Server:Dell	7/1/2005
28807	Laptop Computer:Dell M70	7/29/2005
28808	Laptop Computer:Dell M70	7/29/2005
28810	Laptop Computer:Dell M70	7/29/2005
28811	Laptop Computer:Dell M70	7/29/2005
28842	Switch:Extreme Summit 48	1/10/2006
28843	Switch:Extreme Summit 48	1/10/2006
28905	48-Port Switch:Extreme Summit	12/13/2004
28947	Utility Cart:EZ-Go	2/28/2005
29017	Laptop Computer:Toshiba	12/3/2004
29026	Laptop Computer:Dell Latitude	11/30/2004
29029	Computer:Dell GX280	12/3/2004
29048	Laptop Computer:Dell Latitude	12/17/2004

Tag Number	Description	Acq Date
29049	Laptop Computer:Dell Latitude	12/17/2004
29051	Laptop Computer:Dell Latitude	12/17/2004
29052	Laptop Computer:Dell Latitude	12/17/2004
29054	Laptop Computer:Dell Latitude	12/20/2004
29055	Laptop Computer:Dell Latitude	12/20/2004
29056	Laptop Computer:Dell Latitude	12/20/2004
29057	Laptop Computer:Dell Latitude	12/20/2004
29066	Laptop Computer:Dell Latitude	12/21/2004
29072	Laptop Computer:Dell Latitude	12/21/2004
29090	Laptop Computer:Dell Latitude	1/3/2005
29092	Computer:Dell GX280	1/3/2005
29093	Computer:Dell GX280	1/3/2005
29096	Computer:Dell GX280	1/4/2005
29097	Computer:Dell GX280	1/4/2005
29098	Computer:Dell GX280	1/6/2005
29110	Computer:Dell GX280	1/17/2005
29111	Computer:Dell GX280	1/17/2005
29112	Laptop Computer:Dell Latitude	1/17/2005
29116	Computer:Dell 370	1/19/2005
29118	Computer:Dell 370	1/20/2005
29119	Computer:Dell 370	1/20/2005
29121	Laptop Dell Latitude D600	1/25/2005
29123	Computer:Dell GX280	1/26/2005
29175	Switch:Extreme Summit	2/2/2005
29176	Switch:Extreme Summit	2/2/2005
29180	Laptop Computer:Dell M60	2/24/2005
29181	Laptop Computer:Dell M60	2/24/2005
29182	Laptop Computer:Dell M60	2/24/2005
29236	Computer:Dell GX280	1/26/2005
29239	Laptop Computer:Dell Latitude	2/7/2005
29258	Computer:Dell GX280	1/31/2005
29262	Computer:Dell GX280	1/31/2005
29267	Laptop Computer:Dell Latitude	2/23/2005
29272	Laptop Computer:Dell Latitude	2/25/2005
29273	Laptop Computer:Dell Latitude	2/25/2005
29284	Laptop Computer:Dell Latitude	3/4/2005

Tag Number	Description	Acq Date
29411	Chassis 10 Slot:Aspen 8810	3/7/2005
29416	Laptop Computer:Dell Latitude	3/4/2005
29417	Laptop Computer:Dell Latitude	3/14/2005
29420	Laptop Computer:Dell Latitude	3/8/2005
29421	Laptop Computer:Dell Latitude	3/8/2005
29422	Laptop Computer:Dell Latitude	3/9/2005
29423	Laptop Computer:Dell Latitude	3/9/2005
29424	Laptop Computer:Dell Latitude	3/9/2005
29425	Laptop Computer:Dell Latitude	3/9/2005
29428	Computer:Dell GX280	3/9/2005
29429	Laptop Computer:Dell Latitude	3/8/2005
29430	Laptop Computer:Dell Latitude	3/8/2005
29452	Computer:Dell GX280	4/1/2005
29457	Laptop Computer:Dell Latitude	4/5/2005
29458	Laptop Computer:Dell Latitude	4/5/2005
29459	Laptop Computer:Fujitsu	4/5/2005
29460	Laptop Computer:Fujitsu	4/5/2005
29461	Laptop Computer:Fujitsu	4/5/2005
29462	Laptop Computer:Fujitsu	4/5/2005
29464	Laptop Computer:Dell Latitude	4/8/2005
29465	Laptop Computer:Dell Latitude	4/8/2005
29466	Laptop Computer:Dell Latitude	4/8/2005
29478	Laptop Computer:Dell Latitude	4/20/2005
29480	Laptop Computer:Dell Latitude	4/20/2005
29481	Laptop Computer:Dell Latitude	4/20/2005
29495	Laptop Computer:Dell Latitude	4/22/2005
29501	Computer:Dell GX280	4/26/2005
29503	Laptop Computer:Dell Latitude	4/27/2005
29505	Laptop Computer:Dell Latitude	5/2/2005
29507	Laptop Computer:Del Latitude	5/2/2005
29628	Computer:Dell GX280	3/4/2005
29660	Computer:Dell GX280	3/8/2005
29675	Computer:Dell GX280	3/23/2005
29679	Computer:Dell GX280	3/23/2005
29689	Computer:Dell GX280	3/23/2005
29690	Computer:Dell GX280	3/23/2005

Tag Number	Description	Acq Date
29691	Computer:Dell GX280	3/23/2005
29692	Computer:Dell GX280	3/23/2005
29694	Computer:Dell GX280	3/23/2005
29710	Computer:Dell GX280	3/18/2005
29716	Computer:Dell GX280	3/28/2005
29717	Computer:Dell GX280	3/28/2005
29718	Computer:Dell GX280	3/28/2005
29720	Computer:Dell GX280	3/28/2005
29721	Computer:Dell GX280	3/28/2005
29722	Computer:Dell GX280	3/28/2005
29723	Computer:Dell GX280	3/28/2005
29724	Computer:Dell GX280	3/28/2005
29759	Computer:Dell GX280	3/28/2005
29762	Computer:Dell GX280	3/28/2005
29806	Computer:Dell GX280	3/28/2005
29810	Computer:Dell GX280	3/28/2005
29828	Computer:Dell GX280	3/31/2005
29892	Server:Dell	5/23/2005
29972	Computer:Dell GX280	4/27/2005
29987	Laptop Computer:Dell Latitude	5/5/2005
29988	Laptop Computer:Dell Latitude	5/5/2005
29989	Computer:Dell GX280	5/9/2005
29998	Laptop Computer:Dell Latitude	5/12/2005
30000	Laptop Computer:Dell Latitude	5/12/2005
30001	Laptop Computer:Dell Latitude	5/12/2005
30005	Laptop Computer:Dell Latitude	5/13/2005
30006	Laptop :Dell Latitude D610	5/13/2005
30007	Laptop Computer:Dell Latitude	5/13/2005
30016	Laptop Computer:Dell Latitude	5/17/2005
30017	Laptop Computer:Dell Latitude	5/17/2005
30020	Laptop Computer:Dell Latitude	5/20/2005
30021	Laptop Computer:Dell Latitude	5/20/2005
30023	Laptop Computer:Dell Latitude	5/23/2005
30024	Laptop Computer:Dell Latitude	5/23/2005
30034	Laptop Computer:Dell Latitude	5/31/2005
30037	Laptop Computer:Dell Latitude	5/31/2005

Tag Number	Description	Acq Date
30050	Laptop Computer:Fujitsu	6/1/2005
30051	Laptop Computer:Fujitsu	6/1/2005
30052	Laptop Computer:Fujitsu	6/1/2005
30053	Laptop Computer:Fujitsu	6/1/2005
30054	Laptop Computer:Fujitsu	6/1/2005
30056	Laptop Computer:Fujitsu	6/1/2005
30057	Laptop Computer:Fujitsu	6/1/2005
30059	Laptop Computer:Fujitsu	6/1/2005
30061	Laptop Computer:Fujitsu	6/1/2005
30062	Laptop Computer:Fujitsu	6/1/2005
30064	Laptop Computer:Fujitsu	6/1/2005
30065	Laptop Computer:Fujitsu	6/1/2005
30067	Laptop Computer:Fujitsu	6/1/2005
30079	Laptop Computer:Dell Latitude	6/3/2005
30104	UPS:Smart UPC	8/5/2005
30273	QM Receiver/Processor:Crestron	6/23/2006
30563	Laptop Computer:Fujitsu	6/7/2005
30564	Laptop Computer:Fujitsu	6/7/2005
30567	Computer:Dell GX280	6/7/2005
30575	Laptop Computer:Dell Latitude	6/7/2005
30579	Laptop Computer:Dell Latitude	6/7/2005
30589	Laptop Computer:Dell Latitude	6/8/2005
30592	Laptop Computer:Dell Latitude	6/9/2005
30594	Laptop Computer:Dell Latitude	6/9/2005
30595	Laptop Computer:Dell Latitude	6/9/2005
30601	Laptop Computer:Dell Latitude	6/14/2005
30743	Access Switch:Extreme 300-48	8/11/2005
30744	Summit 300-48	8/11/2005
30745	Summit 300-48	8/11/2005
30788	Laptop Computer:Dell M70	5/31/2005
30789	Laptop Computer:Dell M70	5/31/2005
30791	Laptop Computer:Dell M70	5/31/2005
30792	Laptop Computer:Dell M70	5/31/2005
30793	Laptop Computer:Dell M70	5/31/2005
30794	Laptop Computer:Dell M70	5/31/2005
30795	Laptop Computer:Dell M70	5/31/2005

