

AGENDA

ST. PETERSBURG COLLEGE BOARD OF TRUSTEES APRIL 15, 2014

EPICENTER MEETING ROOM (1-453)
13805 – 58TH STREET N.
LARGO, FLORIDA

REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. PRELIMINARY MATTERS

- A. Presentation of Retirement Resolutions and Motion for Adoption – **None**
- B. Recognitions/Announcements
 - 1. 2013-2014 Men’s Basketball State Tournament Runner-up:
Jabriel Rahlman, Alton Roberts, Malhjum McCrea, Jaquon Brownridge,
Colton Lewis, Prince Foster, E. Reggie Smalls, Devonte Pratt, Jose
Santos, Larry Murphy, Jordan Stephenson, Jaspin Canteen, and Jimmie
Harris
- C. Public Comment pursuant to §286.0105 FS

III. COMMENTS

- A. Board Chair
- B. Board Members
- C. President

IV. REVIEW AND APPROVAL OF MINUTES

- A. Board of Trustees’ Meeting of March 18, 2014 (*Action*)

V. MONTHLY REPORTS

- A. Board Attorney
- B. General Counsel
- C. Ms. Carol Brandt, Chair, Career Service Council

VI. STRATEGIC FOCUS AND PLANNING

- A. STRATEGIC PRIORITIES

1. Faculty Evaluation Procedures (*Presentation*)
(Ms. Heather Roberson, FGO and Dr. Martha Campbell, Dean, Communications)

- a. Faculty Evaluation Procedures power point
- b. Faculty Self Evaluation Rubric
- c. Faculty Evaluation Form Combined Criteria

B. STUDENT SUCCESS AND ACHIEVEMENT

1. The College Experience Update* (*Presentation*)

C. BUDGET AND FINANCE

1. Confirmation of Funding Priorities and new/revised Initiatives
(*Presentation*)
2. FY13-14 July 1 – March 31 Fund 1 Financial Report (*Presentation*)

D. ADMINISTRATIVE MATTERS

1. Human Resources
 - a. Personnel Report (*Action*)
 - b. Executive/Administrative/Managerial and Professional Annual Contract Recommendations (*Action*)
 - c. Equity Report (*Action*)
2. Construction
 - a. Lease Agreement between St. Petersburg College and Congressman David Jolly, Member of the U.S. House of Representatives, for a Lease of Office Space at the Seminole Library, Seminole Campus
(*Action*)
 - b. Tarpon Springs Campus – Proposed Land Sale (*Action*)

E. ACADEMIC MATTERS

1. Credit Curriculum (*Action*)

VII. CONSENT AGENDA - (Action)

- A. OLD BUSINESS (items previously considered but not finalized) - **None**
- B. NEW BUSINESS
 - 1. GRANTS/RESTRICTED FUNDS CONTRACTS
 - a. University of South Florida, Florida Institute of Oceanography – Ship Time Program (*Action*)
 - 2. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000 – **None**
 - 3. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION
 - a. Lease Agreement with the City of St. Petersburg for Parking at the St. Petersburg/Gibbs Campus (*Action*)
 - b. Amendments to the Agreements between St. Petersburg College and National University of Health Sciences (NUHS) for Lease of Space at the Health Education Center for an additional 12 months (*Action*)
 - i. NUHS Lease Agreement Portables attachment
 - ii. NUHS Lease Agreement HEC Annex attachment
 - iii. NUHS Lease Agreement OP attachment
 - c. Amendment #6 to the Lease Agreement between St. Petersburg College and St. Petersburg Pier Aquarium, Inc., for a Lease of Office Space at the Downtown Center (*Action*)
 - i. Lease Agreement attachment
 - d. 2013/14 Sanitation, Casualty and Safety Inspection Reports (*Action*)
 - i. Annual Comprehensive Safety Inspection Report

VIII. INFORMATIONAL REPORTS

- A. Quarterly Informational Report of Exempt and Non-Exempt Purchases
- B. Semiannual Informational Report of Removal of Certain Assets from Property Inventory
- C. Quarterly Informational Report on Contract Items

D. Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000

IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing

- Rule 6Hx23-1.232 – Policy for threats, violence, stalking and/or use or possession of explosives, destructive devices, firearms and/or weapons, etc.
- Rule 6Hx23-2.19 – Employment of career service employees – standards of conduct, discipline and corrective action.
- Rule 6Hx23-2.21 – Contracts for instructional personnel – continuing contracts.

X. PRESIDENT’S REPORT

XI. NEXT MEETING DATE AND SITE

May 20, 2014, Midtown Campus

XII. ADJOURNMENT

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting April 15, 2014, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

Date Advertised: March 14, 2014

Confirmation of Publication

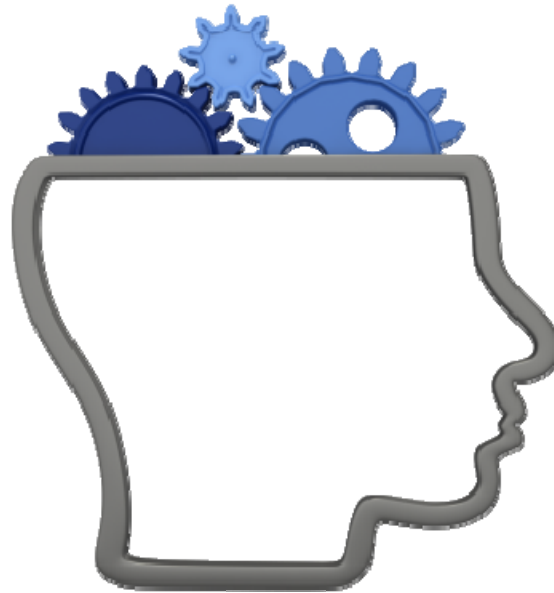
[Notice of meeting](#)

Career Employee Service Council

PROFESSIONAL DEVELOPMENT UPDATE

March 2013 – March 2014

- 736 CS employees
- 98% of CS employees participated
- 16,591 training hours completed



- 239 employees completed the recommended 24 hours
- 93 employees completed 20-23.9 hours
- 146 completed 15-19.0 hours

St. Petersburg College
SPC

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President



SUBJECT: Faculty Evaluation Procedures

The faculty evaluation procedures are being revised to align with the State Board of Education rule change titled “Employment Contracts for Full-Time Faculty,” that occurred March 23, 2013. Eligibility for continuing contract is changed from 3 to 5 years of service and includes quantifiable measurable effectiveness in student success, currency and scope of subject matter knowledge, student and faculty feedback, professional development and service to department, college and community.

For the past year a joint committee comprised of faculty and deans/program administrators met to collaboratively establish St. Petersburg College’s revised Faculty Evaluation criteria and tools.

Included in the revision is:

- the adoption of a new Annual Faculty Evaluation Form
- the use of a rubric for assessing criteria
- training for faculty, deans and program administrators in the application of the rubric
- the implementation of a digital portfolio system for documentation and streamlining the process

These revisions put the faculty evaluation process in a proactive mode that encourages ongoing faculty growth and development, supports St. Petersburg College’s focus on student success and strengthens the use of measurements to inform ongoing decisions when change is warranted.

St. Petersburg College

SPC



Faculty Evaluation Procedures

Board Of Trustees Meeting



Collaborative Committee on Faculty Evaluations

The faculty evaluation process at SPC is a positive, holistic, collaborative experience that supports student success and the continued professional growth of all faculty members

- **Updates faculty evaluation criteria while incorporating SBE 6A revisions**
- **Rubric guides assessment**
- **Implementation of a digital portfolio tool starting in 2014**
- **Training for faculty and deans/program administrators**



Timeline

Spring/summer 2014

Revised form and new rubric in use

Summer 2014

Pilot group using portfolio

Fall 2014

Training full time faculty & administrators

Spring/summer 2015

All full time faculty utilizing portfolio

Fall 2015

Adjunct faculty training

Spring/summer 2016

Portfolio in use for all faculty

Annually

Collaborative committee oversight

All updates facilitate faculty success as the foundation for student success

St. Petersburg College

SPC

Questions?



St. Petersburg College

SPC

ST. PETERSBURG COLLEGE
Faculty Evaluation Rubric

EE – Exceeding Expectations

ME – Meeting Expectations

PE – Progressing Toward Expectations

DM – Does Not Meet Expectations

A – INSTRUCTIONAL STRATEGIES

Scale	CURRENCY AND SCOPE OF ACADEMIC KNOWLEDGE	STUDENT ENGAGEMENT	COURSE MANAGEMENT	STUDENT SUPPORT	INTERPERSONAL (STUDENTS)
EE	<ul style="list-style-type: none"> Demonstrates superior knowledge of the subject matter and explains it superbly to students in courses taught. Maintains consistent academic standards in courses that incorporate corresponding curriculum standards above and beyond SPC periodic course review. Proactively reviews curriculum standards in courses taught above and beyond SPC periodic course review. 	<ul style="list-style-type: none"> Presents the subject matter clearly and eloquently with the delivery being stimulating and dynamic (as appropriate to each modality). Is extraordinarily organized in every aspect of teaching as part of courses taught. This includes organized lessons, course objectives, assessment schedule, etc. Utilizes exceptional and effective means of delivering important information to students through a variety of materials/activities to promote listening, speaking, writing and higher order critical thinking skills. Demonstrates superior knowledge of current teaching methodology and applies it in ways that stimulate active learning in students assessments, etc. 	<ul style="list-style-type: none"> Course records are maintained at all times in manners in which students can access their information at all times. For example, grades updated regularly and consistently online in all modalities. Actively communicates with students and provides timely and meaningful feedback to students on all assessments consistently in all courses taught. 	<ul style="list-style-type: none"> Is readily available for students outside of class time as part of regular office schedule and dedicated time for student support activities. Actively encourages students regularly to pursue service or assistance through appropriate college services while staying up to date on current resources such as academic advising, financial aid, learning support, outside counseling, DR, or other support resources. 	<ul style="list-style-type: none"> Actively demonstrates respect for individual and socio-cultural differences among students by including policies and expectations for conduct in class and/or online in course materials. Demonstrates extra efforts to maintain a professional rapport with students at all times. Shows exceptional consideration for the educational needs and variety of learning styles of all students and as needed refers them to LSC, DR, or other support services.
ME	<ul style="list-style-type: none"> Has sufficient knowledge of the subject matter and explains it well to students in courses taught. Maintains consistent academic standards in courses that incorporate corresponding curriculum standards and adheres to SPC periodic course review. Maintains curriculum standards in courses taught and adheres to SPC periodic course review. 	<ul style="list-style-type: none"> Presents clearly; delivery is adequate and engaging. Is adequately organized in courses taught. Adequately applies current teaching methodologies and in doing so, helps students learn the subject matter. Sufficiently utilizes effective means of delivering important information to students by using a majority but not all tools: syllabi, course schedule, presentations, assessments, etc. 	<ul style="list-style-type: none"> Student expectations and course policies are stated and appear to be clear to students in courses taught. Course records are up to date in a reasonable manner and are accessible for students online in all modalities. 	<ul style="list-style-type: none"> Is adequately available for students outside of class time as part of their regular office schedule and dedicated time weekly for student support activities. Encourages students to pursue service or assistance through appropriate college services such as academic advising, financial aid, learning support, outside counseling, DR, or other support resources. 	<ul style="list-style-type: none"> Demonstrates respect for individual and socio-cultural differences among students through practices in courses taught. Maintains a professional rapport with students at all times. Shows consideration for the educational needs and variety of learning styles of all students and as needed refers them to LSC, DR, or other support services.

ST. PETERSBURG COLLEGE
Faculty Evaluation Rubric

EE – Exceeding Expectations

ME – Meeting Expectations

PE – Progressing Toward Expectations

DM – Does Not Meet Expectations

Scale	CURRENCY AND SCOPE OF ACADEMIC KNOWLEDGE	STUDENT ENGAGEMENT	COURSE MANAGEMENT	STUDENT SUPPORT	INTERPERSONAL (STUDENTS)
PE	<ul style="list-style-type: none"> Knows most of the subject matter in courses taught and/or is making progress towards explaining it well to students. Marginally maintains consistent academic standards in courses that incorporate corresponding curriculum standards and/or progress is being made towards compliance with SPC periodic course review. Understands curriculum standards in courses taught and/or is making progress towards maintaining standards regularly and meeting SPC periodic course review schedules. 	<ul style="list-style-type: none"> Presents in an unclear and somewhat confusing manner and/or delivery is weak. However, progress is being made towards improvement. Is marginally organized in courses taught and/or making progress to improve. Knows some of the current teaching methodologies but does not apply consistently throughout the courses taught. Utilizes only a few effective means of delivering important information to student, from tools such as: syllabi, course schedule, presentations, assessments, etc. 	<ul style="list-style-type: none"> Student expectations and course policies are listed and are unclear to students in courses taught but progress towards improvement is being made. Course records are up to date for some but not all courses with the details available online for students in only a few courses taught. 	<ul style="list-style-type: none"> Is available on a limited basis or students outside of class time as part of regular office schedule and/or does NOT dedicate any time student support activities but progress is being made. Shows limited knowledge of assistance that is available from college resources and only occasionally encourages students occasionally to seek out these services but progress is being made. 	<ul style="list-style-type: none"> Marginally shows respect for individual and/or socio-cultural differences among students in all modalities but progress is being made. Maintains a less than professional rapport with students but progress is being made. Shows marginal consideration of the educational needs and/or variety of learning styles of all students and/or does NOT refer them to LSC, DR, or other support services but progress is being made.
DM	<ul style="list-style-type: none"> Lacks a significant amount of knowledge about the subject matter in courses taught. Does not maintain consistent academic standards in courses that incorporate corresponding curriculum standards and adheres to SPC periodic course review Is not incorporating current curriculum standards in courses taught and is not adhering to SPC periodic course review schedules. 	<ul style="list-style-type: none"> Presents in an unclear and unprofessional or confusing manner for students. Is not organized in courses taught and is hindering student success Teaches without utilizing current teaching methodologies hindering student learning. Utilizes none of the effective means of delivering important information to students such as: updated syllabi, accurate course schedule, presentations, assessments, etc. 	<ul style="list-style-type: none"> Student expectations and course policies are NOT stated clearly for students. Details about grades or other student records are NOT up to date and are NOT available online for students to access. 	<ul style="list-style-type: none"> Does NOT dedicate time for students outside of class either as part of regular office hours or dedicated time to student support activities. Does NOT show knowledge of assistance that is available from college resources and does NOT encourage students to seek out other resources. 	<ul style="list-style-type: none"> Does NOT show respect for individual and socio-cultural differences among students in all modalities. Does NOT maintain a professional rapport with students. Is NOT considerate of the educational needs and variety of learning styles of all students and does not refer them to LSC, DR, or other support services.

ST. PETERSBURG COLLEGE
Faculty Evaluation Rubric

EE – Exceeding Expectations

ME – Meeting Expectations

PE – Progressing Toward Expectations

DM – Does Not Meet Expectations

B – CONTRIBUTIONS TO THE COLLEGE/SPC MISSION AND VALUES

Scale	College-Wide Initiatives	Discipline/Department/Campus	Interpersonal (colleagues, staff, administration)
EE	<ul style="list-style-type: none"> Actively seeks out opportunities to serve on a variety of college-wide committees and participates significantly on said committees as a contributor to collaborative efforts that support SPC mission and values. Consistently and voluntarily supports current college-wide initiatives through service, collaboration with colleagues, staff and administrators as part of special projects to support these initiatives either within the college or out in the community. 	<ul style="list-style-type: none"> Is extraordinarily flexible and adaptable in meeting department/discipline/campus needs. Participates actively in department/discipline/campus meetings and contributes innovatively. Actively seeks out opportunities to collaborate with colleagues either within one’s discipline or cross discipline on special projects and/or college initiatives. Participates regularly and maintains an active involvement in a setting such as a professional organization, community group or licensing board tied to their specific discipline, serves as a student club advisor, etc. 	<ul style="list-style-type: none"> Completes responsibilities, assignments and administrative items effectively and on time with exceptional innovation, dedication by exceed expectations. Consistently shows respect for others by maintaining a professional rapport with colleagues, staff and administrators at all times. Respects the schedules of others and maintains their own schedule impeccably at all times. Adheres to current college policies and follows current discipline/department/college procedures at all times.
ME	<ul style="list-style-type: none"> Serves on college-wide committees as requested by one’s dean/program administrator and participates regularly on said committees as required to support SPC mission and values. Supports college-wide initiatives through service, collaboration with others and as part of special projects as required either within the community or out in the community. 	<ul style="list-style-type: none"> Is flexible and adaptable in meeting department/discipline/campus needs. Participates in department/discipline/campus meetings and contributes as needed. Collaborates with colleagues either within one’s discipline or cross discipline on special projects and/or college initiatives as required. Maintains a membership or involvement in a setting such as a professional organization, community group or licensing board tied to their discipline, serves as a student club advisor, etc. 	<ul style="list-style-type: none"> Completes responsibilities, assignments and administrative items effectively and on time. Shows respect for others by maintaining a professional rapport with colleagues, staff and administrators. Respects the schedules of others and maintains their own schedule regularly. Adheres to current college policies and follows current discipline/department/college procedures with guidance.
PE	<ul style="list-style-type: none"> Does not serve on a college-wide committee and/or only marginally seeks opportunities to contribute to college-wide collaborative efforts that support SPC mission and values. Marginally supports current college-wide initiatives with infrequent involvement in collaborative efforts only when direct to do so. 	<ul style="list-style-type: none"> Inconsistently flexible and/or adaptable in meeting department/discipline/campus needs. Attends but does NOT regularly participate in department/discipline/campus meetings and/or contributes sporadically, but progress is being made. Does not maintain membership and/or is not involved in a setting such as a professional organization, community group, licensing board tied to their discipline, serve as a student club advisor, etc. but progress is being made. 	<ul style="list-style-type: none"> Inconsistently completes responsibilities, assignments and/or administrative items effectively and on time but progress is being made to improve. Inconsistently shows respect for others by maintaining a professional rapport with colleagues, staff and administrators but progress is being made. Inconsistently respects the schedule of others and/or marginally maintains own schedule, but progress is being made. Inconsistently adheres to current discipline/department/college procedures but progress is being made.

**ST. PETERSBURG COLLEGE
Faculty Evaluation Rubric**

EE – Exceeding Expectations

ME – Meeting Expectations

PE – Progressing Toward Expectations

DM – Does Not Meet Expectations

Scale	College-Wide Initiatives	Discipline/Department/Campus	Interpersonal (colleagues, staff, administration)
DM	<ul style="list-style-type: none"> Does NOT serve on any committee and does NOT seek opportunities to contribute to college-wide collaborative efforts. Does NOT support current college-wide initiatives and does NOT follow through with collaborative efforts when directed to do so. 	<ul style="list-style-type: none"> Is NOT flexible and adaptable in meeting department/discipline/campus needs. Does NOT attend frequently and when attending does NOT participate in department/discipline/campus meetings with contributions. Is NOT involved and does NOT seek to be involved in a setting such as a professional organization, community group, licensing board tied to their discipline, serve as a student club advisor, etc.. 	<ul style="list-style-type: none"> Does NOT complete responsibilities, assignments and administrative items effectively and on time. Does NOT consistently show respect for others and does NOT maintain a professional rapport with colleagues, staff and administrators. Does NOT show respect for the schedule of others and does NOT maintain own schedule regularly. Repeatedly does NOT adhere to current discipline/department/college procedures.

C - PROFESSIONAL DEVELOPMENT & SCHOLARSHIP

Scale	Goals from previous evaluation cycle – How well did you progress with your growth plan?
EE	<ul style="list-style-type: none"> Met ALL goals and achieved predetermined milestones towards a certain goal within the designated timeframe as set forth in previous evaluation cycle Demonstrates in a tangible and measurable manner that achieved goals contributed directly to student success Shares knowledge, talent, experience, etc. in an exemplary manner with colleagues, students, college and community as a way to facilitate the progress of others towards their own goals
ME	<ul style="list-style-type: none"> Continued progress and/or achieved predetermined milestones towards a certain goal with in a designated timeframe as set forth in previous evaluation cycle Demonstrates that continued progress towards a set goal or achieved milestones are contributing to student success Shares knowledge, talent, experience, etc. with colleagues, students, college and/or community
PE	<ul style="list-style-type: none"> Made marginal progress towards set goals from previous evaluation cycle but progress is being made and improved upon Demonstrates progress in achieving goals even though they have not been sufficiently met and/or otherwise shown to contribute to student success at this time Progress towards sharing knowledge, talent, experience, etc. with colleagues, students, college and/or community is marginal at this time

ST. PETERSBURG COLLEGE
Faculty Evaluation Rubric

EE – Exceeding Expectations

ME – Meeting Expectations

PE – Progressing Toward Expectations

DM – Does Not Meet Expectations

Scale	Goals from previous evaluation cycle – How well did you progress with your growth plan?
DM	<ul style="list-style-type: none">• Has not made sufficient progress and/or has not achieved any milestones set as part of previous evaluation cycles• Has not demonstrated growth or established goals that will contribute to student success• Has not shared knowledge, talent, experience, etc. with colleagues, students, college or community

**ST. PETERSBURG COLLEGE
FACULTY EVALUATION AND PROFESSIONAL DEVELOPMENT PLAN**

Name	Employee ID#	Program/Campus/Site	Academic Year

As necessary, you should attach to this form a description of your activities and appropriate supporting materials (SSI report copies, BI data, syllabi, course content examples, peer observation feedback forms, authorship, projects, etc.) related to this evaluation. As the first step of the annual evaluation process, the faculty member will complete a self-assessment of each item and propose goals for the coming year. Assessment/Measurement tools to be utilized will include: SSI, Grade Distribution and other data found in the BI system tied to student success, LSC/Out of class support data, classroom observations, peer observations, interaction with others in a professional setting, course material previous evaluations/growth plans and examples of college/discipline engagement.

The dean/program administrator will then evaluate the faculty member (using the same sources of measurement/assessment) in the section summary and comments area and discuss the professional development of each item (as needed) in a collaborative meeting, proposing goals for the coming year. The faculty member and dean/program administrator will collaboratively discuss the evaluation and construct the professional development plan used to guide faculty growth during the time until the next evaluation cycle.

ASSESSMENT SCALE			
EE	=	Exceeding Expectations	EE Performance which always meets and exceeds the high standards of SPC faculty.
ME	=	Meeting Expectations	ME Performance which generally meets the high standards of SPC faculty.
PE	=	Progressing Toward Expectations	PE Performance is progressing toward for what is expected of SPC faculty but progress is being made.
DM	=	Does Not Meet Expectations	DM Performance is below what is expected of SPC faculty – Unsatisfactory - Improvement is required.

Please submit this completed document at least one week before your scheduled conference with your Dean/Program Administrator

**Please see the assessment rubric for further explanations of the scale*

A Instructional Strategies				Supporting Examples
	COURSE/CLASSROOM <i>Demonstrates mastery and models best practices in the following:</i>	Faculty Self-Assessment	Dean/Program Administrator Assessment	<i>Include examples or narratives of how this criterion has exceeded expectations for items that are marked EE. It is optional to include examples for items marked ME. Attach supporting documents or materials as applicable. Similar supporting examples can be used for multiple criteria.</i> <i>You can include data sources such as BI, SSI or LSC participation in addition to peer observation feedback forms, samples of syllabi that include policies and practices as well as examples of content from courses taught as well as other items that pertain to the criteria or activity listed. Submit copies of supporting items to your dean/program administrator as necessary as an attachment to this form.</i>
CURRENCY AND SCOPE OF ACADEMIC KNOWLEDGE				
1.	Demonstrates current knowledge of academic discipline			
2.	Maintains academic standards appropriate to the course and corresponding curriculum standards in conjunction with the SPC periodic course review			
3.	Reviews and updates the content of courses taught and curricula within the discipline and modality in line with the SPC periodic course review schedule			
STUDENT ENGAGEMENT				
4.	Develops and utilizes organized course syllabi, handouts, presentations, assessments and other course materials that reflect high quality content and support student success			
5.	Uses current teaching techniques appropriate for meeting the course objectives and incorporates current technology, updated materials and tools when appropriate			
6.	Incorporates course materials/activities to promote listening, speaking, writing and higher order critical thinking skills			
7.	Encourages students in active learning through a variety of instructional strategies			
COURSE MANAGEMENT				
8.	Keeps timely and accurate records (e.g. grades, feedback, attendance rosters, test scores, etc.) which are accessible for students throughout the course and within the LMS currently used by SPC.			
9.	Communicates consistently and in a timely manner with students throughout the course and provides feedback on assessments in a timely manner.			

	STUDENT SUPPORT			
10	Offers availability outside of class to help students (office hours, tutoring, online interaction, other)			
11	Encourages students to pursue appropriate college services (e.g. counseling, financial aid, learning support, etc.)			
	INTERPERSONAL(STUDENTS)			
12	Demonstrates a respect for individual and socio-cultural differences			
13	Shows consideration for the educational needs of students (refers students to LSC,DR, etc.)			
14	Maintains professional rapport with students			
	<i>Instructional Strategies</i> Dean/Program Administrator's Summary and Comments:			
B Contributions to College/SPC Mission and Values				Supporting Examples
	COLLEGE-WIDE INITIATIVES	Faculty Self-Assessment	Dean/Program Administrator Assessment	<p><i>Include examples or narratives of how this criterion has exceeded expectations for items that are marked EE. It is optional to include examples for items marked ME. Attach supporting documents or materials as applicable. Similar supporting examples can be used for multiple criteria.</i></p> <p><i>You can include data sources such as BI, SSI or LSC participation in addition to peer observation feedback forms, samples of syllabi that include policies and practices as well as examples of content from courses taught as well as other items that pertain to the criteria or activity listed. Submit copies of supporting items to your dean/program administrator as necessary as an attachment to this form.</i></p>
1.	Serves on college-wide committees and actively participates as part of said committees			
2.	Actively supports current college-wide initiatives through service, collaboration with colleagues, staff and administrators as part of special projects or initiatives that are either within the college, campus specific or even in service representing SPC out in the community (e.g. student success, online revitalization, college experience, achieve the dream, Dev. Ed., etc.)			
	DISCIPLINE/DEPARTMENT/CAMPUS			
3.	Shows flexibility and adaptability in meeting department/discipline needs and goals			
4.	Participates actively in department/discipline meetings, campus activities and/or special projects			
5.	Collaborates with colleagues either within their discipline or cross discipline on special projects and college-wide initiatives			
6.	Maintains an active membership and participates regularly in a professional organization, community group, college partner or licensing board tied to one's discipline			
	INTERPERSONAL(COLLEAGUES, STAFF AND ADMINISTRATION)			
7.	Completes responsibilities, assignments and administrative items effectively and on time			
8.	Shows consideration for the needs of others			
9.	Maintains professional interactions with faculty, staff and administrators			

10	Demonstrates promptness in keeping appointments with colleagues and administrators, arriving at work, attending meetings, etc...			
11	Adheres to current college policies and follows current discipline/department and college procedures			
Contributions to SPC's Mission and Values - Dean/Program Administrator's Summary Comments:				
C Faculty Self-Review of Professional Development and Scholarship Areas for reflection – see rubric and examples sheet (Not all areas need to be addressed. A variety of areas or a significant goal in one area can be identified as appropriate through collaboration with one's Dean/Program Administrator.)				
Previous goals from last evaluation cycle and degree to which each was met: (Faculty reflection with examples of goal and status clearly identified)				
	SSI Data *Attach all supporting data reports https://it.spcollege.edu/ssi/index.cfm	Trends and Observations	Faculty Comments/Narrative (required)	Areas for reflection (required)
	Previous Fall			
	Previous Summer (optional)			
	Previous Spring			
	Student Success Rates *Attach all supporting data reports https://it.spcollege.edu/ssi/index.cfm	Trends and Observations	Faculty Narrative (required)	Areas for reflection (required)
	Previous Fall			
	Previous Summer			
	Previous Spring			

Faculty General Comments on Data Compared to Other Faculty Data Within the Discipline or College Wide:

Compare your courses with data from the department/discipline average for the same course/modality/duration (<https://it.spcollege.edu/ssi/index.cfm>)

Professional Development and Growth Plan

The plan should include: The timeframe of the plan or deadline for proposed goals as decided by the faculty member and dean/program administrator; Goals (measurable and deliverable) and tentative timeline; a developed plan that is reflective of effectiveness of instruction, student success, shared discipline and college-wide standard/values as well as personal professional goals.

Strengths (Summary and reflection on what the faculty member does best based on self-assessment and dean/program administrator assessment):

Areas for Improvement (Areas in which the faculty member self-assesses and determines areas for improvement/growth based on self and dean/program administrator reflection)

Specific Goals for Next Evaluation cycle:

(Faculty narrative with goals, methods of measurement and proposed timeline clearly identified)

	<i>Growth Plan</i> Dean/Program Administrator's Summary and Comments:	
	<i>Overall Evaluation</i> Dean/Program Administrator's Evaluation Summary and Comments:	
	<u>Signature of Dean/Program Administrator</u>	Date
	Faculty Member's Comments (as applicable):	
	<u>Signature of Faculty:</u>	Date

*FY14-15 Strategic Plan and Budget Update

Board of Trustees Meeting
April 15, 2014





* Student Tuition Budget

FY13-14 Tuition, Tech, Lab Budget: \$63,793,186



FY14-15 Tuition, Tech, Lab Projection without
tuition rate increase and flat enrollment
\$62,408,018



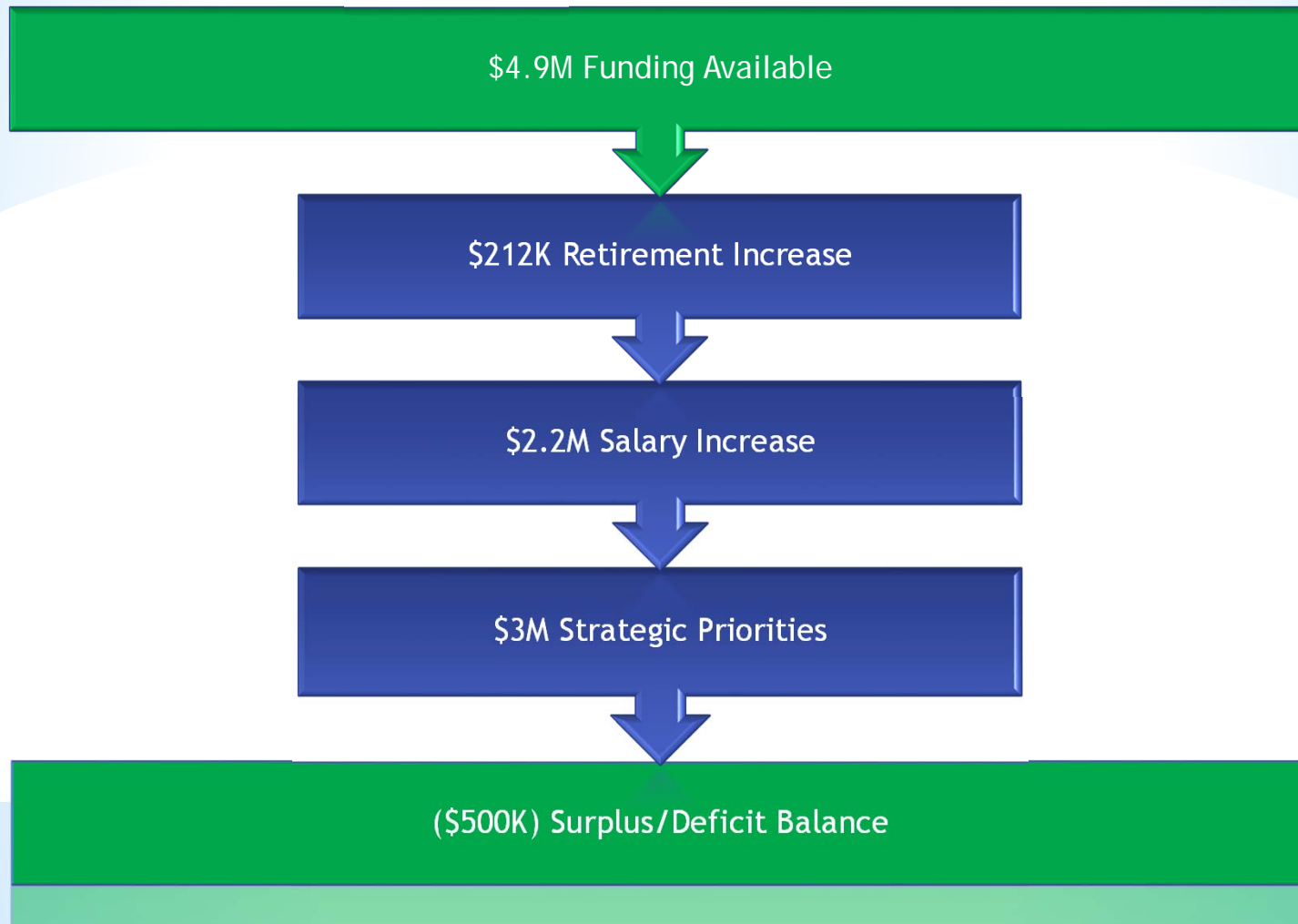
FY14-15 YOY Tuition Budget decrease of
\$1,385,168



* 2014-15: Funding the Plan

	Amount
* New Revenue	
* Tuition, Tech, and Lab	(\$1.4M)
* Distance Learning Fee	\$272K
* Learning Access Fee	\$617K
* State Appropriations	
* CCPF	(\$1.15M)
* Lottery	\$1.5M
* Performance Funding	\$2.7M
* Industry Certifications	\$150K
* Operating Cost of New Facilities	\$800K
* One-Time Online Revitalization Funding	\$664K
* Additional Funds from Reallocation and/or Expense Reductions	
* Budgeted Position Salary Savings	\$240K
* Utilities	\$275K
* Net Operating Revenue to Fund Plan	\$4.8M
* Available Other Revenue Sources	\$609K
* Total Available Sources	\$4.9M

* 2014-15 Use of Revenue



* Funding Our Strategic Priorities

- **Career Services Resources and Infrastructure \$204K**
- **My Learning Plan Enhancements \$150K**
- **Early Alert Student Coaching System Enhancements \$37K**
- **New Student Orientation Enhancements \$5K**
- **Advising Resources \$274K**
- **Student Support Resources \$133K**
- **Veteran's Services Resource \$55K**

- **Tutoring Resources (On Campus and Virtual) \$266K**
- **Outsourced Default Loan Prevention Support \$155K**

College Experience Student Success Initiative \$858K

Out of Class Support Services \$421K

Marketing \$339K

Instructional and Program Improvements \$1.2M

- **Marketing Strategy \$200K**
- **Outreach Specialists \$117K**
- **K-12 Campus Recruitment Events \$22K**

- **Online Revitalization \$940K**
- **Workforce Industry Certification Exams \$94K**
- **Workforce Client Account Resource \$73K**
- **Accountable Justice Project \$28K**
- **Academic Support Resources \$85K**

Within Reach

St. Petersburg College

SPC

Questions

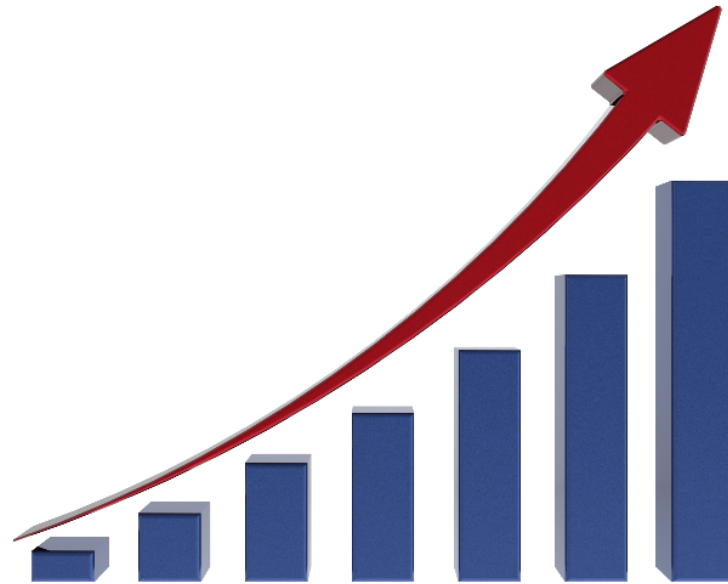
An
Achieving
the Dream[™]
Institution



Within Reach

St. Petersburg College

SPC



3% Enrollment Growth Strategies

April 2014, Board of Trustees Meeting

Within Reach

St. Petersburg College

SPC

Target Populations

- **First Time in College (FTIC)**
 - Traditional High School Aged Students
 - Non-Traditional Aged Students
- **First Time to SPC Transfer Students**
- **Re-Admitted Students**
- **True 'Distance' Students**
- **'Missing' Students**
- **Retention and Continuing Students (2 and 4 year)**
- **Non-credit students**

Within Reach

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SPC

3% Enrollment Growth Strategies

18000 Student Semester Hours (SSH) per year

19%

Marketing

Interest / Inquiry / Application

Goal: 3,523 Increase

Student Semester Hours

75%

Intake Retention

Intake / Application

Goal: 4,639 Increase

Student Semester Hours

Application / Registration

Goal: 8,400 Increase

Student Semester Hours

Registration/Payment

Goal: 1400 increase

6%

Academic Retention

Dean's Retention Plan

Goal: 1,097 Increase

Student Semester Hours

Enrollment Plan Goals: 3% Enrollment Growth

1. **Marketing/Recruitment Retention:**
 - a. Increase interest-inquiry yield
 - b. Increase intake-application yield
2. **Registration Retention:**
 - a. Increase application-registration yield
 - b. Engage students who did not re-enroll.
3. **Registration/Payment Retention:**
 - a) Increase yield of registered students completing the tuition payment process
4. **Academic Retention via Student Success:**
 - a. Enhance learning support
 - b. Increase faculty development
 - c. Classroom retention strategies
5. **Program Growth**



Marketing/Recruitment Strategies

- Niche – Online/Programmatic
- Digital - Retargeting
- Scholarship Promotion
- High School graduate – Automatic Acceptance
- The “College Experience” Promotion
- Summer to Fall “jump start” Program
- Re-recruit graduates for Bachelors Program
- Eight week late start

Inquiry to Application Retention

- “High touch” conversion process
- Dedicated pre-admission facilitator reps
- Drip Marketing
- Enhanced online services- chat capability and inquiry tracking

Application to Registration Retention



Retention (Increase enrollment yield from 41% to 46%)

- Improve student enrollment by actively guiding them through the enrollment process and prepare them for academic rigor.
- Career choice engagement earlier in enrollment process and career services expansion
- Re-engage students who did not enroll after Fall 2013 term

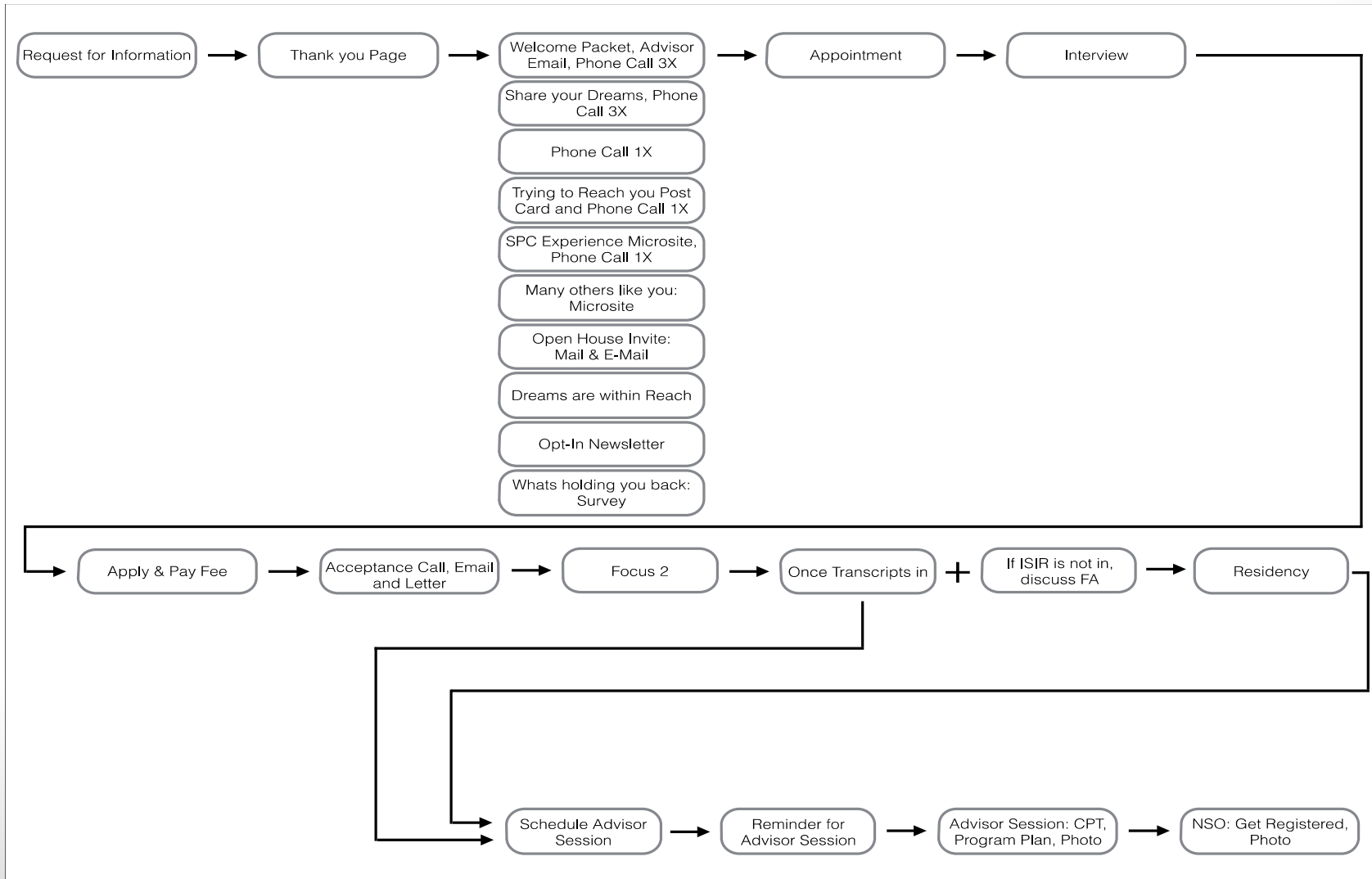
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St. Petersburg College



Enhanced Application

- Application
- Application Processing
- Pre-Registration
- Registration



Registration/Payment Retention : 8700 SSH lost in Fall 2013 purge

- My Payment Plan Promotion
- Registration Eligibility
 - New students:
 - Complete application and fee paid
 - FAFSA (if applicable)
 - Residency criteria
 - Current students:
 - FAFSA (if applicable)
 - No prior enrollment cancellations via the purge
 - Learning and/or action plan complete?
 - Immediate On-line assistance with completion of any eligibility items

Academic Retention

- Reentry campaign
- Enhanced online services (current students)
- Early Alert/Out of Class support Expansion
- Center for Teaching and Learning
 - Integrating success strategies into the classroom
 - Classroom analytics and early class intervention



Dean's Criteria for Strategic Growth

1. **High Need, High Demand:** Review of current job opening and projected job openings within field.
2. **Attractiveness to Online Markets:** review of existing course modalities and program demand for online learning.
3. **Recent Course Growth:** Review of enrollment trends by course within program.
4. **Articulation opportunities with other schools:** review of other Universities and State Colleges with similar programs.
5. **Existing Capacity:** Availability of Faculty and Resources to accommodate enrollment growth.