Tag Number	Description	Acq Date
30796	Laptop Computer:Dell M70	5/31/2005
30798	Laptop Computer:Dell Latitude	6/6/2005
30799	Laptop Computer:Dell Latitude	6/6/2005
30800	Laptop Computer:Dell Latitude	6/6/2005
30801	Laptop Computer:Dell Latitude	6/6/2005
30803	Laptop Computer:Dell Latitude	6/6/2005
30804	Laptop Computer:Dell Latitude	6/6/2005
30805	Laptop Computer:Dell Latitude	6/6/2005
30806	Laptop Computer:Dell Latitude	6/6/2005
30810	Laptop Computer:Dell Latitude	6/7/2005
30811	Laptop Computer:Dell Latitude	6/7/2005
30812	Laptop Computer:Dell Latitude	6/7/2005
30813	Laptop Computer:Dell Latitude	6/7/2005
30814	Laptop Computer:Dell Latitude	6/7/2005
30815	Laptop Computer:Dell Latitude	6/7/2005
30817	Laptop Computer:Dell Latitude	6/7/2005
30821	Laptop Computer:Dell Latitude	6/7/2005
30823	Laptop Computer:Dell Latitude	6/7/2005
30824	Laptop Computer:Dell Latitude	6/7/2005
30825	Laptop Computer:Dell Latitude	6/7/2005
30826	Laptop Computer:Dell Latitude	6/7/2005
30827	Laptop Computer:Dell Latitude	6/7/2005
30830	Laptop Computer:Dell Latitude	6/7/2005
30831	Laptop Computer:Dell Latitude	6/7/2005
30832	Laptop Computer:Dell Latitude	6/14/2005
30839	Computer:Dell GX280	6/15/2005
30845	Laptop Computer:Dell Latitude	6/15/2005
30852	Computer:Dell GX280	6/16/2005
30854	Computer:Dell GX280	6/16/2005
30871	Computer:Dell GX280	6/29/2005
30881	Computer:Dell GX280	7/1/2005
30888	Laptop Computer:Fujitsu	6/30/2005
30890	Laptop Computer:Fujitsu	6/30/2005
30892	Laptop Computer:Fujitsu	6/30/2005
30912	Laptop Computer:Dell M70	8/2/2005
30913	Laptop Computer:Dell M70	8/2/2005

Tag Number	Description	Acq Date
30915	Computer:Dell GX280	8/5/2005
30917	Laptop Computer:Dell Latitude	8/9/2005
30918	Laptop Computer:Dell Latitude	8/9/2005
30919	Laptop Computer:Dell Latitude	8/9/2005
30921	Laptop Computer:Dell Latitude	8/9/2005
30924	Laptop Dell Latitude D610	8/9/2005
30927	Laptop Computer:Dell Latitude	8/12/2005
30931	Laptop Computer:Dell Latitude	8/16/2005
31109	Computer:Dell GX280	6/14/2005
31110	Computer:Dell GX280	6/14/2005
31113	Computer:Dell GX280	6/14/2005
31114	Computer:Dell GX280	6/14/2005
31118	Computer:Dell GX280	6/14/2005
31121	Computer:Dell GX280	6/14/2005
31130	Computer:Dell GX280	6/14/2005
31142	Computer:Dell GX280	6/14/2005
31249	Computer:Dell 670	8/10/2005
31250	Computer:Dell 670	8/10/2005
31252	Computer:Dell 670	8/10/2005
31254	Computer:Dell 670	8/10/2005
31339	Computer:Dell GX280	7/18/2005
31342	Computer:Dell GX280	7/18/2005
31349	Computer:Dell GX280	7/18/2005
31354	Computer:Dell GX280	7/18/2005
31374	Computer:Dell 670	8/10/2005
31378	Computer:Dell 670	8/10/2005
31379	Computer:Dell 670	8/10/2005
31384	Computer:Dell 670	8/10/2005
31388	Computer:Dell 670	8/10/2005
31396	Computer:Dell 670	8/10/2005
31398	Computer:Dell 670	8/10/2005
31458	Computer:Dell GX280	8/2/2005
31459	Computer:Dell GX280	8/2/2005
31462	Computer:Dell GX280	8/2/2005
31464	Computer:Dell GX280	8/2/2005
31470	Computer:Dell GX280	8/2/2005

Tag Number	Description	Acq Date
31477	Laptop Computer:Dell Latitude	8/8/2005
31479	Laptop Computer:Dell Latitude	8/12/2005
31486	Laptop Computer:Dell Latitude	8/8/2005
31487	Laptop Computer:Dell Latitude	8/8/2005
31490	Laptop Computer:Dell Latitude	8/8/2005
31498	Laptop Computer:Dell Latitude	8/12/2005
31552	Laptop Computer:Dell Latitude	8/11/2005
31553	Laptop Computer:Dell Latitude	8/11/2005
31554	Laptop Computer:Dell Latitude	8/11/2005
31555	Laptop Computer:Dell Latitude	8/11/2005
31557	Laptop Computer:Dell Latitude	8/11/2005
31558	Laptop Computer:Dell Latitude	8/11/2005
31559	Laptop Computer:Dell Latitude	8/11/2005
31561	Laptop Computer:Dell Latitude	8/11/2005
31562	Laptop Computer:Dell Latitude	8/11/2005
31564	Laptop Dell Latitude D810	8/22/2005
31570	Laptop Computer Dell Latitude	8/17/2005
31571	Laptop Computer:Dell Latitude	8/17/2005
31572	Laptop Computer:Dell Latitude	8/17/2005
31573	Laptop Computer:Dell Latitude	8/17/2005
31575	Laptop Computer:Dell Latitude	8/16/2005
31585	Computer:Dell GX280	8/23/2005
31586	Laptop :Dell Latitude D810	8/23/2005
31587	Laptop Computer:Dell Latitude	8/23/2005
31588	Laptop Computer:Dell Latitude	8/23/2005
31589	Laptop Computer:Dell Latitude	8/23/2005
31590	Laptop Computer:Dell Latitude	8/24/2005
31593	Laptop Computer:Dell Latitude	8/24/2005
31600	Computer:Dell 670	9/7/2005
31601	Computer:Dell 670	9/7/2005
31612	Computer:Dell GX280	9/14/2005
31616	Computer:Dell GX280	9/16/2005
31617	Computer:Dell GX280	9/16/2005
31622	Computer:Dell GX280	9/16/2005
31627	Computer:Dell GX280	9/16/2005
31630	Computer:Dell GX280	9/16/2005

Tag Number	Description	Acq Date
31632	Computer:Dell GX280	9/16/2005
31635	Computer:Dell GX280	9/16/2005
31647	Laptop Computer:Dell Latitude	9/21/2005
31649	Laptop Computer:Dell Latitude	9/21/2005
31654	Computer:Dell GX520	9/26/2005
31656	Laptop Computer:Dell Latitude	9/27/2005
31659	Laptop Computer:Dell Latitude	10/4/2005
31660	Laptop Computer:Dell Latitude	10/4/2005
31662	Laptop Dell Latitude D810	10/4/2005
31664	Laptop Computer:Dell Latitude	10/11/2005
31665	Laptop Computer:Dell Latitude	10/11/2005
31695	Laptop Computer:Dell Latitude	11/15/2005
31704	Laptop Computer:Dell Latitude	11/21/2005
31713	Computer:Dell GX620	11/30/2005
31734	Laptop Computer:Dell Latitude	1/18/2006
31735	Laptop Computer:Dell Latitude	1/18/2006
31743	Computer:Dell GX620	1/24/2006
31761	Laptop Computer:Dell Latitude	3/7/2006
31762	Laptop Computer:Dell Latitude	3/7/2006
31763	Laptop Computer:Dell Latitude	3/7/2006
31769	Laptop Computer:Dell Latitude	8/18/2005
31770	Laptop Computer:Dell Latitude	8/18/2005
31771	Laptop Computer:Dell Latitude	8/18/2005
31772	Laptop Computer:Dell Latitude	8/18/2005
31773	Laptop Computer:Dell Latitude	8/18/2005
31774	Laptop Computer:Dell Latitude	8/18/2005
31775	Laptop Computer:Dell Latitude	8/18/2005
31776	Laptop Computer:Dell Latitude	8/18/2005
31777	Laptop Computer:Dell Latitude	8/18/2005
31779	Laptop Computer:Dell Latitude	8/18/2005
31780	Laptop Computer:Dell Latitude	8/18/2005
31782	Laptop Computer:Dell Latitude	8/18/2005
31783	Laptop Computer:Dell Latitude	8/18/2005
31785	Laptop Computer:Dell Latitude	8/18/2005
31786	Laptop Computer:Dell Latitude	8/18/2005
31787	Laptop Computer:Dell Latitude	8/18/2005

Tag Number	Description	Acq Date
31788	Laptop Computer:Dell Latitude	8/18/2005
31789	Laptop Computer:Dell Latitude	8/18/2005
31790	Laptop Computer:Dell Latitude	8/18/2005
31791	Laptop Computer:Dell Latitude	8/18/2005
31792	Laptop Computer:Dell Latitude	8/18/2005
31793	Laptop Computer:Dell Latitude	8/18/2005
31794	Laptop Computer:Dell Latitude	8/18/2005
31924	Laptop Computer:Dell Latitude	3/8/2006
31927	Laptop Latitude D610	3/13/2006
31930	Laptop Computer:Dell M70	3/14/2006
31938	Laptop Computer:Dell Latitude	4/6/2006
31965	Computer:Dell GX620	4/17/2006
31968	Computer:Dell GX620	4/17/2006
31970	Computer:Dell GX620	4/17/2006
31974	Computer:Dell GX620	4/17/2006
31981	Laptop Computer:Dell Latitude	4/18/2006
31999	Laptop Computer:Dell Latitude	5/2/2006
32000	Laptop Computer:Dell Latitude	5/2/2006
32005	Laptop Dell Latitude D810	5/3/2006
32009	Laptop Computer:Dell Latitude	5/8/2006
32011	Laptop Computer:Dell Latitude	5/8/2006
32013	Computer:Dell GX620	5/4/2006
32014	Computer:Dell GX620	5/4/2006
32016	Laptop Computer:Dell Latitude	5/4/2006
32026	Computer:Apple Imac	5/9/2006
32065	Laptop Dell Latitude D810	5/17/2006
32066	Laptop Computer: Dell Latitude	5/17/2006
32068	Laptop Computer: Dell Latitude	5/17/2006
32069	Laptop Computer: Dell Latitude	5/17/2006
32070	Laptop Computer: Dell Latitude	5/17/2006
32071	Laptop Computer: Dell Latitude	5/17/2006
32081	Computer:Apple IMac	5/22/2006
32082	Computer:Apple IMac	5/22/2006
32083	Computer:Apple IMac	5/22/2006
32084	Computer:Apple IMac	5/22/2006
32086	Computer:Apple IMac	5/22/2006

Tag Number	Description	Acq Date
32087	Computer:Apple IMac	5/22/2006
32088	Computer:Apple IMac	5/22/2006
32089	Computer:Apple IMac	5/22/2006
32091	Computer:Apple IMac	5/22/2006
32094	Computer:Apple IMac	5/22/2006
32095	Computer:Apple IMac	5/22/2006
32097	Computer:Dell GX520	8/19/2005
32098	Computer:Dell GX520	8/19/2005
32099	Computer:Dell GX520	8/19/2005
32100	Computer:Dell GX520	8/19/2005
32101	Computer:Dell GX520	8/19/2005
32102	Computer:Dell GX520	8/19/2005
32103	Computer:Dell GX520	8/19/2005
32104	Computer:Dell GX520	8/19/2005
32105	Computer:Dell GX520	8/19/2005
32106	Computer:Dell GX520	8/19/2005
32108	Computer:Dell GX520	8/19/2005
32109	Computer:Dell GX520	8/19/2005
32110	Computer:Dell GX520	8/19/2005
32111	Computer:Dell GX520	8/19/2005
32112	Computer:Dell GX520	8/19/2005
32113	Computer:Dell GX520	8/19/2005
32114	Computer:Dell GX520	8/19/2005
32116	Computer:Dell GX520	8/19/2005
32147	Computer:Dell GX280	8/19/2005
32150	Computer:Dell GX280	8/19/2005
32151	Computer:Dell GX280	8/19/2005
32152	Computer:Dell GX280	8/19/2005
32153	Computer:Dell GX280	8/19/2005
32154	Computer:Dell GX280	8/19/2005
32155	Computer:Dell GX280	8/19/2005
32156	Computer:Dell GX280	8/19/2005
32157	Computer:Dell GX280	8/19/2005
32158	Computer:Dell GX280	8/19/2005
32159	Computer:Dell GX280	8/19/2005
32160	Computer:Dell GX280	8/19/2005

Tag Number	Description	Acq Date
32161	Computer:Dell GX280	8/19/2005
32162	Computer:Dell GX280	8/19/2005
32163	Computer:Dell GX280	8/19/2005
32164	Computer:Dell GX280	8/19/2005
32165	Computer:Dell GX280	8/19/2005
32166	Computer:Dell GX280	8/19/2005
32167	Computer:Dell GX280	8/19/2005
32168	Computer:Dell GX280	8/19/2005
32169	Computer:Dell GX280	8/19/2005
32170	Computer:Dell GX280	8/19/2005
32171	Computer:Dell GX280	8/19/2005
32172	Computer:Dell GX280	8/19/2005
32173	Computer:Dell GX280	8/19/2005
32174	Computer:Dell GX280	8/19/2005
32176	Computer:Dell GX280	8/19/2005
32177	Computer:Dell GX280	8/19/2005
32178	Computer:Dell GX280	8/19/2005
32179	Computer:Dell GX280	8/19/2005
32180	Computer:Dell GX280	8/19/2005
32202	Computer:Dell 670	9/8/2005
32203	Computer:Dell 670	9/8/2005
32204	Computer:Dell 670	9/8/2005
32205	Computer:Dell 670	9/8/2005
32206	Computer:Dell 670	9/8/2005
32216	Computer:Dell 670	9/14/2005
32224	Computer:Dell 670	9/14/2005
32229	Computer:Dell 670	9/14/2005
32231	Computer:Dell 670	9/14/2005
32232	Computer:Dell 670	9/14/2005
32233	Laptop Computer:Dell Latitude	8/23/2005
32234	Laptop Computer:Dell Latitude	8/23/2005
32235	Laptop Computer:Dell Latitude	8/23/2005
32236	Laptop Computer:Dell Latitude	8/23/2005
32238	Laptop Computer:Dell Latitude	8/23/2005
32239	Laptop Computer:Dell Latitude	8/23/2005
32240	Laptop Computer:Dell Latitude	8/23/2005

Tag Number	Description	Acq Date
32242	Laptop Computer:Dell Latitude	8/23/2005
32244	Laptop Computer:Dell Latitude	8/23/2005
32247	Laptop Computer:Dell Latitude	8/23/2005
32248	Computer:Dell GX620	8/25/2005
32249	Computer:Dell GX620	8/25/2005
32250	Computer:Dell GX620	8/25/2005
32252	Computer:Dell GX620	8/25/2005
32254	Computer:Dell GX620	8/25/2005
32255	Computer:Dell GX620	8/25/2005
32257	Computer:Dell GX620	8/25/2005
32258	Computer:Dell GX620	8/25/2005
32259	Computer:Dell GX620	8/25/2005
32260	Computer:Dell GX620	8/25/2005
32264	Computer:Dell GX620	8/25/2005
32266	Computer:Dell GX620	8/25/2005
32267	Computer:Dell GX620	8/25/2005
32269	Computer:Dell GX620	8/25/2005
32271	Computer:Dell GX620	8/25/2005
32272	Computer:Dell GX620	8/25/2005
32273	Computer:Dell GX620	8/25/2005
32275	Computer:Dell GX620	8/25/2005
32276	Computer:Dell GX620	8/25/2005
32277	Computer:Dell GX620	8/25/2005
32278	Computer:Dell GX620	8/25/2005
32279	Computer:Dell GX620	8/25/2005
32282	Computer:Dell GX620	8/25/2005
32286	Computer:Dell GX620	8/25/2005
32287	Computer:Dell GX620	8/25/2005
32288	Computer:Dell GX620	8/25/2005
32289	Computer:Dell GX620	8/25/2005
32290	Computer:Dell GX620	8/25/2005
32291	Computer:Dell GX620	8/25/2005
32301	Computer:Dell GX620	8/23/2005
32306	Computer:Dell GX620	8/23/2005
32310	Computer:Dell GX620	8/23/2005
32322	Computer:Dell GX620	8/23/2005

Tag Number	Description	Acq Date
32356	Computer:Dell GX280	8/25/2005
32358	Computer:Dell GX280	8/25/2005
32362	Computer:Dell GX280	8/25/2005
32364	Computer:Dell GX280	8/25/2005
32365	Computer:Dell GX280	8/25/2005
32366	Computer:Dell GX280	8/25/2005
32369	Computer:Dell GX280	8/25/2005
32372	Computer:Dell GX280	8/25/2005
32377	Computer:Dell GX280	8/25/2005
32393	Network Switch:Extreme Summit	10/6/2005
32394	Network Switch:Extreme Summit	10/6/2005
32396	Network Switch:Extreme Summit	10/6/2005
32526	Computer:Dell GX620	9/1/2005
32547	Computer:Dell GX620	9/1/2005
32562	Computer:Dell GX620	9/1/2005
32566	Computer:Dell GX620	9/1/2005
32572	Computer:Dell GX620	9/1/2005
32579	Computer:Dell GX620	9/1/2005
32586	Computer:Dell GX620	9/1/2005
32596	Computer:Dell GX620	9/1/2005
32602	Computer:Dell GX620	9/1/2005
32663	Computer:Dell GX620	9/8/2005
32681	Computer:Dell GX620	9/6/2005
32691	Computer:Dell GX620	9/6/2005
32892	Computer:Dell GX620	10/10/2005
32895	Computer:Dell GX620	10/10/2005
33003	Camcorder:Sony	10/5/2005
33045	Laptop Computer:Dell Latitude	11/17/2005
33047	Laptop Computer:Dell Latitude	11/17/2005
33048	Laptop Computer:Dell Latitude	11/17/2005
33049	Laptop Computer:Dell Latitude	11/17/2005
33051	Laptop Computer:Dell Latitude	11/17/2005
33052	Laptop Computer:Dell Latitude	11/17/2005
33057	Laptop Computer:Dell Latitude	11/17/2005
33059	Laptop Computer:Dell Latitude	11/17/2005
33060	Laptop Computer:Dell Latitude	11/17/2005

Tag Number	Description	Acq Date
33061	Laptop Computer:Dell Latitude	11/17/2005
33062	Laptop Computer:Dell Latitude	11/17/2005
33063	Laptop Computer:Dell Latitude	11/17/2005
33064	Laptop Computer:Dell Latitude	11/17/2005
33065	Laptop Computer:Dell Latitude	11/17/2005
33067	Laptop Computer:Dell Latitude	11/17/2005
33068	Laptop Computer:Dell Latitude	11/17/2005
33069	Laptop Computer:Dell Latitude	11/16/2005
33070	Laptop Computer:Dell Latitude	11/16/2005
33071	Laptop Computer:Dell Latitude	11/16/2005
33074	Laptop Computer:Dell Latitude	11/16/2005
33075	Computer:Dell GX620	11/17/2005
33079	Computer:Dell GX620	11/17/2005
33080	Computer:Dell GX620	11/17/2005
33081	Computer:Dell GX620	11/17/2005
33082	Computer:Dell GX620	11/17/2005
33083	Computer:Dell GX620	11/17/2005
33084	Computer:Dell GX620	11/17/2005
33270	Computer:Dell GX620	1/9/2006
33276	Computer:Dell GX620	12/9/2005
33279	Computer:Dell GX620	12/9/2005
33290	Computer:Dell GX620	12/9/2005
33293	Computer:Dell GX620	12/9/2005
33309	Computer:Dell GX620	12/9/2005
33313	Computer:Dell GX620	12/9/2005
33324	Computer:Dell GX620	12/9/2005
33325	Computer:Dell GX620	12/9/2005
33329	Computer:Dell GX620	1/9/2006
33337	Computer:Dell GX620	1/9/2006
33339	Computer:Dell GX620	12/9/2005
33367	Computer:Dell GX620	1/9/2006
33375	Computer:Dell GX620	1/9/2006
33380	Computer:Dell GX620	1/9/2006
33474	Laptop Computer:Fujitsu T4020D	4/28/2006
33493	Laptop Computer:Dell Latitude	1/12/2006
33494	Laptop Computer:Dell Latitude	1/12/2006