Within Reach

St. Petersburg College

SPC

Questions



4/8/2014

FY14-15 St. Petersburg College Recurring Budget Estimate

Revenue	FY14-15 Estimate	FY14-15 Estimate w/Requests	FY14-15 Estimate w/Requests and 3% Enroll
Revenue			
Student Tuition & Out-of-State Fees	\$ 57,914,079	\$ 57,914,079	\$ 59,510,390
Learning Support Access Fee	\$ 1,905,872	\$ 1,905,872	\$ 1,960,198
State Appropriation - CCPF Recurring	\$ 52,102,147	\$ 52,102,147	\$ 52,102,147
State Appropriation - Lottery	\$ 14,022,722	\$ 14,022,722	\$ 14,022,722
Performance Funding	\$ 2,698,509	\$ 2,698,509	\$ 2,698,509
Industry Certifications	\$ 150,000	\$ 150,000	\$ 150,000
Operating Cost for New Facilities	\$ 800,000	\$ 800,000	\$ 800,000
Distance Learning Fee	\$ 3,556,426	\$ 3,556,426	\$ 3,610,658
Technology Fee	\$ 2,868,923	\$ 2,868,923	\$ 2,949,104
Lab Revenue Fees	\$ 1,625,016	\$ 1,625,016	\$ 1,657,516
Other Revenues	\$ 3,404,761	\$ 3,404,761	\$ 3,404,761
Other Student Fees	\$ 1,631,041	\$ 1,661,041	\$ 1,661,041
Fund Transfers In	\$ 2,942,481	\$ 2,964,381	\$ 2,964,381
Revenue Stabilization Reserve	\$ 2,173,009	\$ 2,173,009	\$ 2,173,009
One-Time Tech Fee Fund Balance	\$ 664,000	\$ 664,000	\$ 664,000
One-Time Non-Recurring Funds	\$ 1,769,328	\$ 1,769,328	\$ 1,769,328
Total Revenues - Fund 1x	\$ 150,228,313	\$ 150,280,213	\$ 152,097,765
Operating Costs	FY14-15 Estimate	FY14-15 Estimate w/Requests*	FY14-15 Estimate w/Requests*
Personnel & Benefits			
Instructional/Faculty-Full Time	\$ 28,294,099	\$ 28,859,981	\$ 28,859,981
Administrative	\$ 21,573,784	\$ 22,005,259	\$ 22,005,259
Career (Non-Instructional)	\$ 23,803,481	\$ 24,329,551	\$ 24,329,551
Adjunct/Supplemental	\$ 15,369,816	\$ 15,677,212	\$ 15,677,212
Other Academic	\$ 356,937	\$ 364,076	\$ 364,076
Non-Instructional OPS and Overtime	\$ 2,883,895	\$ 2,941,573	\$ 2,941,573
Student Assistants	\$ 500,000	\$ 500,000	\$ 500,000
Personnel Benefits	\$ 22,477,185	\$ 22,902,181	\$ 22,902,181
New Budget Per Requests		\$ 1,029,992	\$ 1,029,992
Total Personnel & Benefits	\$ 115,259,197	\$ 118,609,825	\$ 118,609,825
Current Expense			
Travel	\$ 602,964	\$ 602,964	\$ 602,964
Repairs & Maintenance	\$ 1,017,864	\$ 1,017,864	\$ 1,017,864
Rentals/Leases	\$ 478,271	\$ 478,271	\$ 478,271
Insurance (Non-Health)	\$ 1,725,368	\$ 1,725,368	\$ 1,725,368
Utilities	\$ 5,800,000	\$ 5,800,000	\$ 5,800,000
Services and Fees	\$ 5,475,969	\$ 5,475,969	\$ 5,475,969
Scholarships/Fee Waivers	\$ 1,510,895	\$ 1,510,895	\$ 1,510,895
Materials and Supplies	\$ 6,685,402	\$ 6,685,402	\$ 6,685,402
Tech Expense/Licensing	\$ 2,425,411	\$ 2,425,411	\$ 2,425,411
Bad Debt/Unemployment Comp/Misc	\$ 1,147,782	\$ 1,147,782	\$ 1,147,782
Other Current Expense	\$ 1,509,697	\$ 1,509,697	\$ 1,509,697
New Budget Per Requests		\$ 436,400	\$ 436,400
Total Current Expense	\$ 28,379,623	\$ 28,816,023	\$ 28,816,023
Capital Spending			
Computer Refresh Leases	\$ 2,588,906	\$ 2,588,906	\$ 2,588,906
Capital Purchases- Non-Recurring	\$ 740,023	\$ 740,023	\$ 740,023
Total Capital Spending	\$ 3,328,929	\$ 3,328,929	\$ 3,328,929
Total Operating Costs - Fund 1x	\$ 146,967,749	\$ 150,754,777	\$ 150,754,777
Total Remaining Funds (Surplus/Deficit)	\$ 3,260,564	\$ (474,564)	\$ 1,342,988

*Does not include revenue or expense related to:
MLK \$ 1,000,000

*Includes 2% pay increase

Request	Personnel	Current Expense	Capital	Total	Funding	Recurring Budgeted Funds From General Operating (including Benefit Estimate)	Other Funding	Running Recurring General Total	Running Recurring and Other Total
Instructional Support Specialist, SPG, Math (Full Time)	\$35,000			\$35,000	Access Fee Increase	\$46,200		\$46,200	\$46,200
Instructional Support Specialist, SE, Science (Full Time)	\$35,000			\$35,000	Access Fee Increase	\$46,200		\$92,400	\$92,400
Instructional Support Specialist, TS, Math (Convert from Part Time to Full Time)	\$17,000			\$17,000	Access Fee Increase	\$22,440		\$114,840	\$114,840
Instructional Support Specialist, CL, Computers (Full Time)	\$35,000			\$35,000	Access Fee Increase	\$46,200		\$161,040	\$161,040
Outsourcing Default Prevention to Protect Federal Financial Aid Grants and Loans		\$155,000		\$155,000	General Operating and One-Time Aux (from leftover discretionary financial aid fees)	\$35,000	\$125,000	\$196,040	\$321,040
Clean Addresses			\$18,000	\$18,000	Reallocation from Tech Budget		\$18,000	\$196,040	\$339,040
FAS Counselor for Downtown\Midtown Campus	\$43,248			\$43,248	General Operating	\$57,087		\$253,127	\$396,127
Refresh funds for outdated computer lab in DC 123			\$7,000	\$7,000	Reallocation from Tech Budget		\$7,000	\$253,127	\$403,127
Instructional Support Specialist, VIRTUAL, Math (Full Time)	\$35,000			\$35,000	Access Fee Increase	\$46,200		\$299,327	\$449,327
Instructional Support Specialist, VIRTUAL, Science (Full time)	\$35,000			\$35,000	Access Fee Increase	\$46,200		\$345,527	\$495,527
Provide adequate and timely online advising to students	\$208,038			\$208,038	\$100K from general operating and \$100K from Online revitalization	\$170,449	\$100,000	\$515,977	\$765,977
The College Experience	\$73,817	\$222,265	\$65,000	\$361,082	General Operating and Capital/Technology for one-time	\$129,438	\$275,265	\$645,415	\$1,170,680
Marketing Budget Request		\$973,083		\$973,083	General Operating	\$200,000		\$845,415	\$1,370,680
Instructional Support, Bachelor's Programs, HEC/VT, 20 Hrs OPS	\$10,000			\$10,000	General Operating	\$13,000		\$858,415	\$1,383,680
Expansion and continued support of employee-focused professional development initiatives		\$28,000		\$28,000	General Operating/additional aux?	\$28,000		\$886,415	\$1,411,680
Industry Certification Exams and Marketing Videos for Career and Technical Education programs		\$22,000		\$22,000	Perkins		\$22,000	\$886,415	\$1,433,680
Faculty Evaluations - Digital Portfolio Tool		\$65,000	\$80	\$65,080	General Operating and one-time for non-recurring(non-recurring in 13-14)	\$40,000	\$25,000	\$926,415	\$1,498,680
Veterans Services Academic Records and Certification Supervisor.	\$42,000			\$42,000	General Operating	\$54,600		\$981,015	\$1,553,280
DT Center Student Support Assistant	\$24,252			\$24,252	General Operating	\$31,528		\$1,012,543	\$1,584,808
Provide for Adequate Academic Advising and Student Support Services (Emphasis on Outreach to AA and Hispanic Males)	\$64,500			\$64,500	General Operating	\$45,076		\$1,057,618	\$1,629,883
Create an Ongoing Student Peer Advisor Program	\$20,000			\$20,000	Student activity reserve funding		\$26,000	\$1,057,618	\$1,655,883
Outreach Specialists for North, Mid and South regions		\$90,000		\$90,000	General Operating	\$117,000		\$1,174,618	\$1,772,883
Ethics - Instructor and Student Resources	\$5,225			\$5,225	Aux - Ethics Textbook Revenue		\$6,793	\$1,174,618	\$1,779,676
Test Center Administrator	\$60,000	\$35,800		\$95,800	General Operating	\$31,624		\$1,206,242	\$1,811,300
Chapter Videos in support of Ethics Applied 7.0	\$14,503			\$14,503	Aux - Ethics Textbook Revenue		\$18,854	\$1,206,242	\$1,830,154

Request	Personnel	Current Expense	Capital	Total	Funding	Recurring Budgeted Funds From General Operating (including Benefit Estimate)	Other Funding	Running Recurring General Total	Running Recurring and Other Total
Internship program - Fire Science	\$10,000			\$10,000	Cover as part of current adjunct budget		\$10,000	\$1,206,242	\$1,840,154
CGS1070 TEST-OUT EXAM		\$40,000		\$40,000	General Operating	\$40,000		\$1,246,242	\$1,880,154
K-12 Campus Recruitment Events		\$21,900		\$21,900	Aux	\$21,900		\$1,268,142	\$1,902,054
Course Development Funding - 2014-2015		\$29,783		\$29,783	FY13-14 Funds to be utilized		\$29,783	\$1,268,142	\$1,931,837
FT Staff Assistant for front desk	\$24,252			\$24,252	General Operating	\$31,528		\$1,299,670	\$1,963,364
Disabilities Resources at HEC	\$8,707			\$8,707	General Operating	\$11,319		\$1,310,989	\$1,974,684
Epicenter BOT Meeting Rooms Audio Visual Technology Update	\$0	\$0	\$37,000	\$37,000	FY13-14 Funds to be utilized		\$37,000	\$1,310,989	\$2,011,684
Senior Academic Program Coordinator for the new AS in Health Sciences Program	\$46,226			\$46,226	General Operating	\$16,187		\$1,327,176	\$2,027,870
Veterinary Technology Academic Chair	\$13,197			\$13,197	General Operating	\$17,156		\$1,344,332	\$2,045,026
TSC Testing Center	\$1,466			\$1,466	General Operating	\$1,906		\$1,346,238	\$2,046,932
Part-Time Technology Support Specialist (TSS) for CETL	\$17,336			\$17,336	General Operating	\$19,070		\$1,365,307	\$2,066,002
Administrative Services Specialist	\$28,558			\$28,558	General Operating	\$17,135		\$1,382,442	\$2,083,136
Reinstatement of F/T Position	\$26,500			\$26,500	General Operating	\$34,450		\$1,416,892	\$2,117,586
Reallocation of Client Account Representative	\$56,000			\$56,000	Reallocation of open position		\$72,800	\$1,416,892	\$2,190,386
SPD for Downtown		\$12,000		\$12,000	General Operating	\$12,000		\$1,428,892	\$2,202,386
SPC International Film Series		\$5,000		\$5,000	FY13-14 Funds to be utilized		\$5,000	\$1,428,892	\$2,207,386
Association of Florida Colleges-SPC Chapter Funding		\$10,000		\$10,000	General Operating	\$10,000		\$1,438,892	\$2,217,386
Project On Accountable Justice		\$2,500		\$2,500	General Operating	\$27,500		\$1,466,392	\$2,244,886
Instructional Support Specialist, SPG, Science (Full Time)	\$35,000			\$35,000	Access Fee Increase	\$46,200		\$1,512,592	\$2,291,086
Instructional Support Specialist, TS, Computers (Part Time)	\$17,000			\$17,000	Access Fee Increase	\$22,440		\$1,535,032	\$2,313,526
Instructional Support Specialist, SE, Computers (Part Time)	\$17,000			\$17,000	Access Fee Increase	\$22,440		\$1,557,472	\$2,335,966
Veterans Services Student Support Advisor	\$42,000			\$42,000	General Operating	\$54,600		\$1,612,072	\$2,390,566
Provide for Adequate Academic Advising and Student Support Services (Emphasis on Outreach to AA and Hispanic Males)	\$64,500			\$64,500	General Operating	\$38,774		\$1,650,846	\$2,429,340
Default Prevention Manager for Financial Assistance Services	\$53,707			\$53,707	General Operating	\$69,819		\$1,720,665	\$2,499,159
Physical Therapy Assistant Clinic	\$80,000			\$80,000	General Operating	\$104,000		\$1,824,665	\$2,603,159
Convert 4 FAS 29 Hour Positions to Full Time	\$54,100			\$54,100	General Operating	\$70,330		\$1,894,995	\$2,673,489
Security Officers	\$182,956			\$182,956	General Operating	\$105,000		\$1,999,995	\$2,778,489
Digital Arts Instructional Support Specialist	\$16,793			\$16,793					
Part-Time Veterans Services Student Support Advisor	\$21,000			\$21,000					
Student Support Issues, Student Insurance-Professional Liability and Student Accident)2		\$43,000		\$43,000					

Request	Personnel	Current Expense	Capital	Total	Funding	Recurring Budgeted Funds From General Operating (including Benefit Estimate)	Other Funding	Running Recurring General Total	Running Recurring and Other Total
Full time Laboratory Specialist for Seminole and Bachelor's Biology (Two Positions)	\$70,000			\$70,000					
Veterans Services Senior Administrative Services Specialist	\$32,406			\$32,406					
OPS Paraprofessional Pilot Program (Continuation), CL, 20 Hrs	\$8,100			\$8,100					
Photographic Technology Budgeted Part-Time Instructional Support Specialist	\$590			\$590					
Develop a "Future Student Help Desk" Model (Concierge Recruiting) at Seminole	\$54,700			\$54,700					
Provide Adequate Clerical Support for the Disability Resources Operation	\$29,850			\$29,850					
Sr. Administrative Services Assistant, CL (Convert from Part time to Full time)	\$13,300			\$13,300					
Paraprofessional Pilot Program, HEC, 20 Hrs	\$8,100			\$8,100					
Executive Director--Bay Pines Marine STEM Center+ Senior Administrative Specialist position	\$96,000			\$96,000					
Funding for Supplies for additional faculty		\$3,000		\$3,000					
UPGRADE Student Support Services to Sr. Administrative Services Assistant, DT/MT	\$3,510			\$3,510					
Sr. Administrative Services Assistant, SE, 25 Hrs.	\$15,000			\$15,000					
Public Policy Leadership Speaker Series Luncheons		\$5,000		\$5,000					
Faculty Training and Travel Funding for Paralegal Studies		\$5,000		\$5,000					
Addition of New Personnel: Senior Academic Program Coordinator	\$50,000			\$50,000					
Civics Education Initiative Workshop		\$2,500		\$2,500					
Additional Box office support	\$17,029			\$17,029					
Increase LRMA Staff Accountant Weekly Hours from 30-to-40	\$13,625			\$13,625					
Public Policy & Administration Faculty Training and Travel Funding		\$5,000		\$5,000					
Move Current OPS Admin Position to Full-Time Administrative Services Supervisor Position (Grade 7)	\$45,000			\$45,000					
Convert SPC Foundation Curator position from OPS to Full Time budgeted position	\$48,200			\$48,200					
Increase LRMA Collections Manager Weekly Hours from 30-to-40	\$11,930			\$11,930					
Create an eVent Complex on Campus to Maximize Use of Facilities, Raise the Community Profile, and Generate Revenue	\$81,000	\$15,000		\$96,000					
Biology Program Professional/Medical School advisor				\$0					

Request	Personnel	Current Expense	Capital	Total	Funding	Recurring Budgeted Funds From General Operating (including Benefit Estimate)	Other Funding	Running Recurring General Total	Running Recurring and Other Total
Funding for Supplies for additional faculty				\$0					
Institute brochures				\$0					

The Great Debate		\$2,500		\$2,500	Foundation endowment ISPS		\$2,500		
Public Policy & Administration Student Club/Chapter Support		\$2,500		\$2,500	Foundation endowment ISPS		\$2,500		
Institute Branding Campaign		\$10,000		\$10,000	Foundation endowment ISPS		\$10,000		
Institute brochures		\$2,000		\$2,000	Foundation endowment ISPS		\$2,000		
TurboVote		\$15,000		\$15,000	Foundation endowment ISPS		\$15,000		

Rank	Funding Request	Committee	AVG. Scores	Personnel	Current Expense	Capital	Total	Sequence
3	Restrooms at Fire Training Complex	Systems	2.21			\$100,000	\$100,000	26
4	Defensive Tactics room mat replacement	Systems	2.19	\$0	\$0	\$50,000	\$50,000	22
5	Driving Skid Pad Repair	Systems	2.18			\$50,000	\$50,000	23
6	Training Vehicle Replacement	Systems	2.17			\$50,000	\$50,000	24
7	Facilities	Systems	2.11			\$300,000	\$300,000	94
11	Maintenance/Capital for the Palladium2	Systems	2.04		\$0	\$25,000	\$25,000	43
13	Classroom Furniture Refresh	Systems	1.82			\$20,000	\$20,000	25
14	Collaborative Labs' Technology Refresh	Systems	1.78			\$140,000	\$140,000	47
17	Completion of Laboratory Remodel at Seminole campus	Academic	2.0			\$375,000	\$ 375,000	31
17	Provide for an On-going Revenue Stream for Repairs, Replacements and Keeping up with Technology in the Digitorium	Systems	1.47			\$50,000	\$50,000	11
18	Right-Size Cafe Services on Campus	Systems	1.19			\$250,000	\$250,000	10
21	Remodel former Hard Drive	Student	1.65			\$125,000	\$125,000.00	91
22	Lyceum Auditorium Seating	Student	1.58			\$68,000	\$68,000.00	3
25	Safety and technical upgrades - Palladium	Student	1.55			\$375,000	\$375,000.00	93
38	Natural Science Habitat Trail - Tarpon Springs Campus	Academic	1.4			\$55,000	\$ 55,000	2

Notes

**Actual Total Cost Request is \$55,700

Total

\$2,033,000


**ST. PETERSBURG COLLEGE
FY2014-2015 PECO BUDGET**

	FY14-15 Recurring	FY14-15 Non- Recurring	FY14-15 Budget Projection
Projected Sources of Revenue			
Funds			
PECO Projects (Categorical)		\$2,328,008	\$ 2,328,008
PECO General Renovation/Remodel (186)			\$ -
PY PECO General Renovation/Remodel (186)			\$ -
O&P SPC Foundation Funds		\$126,801	\$ 126,801
SODA General Renovation/Remodel (265)		\$2,394,480	\$ 2,394,480
City of Seminole (Habitat)		\$56,024	\$ 56,024
2010 SCIF Bonds			\$ -
Capital Improvement Fees - Discretionary		\$6,921,131	\$ 6,921,131
Capital Improvement Fees - Discretionary	\$8,402,686		\$ 8,402,686
SBE Bonds			\$ -
CLW Gym Proceeds		\$419,521	\$ 419,521
CO&DS		\$100,000	\$ 100,000
PY CO&DS		\$871,077	\$ 871,077
Fund 1 Transfer Out to DSO		\$19,143,827	\$ 19,143,827
Other Misc Sources		\$229,796	\$ 229,796
Fund Transfers In (Foundation Memorials)		\$290	\$ 290
Total Fund Sources	\$8,402,686	\$32,590,955	\$40,993,640
Projected Uses of Revenue			
Budgeted Personnel Salaries	\$681,330		\$ 681,330
Other Personnel	\$200,000		\$ 200,000
Cost to Increase (assumes 3%)	\$0		\$ -
Employee Benefits - Retirement	\$42,080		\$ 42,080
Employee Benefits - FICA/Medicare	\$52,122		\$ 52,122
Employee Benefits - Health/Dental/Wellness	\$144,014		\$ 144,014
Personnel Costs charged to other Funds			\$ -
Total Personnel & Benefits	\$ 1,119,545	\$ -	\$ 1,119,545
Major Construction			
Midtown Education Center		\$13,100,000	\$ 13,100,000
Midtown Education Center (SCIF)		\$1,900,000	\$ 1,900,000
Clearwater Library		\$6,130,000	\$ 6,130,000
Seminole Library and Learning Center		\$0	\$ -
Bay Pines		\$2,328,008	\$ 2,328,008
Purchase existing Midtown property		\$1,300,000	\$ 1,300,000
Total Major Construction	\$ -	\$ 24,758,008	\$ 24,758,008
Infrastructure Deferred Maintenance and Network			
Deferred Maintenance		\$600,000	\$ 600,000
Campus Infrastructure Projects		\$700,000	\$ 700,000
Parking/Lighting Upgrades		\$100,000	\$ 100,000
Collegewide Maintenance/Repair	\$307,718		\$ 307,718
Technology Infrastructure Maintenance	\$1,142,287		\$ 1,142,287
ADA	\$0		\$ -
Health Programs Major Instructional Equipment	\$0		\$ -
Wireless LAN Mgmt/Infrastructure	\$250,000		\$ 250,000
Bus, Float & Vehicle Replacement		\$229,796	\$ 229,796
Total Infrastructure Deferred Maintenance and Network	\$ 1,700,005	\$ 1,629,796	\$ 3,329,801
Project Expense			
Allstate			
Chiller Plant Replacement		\$1,203,498	\$ 1,203,498
Misc Maintenance and Ren/Rem	\$16,228		\$ 16,228
Capital Equipment	\$51,613		\$ 51,613
Clearwater Projects			
Misc Maintenance and Ren/Rem	\$118,862		\$ 118,862
Capital Equipment	\$99,989		\$ 99,989
Downtown-Midtown			
Misc Maintenance and Ren/Rem	\$34,795		\$ 34,795
Capital Equipment	\$49,728		\$ 49,728

Palladium-ADA Code Renovation		\$326,731	\$ 326,731
EpiCenter/District Office			
Capital Equipment - EpiTech	\$50,000		\$ 50,000
Capital Equipment - Facilities	\$100,000		\$ 100,000
Capital Equipment - DO/EpiServices	\$50,000		\$ 50,000
Workforce STEM		\$276,000	\$ 276,000
College-wide (out of class support projects)	\$35,789		\$ 35,789
Health			
Dental Chairs	\$85,000		\$ 85,000
Vet Tech Demolition for parking		\$166,130	\$ 166,130
Misc Maintenance and Ren/Rem	\$45,643		\$ 45,643
Capital Equipment	\$189,906		\$ 189,906
Seminole			
Green House/SWFMD		\$272,000	\$ 272,000
Misc Maintenance and Ren/Rem	\$82,302		\$ 82,302
Capital Equipment	\$72,308		\$ 72,308
St. Pete			
Misc Maintenance and Ren/Rem	\$122,436		\$ 122,436
Capital Equipment	\$126,789		\$ 126,789
Tarpon			
Olympia ADA		\$40,000	\$ 40,000
Misc Maintenance and Ren/Rem	\$79,734		\$ 79,734
Capital Equipment	\$73,877		\$ 73,877
Contingency - Campus Discretionary Project Carryforward		\$150,000	\$ 150,000
Contingency - Collegewide	\$322,917	\$3,059,919	\$ 3,382,836
Total Project Expense			
Debt Service - Construction Obligations and Bonds	\$2,604,388		\$ 2,604,388
JWB Payment		\$708,873	\$ 708,873
Total Expenses	\$ 7,231,855	\$ 32,590,955	\$ 39,822,810
Remaining Funds	\$ 1,170,830	\$ -	\$ 1,170,830

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: FY13-14 July 1 – March 31 Fund 1 Financial Report

Attached for information is the Fund 1 financial report for FY13-14 July 1 – March 31 time period.

Financial Report Highlights Through March 31:

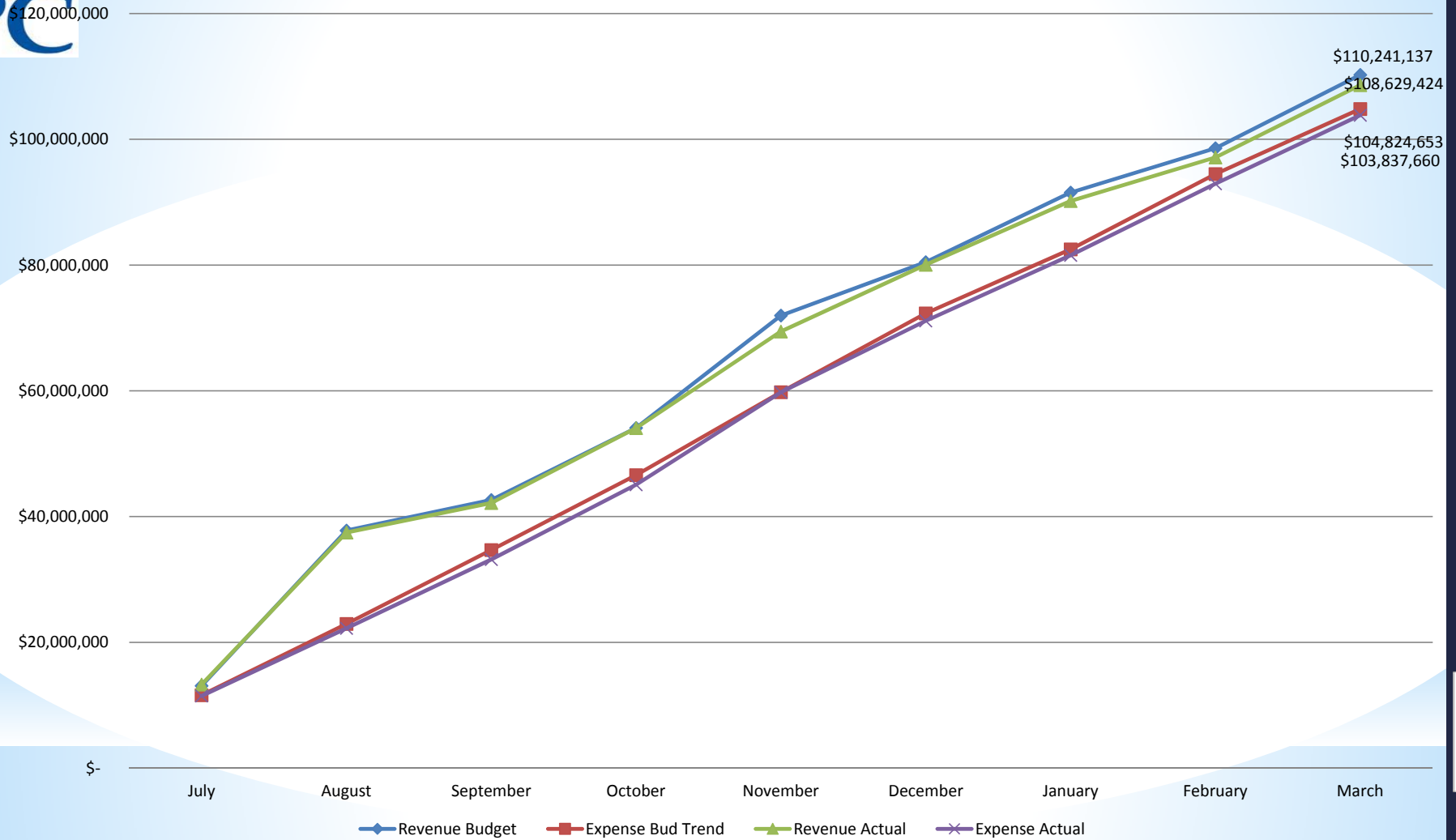
- Overall revenue is 1% under budgeted revenue projections due to lower enrollment than anticipated.
- Total Operating Cost is currently 2% under budget primarily due to management of current expenses implemented early in the year.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology, Jamelle Conner, Associate Vice President, Strategic Execution and Systems Support, recommend approval.

Board of Trustees Financial Report

April 2014

St. Petersburg College FY13-14 Fund 1 Budget to Actuals



Within Reach



ST. PETERSBURG COLLEGE
 FY2013-2014 RECURRING OPERATING BUDGET TO ACTUAL REPORTING: July 1 -March 31

Revenue	FY13-14 Budget	FY13-14 YTD Actual	% of YTD Budgeted Revenue	Year to Date %
Revenue				
Student Tuition & Out-of-State Fees	\$ 58,654,324	\$ 51,322,114	87%	
Learning Support Access Fee	\$ 1,289,004	\$ 889,877	69%	
State Appropriation - CCPF	\$ 52,970,253	\$ 39,850,512	75%	
State Appropriation - Lottery	\$ 12,517,061	\$ 6,258,531	50%	
Operating Cost for New Facilities	\$ 106,159	\$ -	0%	
Distance Learning Fee	\$ 3,284,455	\$ 2,852,701	87%	
Technology Fee	\$ 2,906,697	\$ 2,504,290	86%	
Lab Revenue Fees	\$ 2,232,165	\$ 1,626,294	73%	
Other Revenues	\$ 3,492,617	\$ 2,240,897	64%	
Other Student Fees	\$ 1,723,979	\$ 1,084,209	63%	
Fund Transfers In	\$ 2,942,481	\$ -	0%	
Revenue Stabilization Reserve	\$ 2,173,009	\$ -	0%	
One-Time Non-Recurring Funds	\$ 1,569,328	\$ -	0%	
Total Revenues - Fund 1x	\$ 145,861,532	\$ 108,629,424	74.5%	75.6%
Operating Costs				
	FY13-14 Budget	FY13-14 YTD Actual	% of YTD Expense	Year to Date %
Personnel & Benefits				
Instructional/Faculty-Full Time	\$ 28,454,115	\$ 20,529,678	72%	
Administrative	\$ 21,007,244	\$ 15,352,032	73%	
Career (Non-Instructional)	\$ 24,054,680	\$ 16,379,230	68%	
Adjunct/Supplemental	\$ 15,050,760	\$ 10,532,587	70%	
Other Academic	\$ 356,937	\$ 133,344	37%	
Non-Instructional OPS and Overtime	\$ 2,883,895	\$ 1,749,705	61%	
Student Assistants	\$ 500,000	\$ 306,263	61%	
Personnel Benefits	\$ 22,370,182	\$ 19,626,063	88%	
Total Personnel & Benefits	\$ 114,677,813	\$ 84,608,902	74%	73%
Current Expense				
Travel	\$ 602,964	\$ 478,742	79%	
Repairs & Maintenance	\$ 1,017,864	\$ 791,179	78%	
Rentals/Leases	\$ 478,271	\$ 256,539	54%	
Insurance (Non-Health)	\$ 1,725,368	\$ 1,792,923	104%	
Utilities	\$ 6,075,055	\$ 4,117,346	68%	
Services and Fees	\$ 5,446,079	\$ 2,262,555	42%	
Scholarships/Fee Waivers	\$ 1,510,895	\$ 812,712	54%	
Materials and Supplies	\$ 6,208,402	\$ 4,199,617	68%	
Tech Expense/Licensing	\$ 2,280,033	\$ 1,307,801	57%	
Bad Debt/Unemployment Comp/Misc	\$ 1,147,782	\$ (79,101)	-7%	
Other Current Expense	\$ 1,409,697	\$ 766,198	54%	
Total Current Expense	\$ 27,902,410	\$ 16,706,510	60%	70%
Capital Spending				
Computer Refresh Leases	\$ 2,400,968	\$ 2,043,618	85%	
Capital Purchases- Non-Recurring	\$ 880,341	\$ 478,630	54%	
Total Capital Spending	\$ 3,281,309	\$ 2,522,247	77%	82%
Total Operating Costs - Fund 1x	\$ 145,861,532	\$ 103,837,660	71%	73%
Total Remaining Funds (Surplus/Deficit)	\$ -	\$ 4,791,764		



Questions?

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President *WDL*

SUBJECT: Personnel Report

Approval is sought for the following recommended personnel transactions:

HIRE Budgeted

Effect. Date	Name	Department/Location	Title
3/31/2014	Calvert,Stephanie Ann	Criminal Justice AC	Administrative Svcs Specialist
2/16/2014	Tingley,Anna L	District Library DO	Instructional Support Specialist
3/17/2014	Dominguez,Aneesah D	Natural Science CL	Project Manager
3/17/2014	McCartney,Sally E	Marketing & Public Information DO	Recruiter
3/3/2014	Clark,Bradley James	Marketing & Public Information DO	Recruiter
3/3/2014	Chandler,Jill S.	Accounting Services DO	Senior Accountant
3/31/2014	Gonzalez,Luis R	Maintenance Services AC	Senior Facilities Specialist
3/17/2014	Clark,Julie L	Special Programs/Intl Educ DO	Sr Administrative Services Assistant
2/24/2014	Lysinger,Linda Ann	Provost HC	Sr Instructional Technology Analyst
3/17/2014	Beggins,John M	Campus Security SPG	Sr Security Officer
3/24/2014	Swaim,Lenore S	Provost HC	Student Support Counselor
3/2/2014	Chambers,Cory Michael	Provost SPG	Technology Support Specialist

HIRE Budgeted Faculty

Effect. Date	Name	Department/Location	Title
3/3/2014	Roe,Bobby W	Orthotics & Prosthetics HC	Faculty

TRANSFER/PROMOTION Budgeted

Effect. Date	Name	Department/Location	Title
3/8/2014	Peerenboom,Jill	Orthotics & Prosthetics HC	Academic Program Manager
3/31/2014	Staney,Timothy P	Marketing & Public information DO	Assistant Director, Interactive

3/31/2014	Kelly,Andrea J	College of Education	Faculty
3/31/2014	Poulin,Michael T	College of Education	Faculty
3/29/2014	Rossiter-Smith,Carla M	College of Education	Institutional Effectiveness Director
3/15/2014	Sullivan,Jonathan A	Provost SE	Sr Technology Support Specialist

HIRE Temporary/Supplemental			
Effect. Date	Name	Department/Location	Title
3/29/2014	Oshea,Ryan P	Veterinary Technology HC	Faculty - credit adjunct
3/10/2014	Johnson,Zachary	Fine & Applied Arts SPG	Faculty - credit adjunct
2/28/2014	Kuliyeva,Lynette K	Dual Credit - AC	Faculty - credit adjunct
3/21/2014	Quigley,Barbara E	Nursing HC	Faculty - credit adjunct
3/17/2014	Wiseman,Thomas R	BA Programs/UPC	Faculty - credit adjunct
3/3/2014	Brown,Christel M	EMS/CME - HC	Faculty - non-credit adjunct
3/3/2014	Bruckler,Aaron P	Fire Science AC	Faculty - non-credit adjunct
3/31/2014	Fritz,Kurt A	Fire Science AC	Faculty - non-credit adjunct
3/17/2014	Kantaskas,Travis P	Fire Science AC	Faculty - non-credit adjunct
3/17/2014	Law,Sandra L	Allstate Center Provost	Faculty - non-credit adjunct
3/3/2014	Swingle,Garth D	EMS/CME - HC	Faculty - non-credit adjunct
3/17/2014	Taylor,Giovanna Angela	Natural Science CL	Faculty - non-credit adjunct
3/4/2014	Vacca,Kathleen	Criminal Justice AC	Faculty - non-credit adjunct
3/17/2014	Villafane,Carlos R	Clearwater Campus Provost	Faculty - non-credit adjunct
3/17/2014	Ward,Joseph T	Fire Science AC	Faculty - non-credit adjunct
3/7/2014	Ward,Thomas P	Criminal Justice AC	Faculty - non-credit adjunct
3/7/2014	Wheeler,Kathleen E	Criminal Justice AC	Faculty - non-credit adjunct
2/27/2014	Risberg,Chrissy	Business Technologies TS	Faculty - supplemental
3/17/2014	Hartman,Ariel Elizabeth	Enrollment Management DO	General Support
3/17/2014	Mullins II,James C	Institutional Advancement DO	General Support
3/22/2014	Larson,Elaine C	Associate Provost CL	OPS Career Level 1
3/3/2014	Lenas II,James S	Natural Science SPG	OPS Career Level 1
3/3/2014	Piller,Ira H	Instructional Computing SE	OPS Career Level 1
3/21/2014	Stillings,Debra E	Associate Provost CL	OPS Career Level 1
3/31/2014	Brownlee,Michael G	Facilities Plan & Inst Svcs	OPS Career Level 2
3/3/2014	Dimon,Christine A	Business Technologies SP	OPS Career Level 2
3/24/2014	Hatin,Robert Joseph	Health Information Mgmt HC	OPS Career Level 2
3/24/2014	McKay,Terry L	Corporate Training E&SS DO	OPS Career Level 4
3/17/2014	Boelke,Russell A	Fac Plan/Construction DO	OPS Career Level 5
2/26/2014	Christ,Brendan S	Academic & Student Affairs	OPS Career Level 5
2/25/2014	Fyfe,Alec Labdon	Business Technologies CL	OPS Career Level 5
3/3/2014	MacHarg,Brian D	District Library DO	OPS Career Level 5
3/31/2014	Murray,Fabre Latravia	SPC-Downtown	OPS Career Level 5
3/17/2014	Mbaigoto,Olivier	Student Support Services - SP	OPS Career Level 6
3/25/2014	Peek,Sarah A	Associate Provost HC	OPS Career Level 6
3/3/2014	Taylor III,Freddie J	Registration CL	OPS Career Level 6

3/3/2014	Livingston,Matthew J	Admin Information Systems	OPS Professional
3/31/2014	Rodriguez,Rosa E.	Associate Provost CL	OPS Professional
3/17/2014	Van Doren,Tina L	Nursing HC	Percent-of-load

TRAVEL OUTSIDE THE CONTINENTAL UNITED STATES

Effect. Date	Name	Department/Location	Title
6/1/14-6/17/14	Stevens, Vickie	Communications CL	Instructor

The purpose of this visit is to attend the International Language Conference in Kuala Lumpur, Malaysia, bring recognition to St. Petersburg College in Southeast Asia, promote SPC as a globally-minded institution of higher education with an understanding of and appreciation for diverse cultures, and to establish a positive relationship of internationalization. A broader world view will enhance teaching diverse cultures.
Funded by the Communications Department. Total estimated cost to the College is \$1,969.00.

7/9/14-7/25/14	Molinaro, Kimberly	Social & Behavioral Science CL	Instructor
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The purpose of this trip is to visit the 26th Congress of the International Association of Individual Psychology in Paris, France. The Social and Behavioral Science faculty will receive information learned from the conference, particularly as related to civic engagement endeavors, global connectedness in our disciplines, and other relevant information that translates into our professional development and course design. Also, psychology faculty will benefit from receiving the updated information shared from the panel discussions and academic presentations at the conference.
Funded by the Social & Behavioral Science Department. Total estimated cost to the College is \$3,624.99.

7/27/14-8/5/14	O'Shea, Ryan	Veterinary Technology HEC	Instructor
	Anthony, Elaine	Veterinary Technology HEC	Instructor

The purpose of this trip is to visit Playa Blanca, Palma in Costa Rica, and to offer St. Petersburg College students the educational opportunity to compare the duties of veterinary technicians in the US vs Costa Rica, and to provide service learning to students. To meet the College's mission to "contribute to the international education of students by providing opportunities that encourage global awareness and perspectives."
Funded by the Veterinary Technology Department. Total estimated cost to the College is \$4,329.95.

7/27/14-8/8/14	Wallis, Jim	Natural Science TS	Instructor
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The purpose of this trip is to visit San Ignacio Cayo, and to offer St. Petersburg College students an educational opportunity to introduce them to rainforest and Central American ecology by combining lectures, labs and discovery-oriented investigative experiences of the rainforest and coastal environments of Belize. To meet the College's mission to "contribute to the international education of students by providing opportunities that encourage global awareness and perspectives."
Funded by the Natural Science Department. Total estimated cost to the College is \$2,826.78.


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Patty Curtin Jones, Vice President, Human Resources; and the Strategic Issues Council Members bringing the actions forward, recommend approval.

Ssw033114

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Executive/Administrative/Managerial and Professional Annual Contract Recommendations

Approval is sought for the following recommended personnel actions concerning administrative and professional appointments, which shall be enforced via contracts for employment and are not to exceed twelve (12) months.

Name	Title	Department	Effective Date
Andres-Kuhlman, Margie M	Grants Accountant	Accounting Services DO	07/01/14-06/30/15
Andrews, Paul J.	Academy Coordinator II	Criminal Justice AC	07/01/14-06/30/15
Angle, James S.	Public Sfty Train & Career Dev Dir	Fire Science AC	07/01/14-06/30/15
Atkinson, Loree B	Asst Dir, Scholar & Stu Fin Asst	SSFA DO	07/01/14-06/30/15
Bailey, Joan D.	Asst Dir, Scholar & Stu Fin Asst	SSFA DO	07/01/14-06/30/15
Bain, Gabrielle	Academic Program Coordinator	Fire Science AC	07/01/14-06/30/15
Baker, Susan A	Dean, Baccalaureate Programs	College of Nursing HE	07/01/14-06/30/15
Barlow, Stephen R.	Systems Analyst, Learn Mgmt Sys	Learning Mgt Network Sys DO	07/01/14-06/30/15
Barto, Daniel P	Dir, Safety & Security	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Bates, Angel M.	Student Success Specialist	Counseling & Advisement AC	07/01/14-06/30/15
Bawell, Alexander H.	Project Technologist	College of Business	07/01/14-06/30/15
Bawell, Jennifer D.	Reference & Instruction Librn	District Library DO	07/01/14-06/30/15
Beck, Rosanne	Public Safety Training Coord	Criminal Justice AC	07/01/14-06/30/15
Beckman, Ryan Robert	Athletics Coach	Athletics - DO	07/01/14-06/30/15
Bellomo, Mary O.	Sr Instructional Tech Analyst	NTPI/WMD Grant - AC	07/01/14-06/30/15
Bennett, Michael J.	Assoc VP, Fin Asst Svcs	Financial Assistance Serv DO	07/01/14-06/30/15
Biszewski-Eber, Susan	Coord, Collegewide Wkfrc Intrn	Workforce Services DO	07/01/14-06/30/15
Bley, Lauren Dupont	Academy Coordinator II	Criminal Justice AC	07/01/14-06/30/15
Bliss, William S.	Mgr Web Programming & Support	Instructional Computing SE	07/01/14-06/30/15
Bobowski, Sharon A.	Enterprise Systems Director	Admin Information Systems DO	07/01/14-06/30/15
Bodie, Matthew D.	Assoc Dir of Learning Resource	District Library DO	07/01/14-06/30/15
Booth, Patrick D.	Coord, Enrollment Svc Operations	Enrollment Services DO	07/01/14-06/30/15
Bowen, Paul M	Associate Provost	Associate Provost CL	07/01/14-06/30/15
Bowman, Margaret	Director Curriculum Services	Institutional Research DO	07/01/14-06/30/15
Boyce, Ronald G.	Benefits Manager	Human Resources Benefits DO	07/01/14-06/30/15
Boyle, Constance M.	Student Success Specialist	Provost SPG	07/01/14-06/30/15
Boyle, Deborah Seslar	Chief of Staff	President	07/01/14-06/30/15

Brooks, Marcus A	Resource Development Officer	Resource Development DO	07/01/14-06/30/15
Brown,Jill C.	Education Specialist - Impact	College of Education	07/01/14-06/30/15
Brown,Joshua V	Library Program Director	District Library DO	07/01/14-06/30/15
Brown,Trenette	Project Admin Svcs Manager	NTPI/WMD Grant - AC	07/01/14-06/30/15
Brumbaugh,Doug	Videographer	NTPI/WMD Grant - AC	07/01/14-06/30/15
Buck,Maria E.	Coord, StudentLife&Leadership	Provost SE	07/01/14-06/30/15
Buster,Patricia A.	Coord, Museum Education	Leepa/Rattner Museum - DO	07/01/14-06/30/15
Byrd,Terry G.	Public Safety Training Mgr	Criminal Justice AC	07/01/14-06/30/15
Cade,Jerrold R	Student Support Manager	SPC-Downtown	07/01/14-06/30/15
Call,Ian H.	Program Director II	Provost SPG	07/01/14-06/30/15
Callahan,Doyle William	Systems Analyst, LearnMgmtSys	Learning Mgt Network Sys DO	07/01/14-06/30/15
Callahan,Marisa C.	Facilities Project Coordinator	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Campbell,Martha E.	Dean, Lower Division	Communications CL	07/01/14-06/30/15
Carbart,George E.	Coord, StudentSupportSvcs TRIO	SSS TRIO Grant - DO	07/01/14-06/30/15
Carnahan,Michael	Senior Web Analyst/Programmer	Instructional Computing SE	07/01/14-06/30/15
Caron,Ashley L.	Coord, Accredtn&BaccAssessment	Academic Effective & Assessmt	07/01/14-06/30/15
Carr,Catherine E.	Multimedia Content Developer	District Impressions DO	07/01/14-06/30/15
Carson,Debbie L	Marketing/Communcatn Manager	SPC-Downtown	07/01/14-06/30/15
Cavanagh,Jeffrey D	Coord, Veteran Affairs	Veterans Services DO	07/01/14-06/30/15
Cesta,Jeffrey L.	Dir, Early College/Dual Enroll	Early College/Dual Enroll	07/01/14-06/30/15
Chang, Jimmy H	Dean, Lower Division	Mathematics SP	07/01/14-06/30/15
Chapin,John M	Dean, Lower Division	Natural Science SE	07/01/14-06/30/15
Chen,Allison Yi-Hui	Program Director II	Nursing HC	07/01/14-06/30/15
Chen,Ming-Shin	Analyst Programmer	Admin Info Sys – Student DO	07/01/14-06/30/15
Christensen,Eva K	Research Analyst	Course & Curric Develop DO	07/01/14-06/30/15
Clinehens,Brad C	Instructional Designer/Facilit	Human Resources DO	07/01/14-06/30/15
Clinton,Tyrone	Associate Provost	Associate Provost SP	07/01/14-06/30/15
Cole,Angela J	International Student Svcs Rep	International Center - CL	07/01/14-06/30/15
Colson,Judy C	Coord, Early College/Dual Enrl	Early College/Dual Enroll	07/01/14-06/30/15
Conn,Richard A.	Senior Developer	Admin Info Sys – Develop DO	07/01/14-06/30/15
Connell,Margaret A.	Director, Disability Resources	Disability Resources	07/01/14-12/19/14*
Conner,Jamelle J	AssocVP,PlanningBudgetComplnce	BusSVITSystems DO	07/01/14-06/30/15
Connolly,James L.	Dir, Corporate Training	Corporate Training E&SS DO	07/01/14-06/30/15
Cooper,Anne M	SVP,Instructn&AcademicPrograms	Instruction & Acad Progr DO	07/01/14-06/30/15
Coraggio,James T	AssocVP,Inst Eff Rsrch Grants	Institutional Research DO	07/01/14-06/30/15
Costello,Denise H	Coord, Int'l LanguageInstitute	Corporate Training E&SS DO	07/01/14-06/30/15
Crane,Casey Killen	Multimedia Content Developer	Mktg & Public Info DO	07/01/14-06/30/15
Crawford,Sabrina A	ExecDir,InstResearch/Effect	Institutional Research DO	07/01/14-06/30/15
Creamer,David V.	Sr Dir, Network Sys & Telecomm	IT Networking Telecom DO	07/01/14-06/30/15
Crumbley Sr,Earnest P	Athletics Coach	Athletics - DO	07/01/14-06/30/15
Crumbley,Shirley A.	Coord, Women on the Way	Special Programs/Intl Educ DO	07/01/14-06/30/15
Crumley,Paul Michael	Senior Web Analyst/Programmer	Instructional Computing SE	07/01/14-06/30/15
Curtis,Richard J.	Systems Analyst	Learning Mgt Network Sys DO	07/01/14-06/30/15
Cyr,Kathryn M.	Fiscal and Business Analyst	Accounting Services DO	07/01/14-06/30/15
Dale,Sean A.	Systems Analyst, LearnMgmtSys	Learning Mgt Network Sys	07/01/14-06/30/15
Dambroski,Nicole K.	Mgr PS Student Sys Develop	Admin Info Sys – Develop DO	07/01/14-06/30/15

Davide,Kristy Sue	Coord, TechnlgyApplicatnSupprt	BusSVITSystems DO	07/01/14-06/30/15
Davidson,Denisha L.	Athletics Coach	Athletics - DO	07/01/14-06/30/15
Davila,Lori B	Nursing Skills Facilitator	Nursing HC	07/01/14-06/30/15
Davis,Glenn E.	Coord, EMS/CME Program	EMS/CME - HC	07/01/14-06/30/15
Davis,Kevin L	Program Director II	Funeral Services HC	07/01/14-06/30/15
Davis,Rodrigo M	Associate Provost	Associate Provost TS	07/01/14-06/30/15
DeCarlo,Sandra L	Career Outreach Specialist	Provost SE	07/01/14-06/30/15
Demers,Susan S.	Dean, Pub Policy&Legal Studies	Paralegal Studies CL	07/01/14-06/30/15
Derussy,Vivian C.	Facilities Project Coordinator	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Deshpande,Avinash A.	Systems Admin Director	Admin Information Systems DO	07/01/14-06/30/15
DiDio,Celeste	Senior Developer	Admin Info Sys – Develop DO	07/01/14-06/30/15
Dimmer,Theresa R.	Research Analyst	Institutional Research DO	07/01/14-06/30/15
Disler,Heather H.	Assoc Dir of Learning Resource	District Library DO	07/01/14-06/30/15
Dodson,Pamela S	Information Technology Analyst	Admin Info Sys – Student DO	07/01/14-06/30/15
Dougherty,Damon Jackson	Sr Performance Operations Mgr	SPC-Downtown	07/01/14-06/30/15
Drew,Maria	Assistant Director, Admissions	Central Records DO	07/01/14-06/30/15
Duncan,Douglas S.	SVP,Admin/Business Svcs & IT	President	07/01/14-06/30/15
Dvoracek,Joseph D.	Student Support Manager	Provost SE	07/01/14-06/30/15
Enlow,Bernard R	Sr Network/Design & Sec. Eng	Network Systems Support TS	07/01/14-06/30/15
Ervin,Joshua Andrew	Network Design & Sec Eng	Information Systems DO	07/01/14-06/30/15
Ewell,Michael A.	Academic Department Coord	College of Business	07/01/14-06/30/15
Fell,Susan P.	Director, Admissions & Records	Admissions and Records DO	07/01/14-06/30/15
Ferrazano,Jamie P.	LearningMgmnt WebSysSupp Dir	Instructional Computing SE	07/01/14-06/30/15
Finklea,Evelyn M	Program Director II	Letters SPG	07/01/14-06/30/15
Fisher,Lise L	Social Media Manager	Mktg & Public Info DO	07/01/14-06/30/15
Flansburg,Jill D	Project Coordinator 1	Natural Science CL	07/01/14-06/30/15
Fleming,John M	Program Director II	Radiography HC	07/01/14-06/30/15
Flora,Richard M.	Dean, School of VeterinaryTech	Veterinary Technology HC	07/01/14-06/30/15
Ford,Stephen L	Career Outreach Specialist	Counseling & Advisement TS	07/01/14-06/30/15
Fox,Djuan E.	Coord, Academic Projects	BA Programs/UPC	07/01/14-06/30/15
Frank,Brian	Dean, Public Safety	Provost AC	07/01/14-06/30/15
Frank,Rebecca A	Library Program Director	District Library DO	07/01/14-06/30/15
Fredriksen,Jeffrey E.	Systems Analyst	Admin Information Systems DO	07/01/14-06/30/15
Fritch,Karen L.	Sr Instructional Technologist	Instructional Computing SE	07/01/14-06/30/15
Fumano Jr,Daniel Joseph	Project Technologist	Corporate Training E&SS DO	07/01/14-06/30/15
Furnas,Theresa K.	AssocVP,Finance&BusinessSvcs	BusSVITSystems DO	07/01/14-06/30/15
Fusari,Krista D.	Project Coordinator I	Tech Prep - DO	07/01/14-06/30/15
Gardner,Daniel L	Dir, Institutional Research	Institutional Research DO	07/01/14-06/30/15
Gardner,Suzanne L.	(Acting) General Counsel	President	07/01/14-06/30/15
Garrett,Tracy L	Coord, AcademicProgramSupport	BA Programs/UPC	07/01/14-06/30/15
Gerst,Mary E	Coord, StudentLife&Leadership	Associate Provost HC	07/01/14-06/30/15
Gill,Davie	Coord, StudentLife&Leadership	Student Activities SPG	07/01/14-06/30/15
Gillis, Arlene	Program Director II	Orthotics & Prosthetics HE	07/01/14-06/30/15
Godcharles,Timothy W	Sr Instructional Technologist	Instructional Computing SE	07/01/14-06/30/15
Goodbread,Elizabeth B	Program Director II	Provost TS	07/01/14-06/30/15
Gordon,Kevin D.	Provost	Provost DT	07/01/14-06/30/15

Gordon,Sandra M	Reference & Instruction Librn	District Library DO	07/01/14-06/30/15
Graham,Gary W.	ProgDir II, FL Trade Grant	Natural Science CL	07/01/14-06/30/15
Graham,Shane L	Systems Analyst	Admin Info Sys – Student DO	07/01/14-06/30/15
Gray,Cheryl L.	Senior Analyst/Programmer	Admin Info Sys – Student DO	07/01/14-06/30/15
Gray,Kathy W.	Assistant Director, Records	Central Records DO	07/01/14-06/30/15
Green,Sonja T.	Coord, Business Office	Business Sys & Stud Acc SPG	07/01/14-06/30/15
Gregor,Jennifer L	Library Program Director	District Library DO	07/01/14-06/30/15
Gregorich,Amy A	Strategic Execution Proj Mgr	Business Services DO	07/01/14-06/30/15
Grey,William R.	Director Emergency Management	Criminal Justice AC	07/01/14-06/30/15
Hardt, Steven P.	Program Director II	Respiratory Care HC	07/01/14-06/30/15
Hartman,Kimberly J	Dean, Baccalaureate Programs	College of Education	07/01/14-06/30/15
Heisler,Laura	Public Safety Training Coord	Florida Natl. Guard Grant – AC	07/01/14-06/30/15
Henning,Andrea A.	ExecDir,Collaborative Lab	Collaborative Labs DO	07/01/14-06/30/15
Henningsen,Stephanie	Coord, StudentLife&Leadership	Student Activities CL	07/01/14-06/30/15
Hester,James G	Systems Analyst	Admin Information Systems	07/01/14-06/30/15
Hesting,Karen L.	Sr Instructional Technologist	Instructional Computing SE	07/01/14-06/30/15
Hill,Darren C	Senior Web Analyst/Programmer	Instructional Computing SE	07/01/14-06/30/15
Hogans,Linda L.	Exec Dir Special Programs	Special Programs DO	07/01/14-06/30/15
Hollowell,Raynette D	Student Support Manager	OSSD – SP	07/01/14-06/30/15
Hopkins,Dorothy	Senior Analyst/Developer	Admin Info Sys – HR & Fin DO	07/01/14-06/30/15
Hughes,Tiffany Dawn	Senior Development Officer	Resource Development DO	07/01/14-06/30/15
Hunt,Janette N	Coord, BudgetSupport&Developmt	Business Services DO	07/01/14-06/30/15
Ibarra,Janica A	Reference & Instruction Librn	District Library DO	07/01/14-06/30/15
Jacob,Bijoy	Senior Developer	Admin Info Sys – Develop DO	07/01/14-06/30/15
Jakubowski,Richard Y.	Senior Web Analyst/Programmer	Instructional Computing SE	07/01/14-06/30/15
Jakupovic,Danijel	Senior Developer	Admin Info Sys – Develop DO	07/01/14-06/30/15
Jakupovic,Edin	Research Analyst	Information Systems AIS DO	07/01/14-06/30/15
Janusz,Dawn M.	Student Support Coordinator	Provost HC	07/01/14-06/30/15
Jeffries,Jane L.	Instructional Tech Analyst	NTPI/WMD Grant – AC	07/01/14-06/30/15
Jenkins,Bradley E	Executive Academic Program Dir	Engineering Technology CL	07/01/14-06/30/15
Johns,Charlotte D	Scholar&Stu Fin Assist Officer	SSFA SPC-Downtown	07/01/14-06/30/15
Jolliff-Johnson,Cynthia E	Associate Provost	SPC-Downtown	07/01/14-07/31/14*
Jones,Patricia C.	AVP,Human Resources	BusSVITSystems DO	07/01/14-12/19/14
Jurkovic,Frank M.	Coord, StudentLife&Leadership	Student Activities SPG	07/01/14-06/30/15
Kaas,Kevin	A/V Services Coordinator	Network Systems Support SE	07/01/14-06/30/15
Kallassy Jr,Carl P	A/V Services Coordinator	Instructional Television SE	07/01/14-06/30/15
Kanyuck,Julie B	Grants Accountant	Accounting Services DO	07/01/14-06/30/15
Kearney,Scott P	Systems Analyst	Admin Information Systems	07/01/14-06/30/15
Keller III,Don R	Student Success Specialist	Veterinary Technology VT	07/01/14-06/30/15
Kelley,Nancy	Associate Provost	Associate Provost HC	07/01/14-06/30/15
Kennedy,Catherine Crist	AVP, AcademicAffairs&Partnrshp	University Partnership Cent SE	07/01/14-06/30/15
Kent-Roberts,Sherri M	School Partnership Liaison	College of Education	07/01/14-06/30/15
Kerr,Cheryl	Program Director II	Human Services HC	07/01/14-06/30/15
Kerwin,Denise D.	Program Director I	Nursing CE	07/01/14-06/30/15
Kibler,Theresa	Senior Web Analyst/Programmer	Instructional Computing SE	07/01/14-06/30/15
King,Merrian D.	Asst Dir Scholar & Student FA	SSFA DO	07/01/14-06/30/15