Tag Number	Description	Acq Date
33495	Laptop Computer:Dell Latitude	1/12/2006
33496	Laptop Computer:Dell Latitude	1/12/2006
33497	Laptop Computer:Dell Latitude	1/12/2006
33498	Laptop Computer:Dell Latitude	1/12/2006
33501	Laptop Computer:Dell Latitude	1/12/2006
33507	Laptop Computer:Dell Latitude	1/12/2006
33514	Laptop Computer:Dell Latitude	1/12/2006
33572	Laptop Computer:Dell Latitude	1/17/2006
33579	Laptop Computer:Dell Latitude	1/18/2006
33583	Latptop Computer:Dell Latitude	1/17/2006
33591	Laptop Computer:Dell Latitude	1/18/2006
33605	Laptop Computer:Dell Latitude	1/18/2006
33609	Computer:Dell GX620	1/20/2006
33610	Computer:Dell GX620	1/20/2006
33611	Computer:Dell GX620	1/20/2006
33612	Computer:Dell GX620	1/20/2006
33613	Computer:Dell GX620	1/20/2006
33614	Computer:Dell GX620	1/20/2006
33837	Computer:Apple IMac	5/22/2006
33840	Laptop Computer: Dell Latitude	5/23/2006
33841	Laptop Computer: Dell Latitude	5/23/2006
33858	Laptop Computer: Dell Latitude	5/31/2006
33872	Laptop : Dell Latitude D810	6/7/2006
33878	Laptop Computer: Dell Latitude	6/13/2006
34017	Laptop Computer:Dell Latitude	8/2/2006
34018	Laptop Computer:Dell Latitude	8/3/2006
34033	Computer:Dell GX620	8/17/2006
34048	Laptop Computer:Dell Latitude	3/23/2006
34049	Laptop Computer:Dell Latitude	3/23/2006
34050	Laptop Computer:Dell Latitude	3/23/2006
34051	Laptop Computer:Dell Latitude	3/23/2006
34052	Laptop Computer:Dell Latitude	3/23/2006
34053	Computer:Dell GX620	3/22/2006
34054	Computer:Dell GX620	3/22/2006
34056	Computer:Dell GX620	3/22/2006
34057	Computer:Dell GX620	3/22/2006

Tag Number	Description	Acq Date
34058	Computer:Dell GX620	3/22/2006
34059	Computer:Dell GX620	3/22/2006
34060	Computer:Dell GX620	3/22/2006
34061	Computer:Dell GX620	3/22/2006
34062	Computer:Dell GX620	3/22/2006
34070	Server:Dell 2850	6/22/2006
34118	Laptop Computer:Dell Latitude	4/18/2006
34119	Laptop Computer:Dell Latitude	4/18/2006
34120	Laptop Computer:Dell Latitude	4/18/2006
34121	Laptop Computer:Dell Latitude	4/18/2006
34122	Laptop Computer:Dell Latitude	4/18/2006
34123	Laptop Computer:Dell Latitude	4/18/2006
34124	Laptop Computer:Dell Latitude	4/18/2006
34125	Laptop Computer:Dell Latitude	4/18/2006
34126	Laptop Computer:Dell Latitude	4/18/2006
34127	Laptop Computer:Dell Latitude	4/18/2006
34128	Laptop Computer:Dell Latitude	4/18/2006
34129	Laptop Computer:Dell Latitude	4/18/2006
34130	Laptop Computer:Dell Latitude	4/18/2006
34131	Laptop Computer:Dell Latitude	4/18/2006
34132	Laptop Computer:Dell Latitude	4/18/2006
34133	Laptop Computer:Dell Latitude	4/18/2006
34134	Laptop Computer:Dell Latitude	4/18/2006
34135	Laptop Computer:Dell Latitude	4/18/2006
34136	Laptop Computer:Dell Latitude	4/18/2006
34137	Laptop Computer:Dell Latitude	4/18/2006
34138	Laptop Computer:Dell Latitude	4/18/2006
34139	Laptop Computer:Dell Latitude	4/18/2006
34140	Laptop Computer:Dell Latitude	4/18/2006
34141	Laptop Computer:Dell Latitude	4/18/2006
34152	Laptop Computer: Dell Latitude	4/26/2006
34154	Laptop Computer: Dell Latitude	4/26/2006
34155	Laptop Computer: Dell Latitude	4/26/2006
34157	Laptop Computer: Dell Latitude	4/26/2006
34162	Laptop Computer: Dell Latitude	4/26/2006
34163	Laptop Computer: Dell Latitude	4/26/2006

Tag Number	Description	Acq Date
34164	Laptop Computer: Dell Latitude	4/26/2006
34165	Laptop Computer: Dell Latitude	4/26/2006
34166	Laptop Computer: Dell Latitude	4/26/2006
34167	Laptop Computer: Dell Latitude	4/26/2006
34168	Laptop Computer: Dell Latitude	4/26/2006
34169	Laptop Computer: Dell Latitude	4/26/2006
34172	Laptop Computer: Dell Latitude	4/26/2006
34173	Laptop Computer: Dell Latitude	4/26/2006
34245	Laptop Computer:Dell Latitude	5/1/2006
34246	Laptop Computer:Dell Latitude	5/1/2006
34248	Laptop Computer:Dell Latitude	5/1/2006
34249	Laptop Computer:Dell Latitude	5/1/2006
34250	Laptop Computer:Dell Latitude	5/1/2006
34251	Laptop Computer:Dell Latitude	5/1/2006
34252	Laptop Computer:Dell Latitude	5/1/2006
34253	Laptop Computer:Dell Latitude	5/1/2006
34254	Laptop Computer:Dell Latitude	4/28/2006
34255	Laptop Computer:Dell Latitude	4/28/2006
34256	Laptop Computer:Dell Latitude	5/1/2006
34257	Laptop Computer:Dell Latitude	5/1/2006
34258	Laptop Computer:Dell Latitude	5/1/2006
34259	Laptop Computer:Dell Latitude	4/28/2006
34260	Laptop Computer:Dell Latitude	5/1/2006
34262	Laptop Computer:Dell Latitude	5/1/2006
34263	Laptop Computer:Dell Latitude	5/1/2006
34264	Laptop Computer:Dell Latitude	5/1/2006
34265	Laptop Computer:Dell Latitude	5/1/2006
34266	Laptop Computer:Dell Latitude	5/1/2006
34267	Laptop Computer:Dell Latitude	5/1/2006
34268	Laptop Computer:Dell Latitude	5/1/2006
34270	Laptop Computer:Dell Latitude	5/1/2006
34271	Laptop Computer:Dell Latitude	5/1/2006
34272	Laptop Computer:Dell Latitude	5/1/2006
34273	Laptop Computer:Dell Latitude	4/28/2006
34274	Laptop Computer:Dell Latitude	4/28/2006
34275	Laptop Computer:Dell Latitude	5/1/2006

Tag Number	Description	Acq Date
34276	Laptop Computer:Dell Latitude	5/1/2006
34277	Laptop Computer:Dell Latitude	4/28/2006
34390	Computer: Dell GX620	5/12/2006
34427	Laptop Dell Latitude D810	5/23/2006
34428	Laptop Dell Latitude D810	5/23/2006
34517	Laptop Computer:Apple	8/17/2006
34518	Laptop Computer:Apple	8/17/2006
34855	Laptop Computer:Dell Latitude	7/7/2006
34860	Laptop Computer:Dell Latitude	7/7/2006
34864	Laptop Computer:Dell Latitude	7/7/2006
34868	Laptop Computer:Dell Latitude	7/7/2006
35027	Laptop Computer:Dell Latitude	9/6/2006
35030	Computer:Dell GX620	9/7/2006
35061	Laptop Computer:Dell Latitude	10/6/2006
35063	Laptop Computer:Dell Latitude	10/6/2006
35065	Laptop Computer:Dell Latitude	10/6/2006
35066	Laptop Computer:Dell Latitude	10/6/2006
35068	Dual Core Processor:Dell	10/11/2006
35073	Laptop Computer:Apple MBPRO	10/19/2006
35074	Laptop Computer:Apple MBPRO	10/19/2006
35075	Laptop Computer:Apple MBPRO	10/19/2006
35125	Laptop Computer:Dell Latitude	11/13/2006
35330	Server:Dell	11/3/2006
35331	Server:Dell	11/3/2006
35377	Laptop Computer:Dell Latitude	11/14/2006
35401	Smart remote controller	1/12/2007
35489	Laptop Computer:Dell Latitude	9/13/2006
35502	Laptop Computer:Dell D620	9/27/2006
35504	Laptop Computer:Dell D620	9/27/2006
35514	Laptop Computer:Dell D620	9/27/2006
35515	Laptop Computer:Dell D620	9/27/2006
35518	Laptop Computer:Dell D620	9/27/2006
35574	Laptop Computer:Dell Latitude	10/24/2006
35592	Laptop Computer:Dell Latitude	11/27/2006
35593	Laptop Computer:Dell Latitude	11/27/2006
35594	Laptop Computer:Dell Latitude	11/27/2006

Tag Number	Description	Acq Date
35595	Laptop Computer:Dell Latitude	11/27/2006
35596	Laptop Computer:Dell Latitude	11/27/2006
35598	Laptop Computer:Dell Latitude	11/27/2006
35602	Laptop Computer:Dell Latitude	11/27/2006
35604	Laptop Computer:Dell Latitude	11/27/2006
35605	Laptop Computer:Dell Latitude	11/27/2006
35635	Laptop Computer:Dell Latitude	1/5/2007
35636	Laptop Computer:Dell Latitude	1/5/2007
35637	Laptop Computer:Dell Latitude	1/5/2007
35638	Laptop Computer:Dell Latitude	1/5/2007
35639	Laptop Computer:Dell Latitude	1/5/2007
35641	Laptop Computer:Dell Latitude	1/5/2007
35642	Laptop Computer:Dell Latitude	1/5/2007
35644	Laptop Computer:Dell Latitude	1/5/2007
35645	Laptop Computer:Dell Latitude	1/5/2007
35646	Laptop Computer:Dell Latitude	1/5/2007
35647	Laptop Computer:Dell Latitude	1/5/2007
35648	Laptop Computer:Dell Latitude	1/5/2007
35649	Laptop Computer:Dell Latitude	1/5/2007
35650	Laptop Computer:Dell Latitude	1/5/2007
35651	Laptop Computer:Dell Latitude	1/5/2007
35653	Laptop Computer:Dell Latitude	1/5/2007
35654	Laptop Computer:Dell Latitude	1/5/2007
35655	Laptop Computer:Dell Latitude	1/5/2007
35657	Laptop Computer:Dell Latitude	1/5/2007
35658	Laptop Computer:Dell Latitude	1/5/2007
35659	Laptop Computer:Dell Latitude	1/5/2007
35660	Laptop Computer:Dell Latitude	1/5/2007
35661	Laptop Computer:Dell Latitude	1/5/2007
35662	Laptop Computer:Dell Latitude	1/5/2007
35663	Laptop Computer:Dell Latitude	1/5/2007
35788	Dell Minitower	1/11/2007
35790	Dell Minitower	1/11/2007
35800	Dell Minitower	1/11/2007
35806	Dell Minitower	1/11/2007
35813	Dell Minitower	1/11/2007

Tag Number	Description	Acq Date
35814	Dell Minitower	1/11/2007
35849	Laptop	2/21/2007
35851	Laptop	2/21/2007
35857	Laptop	2/21/2007
35867	Laptop	2/21/2007
35868	Laptop	2/21/2007
35874	Laptop	2/21/2007
35878	Laptop	2/21/2007
35879	Laptop	2/21/2007
35903	Dell Opti Plex	3/16/2007
36104	Computer: Desk top	4/10/2007
36161	Computer: Desktop	5/7/2007
36167	Computer: Laptop	4/30/2007
36230	Freezer	3/7/2007
36270*	HDV/DV VTR	10/11/2007
36272*	HDV Camcorder	10/11/2007
36273*	HDV Camcorder	10/11/2007
36274*	Power charger & Power supply	10/11/2007
36275*	Firestore Portable storage	10/11/2007
36300	Dell Opti Plex	4/19/2007
36333	Computer: Laptop	5/15/2007
36340	Server: Power Edge 2950	5/24/2007
36354	Server: PowerEdge 1955	11/7/2006
36420	Mediastar Chassis w/ Encoder	9/4/2007
36552	Laptop	6/6/2007
36568	Computer: Laptop	6/12/2007
36571	Computer: Laptop	6/12/2007
36645	Computer: Laptop	5/18/2007
36647	Computer: Laptop	5/18/2007
36656	Computer: Laptop	5/18/2007
36665	Computer: Laptop	5/30/2007
36667	Computer: Laptop	5/30/2007
36668	Computer: Laptop	5/30/2007
36676	Computer: Laptop	5/30/2007
36774	Dell Laptop	3/16/2007
36789	Dell Laptop	3/16/2007

Tag Number	Description	Acq Date
36798	Dell Laptop	3/16/2007
36803	Dell Laptop	3/16/2007
36804	Dell Laptop	3/16/2007
36812	Dell Laptop	3/16/2007
36816	Dell Laptop	3/16/2007
36823	Dell Laptop	3/16/2007
36828	Dell Laptop	3/16/2007
36830	Dell Laptop	3/16/2007
36832	Dell Laptop	3/16/2007
36837	Dell Laptop	3/16/2007
36842	Dell Laptop	3/16/2007
36888	Laptop -Latitude D830	10/19/2007
36894	Laptop -Latitude D830	10/29/2007
36901	Computer: Precision 490	11/1/2007
36906	Computer - Latitude D830	11/12/2007
36911	Computer, Dell OptiPlex 745	11/16/2007
36925	Server: PowerEdge 1955	1/22/2008
36927	Server: PowerEdge 1955	1/22/2008
36929	Server: PowerEdge 1955	1/25/2008
36980*	Computer - Latitude D520	10/4/2007
37087	Lattitude D630	9/24/2007
37090	Lattitude D630	9/24/2007
37093	Lattitude D630	9/24/2007
37095	Lattitude D630	9/24/2007
37106	Lattitude D630	9/24/2007
37150	Grease separator	8/18/2007
37276*	Laptop - Apple Mac Book Pro	10/3/2008
37280*	Battery Charger	10/9/2008
37282*	HD Video Recorder	10/10/2008
37283*	HD Video Recorder	10/10/2008
37291*	K910B contriband probe -Buster	1/15/2009
37293*	Poweredge Server Dell	1/20/2009
37317	Gun - Glock w/night sight	3/9/2009
37318	Gun - Glock w/night sight	3/9/2009
37319	Gun - Glock w/night sight	3/9/2009
37320	Gun - Glock w/night sight	3/9/2009

Tag Number	Description	Acq Date
37321	Gun - Glock w/night sight	3/9/2009
37322	Gun - Glock w/night sight	3/9/2009
37323	Gun - Glock w/night sight	3/9/2009
37324	Gun - Glock w/night sight	3/9/2009
37325	Gun - Glock w/night sight	3/9/2009
37326	Gun - Glock w/night sight	3/9/2009
37327	Gun - Glock w/night sight	3/9/2009
37328	Gun - Glock w/night sight	3/9/2009
37329	Gun - Glock w/night sight	3/9/2009
37330	Gun - Glock w/night sight	3/9/2009
37331	Gun - Glock w/night sight	3/9/2009
37332	Gun - Glock w/night sight	3/9/2009
37333	Gun - Glock w/night sight	3/9/2009
37334	Gun - Glock w/night sight	3/9/2009
37335	Gun - Glock w/night sight	3/9/2009
37336	Gun - Glock w/night sight	3/9/2009
37803	Server - PowerEdge 2950	5/23/2008
38005	Computer - Latitude D830	5/27/2008
38008	Computer - Latitude D830	5/29/2008
38011	Computer - Latitude D830	5/29/2008
38027	Computer - Latitude D830	5/30/2008
38034	Computer - Latitude D830	6/2/2008
38047	Computer - Latitude D830	6/2/2008
38048	Computer - Latitude D830	6/2/2008
38050	Computer - Latitude D830	6/2/2008
38064	Laptop Dell Latitude D830	6/3/2008
38066	Laptop Dell Latitude D830	6/3/2008
38067	Laptop Dell Latitude D830	6/3/2008
38069	Laptop Dell Latitude D830	6/3/2008
38749	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38993	Mobility Module - Aruba	1/6/2009
39708	PowerEdge Server 6950	2/23/2010
41110*	80" Interactive Touch Screen	10/15/2012
41656**	Apple Mac Book Air	8/9/2012

43289***	Dell Latitude E6430	5/12/2014
43292***	XPS13 Ultrabook	5/12/2014

*Asset was permanently returned to Florida National Guard

**Laptop stolen - police report on file


***Demo laptop returned to vendor

William D. Law, Jr., President; Doug Duncan, Vice President, Administrative/Business Services & Information Systems, Theresa Furnas, Associate Vice President, Financial & Business Services; and Paul Spinelli, Director of Procurement & Asset Management, recommend approval.

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000

- 1. Approval was received to Release Final Payment to Integra Construction Group LLC, Project 1707-E-09-8 Demolition of Veterinary Technology Building and Construction of O&P Parking Lot, HEC**

This *Type II Miscellaneous Construction Manager at Risk Services, (up to \$1 Million)* project consisted of the demolition of the Veterinary Technology Building, utilities and construction of the O&P parking lot at the Health Education Center. This project was substantially complete on August 29, 2013.

The Guaranteed Maximum Price (GMP) for this project was \$371,811.77. This deduction in the amount of (\$26,403.85) for this project is detailed below.

Original GMP:	371,811.77
Owner Contingency:	(\$6,152.37)
Project Savings:	(\$15,699.82)
General Conditions:	(\$4,551.66)
Final Accounting:	\$345,407.92

- 2. Approval was received for Change Order #1 to add paving to increase the left turn lane length and adjust the roadway median width into the Maderia Beach Fundamental School from State Road 666 by approximately three hundred feet as required by Florida Department of Transportation (FDOT), Project 677-B-14-6, Site Development, Bay Pines Center.**

Change Order #1 in the amount of \$105,963.85 revised the Contract for this project to \$194,046.85. This project was originally scheduled for completion on September 1, 2014. This change extended the time completion 29 days to September 30, 2014. Authorization was received to:

- Approve Change Order #1 in the amount of \$105,963.85.
- Adjust the amount of the purchase orders.

- Approve an Extension of Time.

3. Approval was received to Release Final Payment to Core Construction Inc., Project ODUKE0413, Duke Energy SunSense Project, Seminole and Clearwater campuses.

This *Type II Miscellaneous Construction Manager at Risk Services, (up to \$1 Million)* project consisted of designing and installing a 28-degree slope ground mounted 50 KW Thin-Film Photovoltaic System on SPC's Seminole Campus and a 50 KW Mono-Crystalline Photovoltaic System to be mounted on the 7-degree sloped roof of steel structure walkways on SPC's Clearwater Campus.

The original Guaranteed Maximum Price (GMP) for this project was \$515,803. The increases in the GMP of \$137,934.10 are detailed below:

Original GMP:	\$515,803.00
Change Order #1:	\$105,192.87
Change Order #2:	\$32,741.23
Final Accounting:	\$653,737.10

4. Approval was received for Final Project Completion and Accounting Approval, Project 1707-V-11-4, Remodeling and Addition to Library (Building 54) and the Technology Learning Center (Building 51), Seminole Campus.

This *Type I Large Construction Project (projects up to \$35 Million)* consisted of the expansion of the second floor in the Library to include a tiered multipurpose classroom, a faculty development room and office space. The Technology Center portion expanded the Learning Support Commons, renovates the Reference area as well as the Writing and Math Studios. It also included the addition of a combination Chemistry and Microbiology Lab and a prep room. This project was substantially complete on May 13, 2013.