Kirchgraber, Todd A.	Public Safety Training Director	Florida Natl. Guard Grant - AC	07/01/14-06/30/15
Kirsch, Ramona	Dir International Program	Provost SPG	07/01/14-12/19/14
Klement, David E	Exec Dir, Inst Stratgc Pol Solutn	Provost SE	07/01/14-06/30/15
Knipp, Paula J	Reference & Instruction Librn	District Library DO	07/01/14-06/30/15
Kolenda, James J.	Producer, Public Safety Training	NTPI/WMD Grant - AC	07/01/14-06/30/15
Konkle, Kathi L	Staff Accountant	Accounting Services SPC DT	07/01/14-06/30/15
Kontodiakos, Theresa A.	Student Support Manager	Associate Provost TS	07/01/14-06/30/15
Kramer, Rebecca J.	Program Director II	Physical Therapist Asst HC	07/01/14-06/30/15
Kruger, Wayne D.	Executive Student Svcs Dir	SSFA DO	07/01/14-06/30/15
Krupp, Jason	Director, Workforce Services	Workforce Services DO	07/01/14-06/30/15
Kuhn, Damon M.	Student Support Manager	Associate Provost HC	07/01/14-06/30/15
LaHaie, Eileen M.	Exec Dir, Public Safety Training	Criminal Justice AC	07/01/14-06/30/15
Larsen, Ann	Dir, Museum of Fine Arts	Provost TS	07/01/14-06/30/15
Lawler, Jacqueline R.	Scholar & Stu Fin Assist Officer	SSFA CL	07/01/14-06/30/15
Laws, Jennifer M.	Grants Writer	Provost AC	07/01/14-06/30/15
LeBoeuf, James J.	Special Services Specialist	New Initiative Program - HC	07/01/14-06/30/15
Lennox, Jill	Scholar & Stu Fin Assist Officer	SSFA DO	07/01/14-06/30/15
Leonard, Michele R.	Student Success Specialist	Student Services HE	07/01/14-06/30/15
Leopold, Joseph S.	Director of Learning Resources	District Library DO	07/01/14-06/30/15
Lewis, Mary E	Nursing Skills Facilitator	Nursing HC	07/01/14-06/30/15
Liswith, Audra D.	College Placement Testing Coord	Enrollment Services DO	07/01/14-06/30/15
Littlewood, Christopher S.	Instructional Technology Coord	NTPI/WMD Grant - AC	07/01/14-06/30/15
Lockhart, Amy G.	Senior Accountant	Accounting Services DO	07/01/14-06/30/15
Long, Douglas D.	Producer, Public Safety Training	NTPI/WMD Grant - AC	07/01/14-06/30/15
Ludwig, Rebecca L	Dean, College of Health Science	College of Health Sciences	07/01/14-06/30/15
Lumia, James Christopher	Internships Program Director	College of Education	07/01/14-06/30/15
Malla, Steven T.	Wellness Coordinator	Wellness DO	07/01/14-06/30/15
Marks, Alice M.	Asst Dir, Scholar & Stu Fin Asst	SSFA CL	07/01/14-06/30/15
Marks, Paul G.	Videographer	Instructional Television SE	07/01/14-06/30/15
Martinez, Robert A.	Bus Devel Officer - Collab Lab	Collaborative Labs DO	07/01/14-06/30/15
Mayhew, Pamela H	Scholar & Stu Fin Assist Officer	SSFA SP	07/01/14-06/30/15
McCormack, Cristina D.	Staff Accountant	Leepa/Rattner Museum - DO	07/01/14-06/30/15
McFadden, Stephen R.	Videographer	Instructional Television SE	07/01/14-06/30/15
McFarland, Theresa A	Development Officer	Resource Development DO	05/07/14-06/30/15
Meigs, Michael C.	Dir, Business Sys & Student Acctg	Business Services DO	07/01/14-06/30/15
Mercer, Mary S	Client Account Representative	Corporate Training E&SS DO	07/01/14-06/30/15
Metz, Starla R	Principal, Collegiate HS	Provost SPG	07/01/14-06/30/15
Miles, Brian P.	Associate General Counsel	College Attorney DO	07/01/14-06/30/15
Miller, Lavester P.	Rangemaster	CJI AA/AS DOC AC	07/01/14-06/30/15
Moczynski, Linda M.	Analyst/Programmer	Admin Info Sys - Student DO	07/01/14-06/30/15
Mohr, Jane E.	Sr Accountant/Financial Analyst	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Molinaro, Dana L.	Student Support Coordinator	SSFA DO	07/01/14-06/30/15
Moore, Randall	Facilities Manager	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Moran, Cheri J.	Student Success Specialist	Counseling & Advisement TS	07/01/14-06/30/15
Munce, Nancy	Sr Instructional Technologist	Instructional Computing SE	07/01/14-06/30/15
Mundorff, Sheryl	Student Success Specialist	Associate Provost CL	07/01/14-06/30/15

Myers,Breanna Marie	Athletics Coach	Athletics - DO	07/01/14-06/30/15
Neiberger,Anne N.	Academic Program Manager	Provost HC	07/01/14-06/30/15
Nenstiel,Gregory A	Dean, Baccalaureate Programs	College of Business	07/01/14-06/30/15
Neu,Frances Zacharias	VP,InstAdvcmnt&ExecDirFoundatn	Foundation Office DO	07/01/14-06/30/15
Newberry,Sheila A.	Program Director II	Health Information Mgmt HC	07/01/14-06/30/15
Nguyen,Shirley T	Senior Developer	Admin Information Systems DO	07/01/14-06/30/15
Nicotera,Phillip V.	Provost	Provost HC	07/01/14-06/30/15
Norwood,Sheryll	Instructional Designer/Facilit	Human Resources DO	07/01/14-06/30/15
Nosewicz,James E.	Budget Specialist	Budget, Planning & Compl DO	07/01/14-06/30/15
O'Dowd,Cecelia Messina	Coord, Lifelong Lrn/CFK	Corporate Training E&SS DO	07/01/14-06/30/15
Olliver,James	Provost	Provost SE	07/01/14-06/30/15
Orama,Juanita	Student Support Coordinator	Provost HC	07/01/14-06/30/15
Parker,Jeremy Russel	Information Technology Coord	Admin Information Systems DO	07/01/14-06/30/15
Paschall,Janine P.	Student Success Specialist	BA Programs/UPC	07/01/14-06/30/15
Pearce,Frederick E.	Asst Dir, Scholar&Stu Fin Asst	SSFA TS	07/01/14-06/30/15
Pedicone,James A.	Dir, Design & Constr Svcs	Facilities Plan & Inst Serv DO	07/01/14-06/30/15
Pelletier,Scott R	EMS Program Support Coord	Emergency Med Services HC	07/01/14-06/30/15
Peplow,Jeremy S.	Assistant Director, Creative	Mktg & Public Info DO	07/01/14-06/30/15
Perez,Jorge Enrique	Library Program Director	District Library DO	07/01/14-06/30/15
Petersen,Dale E	Laboratory Manager	Orthotics & Prosthetics HE	07/01/14-06/30/15
Petrick,Patrick J	Project Technologist	Collaborative Labs DO	07/01/14-06/30/15
Phillips,Kimberly C	Scholar&Stu Fin Assist Officer	SSFA DO	07/01/14-06/30/15
Phoenix,Teresa L.	Systems Operations Coordinator	Admin Information Systems DO	07/01/14-06/30/15
Piper,Angela M	Course Delivery Manager	Instructional Computing SE	07/01/14-06/30/15
Pipitone,Rosaria	Career Outreach Specialist	Associate Provost SP	07/01/14-06/30/15
Plamondon,Amy	Scholar&Stu Fin Assist Officer	SSFA DO	07/01/14-06/30/15
Powlett,Maycill M	Scholar&Stu Fin Assist Officer	SSFA DO	07/01/14-06/30/15
Proctor,Deborah M.	Mgr StudentInfoSystemsSupport	Student Services DO	07/01/14-06/30/15
Przyborowski,Marta F	Career Outreach Specialist	SPC-Downtown	07/01/14-06/30/15
Puckett,Shelly Lynn	Coordinator, LRMA PR & Grants	Resource Development DO	07/01/14-12/19/14
Quinn,Edel T.	Accountant/Business Manager	Resource Development DO	07/01/14-06/30/15
Rager,Sandra	Scholar&Stu Fin Assist Officer	SSFA CL	07/01/14-06/30/15
Reed,Gwendolyn H.	Asst Dir, Scholar&Stu Fin Asst	SSFA SP	07/01/14-06/30/15
Reesher,Shaeleigh A	Career Development Specialist	Associate Provost HC	07/01/14-06/30/15
Reifler-Alessi,Linda S	Reference & Instruction Librn	District Library DO	07/01/14-06/30/15
Reynolds,Karen R	Purchasing Manager	Purchasing DO	07/01/14-06/30/15
Rinard,Patrick W.	AssocVP,Enrollment Services	Enrollment Services DO	07/01/14-06/30/15
Rivera,Angelo	Mgr Custodial & Landscape Svcs	Custodial Services CL	07/01/14-06/30/15
Rivera,Darren C	Grant Writer	Director of Grants DO	07/01/14-06/30/15
Robinson,Amanda A	Museum Collections Manager	Leepa/Rattner Museum - DO	07/01/14-06/30/15
Robinson,LaNona G.	Client Account Representative	Health CE - AC	07/01/14-06/30/15
Root,Anamarie	Professional Development Mgr	Human Resources DO	07/01/14-06/30/15
Rowe,Ayanna Amerigo	Student Success Specialist	Student Services HE	07/01/14-06/30/15
Royer,Berta Elizabeth	Sr Student Support Coordinator	Enrollment Management DO	07/01/14-06/30/15
Ruechel,Jennifer K.	Student Support Manager	Registration SPG	07/01/14-06/30/15
Russell,Nancy L.	Academic Department Coord	Business Technologies SP	07/01/14-06/30/15

Sabino,Diana	Exec Dir of Mktg & Public Info	Mktg & Public Info DO	07/01/14-06/30/15
Schmitt,Eileen M.	Payroll Manager	Payroll DO	07/01/14-06/30/15
Schrader-Smith,Kara L.	Risk Management Coordinator	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Schuett,Jacquelyn R	Project Coord II InstStrategic	Provost SE	07/01/14-06/30/15
Scites,Jessica L	Research Analyst	Institutional Research DO	07/01/14-06/30/15
Seay,Antonio R.	Scholar&Stu Fin Assist Officer	SSFA SP	07/01/14-06/30/15
Seay,Marianne	Coord, StudentLife&Leadership	Provost AC	07/01/14-06/30/15
Sengphrachanh,Phonedavanh	Employment Coordinator	Human Resources Empl DO	07/01/14-06/30/15
Setterlind,Sharon R	Dean, College of Computer & IT	Coll of Comp & Inf. Tech SPG	07/01/14-06/30/15
Shapiro,Alan B.	Sr Instructional Technologist	Instructional Computing SE	07/01/14-06/30/15
Shears,Brenda C.	Student Support Manager	Provost SE	07/01/14-06/30/15
Sherman, Tiffani	Producer, PublicSafetyTraining	Florida Natl. Guard Grant - AC	07/01/14-06/30/15
Shultz,Kathleen G	Grant Writer	Director of Grants DO	07/01/14-06/30/15
Silvers,Stefanie C.	Student Support Manager	OSSD - HC	07/01/14-06/30/15
Sintes,Nicholas M.	Sr Student Support Counselor	SSFA DO	07/01/14-06/30/15
Skryd,Jacqueline Marie	ExecDir of Grants Development	Grants Development DO	07/01/14-06/30/15
Sloss,John P	Analyst/Programmer	Admin Info Sys – Develop DO	07/01/14-06/30/15
Smiley,Joseph	Dean, Lower Division	Social & Behavioral Science TS	07/01/14-06/30/15
Smith,Pamela S.	Coord, Legal Services	College Attorney DO	07/01/14-06/30/15
Smith,Shilo M	Reference & Instruction Librn	District Library DO	07/01/14-06/30/15
Smith,Todd	Executive Student Svcs Dir	SSFA DO	07/01/14-06/30/15
Snare II,Clayton L	Coord, Early College/Dual Enrl	Early College/Dual Enrl	07/01/14-06/30/15
Spinelli,Paul	Dir, Procurement/Asset Mgmt	Business Services DO	07/01/14-06/30/15
Stanisic,Zoran	Sr Dir, Enterprise Systems	Admin Information Systems DO	07/01/14-06/30/15
Steele,Beatrice S.	Planning Coordinator	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Steele,Jonathan E.	Dean, Lower Division	Fine & Applied Arts CL	07/01/14-06/30/15
Stepanovsky,Nerina J.	Program Director II	Emergency Med Services HC	07/01/14-06/30/15
Sterner,Ann M.	Systems Analyst, LearnMgmtSys	Learning Mgt Network Sys DO	07/01/14-06/30/15
Stevens,Paul J	Project Technologist	NTPI/WMD Grant - AC	07/01/14-06/30/15
Strickland,Mark F.	Associate Provost	SPC-Downtown	07/01/14-06/30/15
Stubbs,Aimee Cekau	Student Support Manager	Provost SE	07/01/14-06/30/15
Swift,Christopher	Technology Project Manager	SE Public Safety Institute AC	07/01/14-06/30/15
Taylor,Giovanna Angela	ProgDir, Medical Devices Grant	Natural Science CL	07/01/14-06/30/15
Tearett,Yalonda R	College Support Coordinator	Enrollment Management DO	07/01/14-06/30/15
Terrana,John H	Development Specialist	Resource Development DO	07/01/14-06/30/15
Thiel,Janice L.	Sr Instructional Technologist	Web & Instr Tech Services SP	07/01/14-06/30/15
Thomas,Phil C.	Student Support Manager	Counseling & Advisement CL	07/01/14-06/30/15
Thompson,Andy W	Scholar&Stu Fin Assist Officer	SSFA DO	07/01/14-06/30/15
Thompson,Barbara L	Student Support Manager	OSSD - TS	07/01/14-06/30/15
Tonner,Joan E.	Program Director II	Dental Hygiene HC	07/01/14-06/30/15
Tufts,Shannon S.	Mgr Network Sys & Sec Ops	Admin Info Systems - SE	07/01/14-06/30/15
Tymms,Magaly B	Director of Assessment	Academic Eff & Assessmt DO	07/01/14-06/30/15
Veloff,Steven J	Instructional Tech Analyst	NTPI/WMD Grant - AC	07/01/14-06/30/15
Villaman,Sumati	Language InstituteProjectCoord	Corporate Training E&SS DO	07/01/14-06/30/15
Vitale,Alisha	Director, Recruitment Services	Enrollment Management DO	07/01/14-06/30/15
Vittetoe,Stanley O.	Provost	Provost CL	07/01/14-06/30/15

Waechter,James D.	AssocVP,FaciltPln&InstutnlSvcs	Maintenance Services DO	07/01/14-06/30/15
Walker,Gail E.	Public Safety Training Coord	Florida Natl. Guard Grant AC	07/01/14-06/30/15
Walter,Staci D.	Manager, Marketing Services	Mktg & Public Info DO	07/01/14-12/19/14
Walter,William T	Systems Analyst	Admin Information Systems DO	07/01/14-06/30/15
Weaver,Scott	Coord, Institutional Services	Facilities Plan & Inst Svcs DO	07/01/14-06/30/15
Webster,Michaela D	Strategic Execution Proj Mgr	Business Services DO	07/01/14-06/30/15
Westergard,Victoria L.	ExecDir,eCampus,Web & IT	Info Tech & Research DO	07/01/14-06/30/15
White,Karen Kaufman	Provost	Provost SP	07/01/14-06/30/15
White,Scott B	Athletics Coach	Athletics - DO	07/01/14-06/30/15
Whitelaw,Robert L.	Museum Curator	Art Education Center DO	07/01/14-06/30/15
Wilborn,Paul L.	ExecDir,Palladium	SPC-Downtown	07/01/14-06/30/15
Wilkins,Pamela A	Sr Academic Program Coord	College of Education	07/01/14-06/30/15
Williams,Tonjua L.	SVP, Student Services	Student Services DO	07/01/14-06/30/15
Williams,Tonya J	Student Support Manager	OSSD - SP	07/01/14-06/30/15
Williams,Yvonne G	Instructional Designer/Facilit	Human Resources DO	07/01/14-06/30/15
Wolff,Kimberly P.	Library Program Director	District Library DO	07/01/14-06/30/15
Wolter,Barbara Simpson	Multimedia Content Developer	Mktg & Public Info DO	07/01/14-06/30/15
Womer,Lynda G.	Associate Provost	Provost SE	07/01/14-06/30/15
Woodruff Jr,Edward W	Government Relations Director	President	07/01/14-06/30/15
Woods,Vonda L.	Director, Accounting Services	Business Services DO	07/01/14-06/30/15
Woroner,Desiree A	Director HR Operations	Human Resources DO	05/14/14-06/30/15
Wortock,Jacob C.	Coord, Collegewide Wkfrc Intrn	Workforce Services DO	07/01/14-06/30/15
Wright,Diana	Dir, Facilities Services	Maintenance Services DO	07/01/14-06/30/15
Wright,Lacrecia M.	Project Coordinator II	College Reach Out Program DO	07/01/14-06/30/15
Writt,Jeremy L.	Producer, PublicSafetyTraining	Florida Natl. Guard Grant - AC	07/01/14-06/30/15
Yacso,Lisa M	Career & Technical Educ Coord	Tech Prep - DO	07/01/14-06/30/15
Yevstigneyeva,Nadia	Dir, Honors College	Honors College CL	07/01/14-06/30/15
Zeigler,Jeff A	Student Support Manager	OSSD CL	07/01/14-06/30/15
Zickefoose,Lisa L	Grants Accountant	Accounting Services DO	07/01/14-06/30/15

* Retiring


Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Anne M. Cooper, Senior Vice President, Instruction & Academic Programs; Tonjua Williams, Senior Vice President Student Services; and Patty Curtin Jones, Vice President, Human Resources recommend approval.

Ssw040714

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: 2013-2014 Equity Report

Approval is sought to submit the 2013-2014 Equity Report to the Florida Department of Education, Division of Florida Colleges.

Consistent with the requirements of Sections 1000.05 and 1012.86, Florida Statutes, each Florida College System institution is required to submit an annual update of local plans related to educational equity in the areas of athletics, education, and employment.

While the equity reporting is comprehensive, here are key performance outcomes for your review.

STUDENT DATA

Participation

- Students with self-reported disabilities have steadily increased and represented 3.7% of total enrollment in 2012-2013.
- African American students remained consistent for the past three years, hovering around 14% of our credit-seeking student body.
- Hispanic students increased during the past three years, from 8% to 9.9%.
- First-time in college African American male students decreased, from 9.1% to 7.9% after realizing a gain in the prior year.
- First-time in college Hispanic students increased across the past three years, from 10.7% to 12.4%.
- First-time in college male students increased for the past three years, from 47.4% to 49%.
- First-time in college overall minority students remained consistent at 38%.

Completion and Retention

- The representation of African American students completing Associate in Science degrees increased, from 9% to 11.3% compared to the prior year.
- The goal to increase the overall percentage of the total population of minority students completing an Associate in Arts degree to 22% was exceeded by .9%.

- The overall (all groups) fall-to-fall retention rate of first time/full-time in college students remained the same at 67%.
- The fall-to-fall retention rate of first time/full-time in college African American male students declined, from 53% to 44%.
- The overall (all groups) fall-to-fall retention rate of first time/part-time in college students decreased, from 54% to 53%.
- The fall-to-fall retention rate of first time/part-time in college male students increased, from 62% to 63%.

EMPLOYEE DATA

Executive/Administrative/Managerial Staff

- The percentage of Hispanic female employees increased in the last five years, from 0.8% to 3.9%.
- The percentage of Hispanic male employees decreased in the last five years, from a high of 2.8% to 0.8%.
- The percentage of Other Minority employees increased in the last five years, from 1.6% to 3.1%.
- This is the first year in the past five years where female representation (52.8%) was greater than male E/A/M employees (47.2%).

Full-time Instructional Staff

- The percentage of African American employees increased in the last five years, from 8.1% to 9.1%.
- The percentage of Hispanic employees increased in the last five years, from 3.6% to 4.6%.
- The percentage of Other Minority employees increased in the last five years, from 3.2% to 4.8%.

Full-time Continuing Contract Instructional Staff

- The percentage of African American employees decreased in the last five years, from 8.3% to 6.8%.
- The percentage of Hispanic employees increased in the last five years, from 4.1% to 5.1%.
- The percentage of Other Minority employees increased in the last five years, from 4.1% to 6%.

I am happy to have your questions, comments and guidance.

Thank you.

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology; Anne M. Cooper, Senior Vice President, Instruction & Academic Programs; Tonjua Williams, Senior Vice President, Student Services; Patty Curtin Jones, Vice President, Human

Resources; and Pamela S. Smith, Director, Equal Access and Equal Opportunity; recommend approval.

Attachment

Ssw040214

**The Florida College System
Annual Equity Update Report
Guidelines for 2013/2014**

For

St. Petersburg College

Produced by:

**The Division of Florida Colleges
Florida Department of Education**



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General Information and Applicable Laws for Reporting

The purpose of the Annual College Equity Update Report is to provide a current status report of the college's efforts to comply with Florida Statutes that relate to nondiscrimination and equal access to postsecondary education and employment. Annual updates to college equity reports meet requirements under the following Florida Statutes and implementing State Board of Education Rules in the Florida Administrative Code (FAC):

- Section (§) 1000.05, Florida Statutes (F.S.), Discrimination against students and employees in the Florida K-20 public education system prohibited; equality of access required. This section may be cited as the "Florida Educational Equity Act"
- Implementing Rule 6A-19.010, Florida Administrative Code (FAC), Strategies to Overcome Underrepresentation
- §1006.71, F.S., Gender equity in intercollegiate athletics
- Implementing Rule 6A-19.004, FAC, Interscholastic, Intercollegiate, Club and Intramural Athletics
- §1007.264, F.S., Persons with disabilities: admission to postsecondary educational institutions; substitute requirements; rules and regulations
- §1007.265, F.S., Persons with disabilities; graduation, study program admission, and upper-division entry; substitute requirements; rules and regulations
- Implementing Rule 6A-10.041, FAC, Substitution for Requirements for Eligible Disabled Students at Florida Colleges and Postsecondary Career Centers
- §1012.86, F.S., Florida College System institution employment equity accountability program
- Implementing Rules 6A-.001 – 6A-19.010, FAC, not previously mentioned and that address educational equity

Additionally, the Annual College Equity Update Report serves to document efforts by each college in the Florida College System to meet federal laws related to civil rights and nondiscrimination in the treatment and admission of students and employees. Applicable federal laws and regulations enforced by the U.S. Department of Education, U. S. Department of Justice and the Equal Employment Opportunity Commission include the following:

- Sections IV through VIII of The Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services on the Basis of Race, Color, National Origin and Handicap (referred hereafter as, "Guidelines")
- Title VI of the Civil Rights Act of 1964 and implementing regulations under 34 Code of Federal Regulations (C.F.R.) Part 100
- Title IX of the Education Amendments of 1972 and implementing regulations under 34 C.F.R. Part 106
- Section 504 of the Rehabilitation Act of 1973 and implementing regulations under 34 C.F.R. Part 104
- Age Discrimination Act of 1975
- Title II of the Americans with Disabilities Amendments Act of 2008 and implementing regulations under 28 C.F.R. Part 35
- Genetic Information Nondiscrimination Act of 2008

The Report should be prepared according to the following parts:

Part I.	Description of Plan Development
Part II.	Policies and Procedures that Prohibit Discrimination
Part III.	Strategies to Overcome Underrepresentation of Students
Part IV.	Substitution Waivers for Admissions and Course Substitutions for Eligible Students with Disabilities
Part V.	Gender Equity in Athletics
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Each part has instructions for completion along with appropriate legal citations. Each college is encouraged to provide additional information that best illustrates and documents the work, progress and commitment to increase minority participation in all areas of educational programs and employment. Appendices may be added or incorporated into the report as appropriate and as suggested in the Guidelines.

One ***bound*** copy of the Annual College Equity Update Report is due to the Florida Department of Education, Division of Florida Colleges (DFC) by April 30, 2014. The report should be submitted by mail to the Florida Department of Education, DFC, 325 West Gaines Street, Suite 1532B, Tallahassee, Florida 32399. It should also be submitted electronically to the following email address: lynda.earls@fldoe.org. For assistance or questions, call 850-245-9468.

PART I

Description of Plan Development

The college should provide the following as required under State Board Rule 6A-19.010, FAC. Use space as needed.

Description of plan development:

The plan shall identify, by title and organizational location, the persons involved in the development of the plan; a description of the participation of any advisory groups or persons; and the date of adoption of the plan by the governing board.

The process used to prepare the 2013-14 Annual Equity Update Report was a collaborative, team approach, which included advisory persons from Institutional Research, Instruction and Academic Programs, Student Services, Administrative and Business Services, Human Resources, General Counsel's office and the Equal Access/Equal Opportunity (EA/EO) Office.

- Martha Campbell, Dean of Communications – Clearwater Campus
- Jimmy Chang, Dean of Mathematics – St. Petersburg/Gibbs Campus
- John Chapin, Dean of Natural Science – Seminole Campus
- Anne Cooper, Senior Vice-President, Instruction and Academic Programs – District Office
- James Coraggio, Associate Vice-President of Institutional Effectiveness, Research & Grants – EpiCenter
- Sabrina Crawford, Executive Director of Institutional Effectiveness & Research – EpiCenter
- Theresa Dimmer, Research Analyst for Institutional Effectiveness & Research – EpiCenter
- Djuan Fox, Coordinator, Special Projects for Baccalaureate Programs – EpiCenter
- Daniel Gardner, Director of Institutional Research – EpiCenter
- Suzanne Gardner, Acting General Counsel – District Office
- Kevin Gordon, Provost – Downtown/Midtown Campuses
- Linda Hogans, Executive Director, Special Programs, Retention Services
- Patrick Rinard, Associate Vice-President, Enrollment Services
- Carrie Rodesiler, Director, Title III
- Davanh Sengphrachanh, Manager, Human Resources Employment – EpiServices
- Sharon Setterlind, Dean of Computer and Information Technology – St. Petersburg/Gibbs Campus
- Pam Smith, Director, Equal Access and Equal Opportunity – District Office
- Mark Strickland, Associate Provost and Athletic Director – Downtown Campus
- Sylvia Whelan, Executive Staff Assistant for Human Resources – EpiServices
- Tonjua Williams, Senior Vice-President, Student Services – EpiCenter
- Desiree Woroner, Director, Human Resources Operations – EpiServices

The plan was adopted by the St. Petersburg College Board of Trustees on April 15, 2014.

PART II

Policies and Procedures that Prohibit Discrimination

A. Policy and Procedure Review Process:

Describe the process used by the college's governing board to review policies and procedures used by the institution to assure compliance with the requirements of §1000.05, Florida Statutes, and Rules 6A-19.001-010, FAC. Use space as needed.

- Members of one or more of the College's leadership teams/committees review and approve rules and policies prior to their submission to the College's Board of Trustees.
- All rules and policies that are approved for submission to the Board of Trustees are sent to Board members one week prior to the Board meeting. This gives Board members the opportunity to review the rules and policies to determine if they have any questions or issues.
- Rules and policies are considered by the Board of Trustees at its monthly meeting and a vote is taken to approve any new or revised rules and policies.
- Once the new or revised rules and policies are approved by the Board of Trustees, they are implemented by the College administration.

B. Policy of Nondiscrimination:

Provide the college's policy/policies of nondiscrimination adopted by the college's governing board. This may be inserted as Appendix 1.

Please indicate the most recent date of revision:

The following policies regarding nondiscrimination are attached as Appendix 1.

1.34 Discrimination Grievance Rule—most recent revision, August 21, 2012.

2.01 Equal Employment Opportunity/Affirmative Action—most recent revision, August 21, 2012.

C. Regular Notification: Rule 6A-19.010(f), FAC:

Describe procedures utilized to regularly notify staff, students, applicants for employment and admission, parents, collective bargaining units and the general public of this policy. Use space as needed.

1. The College includes a link to its nondiscrimination statement at the bottom of all website pages which is viewable by visitors to and users of the College's website, including staff, students, applicants for employment and admission, parents, collective bargaining units and/or the general public. The text of College's nondiscrimination statement also appears on various pages of the College's website such as: the Equal Opportunity Statement page; the Equal Access/Equal Opportunity page; and the Human Resources Employment Opportunities page.
2. The College includes its nondiscrimination statement in other College online and/or hard copy materials such as:
 - the College Catalog;
 - the Student Handbook and Planner;
 - the Faculty Manual;
 - the student Application for Admission to the College;

- position advertisements for employment at the College;
- the Application for Employment at the College;
- individual College program brochures;
- the College Mission, Vision and Values;
- College forms, used by staff, students, parents and others doing business with the College;
- the RESPECT Poster, disseminated college-wide and posted in prominent areas;
- student and employee orientation information; and
- Requests for Proposal, for prospective bidders wanting to do business with the College.

3. The College's Faculty Governance Organization and its Career Service Employee Council are made aware of the College's nondiscrimination statement in their role of representing faculty and career service employees.

The College's website and its online/hard copy materials are reviewed and updated periodically and are made available to staff, students, applicants for employment and admission, parents, collective bargaining units and the general public, as applicable.

D. Equity Officer/Coordinator:

- a. Provide the name, title and contact information for the person(s) designated to coordinate the college's compliance with §1000.05, FS; Rule 6A-19.001 through 6A-19.010, FAC; Title IX; Section 504; and Title II. Use more space as needed.

- Name: Pamela Smith
- Title: Director, Equal Access/Equal Opportunity
- Phone Number: 727-341-3261
- Address: P.O. Box 13489
St. Petersburg, Florida 33733-3489

- b. Does the regular notice of nondiscrimination include the name, address and telephone number of the person or persons designated to coordinate efforts to comply and carry out its responsibilities to prohibit discrimination and adopt grievance procedures? **Yes**

Note: A copy of the regular notice of nondiscrimination is not required in this year's report; however, it must be included in all promotional and recruitment materials related to programs, activities and employment. The notice should always be accessible from the college's website's homepage.

- E. Grievance or Complaint Procedures:** Provide as Appendix 2, a copy of the grievance or complaint procedures for use by students, applicants and employees who allege discrimination. Please indicate the most recent date of revision(s):

Under Rule 6A-19.010(2)(h), FAC, grievance or complaint procedures should address the following at a minimum:

1. Procedure(s) shall be available to all students and their parents, employees and applicants for admission or employment.
2. Notification of these procedures shall be placed in prominent and common information sources.

3. Procedure(s) shall be designed to encourage prompt and equitable resolution of student, employee and applicant complaints but shall not prohibit individuals from seeking redress from other available sources.
4. Procedures shall prohibit retaliation against any person filing a complaint alleging discrimination or any person alleged to have committed discrimination.

Please indicate the most recent date of revision:

See the College's Discrimination Grievance Rule 1.34—most recent revision, August 21, 2012 and Discrimination Grievance Procedure 1.34—most recent revision, June 24, 2013 attached as Appendix 2.

G. Revised Policies and Procedures

Submit as Appendix 3, any policies and procedures related to the following civil rights and grievance procedures for which revisions have been made since submission of the college's last Annual Equity Update Report. You do not need to re-submit the college's nondiscrimination policy or the college's grievance procedures, as long as the dates of the most recent approvals are posted on the policy or procedure.

1. Student and/or Employee Harassment Policy and Procedures for Reporting and Investigating Claims of Harassment (if different than the college's nondiscrimination grievance procedures.)

Revisions made: (yes) ___ (no)

If yes, name of procedures(s) and date of approval of revision:

2. Acquired Immune Deficiency Syndrome/Human Immunodeficiency Virus (AIDS/HIV) Infectious Disease Policy/Procedures

Revisions made: (yes) ___ (no)

If yes, name of policy and date of approval of revision:

Note: Revised policies and/or procedures may be submitted at any time in draft form for review and feedback from the DFC; however, revised policies should always be submitted in final form as approved and dated by the governing board and/or president of the college. Revised procedures should also be submitted as final and approved.

PART III Strategies to Overcome Underrepresented Students

A. Student Enrollments

Colleges will continue to examine trends in the representation of students by race, gender, students with disabilities (DIS) (self-reported) and national origin minority students with limited English-language proficiency (LEP) skills for First-Time-In-College (FTIC) and for Overall Enrollment. The college should evaluate enrollment trends, identify disproportionate ratios of enrollments and establish goals to increase enrollments for underrepresented students. Colleges should continue to assess, modify and/or develop new methods and strategies for accomplishing the established goals.

First-Time-In College (FTIC) Enrollments and Overall Enrollments

Florida College System

College: St. Petersburg

Student Participation-Enrollments

Race: Black		FTIC			Total Enrollments		
		Total	Overall Enrollment	%	Total	Overall Enrollment	%
Gender	Rpt Year						
Female	2010-11	771	5,674	13.59	4,011	40,586	9.88
	2011-12	659	5,573	11.82	4,119	41,805	9.85
	2012-13	549	4,965	11.06	3,885	41,127	9.45
Male	2010-11	483	5,674	8.51	1,801	40,586	4.44
	2011-12	508	5,573	9.12	2,042	41,805	4.88
	2012-13	392	4,965	7.90	1,932	41,127	4.70
Total	2010-11	1,254	5,674	22.10	5,812	40,586	14.32
	2011-12	1,167	5,573	20.94	6,161	41,805	14.74
	2012-13	941	4,965	18.95	5,817	41,127	14.14

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Source: Student Data Base (2010-11, 2011-12, AND 2012-13) Annual Unduplicate Counts. Fl. DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012). Total enrollments are reflected for each enrollment category excluding Non-Resident Aliens, Unknown Race, Unknown Gender, or Unknown Citizenship. FTIC counts include students enrolled in courses in the following instructional areas: Advanced and Professional, Postsecondary Vocational, Apprenticeship, Postsecondary Adult Vocational, College Preparatory, Vocational Preparatory and EPI. Enrollments (excludes Supplemental Voc., Adult Basic and Secondary, GED Prep, and LLL).

Florida College System
College: St. Petersburg
Student Participation-Enrollments

Race: Hispanic		FTIC			Total Enrollments		
Gender	Rpt Year	Total	Overall Enrollment	%	Total	Overall Enrollment	%
Female	2010-11	324	5,674	5.71	1,934	40,586	4.77
	2011-12	330	5,573	5.92	2,212	41,805	5.29
	2012-13	319	4,965	6.42	2,490	41,127	6.05
Male	2010-11	282	5,674	4.97	1,318	40,586	3.25
	2011-12	262	5,573	4.70	1,467	41,805	3.51
	2012-13	297	4,965	5.98	1,571	41,127	3.82
Total	2010-11	606	5,674	10.68	3,252	40,586	8.01
	2011-12	592	5,573	10.62	3,679	41,805	8.80
	2012-13	616	4,965	12.41	4,061	41,127	9.87

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Source: Student Data Base (2010-11, 2011-12, AND 2012-13) Annual Unduplicate Counts. FL DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012). Total enrollments are reflected for each enrollment category excluding Non-Resident Aliens, Unknown Race, Unknown Gender, or Unknown Citizenship. FTIC counts include students enrolled in courses in the following instructional areas: Advanced and Professional, Postsecondary Vocational, Apprenticeship, Postsecondary Adult Vocational, College Preparatory, Vocational Preparatory and EPI. Enrollments (excludes Supplemental Voc., Adult Basic and Secondary, GED Prep, and LLL).

Florida College System
College: St. Petersburg
Student Participation-Enrollments

Race: Other		FTIC			Total Enrollments		
Gender	Rpt Year	Total	Overall Enrollment	%	Total	Overall Enrollment	%
Female	2010-11	134	5,674	2.36	960	40,586	2.37
	2011-12	175	5,573	3.14	1,117	41,805	2.67
	2012-13	170	4,965	3.42	1,274	41,127	3.10
Male	2010-11	156	5,674	2.75	740	40,586	1.82
	2011-12	160	5,573	2.87	850	41,805	2.03
	2012-13	162	4,965	3.26	932	41,127	2.27
Total	2010-11	290	5,674	5.11	1,700	40,586	4.19
	2011-12	335	5,573	6.01	1,967	41,805	4.71
	2012-13	332	4,965	6.69	2,206	41,127	5.36

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Source: Student Data Base (2010-11, 2011-12, AND 2012-13) Annual Unduplicate Counts. FL DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012). Total enrollments are reflected for each enrollment category excluding Non-Resident Aliens, Unknown Race, Unknown Gender, or Unknown Citizenship. FTIC counts include students enrolled in courses in the following instructional areas: Advanced and Professional, Postsecondary Vocational, Apprenticeship, Postsecondary Adult Vocational, College Preparatory, Vocational Preparatory and EPI. Enrollments (excludes Supplemental Voc., Adult Basic and Secondary, GED Prep, and LLL).

Florida College System
College: St. Petersburg
Student Participation-Enrollments

Race: White		FTIC			Total Enrollments		
Gender	Rpt Year	Total	Overall Enrollment	%	Total	Overall Enrollment	%
Female	2010-11	1,754	5,674	30.91	17,515	40,586	43.16
	2011-12	1,762	5,573	31.62	17,604	41,805	42.11
	2012-13	1,491	4,965	30.03	17,123	41,127	41.63
Male	2010-11	1,770	5,674	31.19	12,307	40,586	30.32
	2011-12	1,717	5,573	30.81	12,394	41,805	29.65
	2012-13	1,585	4,965	31.92	11,920	41,127	28.98
Total	2010-11	3,524	5,674	62.11	29,822	40,586	73.48
	2011-12	3,479	5,573	62.43	29,998	41,805	71.76
	2012-13	3,076	4,965	61.95	29,043	41,127	70.62

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Source: Student Data Base (2010-11, 2011-12, AND 2012-13) Annual Unduplicate Counts. FL DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012). Total enrollments are reflected for each enrollment category excluding Non-Resident Aliens, Unknown Race, Unknown Gender, or Unknown Citizenship. FTIC counts include students enrolled in courses in the following instructional areas: Advanced and Professional, Postsecondary Vocational, Apprenticeship, Postsecondary Adult Vocational, College Preparatory, Vocational Preparatory and EPI. Enrollments (excludes Supplemental Voc., Adult Basic and Secondary, GED Prep, and LLL).

Florida College System
College: St. Petersburg
Student Participation-Enrollments

Race: All		FTIC			Total Enrollments		
Gender	Rpt Year	Total	Overall Enrollment	%	Total	Overall Enrollment	%
Female	2010-11	2,983	5,674	52.57	24,420	40,586	60.17
	2011-12	2,926	5,573	52.50	25,052	41,805	59.93
	2012-13	2,529	4,965	50.94	24,772	41,127	60.23
Male	2010-11	2,691	5,674	47.43	16,166	40,586	39.83
	2011-12	2,647	5,573	47.50	16,753	41,805	40.07
	2012-13	2,436	4,965	49.06	16,355	41,127	39.77
Total	2010-11	5,674	5,674	100.00	40,586	40,586	100.00
	2011-12	5,573	5,573	100.00	41,805	41,805	100.00
	2012-13	4,965	4,965	100.00	41,127	41,127	100.00

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Source: Student Data Base (2010-11, 2011-12, AND 2012-13) Annual Unduplicate Counts. FL DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012). Total enrollments are reflected for each enrollment category excluding Non-Resident Aliens, Unknown Race, Unknown Gender, or Unknown Citizenship. FTIC counts include students enrolled in courses in the following instructional areas: Advanced and Professional, Postsecondary Vocational, Apprenticeship, Postsecondary Adult Vocational, College Preparatory, Vocational Preparatory and EPI. Enrollments (excludes Supplemental Voc., Adult Basic and Secondary, GED Prep, and LLL).

Florida College System
College: St. Petersburg
Student Participation-Enrollments

		FTIC		Total Enrollments	
		LEP	DIS	LEP	DIS
Gender	Rpt Year				
Female	2010-11	56	69	572	683
	2011-12	42	60	532	782
	2012-13	61	81	524	926
Male	2010-11	38	66	287	480
	2011-12	28	69	278	548
	2012-13	38	65	267	597
Total (ALL)	Rpt Year				
	2010-11	94	135	859	1,163
	2011-12	70	129	810	1,330
	2012-13	99	146	791	1,523

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Source: Student Data Base (2010-11, 2011-12, AND 2012-13) Annual Unduplicate Counts. FL DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012). Total enrollments are reflected for each enrollment category excluding Non-Resident Aliens, Unknown Race, Unknown Gender, or Unknown Citizenship. FTIC counts include students enrolled in courses in the following instructional areas: Advanced and Professional, Postsecondary Vocational, Apprenticeship, Postsecondary Adult Vocational, College Preparatory, Vocational Preparatory and EPI. Enrollments (excludes Supplemental Voc., Adult Basic and Secondary, GED Prep, and LLL).

1. Program Analysis:

Provide a summary of the results of your three-year analyses of student enrollments by race, gender, DIS and LEP. Use space as needed.

Overall and FTIC Enrollment

Overall enrollment and FTIC representation decreased when compared to previous years, however, the number of students remained higher than in 2009-10 (FTIC=4,650; Overall=36,858).

All - Percent Change							
FTIC	2010-11	2011-12	2012-13	Overall	2010-11	2011-12	2012-13
Total	22.0%	-1.8%	-10.9%	Total	10.1%	3.0%	-1.6%

Number of Students							
FTIC	2010-11	2011-12	2012-13	Overall	2010-11	2011-12	2012-13
Total	5,674	5,573	4,965	Total	40,586	41,805	41,127

Students with Disabilities Enrollment

Students with self-reported disabilities have been steadily increasing and represented close to four percent (3.7%) of total enrollment.

Enrollment Analysis – Percent of Total			
Disabled	2010-11	2011-12	2012-13
Females	2.8%	3.1%	3.7%
Males	3.0%	3.3%	3.7%
Total Disabled	2.9%	3.2%	3.7%

Limited English Proficient Enrollment

Students with limited English proficiency have remained fairly constant representing about two percent of total enrollment.

Enrollment Analysis – Percent of Total			
Limited English Proficiency	2010-11	2011-12	2012-13
Females	2.3%	2.1%	2.1%
Males	1.8%	1.7%	1.6%
Total Limited English Proficiency	2.1%	1.9%	1.9%

Ethnicity and Gender Enrollment

The table below showed the percentage point differences of the participation rates comparing one year to the prior year for both FTIC and Overall college students. Decreases were shown in brown. Although minority representation has been steadily increasing in recent years, it appears that overall black student enrollment declined in the current year with black male enrollment declining for the first time in five years. College-wide FTIC males increased considerably in the current year while overall representation decreased after several years of modest gains.

Enrollment Analysis Percentage Point Difference							
	2010-11 vs. 2009-10	2011-12 vs. 2010-11	2012-13 vs. 2011-12		2010-11 vs. 2009-10	2011-12 vs. 2010-11	2012-13 vs. 2011-12
FTIC				Overall			
White Student Enrollment							
Females	-3.4%	0.7%	-1.6%	Females	-2.4%	-1.1%	-0.5%
Males	-2.8%	-0.4%	1.1%	Males	-1.3%	-0.7%	-0.7%
Total FTIC	-6.2%	0.3%	-0.5%	Total Overall	-3.7%	-1.7%	-1.1%
Black Student Enrollment							
Females	2.6%	-1.8%	-0.8%	Females	1.3%	0.0%	-0.4%
Males	2.0%	0.6%	-1.2%	Males	0.9%	0.4%	-0.2%
Total FTIC	4.6%	-1.2%	-2.0%	Total Overall	2.2%	0.4%	-0.6%
Hispanic Student Enrollment							
Females	0.6%	0.2%	0.5%	Females	0.7%	0.5%	0.8%
Males	0.8%	-0.3%	1.3%	Males	0.4%	0.3%	0.3%
Total FTIC	1.3%	-0.1%	1.8%	Total Overall	1.1%	0.8%	1.1%
Other Student Enrollment							
Females	0.2%	0.8%	0.3%	Females	0.2%	0.3%	0.4%
Males	0.2%	0.1%	0.4%	Males	0.2%	0.2%	0.2%
Total FTIC	0.4%	0.9%	0.7%	Total Overall	0.4%	0.5%	0.7%
All Student Enrollment							
Females	-0.1%	-0.1%	-1.6%	Females	-0.2%	-0.2%	0.3%
Males	0.1%	0.1%	1.6%	Males	0.2%	0.2%	-0.3%

2. Achievement of goals:

Based on goals from previous equity reports, identify areas where goals set by the college last year were achieved by race, gender, DIS and LEP; and set goals for 2013/2014. A table is provided to use as appropriate.

Prior Year Goals

- The College will continue its recruitment efforts to increase the enrollment of FTIC male student population with a goal of 37% by 2013-14. SPC has made considerable progress towards this goal with greater representation for males compared to historical data (2008-09=22.8%; 2009-10=28.2%; 2010-11=34.2%).

- The College will continue its recruitment efforts to increase the enrollment of the FTIC minority population with a goal of 40% by 2013-14. SPC has made considerable progress towards this goal with greater representation for minorities than historical data (2008-09=25.9%; 2009-10=31.7%).

Enrollment Analysis - FTIC Percent of Total			
Minority	2010-11	2011-12	2012-13
Females	41.2%	39.8%	41.0%
Males	34.2%	35.1%	34.9%
Minority Total	37.9%	37.6%	38.0%

Goals will remain unchanged.

- The College will continue its recruitment efforts to increase the enrollment of FTIC minority male student population with a goal of 37% by 2014-15.
- The College will continue its recruitment efforts to increase the enrollment of the FTIC minority population with a goal of 40% by 2014-15.

3. Methods and Strategies:

List the methods and strategies to be used by the college to increase enrollments and achieve goals. If a particular strategy has been successful, note the success and plans to continue the strategy. If the method or strategy is targeted toward a particular group of students, provide relevant information, such as name of the project, targeted group, goals and timeframe for achieving stated goals. Use space as needed.

- As a College effort, continue to extend Marketing and Public Information for recruitment in the community for this population.
 - Continue to develop marketing strategies.
 - Engage recruiters also with a focus for these students.
 - Targeted marketing to those zip codes with high minority populations that are disproportionately low in terms of enrollment.
 - Continue outreach by individual campuses to surrounding community.
 - Continue precollege program that reaches back into middle and high school.
- As an Achieving the Dream institution, St. Petersburg College has committed to a student-centered model of Institutional Improvement. Based on five principles, the model frames the overall work of helping more students, particularly low-income students and students of color, stay in school and earn a college certificate or degree. The strategies and goals that will be developed during the 2013-14 AY will support the achievement of the goals of this report.

B. Student Completions (college degree and certificate programs)

This year’s report evaluates degree and certificate completions from 2010/2011 to 2012/2013 by race, gender, DIS, and LEP skills of students achieving Associate of Arts (AA) Degrees, Associate of Science (AS) Degrees or Certificates of Completions (Career Technology, Postsecondary Adult Vocational {PSAV}). Associate of Applied Science (AAS) Degrees are included in the data for AS Degrees. The college should evaluate the completion trends and establish goals that it determines are appropriate for increasing completions of underrepresented students in 2013/2014 through 2014/15.

Florida College System
College: St. Petersburg
Student Participation/Completions

Race: Black		AA Degrees			AS Degrees			Certificates		
		Num	Total	%	Num	Total	%	Num	Total	%
Gender	Rpt Year									
Female	2010-11	170	2,434	6.98	70	874	8.01	18	604	2.98
	2011-12	193	2,890	6.68	62	896	6.92	21	546	3.85
	2012-13	181	2,869	6.31	82	921	8.90	24	678	3.54
Male	2010-11	61	2,434	2.51	15	874	1.72	16	604	2.65
	2011-12	74	2,890	2.56	19	896	2.12	26	546	4.76
	2012-13	66	2,869	2.30	22	921	2.39	27	678	3.98
Total	2010-11	231	2,434	9.49	85	874	9.73	34	604	5.63
	2011-12	267	2,890	9.24	81	896	9.04	47	546	8.61
	2012-13	247	2,869	8.61	104	921	11.29	51	678	7.52

CCTCMIS = CCEE0192 01/02/2014 10:51:33 Source: AA1A2011, AA1A2012, AA1A2013

DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012).

Total completions are reflected for each Degree/Certificate category including the white populations, but excluding non-resident aliens, unknown race, unknown gender, or unknown citizenship. Provide data for each of the reporting years requested above, beginning summer, continuing through fall, and ending in the spring.

2014 data is not available. LEP = Limited English Proficiency and DIS = Disabled

Florida College System
College: St. Petersburg
Student Participation/Completions

Race: Hispanic		AA Degrees			AS Degrees			Certificates		
		Num	Total	%	Num	Total	%	Num	Total	%
Gender	Rpt Year									
Female	2010-11	98	2,434	4.03	34	874	3.89	14	604	2.32
	2011-12	136	2,890	4.71	39	896	4.35	14	546	2.56
	2012-13	136	2,869	4.74	42	921	4.56	25	678	3.69
Male	2010-11	56	2,434	2.30	18	874	2.06	33	604	5.46
	2011-12	74	2,890	2.56	22	896	2.46	14	546	2.56
	2012-13	88	2,869	3.07	27	921	2.93	35	678	5.16
Total	2010-11	154	2,434	6.33	52	874	5.95	47	604	7.78
	2011-12	210	2,890	7.27	61	896	6.81	28	546	5.13
	2012-13	224	2,869	7.81	69	921	7.49	60	678	8.85

CCTCMIS = CCEE0192 01/02/2014 10:51:33 Source: AA1A2011, AA1A2012, AA1A2013

DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012).

Total completions are reflected for each Degree/Certificate category including the white populations, but excluding non-resident aliens, unknown race, unknown gender, or unknown citizenship. Provide data for each of the reporting years requested above, beginning summer, continuing through fall, and ending in the spring.

2014 data is not available. LEP = Limited English Proficiency and DIS = Disabled

Florida College System
College: St. Petersburg
Student Participation/Completions

Race: Other		AA Degrees			AS Degrees			Certificates		
		Num	Total	%	Num	Total	%	Num	Total	%
Gender	Rpt Year									
Female	2010-11	51	2,434	2.10	21	874	2.40	9	604	1.49
	2011-12	63	2,890	2.18	25	896	2.79	6	546	1.10
	2012-13	100	2,869	3.49	30	921	3.26	10	678	1.47
Male	2010-11	29	2,434	1.19	9	874	1.03	11	604	1.82
	2011-12	54	2,890	1.87	17	896	1.90	13	546	2.38
	2012-13	85	2,869	2.96	13	921	1.41	15	678	2.21
Total	2010-11	80	2,434	3.29	30	874	3.43	20	604	3.31
	2011-12	117	2,890	4.05	42	896	4.69	19	546	3.48
	2012-13	185	2,869	6.45	43	921	4.67	25	678	3.69

CCTCMIS = CCEE0192 01/02/2014 10:51:33 Source: AA1A2011, AA1A2012, AA1A2013

DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012).

Total completions are reflected for each Degree/Certificate category including the white populations, but excluding non-resident aliens, unknown race, unknown gender, or unknown citizenship. Provide data for each of the reporting years requested above, beginning summer, continuing through fall, and ending in the spring.

2014 data is not available. LEP = Limited English Proficiency and DIS = Disabled

Florida College System
College: St. Petersburg
Student Participation/Completions

Race: White		AA Degrees			AS Degrees			Certificates		
		Num	Total	%	Num	Total	%	Num	Total	%
Gender	Rpt Year									
Female	2010-11	1,203	2,434	49.42	515	874	58.92	212	604	35.10
	2011-12	1,368	2,890	47.34	465	896	51.90	187	546	34.25
	2012-13	1,337	2,869	46.60	447	921	48.53	238	678	35.10
Male	2010-11	766	2,434	31.47	192	874	21.97	291	604	48.18
	2011-12	928	2,890	32.11	247	896	27.57	265	546	48.53
	2012-13	876	2,869	30.53	258	921	28.01	304	678	44.84
Total	2010-11	1,969	2,434	80.90	707	874	80.89	503	604	83.28
	2011-12	2,296	2,890	79.45	712	896	79.46	452	546	82.78
	2012-13	2,213	2,869	77.13	705	921	76.55	542	678	79.94

CCTCMIS = CCEE0192 01/02/2014 10:51:33 Source: AA1A2011, AA1A2012, AA1A2013

DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012).