The revised Guaranteed Maximum Price (GMP) for this project was \$3,228,792.00. This deduction in the amount of (\$576,434.44) for this project is detailed below:

Original GMP:	\$3,178,792.00
Change Order #1:	\$50,000.00
Revised GMP:	\$3,228,792.00
General Conditions:	(\$4.97)
CM Buyout:	(\$8,929.13)
Owner Contingency:	(\$3,901.70)
Unspent Sales Tax Savings:	(\$422.51)
Less Final Direct Purchase:	(\$563,176.13)
Final Accounting:	\$2,652,357.56

This information is provided by Doug Duncan, Senior Vice President, Business Services and Information Technology, Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services, pursuant to Board of Trustees Rules 6Hx23-6.09 and 6Hx2306.10.

jw090414

October 21, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President



SUBJECT: Board of Trustees' Rules

Approval is sought for the following proposed changes to the Rules Manual, which are being submitted for your consideration.

6Hx23-1.251 Animal Control The proposed changes will retitle the Rule to: *Service Animals and Animals on Campus*, and streamline and update the Rule, including reference to the recently adopted accompanying College Procedure on Service Animals. *Submitted by Suzanne Gardner*

6Hx23-2.23 Adjunct, Supplemental and Percent-of-Load Instructor Contracts The proposed changes will change the title of the Rule to: *Adjunct and Supplemental Personnel* and update the Rule to shift procedural portions to a College Procedure. *Submitted by Patty Jones.*

6Hx23-2.28 Leave—General The proposed changes will update the Rule to consolidate the various forms of leave into one Rule and shift procedural portions to a College Procedure.

In addition to the foregoing changes to Rules, the following Rules will be repealed and applicable procedural portions of these Rules will be shifted to one College Procedure regarding these various forms of leave. *Submitted by Patty Jones*

- **6Hx23-2.30 Vacation Leave**
- **6Hx23-2.31 Sick Leave and Leave for Illness in the Line of Duty**
- **6Hx23-2.32 Personal Leave**
- **6Hx23-2.33 Military Leave and National Guard Leave**
- **6Hx23-2.35 Family and Medical Leave**
- **6Hx23-2.36 Professional Leave**
- **6Hx23-2.38 Court Related Leave**
- **6Hx23-2.39 Holiday Leave**
- **6Hx23-2.40 Extended Leave**

Suzanne L. Gardner, General Counsel, recommends approval.

ps:slg1014144

Attachment

6Hx23-1.251 SERVICE ANIMALS AND ANIMALS ON CAMPUS CONTROL

- I. ~~No a~~Animals shall not be permitted on any grounds or in any building owned or leased by St. Petersburg College, except as otherwise provided herein, for reasons of safety and health. ~~Some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damages and create a hazard if they escape from confinement. An animal is defined as any member of the kingdom Animalia, which includes all multicellular living things that obtain energy by taking in food and that have cells organized into tissues, except for the purpose of this Rule, the species Homo Sapiens and any species protected and entitled by law to be on the land owned or leased by the College.~~
- II. Employees and students of St. Petersburg College shall not touch, feed, or attempt to feed animals on the grounds or in any building owned or leased by St. Petersburg College. In the event a stray animal is sighted, the employee or student should alert the site's security and facilities services offices so that Pinellas County Animal Control can be notified.
- III. Animals used in the Veterinary Technology, biological sciences instructional programs, ~~other approved programs,~~ other approved programming, shall be permitted on the grounds or in the buildings owned or leased by St. Petersburg College. ~~These animals may be fed on campus under College supervision or with permission.~~
- IV. Service animals are as defined by the Americans with Disabilities Act (ADA), and in the College Procedure on Service Animals, P6Hx23-1.251, are welcome on all campuses and at all College functions, activities and programs. ~~as "any animal individually trained to work or perform tasks for the benefit of an individual with a disability, including, but not limited to, guiding individuals with impaired vision, alerting individuals to an impending seizure or protecting individuals during one, and alerting individuals who are hearing impaired to intruders, or pulling a wheelchair and fetching dropped items."~~ If an animal meets this definition, it is considered a service animal, regardless of whether it has been licensed or certified by a state or local government or a training program. ~~Trained animals used by law enforcement agencies in the investigation of a crime or suspected crime are permitted on the grounds or in the buildings owned or leased by St. Petersburg College, when necessary. The person(s) responsible shall keep the animal leashed or under control and clean up after it as needed.~~

- V. ~~This Rule shall not be construed in a manner that adversely affects the normal existence of an animal whose natural habitat, the place or environment where it naturally or normally lives and grows, is coincidentally on land owned or leased by the College. The Board shall delegate to the President or a designee the authority to establish College Procedures related to service animals and other animals on campus.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(5), 413.08, F.S.

History: Adopted - 11/16/99. Effective - 11/16/99; 4/16/02. Filed – 4/16/02. Effective – 4/16/02. Filed – 1/17/06. Effective – 1/17/06; 10/21/14. To Be Filed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.23 EMPLOYMENT - ADJUNCT, AND SUPPLEMENTAL PERSONNEL AND PERCENT-OF-LOAD INSTRUCTOR CONTRACTS

The Board of Trustees directs and authorizes the President to establish procedures related to the hiring and employment of Adjunct and Supplemental Faculty, including, but not limited to, procedures related to performance and hours worked.

Applicable portions of the following provisions shall be shifted to a College Procedure

I. ~~Definitions:~~

- A. ~~Adjunct Instructors - an instructor who is a part-time employee and is paid off the Adjunct Salary Schedule.~~
- B. ~~Supplemental Instructors - a regular full-time instructor who teaches classes beyond the base load and is paid off the Adjunct Salary Schedule.~~
- C. ~~Percent-of-load Instructors - an instructor who is part-time, has regular office hours and who is paid portionately off of the base of the regular Salary Schedule.~~

II. ~~Credit Courses~~

- A. ~~Any regular employee who is assigned to teach a course for credit outside of the scope of the employee's normal contractual duties shall receive a supplemental contract, subject to the following limitations:~~
 - 1. ~~Instructors with base contracts of 15 equated credit hours in Sessions I and II, not more than 6 equated credit hours above the base contract may be assigned in Sessions I or II.~~
 - 2. ~~Instructors with base contracts of 18 equated credit hours in Sessions I and II, not more than 3 equated credit hours above the base contract may be assigned in Sessions I or II.~~
 - 3. ~~Instructors with base contracts of 6 equated credit hours in Session III, not more than 8 equated credit hours above the base contract may be assigned in Session III.~~

~~4. Instructors with base contracts of 0 equated credit hours in Session III, not more than 14 equated credit hours above the base contract may be assigned in Session III.~~

~~5. Summary Table for Supplemental Contracts:~~

Contract Type	(15/15/6)	(15/15/0)	(18/18/0)
Session I	6 ECH	6 ECH	3 ECH
Session II	6 ECH	6 ECH	3 ECH
Session III	8 ECH	14 ECH*	14 ECH
Total	20 ECH	26 ECH	20 ECH

~~*Any combination of III, IIIA, and/or IIIB.~~

~~6. Twelve-month A&P and other staff, not more than 6 equated credit hours may be assigned in Sessions I or II and not more than 4 equated credit hours may be assigned in Session III.~~

~~7. Any exception to these limitations must be approved by the President. Compensation will be based upon the adjunct/supplemental salary schedule.~~

~~B. Adjunct faculty are hired on a temporary, session-by-session basis. When a new adjunct faculty member is hired, faculty credentialing information, as a part of the employment application, is completed by the program director and reviewed and approved by appropriate management officials. An electronic database is kept to indicate which faculty members are qualified to teach which specific teaching fields. If a faculty member wishes to teach in additional disciplines, the Faculty Credential Evaluation portion of the College application is modified and resubmitted using the same process.~~

~~The following procedures are to be used for filling adjunct faculty positions at the College:~~

~~1. From time to time, as necessary, an advertisement will be placed to build the adjunct pool(s).~~

~~2. Applicants from other sources can be added by other program directors and faculty.~~

~~3. From the applicant pool(s), program directors will select and interview candidates who must meet the same faculty~~

~~credentialing requirements as full-time faculty, including oral and written communication skills.~~

- ~~4. In addition to the program director's interview, each candidate for a part-time faculty position is required to write several paragraphs describing his or her philosophy of education. During the process of reviewing the application, the written statement on philosophy of education, and interviewing the candidates, consideration will be given to oral and written communication skills.~~
- ~~5. Upon recommendation of the final candidate, the application and supporting documentation is reviewed by the provost and Human Resources, a background check is completed, and a possible offer is made.~~

~~C. Adjunct instructors, including temporary percent-of-load instructors, who are working part-time in other settings outside the College, may be assigned not more than 12 equated credit hours in Sessions I or II and not more than 9 equated credit hours in Sessions III, IIIA or IIIB. Adjunct instructors who are working full-time in other settings may be assigned only the levels of ECH that would be permitted of full-time instructors (i.e., 6 ECH in Sessions I and II and 8 ECH in Session III). Any exception to this must be approved by the President.~~

~~Adjunct faculty must determine specific methods to interact with students outside of class hours. These methods must be clearly outlined in each instructor's syllabus. These methods might include scheduling meetings before and/or after class, scheduling individual appointments at other times, email, chat rooms and other appropriate methods as approved by the program director.~~

- ~~1. Adjunct faculty shall receive compensation based upon the adjunct/supplemental salary schedule.~~
- ~~2. Percent-of-load contracts may be granted to temporary adjunct faculty who teach at least 6 equated credit hours during Sessions I and II or 2.4 equated credit hours during Session III. Percent-of-load adjunct instructors will be paid from the regular instructional salary schedule and their salary will be calculated at base pay for their degree. Contracts for such adjunct faculty shall not exceed a 12 equated credit hour load during Session I or II or a 9 equated credit hour load during Sessions III, IIIA or IIIB.~~

~~Any teaching beyond 12 equated credit hours during Session I or II or 9 equated credit hours during Session III, IIIA or IIIB, which has been approved by the President, shall be compensated from adjunct/supplemental salary schedule in accordance with Section I above and shall not constitute full-time employment. Temporary percent-of-load faculty are required to have office hours at the College in accordance with contract provisions.~~

~~3. Temporary percent-of-load faculty may be employed in exceptional circumstances with the approval of the President to teach less than 6 equated credit hours during Sessions I and II or 2.4 equated credit hours during Session III on a percent of load basis. Such adjunct faculty are required to have office hours at the College in accordance with contract provisions.~~

~~III. Noncredit Courses~~

~~Instructors who have been issued contracts for teaching noncredit courses shall be paid the approved noncredit salary rate in effect on the first duty day.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(18), 1012.83, 1012.855, F.S. SBE Rule 6A-14.041, F.A.C.

History: Formerly 6Hx23-6-3.021. Adopted - 7/15/71. Readopted - 12/19/74, 10/25/77. Amended - 9/17/81, 10/27/82 (Effective - 12/1/82), 2/17/83, 2/20/86, 10/17/89. Filed - 10/17/89. Effective - 10/17/89; 9/26/95. Filed - 9/26/95. Effective - Session I, 1995-96; 9/17/96. Filed - 9/17/96. Effective - 9/17/96. 5/18/99. Filed - 5/18/99. Effective - 5/18/99; 10/21/14. To Be Filed - 10/21/14. Proposed Date To Become Effective - 10/21/14.

6Hx23-2.28 LEAVE – GENERAL

The Board of Trustees directs and authorizes the President to establish procedures related to all employee leave, including but not limited to the following types of leave: court-related, extended, family medical, holiday, military, professional, sabbatical, sick, personal and vacation, pursuant to provisions of applicable state and federal law.

Applicable portions of the following provisions will shift to a College Procedure.

- ~~I. Approval from the employee's immediate supervisor or designated official for all types of leave (sick, personal, vacation, or other forms of leave with or without pay) must be obtained in advance. Sick leave and other types of leave made necessary by an unanticipated event are considered as being requested in advance if the employee makes a prompt reporting to his or her immediate supervisor or a designated official concerning the absence and provides validation of the reason(s) for the leave if requested to do so in accordance with College policy.~~
- ~~II. Employees who fail to return to work on the dates approved by their immediate supervisor, or a designated official, may be considered to have voluntarily resigned their position with the College, subject to the requirements of state and federal law.~~
- ~~III. No leave, except personal, shall be granted to an employee who is not in a paid status immediately prior to the leave.~~
- ~~IV. When applying for leave, an employee must clarify the purpose or cause for which the leave will be used. If the type of leave granted should change, the employee must reapply for leave stating the new basis for the requested leave or the employee must return to work.~~

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: ~~1001.64 (18), 1001.65 (3), 1012.83, 1012.855, F.S.~~

History: Formerly 6Hx23-6-7.01, 6Hx23-6-7.02. Readopted 10/25/77. Amended 7/15/71, 9/25/73, 1/31/74, 9/17/81, 9/16/82, 2/20/86. Filed 2/20/86. Effective 2/20/86; 10/18/94. Filed - 10/18/94. Effective - 10/18/94; 2/17/09. Filed - 2/17/09. Effective – 2/17/09; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.30 VACATION LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

- I. ~~College personnel in budgeted positions are entitled to earn vacation leave.~~
 - A. ~~Vacation leave for full-time employees in budgeted positions is earned at the following rate for years of service in any Florida community college:~~
 - 1. ~~One (1) day for each calendar month or major fraction thereof of service during the first five (5) years (60 months).~~
 - 2. ~~One and one-fourth (1-1/4) days for each calendar month or major fraction thereof of service during the next five (5) years.~~
 - 3. ~~One and one-half (1-1/2) days for each calendar month or major fraction thereof of service after the tenth (10th) year.~~
 - B. ~~The maximum number of days that an employee may carry over to the next calendar year is forty four (44). Days of vacation leave in excess of forty four (44) on December 31 shall be reduced to forty four (44) as of January 1 of each year.~~
 - C. ~~Should a full-time member of the instructional staff whose contract is for a period less than twelve (12) months becomes a 12-month employee, each year of service on the former basis shall count as a full year of service in computing the rate of vacation leave to be earned.~~
 - D. ~~Part-time employees in 12-month budgeted positions shall receive vacation leave on a pro rata basis.~~
 - E. ~~Prior approval for vacation leave must be obtained from the employee's supervisor.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: ~~1001.64(18), 1012.855, F.S.~~

History: Formerly 7-3.02 and 6Hx23-6-7.03. Adopted 7/2/68. Readopted 12/19/74, 10/25/77. Amended 12/23/69, 7/15/71, 1/31/74, 6/19/75,

5/14/81, 9/17/81, 2/17/83, 2/20/86. Filed 2/20/86. Effective 2/20/86; 1/18/94. Filed - 1/18/94. Effective - 1/18/94; 6/15/98. Filed - 6/15/98. Effective - 6/15/98; 4/17/01. Filed - 4/17/01. Effective - 4/17/01; 4/21/09. Filed - 4/21/09. Effective - 4/21/09; 10/21/14. To Be Repealed - 10/21/14. Proposed Date To Become Effective - 10/21/14.

6Hx23-2.31 SICK LEAVE AND LEAVE FOR ILLNESS IN LINE OF DUTY

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

~~I. Sick Leave~~

- ~~A. Each full-time employee in a budgeted position shall earn one day of sick leave for each calendar month or major fraction of a calendar month of service not to exceed 12 days for each fiscal year. Such leave shall be taken only when necessary because of sickness as herein prescribed. The number of sick leave days anticipated to be earned during the fiscal year or according to contractual status will be credited to each full-time budgeted employee at the beginning of the applicable contract period. (Employees hired after July 1 of the fiscal year will accrue leave on a monthly basis until the next July 1 occurs, at which time sick leave will be advanced.) In the event an employee terminates employment with the College for any reason and has taken sick leave with compensation in any amount greater than the amount of sick leave earned at the time of termination, the employee's final compensation shall be adjusted in the amount overdrawn.~~
- ~~B. Sick leave credit will be cumulative from year to year. Accumulated sick leave up to 60 days may be transferred from another Florida community college, the Florida Department of Education, a state university, a Florida district school board, or a state agency, on an hour for hour basis of leave accrued at the College. Unused transferred sick leave will be excluded from terminal leave payment. Sick leave accrued at the College must be used before using transferred sick leave.~~
- ~~C. Each full-time employee in a budgeted position who finds it necessary to be absent from duty because of illness as defined in I.D. below shall notify their immediate supervisor or other designated official not later than, or as close as possible to, the opening of the day's work on the day of the absence. Any employee, before claiming and receiving compensation for time absent on sick leave, shall file a leave of absence request form.~~
- ~~D. Full-time employees in budgeted positions who are unable to perform their duties at the College on account of personal illness or injury, or because of illness or injury of father, mother, brother, sister, husband, wife, child, grandparents or other close relative and who has to be absent from work shall, upon~~

~~request, be eligible to receive sick leave, subject to the provisions herein. In the event of the death of a family member, an employee may request up to 5 days of sick leave to attend the funeral or to attend to related matters.~~

~~E. Part-time employees in budgeted positions are eligible to receive all benefits as described herein on a pro rata basis.~~

~~F. Former employees who are re-employed shall receive credit for verifiable sick leave which had accumulated but was unused during their previous employment. In implementing this policy, sick leave will be deemed as used if the leave has been certified to another eligible Florida institution or if terminal pay benefits have been received for the leave.~~

~~G. Any employee who requests leave because of illness or injury may be required to submit a medical statement from an authorized physician validating the reason for leave.~~

~~II. Sick Leave Pool~~

~~A. Participation in the St. Petersburg College sick leave pool is voluntary and any budgeted employee is eligible for participation in the pool during the September 1-15th annual enrollment period after 1 year of employment with the College, provided that such employee has earned at least 9 days of accumulated sick leave.~~

~~B. Any sick leave contributed to the pool shall be removed from the accumulated sick leave balance of the employee donating sick leave.~~

~~C. Each participating employee shall make an initial contribution of 5 days to the pool after which no further contributions will be required, except as may be necessary to replenish the pool. Any such further contribution shall be equally required of all members. The sick leave pool balance will be reviewed periodically by Human Resources and Payroll and when the balance needs elevation, each participating employee will be requested to contribute up to 5 days, equally, to replenish the pool or if eligibility contributions change. If at the time the pool needs replenishing a member does not have a sufficient number of days to make the required contribution, the member shall be automatically dropped from the pool until enough sick leave is accumulated by the employee to be immediately reinstated.~~

- ~~D. Any sick leave time drawn from the pool by a member must be used for the member's own personal illness, accident, or injury; i.e., may not be used for illness of dependents nor for extenuating or personal circumstances. The sick leave pool may not be used for maternity leave. It may be used for leave caused by pregnancy complications.~~
- ~~E. A member shall not be eligible to use sick leave from the pool until one's personal sick leave and vacation leave have been depleted. When sick leave is used from the pool, a physician's statement verifying the period an employee is unable to work is required. The maximum number of days for which an employee may draw sick leave from the pool shall be limited to 9 times the total number of days the employee contributed to the pool from the time of initial contribution. No member may draw more than 55 days from the pool within a fiscal year. If the employee consumes all of his/her sick pool leave and then returns to work and accrues (actually earns) 9 days of sick leave, the employee will then be eligible to participate in the sick leave pool by complying with Paragraph C. above.~~
- ~~F. A member who uses sick leave from the pool shall not be required to re-contribute such sick leave, except for the purposes of replenishment.~~
- ~~G. A member who chooses to no longer participate in the sick leave pool shall not be eligible to withdraw any sick leave already contributed to the pool.~~
- ~~H. All contributions to the sick leave pool will be documented by a signed donation form from each participating employee. Any member who chooses to withdraw shall also execute an appropriate form. (To withdraw, a member must make his/her request in writing.)~~
- ~~I. Use of sick leave from the pool shall at all times be contingent upon the availability of days in the pool.~~
- ~~J. Excessive use of the sick leave pool shall be investigated to determine alternative courses of action and to address the leave issue.~~
- ~~K. Employees shall earn applicable vacation and sick leave while utilizing the sick leave pool. Each month, as vacation leave is~~