Total completions are reflected for each Degree/Certificate category including the white populations, but excluding non-resident aliens, unknown race, unknown gender, or unknown citizenship. Provide data for each of the reporting years requested above, beginning summer, continuing through fall, and ending in the spring.

2014 data is not available. LEP = Limited English Proficiency and DIS = Disabled

Florida College System
College: St. Petersburg
Student Participation/Completions

Race: All		AA Degrees			AS Degrees			Certificates		
		Num	Total	%	Num	Total	%	Num	Total	%
Gender	Rpt Year									
Female	2010-11	1,522	2,434	62.53	640	874	73.23	253	604	41.89
	2011-12	1,760	2,890	60.90	591	896	65.96	228	546	41.76
	2012-13	1,754	2,869	61.14	601	921	65.26	297	678	43.81
Male	2010-11	912	2,434	37.47	234	874	26.77	351	604	58.11
	2011-12	1,130	2,890	39.10	305	896	34.04	318	546	58.24
	2012-13	1,115	2,869	38.86	320	921	34.74	381	678	56.19
Total	2010-11	2,434	2,434	100.00	874	874	100.00	604	604	100.00
	2011-12	2,890	2,890	100.00	896	896	100.00	546	546	100.00
	2012-13	2,869	2,869	100.00	921	921	100.00	678	678	100.00

CCTCMS = CCEE0192 01/02/2014 10:51:33 Source: AA1A2011, AA1A2012, AA1A2013

DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012).

Total completions are reflected for each Degree/Certificate category including the white populations, but excluding non-resident aliens, unknown race, unknown gender, or unknown citizenship. Provide data for each of the reporting years requested above, beginning summer, continuing through fall, and ending in the spring.

2014 data is not available. LEP = Limited English Proficiency and DIS = Disabled

Florida College System
College: St. Petersburg
Student Participation/Completions

		AA Degrees		AS Degrees		Certificates	
		LEP	DIS	LEP	DIS	LEP	DIS
Gender	Rpt Year						
Female	2010-11	33	59	20	47	8	6
	2011-12	39	83	21	33	3	11
	2012-13	59	71	15	46	6	10
Male	2010-11	18	34	7	14	6	5
	2011-12	18	51	7	15	4	17
	2012-13	17	44	11	20	9	25
Total (ALL)	Rpt Year						
	2010-11	51	93	27	61	14	11
	2011-12	57	134	28	48	7	28
	2012-13	76	115	26	66	15	35

CCTCMS = CCEE0192 01/02/2014 10:51:33 Source: AA1A2011, AA1A2012, AA1A2013

DOE collection years begin with the summer term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring of 2012).

Total completions are reflected for each Degree/Certificate category including the white populations, but excluding non-resident aliens, unknown race, unknown gender, or unknown citizenship. Provide data for each of the reporting years requested above, beginning summer, continuing through fall, and ending in the spring.

2014 data is not available. LEP = Limited English Proficiency and DIS = Disabled

1. Program Analysis:

Identify areas of disproportionate program completions of students of a particular race, sex, DIS, or LEP. Comparisons could include variances in the rates of increases/decreases over the last three years or other notable variances. Use space as needed.

Overall Completions

The number of overall completers increased almost five percent (4.7%) in 2010-11, over ten percent (10.7%) in 2011-12, and about three percent (3.1%) in 2012-13. A larger percentage of students earned certificates in the current year.

All Completers				
Year	Total	AA Degrees	AS Degrees	Certificates
2010-11	3,912	62.2%	22.3%	15.4%
2011-12	4,332	66.7%	20.7%	12.6%
2012-13	4,468	64.2%	20.6%	15.2%

Students with Disabilities Completions

Students with self-reported disabilities have been steadily increasing with more completing Workforce related awards.

Disabled Completers				
Year	Total	AA Degrees	AS Degrees	Certificates
2010-11	165	56.4%	37.0%	6.7%
2011-12	210	63.8%	22.9%	13.3%
2012-13	216	53.2%	30.6%	16.2%

Limited English Proficiency Completions

Students with limited English proficiencies have been steadily increasing with more completing AA degrees.

Limited English Proficiency Completers				
Year	Total	AA Degrees	AS Degrees	Certificates
2010-11	92	55.4%	29.3%	15.2%
2011-12	97	58.8%	28.9%	12.4%
2012-13	117	65.0%	22.2%	12.8%

Ethnicity and Gender Completions

The table below showed the percentage point differences comparing one year to the prior year. Decreases were shown in brown. There has been a shift in completions for our black male population away from AA degrees and Certificates to increases in AS degrees. Our Hispanic male population has shown the opposite shift away from AS degrees with increases in AA degrees and Certificate completions.

Completion Analysis – Percentage Point Differences									
Gender	AA Degrees			AS Degrees			Certificates		
	2010-11	2011-12	2012-13	2010-11	2011-12	2012-13	2010-11	2011-12	2012-13
	vs.	vs.	vs.	vs.	vs.	vs.	vs.	vs.	vs.
	2009-10	2010-11	2011-12	2009-10	2010-11	2011-12	2009-10	2010-11	2011-12
White Student Completion									
Females	-0.4%	-2.1%	-0.7%	1.1%	-7.0%	-3.4%	0.4%	-0.8%	0.8%
Males	-1.1%	0.6%	-1.6%	-0.3%	5.6%	0.4%	0.0%	0.4%	-3.7%
Total	-1.4%	-1.5%	-2.3%	0.8%	-1.4%	-2.9%	0.4%	-0.5%	-2.8%
Black Student Completion									
Females	0.6%	-0.3%	-0.4%	0.6%	-1.1%	2.0%	-0.7%	0.9%	-0.3%
Males	0.9%	0.1%	-0.3%	-0.5%	0.4%	0.3%	-1.7%	2.1%	-0.8%
Total	1.5%	-0.3%	-0.6%	0.1%	-0.7%	2.3%	-2.4%	3.0%	-1.1%
Hispanic Student Completion									
Females	0.1%	0.7%	0.0%	-0.4%	0.5%	0.2%	-0.7%	0.2%	1.1%
Males	0.4%	0.3%	0.5%	0.8%	0.4%	0.5%	1.9%	-2.9%	2.6%
Total	0.5%	0.9%	0.5%	0.4%	0.9%	0.7%	1.2%	-2.7%	3.7%
Other Student Completion									
Females	-0.3%	0.1%	1.3%	-0.6%	0.4%	0.5%	0.2%	-0.4%	0.4%
Males	-0.2%	0.7%	1.1%	-0.7%	0.9%	-0.5%	0.5%	0.6%	-0.2%
Total	-0.5%	0.8%	2.4%	-1.3%	1.3%	0.0%	0.7%	0.2%	0.2%
All Student Completion									
Females	0.0%	-1.6%	0.2%	0.7%	-7.3%	-0.7%	-0.8%	-0.1%	2.1%
Males	0.0%	1.6%	-0.2%	-0.7%	7.3%	0.7%	0.8%	0.1%	-2.1%

2. Achievement of goals:

Prior Year Goals

- Black students: Increase the number of Black students completing an AA degree to 290 and the number of Black, Male students completing an AA degree to 84 by 2014. Although the goal was not met for AA degrees, there was a large increase (21.1%) in Workforce related awards.

Black				
Year	Gender	AA Degrees	AS Degrees	Certificates
2010-11	Female	170	70	18
2011-12	Female	193	62	21
2012-13	Female	181	82	24
2010-11	Male	61	15	16
2011-12	Male	74	19	26
2012-13	Male	66	22	27
2010-11	Total	231	85	34
2011-12	Total	267	81	47
2012-13	Total	247	104	51

- Increase the overall percentage of minority students completing an AA degree to 22% of the total population by 2014. The goal was met.

Minority Percent of Total				
Year	Gender	AA Degrees	AS Degrees	Certificates
2010-11	Female	21.0%	19.5%	16.2%
2011-12	Female	22.3%	21.3%	18.0%
2012-13	Female	23.8%	25.6%	19.9%
2010-11	Male	16.0%	17.9%	17.1%
2011-12	Male	17.9%	19.0%	16.7%
2012-13	Male	21.4%	19.4%	20.2%
2010-11	Total	19.1%	19.1%	16.7%
2011-12	Total	20.6%	20.5%	17.2%
2012-13	Total	22.9%	23.5%	20.1%

Modified Goals

- Black students: Increase the number of Black students completing Workforce related awards (combination of AS Degrees and Certificates) to 170.
- Increase the number of minority completions by five percent (5.0%) or 50 students.

3. Methods and Strategies:

List the methods and strategies used by the college to increase completions and achieve goals. If a particular strategy has been successful, note the success and plans to continue the strategy. If the method or strategy is targeted toward a particular group of students, provide relevant information, such as name of the project/program, targeted group, goals and timeframe for achieving stated goals. Use space as needed.

- SPC utilizes Business Intelligence to guide data-driven discussions and decision making for improvement in student achievement and success rates. It is also utilized to discover leading measures pertaining to student success.
- Campus Provosts partner with administrators and campus staff to provide strategies designed to improve the student experience (from application through graduation). **The College Experience** includes the following strategies:
 - New Student Orientation** to acclimate and engage students, assess readiness, determine career and educational goals and provide the tools necessary for successfully navigating the College.
 - Academic and Career Advising** to provide seamless career and academic advising based on individual student needs. Advisors have performed more case management functionality over the past year or so to provide students with individualized support designed based on their needs.
 - My Learning Plan (MLP)** is an electronic plan designed to serve as an academic road map according to the students' academic program plan. Students can access the plan independently or they can work with an advisor for assistance. The plan allows a student to develop their academic course goals from the first term through graduation.
 - Early Alerts** – is a collaborative effort between faculty and advisors to identify students experiencing academic, financial, family, and other issues early on in the semester. The goal is to identify potential roadblocks to success early on and assist students in reducing those factors from hindering student success.

- **Learning Support** – Free tutorial services are provided to students in various subjects on campus and online. Through Early Alerts and other classroom values, we’ve significantly improved student visits to the tutoring centers. As a result, we have found great improvement in student success in accordance with the number of sessions a student participated in.
 - **Support for African American and Latino males** – designed to further engage and connect this population to SPC by providing holistic services that foster academic success and personal growth. Each campus has designated staff to focus on African American and Latino males by providing individual support and group initiatives. The advisors work collaboratively with the Men Achieving Excellence (MAX) Club to provide social activities that further strengthen student peer and faculty support, and networking within the College as well as the community.
3. Strengthening Institutional Programs through a 5-year Title III Grant of \$2.2 million. This grant is focused on several initiatives designed to help students start strong and successfully earn a certificate or degree and in a timely manner.
 4. Improve course success rates for minority students and men of color by making diversity an institutional priority and part of the culture. Toward that end we will communicate data and information to all stakeholders in a timely manner to create awareness and accountability, create shared responsibility and intentionality through professional development on diversity, as well as a review of institutional policies, procedures, and barriers that impact student success and completion.
 5. Case management of career and technical education students to increase non-traditional (gender based) completions.
 6. As an Achieving the Dream institution, St. Petersburg College has committed to a student-centered model of Institutional Improvement. Based on five principles, the model frames the overall work of helping more students, particularly low-income students and students of color, stay in school and earn a college certificate or degree. The strategies and goals that will be developed during the 2013-14 AY will support the achievement of the goals of this report.

C. Student Retention by Race and Gender

The Annual College Equity Update Report for 2013/2014 should include analysis of data and identification of methods and strategies used by the college to increase persistence and retention of FTIC students. Data are provided for full-time and part-time students by race and gender for two years' comparisons: Fall 2011/2012 FTIC students returning Fall 2012/2013 and Fall 2012/2013 FTIC students returning Fall 2013/2014.

Florida College System
College: St. Petersburg

Full-Time Student Retention (FTIC) 2012-13 Fall Beginning-of-Term to 2013-14 Fall Beginning-of-Term

	Non-Resident Alien		Black		American Indian or Alaskan Native		Asian/Pacific Islander		Hispanic		White		Unknown/Two or More Races		All Students		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
FTIC Num. Retained %	3	7	95	131	2	2	52	40	111	130	706	676	43	65	1,012	1,051	2,063
	1	6	42	79	1	1	42	35	68	88	450	494	33	42	637	745	1,382
	33	86	44	60	50	50	81	88	61	68	64	73	77	65	63	71	67

CCTCMS - Retention 01/16/2014 12:51:59

Preliminary Student Data Base 2012-13 Fall Beginning-of-Term - IPEDS Fall 2012 FTIC Degree/Certificate Seeking Students. Preliminary Student Data Base 2013-14 Fall Beginning-of-Term - IPEDS Fall Enrollment

Florida College System
College: St. Petersburg

Full-Time Student Retention (FTIC) 2011-12 Fall Beginning-of-Term to 2012-13 Fall Beginning-of-Term

	Non-Resident Alien		Black		American Indian or Alaskan Native		Asian		Hispanic		White		Unknown/Not Reported		All Students		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
FTIC Num. Retained %	2	5	148	194	4	6	63	42	99	163	788	768	37	45	1,141	1,223	2,364
	2	4	79	117	2	5	48	32	63	128	494	547	19	35	707	868	1,575
	100	80	53	60	50	83	76	76	64	79	63	71	51	78	62	71	67

CCTCMS - Retention 01/16/2014 12:51:59

Preliminary Student Data Base 2011-12 Fall Beginning-of-Term - IPEDS Fall 2011 FTIC Degree/Certificate Seeking Students. Preliminary Student Data Base 2012-13 Fall Beginning-of-Term - IPEDS Fall Enrollment

Florida College System
College: St. Petersburg

Part-Time Student Retention (FTIC) 2012-13 Fall Beginning-of-Term to 2013-14 Fall Beginning-of-Term

	Non-Resident Alien		Black		American Indian or Alaskan Native		Asian/Pacific Islander		Hispanic		White		Unknown/Two or More Races		All Students		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
FTIC Num. Retained %	3	0	190	285	4	4	37	31	116	137	589	664	59	54	998	1,175	2,173
	0	0	73	147	2	1	27	23	69	80	281	394	27	25	479	670	1,149
Retained %	0	0	38	52	50	25	73	74	59	58	48	59	46	46	48	57	53

CCTCMS - Retention 01/16/2014 12:51:59

Preliminary Student Data Base 2012-13 Fall Beginning-of-Term - IPEDS Fall 2012 FTIC Degree/Certificate Seeking Students. Preliminary Student Data Base 2013-14 Fall Beginning-of-Term - IPEDS Fall Enrollment

Florida College System
College: St. Petersburg

Part-Time Student Retention (FTIC) 2011-12 Fall Beginning-of-Term to 2012-13 Fall Beginning-of-Term

	Non-Resident Alien		Black		American Indian or Alaskan Native		Asian		Hispanic		White		Unknown/Not Reported		All Students		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Total
FTIC Num. Retained %	0	2	184	303	2	6	24	27	79	96	556	760	28	31	873	1,225	2,098
	0	0	84	151	1	5	14	14	40	57	273	450	16	21	428	698	1,126
Retained %	0	0	46	50	50	83	58	52	51	59	49	59	57	68	49	57	54

CCTCMS - Retention 01/16/2014 12:51:59

Preliminary Student Data Base 2011-12 Fall Beginning-of-Term - IPEDS Fall 2011 FTIC Degree/Certificate Seeking Students. Preliminary Student Data Base 2012-13 Fall Beginning-of-Term - IPEDS Fall Enrollment

C. Student Retention by Race and Gender

1. Identify areas by race and gender where the retention rates have not improved from the previous year. Use space as needed.

a. Full-time students:

The tables below show retention rates and the percentage point difference comparison for full-time students. Decreases were shown in brown.

Full-time Retention Rate					
Gender	Race	2009-10	2010-11	2011-12	2012-13
Male	Non-Resident	64.0%	33.0%	100.0%	33.0%
Male	Black	69.0%	54.0%	53.0%	44.0%
Male	American Indian	67.0%	57.0%	50.0%	50.0%
Male	Asian	79.0%	73.0%	76.0%	81.0%
Male	Hispanic	64.0%	67.0%	64.0%	61.0%
Male	White	68.0%	68.0%	63.0%	64.0%
Male	Unknown/Not Reported	68.0%	74.0%	51.0%	77.0%
Female	Non-Resident	36.0%	44.0%	80.0%	86.0%
Female	Black	80.0%	68.0%	60.0%	60.0%
Female	American Indian	75.0%	80.0%	83.0%	50.0%
Female	Asian	80.0%	84.0%	76.0%	88.0%
Female	Hispanic	76.0%	76.0%	79.0%	68.0%
Female	White	77.0%	75.0%	71.0%	73.0%
Female	Unknown/Not Reported	78.0%	65.0%	78.0%	65.0%
Male	All	68.0%	67.0%	62.0%	63.0%
Female	All	77.0%	73.0%	71.0%	71.0%
Total	All	73.0%	70.0%	67.0%	67.0%

Full-time Retention Rate - Percentage Point Differences				
Gender	Race	2010-11 vs. 2009-10	2011-12 vs. 2010-11	2012-13 vs. 2011-12
Male	Non-Resident	-31.0%	67.0%	-67.0%
Male	Black	-15.0%	-1.0%	-9.0%
Male	American Indian	-10.0%	-7.0%	0.0%
Male	Asian	-6.0%	3.0%	5.0%
Male	Hispanic	3.0%	-3.0%	-3.0%
Male	White	0.0%	-5.0%	1.0%
Male	Unknown/Not Reported	6.0%	-23.0%	26.0%
Female	Non-Resident	8.0%	36.0%	6.0%
Female	Black	-12.0%	-8.0%	0.0%
Female	American Indian	5.0%	3.0%	-33.0%
Female	Asian	4.0%	-8.0%	12.0%
Female	Hispanic	0.0%	3.0%	-11.0%
Female	White	-2.0%	-4.0%	2.0%
Female	Unknown/Not Reported	-13.0%	13.0%	-13.0%
Male	All	-1.0%	-5.0%	1.0%
Female	All	-4.0%	-2.0%	0.0%
Total	All	-3.0%	-3.0%	0.0%

b. Part-time students:

The tables below show retention rates and the percentage point difference comparison for part-time students. Decreases were shown in brown.

Part-time Retention Rate					
Gender	Race	2009-10	2010-11	2011-12	2012-13
Male	Non-Resident	0.0%	0.0%	0.0%	0.0%
Male	Black	50.0%	47.0%	46.0%	38.0%
Male	American Indian	0.0%	50.0%	50.0%	50.0%
Male	Asian	63.0%	50.0%	58.0%	73.0%
Male	Hispanic	39.0%	49.0%	51.0%	59.0%
Male	White	47.0%	50.0%	49.0%	48.0%
Male	Unknown/Not Reported	46.0%	42.0%	57.0%	46.0%
Female	Non-Resident	0.0%	0.0%	0.0%	52.0%
Female	Black	61.0%	59.0%	50.0%	25.0%
Female	American Indian	50.0%	25.0%	83.0%	74.0%
Female	Asian	64.0%	58.0%	52.0%	58.0%
Female	Hispanic	69.0%	68.0%	59.0%	59.0%
Female	White	58.0%	60.0%	59.0%	46.0%
Female	Unknown/Not Reported	50.0%	64.0%	68.0%	57.0%
Male	All	47.0%	49.0%	49.0%	48.0%
Female	All	58.0%	60.0%	57.0%	57.0%
Total	All	53.0%	55.0%	54.0%	53.0%

Retention Rate - Percentage Point Differences				
Gender	Race	2010-11 vs. 2009-10	2011-12 vs. 2010-11	2012-13 vs. 2011-12
Male	Non-Resident	0.0%	0.0%	0.0%
Male	Black	-3.0%	-1.0%	-8.0%
Male	American Indian	50.0%	0.0%	0.0%
Male	Asian	-13.0%	8.0%	15.0%
Male	Hispanic	10.0%	2.0%	8.0%
Male	White	3.0%	-1.0%	-1.0%
Male	Unknown/Not Reported	-4.0%	15.0%	-11.0%
Female	Non-Resident	0.0%	0.0%	52.0%
Female	Black	-2.0%	-9.0%	-25.0%
Female	American Indian	-25.0%	58.0%	-9.0%
Female	Asian	-6.0%	-6.0%	6.0%
Female	Hispanic	-1.0%	-9.0%	0.0%
Female	White	2.0%	-1.0%	-13.0%
Female	Unknown/Not Reported	14.0%	4.0%	-11.0%
Male	All	2.0%	0.0%	-1.0%
Female	All	2.0%	-3.0%	0.0%
Total	All	2.0%	-1.0%	-1.0%

- Identify methods and strategies the college will implement in efforts to increase the retention rates. If methods and strategies differ between full-time and part-time students, please provide information accordingly. Use space as needed.

To further the efforts to increase retention rates, the College will strategically focus on:

- The development of a cross-functional (multi-discipline) college-wide Retention Committee focused on the development of a retention plan to support students' completion and success in College.

2. Expand the assessment of currently enrolled students that will improve data driven activities that increase discussions, strategies and decisions regarding student progression and graduation.
3. Continue to assess and improve success measures within The College Experience with a plan to expand support services.
4. Revitalize online instruction to improve pedagogy, success, and student progression.
5. Revamp curriculum design in a manner to provide a clear roadmap leading to degree attainment.
6. Strengthen Institutional Programs through a 5-year Title III Grant of \$2.2 million. This grant is focused on several components of The College Experience including My Learning Plan (MLP), Face-to-Face Orientation, and Out-of-Class Support.
7. Case management of career and technical education students to increase non-traditional (gender based) retention.

D. Student Success in Targeted Programs

The Florida Educational Equity Act, §1000.05(4), F.S., requires that, “Public schools and Florida College System Institutions shall develop and implement methods and strategies to increase the participation of students of a particular race, ethnicity, national origin, gender, disability, or marital status in programs and courses in which students of that particular race, ethnicity, national origin, gender, disability, or marital status have been traditionally underrepresented, including, but not limited to, mathematics, science, computer technology, electronics, communications technology, engineering, and career education.”

Beginning with the 2014/2015 College Equity Update Report, colleges will examine success measures, beginning with student retention in programs and courses identified in this part of §1000.05, F.S.

Note: If your college does not collect data related to marital status, please note this in your report.

In preparation of this analysis, colleges should provide current and/or planned methods and strategies developed to increase the participation of any underrepresented students in these courses and programs. Please provide an overview of such methods and strategies. Use space as needed.

Note: St. Petersburg College does not collect data related to marital status.

Some strategies to increase participation and promote success of underrepresented students in targeted programs include:

1. Out-of-classroom tutoring labs to support struggling students in multiple areas including targeted programs.
2. STEM NSF Grant (submitted) to teach courses across disciplines in a collaborative style.
3. Case management of career and technical education students to promote overall program success.
4. College Jump Start – Technology Summer Camps used to recruit high school students.
5. CGS1100, a Gateway course taught by a Spanish instructor, is being used to recruit from the Hispanic community.
6. Natural Science faculty participation in the campuses Learning Support Centers has increased by more than 50% over the last two years; students served has increased by a similar amount.
7. Natural Science faculty have integrated "supplemental instruction" in their classes, particularly Human Anatomy and Physiology (gateway courses) for allied health and nursing careers.

8. Former successful students tutor current students both during class and in the laboratory. They may also tutor students who come to the Learning Support Centers.
9. Several Natural Science faculty have instituted collaborative learning strategies as well as interactive activities into their classrooms and labs to increase their students' engagement with the academic material included in their courses.

E. Student Success Rates in Gatekeeper Courses

The College 2013/2014 Equity Update Report should include an analysis of the success rates of white, black and Hispanic students enrolled in gatekeeper courses (MAT1033, MAC1105, MGF1106, STA2023 and ENC1101) from 2010/2011 through 2012/2013. Colleges should evaluate increases/decreases in the percentages of students by race successfully completing these courses. Colleges should also identify gaps among white, black and Hispanic students. Strategies to increase the success rates and close the gaps should be included.

Notes regarding the Disparity reports:

- Success is defined as grades of A, B, C and S.
- Courses with grades of X, P, P/ and Z are excluded from the data.
- In the Gap Comparison Table, a *negative gap* indicates that the percentage of successful black or Hispanic students completing the courses is less than the percentage of successful white students. A *positive gap* indicates that the success rate of black or Hispanic students exceeds the success rate of white students. The gaps are represented by percentage points.

Florida College System

Part III Student Participation

Gatekeeper Courses: Disparity Gaps

Success Rates for White Students at St. Petersburg Fall End-of-Term

White	2010-11			2011-12			2012-13		
	White # Successful	White # Enrolled	White % Successful	White # Successful	White # Enrolled	White % Successful	White # Successful	White # Enrolled	White % Successful
Course									
MAT1033	1,232	2,160	57.04	1,176	2,054	57.25	991	1,825	54.30
ENC1101	1,535	2,205	69.61	1,553	2,233	69.55	1,530	2,262	67.64
MAC1105	725	1,201	60.37	787	1,300	60.54	693	1,250	55.44
MGF1106	401	578	69.38	421	566	74.38	366	512	71.48
STA2023	0	0	0.00	684	1,056	64.77	621	987	62.92

CCTCMS - Disparity Gap 01/02/2014 10:53:28

Source: SDB2011 - SDB2013 Community College Office of Evaluation
DOE collections years begin with the Summer Term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring 2012).

Florida College System
Part III Student Participation
Gatekeeper Courses: Disparity Gaps

Success Rates for Black Students at St. Petersburg Fall End-of-Term

Black	2010-11			2011-12			2012-13		
	Black # Successful	Black # Enrolled	Black % Successful	Black # Successful	Black # Enrolled	Black % Successful	Black # Successful	Black # Enrolled	Black % Successful
Course									
MAT1033	177	401	44.14	157	394	39.85	176	402	43.78
ENC1101	265	506	52.37	290	535	54.21	309	539	57.33
MAC1105	71	175	40.57	78	191	40.84	84	186	45.16
MGF1106	52	83	62.65	52	97	53.61	50	87	57.47
STA2023	0	0	0.00	68	142	47.89	72	149	48.32

CCTCMS - Disparity Gap 01/02/2014 10:53:28

Source: SDB2011 - SDB2013 Community College Office of Evaluation
 DOE collections years begin with the Summer Term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring 2012).

Florida College System
Part III Student Participation
Gatekeeper Courses: Disparity Gaps

Success Rates for Hispanic Students at St. Petersburg Fall End-of-Term

Hispanic	2010-11			2011-12			2012-13		
	Hispanic # Successful	Hispanic # Enrolled	Hispanic % Successful	Hispanic # Successful	Hispanic # Enrolled	Hispanic % Successful	Hispanic # Successful	Hispanic # Enrolled	Hispanic % Successful
Course									
MAT1033	130	276	47.10	151	282	53.55	140	274	51.09
ENC1101	225	336	66.96	259	379	68.34	232	363	63.91
MAC1105	73	138	52.90	110	178	61.80	92	195	47.18
MGF1106	34	55	61.82	41	59	69.49	32	61	52.46
STA2023	0	0	0.00	75	134	55.97	84	131	64.12

CCTCMS - Disparity Gap 01/02/2014 10:53:28

Source: SDB2011 - SDB2013 Community College Office of Evaluation
 DOE collections years begin with the Summer Term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring 2012).

Florida College System
Part III Student Participation

Gatekeeper Courses: Disparity Gaps

Gap Comparison in Percentage Successful at St. Petersburg Fall End-of-Term

Course	2010-11		2011-12		2012-13	
	Black-White Gap	Hispanic-White Gap	Black-White Gap	Hispanic-White Gap	Black-White Gap	Hispanic-White Gap
MAT1033	-12.90	-9.94	-17.40	-3.70	-10.52	-3.21
ENC1101	-17.24	-2.65	-15.34	-1.21	-10.31	-3.73
MAC1105	-19.80	-7.47	-19.70	1.26	-10.28	-8.26
MGF1106	-6.73	-7.56	-20.77	-4.89	-14.01	-19.02
STA2023	0.00	0.00	-16.88	-8.80	-14.60	1.20

CCTCMS - Disparity Gap 01/02/2014 10:53:28

Source: SDB2011 - SDB2013 Community College Office of Evaluation
DOE collections years begin with the Summer Term. (Ex. 2011-12 includes Summer and Fall of 2011, Winter/Spring 2012).

1. Program Analysis:

For each course, provide an analysis by race of increases and/or decreases in the percentage of students successfully completing gatekeeper courses from 2010-2011 through 2012/2013. Use space as needed.

The tables below show the success rates and percentage point differences comparing one year to the prior year. The current definition of gatekeeper courses includes MAT1033, MAC1105, MGF1106, STA2023, and ENC1101. The highest success rates for each course and Race/Ethnic category were shown in blue. In general, our black students continue to be the least successful with the exception of MGF1106 in the current year where they surpass our Hispanic population. Although black students were the least successful, their success rates show increases in all courses in comparison to last year. Hispanic students were the most successful for STA2023.

Success Rate				
Race/Ethnicity	Course	2010-11	2011-12	2012-13
Black	ENC1101	52.4%	54.2%	57.3%
Hispanic	ENC1101	67.0%	68.3%	63.9%
White	ENC1101	69.6%	69.6%	67.6%
Black	MAC1105	40.6%	40.8%	45.2%
Hispanic	MAC1105	52.9%	61.8%	47.2%
White	MAC1105	60.4%	60.5%	55.4%
Black	MAT0024	41.5%	47.0%	0.0%
Hispanic	MAT0024	58.9%	63.7%	0.0%
White	MAT0024	57.3%	62.0%	0.0%
Black	MAT1033	44.1%	39.9%	43.7%
Hispanic	MAT1033	47.1%	53.6%	51.1%
White	MAT1033	57.0%	57.3%	54.3%
Black	MGF1106	62.7%	53.6%	57.5%
Hispanic	MGF1106	61.8%	69.5%	52.5%
White	MGF1106	69.4%	74.4%	71.5%
Black	STA2023		47.9%	48.3%
Hispanic	STA2023		56.0%	64.1%
White	STA2023		64.8%	62.9%

For 2012-13, Black students showed improvements in the success rates for all gateway courses. White and Hispanic students taking MAC1105 AND MGF 1106 had some of the lowest rates reported in the last five years. Decreases were shown in brown.

Success Rate - Percentage Point Difference			
	2010-11 vs. 2009-10	2011-12 vs. 2010-11	2012-13 vs. 2011-12
ENC1101			
White	n/a	-0.1%	-1.9%
Black	n/a	1.8%	3.1%
Hispanic	n/a	1.4%	-4.4%
MAC1105			
White	-0.9%	0.2%	-5.1%
Black	-3.2%	0.3%	4.3%
Hispanic	-10.6%	8.9%	-14.6%
MAT0024			
White	-1.4%	4.7%	n/a
Black	-3.2%	5.5%	n/a
Hispanic	1.7%	4.8%	n/a
MAT1033			
White	3.8%	0.2%	-3.0%
Black	2.5%	-4.3%	3.9%
Hispanic	-3.6%	6.5%	-2.5%
MGF1106			
White	-9.7%	5.0%	-2.9%
Black	-1.5%	-9.0%	3.9%
Hispanic	-19.3%	7.7%	-17.0%
STA2023			
White	0.0%	n/a	3.9%
Black	0.0%	n/a	0.4%
Hispanic	0.0%	n/a	8.2%

The table below shows a gap comparison, a *negative gap* indicates that the percentage of Black or Hispanic students successfully completing the courses is less than the percentage of successful White students. A *positive gap* indicates that the success rate of Black or Hispanic students exceeds the success rate of White students. In general, the gap appeared to have decreased for Black students with the majority of subjects showing the smallest gap in five years. Hispanic students were less successful with greater gaps for all subjects with the exception of STA2023.

Disparity Gap				
Race/Ethnicity	Course	2010-11	2011-12	2012-13
Black-White Gap	ENC1101	-17.2%	-15.3%	-10.3%
Black-White Gap	MAC1105	-19.8%	-19.7%	-10.3%
Black-White Gap	MAT0024	-15.8%	-15.0%	n/a
Black-White Gap	MAT1033	-12.9%	-17.4%	-10.5%
Black-White Gap	MGF1106	-6.7%	-20.8%	-14.0%
Black-White Gap	STA2023		-16.9%	-14.6%
Hispanic-White Gap	ENC1101	-2.7%	-1.2%	-3.7%
Hispanic-White Gap	MAC1105	-7.5%	1.3%	-8.3%
Hispanic-White Gap	MAT0024	1.5%	1.7%	n/a
Hispanic-White Gap	MAT1033	-9.9%	-3.7%	-3.2%
Hispanic-White Gap	MGF1106	-7.6%	-4.9%	-19.0%
Hispanic-White Gap	STA2023		-8.8%	1.2%

The table below shows a comparison of the actual disparity gap compared to the prior year. For 2012-13, Black students made significant gains, however, students were still less successful than White students with gaps greater than ten percent. After significant improvements in the Hispanic-White Gap last year, two courses (MAC1105, MGF1106) experienced further widening.

Success Rate - Percentage Point Differential			
	2010-11 vs. 2009-10	2011-12 vs. 2010-11	2012-13 vs. 2011-12

ENC1101			
Black-White Gap	n/a	1.9%	5.0%
Hispanic-White Gap	n/a	1.4%	-2.5%
MAC1105			
Black-White Gap	-2.3%	0.1%	9.4%
Hispanic-White Gap	-9.7%	8.7%	-9.5%
MAT0024			
Black-White Gap	-1.8%	0.8%	15.0%
Hispanic-White Gap	3.1%	0.1%	-1.7%
MAT1033			
Black-White Gap	-1.3%	-4.5%	6.9%
Hispanic-White Gap	-7.4%	6.2%	0.5%
MGF1106			
Black-White Gap	8.2%	-14.1%	6.8%
Hispanic-White Gap	-9.6%	2.7%	-14.1%
STA2023			
Black-White Gap	n/a	n/a	2.3%
Hispanic-White Gap	n/a	n/a	10.0%

2. Continuous Improvement Process:

Based on the analysis of the college's data for each course, identify methods and strategies the college will implement and monitor to improve success rates and/or close the black/white gaps and Hispanic/white gaps in the success rates of the gatekeeper courses. Please include any programs the college has implemented that target a particular race or ethnicity. Use space as needed.

SPC has continued implementation of the following strategies to continue to address disparity gaps in gatekeeper math and English courses:

1. Provide continued, persistent emphasis on out-of-classroom support at all campuses, including the Downtown and Midtown Campuses. According to the Learning Support Commons website, "Students who visit our Learning Centers more than four times in a term have a *better than an 80% chance at success.*"
2. Promote and expand developmental course options, including the My Bridge to Success program, a competency and module-based individualized learning alternative to the MAT 0028 course, designed to reduce a student's time in Developmental Math courses. Other options include ENC 1101 with a one hour developmental English co-requisite and ENC 1101 courses using adaptive learning software. In fall 2014, a 6-credit hour ENC 0027 integrated reading and writing class will be available for students as well as a 5-credit hour MAT 0022 combined developmental math course. Following completion of MAT 0022 or MAT 0028, students can choose to take MAT 1033 or MAT 1990 (a math course designed for non-STEM majors).
3. Continue to offer tutoring at all locations, including Smarthinking (24/7 online tutoring) to promote peer-to-peer learning opportunities and ensure access to academic support at a wide range of times.
4. Provide assessment during the first week for all ENC 1101 and MAT 1033 students so that all students have early feedback regarding skill levels.
5. Continue to provide final exam reviews to increase first time successful completion of all gatekeeper math courses.
6. Encourage faculty to identify and share "best practices" that improve outcomes for academically at risk students.
7. Monitor the participation of all developmental faculty in the Early Alert program.
8. Developed and initiated training in embedding and implementing student success strategies for

- developmental and gateway faculty.
9. The increased success of African American students in recent years indicates the College's success initiatives are significantly beneficial to that population. At the same time, it is necessary to investigate the factors behind the declines in success rates in the other student populations, and to ensure that these populations are also benefiting from College success initiatives.
 10. On October 1, 2013, the U.S. Department of Education awarded SPC a Title III grant totaling \$2.2 million over the course of five years. One of the components of the grant focuses on creating Active Learning Toolkits (ALT), digital, out-of-class resources, for many of the gatekeeper courses. These toolkits will be housed in a newly created Virtual Learning Commons, available to students 24 hours a day, 7 days a week.

Part IV Substitution Waivers for Admissions and Course Substitutions for Students with Disabilities

This Part applies to all college academic programs.

§1007.264, F.S., Persons with disabilities; admission to postsecondary educational institutions; substitute requirements; rules and regulations: Applies to any student with a disability, as defined in §1007.02(2), F.S., who is otherwise eligible for reasonable substitution for any requirement for admission into a public postsecondary educational institution where documentation can be provided that the person's failure to meet the admission requirement is related to the disability.

§1007.265, F.S., Persons with disabilities; graduation, study program admission, and upper-division entry; substitute requirements; rules and regulations: Applies to any student with a disability, as defined in §1007.02(2), F.S., in a public postsecondary educational institution shall be eligible for reasonable substitution for any requirement for graduation, for admission into a program of study, or for entry into the upper division where documentation can be provided that the person's failure to meet the requirement is related to the disability and where failure to meet the graduation requirement or program admission requirement does not constitute a fundamental alteration in the nature of the program.

Colleges are required to develop policies and procedures for providing reasonable substitution for eligible students required by §1007.264 and §1007.265, Florida Statutes, Rule 6A-10.041, FAC.

Rule 6A-10.041(1), FAC, requires that reasonable substitutions are made available for eligible students for the following:

- Requirements for admission to the institution;
- Requirements for graduation where failure to meet the graduation requirement does not constitute a fundamental alteration in the nature of the program;
- Requirements for admission to a program of study where failure to meet the admission requirement does not constitute a fundamental alteration in the nature of the program; and
- Requirements for entry into upper division where failure to meet the admission requirement does not constitute a fundamental alteration in the nature of the program.

Rule 6A-10.041(2), FAC, requires that the college have policies and procedures addressing the following to implement §1007.264, F.S., and §1007.265, F.S.

- A mechanism to identify persons eligible for reasonable substitutions due to a disability;
- A mechanism for identifying reasonable substitutions for criteria for admission to the institution, admission to a program of study, entry to upper division, or graduation related to each disability;
- A mechanism for making the designated substitutions known to affected persons;
- A mechanism for making substitution decisions on an individual basis; and
- A mechanism for a student to appeal denial of a substitution or a determination of eligibility.

Rule 6A-10.041(3), FAC, requires that the policies shall provide for articulation with other state institutions which shall include, at a minimum, acceptance of all substitutions previously granted by a state postsecondary institution.

Rule 6A-10.041(4), FAC, requires that the college have a provision for students who qualify for a course substitution which would allow such students to be exempt from the college preparatory requirements, as provided in State Board Rule 6A-10.0315, F.A.C., in the basic skill area for which the student is eligible for a course substitution, provided that successful completion of the college preparatory coursework is not considered an essential part of the curriculum in the student's academic program.

- A. Rule 6A-10.041, FAC**, was revised October 25, 2010, to reflect new classifications of disabilities identified in the ADA Amendments Act of 2008. Colleges should submit as Appendix 4, copies of the policies and procedures developed for compliance with Rule 6A-10.041, FAC.

Attached as Appendix 4 are the College's current policy and procedures related to this Section (Rule 6Hx23-4.02 – Admission Requirements; Procedure P6Hx23-4.02 Admission – General; and Procedure P6Hx23-4.021 – Procedure to Identify Students with Learning and Other Disabilities).

- B. Rule 6A-10.041(6), FAC**, states, "Each Florida college and postsecondary career center operated by a school district shall maintain and report records on the number of students granted substitutions by type of disability, the substitutions provided, the substitutions identified as available for each documented disability and the number of requests for substitutions which were denied. Each college within the Florida College System shall report such information to the Department of Education, Division of Florida Colleges once a year by July 1. The Course Substitution Report, Form CSR-01, is incorporated by reference herein to become effective October 25, 2010."

Provide the following information for eligible students with disabilities, using Form CSR01.

Course Substitution Report, Form CSR01

List the number of students by disability who requested and received course substitutions. Include the required course for which a substitution was requested, the substituted course provided and the discipline area (i.e., mathematics) beginning with the fall semester of the preceding academic year.

Disability	Number of students	Required Course(s)	Substituted Course(s)	Discipline Area
	Requested/Approved			
Deaf/Hard of Hearing				
Visual Impairment				
Specific Learning Disabilities	5 3	MAT0024 & 1033	MGF 1106 & 1107	Mathematics
		MAT 0028		Mathematics
Orthopedic Impairment	2 2	MAT 1033	MGF 1107	Mathematics
			MGF 1106	Mathematics
Speech Impairment				
Emotional or Behavioral Disability	3 1		MGF 1107	Mathematics
Autism Spectrum Disorder				
Traumatic Brain Injury				
Other Health Impairment				

How many requests for course substitutions were requested and how many substitutions were granted during the preceding academic year? (Please list the number of requests per semester starting with the fall semester.)

Semester	Number of substitutions requested	Number of substitutions granted
Fall	3	2
Spring	4	2
Summer	3	2

PART V
GENDER EQUITY IN ATHLETICS
(Do not include Part V if the college does not offer intercollegiate athletics)

§1006.71, F.S., Gender Equity in Intercollegiate Athletics: applicable to postsecondary institutions offering athletic programs states that, “Each community college and state university shall develop a gender equity plan pursuant to §1000.05, F.S. The plan is to include consideration of equity in sports offerings, participation, availability of facilities, scholarship offerings, and funds allocated for administration, recruitment, comparable coaching, publicity and promotion, and other support costs.” An annual assessment is required and each college president is to be evaluated on the extent to which gender equity goals have been accomplished. The college’s annual assessment of its gender equity plan should be included in this part.

This year’s Gender Equity in Athletics Update should include:

- A. an assessment of its athletic programs on each of the statutory areas listed below;
- B. a copy of the Equity in Athletic Disclosure Act (EADA) Survey Federal Report for 2013 (submitted annually to the U.S. Department of Education Policy and Budget Development Staff and as required by section 485(g) of the Higher Education Act of 1965); and
- C. *Corrective Action Plan*, if applicable. The college may find it necessary to update an existing plan or create a new corrective action plan if it determines it is out of compliance with any of the following components of the Florida Educational Equity Act.

A. Assessment of Athletic Programs: §1006.71, F.S. requires an assessment of major areas to evaluate the college’s progress toward gender equity in athletics. Rule 6A-19.004, FAC, Interscholastic, Intercollegiate, Club and Intramural Athletics, also identifies areas required for compliance. Rule 6A-19.004(1), FAC, states, “Gender equity in athletics at all levels of public education shall be defined as: Gender equity in athletics is the fair distribution of overall athletic opportunity and resources, substantially proportionate to the enrollment of males and females, so that no student athlete, coach or athletic administrator is discriminated against in an athletic program on the basis of gender.” Part (2)(a) states, “Participation shall include all varsity roster position available, but shall not include club or intramural opportunities.”

The following areas are required to be addressed in the assessment:

- 1. Sports offerings and whether they effectively accommodate the interests and abilities of members of both genders. *We currently have 4 women’s teams and 2 men’s teams.*
- 2. Participation rates, substantially proportionate to the enrollment of males and *females as noted below in the athletic participation table.*
- 3. Availability of facilities, defined as locker rooms, practice areas, and competitive facilities. *We have three locker rooms: men’s basketball, women’s basketball, and women’s volleyball. Women’s tennis participates at an off campus facility, as does women’s softball and men’s baseball; therefore, those teams dress prior to practice and or games. Space is proportionate with having 4 women teams and 2 men’s teams.*
- 4. Scholarship offerings for athletes. *Total # of scholarships that are available for women by sport: Volleyball-14, Basketball-15, Softball-18 & Tennis-9. Total # of scholarships that are available for men by sport: Basketball-12 and Baseball-18.*
- 5. Funds allocated for:
 - a. The athletic program overall-*\$1,459,169.83.*

- b. **Administration-** Administration is set up by which the Athletic Director reports to the VP for Academic and Student Affairs, who in-turn reports to the president.
- c. **Recruitment** is at the discretion of the coach with periodic involvement from the athletic administration. They (Head Coaches) all have budgets that they can draw from to pay for recruitment, equipment, travel, etc. A complete breakdown in expenses can be seen in the EADA report that's included in this submission.
- d. **Comparable coaching-** We have 5 full-time head coaches (Men's basketball, Men's baseball, Women's basketball, Women's softball & Women's volleyball) and one part-time head coach (Women's tennis).
- e. **Publicity and promotion** occurs via St. Petersburg College's website (on the athletic page and events calendar), electronic signage that posts game dates/times for our sports, and sandwich boards on campus. Additionally, there are schedules printed per sport that are created and handed out in the community. And lastly, College staff and coaches use blogs, Twitter, Facebook, and other social media outlets as a way to promote athletics at the College.
- f. **Other support costs** come by way of foundation dollars raised by each sport and student activities monies when teams qualify for state and national tournaments.
- g. **Travel and per diem allowances** are allowed for each team who travels outside of the district and payment for travel comes from within their team budget. Per diem costs are also allowable when the teams travel overnight. Oversight of per diem allotments come via a sign in sheet, where the student verifies receiving money.
- h. **Provision of equipment and supplies** is noted under 5 (c) above.
- i. **Scheduling of games and practice times-**Men's and Women's basketball split time in the gym with women's volleyball. However, women's volleyball begins in early August and therefore, there rarely seems to be issues with scheduling between the court sports. Whereas, women's tennis, women's softball, and men's baseball practice and play games off campus.
- j. **Opportunities to receive tutoring-**Each and every student athlete has access to free tutoring on all campuses, Monday-Thursday 8:00 am-8:00 pm, Friday 8:00 am-3:00 pm, periodic Saturday hours (varies by campus), and closed on Sundays. In addition to tutoring, each team requires a certain amount of hours to study hall.
- k. **Compensation of coaches and tutors-**The athletic department funds partial salaries for all coaches with the exception of the tennis coach, softball coach, and baseball coach-who are paid entirely out of the athletic department. The coaches other percentages of their salaries come from the other departments in which they are assigned to. The tutors are paid out of another departmental fund; not athletics.
- l. **Medical and training services-** Student athletes that are not covered by their parents or guardians insurance are covered by St. Petersburg College's insurance plan.
- m. **Housing and dining facilities and services-** Student athletes who receive full scholarships (tuition, book stipend, food allowance and housing supplement) have the ability to select and live in housing of their choice. The College does not sign lease agreements for housing. Gibbs and Clearwater Campuses both have College approved food vendors where student athletes may dine if that's their desire.

The assessment should be a narrative evaluation of the effectiveness of efforts within the athletic program to ensure equity according to the factors listed in this part and for efforts toward gender equity participation and coaching equity in the report year. Use space as needed.

The Athletic Department, with feedback from the Senior Vice President of Student Affairs, and the President, is carefully monitoring academic success each semester as part of the College’s overall goal of ensuring a quality student experience. In addition to monitoring academic success, we are also closely monitoring matriculation from semester to semester and year to year. Therefore, we are able to address areas if improvement is needed and highlight successes that are occurring in each sport. The statistical analysis comes via our Business Intelligence System and PeopleSoft.

B. Data Assessment: Colleges should also include data related to: employment of athletic directors and coaches; sports offerings for males and females; and student athletic participation rates by gender for 2011/2012 and 2012/2013.

- 1) In response to this requirement, the college should insert the most recent EADA Survey Federal Report as Appendix 5.
- 2) To determine if the student athletic participation rates are proportionately equal to the college’s rates of male and female enrollment, the college should complete the following table based on data from the EADA Survey Federal Report:

Athletic Participation by Gender Compared to Student Enrollments by Gender for 2012/2013 and 2013/2014

	2012/2013			2013/2014			
	Males	Females	Total	Males	Females	Total	
Total Number of Athletes	39	51	90	Total Number of Athletes	37	53	90
% of Athletes by Gender	43%	57%	100%	% of Athletes by Gender	41%	59%	100%
Total Number Enrollments	16355	24772	41127	Total Number Enrollments	16407	24511	40918
% of Enrollments by Gender	40%	60%	100%	% of Enrollments by Gender	40%	60%	100%
Record the difference between the percent of athletes and the percent of students enrolled:	3%	-3.6%		Record the difference between the percent of athletes and the percent of students enrolled:	1%	-1%	

Proportionality of Participation:

Is the percentage of female athletes greater than the percentage of female students enrolled or at least within 5 percentage points of the percent of female students enrolled?

2012-2013: yes (yes/no)

2013-2014: yes (yes/no)

Note: OCR defines a participant as anyone who: (1) participated in competition, or (2) participated with the team and was eligible for competition but did not play in the game. Participation is determined as of the date of the first competitive event for the sport. This section applies to all colleges offering intercollegiate sports. Use Table B (above) to show the relationship between the rate at which females are enrolled full-time in the college and the rate at which females are participating in intercollegiate sports.

C. Following the college’s assessment outlined in parts A and B, the college should check at least one component below for assuring that it is in compliance with Title IX, Gender Equity in Athletics:

 accommodation of interests and abilities

 X substantial proportionality

___ history and practice of expansion of sports

- D.** If there are any disparities in section A or B, or if the college has a disproportionate rate of female participates compared to female enrollments, a priority corrective action plan for compliance shall be included in this report.

Corrective Action Plan for Non-Compliance Components in Athletics

Specify modifications proposed for 2013/2014 and include a time line for completion of the plan.

(1) Gender Equity in Athletics Component	(2) Planned Actions To Address Deficiencies Found in Athletics	(3) Responsible Person(s) and Contact Information	(4) Time Lines
N/A	N/A	N/A	N/A

E. Presidential Evaluation:

Has the local or district board of trustees evaluated the college president on the extent to which gender equity goals were achieved during the previous year?

Yes X No _____ Month and Date of Evaluation: June 5, 2013

If not, please ensure completion of the evaluation prior to submission of the 2014/2015 College Annual Equity Update Report.

PART VI EMPLOYMENT EQUITY ACCOUNTABILITY PLAN

The Florida College System Employment Equity Accountability Program: §1012.86, F.S., requires that each college include in its annual equity update a plan for increasing the representation of women and minorities in senior-level positions and in full-time faculty positions, and for increasing the representation of women and minorities who have attained continuing contract status. The plan must include specific measurable goals and objectives, specific strategies and timelines for accomplishing these goals and objectives, and comparable national standards as provided by the Department of Education.

A. Data, Analysis and Benchmarks of Underrepresented Groups:

Employment Analysis

Data to evaluate employment trends for females and minorities in senior-level positions or Executive/Administrative/Managerial (EAM) positions, full-time instructional staff and continuing contract instructional positions are from the Annual Personnel Report (APR) and includes the collection years for 2009/2010 through 2013/2014.