~~earned, the earned leave shall be utilized during the first working days of the ensuing month.~~

~~All sick leave advanced either on July 1 or the beginning of the contract each fiscal year shall be used immediately upon receipt of the accrual and the sick leave pool will be charged upon utilization of the accrued days.~~

~~III. Illness in Line of Duty~~

~~A. Any employee in a budgeted position shall be entitled to leave for illness in line of duty leave when absent from duties because of a personal injury received in the discharge of duty or because of illness from an occupational disease and which is a compensable injury or disease under the Florida Workers' Compensation law received or contracted in the discharge of duty, as referenced in Workers' Compensation Rule 6Hx23-2.902, Section II.A. The following conditions shall be observed:~~

- ~~1. Illness in line of duty is not sick leave and as such will not be charged to sick leave.~~
- ~~2. A maximum of 7 total days in a calendar year may be authorized for employees who qualify for illness in line of duty regardless of the number of separate and distinct compensable injuries or illnesses sustained by such employee.~~
- ~~3. Unused illness in line of duty leave is not cumulative, and therefore cannot be credited from year to year.~~
- ~~4. A claim for such leave shall be filed by the employee by the end of each pay period during which such absence has occurred.~~
- ~~5. The same reporting requirements outlined in I.C. above shall also govern illness in line of duty.~~
- ~~6. When medical treatment for a compensable injury or illness carries over from one year to the next, the 7-day maximum for use of leave for illness in line of duty does not start over for that injury or illness.~~
- ~~7. Leave for illness in the line of duty may be used for doctor appointments, therapy appointments when administered by a therapist at the facility, medical testing and time off~~

~~work as dictated by the authorized workers' compensation
medical provider.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: ~~1001.64(18), 1012.855, 1012.865, Chapter 440, F.S.~~

History: Formerly 7-3.01 & 6Hx23-6-7.04. Adopted 7/2/68. Readopted 10/25/77. Amended 12/23/69, 7/15/71, 11/16/72, 12/14/72, 9/25/73, 1/31/74, 12/19/74, 6/19/75, 1/20/77, 3/31/81 (effective 7/1/81), 9/17/81, 9/16/82 (effective 11/1/82), 2/17/83 (effective Session I, 1983/84), 6/14/83, 2/20/86, 8/21/90. Filed 8/21/90. Effective 8/21/90; 2/21/95. Filed - 2/21/95. Effective - July 1, 1995; 8/18/97. Filed - 8/18/97. Effective - 8/18/97; 6/14/99. Filed - 6/14/99. Effective - 6/14/99; 11/21/00. Filed – 11/21/00. Effective – 11/21/00. Effective – 11/21/00; 10/16/07. Filed – 10/16/07. Effective – 10/16/07; 2/17/09. Filed - 2/17/09. Effective – 2/17/09; 10/20/09. Filed – 10/20/09. Effective – 10/20/09; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.32 PERSONAL LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

- ~~I. Employees in budgeted positions with advanced approval may use up to four (4) days per fiscal year charged to sick leave for personal reasons.~~
- ~~II. Personal Leave Without Pay—A College employee may be granted personal leave of absence without pay for any period of time not to exceed twelve (12) months, at the sole discretion of the College.~~

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: ~~1001.64 (18), 1012.855, F.S.~~

History: Formerly 6Hx23-7-3.01 & 6Hx23-6-7.05. Adopted 7/2/68. Readopted 10/25/77. Amended 12/23/69, 6/21/73, 6/19/75, 9/17/81, 8/29/85. Filed 8/29/85. Effective 8/29/85; 2/17/09. Filed - 2/17/09. Effective – 2/17/09; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.33 MILITARY AND NATIONAL GUARD LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

~~The Board of Trustees directs and authorizes the President to establish procedures related to the consideration and approval of military and national guard leave, military reserve and national guard training, leave during extended active duty and reemployment rights pursuant to the provisions of the Uniformed Services Employment and Reemployment Rights Act (USERRA) and applicable state law.~~

Specific Authority: 1001.64 (2) & (4), F.S.

~~Law Implemented: 1001.64 (18), 115.07, 115.09, 115.14, 250.48, 250.481, 250.482, 121.111, 295.09, F.S.; Rule 6A-14.0432, F.A.C.; and the Uniformed Services Employment and Re-employment Rights Act (USERRA), 38 U.S.C. 4301 et. seq.~~

History: Formerly 6Hx23-5-7.08. Readopted 10/25/77. Amended 9/17/81, 2/16/84, 11/21/85, 4/17/91. Filed - 4/17/91. Effective - This policy shall be effective retroactive to August 1, 1990; 5/19/09. Filed – 5/19/09. Effective – 5/19/09; 6/19/12. Filed – 6/19/12. Effective – 6/19/12; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.35 FAMILY AND MEDICAL LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

~~The Board of Trustees directs and authorizes the President to establish institutional and personnel procedures related to the consideration and approval of leave in accordance with the Family and Medical Leave Act of 1993, as amended, and applicable state law.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: ~~1001.64(18), 1012.865, F.S.; Family & Medical Leave Act of 1993, as amended.~~

History: Formerly - 6Hx23-6-7.09. Readopted - 10/25/77. Amended - 8/17/72, 6/27/74, 3/12/80, 9/17/81, 2/20/86. Filed - 2/20/86. Effective - 2/20/86; Filed - 7/20/93. Effective - 8/5/93; 8/18/97. Filed - 8/18/97. Effective - 8/18/97; 6/14/99. Filed - 6/14/99. Effective - 6/14/99; 4/21/09. Filed - 4/21/09. Effective - 4/21/09; 6/19/12. Filed - 6/19/12. Effective - 6/19/12; 10/21/14. To Be Repealed - 10/21/14. Proposed Date To Become Effective - 10/21/14.

6Hx23-2.36 PROFESSIONAL LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

- ~~I. Professional leave may be granted by the president to an employee for the purpose of participating in activities which will be of professional benefit to the employee and the college; e.g. working toward an advanced degree, attending a workshop, attending an extended conference or earning college credits in teaching or related fields. No professional leave shall be granted unless adequate provisions have been made to handle the regular duties of the employee.~~
- ~~II. The President may approve professional leave up to one year. Professional leave shall count toward service on the salary schedule. Sick leave and vacation leave benefits do not accrue during professional leave, if in an unpaid status.~~

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: ~~1001.64 (18), 1012.855, F.S.~~

History: Formerly - 6Hx23-6-7.10; Readopted - 10/25/77; Amended - 8/17/72, 9/17/81; Filed and effective - 9/17/81; 3/17/09. Filed – 3/17/09. Effective – 3/17/09; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.38 COURT RELATED LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

- ~~I. College employees in budgeted positions who are called for jury duty or are subpoenaed as a witness when not a principal in the litigation shall receive court related leave with pay, shall retain any fees earned, and shall not be paid by the college for meals, lodging or travel provided that:
 - ~~A. The employee's supervisor is shown the subpoena or jury notice in advance of the anticipated service.~~
 - ~~B. The employee obtains from the clerk of the court a certification of the time spent on jury duty and gives such certification to the supervisor.~~~~
- ~~II. If released from jury duty, or have completed testimony pursuant to the subpoena, prior to 1:00 PM the employee is expected to report to work for the remainder of the day.~~
- ~~III. College employees involved in personal litigation as principals shall not receive court related leave.~~
- ~~IV. College employees involved in litigation on behalf of the College or due to action in the line of duty as an employee of the College shall be considered on duty and shall turn over to the College any fees received from the court.~~
- ~~V. If jury duty, or testimony pursuant to the subpoena, occurs during an employee's regular work schedule, an employee receives regular pay, keeps any fees paid and the time served is considered work time in determining the employee's eligibility for overtime compensation. However, if jury duty, or testimony pursuant to the subpoena, occurs on a non-work day or scheduled day off, civil leave does not apply, the employee is not entitled to additional time off, and the time served is not considered work time in determining eligibility for overtime compensation.~~
- ~~VI. Second and third shift employees are not required to work on the day that jury duty, or testimony pursuant to the subpoena, occurs.~~

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1001.64 (18), F.S.

History: Adopted - 2/20/86. Filed -2/20/86. Effective -2/20/86; 5/19/09. Filed - 5/19/09. Effective - 5/19/09; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.39 HOLIDAY LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

~~The Board of Trustees directs and authorizes the President to establish and implement leave procedures related to holiday and "college closed" days. One and one-half (1-1/2) times regular pay will be given to hourly career employees in budgeted positions for all work performed on a designated holiday or on a "college closed" day or part thereof, in addition to pay for the holiday or the "college closed" time. Other Personnel Services (OPS) employees, including student workers will not be paid for any unworked "college closed" hours.~~

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: ~~1001.64 (18), 1012.855, F.S.~~

History: Adopted - 3/17/09. Effective - 3/17/09; 6/19/12. Filed – 6/19/12. Effective – 6/19/12; 10/21/14. To Be Repealed – 10/21/14. Proposed Date To Become Effective – 10/21/14.

6Hx23-2.40 EXTENDED LEAVE

This Rule is being repealed and applicable procedural provisions will shift to a College Procedure.

~~Definition – Leave taken after the first 90 days of approved leave is considered Extended Leave.~~

~~I. Leave of absences up to one year may be approved by the President.~~

~~II. Only military leave shall be granted at one time for a period greater than one year unless otherwise approved by the Board of Trustees.~~

~~III. An eligible employee on an approved Extended Leave shall be returned to the position previously held, or to another comparable position at the College following the expiration of the leave.~~

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: ~~1001.64 (18), 1012.855, F.S.~~

History: Adopted - 3/17/09. Effective - 3/17/09; 10/21/14. To Be Repealed
– 10/21/14. Proposed Date To Become Effective – 10/21/14.