The separate data reports reflect annual employment numbers and percentages by race and by gender. The data reports also provide numerical and percentage differences in employment demographics, comparing 2012/2013 with 2013/2014. Colleges should establish goals for increasing the employment of females and minorities in those areas that did not meet or exceed national standard benchmarks.

Benchmarks

Colleges are provided with two sets of data reflecting the college's service region from the U.S. Census Bureau as benchmarks for measuring success in the employment of underrepresented females and minorities in the three categories being evaluated. Colleges may choose either data reflecting percentages of persons by race and gender over age 25 who have achieved a master's degree and above *or* data of persons over age 25 who have achieved a bachelor's degree and above. The choice should reflect the educational credentials required for the majority of employment positions in each category. Colleges are also provided student data by race and gender reflecting the overall student enrollment population of the college. The student enrollment ratios or other comparisons may also be used as *additional* benchmarks to evaluate success of its employment strategies for females and minorities.

Senior-Level Administrators (Executive/Administrative/Managerial Staff)

Florida College System

College: St. Petersburg

Historical Track Of College Full-Time Exec/Administrative/Managerial Staff
Employment Snap-Shot: First Pay Period in October (Fall Beginning-of-Term)

	Census				Stu Pop.	Employment												
	Bach. Deg. and Higher		Grad. Deg. and Higher			2009-10		2010-11		2011-12		2012-13		2013-14				
	#	%	#	%		#	% of total	#	% of total	#	% of total	#	% of total	#	% of total	# DIF 2012-13 2013-14	% DIF 2012-13 2013-14	
Black	Female	1,913	1.8	1,043	1.9	8.08%	3	2.4	5	4.6	6	5.5	5	4.3	5	3.9	0	0.0%
	Male	1,309	1.2	676	1.2	4.16%	10	8.0	9	8.3	10	9.2	8	6.9	7	5.5	-1	(12.5%)
	Total	3,222	3.0	1,719	3.1	12.2%	13	10.4	14	13.0	16	14.7	13	11.2	12	9.4	-1	(7.7%)
Hispanic	Female	1,711	1.6	787	1.4	5.29%	1	0.8	2	1.9	3	2.8	3	2.6	5	3.9	2	66.7%
	Male	1,357	1.3	1,147	2.1	3.55%	3	2.4	3	2.8	3	2.8	1	0.9	1	0.8	0	0.0%
	Total	3,068	2.9	1,934	3.5	8.84%	4	3.2	5	4.6	6	5.5	4	3.4	6	4.7	2	50.0%
Non-Resident Aliens	Female	0	0.0	0	0.0	0.38%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0%
	Male	0	0.0	0	0.0	0.40%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0%
	Total	0	0.0	0	0.0	0.77%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0%
Other	Female	2,388	2.2	1,108	2.0	7.08%	0	0.0	1	0.9	1	0.9	1	0.9	2	1.6	0	0.0%
	Male	1,887	1.8	1,629	2.9	4.48%	2	1.6	2	1.9	1	0.9	1	0.9	2	1.6	1	100.0%
	Total	4,275	4.0	2,737	4.9	11.6%	2	1.6	3	2.8	2	1.8	3	2.6	4	3.1	1	33.3%
White	Female	45,765	43.0	21,689	38.8	38.2%	55	44.0	45	41.7	40	36.7	45	38.8	55	43.3	10	22.2%
	Male	50,062	47.1	27,766	49.7	28.4%	51	40.8	41	38.0	45	41.3	51	44.0	50	39.4	-1	(2.0%)
	Total	95,827	90.1	49,455	88.6	66.6%	106	84.8	86	79.6	85	78.0	96	82.8	105	82.7	9	9.4%
Total	Female	51,777	48.7	24,627	44.1	59.0%	59	47.2	53	49.1	50	45.9	55	47.4	67	52.8	12	21.8%
	Male	54,615	51.3	31,218	55.9	41.0%	66	52.8	55	50.9	59	54.1	61	52.6	60	47.2	-1	(1.6%)
	Total	106,392	100.0	55,845	100.0	100%	125	100.0	108	100.0	109	100.0	116	100.0	127	100.0	11	9.5%

CCTCMS EQUITY 01/02/14 10:58:02 Source: APR2010 - APR2014, 2009 American FactFinder Educational Attainment Census Data, SDB2013

Notes: IPEDS Fall Staff Criteria Used For Data Categorization. DOE collection years begin with the Summer Term. (ex. 2008-09 includes Summer and Fall of 2008, Winter/Spring 2009).

Census Ratios = Equity Category of Total Degree Holding Population / Total Degree Holding Population Within the Colleges Service Area.

1. Senior-Level Administrators (Executive/Administrative/Managerial Staff):

- a. Describe the analysis of the employment of females and minorities, comparing the college’s data with the benchmark(s). If more than one benchmark is used, explain the analysis. Use space as needed.

The College compared data with its service region from the U.S. Census Bureau as benchmarks for measuring success in the employment of underrepresented females and minorities of persons over the age of 25 who have achieved a bachelor’s degree and above. The College established goals for increasing the employment of females and minorities in those areas that it did not meet or exceed the national standard benchmarks.

- b. Did the college achieve its goals as stated in last year’s report?

	Actual Data (%) 2012/2013	Actual Data (%) 2013/2014	U.S Census Data (select benchmark)	Stated Goals (2013/2014)	Met Goal (yes/no)	Goals for 2014/2015 (US Census Data 2013/2014)
Black						
Female	4.3	3.9	1.8	1.8	Yes	1.8
Male	9.2	6.9	1.2	1.2	Yes	1.2
Hispanic						
Female	2.6	3.9	1.6	1.6	Yes	1.6
Male	.9	.8	1.3	1.3	No	1.3
White						
Female	38.8	43.3	43.0	43	Yes	43.0
Male	44.0	39.4	47.1	47.1	No	47.1
Other Minority						
Female	1.7	1.6	2.2	2.2	No	2.2
Male	.9	1.6	1.8	1.8	No	1.8
Gender						
Female (total)	47.4	52.8	48.7	48.7	Yes	48.7
Male (total)	52.6	47.2	51.3	51.3	No	51.3

- c. List methods and strategies, new or continuous, that the college will implement in efforts to increase the employment of underrepresented females and/or minorities. Use space as needed.

The College achieved its goals regarding Executive/Administrative/Managerial (EAM) Staff as follows: Black Female, Black Male, Hispanic Female and White Female.

The College did not achieve its goals regarding Executive/Administrative/Managerial (EAM) Staff as follows: Hispanic Male, White Male, Other Minority Female and Other Minority Male.

The College will continue to work toward parity with U.S. Census data.

Recruitment:

1. Human Resources will continue to place advertisements of job opportunities on the College website, which is available to all groups at all times and, as required, local job service offices.
2. Due to the extensive education and experience required for some positions, Human Resources will also continue to place job opportunities in specific job boards appropriate for those hard-to-fill positions.
3. Advertisements and newsletters will always carry the Equal Employment Opportunity statement.
4. Minority and female applicants will be considered for positions for which they are qualified.
5. Human Resources may recruit at colleges and universities, such as FAMU, etc. where the university is known to have a high-level of diversity of its student body.
6. Human Resources posts vacancies on employment opportunity websites that draw diverse candidates (for example, diversejobs.net and higheredjobs.com).

Job Specifications/Selection Process:

1. Human Resources will work with hiring managers to develop position descriptions that accurately reflect position functions, and are consistent for the same position from one location to another.
2. Human Resources will work with hiring managers to develop job or worker specifications that contain academic, experience, and skill requirements that do not constitute inadvertent discrimination, and develop specifications that are free from bias with regard to veteran status, race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities.
3. Human Resources will continue to use only worker specifications that include job-related criteria.
4. EA/EO and/or Human Resources may counsel personnel involved in the recruiting, screening, selection, promotion, disciplinary, and related processes to eliminate bias in personnel actions.

Job Advancement:

1. Employees are encouraged to utilize training courses through the SPD Professional Development website and the Corporate Training offerings to support their career development plans.
2. Tuition reimbursement at St. Petersburg College is offered to budgeted employees with at least one hundred and eighty days of service who are interested in pursuing an undergraduate degree, with certain limitations.

- d. Are there new barriers affecting the successful recruitment and/or retention of females and/or minorities?

St. Petersburg College has not identified any new barriers.

Full-time Instructional Staff

Florida College System

College: St. Petersburg

Historical Track Of College Full-Time Instructional Staff

Employment Snap-Shot: First Pay Period in October (Fall Beginning-of-Term)

	Census				Employment														
	Bach. Deg. and Higher		Grad. Deg. and Higher		Stu Pop.		2009-10		2010-11		2011-12		2012-13		2013-14		% of total	# DIF 2012-13 2013-14	% DIF 2012-13 2013-14
	#	%	#	%	#	%	#	% of total	#	% of total	#	% of total	#	% of total	#	% of total			
Black	Female	1,913	1.8	1,043	1.9	8.08%	13	4.2	16	4.9	16	4.8	18	4.8	19	5.1	1	5.6%	
	Male	1,309	1.2	676	1.2	4.16%	12	3.9	13	4.0	13	3.9	16	4.3	15	4.0	-1	(6.3%)	
	Total	3,222	3.0	1,719	3.1	12.2%	25	8.1	29	9.0	29	8.8	34	9.0	34	9.1	0	0.0%	
Hispanic	Female	1,711	1.6	787	1.4	5.29%	9	2.9	12	3.7	15	4.5	13	3.5	12	3.2	-1	(7.7%)	
	Male	1,357	1.3	1,147	2.1	3.55%	2	0.6	3	0.9	4	1.2	4	1.1	5	1.3	1	25.0%	
	Total	3,068	2.9	1,934	3.5	8.84%	11	3.6	15	4.6	19	5.8	17	4.5	17	4.6	0	0.0%	
Non-Resident Aliens	Female	0	0.0	0	0.0	0.38%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0%	
	Male	0	0.0	0	0.0	0.40%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0%	
	Total	0	0.0	0	0.0	0.77%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0%	
Other	Female	2,388	2.2	1,108	2.0	7.08%	4	1.3	6	1.9	6	1.8	6	1.6	6	1.6	0	0.0%	
	Male	1,887	1.8	1,629	2.9	4.48%	6	1.9	11	3.4	10	3.0	14	3.7	12	3.2	-2	(14.3%)	
	Total	4,275	4.0	2,737	4.9	11.6%	10	3.2	17	5.2	16	4.8	20	5.3	18	4.8	-2	(10.0%)	
White	Female	45,765	43.0	21,689	38.8	38.2%	147	47.6	147	45.4	147	44.5	171	45.5	170	45.7	-1	(0.6%)	
	Male	50,062	47.1	27,766	49.7	28.4%	116	37.5	116	35.8	119	36.1	134	35.6	133	35.8	-1	(0.7%)	
	Total	95,827	90.1	49,455	88.6	66.6%	263	85.1	263	81.2	266	80.6	305	81.1	303	81.5	-2	(0.7%)	
Total	Female	51,777	48.7	24,627	44.1	59.0%	173	56.0	181	55.9	184	55.8	208	55.3	207	55.6	-1	(0.5%)	
	Male	54,615	51.3	31,218	55.9	41.0%	136	44.0	143	44.1	146	44.2	168	44.7	165	44.4	-3	(1.8%)	
	Total	106,392	100.0	55,845	100.0	100%	309	100.0	324	100.0	330	100.0	376	100.0	372	100.0	-4	(1.1%)	

CCTCMS EQUITY 01/02/14 11:11:08 Source: APR2010 - APR2014, 2009 American FactFinder Educational Attainment Census Data, SDB2013

Notes: IPEDS Fall Staff Criteria Used For Data Categorization. DOE collection years begin with the Summer Term. (ex. 2008-09 includes Summer and Fall of 2008, Winter/Spring 2009).

Census Ratios = Equity Category of Total Degree Holding Population / Total Degree Holding Population Within the Colleges Service Area.

2. Full-time Instructional Staff:

- a) Describe the analysis of the employment of females and minorities, comparing the college’s data with the benchmark(s). If more than one benchmark is used, explain the analysis. Use space as needed.

The College compared data with its service region from the U.S. Census Bureau as benchmarks for measuring success in the employment of underrepresented females and minorities of persons over the age of 25 who have achieved a bachelor’s degree and above. The College established goals for increasing the employment of females and minorities in those areas that it did not meet or exceed the national standard benchmarks.

- b) Did the college achieve its goals as stated in last year’s report?

	Actual Data (%) 2012/2013	Actual Data (%) 2013/2014	U.S Census Data (select Benchmark)	Stated Goals (2013/2014)	Met Goal (yes/no)	Goals for 2014/2015 (US Census Data 2013/2014)
Black						
Female	4.8	5.1	1.8	1.8	Yes	1.8
Male	4.3	4.0	1.2	1.2	Yes	1.2
Hispanic						
Female	3.5	3.2	1.6	1.6	Yes	1.6
Male	1.1	1.3	1.3	1.3	Yes	1.3
White						
Female	45.5	45.7	43.0	43.0	Yes	43.0
Male	35.6	35.8	47.1	47.1	No	47.1
Other Minority						
Female	1.6	1.6	2.2	2.2	No	2.2
Male	3.7	3.2	1.8	1.8	Yes	1.8
Gender						
Female (total)	55.3	55.6	48.7	48.7	Yes	48.7
Male (total)	44.7	44.4	51.3	51.3	No	51.3

- c) List methods and strategies, new or continuous, that the college will implement in its efforts to increase the employment of underrepresented females and/or minorities. Use space as needed.

The College achieved its goals regarding Full-time Instructional Staff as follows: Black Female, Black Male, Hispanic Female, White Female and Other Minority Male.

The College did not achieve its goals regarding Full-time Instructional Staff as follows: Hispanic Male, White Male and Other Minority Female.

The College will continue to work toward parity with U.S. Census data.

Recruitment:

1. Human Resources will continue to place advertisements of job opportunities on the College website, which is available to all groups at all times and, as required, local job service offices.
2. Due to the extensive education and experience required for some positions, Human Resources will also continue to place job opportunities in specific job boards appropriate for those hard-to-fill positions.
3. Advertisements and newsletters will always carry the Equal Employment Opportunity statement.
4. Minority and female applicants will be considered for positions for which they are qualified.
5. Human Resources may recruit at colleges and universities, such as FAMU, etc. where the university is known to have a high-level of diversity of its student body.
6. Human Resources posts vacancies on employment opportunity websites that draw diverse candidates (for example, diversejobs.net and higheredjobs.com).

Job Specifications/Selection Process:

1. Human Resources will work with hiring managers to develop position descriptions that accurately reflect position functions, and are consistent for the same position from one location to another.
2. Human Resources will work with hiring managers to develop job or worker specifications that contain academic, experience, and skill requirements that do not constitute inadvertent discrimination, and develop specifications that are free from bias with regard to veteran status, race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities.
3. Human Resources will continue to use only worker specifications that include job-related criteria.
4. EA/EO and/or Human Resources may counsel personnel involved in the recruiting, screening, selection, promotion, disciplinary, and related processes to eliminate bias in personnel actions.

Job Advancement:

1. Employees are encouraged to utilize training courses through the SPD Professional Development website and the Corporate Training offerings to support their career development plans.
2. Tuition reimbursement at St. Petersburg College is offered to budgeted employees with at least one hundred and eighty days of service who are interested in pursuing an

undergraduate degree, with certain limitations.

- d)** Are there new barriers affecting the successful recruitment and/or retention of females and/or minorities?

St. Petersburg College has not identified any new barriers.

Full-time Continuing Contract Instructional Staff

Florida College System

College: St. Petersburg

Historical Track Of College Full-Time Continuing Contract Instructional Staff
 Employment Snap-Shot: First Pay Period in October (Fall Beginning-of-Term)

	Census				Employment															
	Bach. Deg. and Higher		Grad. Deg. and Higher		Stu Pop.		2009-10		2010-11		2011-12		2012-13		2013-14		% of total	# of total	% DIF 2012-13 2013-14	% DIF 2012-13 2013-14
	#	%	#	%	#	%	#	% of total	#	% of total	#	% of total	#	% of total	#	% of total				
Black	Female	1,913	1.8	1,043	1.9	8.08%	9	4.1	8	3.6	8	3.8	8	3.6	7	3.0		-1	(12.5%)	
	Male	1,309	1.2	676	1.2	4.16%	9	4.1	10	4.5	10	4.8	10	4.5	9	3.8		-1	(10.0%)	
	Total	3,222	3.0	1,719	3.1	12.2%	18	8.3	18	8.0	18	8.6	18	8.0	16	6.8		-2	(11.1%)	
Hispanic	Female	1,711	1.6	787	1.4	5.29%	7	3.2	8	3.6	7	3.3	6	2.7	8	3.4		2	33.3%	
	Male	1,357	1.3	1,147	2.1	3.55%	2	0.9	3	1.3	3	1.4	3	1.3	4	1.7		1	33.3%	
	Total	3,068	2.9	1,934	3.5	8.84%	9	4.1	11	4.9	10	4.8	9	4.0	12	5.1		3	33.3%	
Non-Resident Aliens	Female	0	0.0	0	0.0	0.38%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0		0	0.0%	
	Male	0	0.0	0	0.0	0.40%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0		0	0.0%	
	Total	0	0.0	0	0.0	0.77%	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0		0	0.0%	
Other	Female	2,388	2.2	1,108	2.0	7.08%	3	1.4	4	1.8	4	1.9	4	1.8	5	2.1		1	25.0%	
	Male	1,887	1.8	1,629	2.9	4.48%	6	2.8	10	4.5	9	4.3	10	4.5	9	3.8		-1	(10.0%)	
	Total	4,275	4.0	2,737	4.9	11.6%	9	4.1	14	6.3	13	6.2	14	6.3	14	6.0		0	0.0%	
White	Female	45,765	43.0	21,689	38.8	38.2%	103	47.5	102	45.5	92	43.8	100	44.6	106	45.3		6	6.0%	
	Male	50,062	47.1	27,766	49.7	28.4%	78	35.9	79	35.3	77	36.7	83	37.1	86	36.8		3	3.6%	
	Total	95,827	90.1	49,455	88.6	66.6%	181	83.4	181	80.8	169	80.5	183	81.7	192	82.1		9	4.9%	
Total	Female	51,777	48.7	24,627	44.1	59.0%	122	56.2	122	54.5	111	52.9	118	52.7	126	53.8		8	6.8%	
	Male	54,615	51.3	31,218	55.9	41.0%	95	43.8	102	45.5	99	47.1	106	47.3	108	46.2		2	1.9%	
	Total	106,392	100.0	55,845	100.0	100%	217	100.0	224	100.0	210	100.0	224	100.0	234	100.0		10	4.5%	

CCTCMIS EQUITY 01/02/14 11:17:13 Source: APR2010 - APR2014, 2009 American FactFinder Educational Attainment Census Data, SDB2013

Notes: IPEDS Fall Staff Criteria Used For Data Categorization. DOE collection years begin with the Summer Term. (ex. 2008-09 includes Summer and Fall of 2008, Winter/Spring 2009).

Census Ratios = Equity Category of Total Degree Holding Population / Total Degree Holding Population Within the Colleges Service Area.

3. Full-time Continuing Contract Instructional Staff:

- a) Describe the analysis of the employment of females and minorities, comparing the college’s data with the benchmark(s). If more than one benchmark is used, explain the analysis. Use space as needed.

The College compared data with its service region from the U.S. Census Bureau as benchmarks for measuring success in the employment of underrepresented females and minorities of persons over the age of 25 who have achieved a bachelor’s degree and above. The College established goals for increasing the employment of females and minorities in those areas that it did not meet or exceed the national standard benchmarks.

- b) Did the college achieve its goals as stated in last year’s report?

	Actual Data (%) 2012/2013	Actual Data (%) 2013/2014	U.S Census Data (select benchmark)	Stated Goals (2013/2014)	Met Goal (yes/no)	Goals for 2014/2015 (US Census Data 2013/2014)
Black						
Female	3.6	3.0	1.8	1.8	Yes	1.8
Male	4.5	3.8	1.2	1.2	Yes	1.2
Hispanic						
Female	2.7	3.4	1.6	1.6	Yes	1.6
Male	1.3	1.7	1.3	1.3	Yes	1.3
White						
Female	44.6	45.3	43.0	43.0	Yes	43.0
Male	37.1	36.8	47.1	47.1	No	47.1
Other Minority						
Female	1.8	2.1	2.2	2.2	No	2.2
Male	4.5	3.8	1.8	1.8	Yes	1.8
Gender						
Female (total)	52.7	53.8	43.7	43.7	Yes	43.7
Male (total)	47.3	46.2	51.3	51.3	No	51.3

- c) List methods and strategies, new or continuous, that the college will implement in its efforts to increase the employment of underrepresented females and/or minorities. Use space as needed.

The College achieved its goals regarding Full-time Continuing Contract Instructional Staff as follows: Black Female, Black Male, Hispanic Female, Hispanic Male, White Female, and Other Minority Male.

The College did not achieve its goals regarding Full-time Continuing Contract Instructional Staff as follows: White Male and Other Minority Female.

The College will continue to work toward parity with U.S. Census data.

Recruitment:

1. Human Resources will continue to place advertisements of job opportunities on the College website, which is available to all groups at all times and, as required, local job service offices.
2. Due to the extensive education and experience required for some positions, Human Resources will also continue to place job opportunities in specific job boards appropriate for those hard-to-fill positions.
3. Advertisements and newsletters will always carry the Equal Employment Opportunity statement.
4. Minority and female applicants will be considered for positions for which they are qualified.
5. Human Resources may recruit at colleges and universities, such as FAMU, etc. where the university is known to have a high-level of diversity of its student body.
6. Human Resources posts vacancies on employment opportunity websites that draw diverse candidates (for example, diversejobs.net and higheredjobs.com).

Job Specifications/Selection Process:

1. Human Resources will work with hiring managers to develop position descriptions that accurately reflect position functions, and are consistent for the same position from one location to another.
2. Human Resources will work with hiring managers to develop job or worker specifications that contain academic, experience, and skill requirements that do not constitute inadvertent discrimination, and develop specifications that are free from bias with regard to veteran status, race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information, or against any qualified individual with disabilities.
3. Human Resources will continue to use only worker specifications that include job-related criteria.
4. EA/EO and/or Human Resources may counsel personnel involved in the recruiting, screening, selection, promotion, disciplinary, and related processes to eliminate bias in personnel actions.

Job Advancement:

1. Employees are encouraged to utilize training courses through the SPD Professional Development website and the Corporate Training offerings to support their career development plans.

2. Tuition reimbursement at St. Petersburg College is offered to budgeted employees with at least one hundred and eighty days of service who are interested in pursuing an undergraduate degree, with certain limitations.

d) Are there new barriers affecting the successful recruitment and/or retention of females and/or minorities?

St. Petersburg College has not identified any new barriers.

B. Evaluations of Employment Practices and Evaluations of Key Personnel and Presidents

1) The college should provide a summary of results as requested in §1012.86(3)(a), F.S., which provides that:

The college should provide a summary of the results of the evaluation of department chairpersons, deans, provosts, and vice presidents in achieving employment accountability goals. The summary should also briefly describe the remedial steps to be taken when staff evaluations yield unsatisfactory progress toward meeting intended goals. Provide a brief summary in the space below:

On an annual basis, Administrative & Professional personnel are evaluated for, among other things, their demonstrated commitment to equity. Specifically, the evaluation form requires the following: “Describe your efforts and successes in implementing the annual and long-term goals and objectives of the College’s Equity Plan.” In cases where there does not appear to be progress, the matter is evaluated to determine what factors may be hindering that (such as difficulty recruiting a specific demographic for particular field/discipline). When vacancies occur, the department is encouraged and expected to partner with Human Resources to develop appropriate recruitment strategies. Employees are also encouraged to utilize training courses through the College’s Professional Development website and the Corporate Training offerings to support development plans.

2) The college should provide a summary of results as requested in §1012.86(3)(b), F.S., which provides that:

Florida College System institution boards of trustees shall annually evaluate the performance of the Florida College System institution presidents in achieving the annual and long-term goals and objectives. A summary of the results of such evaluations shall be reported to the Commissioner of Education and the State Board of Education as part of the Florida College System institution’s annual employment accountability plan, and to the Legislature as part of the annual equity progress report submitted by the State Board of Education.

The college should provide below a response to this section of law, including the most recent month, date, year and summary of the president’s performance evaluation. Provide a response in the space below:

The most recent evaluation of Dr. William D. Law, Jr. is dated June 5, 2013. The evaluation specifically addresses equity goals achieved. The Board of Trustees considers how well the President provides leadership to ensure that the College addresses equity issues required by the state and the President is to bring forth a report to the board with goals and performance in this area. The Presidential Evaluation also considers if the President provides leadership in using the accountability report developed by the state to evaluate the performance and success of the College. In both of these categories Dr. William D. Law, Jr. continued to achieve high scores from the members of the Board of Trustees.

C. Additional Requirements:

The college should complete the following related to additional processes required by §1012.86, F.S. The Signature Page of this report will suffice as certification of each:

- 1) The college maintains diversity and balance in the gender and ethnic composition of the selection committee for each vacancy. Include below a brief description of guidelines used for ensuring balanced and diverse membership on selection and review committees.
 1. Position vacancies that are subject to a screening committee:
 - a. Regular full-time faculty (Instructional, counselors, librarians) positions, and
 - b. Administrative and professional positions whose primary purpose is that of instruction or student services. The President periodically will certify to Human Resources an updated list of those positions requiring a screening committee.
 2. Appointment of a screening committee:
 - a. Committee structure and organization
 - (1) Screening Committee members shall be appointed by the President. The coordination shall be from Human Resources.
 - (2) Committee membership shall be composed of College Staff in budgeted positions and, in some cases, appropriate persons from the community. The committee must include an appropriate representation of race and gender. Since Staff is employed by St. Petersburg College, the committee membership may be representative of the College's service area.
 - (3) The suggested number of members is six (four faculty and two administrative/professional for faculty vacancies and four administrative/professional and two faculty for administrative/professional vacancies). At least one cabinet-level person will be appointed to each screening committee.
 - (4) The Equal Access/Equal Opportunity administrator may serve ad hoc on all screening committees.
 3. Committee responsibilities:
 - a. To become familiar with and follow the screening committee guidelines. These guidelines will be presented to the committee separately.
 - b. To screen applications for the position. The screening will be based upon criteria emanating from the job specifications.
 - c. To develop a list of recommended finalists in non-preferential order. The committee will be encouraged to include qualified Minorities and Male/Female representation. Each committee member will have the right to place at least one candidate on the finalist list.
 - d. The responsibilities of the committee cease upon the identification of finalists, unless there is a need to reconvene to consider additional finalists.
 - e. All positions not subject to a screening committee are to be screened by the appropriate supervisor.
 4. Screening and Interviews of Finalists:
 - a. The Director of Human Resources will review the list of finalists to determine that it conforms to search and screen guidelines. When the list of recommended finalists does not conform to search and screening guidelines and job requirements, the process may be repeated at the request of the President.
 - b. If a list of recommended finalists is approved, the appropriate supervisor(s) may begin the interviewing process that, in the case of faculty, may require a demonstration teaching

experience. The demonstration teaching experience may be by video tape or in person. Recommended finalists for administrative and professional positions also may be required to give appropriate demonstrations of certain competencies and skills.

- c. The Provost will forward the list of the top three candidates in alphabetical order to the President.
- 2) The college sets forth the requirements for receiving continuing contracts for instructional staff. The process used to grant continuing contracts is described below:

Continuing contracts are awarded based upon the provisions of State Board of Education Rule 6A-14.0411.

The requirements for such an award generally are as follows:

1. Completion of three full years of satisfactory service in regular full-time Instructional capacity at St. Petersburg College during a period not in excess of five successive years.
2. Reappointment for the fourth year without reservations or specifications.
3. Recommendation of the President based on successful performance of duties and demonstration of professional competence and completion of the two required graduate courses.

Annually, the list of faculty eligible for Continuing Contracts are reviewed by program directors, deans, provosts, and the senior vice-president for academic and student affairs and recommendations are made to the President for consideration of Continuing Contract status. The College is working towards revisions and updates to its continuing contracts to be reflective of the current revised State Board of Education noted above, which became effective April 23, 2013.

- 3) The following describes the process used to annually apprise each eligible faculty member of progress toward attainment of continuing contract status:

Full-time instructors at all sites and using all delivery methodologies will be evaluated annually by their deans and program directors, who will use as primary basis for their evaluation information gained from classroom visitations, materials provided to them by the instructors pertaining to their Instructional activities during the year, and the results of the Student Survey of Instruction (SSI) or other College-approved standardized forms to collect student feedback on instruction.

All full-time instructors will use the Student Survey of Instruction (SSI) or other College-approved forms to collect student feedback in all of the classes they teach during the academic year (Sessions I, II and III).

The annual evaluation process is the primary tool used to communicate progress toward Continuing Contract for all faculty. The College is working towards revisions and updates to its annual evaluation process to be presented for Board of Trustees approval.

- 4) The college has developed a budgetary incentive plan to support and ensure attainment of the goals developed pursuant to §1012.86, F.S. Provide a summary description below of the incentive plan, including how resources shall be allocated to support the implementation of strategies and the achievement of goals in a timely manner. Also, provide a description of how funds are used to increase the number of females and minorities receiving continuing contracts:

The College has an advertising budget that is used to recruit executive administrators and faculty in departments where minorities are underrepresented. There are also Staff and Program Development budgets that allow for Staff and Program development initiatives related to enhancing teaching performance. The College utilizes Staff and Program Development funds to conduct a comprehensive faculty in-service training conference each year. The conference covers a wide range of topics relative to faculty teaching and learning strategies for improved performance. This session is applicable to all faculty including those eligible for continuing contract.

- 5) Salary Information: Include the salary ranges in which new hires were employed compared to the salary ranges for employees with comparable experience and qualifications as required in §1012.86 (2)(b)(5), F.S. For comparison purposes, the following table may be used; however, the college may create a similar table that includes this information.

Note: Salary information is requested only for new hires. New hire information can be found in your Fall Staff Survey IPEDS report. Race and gender information is not required; however, the college may choose to include additional information for purposes of diversity analysis.

Position descriptions within the College’s classifications and salary schedule reflect the desired qualifications and experience relative to specific positions.

Executive/Administrative/Managerial

Salary Ranges	# of New Hires 7/1/13 – 10/31/13	# of Existing Employee(s) with Comparable Experience
\$40,000 to \$45,000	0	1
\$45,000 to \$55,000	0	10
\$55,000 to \$65,000	0	10
\$65,000 to \$75,000	0	19
Above \$75,000	1	86
Totals	1	121

Full-Time 9-10 & 11-12 Month Faculty

Salary Ranges	# of New Hires 7/1/13 – 10/31/13	# of Existing Employee(s) with Comparable Experience
\$45,000 to \$55,000	1	32
\$55,000 to \$65,000	3	88
\$65,000 to \$75,000	3	87
Above \$75,000	1	157
Totals	8	364

* IPEDS definition of *New Hires*:

“The part that is collected on new hires from degree-granting institutions that have 15 or more full-time staff has the following reporting requirement: includes full-time permanent new hires on the payroll of the institution between July 1 and October 31, 2013 either for the first time (new to the institution) or after a break in service AND who are still on the payroll of the institution as November 1, 2013.”

FLORIDA EDUCATIONAL EQUITY ACT
2013/2014 ANNUAL EQUITY UPDATE REPORT
Signature Page

(name of institution)

The college ensures that §1000.05, F.S. and §1012.86, F.S., and implementing Rules 6A-19.001, FAC, through 6A-19.010, FAC, referenced in this report are properly implemented and that this institution prohibits discrimination against students, applicants for admission, employees or applicants for employment on the basis of race, ethnicity, national origin, gender, disability, age or marital status.

The college has developed policies and procedures for providing reasonable substitutions for admission, graduation, study program admission and upper-division entry for eligible students with disabilities as required by §1007.264 and §1007.465, F.S., and for implementing Section 504 of the Rehabilitation Act of 1973.

The college actively implements and monitors the Employment Equity Accountability Plan and certifies compliance with all statutory requirements of §1012.86, F.S.

The institution is in compliance with the identified components of the athletic programs, as required by Title IX, the Florida Educational Equity Act, §1006.71, F.S., Gender Equity in Intercollegiate Athletics, and, where not compliant, the college has implemented a corrective action plan. (Applicable for institutions with athletic programs.)

Name (Equity Officer)

Date

Name (College President)

Date

Name (Chair, College Board of Trustees)

Date

This concludes the Annual Equity Update Report for 2013/2014.

Appendix 1

Policy of Nondiscrimination

**St. Petersburg College
Annual Equity Update Report 2013-2014**

RULE

SUBJECT	DISCRIMINATION GRIEVANCE RULE	PAGE
		1.34-1
LEGAL AUTHORITY	6Hx23-1.34	8/21/12 Revision #12-8

6Hx23-1.34 DISCRIMINATION GRIEVANCE RULE

- I. St. Petersburg College is dedicated to the concept of equal opportunity and equal access, and will not tolerate discrimination on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information or against any qualified individual with disabilities. It is the purpose of this policy to secure, at the earliest possible procedural level, the resolution of alleged charges of discrimination through informal and formal procedures by which charges may be presented free from coercion interference, restraint, discrimination, or reprisal and by which students, employees, and applicants for admission are afforded adequate opportunity to resolve the charges.

- II. The Board of Trustees delegates to the President of the College authority to develop procedures for hearing and responding to informal discrimination inquiries and formal complaints of discrimination.

- III. This Rule shall apply to admission to the College; admission to programs; terms or conditions of employment, wages, and aid, benefit, or service to students.

- IV. It is contrary to College policy to file a discrimination or harassment complaint in bad faith. Any person who abuses this Rule and its Procedure by filing a frivolous complaint may be subject to disciplinary action where such complaint was determined to be pursued in bad faith. This subsection is not intended to discourage bona-fide complaints brought forth in good faith.

- V. It is further contrary to College policy for any individual to engage in conduct that may be deemed retaliatory against any complainant or witness that has made allegations or provided information or testimony in relation to, or during investigation of, a complaint of discrimination or harassment. Any person who believes they have been subjected to retaliation may seek redress pursuant to this Rule and its Procedure.

RULE

SUBJECT	DISCRIMINATION GRIEVANCE RULE	PAGE
		1.34-2
LEGAL AUTHORITY	6Hx23-1.34	8/21/12 Revision #12-8

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1000.05, 1001.64(18), 1012.855, F.S.; SBE Rules 6A-19.001, 6A-19.002, 6A-19.009, F.A.C.

History: Adopted 6/17/82; Amended 9/20/84; Filed 9/20/84; Effective 9/20/84; 4/17/01. Filed – 4/17/01. Effective – 4/17/01; 10/20/09. Filed – 10/20/09. Effective – 10/20/09; 6/21/11. Filed – 6/21/11. Effective – 6/21/11; 10/17/11. Filed – 10/17/11. Effective – 10/17/11; 4/17/12. Filed – 4/17/12. Effective – 4/17/12; 8/21/12. Updated and Effective – 8/21/12.

RULE

SUBJECT	EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION	PAGE
		2.01-1
LEGAL AUTHORITY	6Hx23-2.01	8/21/12 Revision #12-8

6Hx23-2.01 EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

- I. It is the policy of the college to provide equal employment opportunity for all without regard to race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, or genetic information. Furthermore, the college shall not discriminate in its employment practices against any qualified individual with disabilities.
 - A. All personnel in supervisory and nonsupervisory capacities are requested to actively assist in the recruitment and employment of qualified minorities and females in order to assure that equal employment opportunities are made to all qualified persons. This shall be required for all initiators of employment opportunities at the college.
 - B. All employment procedures shall be published and made available to sources of recruitment, supervisors and employees. It shall be the responsibility of the employee relations department to explain such procedures.
 - C. The college shall have a written affirmative action plan which shall be implemented, evaluated, and revised regularly, and a semi-annual report shall be made to the president by the Equal Access/Equal Opportunity officer.
- II. See Rule 6Hx23-2.011 SEXUAL HARASSMENT for the College's policy on discrimination on the basis of sex and the sexual harassment rule.
- III. Reporting Discrimination.
 - A. If an employee has reason to believe that another employee or student has been discriminated against, that employee shall report such discrimination immediately to any one of the following persons so that appropriate action will be taken:
 - College's EA/EO Officer
 - Vice President, Human Resources
 - President

RULE

SUBJECT	EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION	PAGE
		2.01-2
LEGAL AUTHORITY	6Hx23-2.01	8/21/12 Revision #12-8

-- Appropriate Provost

- IV. Discrimination grievances shall be processed in accordance with Rule 6Hx23-1.34.

Specific Authority: 1001.64(2) and (4), F.S.

Law Implemented: Executive Order of the President of the United States No. 11246; Civil Rights Act of 1964, as amended; Age Discrimination in Employment Act; Equal Employment Opportunity Act of 1972; Revised Orders Nos. 4 and 14 issued by the Office of Federal Contract Compliance; 1012.855(2), F.S.; Sections 503 and 504, Rehabilitation Act of 1973 (as amended); Age Discrimination Act of 1975, and the Genetic Information Nondiscrimination Act of 2008.

History: Formerly 6Hx23-3-9.01; Adopted 10/25/77; Amended 9/18/80, 9/17/81, 6/17/82, 9/20/84; Filed 9/20/84; Effective 9/20/84; 9/22/92; Filed - 9/22/92. Effective - 9/22/92; 1/19/93. Filed - 1/19/93. Effective - 1/19/93; 6/21/11. Filed - 6/21/11. Effective - 6/21/11; 4/17/12. Filed - 4/17/12. Effective - 4/17/12; 8/21/12. Updated and Effective - 8/21/12.

Appendix 2

Grievance Procedures

**St. Petersburg College
Annual Equity Update Report 2013-2014**

RULE

SUBJECT	DISCRIMINATION GRIEVANCE RULE	PAGE
		1.34-1
LEGAL AUTHORITY	6Hx23-1.34	8/21/12 Revision #12-8

6Hx23-1.34 DISCRIMINATION GRIEVANCE RULE

- I. St. Petersburg College is dedicated to the concept of equal opportunity and equal access, and will not tolerate discrimination on the basis of race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information or against any qualified individual with disabilities. It is the purpose of this policy to secure, at the earliest possible procedural level, the resolution of alleged charges of discrimination through informal and formal procedures by which charges may be presented free from coercion interference, restraint, discrimination, or reprisal and by which students, employees, and applicants for admission are afforded adequate opportunity to resolve the charges.

- II. The Board of Trustees delegates to the President of the College authority to develop procedures for hearing and responding to informal discrimination inquiries and formal complaints of discrimination.

- III. This Rule shall apply to admission to the College; admission to programs; terms or conditions of employment, wages, and aid, benefit, or service to students.

- IV. It is contrary to College policy to file a discrimination or harassment complaint in bad faith. Any person who abuses this Rule and its Procedure by filing a frivolous complaint may be subject to disciplinary action where such complaint was determined to be pursued in bad faith. This subsection is not intended to discourage bona-fide complaints brought forth in good faith.

- V. It is further contrary to College policy for any individual to engage in conduct that may be deemed retaliatory against any complainant or witness that has made allegations or provided information or testimony in relation to, or during investigation of, a complaint of discrimination or harassment. Any person who believes they have been subjected to retaliation may seek redress pursuant to this Rule and its Procedure.

RULE

SUBJECT	DISCRIMINATION GRIEVANCE RULE	PAGE
		1.34-2
LEGAL AUTHORITY	6Hx23-1.34	8/21/12 Revision #12-8

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1000.05, 1001.64(18), 1012.855, F.S.; SBE Rules 6A-19.001, 6A-19.002, 6A-19.009, F.A.C.

History: Adopted 6/17/82; Amended 9/20/84; Filed 9/20/84; Effective 9/20/84; 4/17/01. Filed – 4/17/01. Effective – 4/17/01; 10/20/09. Filed – 10/20/09. Effective – 10/20/09; 6/21/11. Filed – 6/21/11. Effective – 6/21/11; 10/17/11. Filed – 10/17/11. Effective – 10/17/11; 4/17/12. Filed – 4/17/12. Effective – 4/17/12; 8/21/12. Updated and Effective – 8/21/12.

PROCEDURE

SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
		P1.34-1
LEGAL AUTHORITY	P6Hx23-1.34	6/24/13 Revision #13-6

P6Hx23-1.34 PROCEDURE: DISCRIMINATION GRIEVANCE

I. Purpose

To provide a procedure for the review, investigation and resolution of matters regarding students, employees, or applicants for admission to the College alleging discrimination based upon race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information or against any qualified individual with disabilities.

All supervisory and administrative personnel, faculty and staff are expected to become familiar with this procedure and to assist the College and a complainant whenever instances of discrimination, as described in this procedure, are observed or reported.

II. Definitions

- A. Discrimination—treating an individual(s) arbitrarily or differently because of their membership in a protected class including race, color, ethnicity, religion, sex, age, national origin, marital status, sexual orientation, gender identity, genetic information or disability.
- B. Complainant—any employee, student or student applicant who feels that he or she has been adversely impacted by a discriminatory situation or incident regarding admission to the College; admission to programs; treatment of students; or terms, conditions or privileges of employment, which was caused by an individual(s) or group of the College.
- C. Alleged discriminating party—the individual(s) or group of the College who is believed by the complainant to be creating, or to have created, the discriminatory situation or incident.
- D. Workday—includes Mondays, Tuesdays, Wednesdays, Thursdays and Fridays and shall exclude Saturdays, Sundays, and Board of Trustees’ approved holidays.
- E. Calendar day—all days on the calendar including Board of Trustees’ approved holidays.

PROCEDURE

SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
		P1.34-2
LEGAL AUTHORITY	P6Hx23-1.34	6/24/13 Revision #13-6

III. General Provisions

- A. This Procedure is available to current students and student applicants, applicants for employment, as well as current employees of the College. This Procedure is also available to individuals who were students or employees at the time of the alleged discrimination.
- B. The EA/EO Office serves as the College’s primary resource on matters relating to alleged discrimination; however, some matters may be referred for review and/or handling by the College administration or Human Resources, as deemed appropriate.
- C. If an individual has a complaint he/she wishes to discuss without recourse to this Procedure, he/she is free to do so. The EA/EO Office is available to informally discuss complaints or concerns to ascertain the best course of action in accordance with the College’s policy and procedures.
- D. Allegations concerning sexual harassment should be referred to the Office of the General Counsel for review pursuant to the Board of Trustees’ Rule 6Hx23-2.011. Allegations of other types of harassment as defined in Rule 6Hx23-2.010 may be brought in accordance with the procedures outlined therein. Grievances relating to personnel policy and employment terms or conditions may be brought under the College’s Procedure on “Personnel Grievances,” P6Hx23-2.021.
- E. A person filing a complaint or grievance may not process a grievance through two separate grievance procedures on the same issue(s) nor can the person revert to one procedure if a decision rendered pursuant to another procedure is not favorable to the person submitting the grievance.
- F. It is a violation of this Procedure to retaliate against any person who has filed a complaint regarding discrimination. It is also a violation of this Procedure to retaliate against any person involved in the investigation, including witnesses, of a complaint. Any retaliatory actions taken will be investigated and dealt with through appropriate disciplinary action.

IV. Reporting and Channels of Review

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SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
		P1.34-3
LEGAL AUTHORITY	P6Hx23-1.34	6/24/13 Revision #13-6

- A. In the event that an employee, student or student applicant feels that he/she received discriminatory treatment, the individual shall report the matter to the College administration within 90 calendar days of the most recent alleged discriminatory act or event (see list of individuals designated to receive such reports and other reporting information on the College’s EA/EO website). It is important that the complainant explain what he or she would like to result from the resolution of the complaint.

- B. Upon receiving a report of alleged discrimination that is made by a student, faculty, or staff against faculty or staff:
 - 1. The EA/EO Office may refer the matter for review; investigate the matter directly; facilitate the investigation; and/or make recommendations regarding such investigation(s) as deemed appropriate.
 - 2. Such investigations or reviews may also require the assistance or input from the employee’s supervisor(s), Human Resources and/or others as deemed necessary.

- C. Upon receiving a report of alleged discrimination that is made by a student against a student:
 - 1. The EA/EO Office shall refer the matter to the appropriate Associate Provost or Dean on the campus. The EA/EO Office may assist the Associate Provost or Dean with such complaints if deemed necessary and if requested by the Associate Provost or Dean.
 - 2. Such investigations may also require the assistance or input from other campus administrators or faculty as deemed necessary.

V. Informal Resolution

- A. The goal of informal resolution is not to determine whether there was intent to discriminate but to ensure that the alleged discriminatory conduct ceases and that the matter is resolved promptly at the lowest possible level.

- B. Since no disciplinary action is taken if a matter is informally resolved, informal resolution would not be appropriate for severe cases of alleged discrimination or when the accused has been the subject of a previous formal complaint.

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SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
		P1.34-4
LEGAL AUTHORITY	P6Hx23-1.34	6/24/13 Revision #13-6

C. Should the complainant first prefer to attempt to resolve the dispute informally, such actions to resolve the matter may include, but are not limited to, the following as deemed appropriate:

1. Speak personally with or write a confidential (no third person receives a copy) letter or email to the alleged discriminating party informing him/her of the alleged discriminatory conduct, the resulting impact on the complainant, and what the complainant expects next, usually “I want the discriminatory conduct to stop,” or “I want to be treated the way a student or fellow employee should be treated.” This is a personal step taken solely between the parties.

2. The complainant may request and/or the College may recommend that attempts be made to resolve the matter informally with the assistance of the Equity Office acting as a mediating party or appointing a third party within the College to mediate. The goal here is to allow the parties to resolve complaints without a formal investigation and without elevating the complaint within the College. Attempts to resolve the matter may include:
 - a. Speaking with the alleged discriminating party on behalf of the complainant;
 - b. Meeting with the alleged discriminating party and the complainant together to facilitate communication and explain the College’s policies;
 - c. Requesting that a workshop be conducted in the department or area for purposes of education and/or sensitivity training.
 - d. Working with the complainant to facilitate other acceptable informal solutions to resolve the matter.

It is anticipated that any third party shall endeavor to follow up in order to bring resolution to the situation. However, if the problems do not cease after taking the informal actions, complainant is also encouraged to contact the third party who assisted with the matter, the Equity Officer and/or anyone else at the College in order to proceed through other resolution channels as deemed appropriate.

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SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
		P1.34-5
LEGAL AUTHORITY	P6Hx23-1.34	6/24/13 Revision #13-6

D. There is no requirement that informal resolution steps be used. Additionally, complainant is also free to withdraw from the informal resolution process and file formally with the College.

VI. Formal Process

A. Step 1: Initiating Formal Process

For matters not resolved using the Informal Resolution process above, the complaining party may submit the Discrimination Review Form to the EA/EO Office within 90 calendar days of the alleged discriminatory activity as the first step in the formal process of bringing a grievance. This form contains the names of the persons involved and a description of the facts and circumstances surrounding the alleged discriminatory activity.

B. Step 2: Initial Intake and Review

After receiving the Discrimination Review Form and conferring with the complainant, the EA/EO Officer or designee(s) will contact the alleged discriminating party to discuss the matter and determine his/her side of the story. The alleged discriminating party will also be given the opportunity, should he or she so desire, to submit a written response to the allegations. The EA/EO Officer or designee(s) shall also arrange whatever additional meetings are necessary to collect the information needed to review the matter.

C. Step 3: Completion of Review and Communication of Findings

Within 20 workdays of receiving the Discrimination Review Form, or as soon as possible thereafter, the EA/EO Officer or designee(s) will gather the needed information, conduct the necessary meetings, and communicate the findings of the grievance to both parties. The EA/EO Officer or designee(s) may make recommendations to the administration as a result of the findings. The findings may also be provided to other College administrators at any stage of the process, as the EA/EO Officer or designee(s) deems appropriate.

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SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
		P1.34-6
LEGAL AUTHORITY	P6Hx23-1.34	6/24/13 Revision #13-6

D. Step 4: Consideration of Mutual Resolution

It is understood that the EA/EO Office or designee(s) will endeavor to encourage the parties to reach a mutual resolution as part of the formal process, as appropriate. To this end, the EA/EO Officer or designee(s) will offer the parties an opportunity to meet or will meet with the parties individually to mediate any unresolved issues or concerns.

When deemed necessary, a resolution to a dispute may be formally documented by a mutual agreement of the parties, with the counsel of the EA/EO Officer. In these cases, a Mutual Resolution of Dispute Form shall be signed by all parties and the EA/EO Officer or designee(s) shall set forth the terms of the agreement.

When a Mutual Resolution of Dispute is entered into, a copy of the Mutual Resolution of Dispute shall be provided to the parties and may be forwarded to any other College administrators that the EA/EO Office deems appropriate.

E. Step 5: Appeal Process

If the complaint is not mutually resolved following the procedures identified above, either the complainant or the alleged discriminating party may request, in writing, that the findings of the EA/EO Officer or designee(s) be secondarily reviewed. The written request shall be made to the EA/EO Officer or designee(s) in writing within 15 workdays of the receipt or communication of the findings. Failure by either party to make such a request within 15 workdays of receipt or communication of the findings will constitute a waiver of the right for a secondary review of the complaint. Upon receipt of a request for a secondary review, the EA/EO Officer or designee(s) will forward the necessary information to the appeals officer designated and appointed by the President.

F. The appeals officer will review the findings and any supporting documentation or information and make a final determination. The appeals officer will notify all affected parties within a reasonable period of time and initiate any action which he/she deems necessary. The decision of the appeals officer is final.

EA/EO Forms identified herein are available from the EA/EO Officer, and may be found on the College's website.

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SUBJECT	PROCEDURE: DISCRIMINATION GRIEVANCE	PAGE
LEGAL AUTHORITY	P6Hx23-1.34	P1.34-7 6/24/13 Revision #13-6

History: Adopted 6/17/82; Amended 8/14/84; Effective 9/20/84; 5/17/94. Filed - 5/17/94. Effective - 5/17/94; 1/23/04. Filed – 1/23/04. Effective – 1/23/04; 10/20/09. Filed – 10/20/09. Effective – 10/20/09; 6/21/11. Filed – 6/21/11. Effective – 6/21/11; 4/17/12. Filed – 4/17/12. Effective – 4/17/12; 8/21/12. Updated and Effective – 8/21/12; 6/24/13. Filed – 6/24/13. Effective – 6/24/13.

P1.34-7

Appendix 3

Revised Policies and Procedures

Not Applicable

**St. Petersburg College
Annual Equity Update Report 2013-2014**

Appendix 4

**Policies and Procedures for Program Admissions
and/or
Course Substitution Waivers for Eligible Students with Disabilities**

**St. Petersburg College
Annual Equity Update Report 2013-2014**

RULE

SUBJECT	ADMISSION REQUIREMENTS	PAGE
		4.02-1
LEGAL AUTHORITY	6Hx23-4.02	9/20/11 Revision #11-9

6Hx23-4.02 ADMISSION REQUIREMENTS

St. Petersburg College has established standards for admission to the institution and its programs to assist students with their transition to college studies. The Board of Trustees delegates to the President authority to develop and establish admission requirements and policies as set forth in the College's procedures.

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1001.64(5), (6), (7) & (8), 1003.435, 1004.73, 1007.22, 1007.235, 1007.24, 1007.25, 1007.263, 1007.264, 1009.23, 1009.25(3), 1009.26, F.S.; SBE Rules 6A-10.024, 6A-10.030, 6A-10.041, 6A-19.001, 6A-19.002, F.A.C.; Title VI of Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Section 504, Rehabilitation Act of 1973, as amended; Americans With Disabilities Act of 1991; Age Discrimination Act of 1975; SB 20, 2002 Legislature.

History:

Formerly - 6Hx23-4.02, 6Hx23-4.03, 6Hx23-4.04, 6Hx23-4.05, 6Hx23-4.06, 6Hx23-4.07, 6Hx23-4.08, 6Hx23-4.09, 6Hx23-4.10, 6Hx23-4.11, 6Hx23-4.12, 6Hx23-4-5.10 & 6Hx23-4-5.11. Adopted - 10/16/75. Readopted - 10/25/77. Amended - 4/21/77, 11/30/81, 5/26/82, 11/23/82 (effective 1/1/83), 6/28/83, Emergency Amendment 8/18/83, 9/15/83, 2/16/84, 1/17/85, 3/21/85 (effective 8/19/85 for Session I, 1985-86), 11/21/85, 7/24/86, 10/16/86 (effective 1/7/87 for Session II, 1986-87), 1/22/87 (effective 1/22/87 for Session III, 1986-87), 6/18/87 (effective 6/18/87 for Session I, 1987-88), 12/10/87 (effective 12/10/87 for Session II, 1987-88), 10/20/88, 4/27/89, 11/21/89, 7/17/90, 2/19/91. Filed - 2/19/91. Effective - 2/19/91, 6/13/91. Filed- 6/13/91. Effective- Session III, 1990-91, 11/19/91. Filed - 11/19/91. Effective - 11/19/91; 12/17/91. Filed - 12/17/91. Effective - Session I, 1992-93; 6/15/93. Filed - 6/15/93. Effective - 6/15/93; 8/30/94. Filed - 8/30/94. Effective - Session I, 1994-95; 1/21/97. Filed - 1/21/97. Effective - 1/21/97; 10/22/97; 4/20/98. Filed - 4/20/98. Effective - 4/20/98; 7/27/98. Filed - 7/27/98. Effective - Session I, 1998-99. Effective - Session I, 1998-99; 5/18/99. Filed - 5/18/99. Effective - 5/18/99; 11/16/99. Filed - 11/16/99. Effective - 11/16/99; 4/18/00. Filed - 4/18/00. Effective - Session I, 2000-01. 7/21/00. Filed - 7/21/00. Effective - Session I, 2000-01; 2/27/01. Filed - 2/27/01. Effective - Session I, 2001-02; 9/11/01. Filed - 9/11/01. Effective - 9/11/01; 6/21/02.

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SUBJECT	ADMISSION REQUIREMENTS	PAGE
		4.02-2
LEGAL AUTHORITY	6Hx23-4.02	9/20/11 Revision #11-9

Filed – 6/21/02. Effective – 6/21/02; 11/12/02. Filed – 11/12/02. Effective – 11/12/02; 5/20/03. Filed – 5/20/03. Effective – 5/20/03; 7/24/03. Filed – 7/24/03. Effective – Immediately for students applying for admission to the Bachelor of Applied Science in Dental Hygiene Program for Session II, 2003-04; 11/6/04. Filed – 11/16/04. Effective – 11/16/04; 7/19/05. Filed – 7/19/05. Effective – 7/19/95; 1/17/06. Filed – 1/17/06. Effective – 1/17/06; 3/21/06. Filed – 3/21/06. Effective – 3/21/06; 6/20/06. Filed – 6/20/06. Effective – 6/20/06; 9/18/06. Filed – 9/18/06. Effective – 9/18/06; 3/20/07. Filed – 3/20/07. Effective – Session I, 2007-08; 7/17/07. Filed – 7/17/07. Effective – 7/17/07; 11/20/07. Filed – 11/20/07. Effective – 11/20/07; 11/18/08. Filed – 11/18/08. Effective – Session I, 2009-10; 12/16/08. Filed – 12/16/08. Effective – 12/16/08; 4/21/09. Filed – 4/21/09. Effective – 4/21/09; 9/15/09. Filed – 9/15/09. Effective – 9/15/09; 9/20/11. Filed – 9/20/11. Effective –9/20/11.

PROCEDURE

SUBJECT	PROCEDURE: ADMISSION - GENERAL	PAGE
		P4.02-1
LEGAL AUTHORITY	P6Hx23-4.02	4/7/14 Revision #14-4

P6Hx23-4.02 PROCEDURE: ADMISSION - GENERAL

ADMISSION REQUIREMENTS

- I. To be admitted to a degree, college credit certificate, or applied technology diploma program, applicants must provide the following items to the College. Priority will be given to applicants who provide required documents and satisfy the requirements herein, at least 14 days before the start date of the session the student is planning to attend. Applicants who cannot provide the following documents may be admitted in a non-degree seeking status. Non-degree seeking students may enroll at the College, but are not eligible for financial aid.
 - A. An application and a nonrefundable application fee. The application will include the student's certification that the student will not unlawfully possess, use, sell, purchase, manufacture, deliver, or possess with the intent to sell, purchase, manufacture, or deliver any controlled substance while enrolled at St. Petersburg College.
 - B. Official high school transcript stating that the student received a standard high school diploma, Computerized Placement Test-eligible Certificate of Completion, GED transcript, or home school affidavit signed by the student's parent/legal guardian attesting to the fact that the applicant has completed a home education program pursuant to the requirements of F.S. 1002.41, F.S., with the name of the county public school district to which the applicant is assigned. Students who graduated from high school outside the U.S. must have the equivalent of a high school diploma in the U.S. Students must arrange to have transcripts from all institutions outside the U.S. evaluated by an approved National Association of Credential Evaluation Services (NACES) agency. Official transcripts from the secondary institution must be received by the Central Records Office or may be provided by the student in a sealed envelope certified by the sending institution or agency.

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- C. Official transcripts from all previously attended postsecondary institution(s). Students who attended a college or university outside the U.S. must arrange to have a course-by-course evaluation of these transcripts completed by an approved National Association of Credential Evaluation Services (NACES) agency.

Official post-secondary transcripts may be sent directly from each school to the Central Records Office or may be provided by the student in a sealed envelope certified by the sending institution or agency.

Additionally, applicants for admission to a degree, certificate or applied technology diploma program must:

1. Complete the Computerized Placement Test (CPT), SAT, or ACT or other approved instrument. Test scores are valid for two years. Transfer work from other colleges may satisfy part or all of this requirement.
 2. Complete the New Student Orientation.
- II. Applicants who have received a Certificate of Completion or a special diploma from a Florida public high school during or after Spring 1983, or who have failed every sitting of the High School Competency Test during or after the 1982-83 school year, shall not be eligible for admission until after such an applicant:
 - A. receives a standard high school diploma; or
 - B. receives a high school equivalency diploma awarded on the basis of successful performance on the test of General Education Development (GED); or
 - C. receives a Computerized Placement Test-eligible certificate of completion. Students with the CPT eligible certificate of completion may be eligible to receive Student Financial Assistance through meeting the “ability to benefit” (ATB) requirement. If the ability to benefit is not demonstrated through the appropriate demonstration of skills on an

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approved ATB test, per federal regulations, students will NOT be eligible to receive federal aid until they either earn a high school diploma, GED or meet the ATB testing requirement.; or

- D. The student submits a home school affidavit signed by the student's parent/legal guardian attesting to the fact that the applicant has completed a home education program pursuant to the requirements of F.S. 1002.41, F.S., with the name of the county public school district to which the applicant is assigned.
- E. receives an approved waiver.

III. Returning Students

Students who have not been in attendance at St. Petersburg College for three or more consecutive terms are required to provide updated contact information, information about colleges and universities attended since last enrolling at SPC, and residency for tuition purposes information before re-enrolling to ensure that the College has accurate information on file. Returning students are not required to pay an additional application fee.

IV. High School Students Eligible for Accelerated Admissions

A. Early Admission, Credit Bank, and Dual Enrollment Students

1. Early Admission Students

A student, including a student in a Home Education program meeting the requirements of F.S. 1002.41, F.S., who wishes to enter St. Petersburg College after the 11th grade of high school may do so if the following requirements are satisfied:

- a. Submission of a high school transcript which indicates that the applicant:

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- (1) Has completed the 11th grade. This is interpreted to mean not less than 2 calendar years of attendance. If the student applies before completion of the 11th grade, he/she must submit a high school transcript showing grades for all work completed through the first semester of the 11th year and courses in which he/she is enrolled for the second semester.
 - (2) Has completed 2/3 of the minimum high school unit requirement plus 1 unit.
 - (3) Has a GPA (grade point average) of at least a 3.0 on a 4.0 scale on all high school work.
- b. Presentation of a passing score on the Florida Comprehensive Assessment Test (FCAT).
 - c. Achievement of an acceptable score for college-level courses on the Computerized Placement Test (CPT), SAT, ACT or other approved placement instrument as set forth in Board of Trustees' Rule 6Hx23-4.45 and Procedure P6Hx23-4.45.
 - d. Presentation of an Early Admission to College Form signed by the high school principal or designee. No application, matriculation, or laboratory fees will be assessed to students in this program.
 - e. The student must complete a minimum of 30 semester hours or 46 quarter hours and maintain at least a 2.0 grade point average on a 4.0 scale.
2. Credit Bank Students
 - a. High school students who have at least a 2.0 GPA in all of their coursework for the prior year and who wish to earn college credit while attending high school may enroll in the College as Credit Bank

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students. In addition to the College's Application for Admission, and non-refundable application fee, Credit Bank students must submit a Credit Bank Verification Form which provides verification of high school enrollment and the minimum required 2.0 GPA and is signed by their high school principal or designee. A separate Credit Bank Verification Form must be completed for each academic term for which a student wishes to enroll at the College.

- b. High school level Home Education students may enroll in College classes as Credit Bank students on a term-by-term basis as approved by the campus coordinator of Admissions/Registration. To be admitted, Home Education students must provide evidence of successful academic work at the high school level through the annual evaluations submitted to the public school system. To remain enrolled as Credit Bank students, they must maintain a 2.0 GPA in College classes.
- c. Achievement of an acceptable score for college-level courses on the Computerized Placement Test (CPT), SAT, ACT or other approved placement instrument as set forth in Board of Trustees' Rule 6Hx23-4.45 and Procedure P6Hx23-4.45.
- d. Requirements for high school students who are younger than the normal age are as follows:
 - (1) The student and parent(s) must meet with the campus provost or associate provost, and program director or designees to discuss rules and requirements of academic and student life to determine the applicant's level of adaptability to an adult academic setting.
- e. Credit Bank students who wish to enroll at the College in degree-seeking status following high

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school graduation will be required to meet the admission requirements in section I. above.

3. Dual Enrollment Students

a. Students attending a public or private high school within the Pinellas County School District or a Home Education Program meeting the requirements of 1002.41, F.S., who wish to take courses to earn both college and high school credit may do so if the following requirements are satisfied:

- (1) The student has completed the 9th grade while attending a private high school or home education program within the Pinellas County school district.
- (2) The student has completed the 10th grade while attending a public high school within the Pinellas County school district.
- (3) The student has submitted a completed St. Petersburg College Application for Admission Form excluding the application fee.
- (4) The student has achieved an acceptable score for college-level courses on the Computerized Placement Test (CPT), SAT, ACT or other approved placement instrument as set forth in Board of Trustees' Rule 6Hx23-4.45 and Procedure P6Hx23-4.45.
- (5) The student has attained at least a 3.0 cumulative unweighted grade point average on a 4.0 scale or when registering for a particular course, the student has demonstrated prior academic achievement in the field of the course by attaining at least a 3.0 cumulative unweighted grade point average on a 4.0 scale within that field.

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(6) The Home Education Dual Enrollment student may take up to 18 credit hours in each fall and spring terms and nine credit hours in the summer term. Upon entering as a Dual Enrollment student, home education students will have three calendar years to participate **or** until the conclusion of the term in which the student turns 19. After the three years are concluded or the student turns 19 (or whichever comes first), the student may not matriculate as a dual enrollment student unless otherwise provided by law.

b. No application, matriculation, or laboratory fees will be assessed students admitted to this program.

V. Students Admitted by Waiver

The College's general policy is not to admit students without a standard high school diploma, CPT eligible certificate of completion, completed home education program pursuant to the requirements of F.S. 1002.41, or GED; however, students who may be admitted by waiver include:

A. Students with High School Certificates of Completion

Although a Certificate of Completion does not qualify a prospective student for admission, a Certificate of Completion student who believes he/she should be considered for admission to the College or to a program of the College should appeal to the associate provost of his/her campus or site. The associate provost or designee will meet with the appropriate faculty, program directors, or others and the student to determine if the student has made a clear case for admission. Information to be considered may include such items as scores on one or more of the approved placement instruments, evidence of the student's life experiences, career/work experience, service occupation, other training, performance in selected academic courses, evidence of an appropriate reading level or appropriate competency

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indicating the ability to function in college-level classes, and/or recommendations from prior teachers and/or other professionals.

B. Students with Special Diplomas

1. A student who receives a special diploma and believes he or she should be considered for waiver and/or substitutions for requirements for admission to the College, or to a program of the College, for a course or courses required in a program, or for graduation from the College should appeal to the associate provost at his/her campus or site. The associate provost and provost will meet with appropriate faculty, program directors, or others and the student to determine that the student has made a clear case for a substitution and to identify the most appropriate substitution to offer the student. Current documentation of the disability, including test scores, when appropriate, will be required. Other information to be considered, especially for substitution of admission requirements, may include items such as: scores on one or more of the approved placement instruments, evidence of the student's experiences in mainstream classes, performance in selected academic courses, evidence of an appropriate reading level or appropriate competency indicating the ability to function in college-level classes, recommendations from prior teachers and other professionals.

2. If the student and the associate provost agree on the substitution offered, the agreement will be communicated to the campus coordinator of Admissions/Registration, other individuals involved, the associate vice president of Academic and Student Affairs (who will maintain a record of substitutions granted) and the student, in writing, within 5 working days. If no agreement is reached, the issue will be referred to the associate vice president of Academic and Student Affairs who will make the determination of appropriate action. The decision of the associate vice president may be appealed to the

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President, in writing, within 10 working days of receipt of the decision. The President's decision shall be final.

3. Credits or degrees awarded by other regionally or nationally accredited postsecondary institutions as a result of substitute requirements established under the provisions of State Board of Education Rule 6A-10.041 may be accepted by St. Petersburg College, so long as all other requirements are met.

C. **Students Who Have Previously Demonstrated Competency in College Credit Post-secondary Coursework.**

When High School transcripts reflecting the date of graduation are unavailable because of reasons beyond the applicant's control, a waiver may be granted by the Associate Provost's Office which will serve as adequate documentation for meeting this requirement in accordance with the instructions below.

The following requirements must be met for the waiver to be granted:

1. earned 12 college-level credits from St. Petersburg College or through the transfer of academic credit from another qualified post-secondary institution.
2. demonstrate the ability to benefit by achieving minimum passing scores on the arithmetic, reading comprehension and sentence skills portions of the computerized placement test.
3. minimum cumulative GPA of 2.0.

VI. **Transfer Students**

A. **St. Petersburg College Policy on Transfer of Academic Credit**

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		P4.02-10
LEGAL AUTHORITY	P6Hx23-4.02	4/7/14 Revision #14-4

St. Petersburg College will seek to make the transfer of credit as easy as possible for students while continuing to honor its commitment to academic quality and integrity. As such, St. Petersburg College regularly seeks guidance from its accrediting agency as well as other higher education councils (American Association of Collegiate Registrars and Admissions Officers, American Council on Education, and Council for Higher Education Accreditation) on academic credit transfer policies.

Transfer credit may be accepted from degree granting institutions that are accredited at the collegiate level by an appropriate regional or national accrediting agency that is recognized by the U.S. Secretary of Education. Courses may also be accepted from institutions recognized and participating in the Florida Department of Education Statewide Course Numbering System. Transfer courses are subject to a course-by-course evaluation process to determine if the course is equivalent to courses offered at St. Petersburg College.

- B. Transfer students are subject to the same admissions requirements as listed in section I. above.
- C. A student who has previously applied to, been accepted, and registered at a regionally or nationally accredited postsecondary institution(s) is classified as "transfer" even if the student withdrew before earning any credits.
- D. For courses that are initially deemed nontransferable to St. Petersburg College, the transfer student has the option of seeking an alternative method for obtaining credit. The following supporting documentation must be submitted by the student for each course requested for reconsideration: (1) a copy of each course syllabus must include course title, course length, course description, text used and (2) verification of faculty credentials including college transcripts, professional licensure and/or certifications, and work experience in the field. The course syllabus must be the syllabus from the specific course section and semester that appears on the

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transcript. The faculty credentials must reflect the credential at the time that the professor taught the course specified on the transcript. The student should submit this supporting documentation to: College Registrar, St. Petersburg College, P.O. Box 33089, St. Petersburg, FL 33733.

- E. Florida Statutes requires that after a Florida university or community college has published its general education core, the integrity of that curriculum shall be recognized by the College and other public universities and community colleges. Once a student has been certified by such an institution on the official transcript as having completed satisfactorily its prescribed general education core curriculum, regardless of whether the associate degree is conferred, the College shall require no further such general education courses. Further, any transfer student who has provided documentation of completion of an Associate in Arts, Bachelor's degree or higher from a regionally accredited postsecondary institution shall be presumed to have met all general education requirements for the associate degree at the College. In addition, any transfer student who has graduated from a regionally accredited institution with an Associate in Applied Science degree or higher shall be exempt from the admission requirement of a standard high school diploma.

- F. All transfer work is evaluated by the person(s) designated to perform the task on a collegewide basis by the College registrar.

- G. All courses listed on the transcript(s) are evaluated, including those with incomplete or failing grades, except as noted in paragraph I. below. Courses from which the student withdrew without penalty are not evaluated. When the course is equivalent to a course in the College catalog, it is transferred in with the College prefix and course number. However, the course title and credit hours will be those of the transfer institution. Quarter hours will be converted to semester hours on the basis that 3 quarter hours equal 2 semester hours. Fractional hours resulting from the conversion will be carried to two decimal places and rounded to nearest hundredths.

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- H. For purposes of meeting general education and program requirements, 2.5 credits will satisfy a 3 credit course requirement and .67 will satisfy a 1 credit course.
- I. Upper division courses are not evaluated for lower division programs. If a student later matriculates into an upper division program, all upper division work will be evaluated at that time.

VII. Transient Students

A. Transient students from another college

A transient student is one who preserves uninterrupted residency status with the home college while attending St. Petersburg College. Students who wish to attend St. Petersburg College on a transient basis may substitute a Transient Form approved by the home college in lieu of an official transcript. The Transient Form or official transcript must be forwarded along with the Application for Admission and fee, to the Admissions/Registration Office on the campus he/she expects to attend.

B. Transient students from St. Petersburg College

Permission to attend another institution on a transient basis will be granted only to students who have at least a 2.0 "C" average or better at St. Petersburg College. Eligibility for transient status and acceptability of courses is determined by the campus coordinator of Admissions/Registration. The student is urged to bring to the campus coordinator of Admissions/Registration course descriptions of each course to determine their transferability and equivalency. Transient permission is not usually given any student for consecutive sessions.

A student who requests transient permission and meets the requirement of a 2.0 "C" average is furnished with a Transient Form. Courses listed on the Transient Form will be accepted as equated on the form. If courses other than those listed are taken, they will be accepted under the conditions listed in this

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Rule for Transfer Students. Courses earned in transient status are accepted with the grades earned and are treated as transfer work.

VIII. Non-Degree Seeking Students

A student who does not desire to enroll as a degree-seeking student but would like to earn credit for certification or other purposes may enroll as a non-degree student.

- A. Non-degree students must complete an Application for Admission and pay the application fee.
- B. Non-degree students are not required to furnish transcripts.
- C. A student who is under 18 years of age and has not graduated from high school may enroll as a non-degree student with special permission from the associate provost.
- D. Courses completed by non-degree students will be entered on their transcripts as credit courses.
- E. Coursework completed in non-degree status may not be applied towards a degree from St. Petersburg College unless the student changes to degree-seeking status. A non-degree student who desires to change to degree-seeking status may do so by fulfilling all regular admissions requirements. A change to degree-seeking status must be completed prior to the session in which the student plans to graduate.
- F. If a student earns credits solely in non-degree status at St. Petersburg College and desires to transfer such credits towards a degree from another institution, it is his/her responsibility to determine the acceptability of the courses towards his/her degree.
- G. Non-degree students fall into two categories:
 - 1. Those who initially enroll as non-degree students, and

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Students who initially enroll as non-degree students do not intend to follow a degree program at the College. They do desire to earn credit in the courses for which they register and to have transcripts issued showing such credit. They include teachers taking a limited number of courses for recency of credit or extension of certificate; individuals possessing advanced degrees who take specified job-related courses and require evidence of credit earned for reimbursement by their employers; individuals who require evidence of course completion for licensing purposes (e.g., ambulance drivers); and individuals who may desire to take courses for credit but cannot meet regular admission requirements or who expect to meet GED requirements at some date in the session.

2. Those whose status has been changed from degree-seeking to non-degree-seeking through failure to meet admission requirements.

Students applying as degree-seeking students under published criteria who have not furnished all required transcripts are classified as non-degree until their file is complete. This protects the student's investment, permitting the earning of credit for the course(s) registered. Upon the College's receipt of the required transcript(s) or other material, the student's status is changed from non-degree status to degree-seeking status.

Admission with non-degree status is not considered a waiver of the requirement for high school graduation for later admission to degree programs.

While all credits earned in non-degree status are recorded, a student may not be awarded a degree while classified as a non-degree student. A non-degree student desiring to graduate must change to a degree-

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seeking status before registering for the session in which graduation would be earned.

- H. Students are not eligible to receive financial assistance while enrolled as a non-degree seeking student.

IX. International Students

- A. An International student is defined as one who has entered the United States under any type of visa other than an immigration visa and for whom an I-20 must be issued by the College. The student is admitted to the U.S. with a student visa and remains a citizen and home country resident. There are two classifications of International students:
 - 1. Foreign (F-1) students - those who enter the College with the intention of receiving a degree.
 - 2. Students who are admitted to enroll full-time in the English for Academic Purposes Program only (usually in F-1 visa status).
- B. International student applicants who are applying for the Foreign Student (F-1) Visa must complete the International Student Packet which includes the application for admission, supplemental data sheet, the financial ability form with bank statement (a translated foreign bank statement is acceptable), and pay the application fee. For more information, contact International Student Services or visit the college website; www.spcollege.edu/central/international. The student must prove sufficient funds for one full year which includes: matriculation and tuition fees, books, and supplies, personal expenses, off campus room and board and medical insurance for a full academic year. Proof of medical insurance must be received after arrival in the U.S. and before initial registration into classes.
- C. Non-native speakers of English who seek admission into degree programs shall be tested for language proficiency prior to the completion of initial registration. Language proficiency

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shall be assessed using the College Board ACCUPLACER-ESL and a writing sample or the ACT COMPASS-ESL and a writing sample. Students whose scores indicate placement into EAP classes shall be assigned to those classes in accordance with statewide cut score ranges. Placement in the appropriate EAP courses is mandatory. Students who provide sufficient college-level transfer coursework and/or CPT/SAT/ACT scores may be exempt from placement testing.

- D. International students must provide proof of high school graduation, as evidenced by evaluated transcripts from an approved source directly to International Student Services. A request for evaluation of non-U.S. transcripts must be submitted to one of the approved National Association of Credential Evaluation Services (NACES) agency.

- E. International student applicants seeking transfer from another U.S. regionally or nationally accredited postsecondary institution must complete all SPC application documents and provide official transcripts from all prior institutions directly to International Student Services. The prospective student must submit to the school they are transferring from an SPC Clearance form and request the school to transfer the I-20 through the SEVIS system. An I-20 will be issued by International Student Services only after the official transcripts have been received.

- F. International student applicants who have attended international institutions and wish to attend the College on F-1 visas must submit transcripts and course-by-course evaluations from all colleges or universities attended directly to International Student Services, or Central Records. Requests for evaluation of transcripts must be submitted to one of the approved services as indicated in section D.

- G. Students with international degrees certified by an approved credential evaluation agency of having met requirements for an Associate in Arts degree or higher from a regionally accredited U.S. institution shall be exempt from further general education requirements. The exception is that

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students with degrees from a non-English speaking country will be required to complete SPC's General Education Communication requirements.

H. Final acceptance of International student applicants who wish to attend the College on an F-1 student visa or approved student status will not be made until all of the following items have been received:

1. Completed application for admissions
2. Payment of application fee
3. Payment of International student fee
4. Required transcripts
5. Financial Ability form with bank statements or bank letter. (For U.S. sponsors a completed and notarized I-134, Affidavit of Support and the required documentation.)
6. Supplemental data sheet

X. Resident Aliens, Refugees, Asylees and Citizens who are Non-Native Speakers of English

Non-native speakers of English who seek admission into degree programs shall be tested for language proficiency prior to the completion of initial registration. Language proficiency shall be assessed using the College Board ACCUPLACER-ESL and a writing sample or the ACT COMPASS-ESL and a writing sample. Students whose scores indicate placement into EAP classes shall be assigned to those classes in accordance with statewide cut score ranges. Placement in the appropriate EAP courses is mandatory. Students who provide sufficient college-level transfer coursework and/or CPT/SAT/ACT scores may be exempt from placement testing.

XI. The President is authorized to permit substitute admission requirements for eligible students who have disabilities as defined by State Board of Education Rule 6A-10.041, F.A.C. Course substitutions previously granted at another state institution may be accepted for transfer credit or graduation requirements in accordance with this section.

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A. This College Procedure is established in compliance with State Board of Education Rule 6A-10.041, to provide disabled students reasonable substitutions for requirements for admission to the College, admission to a program of the College, for course substitutions, and for graduation from the College. To make a determination of appropriate substitutions, the disabled student will be required to provide documentation that:

1. The student has a disability which is evaluated as interfering in a basic life activity. Examples of such disabilities include but are not limited to: vision impairment, hearing impairment, mental or emotional impairment, physical impairments such as cerebral palsy or multiple sclerosis, dyslexia, or other specific learning disabilities as defined below; and
2. The disability can be reasonably expected to prevent the student from meeting requirements for admission to the College or a program of the College, for satisfactory completion of a course or courses, or for graduation. The student must identify the specific requirement(s) for which a substitution is sought and furnish documentation from an appropriate source that will support the need of a substitution or accommodation.

B. Any student defined as having such a disability shall be eligible to apply for reasonable substitution or waiver for any requirement for graduation, for admission into a program of study, or for entry into the upper division, where documentation can be provided that failure to meet the requirement is related to the documented disability. In addition, substitution or waiver may only be considered where failure to meet the graduation requirement or program admission requirement does not prevent performance of essential functions of the program nor constitute a fundamental alteration in the nature of the program.

1. A student who believes he or she should be considered for substitution or waiver of requirements for admission to

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a program of the College, for course substitutions or waivers, or for graduation from the College, should submit a written request form to the Program Administrator/Academic Dean. The student must identify the specific course(s) and program for which a substitution or waiver is being sought, and must include a copy of qualifying disability information either on file with the College or as requested by the Disability Resources Specialist.

2. The home campus Disability Resources Specialist shall verify the student's qualification for consideration due to disability.
3. The Program Administrator/Academic Dean shall determine if the student has made a clear case for a substitution or waiver, and, if so, identify the most appropriate substitution or waiver to offer the student. If needed, the Program Administrator/Academic Dean may consult with the campus Disability Resources Specialist and faculty member prior to making a determination.
 - a. Information to be considered may include, but is not limited to: essential course requirements for the student's intended degree type and program or sub-program, information on the student's type and scope of disability, scores on approved placement instruments, evidence of the student's experience in relevant high school or college academic courses, and narratives from faculty and other high school or college professionals.
 - b. If the request is approved, the Program Administrator/Academic Dean shall determine the waiver or replacement for a course or requirement to be offered to the student. The Program Administrator/Academic Dean shall provide written notification to the student within ten (10) working days after the decision is made, indicating the nature of the waiver, or the course or requirement substitution. A

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copy of the notification shall be sent to the Director of Disability Resources and to the student's home campus or site Disability Resources office.

- c. The student shall be advised of the possible consequences for future enrollments at St. Petersburg College or another institution if they accept the waiver or substitution.
 - d. Once a waiver or substitution is granted, the student shall not be required to meet any additional requirements related to that course in the respective discipline area for program admission or graduation in the major and program/sub-program designated by the student at the time of the request.
 - e. However, a student who later designates a new major or program/sub-program, including St. Petersburg College's Baccalaureate programs, may face cancellation or modification of substitution or waiver approval resulting from the original substitution's or waiver's being a fundamental alteration of the new major or program/sub-program. In this situation, the student must submit a new request for substitution or waiver and abide by the new decision. A student who later chooses to attend a different institution must also abide by the substitution and waiver policies and requirements of that institution.
4. If the request is denied, an appeal may be filed with the Senior Vice President for Instruction and Academic Affairs or designee. The Director of Disability Resources or designee shall present the appeal.
- a. The Senior Vice President or designee may affirm the Academic Dean's decision, modify the decision, or reverse the original determination. If the student's appeal results in a substitution being granted or modified, the request shall be returned to the Program Administrator/Academic Dean for

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determination of the waiver, or the replacement course or requirement to be offered to the student. The Program Administrator/Academic Dean shall notify the Director of Disability Resources and the site Disability Resources Specialist of the revised determination.

- b. The Program Administrator/Academic Dean or designee shall provide written notification of the result of the appeal to the student within five (5) working days after the decision of the Senior Vice President for Instruction and Academic Programs or designee. A copy of the notification shall also be sent to the Senior Vice President for Instruction and Academic Programs or designee, the Director of Disability Resources, and to the student's home campus or site Disability Resources office.
- c. The decision of the Senior Vice President for Instruction and Academic Programs or designee is final.

C. For purposes of this Procedure, the definitions related to student disabilities are found in College Procedure P6Hx23-4.021.

XII. For requirements for admission to Bachelors degree in Education Programs at St. Petersburg College, see BOT Rule 6Hx23-4.72.

XIII. In addition to general St. Petersburg College admissions rules, students will be eligible for admission to the Baccalaureate Programs as follows:

- A. Completion of an A.S. degree in a related area from a regionally accredited postsecondary institution. See individual program offices for a current list of related A.S. degree areas and specific A.S. degree program accreditation requirements.

Students with any of the following degrees or prior course work may be admitted with permission of the dean:

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1. A.A.S., A.A., an unrelated A.S. degree, or 60 credits (but no degree). See individual program offices for a current list of additional requirements when the related A.S. degree has not been completed.
 2. The School of Paralegal Studies requires a grade of “C” or better in all required lower division paralegal courses for students who are admitted with permission of the dean.
 3. The College of Nursing may also accept diplomas in nursing from programs accredited by the National League for Nursing Accrediting Commission.
- B. Scoring at or above “college-level” on the St. Petersburg College’s Placement Test in the areas of reading, writing, and mathematics as prescribed in College Procedure P6Hx23-4.45 is required for all upper division programs and courses. College Rule 6Hx23-4.45 outlines those who are exempt from this requirement.
- C. A cumulative grade point average of 2.00 on a 4.00 scale in all postsecondary coursework is required in all programs except for the B.A.S. in Orthotics and Prosthetics, which requires a cumulative grade point average of 2.50 on a 4.00 scale.
- D. Completion of a minimum of 15 semester hours of transferable general education coursework.
- E. Completion of an application to the appropriate baccalaureate program.
- All selective admissions programs require prospective students, who are not initially accepted, to resubmit their application for subsequent enrollment periods.
- F. Completion of all state mandated common prerequisites with a grade of “C” or better are required for admission to all degree programs. See the individual program offices or FACTS.org for specific information.

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G. Students wishing to pursue more than one (1) bachelor's degree at SPC must meet the following admissions criteria:

1. Meet the stated admissions requirements for the second degree;
2. Be enrolled in one baccalaureate program at a time;
3. Be awarded the first SPC baccalaureate degree prior to beginning coursework on the second degree (See BOT Rule 6Hx23-4.24 for additional information); and
4. Develop an individual academic plan (IAP) for completion of the second degree. This must be approved by the program's dean prior to admission.

H. Additional admissions rules for specific programs are as follows:

1. Non-degree seeking students must meet all above admissions criteria and may enroll in up-to twelve (12) credit hours of upper-division courses with permission of the dean. Unofficial transcripts will be accepted in place of the official transcripts.
2. Upper division certificate seeking students must meet all above admissions criteria.
3. Post-baccalaureate certificates require proof of a baccalaureate degree from a regionally accredited university.
4. The College of Nursing requires:
 - a. The presentation of a valid unrestricted, unencumbered RN license from the state where applicant is practicing, to be kept current throughout the duration of the required course of study.

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b. Computer/Information Literacy Competency (no minimum credit hours required). Computer/Information literacy competency may be demonstrated by completing one of the following:

(1) Successfully completing a College approved Basic Computer/Information Skills Competency Test

or

(2) Successfully completing at least one of the following options:

(a) CTS 1101 or CGS 1060 Basic Computer and Information Literacy

or

(b) CGS 1100 Microcomputer Applications (as revised in 2002)

or

(c) EME 2040 Introduction to Educational Technology (as revised in 2002), preferred for Education majors

or

(d) LIS 1102 and CGS 1510 and OST 1741.

5. The B.A.S. in Dental Hygiene Program requires:

The presentation of a valid and current Dental Hygiene license from the state where applicant is practicing.

6. The B.A.S. in Orthotics and Prosthetics Program requires:

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- a. Completion of a minimum sixteen (16) hours of observation, volunteer service, or work experience in orthotics and prosthetics.
 - (1) A minimum of eight (8) hours in orthotics and eight (8) hours in prosthetics is required.
 - (2) Hours must be verified by a signed statement from a certified/licensed orthotist or prosthetist.

- b. Submission of a letter of recommendation from a certified/licensed orthotist or prosthetist.

- c. Prior to acceptance and enrollment, applicants must pass a background check and a drug screening.
 - (1) The student will pay the background check and drug screening fees directly to the vendor.
 - (a) Upon request, fee waivers may be approved by the Health Education Center's associate provost or provost to documented economically disadvantaged applicants (AFDC, Pell, Workforce).
 - (2) The drug screening(s) must satisfactorily demonstrate that he/she is free from the use of any illegal drug, unprescribed controlled substance described or named in the law, hereinafter referred to as "drug-free".
 - (a) Students who do not successfully pass the drug screening on the first attempt will be allowed to retake the drug screening one (1) additional time, at their own expense.
 - (b) A student who fails the drug screening a second time will be permitted to reapply

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for admission to the Orthotics and Prosthetics Program one (1) year from the date of the most recent application.

- (3) Students must remain drug-free throughout their tenure in the Orthotics and Prosthetics Program at the College.
 - (a) If the Orthotics and Prosthetics Program believes a student is no longer drug-free, they can request the student retake the drug screening at the student's expense. Failure to take or successfully pass the drug screening shall be grounds for dismissal from the program.
 - (b) Students may be subject to drug screening pursuant to placement at a clinical site. Failure to do so shall be grounds for dismissal from the program.
- (4) A student who fails the background check will not be admitted into the program. See BOT Rule 6Hx23-4.53 Section G for additional information on the criteria.
- d. If the number of eligible students exceeds the positions available, other selection criteria will be used.
- e. Students transferring from another school's Orthotics and Prosthetics Program must be in good academic standing and must be able to satisfactorily demonstrate program competencies.
- f. Prior to the beginning of the first clinical experience (PRO 3801L- Orthotics and Prosthetics Clinical Rotation Practicum I), each student must:

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- (1) Show a valid Basic Life Support (BLS) for Healthcare Providers C.P.R. certificate

- (2) Show evidence of immunity to or inoculation against the hepatitis virus. Said immunization series may be waived when medically contraindicated by a physician in writing and a release is signed by the student. In addition, students must provide verification of immunizations required by program and clinical affiliates.

History:

Amended - 6/28/83, 9/16/86 (effective 1/7/87 for Session II, 1986-87), 5/12/87, 10/17/89, 9/13/90. Effective - 9/20/90; 8/30/94. Filed - 8/30/94. Effective - Session I, 1994-95; 5/18/99. Filed - 5/18/99. Repealed - 5/18/99. See 6Hx23-4.02; 9/20/11. Re Adopted 9/20/11. Effective – 9/20/11; 4/7/14. Approved – 4/7/14. Effective – 4/7/14.

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P6Hx23-4.021 PROCEDURE TO IDENTIFY STUDENTS WITH LEARNING AND OTHER DISABILITIES

DISABLED STUDENT SERVICES

I. Documentation Procedures

A. Learning Disabilities

Students and prospective students requesting accommodations in their academic work at St. Petersburg College (SPC) must present appropriate documentation to the learning specialist of their home campus. There will be two tiers of service based on the types and quality of documentation provided:

Tier 1: Students regarded as having a history of a disability (IEP, SOP or 504 plan). Student may get 1 ½ testing time and reduced distraction testing area, and priority registration. Other institutions may require a more thorough evaluation.

Tier 2: More comprehensive documentation provided to the learning specialist. Current complete psychoeducational evaluation or current letter of diagnosis from an M.D. or PhD qualified to make the diagnosis.

B. Students With Disabilities Are Defined As Follows:

1. Hearing Impairment

A hearing loss of thirty (30) decibels or greater, pure tone average of 500, 1000, 2000 Hz, ANSI, unaided, in the better ear.

Examples include, but are not limited to, conductive hearing impairment or deafness, sensorineural hearing impairment or deafness, high or low tone hearing loss or deafness, acoustic trauma hearing

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loss or deafness.

2. Visual Impairment

Disorders in the structure and function of the eye as manifested by at least one of the following: visual acuity of 20/70 or less in the better eye after the best possible correction; a peripheral field so constricted that it affects one's ability to function in an educational setting; or a progressive loss of vision which may affect one's ability to function in an educational setting.

Examples include, but are not limited to, cataracts, glaucoma, nystagmus, retinal detachment, retinitis pigmentosa, and strabismus.

3. Specific Learning Disability

A disorder in one or more of the basic psychological or neurological processes involved in understanding or in using spoken or written language. Disorders may be manifested in listening, thinking, reading, writing, spelling, or performing arithmetic calculations.

Examples include dyslexia, dysgraphia, dysphasia, dyscalculia, and other specific learning disabilities in the basic psychological or neurological processes. Such disorders do not include learning problems which are due primarily to visual, hearing, or motor handicaps, to mental retardation, to emotional disturbance, or to an environmental deprivation.

4. Orthopedic/Physical Impairment

A disorder of the musculoskeletal, connective tissue disorders, and neuromuscular system.

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Examples include, but are not limited to, cerebral palsy, absence of a body member, clubfoot, nerve damage to the hand and arm, cardiovascular aneurysm (CVA), head injury and spinal cord injury, arthritis and rheumatism, epilepsy, intracranial hemorrhage, embolism, thrombosis (stroke), poliomyelitis, multiple sclerosis, Parkinson's disease, congenital malformation of brain cellular tissue, and physical disorders pertaining to muscles and nerves, usually as a result of disease or birth defect including, but not limited to, muscular dystrophy and congenital muscle disorders.

5. Speech/ Language Impairment

Disorders of language, articulation, fluency, or voice which interfere with communication, pre-academic or academic learning, vocational training, or social adjustment.

Examples include, but are not limited to, cleft lip and/or palate with speech impairment, stammering, stuttering, laryngectomy, and aphasia.

6. Emotional or Behavioral Disability

Any mental or psychological disorder including, but not limited to, organic brain syndrome, emotional or mental illness, or attention deficit disorders.

7. Autism Spectrum Disorder

Disorders characterized by an uneven developmental profile and a pattern of qualitative impairments in social interaction, communication, and the presence of restricted repetitive, and/or stereotyped patterns of behavior, interests, or activities. These characteristics may manifest in a variety of combinations and range from mild to severe.

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8. Traumatic Brain Injury

An injury to the brain, not of a degenerative or congenital nature but caused by an external force, that may produce a diminished or altered state of consciousness, which results in impairment of cognitive ability and/or physical functioning.

9. Other: Any disability not identified in section B. 1-8, except those students who have been documented as having an intellectual disability deemed by a disability professional to make completion of the requirement impossible.

II. Request for College Services

A. Provision of Services

After a student's documentation is accepted, the home campus or site learning specialist will keep this documentation on file. It is the student's responsibility to request services supported in the documentation. A new request is necessary each semester based on the specific classes being taken at that time. A three-week notice is recommended to fill requests. For electronic media or assistive technology, requests may take up to four (4) weeks.

B. Course Substitutions

Course substitutions are considered according to College Procedure P6Hx23-4.02 for students with documented disabilities.

Students seeking substitutions for requirements for admission to the College, or to a program of the College, or for graduation from the College should appeal to the Program Administrator/Academic Dean at

PROCEDURE

SUBJECT	PROCEDURE TO IDENTIFY STUDENTS WITH LEARNING AND OTHER DISABILITIES	PAGE
		P4.021-5
LEGAL AUTHORITY	P6Hx23-4.021	4/7/14 Revision #14-4

his or her campus or site in accordance with the procedure set forth in College Procedure P6Hx23-4.02.

C. Auxiliary Aids

Assistive Technology for students with qualifying disabilities is available, such as note takers, readers, electronic media books, captioned videos, e-books, adaptive software, interpreters and captioners.

D. Priority Registration

Students with documented disabilities are provided with priority registration opportunities, as well as counseling and advisement by appointment in advance of registration timeframes.

History:

Adopted 6/15/93. Effective - 6/15/93; 11/21/95. Filed - 11/21/95. Effective - Session I, 1995-96; 2/22/11. Filed – 2/22/11. Effective – 2/22/11; 4/7/14. Filed – 4/7/14. Effective – 4/7/14.

Appendix 5

Equity in Athletics Disclosure Act (EADA) Survey Federal Report for 2012

**St. Petersburg College
Annual Equity Update Report 2013-2014**

Equity in Athletics 2013

Institution: St Petersburg College (137078)
User ID: E1370781

Screening Questions

• Please answer these questions carefully as your responses will determine which subsequent data entry screens are appropriate for your institution.

1. How will you report Operating (Game-day) Expenses?

By Team Per Participant

2. Select the type of varsity sports teams at your institution.

- Men's Teams
- Women's Teams
- Coed Teams

3. Do any of your teams have assistant coaches?

- Yes No
- Men's Teams
 - Women's Teams
 - Coed Teams

- If you save the data on this screen, then return to the screen to make changes, note the following:
- 1) If you select an additional type of team remember to include associated data for that type of team on subsequent screens;
- 2) If you delete a type of team but have already entered associated data on other screens, all associated data for that type of team will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

Sports Selection - Men's and Women's Teams

Select the varsity sports teams at your institution.		Men's	Women's Sport	Men's	Women's
Archery		<input type="checkbox"/>	<input type="checkbox"/> Badminton	<input type="checkbox"/>	<input type="checkbox"/>
Baseball		<input checked="" type="checkbox"/>	<input type="checkbox"/> Basketball	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Beach Volleyball		<input type="checkbox"/>	<input type="checkbox"/> Bowling	<input type="checkbox"/>	<input type="checkbox"/>
Cross Country		<input type="checkbox"/>	<input type="checkbox"/> Diving	<input type="checkbox"/>	<input type="checkbox"/>
Equestrian		<input type="checkbox"/>	<input type="checkbox"/> Fencing	<input type="checkbox"/>	<input type="checkbox"/>
Field Hockey		<input type="checkbox"/>	<input type="checkbox"/> Football	<input type="checkbox"/>	<input type="checkbox"/>
Golf		<input type="checkbox"/>	<input type="checkbox"/> Gymnastics	<input type="checkbox"/>	<input type="checkbox"/>
Ice Hockey		<input type="checkbox"/>	<input type="checkbox"/> Lacrosse	<input type="checkbox"/>	<input type="checkbox"/>
Rifle		<input type="checkbox"/>	<input type="checkbox"/> Rodeo	<input type="checkbox"/>	<input type="checkbox"/>
Rowing		<input type="checkbox"/>	<input type="checkbox"/> Sailing	<input type="checkbox"/>	<input type="checkbox"/>
Skiing		<input type="checkbox"/>	<input type="checkbox"/> Soccer	<input type="checkbox"/>	<input type="checkbox"/>
Softball		<input type="checkbox"/>	<input checked="" type="checkbox"/> Squash	<input type="checkbox"/>	<input type="checkbox"/>
Swimming		<input type="checkbox"/>	<input type="checkbox"/> Swimming and Diving (combined)	<input type="checkbox"/>	<input type="checkbox"/>
Synchronized Swimming		<input type="checkbox"/>	<input type="checkbox"/> Table Tennis	<input type="checkbox"/>	<input type="checkbox"/>
Team Handball		<input type="checkbox"/>	<input type="checkbox"/> Tennis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Track and Field (Indoor)		<input type="checkbox"/>	<input type="checkbox"/> Track and Field (Outdoor)	<input type="checkbox"/>	<input type="checkbox"/>
Track and Field and Cross Country (combined)		<input type="checkbox"/>	<input type="checkbox"/> Volleyball	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water Polo		<input type="checkbox"/>	<input type="checkbox"/> Weight Lifting	<input type="checkbox"/>	<input type="checkbox"/>
Wrestling		<input type="checkbox"/>	<input type="checkbox"/> Other Sports (Specify sports in the caveat box.) *	<input type="checkbox"/>	<input type="checkbox"/>
CAVEAT					

* If you indicated in the caveat box that your other sports are Dancing and/or Cheerleading, please also specify in the caveat box that your institution has a letter from the Office for Civil Rights confirming that the OCR has determined that Dancing and/or Cheerleading are varsity sports at your institution.

- If you save the data on this screen, then return to the screen to make changes, note the following:
- 1) If you select an additional team remember to include associated data for that sport on subsequent screens;
- 2) If you delete a sport but have already entered associated data on other screens, all associated data for that sport will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

Athletics Participation - Men's and Women's Teams

Enter the number of participants as of the day of the first scheduled contest.

Varsity Teams	Men's Teams	Women's Teams
Baseball	24	
Basketball	13	14
Softball		20
Tennis		7
Volleyball		12
Total Participants Men's and Women's Teams	37	53
Unduplicated Count of Participants <i>(This is a head count. If an individual participates on more than one team, count that individual only once on this line.)</i> CAVEAT (For each men's or women's team that includes opposite sex participants, specify the number of male and the number of female students on that team in this caveat box. This does not apply for coed teams. Additionally, provide any other clarifying information here.)	37	53

If you save the data on this screen, then return to the screen to make changes, please note you must re-save every screen because the survey system has to recalculate the totals.

Head Coaches - Men's Teams

- For each men's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.
- The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

Varsity Teams	Male Head Coaches				Female Head Coaches				Total Head Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	
Baseball	1		1				1		1
Basketball	1		1				1		1
Coaching Position Totals	2	0	2	0	0	0	0	0	2
CAVEAT									

Head Coaches - Women's Teams

- For each women's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.
- The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

Varsity Teams	Male Head Coaches				Female Head Coaches				Total Head Coaches	
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer		
Basketball				1				1		1
Softball				1				1		1
Tennis	1									1
Volleyball			1							1
Coaching Position Totals	1	1	1	1	2	0	2	0		4
CAVEAT										

Head Coaches' Salaries - Men's and Women's Teams

- Enter only salaries and bonuses that your institution pays head coaches as compensation for coaching. Do not include benefits on this screen.
- Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.
- For help calculating the FTE total click on the "Need help? Click here for screen instructions" link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Head Coach (for coaching duties only)	58,292	44,007
Number of Head Coaches Used to Calculate the Average	2	4
Number of Volunteer Head Coaches (Do not include these coaches in your salary or FTE calculations.)	0	0
Average Annual Institutional Salary per Full-time equivalent (FTE)	58,292	54,162
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	2.00	3.25

CAVEAT

The women's average is lower because the women's tennis position is considered part-time; .25 FTE was applied. If you were to remove the tennis position from the equation and add and divide the three head coaching salaries for women's sports, their average would be much higher. Also impacting the average is the men's basketball coach, who has been at the college nearly 20 years and therefore his salary is larger than all other coaches.

Assistant Coaches - Men's Teams

- For each men's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

Varsity Teams	Male Assistant Coaches			Female Assistant Coaches			Total Assistant Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	
Baseball	4		4				4
Basketball	2		2				2
Coaching Position Totals	0	6	6	0	0	0	6
CAVEAT							

Assistant Coaches - Women's Teams

- For each women's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

Varsity Teams	Male Assistant Coaches				Female Assistant Coaches				Total Assistant Coaches	
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer		
Basketball	1		1		1		1		2	
Softball					1		1		1	
Tennis					1		1		1	
Volleyball					1		1		1	
Coaching Position Totals	0	1	0	1	0	4	1	3	5	
CAVEAT										

Assistant Coaches' Salaries - Men's and Women's Teams

- Enter only salaries and bonuses that your institution pays assistant coaches as compensation for coaching. Do not include benefits on this screen.
- Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.
- For help calculating the FTE total click on the "Need help? Click here for screen instructions" link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Assistant Coach (for coaching duties only)	3,125	4,750
Number of Assistant Coaches Used to Calculate the Average	6	4
Number of Volunteer Assistant Coaches. (Do not include these coaches in your salary or FTE calculations.)	0	1
Average Annual Institutional Salary per Full-time equivalent (FTE)	46,875	57,576
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	0.40	0.33

CAVEAT

This is correct. Head coaches can pay their assistant coaches different pay rates. The assistant coaches are paid stipends.

Athletically Related Student Aid - Men's and Women's Teams

<ul style="list-style-type: none"> Athletically related student aid is any scholarship, grant, or other form of financial assistance, offered by an institution, the terms of which require the recipient to participate in a program of intercollegiate athletics at the institution. Other student aid, of which a student-athlete simply happens to be the recipient, is not athletically related student aid. If you do not have any aid to report, enter a 0. 			
	Men's Teams	Women's Teams	Total
Amount of Aid	209,624	463,250	672,874
Ratio (percent) CAVEAT	31	69	100%

Recruiting Expenses - Men's and Women's Teams

- Recruiting expenses are all expenses an institution incurs attributable to recruiting activities. This includes, but is not limited to, expenses for lodging, meals, telephone use, and transportation (including vehicles used for recruiting purposes) for both recruits and personnel engaged in recruiting, and other expenses for official and unofficial visits, and all other expenses related to recruiting. If you do not have any recruiting expenses to report, enter a 0.

	Men's Teams	Women's Teams	Total
Total	0	0	0
CAVEAT	Recruiting expenses are included in operational costs. Coaches can spend from their operational funds how they see fit. Operational costs cover: equipment, travel, recruitment expenses etc.		

Operating (Game-Day) Expenses - Men's and Women's Teams by Team

- Operating expenses are all expenses an institution incurs attributable to home, away, and neutral-site intercollegiate athletic contests (commonly known as "game-day expenses"), for (A) Lodging, meals, transportation, uniforms, and equipment for coaches, team members, support staff (including, but not limited to team managers and trainers), and others; and (B) Officials.
- For a sport with a men's team and a women's team that have a combined budget, click on the "Need help? Click here for screen instructions" link for special instructions.

Varsity Teams	Men's Teams		Women's Teams		By Team	Total Operating Expenses
	Participants	Operating Expenses per Participant	Participants	Operating Expenses per Participant		
Basketball	13	2,518	14	1,943		59,938
Baseball	24	2,531				60,737
Softball			20	2,859		57,176
Tennis			7	4,509		31,565
Volleyball			12	1,641		19,696
Total Operating Expenses Men's and Women's Teams CAVEAT	37		53		135,638	229,112

Tennis's operating expenses are higher than women's basketball for example, because they qualified and participated in the national tournament in Arizona. The cost of that trip alone is approximately 10K.

Note: This screen is for game-day expenses only.

Total Expenses - Men's and Women's Teams

	<ul style="list-style-type: none"> Enter all expenses attributable to intercollegiate athletic activities. This includes appearance guarantees and options, athletically related student aid, contract services, equipment, fundraising activities, operating expenses, promotional activities, recruiting expenses, salaries and benefits, supplies, travel, and any other expenses attributable to intercollegiate athletic activities. 		
Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	193,529	214,101	407,630
Baseball	244,904		244,904
Softball		292,910	292,910
Tennis		119,514	119,514
Volleyball		167,392	167,392
Total Expenses of all Sports, Except Football and Basketball, Combined	244,904	579,816	824,720
Total Expenses Men's and Women's Teams	438,433	793,917	1,232,350
Not Allocated by Gender/Sport (<i>Expenses not attributable to a particular sport or sports</i>)			198,996
Grand Total Expenses			1,431,346
CAVEAT			

Total Revenues - Men's and Women's Teams

<ul style="list-style-type: none"> Your total revenues must cover your total expenses. Enter all revenues attributable to intercollegiate athletic activities. This includes revenues from appearance guarantees and options, an athletic conference, tournament or bowl games, concessions, contributions from alumni and others, institutional support, program advertising and sales, radio and television, royalties, signage and other sponsorships, sport camps, state or other government support, student activity fees, ticket and luxury box sales, and any other revenues attributable to intercollegiate athletic activities. 			
Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	193,529	214,101	407,630
Baseball	244,904		244,904
Softball		292,910	292,910
Tennis		119,514	119,514
Volleyball		167,392	167,392
Total Revenues of all Sports, Except Football and Basketball, Combined	244,904	579,816	824,720
Total Revenues Men's and Women's Teams	438,433	793,917	1,232,350
Not Allocated by Gender/Sport (Revenues not attributable to a particular sport or sports)			198,996
Grand Total for all Teams (includes by team and not allocated by gender/sport) CAVEAT			1,431,346

Summary - Men's and Women's Teams

• Your Grand Total Revenues must be equal to or greater than your Grand Total Expenses or you will not be able to lock your survey.			
	Men's Teams	Women's Teams	Total
1	Total of Head Coaches' Salaries	116,584	292,612
2	Total of Assistant Coaches' Salaries	18,750	37,750
3	Total Salaries (Lines 1+2)	135,334	330,362
4	Athletically Related Student Aid	209,624	672,874
5	Recruiting Expenses	0	0
6	Operating (Game-Day) Expenses	93,474	229,112
7	Summary of Subset Expenses (Lines 3+4+5+6)	438,432	1,232,348
8	Total Expenses for Teams	438,433	1,232,350
9	Total Expenses for Teams Minus Subset Expenses (Line 8 - Line 7)	1	2
10	Not Allocated Expenses		198,996
11	Grand Total Expenses (Lines 8+10)		1,431,346
12	Total Revenues for Teams	438,433	1,232,350
13	Not Allocated Revenues		198,996
14	Grand Total Revenues (Lines 12+13)		1,431,346
15	Total Revenues for Teams minus Total Expenses for Teams (Line 12-Line 8)	0	0
16	Grand Total Revenues Minus Grand Total Expenses (Line 14- Line 11)		0

To return to a data entry screen, click on the link in the [Navigation Menu](#).
 To proceed to the Supplemental Information screen, click on the link in the [Navigation Menu](#) or click on the "Next" button on this screen.

Supplemental Information (optional)

- This screen may be used to help the reader better understand the data you have provided, or to help a prospective student-athlete make an informed choice of an athletics program.
- This information will be viewable on the EADA public website. Please do not include the names of individuals or write messages to the help desk.
- To explain specific data entered on a previous screen, please use the caveat box on that screen.

Appendix 6

Fall Staff Report

**St. Petersburg College
Annual Equity Update Report 2013-2014**

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY A1. FULL-TIME INSTRUCTIONAL STAFF
 BY TENURE,RANK AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	PROFESSORS	ASSOC. PROF.	ASSIS. PROF.	INSTRUCTOR	LECTURES	OTHER FACU.
TENURED	Nonresident alien men	0	0	0	0	0
	Hispanic or Latino men	0	0	0	0	3
	American Indian or Alaska Native men	0	0	0	0	0
	Asian men	0	0	0	0	5
	Black or African American men	0	0	0	0	10
	Native Hawaiian or Other Pacific Islander men	0	0	0	0	0
	White men	0	0	0	0	83
	Two or more races men	0	0	0	0	5
	Race/ethnicity unknown men	0	0	0	0	0
	Nonresident alien women	0	0	0	0	0
	Hispanic or Latino women	0	0	0	0	6
	American Indian or Alaska Native women	0	0	0	0	0
	Asian women	0	0	0	0	2
	Black or African American women	0	0	0	0	8
	Native Hawaiian or Other Pacific Islander women	0	0	0	0	0
	White women	0	0	0	0	100
	Two or more races women	0	0	0	0	2
	Race/ethnicity unknown women	0	0	0	0	0
	Nonresident alien men	0	0	0	0	0
	Hispanic or Latino men	0	0	0	0	1
American Indian or Alaska Native men	0	0	0	0	0	
Asian men	0	0	0	0	2	
Black or African American men	0	0	0	0	5	
Native Hawaiian or Other Pacific Islander men	0	0	0	0	0	
White men	0	0	0	0	46	
Two or more races men	0	0	0	0	1	
Race/ethnicity unknown men	0	0	0	0	1	
Nonresident alien women	0	0	0	0	0	
Hispanic or Latino women	0	0	0	0	7	
American Indian or Alaska Native women	0	0	0	0	0	
Asian women	0	0	0	0	0	
Black or African American women	0	0	0	0	0	
Native Hawaiian or Other Pacific Islander women	0	0	0	0	10	
ON TRACK						

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY A1. FULL-TIME INSTRUCTIONAL STAFF
 BY TENURE,RANK AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	PROFESSORS	ASSOC. PROF.	ASSIS. PROF.	INSTRUCTOR	LECTURES	OTHER FACU.
ON TRACK	White women	0	0	0	0	61
	Two or more races women	0	0	0	0	2
	Race/ethnicity unknown women	0	0	0	0	0
MULTI-YEAR CONTRACT	Nonresident alien men	0	0	0	0	0
	Hispanic or Latino men	0	0	0	0	0
	American Indian or Alaska Native men	0	0	0	0	0
	Asian men	0	0	0	0	0
	Black or African American men	0	0	0	0	0
	Native Hawaiian or Other Pacific Islander men	0	0	0	0	0
	White men	0	0	0	0	0
	Two or more races men	0	0	0	0	0
	Race/ethnicity unknown men	0	0	0	0	0
	Nonresident alien women	0	0	0	0	0
	Hispanic or Latino women	0	0	0	0	0
	American Indian or Alaska Native women	0	0	0	0	0
	Asian women	0	0	0	0	0
	Black or African American women	0	0	0	0	0
	Native Hawaiian or Other Pacific Islander women	0	0	0	0	0
White women	0	0	0	0	0	
Two or more races women	0	0	0	0	0	
Race/ethnicity unknown women	0	0	0	0	0	
ANNUAL CONTRACT	Nonresident alien men	0	0	0	0	0
	Hispanic or Latino men	0	0	0	0	0
	American Indian or Alaska Native men	0	0	0	0	0
	Asian men	0	0	0	0	0
	Black or African American men	0	0	0	0	0
	Native Hawaiian or Other Pacific Islander men	0	0	0	0	0
	White men	0	0	0	0	0
	Two or more races men	0	0	0	0	0
	Race/ethnicity unknown men	0	0	0	0	0
	Nonresident alien women	0	0	0	0	0
	Hispanic or Latino women	0	0	0	0	0
	American Indian or Alaska Native women	0	0	0	0	0
	Asian women	0	0	0	0	0
	Black or African American women	0	0	0	0	0
	Native Hawaiian or Other Pacific Islander women	0	0	0	0	0
White women	0	0	0	0	0	
Two or more races women	0	0	0	0	0	
Race/ethnicity unknown women	0	0	0	0	0	
Nonresident alien men	0	0	0	0	0	
Hispanic or Latino men	0	0	0	0	0	
American Indian or Alaska Native men	0	0	0	0	0	
Asian men	0	0	0	0	0	
Black or African American men	0	0	0	0	0	
Native Hawaiian or Other Pacific Islander men	0	0	0	0	0	
White men	0	0	0	0	0	
Two or more races men	0	0	0	0	0	
Race/ethnicity unknown men	0	0	0	0	0	
Nonresident alien women	0	0	0	0	0	
Hispanic or Latino women	0	0	0	0	0	
American Indian or Alaska Native women	0	0	0	0	0	

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY A1. FULL-TIME INSTRUCTIONAL STAFF
 BY TENURE,RANK AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	PROFESSORS	ASSOC. PROF.	ASSIS. PROF.	INSTRUCTOR	LECTURES	OTHER FACU.
ANNUAL CONTRACT	Asian women	0	0	0	0	0
	Black or African American women	0	0	0	0	0
	Native Hawaiian or Other Pacific Islander women	0	0	0	0	0
	White women	0	0	0	0	0
	Two or more races women	0	0	0	0	0
	Race/ethnicity unknown women	0	0	0	0	0
	Nonresident alien men	0	0	0	0	0
	Hispanic or Latino men	0	0	0	0	0
	American Indian or Alaska Native men	0	0	0	0	0
	Asian men	0	0	0	0	1
	Black or African American men	0	0	0	0	1
	Native Hawaiian or Other Pacific Islander men	0	0	0	0	0
	White men	0	0	0	0	5
Two or more races men	0	0	0	0	0	
Race/ethnicity unknown men	0	0	0	0	0	
Nonresident alien women	0	0	0	0	0	
Hispanic or Latino women	0	0	0	0	0	
American Indian or Alaska Native women	0	0	0	0	0	
Asian women	0	0	0	0	0	
Black or African American women	0	0	0	0	0	
Native Hawaiian or Other Pacific Islander women	0	0	0	0	0	
White women	0	0	0	0	10	
Two or more races women	0	0	0	0	0	
Race/ethnicity unknown women	0	0	0	0	0	
Nonresident alien men	0	0	0	0	0	
Hispanic or Latino men	0	0	0	0	0	
American Indian or Alaska Native men	0	0	0	0	0	
Asian men	0	0	0	0	0	
Black or African American men	0	0	0	0	0	
Native Hawaiian or Other Pacific Islander men	0	0	0	0	0	
White men	0	0	0	0	0	
Two or more races men	0	0	0	0	0	
Race/ethnicity unknown men	0	0	0	0	0	
WITHOUT FACULTY STATUS						

(Continued)

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY A1. FULL-TIME INSTRUCTIONAL STAFF
BY TENURE,RANK AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

WITHOUT FACULTY STATUS	PROFESSORS	ASSOC. PROF	ASSIS. PROF	INSTRUCTOR	LECTURES	OTHER FACU.
Nonresident alien women	0	0	0	0	0	0
Hispanic or Latino women	0	0	0	0	0	0
American Indian or Alaska Native women	0	0	0	0	0	0
Asian women	0	0	0	0	0	0
Black or African American women	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander women	0	0	0	0	0	0
White women	0	0	0	0	0	0
Two or more races women	0	0	0	0	0	0
Race/ethnicity unknown women	0	0	0	0	0	0

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY A2. FULL-TIME INSTRUCTIONAL STAFF
 BY TENURE, MEDICAL SCHOOL AND INSTRUCTIONAL FUNCTION
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

		Non Medical School	Medical School
TENURED	EXCLUSIVELY CREDIT	224	0
	EXCLUSIVELY NOT CREDIT	0	0
	COMBINED CREDIT/NOT CREDIT	0	0
	INSTRUCTION/RESEARCH/PUBLIC SERVICE	0	0
ON TRACK	EXCLUSIVELY CREDIT	136	0
	EXCLUSIVELY NOT CREDIT	0	0
	COMBINED CREDIT/NOT CREDIT	0	0
	INSTRUCTION/RESEARCH/PUBLIC SERVICE	0	0
MULTI-YEAR CONTRACT	EXCLUSIVELY CREDIT	0	0
	EXCLUSIVELY NOT CREDIT	0	0
	COMBINED CREDIT/NOT CREDIT	0	0
	INSTRUCTION/RESEARCH/PUBLIC SERVICE	0	0
ANNUAL CONTRACT	EXCLUSIVELY CREDIT	0	0
	EXCLUSIVELY NOT CREDIT	0	0
	COMBINED CREDIT/NOT CREDIT	0	0
	INSTRUCTION/RESEARCH/PUBLIC SERVICE	0	0
LESS THAN ONE YEAR	EXCLUSIVELY CREDIT	17	0
	EXCLUSIVELY NOT CREDIT	0	0
	COMBINED CREDIT/NOT CREDIT	0	0
	INSTRUCTION/RESEARCH/PUBLIC SERVICE	0	0
WITHOUT FACULTY STATUS	EXCLUSIVELY CREDIT	0	0
	EXCLUSIVELY NOT CREDIT	0	0
	COMBINED CREDIT/NOT CREDIT	0	0
	INSTRUCTION/RESEARCH/PUBLIC SERVICE	0	0

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

Instructional Staff	Nonresident alien men	0
	Hispanic or Latino men	4
	American Indian or Alaska Native men	0
	Asian men	8
	Black or African American men	16
	Native Hawaiian or Other Pacific Islander men	0
	White men	134
	Two or more races men	6
	Race/ethnicity unknown men	1
	Nonresident alien women	0
	Hispanic or Latino women	13
	American Indian or Alaska Native women	0
	Asian women	2
	Black or African American women	18
	Native Hawaiian or Other Pacific Islander women	0
	White women	171
	Two or more races women	4
Race/ethnicity unknown women	0	
Research	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG., AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

Research	Race/ethnicity unknown women	0
Public Service	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
Archivists, Curators, and Museum Technicians Librarians	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	2
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	White women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	1
	Native Hawaiian or Other Pacific Islander women	0
	White women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Archivists, Curators, and Museum Technicians Librarians	Two or more races women	0
Librarian	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	1
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	1
	Native Hawaiian or Other Pacific Islander women	0
	White women	6
	Two or more races women	1
	Race/ethnicity unknown women	0
	Nonresident alien men	0
Library Technicians	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	1
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	2
	American Indian or Alaska Native women	0
	Asian women	1
	Black or African American women	5
	Native Hawaiian or Other Pacific Islander women	0

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG., AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

Library Technicians	White women	10
	Two or more races women	0
	Race/ethnicity unknown women	1
Other Teaching and Instr Support Occupations	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	6
	Native Hawaiian or Other Pacific Islander men	0
	White men	18
	Two or more races men	0
	Race/ethnicity unknown men	2
	Nonresident alien women	0
	Hispanic or Latino women	3
	American Indian or Alaska Native women	0
	Asian women	2
	Black or African American women	11
	Native Hawaiian or Other Pacific Islander women	0
	White women	46
	Two or more races women	0
	Race/ethnicity unknown women	1
Management Occupations	Nonresident alien men	0
	Hispanic or Latino men	1
	American Indian or Alaska Native men	0
	Asian men	1
	Black or African American men	8
	Native Hawaiian or Other Pacific Islander men	0
	White men	51
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	3
	American Indian or Alaska Native women	0
	Asian women	1
	Black or African American women	5

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Management Occupations	Native Hawaiian or Other Pacific Islander women	0
	White women	45
	Two or more races women	1
Business and Financial Operations Occupations	Race/ethnicity unknown women	1
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	6
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	2
	American Indian or Alaska Native women	0
	Asian women	2
	Black or African American women	4
Computer, Engineering, and Science Occupations	Native Hawaiian or Other Pacific Islander women	0
	White women	20
	Two or more races women	0
	Race/ethnicity unknown women	1
	Nonresident alien men	0
	Hispanic or Latino men	3
	American Indian or Alaska Native men	0
	Asian men	3
	Black or African American men	1
	Native Hawaiian or Other Pacific Islander men	0
	White men	58
	Two or more races men	0
	Race/ethnicity unknown men	2
	Nonresident alien women	0
	Hispanic or Latino women	1
American Indian or Alaska Native women	0	
Asian women	2	

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Computer, Engineering, and Science Occupations	Black or African American women	4
	Native Hawaiian or Other Pacific Islander women	0
	White women	27
Community Service, Legal, Arts, and Media Occupations	Two or more races women	1
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	2
	Native Hawaiian or Other Pacific Islander men	0
	White men	18
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	1
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	5
	Native Hawaiian or Other Pacific Islander women	0
White women	20	
Two or more races women	0	
Race/ethnicity unknown women	0	
Healthcare Practitioners and Technical Occupations	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	1
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Healthcare Practitioners and Technical Occupations	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	4
	Two or more races women	0
Service Occupations	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	9
	American Indian or Alaska Native men	1
	Asian men	25
	Black or African American men	17
	Native Hawaiian or Other Pacific Islander men	0
	White men	55
	Two or more races men	0
	Race/ethnicity unknown men	1
	Nonresident alien women	0
	Hispanic or Latino women	10
	American Indian or Alaska Native women	0
	Asian women	6
	Black or African American women	2
Sales and Related Occupations	Native Hawaiian or Other Pacific Islander women	0
	White women	19
	Two or more races women	0
	Race/ethnicity unknown women	1
	Nonresident alien men	0
	Hispanic or Latino men	1
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	1
	Native Hawaiian or Other Pacific Islander men	0
	White men	5
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	1

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Sales and Related Occupations	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	2
	Native Hawaiian or Other Pacific Islander women	0
	White women	7
	Two or more races women	0
	Race/ethnicity unknown women	0
Office and Administrative Support Occupations	Nonresident alien men	0
	Hispanic or Latino men	3
	American Indian or Alaska Native men	1
	Asian men	0
	Black or African American men	13
	Native Hawaiian or Other Pacific Islander men	0
	White men	28
	Two or more races men	1
	Race/ethnicity unknown men	0
	Nonresident alien women	1
	Hispanic or Latino women	23
	American Indian or Alaska Native women	0
	Asian women	11
	Black or African American women	48
	Native Hawaiian or Other Pacific Islander women	0
	White women	210
	Two or more races women	5
	Race/ethnicity unknown women	3
Natural Resources, Construction, and Maintenance Occupations	Nonresident alien men	0
	Hispanic or Latino men	2
	American Indian or Alaska Native men	2
	Asian men	0
	Black or African American men	6
	Native Hawaiian or Other Pacific Islander men	0
	White men	48
	Two or more races men	2
	Race/ethnicity unknown men	0
	Nonresident alien women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B1. FALL FULL TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Natural Resources, Construction, and Maintenance Occupations	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	1
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
Production, Transportation, and Material Moving Occupations	American Indian or Alaska Native men	1
	Asian men	0
	Black or African American men	2
	Native Hawaiian or Other Pacific Islander men	0
	White men	12
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	1
	Native Hawaiian or Other Pacific Islander women	0
	White women	7
	Two or more races women	1
	Race/ethnicity unknown women	0

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY B2.FULL TIME NON INSTRUCT STAFF
 BY TENURE, MEDICAL SCHOOL,AND OCC.CATG
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

		Non Medical School	Medical School
TENURED	Instructional Staff	0	0
	Research	0	0
	Public Service	0	0
	Archivists, Curators, and Museum Technicians Librarians	0	0
	Librarian	6	0
	Library Technicians	0	0
	Other Teaching and Instr Support Occupations	0	0
	Management Occupations	1	0
	Business and Financial Operations Occupations	0	0
	Computer, Engineering, and Science Occupations	0	0
	Community Service, Legal, Arts, and Media Occupations	5	0
	Healthcare Practitioners and Technical Occupations	0	0
	Service Occupations	0	0
	Sales and Related Occupations	0	0
	Office and Administrative Support Occupations	0	0
	Natural Resources, Construction, and Maintenance Occupations	0	0
	Production, Transportation, and Material Moving Occupations	0	0
	Instructional Staff	0	0
	Research	0	0
	Public Service	0	0
Archivists, Curators, and Museum Technicians Librarians	0	0	
Librarian	0	0	
Library Technicians	0	0	
Other Teaching and Instr Support Occupations	0	0	
Management Occupations	2	0	
Business and Financial Operations Occupations	0	0	
Computer, Engineering, and Science Occupations	0	0	
Community Service, Legal, Arts, and Media Occupations	0	0	
Healthcare Practitioners and Technical Occupations	0	0	
Service Occupations	0	0	
Sales and Related Occupations	0	0	
Office and Administrative Support Occupations	0	0	
Natural Resources, Construction, and Maintenance Occupations	0	0	

ON TRACK

(Continued)

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY B2.FULL TIME NON INSTRUCT STAFF
BY TENURE, MEDICAL SCHOOL,AND OCC.CATG
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

		Non Medical School	Medical School
ON TRACK			
MULTI-YEAR CONTRACT	Production, Transportation, and Material Moving Occupations	0	0
	Instructional Staff	0	0
	Research	0	0
	Public Service	0	0
	Archivists, Curators, and Museum Technicians Librarians	0	0
	Librarian	0	0
	Library Technicians	0	0
	Other Teaching and Instr Support Occupations	0	0
	Management Occupations	0	0
	Business and Financial Operations Occupations	0	0
	Computer, Engineering, and Science Occupations	0	0
	Community Service, Legal, Arts, and Media Occupations	0	0
	Healthcare Practitioners and Technical Occupations	0	0
	Service Occupations	0	0
	Sales and Related Occupations	0	0
	Office and Administrative Support Occupations	0	0
	Natural Resources, Construction, and Maintenance Occupations	0	0
	Production, Transportation, and Material Moving Occupations	0	0
ANNUAL CONTRACT	Instructional Staff	0	0
	Research	0	0
	Public Service	0	0
	Archivists, Curators, and Museum Technicians Librarians	0	0
	Librarian	0	0
	Library Technicians	0	0
	Other Teaching and Instr Support Occupations	0	0
	Management Occupations	0	0
	Business and Financial Operations Occupations	0	0
	Computer, Engineering, and Science Occupations	0	0
	Community Service, Legal, Arts, and Media Occupations	0	0
	Healthcare Practitioners and Technical Occupations	0	0
	Service Occupations	0	0
	Sales and Related Occupations	0	0
	Office and Administrative Support Occupations	0	0

(Continued)

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY B2.FULL TIME NON INSTRUCT STAFF
BY TENURE, MEDICAL SCHOOL,AND OCC.CATG
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

		Non Medical School	Medical School
ANNUAL CONTRACT LESS THAN ONE YEAR	Natural Resources, Construction, and Maintenance Occupations	0	0
	Production, Transportation, and Material Moving Occupations	0	0
	Instructional Staff	0	0
	Research	0	0
	Public Service	0	0
	Archivists, Curators, and Museum Technicians Librarians	0	0
	Librarian	0	0
	Library Technicians	0	0
	Other Teaching and Instr Support Occupations	30	0
	Management Occupations	55	0
	Business and Financial Operations Occupations	0	0
	Computer, Engineering, and Science Occupations	0	0
	Community Service, Legal, Arts, and Media Occupations	5	0
	Healthcare Practitioners and Technical Occupations	0	0
	Service Occupations	0	0
	Sales and Related Occupations	0	0
	Office and Administrative Support Occupations	0	0
	Natural Resources, Construction, and Maintenance Occupations	0	0
	Production, Transportation, and Material Moving Occupations	0	0
	Instructional Staff	0	0
WITHOUT FACULTY STATUS	Research	0	0
	Public Service	0	0
	Archivists, Curators, and Museum Technicians Librarians	3	0
	Librarian	3	0
	Library Technicians	20	0
	Other Teaching and Instr Support Occupations	59	0
	Management Occupations	59	0
	Business and Financial Operations Occupations	35	0
	Computer, Engineering, and Science Occupations	102	0
	Community Service, Legal, Arts, and Media Occupations	36	0
	Healthcare Practitioners and Technical Occupations	5	0
	Service Occupations	146	0
Sales and Related Occupations	17	0	

(Continued)

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY B2.FULL TIME NON INSTRUCT STAFF
BY TENURE, MEDICAL SCHOOL,AND OCC.CATG
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

WITHOUT FACULTY STATUS	Office and Administrative Support Occupations	Natural Resources, Construction, and Maintenance Occupations	Production, Transportation, and Material Moving Occupations	Non Medical School	Medical School
				347	0
				61	0
				24	0

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

Instructional Staff	Nonresident alien men	1
	Hispanic or Latino men	32
	American Indian or Alaska Native men	3
	Asian men	12
	Black or African American men	42
	Native Hawaiian or Other Pacific Islander men	0
	White men	600
	Two or more races men	0
	Race/ethnicity unknown men	36
	Nonresident alien women	1
	Hispanic or Latino women	19
	American Indian or Alaska Native women	3
	Asian women	10
	Black or African American women	58
	Native Hawaiian or Other Pacific Islander women	0
	White women	568
	Two or more races women	2
	Race/ethnicity unknown women	32
	Nonresident alien men	0
Hispanic or Latino men	0	
American Indian or Alaska Native men	0	
Asian men	0	
Black or African American men	0	
Native Hawaiian or Other Pacific Islander men	0	
White men	0	
Two or more races men	0	
Race/ethnicity unknown men	0	
Nonresident alien women	0	
Hispanic or Latino women	0	
Asian women	0	
Black or African American women	0	
Native Hawaiian or Other Pacific Islander women	0	
White women	0	
Two or more races women	0	
Research		

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Research	Race/ethnicity unknown women	0
Public Service	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
Archivists, Curators, and Museum Technicians Librarians	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Archivists, Curators, and Museum Technicians Librarians	Two or more races women	0
Librarian	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	4
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	1
	Native Hawaiian or Other Pacific Islander women	0
	White women	17
	Two or more races women	0
	Race/ethnicity unknown women	1
	Nonresident alien men	0
Library Technicians	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

Library Technicians	White women	0
	Two or more races women	1
	Race/ethnicity unknown women	0
Other Teaching and Instr Support Occupations	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	2
	Native Hawaiian or Other Pacific Islander men	0
	White men	11
	Two or more races men	0
	Race/ethnicity unknown men	3
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	9
	Native Hawaiian or Other Pacific Islander women	0
	White women	29
	Two or more races women	0
	Race/ethnicity unknown women	2
Management Occupations	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	1
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Management Occupations	Native Hawaiian or Other Pacific Islander women	0
	White women	0
Business and Financial Operations Occupations	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
Computer, Engineering, and Science Occupations	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	1
	Native Hawaiian or Other Pacific Islander men	0
	White men	11
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
Asian women	0	

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Computer, Engineering, and Science Occupations	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	9
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	1
Community Service, Legal, Arts, and Media Occupations	Native Hawaiian or Other Pacific Islander men	0
	White men	10
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	1
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	2
	Native Hawaiian or Other Pacific Islander women	0
Healthcare Practitioners and Technical Occupations	White women	27
	Two or more races women	0
	Race/ethnicity unknown women	1
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
Two or more races men	0	
Race/ethnicity unknown men	0	
Nonresident alien women	0	
Hispanic or Latino women	0	
American Indian or Alaska Native women	0	

(Continued)

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
BY OCC CATG.,AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

Healthcare Practitioners and Technical Occupations	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
Service Occupations	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	1
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
Sales and Related Occupations	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
White men	0	
Two or more races men	0	
Race/ethnicity unknown men	0	
Nonresident alien women	0	
Hispanic or Latino women	0	

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Sales and Related Occupations	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	3
	American Indian or Alaska Native men	2
Office and Administrative Support Occupations	Asian men	7
	Black or African American men	11
	Native Hawaiian or Other Pacific Islander men	0
	White men	57
	Two or more races men	0
	Race/ethnicity unknown men	1
	Nonresident alien women	0
	Hispanic or Latino women	8
	American Indian or Alaska Native women	1
	Asian women	1
Natural Resources, Construction, and Maintenance Occupations	Black or African American women	20
	Native Hawaiian or Other Pacific Islander women	0
	White women	133
	Two or more races women	0
	Race/ethnicity unknown women	1
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0	
White men	2	
Two or more races men	0	
Race/ethnicity unknown men	0	
Nonresident alien women	0	

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D1. FALL PART TIME STAFF
 BY OCC CATG.,AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

Natural Resources, Construction, and Maintenance Occupations	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
Production, Transportation, and Material Moving Occupations	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY G1.SALARIES OF INSTRUCTIONAL STAFF
 BY RANK, GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

		Total 9 Month Employed	Total 10 Month Employed	Total 11 Month Employed	Total 12 Month Employed	Total Salary
PROFESSORS	MALE	0	0	0	0	0
	FEMALE	0	0	0	0	0
ASSOC. PROF	MALE	0	0	0	0	0
	FEMALE	0	0	0	0	0
ASSIS. PROF	MALE	0	0	0	0	0
	FEMALE	0	0	0	0	0
INSTRUCTOR	MALE	0	0	0	0	0
	FEMALE	0	0	0	0	0
LECTURES	MALE	0	0	0	0	0
	FEMALE	0	0	0	0	0
OTHER FACU.	MALE	20	122	0	27	\$11,587,536.00
	FEMALE	35	120	0	53	\$14,441,081.00

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY G2.SALARIES OF NON INSTRUCTIONAL STAFF
BY OCC.CATG
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

	Total Salaries
Postsecondary Teachers - Research	0
Postsecondary Teachers - Public Service	0
Library and Other Teaching Occupations	\$5,864,470.00
Management Occupations	\$10,786,831.00
Business and Financial Occupations	\$1,765,348.00
Computer, Engineering, and Science Occupations	\$5,157,027.00
Community Service, Legal, Arts and Media Occupations	\$2,454,691.00
Healthcare Practitioners and Technical Occupations	\$216,276.00
Service Occupations	\$4,016,288.00
Sales and Related Occupations	\$761,885.00
Office and Administrative Support Occupations	\$12,865,259.00
Natural Resources, Construction, and Maintenance Occupations	\$2,279,191.00
Production, Transportation, and Material Moving Occupations	\$842,974.00

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D3.PART TIME STAFF
 BY TENURE, MEDICAL SCHOOL, AND OCC.CATG LT 34
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	Non Medical School	Medical School
TENURED		
Instructional Exclusive Credit	28	0
Instructional Exclusive Not-for-Credit	0	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0
Archivists, Curators, and Museum Technicians Librarians	0	0
Librarian	0	0
Library Technicians	0	0
Other Teaching and Instr Support Occupations	0	0
Management Occupations	0	0
Business and Financial Operations Occupations	0	0
Computer, Engineering, and Science Occupations	0	0
Community Service, Legal, Arts, and Media Occupations	0	0
Healthcare Practitioners and Technical Occupations	0	0
Service Occupations	0	0
Sales and Related Occupations	0	0
Office and Administrative Support Occupations	0	0
Natural Resources, Construction, and Maintenance Occupations	0	0
Production, Transportation, and Material Moving Occupations	0	0
Instructional Exclusive Credit	14	0
Instructional Exclusive Not-for-Credit	1	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0
Archivists, Curators, and Museum Technicians Librarians	0	0
Librarian	0	0
Library Technicians	0	0
Other Teaching and Instr Support Occupations	0	0
Management Occupations	0	0
Business and Financial Operations Occupations	0	0
Computer, Engineering, and Science Occupations	0	0
ON TRACK		

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D3.PART TIME STAFF
 BY TENURE, MEDICAL SCHOOL, AND OCC.CATG LT 34
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	Non Medical School	Medical School
ON TRACK		
Community Service, Legal, Arts, and Media Occupations	0	0
Healthcare Practitioners and Technical Occupations	0	0
Service Occupations	0	0
Sales and Related Occupations	0	0
Office and Administrative Support Occupations	0	0
Natural Resources, Construction, and Maintenance Occupations	0	0
Production, Transportation, and Material Moving Occupations	0	0
Instructional Exclusive Credit	0	0
Instructional Exclusive Not-for-Credit	0	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0
Archivists, Curators, and Museum Technicians Librarians	0	0
Librarian	0	0
Library Technicians	0	0
Other Teaching and Instr Support Occupations	0	0
Management Occupations	0	0
Business and Financial Operations Occupations	0	0
Computer, Engineering, and Science Occupations	0	0
Community Service, Legal, Arts, and Media Occupations	0	0
Healthcare Practitioners and Technical Occupations	0	0
Service Occupations	0	0
Sales and Related Occupations	0	0
Office and Administrative Support Occupations	0	0
Natural Resources, Construction, and Maintenance Occupations	0	0
Production, Transportation, and Material Moving Occupations	0	0
Instructional Exclusive Credit	0	0
Instructional Exclusive Not-for-Credit	0	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0
ANNUAL CONTRACT		
Instructional Exclusive Credit	0	0
Instructional Exclusive Not-for-Credit	0	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0

(Continued)

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D3.PART TIME STAFF
 BY TENURE, MEDICAL SCHOOL, AND OCC.CATG LT 34
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	Non Medical School	Medical School
ANNUAL CONTRACT		
Archivists, Curators, and Museum Technicians Librarians	0	0
Librarian	0	0
Library Technicians	0	0
Other Teaching and Instr Support Occupations	0	0
Management Occupations	0	0
Business and Financial Operations Occupations	0	0
Computer, Engineering, and Science Occupations	0	0
Community Service, Legal, Arts, and Media Occupations	0	0
Healthcare Practitioners and Technical Occupations	0	0
Service Occupations	0	0
Sales and Related Occupations	0	0
Office and Administrative Support Occupations	0	0
Natural Resources, Construction, and Maintenance Occupations	0	0
Production, Transportation, and Material Moving Occupations	0	0
Instructional Exclusive Credit	1,060	0
Instructional Exclusive Not-for-Credit	316	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0
Archivists, Curators, and Museum Technicians Librarians	0	0
Librarian	22	0
Library Technicians	0	0
Other Teaching and Instr Support Occupations	10	0
Management Occupations	1	0
Business and Financial Operations Occupations	0	0
Computer, Engineering, and Science Occupations	0	0
Community Service, Legal, Arts, and Media Occupations	4	0
Healthcare Practitioners and Technical Occupations	0	0
Service Occupations	0	0
Sales and Related Occupations	0	0
Office and Administrative Support Occupations	0	0
Natural Resources, Construction, and Maintenance Occupations	0	0
LESS THAN ONE YEAR		

(Continued)

FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY D3.PART TIME STAFF
BY TENURE, MEDICAL SCHOOL, AND OCC.CATG LT 34
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

LESS THAN ONE YEAR WITHOUT FACULTY STATUS		Non Medical School	Medical School
	Production, Transportation, and Material Moving Occupations	0	0
	Instructional Exclusive Credit	0	0
	Instructional Exclusive Not-for-Credit	0	0
	Instructional Combined Credit/Not Credit	0	0
	Instruction/Research/Public Service	0	0
	Research	0	0
	Public Service	0	0
	Archivists, Curators, and Museum Technicians Librarians	0	0
	Librarian	1	0
	Library Technicians	1	0
	Other Teaching and Instr Support Occupations	46	0
	Management Occupations	0	0
	Business and Financial Operations Occupations	0	0
	Computer, Engineering, and Science Occupations	21	0
	Community Service, Legal, Arts, and Media Occupations	38	0
	Healthcare Practitioners and Technical Occupations	0	0
	Service Occupations	0	0
	Sales and Related Occupations	0	0
	Office and Administrative Support Occupations	0	0
	Natural Resources, Construction, and Maintenance Occupations	0	0
	Production, Transportation, and Material Moving Occupations	0	0

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY D4.PART TIME
 BY MEDICAL SCHOOL, AND OCC.CATG GE 34
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Non Medical School	Medical School
Instructional Exclusive Credit	0	0
Instructional Exclusive Not-for-Credit	0	0
Instructional Combined Credit/Not Credit	0	0
Instruction/Research/Public Service	0	0
Research	0	0
Public Service	0	0
Archivists, Curators, and Museum Technicians Librarians	0	0
Librarian	0	0
Library Technicians	0	0
Other Teaching and Instr Support Occupations	0	0
Management Occupations	0	0
Business and Financial Operations Occupations	0	0
Computer, Engineering, and Science Occupations	0	0
Community Service, Legal, Arts, and Media Occupations	0	0
Healthcare Practitioners and Technical Occupations	0	0
Service Occupations	1	0
Sales and Related Occupations	0	0
Office and Administrative Support Occupations	245	0
Natural Resources, Construction, and Maintenance Occupations	2	0
Production, Transportation, and Material Moving Occupations	0	0

FLORIDA COLLEGE SYSTEM
NEW HIRE INSTRUCTIONAL STAFF
IPEDS FALL STAFF SURVEY H1.FULL TIME
BY TENURE, AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

	Total
TENURED	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0
ON TRACK	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	1
Black or African American men	1
Native Hawaiian or Other Pacific Islander men	0
White men	11
Two or more races men	0
Race/ethnicity unknown men	1
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	3
Native Hawaiian or Other Pacific Islander women	0
White women	15

(Continued)

FLORIDA COLLEGE SYSTEM
NEW HIRE INSTRUCTIONAL STAFF
IPEDS FALL STAFF SURVEY H1.FULL TIME
BY TENURE, AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

		Total
ON TRACK	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0

(Continued)

FLORIDA COLLEGE SYSTEM
NEW HIRE INSTRUCTIONAL STAFF
IPEDS FALL STAFF SURVEY H1.FULL TIME
BY TENURE, AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

		Total
ANNUAL CONTRACT	Native Hawaiian or Other Pacific Islander women	0
	White women	0
	Two or more races women	0
LESS THAN ONE YEAR	Race/ethnicity unknown women	0
	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	1
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0	
White women	3	
Two or more races women	0	
Race/ethnicity unknown women	0	
Nonresident alien men	0	
Hispanic or Latino men	0	
American Indian or Alaska Native men	0	
Asian men	0	
Black or African American men	0	
Native Hawaiian or Other Pacific Islander men	0	
White men	0	
Two or more races men	0	
Race/ethnicity unknown men	0	
Nonresident alien women	0	
Hispanic or Latino women	0	
American Indian or Alaska Native women	0	

(Continued)

FLORIDA COLLEGE SYSTEM
NEW HIRE INSTRUCTIONAL STAFF
IPEDS FALL STAFF SURVEY H1.FULL TIME
BY TENURE, AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

WITHOUT FACULTY STATUS	Total
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0

FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG

	Total	
Instructional Staff	Nonresident alien men	0
	Hispanic or Latino men	1
	American Indian or Alaska Native men	0
	Asian men	3
	Black or African American men	3
	Native Hawaiian or Other Pacific Islander men	0
	White men	70
	Two or more races men	0
	Race/ethnicity unknown men	3
	Nonresident alien women	0
	Hispanic or Latino women	2
	American Indian or Alaska Native women	0
	Asian women	1
	Black or African American women	13
	Native Hawaiian or Other Pacific Islander women	0
	White women	82
	Two or more races women	0
Race/ethnicity unknown women	2	
Research	Nonresident alien men	0
	Hispanic or Latino men	0
	American Indian or Alaska Native men	0
	Asian men	0
	Black or African American men	0
	Native Hawaiian or Other Pacific Islander men	0
	White men	0
	Two or more races men	0
	Race/ethnicity unknown men	0
	Nonresident alien women	0
	Hispanic or Latino women	0
	American Indian or Alaska Native women	0
	Asian women	0
	Black or African American women	0
	Native Hawaiian or Other Pacific Islander women	0
	White women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Total
Research	
Two or more races women	0
Race/ethnicity unknown women	0
Public Service	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0
Library and Other Teaching Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	5
Two or more races men	0
Race/ethnicity unknown men	1
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	1
Black or African American women	4

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Total
Library and Other Teaching Occupations	
Native Hawaiian or Other Pacific Islander women	0
White women	5
Two or more races women	0
Race/ethnicity unknown women	0
Management Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	3
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	1
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	1
Two or more races women	0
Race/ethnicity unknown women	0
Business and Financial Operations Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Total
Business and Financial Operations Occupations	
Asian women	0
Black or African American women	1
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0
Computer, Engineering, and Science Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	2
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	1
Two or more races women	0
Race/ethnicity unknown women	0
Community Service, Legal, Arts, and Media Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	2
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Total
Community Service, Legal, Arts, and Media Occupations	
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	7
Two or more races women	0
Race/ethnicity unknown women	0
Healthcare Practitioners and Technical Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0
Service Occupations	
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	1
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Total
Service Occupations	
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	1
Two or more races women	0
Race/ethnicity unknown women	0
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	1
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	2
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0
Nonresident alien men	0
Hispanic or Latino men	2
American Indian or Alaska Native men	0
Asian men	2
Black or African American men	6
Native Hawaiian or Other Pacific Islander men	0
Office and Administrative Support Occupations	

(Continued)

**FLORIDA COLLEGE SYSTEM
 IPEDS FALL STAFF SURVEY H2.NEW HIRES
 BY OCC_CATG, AND ETHNICITY/GENDER
 FALL ENDING TERM 2013
 COLLEGE=ST. PETERSBURG**

	Total
Office and Administrative Support Occupations	
White men	11
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	2
American Indian or Alaska Native women	0
Asian women	2
Black or African American women	9
Native Hawaiian or Other Pacific Islander women	0
White women	25
Two or more races women	0
Race/ethnicity unknown women	0
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	1
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	1
Two or more races women	0
Race/ethnicity unknown women	0
Natural Resources, Construction, and Maintenance Occupations	

(Continued)


FLORIDA COLLEGE SYSTEM
IPEDS FALL STAFF SURVEY H2.NEW HIRES
BY OCC_CATG, AND ETHNICITY/GENDER
FALL ENDING TERM 2013
COLLEGE=ST. PETERSBURG

Production, Transportation, and Material Moving Occupations	Total
Nonresident alien men	0
Hispanic or Latino men	0
American Indian or Alaska Native men	0
Asian men	0
Black or African American men	0
Native Hawaiian or Other Pacific Islander men	0
White men	0
Two or more races men	0
Race/ethnicity unknown men	0
Nonresident alien women	0
Hispanic or Latino women	0
American Indian or Alaska Native women	0
Asian women	0
Black or African American women	0
Native Hawaiian or Other Pacific Islander women	0
White women	0
Two or more races women	0
Race/ethnicity unknown women	0

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Lease Agreement between St. Petersburg College and the Honorable David Jolly, Member of the U.S. House of Representatives, for a Lease of Office Space at the Seminole Library, Seminole Campus

Authorization is requested to enter into a lease agreement with the Honorable David Jolly, member of the U.S. House of Representatives. This authorization also includes authority for the President to enter into any renewals of the foregoing lease under the same terms and conditions.

St. Petersburg College (“College”) in conjunction with the Honorable David Jolly, Member of the House of Representatives (“The U.S. House of Representatives”), has agreed to enter into a lease agreement for approximately one thousand four hundred and thirty-three (1,433) square feet of office space located in the Seminole Library at the Seminole Campus. The lease rate will be \$15.00 per square foot per year for a total annual lease rate of \$21,495 (1,433 square feet x \$15.00 per square foot). The term of this lease agreement will begin on April 3, 2014, and will expire on January 2, 2015.

The foregoing lease agreement is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (I):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services; and Jim Olliver, Provost, Seminole Campus, recommend approval.

jm0402141

U.S. House of Representatives

Washington, D.C. 20515

District Office Lease

(Page 1 of 2 – 113th Congress)

Pursuant to 2 U.S.C. § 57, and the Regulations of the Committee on House Administration (as modified from time to time by Committee Order) relating to office space in home districts, _____

Board of Trustees of St. Petersburg College, 6021 142nd Avenue, Largo, Florida 33760

(Landlord's name)

(Landlord's street address, city, state, ZIP code)

("Lessor"), and David Jolly _____, a Member/Member-Elect of the U.S. House of Representatives ("Lessee"), agree as follows:

1. **Location.** Lessor shall lease to Lessee 1,433 square feet of office space located at Seminole Campus, 9199 - 113th Street North
(Office street address)
in the city, state and ZIP code of Seminole, Florida 33772
(Office city, state and ZIP)
2. **Parking.** The Lease includes (please check any and all that apply):
 - 2 parking spaces that are assigned
 - _____ parking spaces that are unassigned
 - General off-street parking on an as available basis
 - No off-street parking
3. **Term.** Lessee shall have and hold the leased premises for the period beginning April 3, 20 14 and ending January 2, 20 15. The term of this District Office Lease ("LEASE") may not exceed two years and may not extend beyond January 2, 2015, which is the end of the constitutional term of the Congress to which the Member is elected.
4. **Rent.** The monthly rent shall be \$1,791.25, and is payable in arrears on or before the last day of each calendar month. Rent payable under this LEASE shall be prorated on a daily basis for any fraction of a month of occupancy.
5. **Early Termination.** This Lease may be terminated by either party giving 30 days' prior written notice to the other party. The commencement date of such termination notice shall be the date such notice is delivered or, if mailed, the date such notice is postmarked.
6. **Payments.** During the term of this Lease, rent payments under Section 4 shall be remitted to the Lessor by the Chief Administrative Officer of the U.S. House of Representatives ("CAO") on behalf of the Lessee.
7. **District Office Lease Attachment for 113th Congress.** The District Office Lease Attachment attached hereto is incorporated herein by reference, and this Lease shall have no force or effect unless and until accompanied by an executed District Office Lease Attachment for the 113th Congress.
8. **Counterparts.** This Lease may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.

District Office Lease
(Page 2 of 2 – 113th Congress)

9. **Section Headings.** The section headings of this Lease are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.
10. **Modifications.** Any amendments, additions or modifications to this Lease inconsistent with Sections 1 through 9 above shall have no force or effect to the extent of such inconsistency.
11. **Other.** Additionally, the Lessor and the Lessee agree to the following:
N/A

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease as of the later date written below by the Lessor or the Lessee.

Board of Trustees of St. Petersburg College


Print Name (Lessor/Landlord)

Lessor Signature

Date

Rep. David W. Jolly

Print Name (Lessee)



Lessee Signature

Date

3/26/2014

This District Office Lease must be accompanied by an executed District Office Lease Attachment.

District Office Lease Attachment

(Page 1 of 4 – 113th Congress, Version 2)

1. **Incorporated District Office Lease Attachment.** Lessor (Landlord) and Lessee (Member/Member-Elect of the U.S. House of Representatives) agree that this District Office Lease Attachment (“Attachment”) is incorporated into and made part of the Lease (“Lease”) and, if applicable, District Office Lease Amendment (“Amendment”) to which it is attached.
2. **Performance.** Lessor expressly acknowledges that neither the U.S. House of Representatives (“House”) nor its Officers are liable for the performance of the Lease. Lessor further expressly acknowledges that payments made by the Chief Administrative Officer of the House (“CAO”) to Lessor to satisfy Lessee’s rent obligations under the Lease – which payments are made solely on behalf of Lessee in support of his/her official and representational duties as a Member of the House – shall create no legal obligation or liability on the part of the CAO or the House whatsoever. Lessee shall be solely responsible for the performance of the Lease and Lessor expressly agrees to look solely to Lessee for such performance.
3. **Modifications.** Any amendment to the Lease must be in writing and signed by the Lessor and Lessee. Lessor and Lessee also understand and acknowledge that the Administrative Counsel for the CAO (“Administrative Counsel”) must review and give approval of any amendment to the Lease prior to its execution.
4. **Compliance with House Rules and Regulations.** Lessor and Lessee understand and acknowledge that the Lease shall not be valid, and the CAO will not authorize the disbursement of funds to the Lessor, until the Administrative Counsel has reviewed the Lease to determine that it complies with the Rules of the House and the Regulations of the Committee on House Administration, and approved the Lease by signing on page 4 of this Attachment.
5. **Payments.** The Lease is a fixed term lease with monthly installments for which payment is due in arrears on or before the end of each calendar month. In the event of a payment dispute, Lessor agrees to contact the Office of Finance of the House at 202-225-7474 to attempt to resolve the dispute before contacting Lessee.
6. **Void Provisions.** Any provision in the Lease purporting to require the payment of a security deposit shall have no force or effect. Furthermore, any provision in the Lease purporting to vary the dollar amount of the rent specified in the Lease by any cost of living clause, operating expense clause, pro rata expense clause, escalation clause, or any other adjustment or measure during the term of the Lease shall have no force or effect.
7. **Certain Charges.** The parties agree that any charge for default, early termination or cancellation of the Lease which results from actions taken by or on behalf of the Lessee shall be the sole responsibility of the Lessee, and shall not be paid by the CAO on behalf of the Lessee.
8. **Death, Resignation or Removal.** In the event Lessee dies, resigns or is removed from office during the term of the Lease, the Clerk of the House may, at his or her sole option, either: (a) terminate the Lease by giving thirty (30) days’ prior written notice to Lessor; or (b) assume the obligation of the Lease and continue to occupy the premises for a period not to exceed sixty (60) days following the certification of the election of the Lessee’s successor. In the event the Clerk elects to terminate the Lease, the commencement date of such thirty (30) day termination notice shall be the date such notice is delivered to the Lessor or, if mailed, the date on which such notice is postmarked.

District Office Lease Attachment

(Page 2 of 4 – 113th Congress, Version 2)

9. **Term.** The term of the Lease may not exceed the constitutional term of the Congress to which the Lessee has been elected. The Lease may be signed by the Member-Elect before taking office. Should the Member-Elect not take office to serve as a Member of the 113th Congress, the Lease will be considered null and void.
10. **Early Termination.** If either Lessor or Lessee terminates the Lease under the terms of the Lease, the terminating party agrees to promptly file a copy of any termination notice with the Office of Finance, U.S. House of Representatives, B-245 Longworth House Office Building, Washington, D.C. 20515, and with the Administrative Counsel, Office of the Chief Administrative Officer, U.S. House of Representatives, 217 Ford House Office Building, Washington, D.C. 20515.
11. **Notification upon Occurrence of Certain Events.** Lessor agrees to promptly notify Lessee in writing in the event Lessor sells, transfers, or otherwise disposes of the leased premises; in the event Lessor is placed in bankruptcy proceedings (whether voluntarily or involuntarily); in the event the leased premises is foreclosed upon; or in the event of any similar occurrence. Lessee shall promptly file a copy of any such notice with the Office of Finance, U.S. House of Representatives, B-245 Longworth House Office Building, Washington, D.C. 20515.
12. **Estoppel Certificates.** Lessee agrees to sign an estoppel certificate relating to the leased premises (usually used in instances when the Lessor is selling or refinancing the building) upon the request of the Lessor. Such an estoppel certificate shall not require the review and approval of the Administrative Counsel.
13. **Maintenance of Common Areas.** Lessor agrees to maintain in good order, at its sole expense, all public and common areas of the building including, but not limited to, all sidewalks, parking areas, lobbies, elevators, escalators, entryways, exits, alleys and other like areas.
14. **Maintenance of Structural Components.** Lessor also agrees to maintain in good order, repair or replace as needed, at its sole expense, all structural and other components of the premises including, but not limited to, roofs, ceilings, walls (interior and exterior), floors, windows, doors, foundations, fixtures, and all mechanical, plumbing, electrical and air conditioning/heating systems or equipment (including window air conditioning units provided by the Lessor) serving the premises.
15. **Lessor Liability for Failure to Maintain.** Lessor shall be liable for any damage, either to persons or property, sustained by Lessee or any of his or her employees or guests, caused by Lessor's failure to fulfill its obligations under Sections 13 and 14.
16. **Initial Alterations.** Lessor shall make any initial alterations to the leased premises to prepare the leased premises for Tenant's initial occupancy thereof, as requested by Lessee and subject to Lessor's consent, which shall not be unreasonably withheld. The cost of such initial alterations shall be included in the annual rental rate.
17. **Federal Tort Claims Act.** Lessor agrees that the Federal Tort Claims Act, 28 U.S.C. §§ 2671-80, satisfies any and all obligations on the part of the Lessee to purchase private liability insurance. Lessee shall not be required to provide any certificates of insurance to Lessor.

District Office Lease Attachment

(Page 3 of 4 – 113th Congress, Version 2)

18. **Limitation of Liability.** Lessor agrees that neither Lessee nor the House nor any of the House's officers or employees will indemnify or hold harmless Lessor against any liability of Lessor to any third party that may arise during or as a result of the Lease or Lessee's tenancy.
19. **Compliance with Laws.** Lessor shall be solely responsible for complying with all applicable permitting and zoning ordinances or requirements, and with all local and state building codes, safety codes and handicap accessibility codes (including the Americans with Disabilities Act), both in the common areas of the building and the leased space of the Lessee.
20. **Electronic Funds Transfer.** Lessor agrees to accept monthly rent payments by Electronic Funds Transfer and agrees to provide the Office of Finance, U.S. House of Representatives, with all banking information necessary to facilitate such payments.
21. **Refunds.** Lessor shall promptly refund to the CAO, without formal demand, any payment made to the Lessor by the CAO for any period for which rent is not owed because the Lease has ended or been terminated.
22. **Conflict.** Should any provision of this Attachment be inconsistent with any provision of the attached Lease or attached Amendment, the provisions of this Attachment shall control, and those inconsistent provisions of the Lease or the Amendment shall have no force and effect to the extent of such inconsistency.
23. **Construction.** Unless the clear meaning requires otherwise, words of feminine, masculine or neuter gender include all other genders and, wherever appropriate, words in the singular include the plural and vice versa.
24. **Fair Market Value.** The Lease or Amendment is entered into at fair market value as the result of a bona fide, arms-length, marketplace transaction. The Lessor and Lessee certify that the parties are not relatives nor have had, or continue to have, a professional or legal relationship (except as a landlord and tenant).
25. **District Certification.** The Lessee certifies that the office space that is the subject of the Lease is located within the district the Lessee was elected to represent unless otherwise authorized by Regulations of the Committee on House Administration.
26. **Counterparts.** This Attachment may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.
27. **Section Headings.** The section headings of this Attachment are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.

[Signature page follows.]

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

(Page 4 of 4 – 113th Congress, Version 2)

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease Attachment as of the later date written below by the Lessor or the Lessee.

Board of Trustees of St. Petersburg College

Print Name (Lessor)

Rep. David W. Jolly

Print Name (Lessee)

Lessor Signature

Lessee Signature

3/26/2014

Date

Date

From the Member's Office, who is the point of contact for questions?

Name John David White

Phone (727) 392-4100

E-mail JohnDavid.White

@mail.house.gov

This District Office Lease Attachment and the attached Lease or Amendment have been reviewed and are approved, pursuant to Regulations of the Committee on House Administration.

Signed _____ Date _____, 20____.
(Administrative Counsel)

Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Tarpon Springs Campus – Proposed Land Sale *wdl*

Authorization is requested to sell 0.91 acres of land at the Tarpon Springs Campus to Del Lago Ventures, Inc. The proposed purchase price is \$550,000.

Del Lago Ventures, Inc. proposes to purchase 0.91 acres of land at the Tarpon Springs campus in connection with the company's intended purchase of the adjacent gas station. Del Lago will construct a RaceTrac convenience store and gas station store on the newly purchased properties. A copy of the proposed purchase agreement is attached.

This proposal is being submitted to the Board as required by Section 1013.28(1)(a), Florida Statutes, which provides in relevant part:

Subject to rules of the State Board of Education, a district school board, the Board of Trustees for the Florida School for the Deaf and the Blind, or a Florida College System institution board of trustees may dispose of any land or real property to which the board holds title which is, by resolution of the board, determined to be unnecessary for educational purposes as recommended in an educational plant survey. A district school board, the Board of Trustees for the Florida School for the Deaf and Blind, or a Florida College System institution board of trustees shall take diligent measures to dispose of educational property only in the best interests of the public.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology, recommends approval.

REAL ESTATE PURCHASE CONTRACT

THIS REAL ESTATE PURCHASE CONTRACT (this "Contract") is by and between **DEL LAGO VENTURES, INC.**, a Georgia corporation ("Purchaser") and the **BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE** ("Seller"). In consideration for the mutual covenants herein contained, for Ten Dollars (\$10.00) and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Purchaser and Seller hereby agree as follows:

1. **CONTRACT PROPERTY.** Purchaser agrees to buy and Seller agrees to sell, for the consideration and upon the terms set forth herein, the real property located in the State of Florida, County of Pinellas, and further described in Exhibit A attached hereto, together with all improvements and fixtures now located thereon and all appurtenances, rights, privileges, and easements benefiting or pertaining thereto (collectively, the "Contract Property"). Seller also agrees to convey to Purchaser all of Seller's right, title and interest in and to any existing or proposed streets, roadways, alleys, sidewalks and/or rights-of-way adjacent to the Contract Property.

2. **PURCHASE PRICE.** The purchase price for the Contract Property shall be **Five Hundred Fifty Thousand and no/100ths Dollars (\$550,000.00)** (the "Purchase Price"), payable by cash or certified funds at Closing (defined below).

3. **EARNEST MONEY.** Purchaser shall deliver to the Title Company (defined below) Three Thousand and no/100ths Dollars (\$3,000.00) as Earnest Money (the "Earnest Money") within ten (10) business days after the Contract Date (defined below). At the time the sale is consummated, the Earnest Money shall either be: (i) applied as part payment of the Purchase Price, or (ii) refunded to Purchaser, in which case Purchaser shall pay the entire Purchase Price (less any adjustments as provided herein) at Closing. Purchaser shall have the exclusive right to choose option (i) or (ii), in Purchaser's sole discretion. Any interest earned on the investment of the Earnest Money by the Title Company shall be paid to Purchaser. If the sale is not consummated due to Purchaser's default, Seller shall receive the Earnest Money as full liquidated damages and Purchaser shall be relieved from all further liability and obligations hereunder. If the sale is not consummated for any other reason, then the Earnest Money shall be immediately returned to Purchaser upon written request less one dollar (\$1.00), which shall be paid to Seller as present, good and valuable consideration for the rights granted Purchaser pursuant to Paragraph 5.

4. **CLOSING.** The closing of the sale of the Contract Property shall be held at a time and place mutually acceptable to Purchaser and Seller within thirty (30) days following the expiration of the Feasibility Period as set forth in Paragraph 5 below (the "Closing"). At Closing, Seller shall convey title by General Warranty Deed in form acceptable to Purchaser, and the Contract Property shall be unoccupied and free of any right of possession by any party other than Purchaser and shall be free and clear of all liens, encumbrances, easements and restrictions of every nature and description.

5. **FEASIBILITY PERIOD.** Purchaser shall have a period of one hundred twenty (120) days after the Contract Date (the "Feasibility Period") to complete an investigation of the Contract Property (and any related easements) to determine the suitability thereof. Purchaser may, by giving notice to Seller, extend the Feasibility Period for an additional one hundred twenty (120) days. Purchaser is hereby authorized to enter upon such property after the acceptance of this Contract for the purpose of making such surveys, examinations and tests, including (but not limited to) environmental tests, investigation of wetlands, title, zoning and all other matters incidental to the condition, ownership or use of such property, each as Purchaser may determine to be necessary or desirable (collectively, the "Tests"), following which Purchaser shall repair any damage caused by the Tests. Seller shall cooperate with Purchaser so as to allow Purchaser to fully and properly conduct the Tests. Purchaser shall have the absolute right to terminate this Contract for any reason whatsoever, including but not limited to condition of title, at any time prior to the end of the Feasibility Period by delivering written notice to Seller, in which event Seller shall immediately return all Earnest Money to Purchaser.

6. **TITLE AND SURVEY.**

A. Purchaser shall obtain, at Purchaser's expense, a complete current certified survey of the Contract Property and any related easements, in a form acceptable to Purchaser, which shall contain a legal description of the Contract Property, which description shall be used in the conveyance document(s).

B. Purchaser may obtain a title insurance commitment, in a form acceptable to Purchaser, issued by a title insurance company acceptable to Purchaser (the "Title Company"), in which the Title Company commits that, upon delivery and recording of the deed provided for herein, the Title Company will issue, at the Title Company's usual rates, a policy of owner's title insurance insuring Purchaser in the total amount of the Purchase Price against loss on account of any defect or encumbrance in the title to or reflected in the survey of the Contract Property and any related easements. Seller shall pay all costs of title insurance and shall pay all documentary stamps on the deed and all transfer and conveyance taxes and fees.

C. Purchaser may examine the title to and survey of the Contract Property and any related easements and may notify Seller prior to expiration of the Feasibility Period of any title or survey matter which, in Purchaser's sole opinion, is objectionable or has an adverse effect on the Contract Property or any related easements (hereinafter referred to as an "Objection"). Additionally, at any time prior to Closing, Purchaser shall have the right to notify Seller of any Objection appearing on any subsequent or updated survey or title commitment, in which event any such objections will be handled in the same manner as an Objection set forth in this Paragraph 6.

D. In the event Seller is notified of an Objection, Seller agrees that it shall, in good faith, promptly cure any such Objection prior to Closing. In the event Seller fails or refuses to cure any Objection prior to Closing, Purchaser may, at Purchaser's option: (i) terminate this Contract, in which event the Earnest Money shall be immediately refunded to Purchaser, (ii) accept title or survey to the Contract Property and any related easements subject to such Objection, (iii) take such steps as Purchaser shall deem proper to remove such objections, (iv) extend the time for Closing to allow Seller or Purchaser additional time to remove such objections, or (v) elect any combination of (i)-(iv). In addition, Seller is obligated at Closing to release any lien or any security deed, deed of trust or mortgage affecting the Contract Property not arising by, through or under Purchaser.

7. **WARRANTIES AND COVENANTS OF SELLER.** Seller represents, warrants and covenants that:

A. Seller has good and marketable title to the Contract Property and any related easements in fee simple, free and clear of all liens, encumbrances and other exceptions to title, and has the lawful right, power and authority to sell same in accordance with the terms and conditions hereof.

B. Any and all easements and other rights benefiting the Contract Property and any related easements shall be assigned to Purchaser by appropriate transferable and recordable instrument, and Seller shall execute and deliver with the deed such other instruments as may be required by the Title Company to issue the Title Company's policy of title insurance or to fulfill Seller's covenants set forth herein.

C. Seller represents and warrants to Purchaser that Seller, to the best knowledge of James Pedicone (who is familiar with the Contract Property), has received no notice of violations of laws governing hazardous substances concerning the Contract Property.

D. Seller will execute (or will cause Seller's affiliates to execute), at or prior to Closing, such easements which, in the reasonable judgment of Purchaser, are necessary to enable Purchaser to develop the Contract Property; provided, however, such easements shall be identified during the Feasibility Period and shall be subject to Seller's approval which shall not be unreasonably withheld, conditioned or delayed.

E. If the local authorities require a recorded plat with relation to Purchaser's purchase or development of the Contract Property, any related easements or the adjoining property, Purchaser, as Seller's agent, is authorized to have said property platted, and Seller agrees to cooperate in the platting process. In such event, the Feasibility Period shall be extended until ten (10) days after completion of the platting; provided, however, such extension right shall be conditioned on Purchaser having diligently pursued such replatting.

F. The Contract Property and any related easements will be in the same condition at Closing as it is on the date this Contract is signed by Purchaser, subject to Acts of God and natural disasters.

G. Seller will execute (or will cause Seller's affiliates to execute), at or prior to Closing, a restriction in recordable form which will run with the land prohibiting, for the longest period allowed by law: (1) the erection of any sign or structure within Ingress/Egress Area 1, or within one hundred (100) feet of the southerly boundary of the Contract Property along US 19, but only to a depth of one hundred (100) feet from US 19, and (2) a retail outlet for motor fuels or a convenience store (excluding any bookstore, food service facility or vending machine located on campus and installed primarily to serve Seller's students) or the advertising thereof on any portion of Seller's remaining lands adjacent to the Contract Property, which lands are being utilized by Seller as St. Petersburg College Tarpon Springs Campus and related facilities and future expansion areas (the "Tarpon Springs Campus").

H. Purchaser shall not develop the Contract Property as a theater, video store or bookstore selling, renting, or exhibiting primarily material of a pornographic or adult nature or an adult entertainment bar or club.

8. **RIDERS.** The following Riders are attached hereto and made a part hereof: Rider No. 1.

9. **TAXES.** Seller represents and warrants that it is a non-profit organization and is not obligated to pay any taxes on the Contract Property in accordance with state law.

10. **NOTICES.** All notices or requests required or authorized hereunder shall be in writing and shall be deemed delivered when (i) mailed by overnight mail, or (ii) mailed by certified U. S. mail, return receipt requested, or (iii) sent via facsimile (with proof of confirmed transmission), to the respective parties hereto as follows:

To Purchaser: Del Lago Ventures, Inc.
3225 Cumberland Boulevard, Suite 100
Atlanta, Georgia 30339
Attention: General Counsel
Fax No. 770-955-0985

To Purchaser's Broker: SunCoast Retail Developers, Inc.
255 Capri Circle North, Suite 35
Treasure Island, FL 33706
Attention: David Owen
Fax No.

To Seller: St. Petersburg College
General Counsel's Office
P.O. Box 13489
St. Petersburg, Florida 33733
Fax No. (727) 341-3366

or to such other address as either party shall from time to time designate to the other party by written notice.

11. **MISCELLANEOUS.**

A. The provisions of this Contract shall survive the closing and delivery of the deed.

B. This Contract shall inure to the benefit of and bind the parties hereto, their respective heirs, executors, administrators, personal and/or legal representatives, successors and assigns.

C. This Contract may be assigned by Purchaser, to any entity which Purchaser in whole or in part owns or controls, or which owns or controls Purchaser, or is owned or controlled by any of Purchaser's shareholders.

D. Seller agrees to cooperate with Purchaser to effect a tax-deferred exchange of the Contract Property, if Purchaser elects to utilize a tax-deferred exchange.

E. This Contract constitutes the entire agreement and understanding of the parties and the parties expressly agree to be bound hereby. This Contract may be modified in writing only (including a letter agreement without notary or witness) signed by each of the parties hereto.

F. If the date of Closing or any other date in this Contract falls on a Saturday, Sunday or holiday, then such date shall be on the first business day following such holiday or weekend date.

G. Time is of the essence of this Contract.

H. This Contract, including the attached Rider, if any, supersedes all prior discussions and agreements between the parties with respect to the sale and purchase of the Contract Property and all other matters in this Contract.

I. If either party files suit against the other party to enforce its rights under this Contract, the prevailing party shall be entitled to its costs and reasonable attorney's fees in obtaining any such judgment or in defending such suit.

J. Seller and Purchaser acknowledge that it is impossible to measure the damages which would accrue to Purchaser by reason of Seller's default hereunder. Accordingly, Purchaser may enforce this Contract and Seller's obligations hereunder in an action seeking specific performance.

K. This Contract may be executed in multiple counterparts, each of which shall be considered to be an original document.

L. No delay or failure by Purchaser, whether in whole or in part, in the exercise of any right hereunder shall operate as waiver thereof.

M. All parties acknowledge that they have carefully reviewed and negotiated the terms of this Contract and that the terms hereof shall not be construed against the drafting party.

N. Each party agrees that (a) it has participated substantially in the negotiation and drafting of this Contract and is thoroughly aware of all of the terms of this Contract and the intent of same, and (b) all presumptions and/or burdens of proof concerning any interpretation of this Contract shall not be affected by any statutory or judicial principles casting such presumptions against and/or burdens of proof on a party responsible for the drafting and/or written form of an agreement or contract.

O. Radon Gas. Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon gas that exceed Federal and State guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your County Public Health Unit.

P. Seller and Purchaser agree that, if Closing does not occur by reason of Purchaser's default, it would be impractical and difficult to estimate the damages which Seller may suffer. Therefore, Seller and Purchaser hereby agree that the reasonable estimate of the total net detriment that Seller would suffer in the event that Purchaser defaults hereunder is and shall be, and Seller's sole remedy (whether at law or in equity) shall be, the right to receive from the Title Company and retain the full amount of the Earnest Money. The payment and performance of the above as liquidated damages is not intended as a forfeiture or penalty within the meaning of applicable law and is intended to settle all issues and questions about the amount of damages suffered by Seller in the applicable event. Notwithstanding the foregoing, upon the occurrence of an event of default other than the failure of Purchaser to close in a timely basis in accordance with this Contract, Seller will provide Purchaser with notice specifying the default and Purchaser shall have five (5) business Days from its receipt of such notice to cure such default.

Q. Seller shall cooperate with Purchaser with respect to Purchaser's efforts to obtain all necessary permits and approvals from applicable authorities (collectively the "Authorities") in connection with Purchaser's intended development of the Contract Property. In connection therewith, Seller shall execute, with this Contract, a form authorization letter ("Letter") and hereby authorizes Purchaser to present the Letter (or copies thereof) to the applicable Authorities. Without limiting the foregoing, Seller agrees to execute such additional letters, authorizations and/or applications required by the Authorities. Seller shall execute such additional items within five (5) business days after Purchaser's request. In the event Seller fails to timely execute such items the Feasibility Period shall toll, commencing on the expiration of the five (5) business day period, until such time as Purchaser receives such executed items.

12. **OFFER.** This Contract shall be considered as an offer by the Purchaser to the Seller and is left open for acceptance by Seller until 5:00 p.m. EST on April 30, 2014. This Contract will be subject to and contingent upon the written approval of the management of Purchaser within thirty (30) days of the date that one original copy of this Contract, duly executed by Seller, has been received in Purchaser's office. The "Contract Date" shall be deemed to be the date upon which Purchaser provides Seller written notification of the approval of this Contract by Purchaser's management.

(signatures on following page)

Signed, sealed and delivered as to Purchaser, in the presence of:

PURCHASER:

DEL LAGO VENTURES, INC., a Georgia corporation

Witness
Printed Name: _____

By: _____
Name: _____
Title: _____

[CORPORATE SEAL]

Executed this ____ day of _____, 2014.

Witness
Printed Name: _____

STATE OF GEORGIA
COUNTY OF COBB

I, the undersigned, a Notary Public in and for said County in said State, hereby certify that _____, as _____ of DEL LAGO VENTURES, INC., a Georgia corporation, whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day, that being informed of the contents of the foregoing instrument (s)he executed the same voluntarily on the day the same bears date.

Given under my hand and seal this ____ day of _____, 2014.

Notary Public
My Commission Expires: _____

[NOTARIAL SEAL]

Signed, sealed and delivered as to Seller, in the presence of:

SELLER:

**BOARD OF TRUSTEES OF
ST. PETERSBURG COLLEGE**

Witness
Printed Name: _____

By: _____
Name: _____
Title: _____

Witness
Printed Name: _____

Executed this ____ day of _____, 2014.

STATE OF _____
COUNTY OF _____

I, the undersigned, a Notary Public in and for said County in said State, hereby certify that _____, as _____ of St. Petersburg College, whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day, that being informed of the contents of the foregoing instrument (s)he executed the same voluntarily on the day the same bears date.

Given under my hand and seal this ____ day of _____, 2014

Notary Public
My Commission Expires: _____

[NOTARIAL SEAL]

EXHIBIT A

Legal Description of Contract Property

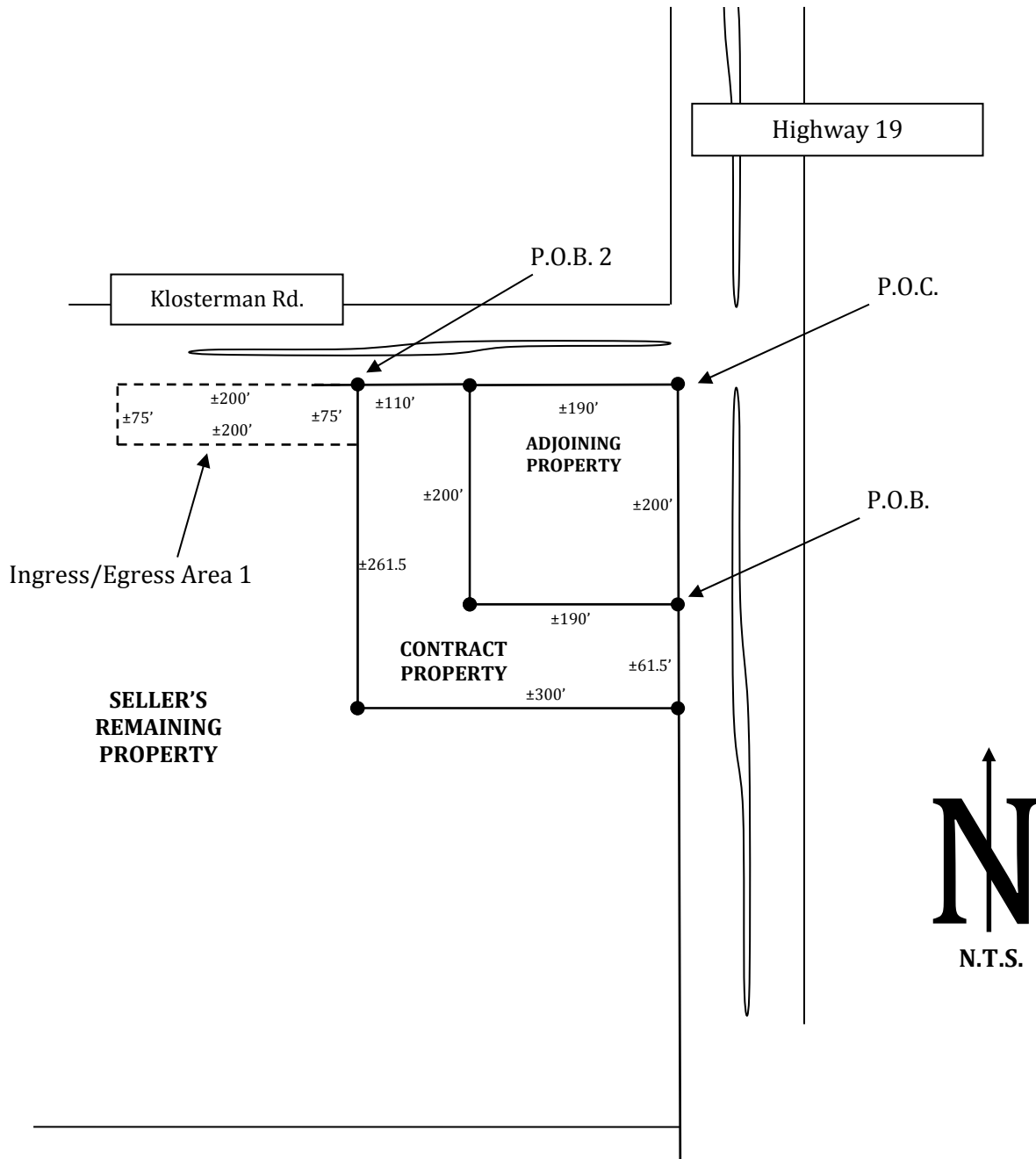
Seller: Board of Trustees of St. Petersburg College

Purchaser: Del Lago Ventures, Inc.

Contract Property location: SWC of Highway 19 & Klosterman Rd.
Tarpon Springs, Florida

The Contract Property, as outlined below in red and made a part hereof, being located Pinellas County, State of Florida, and more particularly described as follows:

COMMENCING at a point located at the intersection of the western right-of-way boundary line of Highway 19 and the southern right-of-way boundary line of Klosterman Rd., said point being the **POINT OF COMMENCEMENT**; thence proceed in a southerly direction along the western right-of-way boundary line of Highway 19 a distance of ± 200 feet to a point, said point being the **POINT OF BEGINNING**; thence proceed in a southerly direction along the western right-of-way boundary line of Highway 19 a distance of ± 61.5 feet to a point; thence turn right leaving said right-of-way boundary line and proceed in a westerly direction a distance of ± 300 to a point; thence turn right and proceed in a northerly direction a distance of ± 261.5 feet to a point located on the southern right-of-way boundary line of Klosterman Rd.; thence turn right and proceed in an easterly direction along said right-of-way boundary line a distance of ± 110 feet to a point; thence turn right leaving said right-of-way boundary line and proceed in a southerly direction a distance of ± 200 feet to a point; thence turn left and proceed in an easterly direction a distance of ± 190 feet to a point located on the western right-of-way boundary line of Highway 19, said point being the **POINT OF BEGINNING**, all as subject to a complete and accurate survey.



RIDER NO. 1

Rezoning/SUP/Variance:

Purchaser's obligation to purchase the Contract Property is conditioned upon the final rezoning of the Contract Property and/or granting of a variance, special use permit, special exception and/or such other applicable regulatory change or approval (hereinafter collectively referred to as a "Rezoning") to allow Purchaser to construct and operate a twenty-four hour motor fuel station and/or convenience store on the Contract Property using Purchaser's most favored design, allowing the sale of beer and wine and the operation of a fast food outlet. If such Rezoning is not obtained, is denied or is conditioned in such a manner that is unacceptable to Purchaser in its sole discretion, Purchaser may terminate this Contract by providing written notice to Seller, in which event and, notwithstanding anything contained in this Contract to the contrary, Seller shall cause all Earnest Money to be promptly returned to Purchaser and Purchaser shall be relieved of all liability hereunder. Rezoning shall not be considered final until the expiration of all applicable appeal periods and the resolution of all appeals, if any, to Purchaser's satisfaction in Purchaser's sole discretion. Upon request, Seller will execute, and Purchaser, as Seller's agent, is authorized to execute, any and all necessary documentation to obtain such final Rezoning. Notwithstanding anything contained in this Contract to the contrary, the time periods set forth in Paragraph 5 shall not commence prior to the date on which Purchaser obtains such final Rezoning.

Ingress/Egress Easement to Purchaser:

Seller shall grant or cause to be granted to Purchaser, prior to or at Closing, a non-exclusive perpetual easement in favor of Purchaser, for ingress and egress over and upon certain property (the "Ingress/Egress Easement Area 1") adjacent to the Contract Property, outlined in blue on Exhibit A attached hereto. Ingress/Egress Easement Area 1 is more particularly described as follows:

COMMENCING at a point located at the intersection of the western right-of-way boundary line of Highway 19 and the southern right-of-way boundary line of Klosterman Rd., said point being the **POINT OF COMMENCEMENT**; thence proceed in a westerly direction along the southern right-of-way boundary line of Klosterman Rd. a distance of ± 300 feet to a point, said point being the **POINT OF BEGINNING 2**; thence proceed in a westerly direction along the southern right-of-way boundary line of Klosterman Rd a distance of ± 200 feet to a point; thence turn left leaving said right-of-way boundary line and proceed in a southerly direction a distance of ± 75 to a point; thence turn left and proceed in an easterly direction a distance of ± 200 feet to a point; thence turn left and proceed in a northerly direction a distance of ± 75 feet to a point located on the southern right-of-way boundary line of Klosterman Rd, said point being the **POINT OF BEGINNING 2**, all as subject to a complete and accurate survey.

Seller hereby represents and warrants that Grantor is the owner of and has full right, power and authority to grant and convey such easement and encumber Ingress/Egress Easement Area 1. Seller hereby warrants that there are no leases, tenancies, liens, easements, restrictions, mortgages, deeds to secure debt, assessments or other encumbrances against Ingress/Egress Easement Area 1. All terms and provisions of this Contract of which this Rider No. 1 is made a part hereof with respect to the marketability of title, title objections and title insurance shall apply to Ingress/Egress Easement Area 1 as well as the Contract Property.

Seller further agrees that: (i) such easement shall be an appurtenance to the Contract Property, for the benefit of the Contract Property, (ii) such easement shall be a covenant running with the land and shall be binding upon the Grantor, (iii) Purchaser shall have the right, but not the obligation, to install and use utility facilities within, and to pave and maintain, all or any portion of Ingress/Egress Easement Area 1, (iv) Ingress/Egress Easement Area 1 shall extend to the existing full movement curb cut along Klosterman Rd, (v) in the event that Purchaser is unable to obtain a right-in/right-out curb cut onto Klosterman Rd within the Contract Property, then Purchaser shall have the right to permit and construct such right-in/right-out curb cut to Klosterman Rd within such easement area at a location mutually acceptable to both parties, (vi) such easement shall include a slope, grading and construction easement over those portions of Grantor's property located within twenty (20) feet of Ingress/Egress Easement Area 1, and (vii) such easements and such rights and obligations shall be evidenced and granted to Purchaser pursuant to recordable written instruments in form and substance satisfactory to Purchaser. Purchaser in its own right and, as Grantor's agent, is hereby authorized to execute any applications or other documents required to obtain any and all permits, licenses, variances and approvals necessary or appropriate to construct and install curb cuts onto Ingress/Egress Easement Area 1 from the Contract Property and also from Ingress/Egress Easement Area 1 onto Klosterman Rd.

Seller shall not be entitled to use Ingress/Egress Easement Area 1 for parking purposes and shall not construct or install parking spaces immediately adjacent to Ingress/Egress Easement Area 1 unless such spaces are separated from Ingress/Egress Easement Area 1 by curbing or some other barrier, it being the intent hereof that Ingress/Egress Easement Area 1 not be obstructed or congested with motor vehicles pulling into or out of parking spaces.

The term "Grantor" as used herein shall mean the party (whether Seller or any third party) who conveys the herein described easement to Purchaser, and such Grantor's successors and assigns.

The terms of this rider shall survive the closing of the sale of the Contract Property and delivery of the deed evidencing such sale.

Curb Cut:

It is understood and agreed that Purchaser's obligation to purchase the Contract Property is conditioned upon Purchaser's ability to obtain a curb cut on the eastern property line of the Contract Property fronting the Highway 19 western right-of-way. If Purchaser does not obtain all governmental permits necessary to construct such curb cut on the Contract Property of a design and location, and subject to terms and conditions, acceptable to Purchaser prior to Closing, then Purchaser at its option may either (i) waive this condition by providing written notice to Seller, (ii) terminate this Contract by written notice to Seller in which event, and notwithstanding anything contained in the Contract to the contrary, Seller shall cause all Earnest Money to be refunded to Purchaser, or (iii) obtain from Seller (and Seller shall provide) an ingress/egress easement fronting US 19 extending from the southern boundary of the Contract Property to the southern edge of the curb cut (as approved by the applicable governmental authorities), the terms of which will be consistent with the terms of the easement over Ingress/Egress Easement Area 1; provided, however, Seller and Purchaser shall mutually agree upon the exact location and terms in good faith during the Feasibility Period.

The terms of this rider shall survive the closing of the sale of the Contract Property and delivery of the deed evidencing such sale.

Brokerage Commission:

Purchaser has been represented by David Owen of Suncoast Retail Developers, Inc. ("Broker") in connection with the transactions contemplated by this Contract (the "Transactions"). Any commissions or other fees payable to Broker in connection with the Transactions are the responsibility of Purchaser, pursuant to a separate agreement. No commission is earned, due or owing if the transaction contemplated by this Contract fails to close for any reason whatsoever, specifically including, but not limited to, the default

of either Seller or Purchaser. Each party represents and warrants to the other that no other brokers have been involved in this transaction. Each party agrees to indemnify, defend and hold harmless the other party from and against any claims, liabilities, obligations or damages for any commissions, broker's or finder's fees resulting from or arising out of claims for commissions by brokers (other than the broker referenced above) claiming an agreement with or through such party. Notwithstanding the above, any indemnity or hold harmless provided by Seller is subject to the extent and limitations provided in Section 768.28, Florida Statutes, and nothing in this Contract shall act as a waiver of Seller's sovereign immunity beyond that provided in Section 768.28, Florida Statutes, or as a waiver of any other defense Seller may have to such claims. The provisions of this paragraph shall survive Closing.

Purchase of Adjoining Property:

It is understood and agreed that Purchaser's obligation to purchase the Contract Property is conditioned upon the simultaneous closing of the purchase of the adjoining property, owned by Fadi Malki, Inc., which adjoining property is outlined in green on Exhibit A (the "Adjoining Property"). Notwithstanding anything herein to the contrary, if the purchase of the Adjoining Property is not consummated on the date of Closing of the Contract Property, Purchaser may elect to (a) extend the date of Closing of the Contract Property to the closing date of the Adjoining Property; (b) terminate this Contract, in which event, notwithstanding anything in the Contract to the contrary, Seller shall cause all Earnest Money to be promptly returned to Purchaser and Purchaser shall be relieved of all liabilities hereunder; or (c) pursue any combination of (a) or (b). To extent allowed by law, Seller agrees to keep the terms of this Contract confidential and, without limiting the foregoing, shall not disclose or discuss the terms hereof to or with the owner of the Adjoining Property.

Detention Easement:

During the Feasibility Period the parties shall negotiate the Drainage Easement (defined below) in good faith. If Purchaser and Seller cannot agree on the terms of the foregoing easement prior to the expiration of the Feasibility Period, then, unless Purchaser waives the requirement of obtaining the Detention Easement, either party may terminate this Contract and Purchaser shall receive all Earnest Money; provided, however, a party may not so terminate this Contract pursuant to this sentence if it did not negotiate in good faith.

During the Feasibility Period, Purchaser agrees to commission an engineer to determine whether Seller's storm water drainage and retention system (the "Drainage System") is capable of accommodating all storm water detention, as required by local authorities, for Purchaser's proposed retail outlet for motor fuels and convenience store. Purchaser shall provide a copy of the engineer's report to Seller. If the engineer determines the Drainage System is not capable of accommodating Purchaser's storm water detention as currently constructed, Purchaser shall require the engineer to provide recommendations and a cost estimate for modifying the Drainage System to accommodate all storm water detention for Purchaser's development as required by local authorities. In such event, Purchaser and Seller shall cooperate with each other in good faith to determine the area or areas of Seller's existing storm water ponds to be modified to accommodate Purchaser's storm water detention. Seller agrees that such modification may include the expansion of Seller's existing storm water ponds by up to a quarter acre (.25 acre) and Seller hereby agrees to such expansion if recommended by the engineer. The cost of the engineer's work and any modifications made to the Drainage System shall be at the sole cost and expense of Purchaser.

At Closing, Seller shall grant a non-exclusive, perpetual drainage easement (the "Drainage Easement") to Purchaser, which shall benefit the Contract Property, in a recordable form and substance acceptable to the Purchaser allowing the Purchaser to connect to, use, and modify as set forth above, Seller's detention ponds, drainage lines and related facilities (collectively the "Pond") located or to be located on the Seller's remaining property ("Seller's Remaining Property"). In addition, in the event that Seller fails to properly maintain the Drainage System, then Purchaser may, but shall not be obligated to, maintain the same. Purchaser and Seller agree that the form and substance of the Drainage Easement (and the easement area thereunder (the "Drainage Easement Area")) shall be negotiated and established prior to the expiration of the Feasibility Period as provided above.

Seller hereby represents and warrants that Grantor is the owner of and has full right, power and authority to grant and convey such Drainage Easement and encumber the Drainage Easement Area. Seller hereby warrants that there are no leases, tenancies, liens, easements, restrictions, deeds to secure debt, assessments, or other encumbrances against Seller's Remaining Property. All terms and provisions of the Contract of which this Rider No. 1 is made a part hereof with respect to the marketability of title, title objections and title insurance shall apply to Seller's Remaining Property as well as the Contract Property.

Seller further agrees that: (a) such easement shall be an appurtenance to the Contract Property, for the benefit of the Contract Property, (b) such easement shall be a covenant running with the land, a burden upon Seller's Remaining Property, and shall be binding upon the Grantor, (c) Purchaser shall have the right, but not the obligation, to expand the Pond and to install and maintain such lines and facilities as are necessary to connect the Contract Property to the Pond and use the Pond for all of the Contract Property's stormwater drainage needs, (d) such easement shall include a temporary construction easement over those portions of Grantor's property located within twenty (20) feet of the Drainage Easement Area, and (f) such easement and such rights and obligations shall be further evidenced and granted to Purchaser pursuant to recordable written instruments in form and substance satisfactory to Purchaser. Purchaser in its own right and, as Grantor's agent, is hereby authorized to execute any applications or other documents required to obtain any and all permits, licenses, variances and approvals necessary or appropriate to construct and use the Pond.

The term "Grantor" as used herein shall mean the party (whether Seller or any third party) who conveys the herein described easement to Purchaser, and such Grantor's successors and assigns.

The terms of this rider shall survive the closing of the sale of the Contract Property and delivery of the deed evidencing such sale.

Finished Grade of Contract Property and Adjoining Property:

Purchaser agrees that Purchaser shall engineer the site for Purchaser's motor fuel station and/or convenience store so that the finished floor elevation of the building shall be of no higher elevation than twenty-two feet above sea level.

Seller and Purchaser hereby agree that should the terms of this provision prevent Purchaser from utilizing the Detention Easement and Drainage System contemplated in the Detention Easement paragraph above without modification, Purchaser may, subject to Seller's reasonable approval, which approval shall not be unreasonably withheld, conditioned, or delayed, raise the final grade of the site and finished floor of the building to the minimum height that would allow Purchaser to utilize the Detention Easement and Drainage System without modification.

Public Records:

Purchaser acknowledges Seller is subject to and must comply with the Public Records law of the State of Florida, Chapter 119, Florida Statutes. In the event Purchaser refuses to disclose any documents or materials related to this Contract that are not already in Seller's possession or not otherwise exempt from disclosure, Seller may terminate this Contract without further liability upon 14 days notice to Purchaser. If Purchaser refuses to disclose any such documents or materials because Purchaser believes in good faith that the same are exempt from disclosure, Purchaser shall timely seek an injunction or other determination from a court of competent jurisdiction and

the Seller shall not proceed with its right to terminate this Contract until the resolution of such legal proceedings. In the event that this Contract is terminated pursuant to this Section, then Purchaser shall receive a refund of its Earnest Money.

Monument Sign Relocation:

Purchaser hereby agrees to relocate Seller's existing monument sign (the "Sign") at the time of Purchaser's development to a location fronting the western right-of-way boundary of Highway 19 that is either (i) south of the southern property line of the Contract Property or (ii) south of the easement area to be granted pursuant to clause (iii) of the Curb Cut paragraph above (if applicable). Purchaser and Seller agree to determine the precise location of the Sign prior to the expiration of the Feasibility Period.

_____, 2014
SWC of E. Klosterman Rd. & Highway 19
Tarpon Springs, FL

Re: Development of Property Located at [Street Address](the “Property”)

Dear Sir/Madam:

The undersigned (“Owner”) is the owner of the Property and has entered into a Real Estate Purchase Contract to sell the Property to Del Lago Ventures, Inc. (“Del Lago”) By executing this letter, Owner hereby authorizes Del Lago (and its affiliates, including, without limitation, Andalusia Properties, Inc. and Racetrac Petroleum, Inc. (collectively, “Purchaser”)) to execute, on behalf of Owner, such applications, documents and requests desired by Purchaser to pursue all necessary permits, variances, and approvals necessary to develop the Property for Purchaser’s intended purpose.

Please do not hesitate to contact the undersigned if you have any questions. Thank you for your assistance in this matter.

Sincerely,


By: _____

Its: _____

PFW:cap

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Credit Curriculum

Approval is sought for the following recommended changes to credit curriculum for the 2014-15 catalog year:

Program & Course Updates Effective Fall 2014

College of Computer & Information Technology

1. Program Updates:
 - a. Six 18-credit certificates aligned to the Computer Programming and Analysis A.S. program (CWPS-AS) are being merged into one new 18-hour Computer Programming Specialist certificate (CPS-CT, CIP: 0511020103) as a result of changes to State Frameworks. No teach-out is needed, and there will be no negative impact on students as courses from the six certificates are included in the new Computer Programmer Specialist certificate. The six deleted certificates are:
 1. C# (CSHARP-CT)
 2. C++ (CPLUS-CT)
 3. Java (JAVA-CT)
 4. Mobile Device (MBLDVC-CT)
 5. Open Source (OPNSRC-CT)
 6. Visual Basic NET (VBNET-CT)
2. Course Updates: *Advanced Program Development Frameworks* (3 credits), previously submitted as a new course (ISM 4HHH) has been changed to CEN 4024.

Engineering and Building Arts Department

1. Course Updates: *Introduction to Engineering* (3 credits), previously numbered EGS 1001 has been changed by SCNS to EGN 1002.

Five-year Course Deletion

In accordance with Florida Statute 1007.24 and BOT Rule 6A-10.0331, the following courses have not been taught in over five years and are being deleted from SPC's course inventory and the Statewide Course Numbering System:

1. AMH 2949, *Co-Op Work Experience*
2. AML 2020H, *Honors American Literature II*
3. ATE 1050, *Veterinary Terminology and Small Animal Breeds and Behavior*
4. ATE 1001, *Veterinary Office Procedures and Professional Development*
5. BSC 2009CH, *Honors Investigating Biology*
6. BUL 3320, *Advanced Business Law*
7. CCJ 2618, *Criminal Psychology*
8. CCJ 2949, *Co-Op Work Experience*
9. CGS 1846, *Web Site Marketing & Usability*
10. CGS 2949, *Co-op Work Experience*
11. CHM 2949, *Co-Op Work Experience*
12. CJB 1005, *CMS Human Services*
13. CJB 1015, *CMS Communications*
14. CJB 1031C, *First Aid for Criminal Justice Officers*
15. CJB 1040C, *CMS Firearms*
16. CJB 1085, *CMS Law Enforcement Traffic*
17. CJB 1495, *Criminal Justice Wellness*
18. CJB 2006, *CMS Police Practices & Constitutional Law*
19. CJB 2020C, *CMS Vehicle Operations*
20. CJB 2050C, *CMS Defensive Tactics*
21. CJB 2060, *CMS Law Enforcement Patrol Operations*
22. CJB 2070, *CMS Law Enforcement Investigations*
23. CJB 2090, *CMS Special Topics in Law Enforcement*
24. CJC 2350, *Correctional Operations*
25. CJC 2930, *Special Topics in Corrections*
26. CJE 1100, *Criminal Justice Legal I*
27. CJE 1101, *Criminal Justice Legal II*
28. CJE 1442, *Crime Prevention and Analysis*
29. CJE 1452, *Criminal Justice Interpersonal Skills I*
30. CJE 1456, *Criminal Justice Communication*
31. CJE 1653, *Introduction to Criminal Intelligence Analysis*
32. CJE 2020C, *Vehicle Operations*
33. CJE 2050, *Criminal Justice Defensive Tactics*
34. CJE 2054, *Criminal Justice Weapons*
35. CJE 2234, *Drug Investigation Methodology*
36. CJE 2453, *Criminal Justice Interpersonal Skills II*
37. CJE 2552, *Law Enforcement Traffic*
38. CJE 2590, *Law Enforcement Patrol*
39. CJE 2601, *Law Enforcement Investigations*
40. CJE 2730, *Correctional Emergency Preparedness*


41. CJL 2103, *Criminal Justice Legal III*
42. CJL 2134, *Forensic Financial Investigation*
43. DSC 1001, *Introduction to Understanding Terrorism*
44. DSC 2232, *Maritime Security Awareness*
45. DSC 2233, *Advanced Maritime Security*
46. DSC 2242, *Introduction to Intermodal Supply Chain Security*
47. EDP 2002, *Educational Psychology*
48. EEC 1602, *Behavioral Observation and Screening in Child Care*
49. EEC 2272, *Practices Wkng Young Children with Special Needs in Inclusive Settings*
50. EEC 2500, *Child Development Overview*
51. EEC 2521, *Child Care Regulations*
52. EEC 2943, *Inservice Training: Preparation for National CDA*
53. EMS 2331, *Emergency Care In-Flight*
54. EMS 2931C, *Paramedic Seminar*
55. ENG 2949, *Co-op Work Experience*
56. FFP 1000, *Fundamentals of Fire Protection*
57. FFP 1302, *Apparatus Pump Operator Drive/Engineer*
58. FIN 4930, *Special Topics in Finance*
59. FRE 2200, *Intermediate French I*
60. FRE 2201, *Intermediate French II*
61. GRA 2103C, *Introduction to Computer Graphics*
62. GRA 2949, *Co-op Work Experience*
63. HIS 2950, *Study Abroad in History*
64. IDS 1303, *Interdisciplinary Studies: PTK Honors Study Topic*
65. ISC 2950, *Study Abroad*
66. ISM 3930, *Seminars in Technology Management*
67. LAT 1120, *Beginning Latin I*
68. LAT 1121, *Beginning Latin II*
69. LIT 1330, *Literature for Early Childhood*
70. LIT 2120H, *Honors World Literature II (Renaissance to the Present)*
71. LIT 2950, *Study Abroad in Literature*
72. MAS 2103, *Linear Algebra*
73. MAT 1033L, *Intermediate Algebra Laboratory*
74. MET 2949, *Co-op Work Experience*
75. MGF 2949, *Co-op Work Experience*
76. MTG 2206, *College Geometry*
77. ORI 2000, *Oral Interpretation of Literature*
78. PEM 2949, *Co-op Work Experience*
79. PHI 2630, *Discovering Your Personal Ethics*
80. PHI 2694, *The Ethics of Death & Dying*
81. PHY 2048H, *Honors Physics I*
82. PHY 1048LH, *Honors Physics Laboratory I*
83. RET 2616, *Supervisory Management for Respiratory Care*
84. RMI 3117, *Personal Insurance*
85. RMI 3200, *Principles of Property and Liability Insurance*
86. RMI 4211, *Commercial Insurance*

87. RTE 2571, *Computed Tomography*
88. RTE 2571L, *Computed Tomography Clinical Education*
89. RTE 2576, *Basic Magnetic Resonance Imaging II*
90. RTE 2576L, *Magnetic Resonance Imaging Clinical Education*
91. RTE 2582, *Cardiovascular Intervention Procedures*
92. RTE 2582L, *Cardiovascular-Interventional Clinical Education*
93. RTE 2584, *Basic Mammography I*
94. RTE 2584L, *Basic Mammographic Clinical Education*
95. RTE 2762, *Cross Sectional Anatomy and Pathology*
96. RUS 1120, *Elementary Russian I*
97. RUS 1121, *Elementary Russian II*
98. SPC 2594, *Forensics Laboratory*
99. SPC 2949, *Co-op Work Experience*

Anne M. Cooper, Senior Vice President, Instruction & Academic Programs, recommends approval

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: University of South Florida, Florida Institute of Oceanography – Ship Time Program

Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to University of South Florida's Florida Institute of Oceanography by St. Petersburg College for the Ship Time Program Application. Permission is sought to accept leveraged ship time equivalent to \$18,540 if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.

The Florida Institute of Oceanography (FIO) is awarding member institutions, which includes SPC, the opportunity for faculty and students to conduct teaching and research activities aboard an FIO research vessel. These single day cruises will provide students an interactive, inquiry-centered learning experience, while exposing them to future career opportunities working in this environment. SPC is requesting 4 days of ship time during fiscal year 2014-15 for students in Marine Biology and Ecology courses.

The estimated period of performance will be from July 1, 2014 through June 30, 2015. The value of this ship time is estimated to be \$18,540. If awarded, SPC is required to provide a cash match of 10% of the vessel's daily rate for each trip, totaling \$2,060. See attached Information Summary for additional information.

Suzanne L. Gardner, General Counsel; Anne Cooper, Senior Vice President of Instruction and Academic Programs; and John Chapin, Dean of Natural Sciences, recommend approval.

Attachment

js0402143

**BOT INFORMATION SUMMARY
GRANTS/RESTRICTED FUNDS CONTRACTS**

Date of BOT Meeting: April 15, 2014

Funding Agency or Organization: University of South Florida, Florida Institute of Oceanography

Name of Competition/Project: Ship Time Program

SPC Application or Sub-Contract: SPC Application

Grant/Contract Time Period: **Start:** 7/1/14 **End:** 6/30/15

Administrator: John Chapin

Manager: Linae Boehme-Terrana

Focus of Proposal:

The Florida Institute of Oceanography (FIO) is accepting proposals from institutional faculty and researchers from teaching and educational research cruises aboard FIO's research vessels. Cruises will depart from St. Petersburg and travel to various locations throughout the Gulf of Mexico, providing students the opportunity to take on tasks typical of a marine biologist and ecologist. These single day cruises will provide students an interactive, inquiry-centered learning experience, while exposing them to future career opportunities working in this environment. SPC will be required to provide a cash match of 10% of the vessel's daily rate, for the 4 day request (value of \$5,150 per day) this match will total \$2,060.

Budget for Proposal:

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Total Budget \$0 cash from funder

Funding:

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below) \$20,600 (Ship time value plus cash match)

Total amount from funder: \$18,540 (Ship time value)

Amount/value of match: Cash: \$2,060
In-kind: N/A

Required match or cost sharing: No Yes X

Voluntary match or cost sharing: No X Yes

Source of match/cost sharing: Budget Transfer Account

Negotiated indirect cost: N/A

(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	Ship time value – student research/learning


College Values, Strategic Initiatives and Activities Addressed:

Values:	<ol style="list-style-type: none"> 1. Academic Excellence 2. Student Focus 3. Partnerships 4. Innovation
Strategic Initiatives:	<ol style="list-style-type: none"> 1. Instructional Support 2. Student Support 3. Faculty and Staff Development 4. Student Engagement
Strategic Activities:	<ol style="list-style-type: none"> 1. Student Success and Out of Classroom Support

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Lease Agreement with the City of St. Petersburg for Parking at the St. Petersburg/Gibbs Campus

Authorization is requested to extend the Lease Agreement with the City of St. Petersburg for an additional 3-year term, beginning October 1, 2014 and ending September 30, 2017, under the current terms and conditions set forth in the original lease. This authorization also includes authority for the President to enter into any renewals of the foregoing lease under the same terms and conditions.

On September 18, 2008, the College signed a Lease Agreement for land owned by the City of St. Petersburg at Eagle Lake, adjacent to the West Community Library at the St. Petersburg/Gibbs Campus. The rental term was for a 3-year period, commencing on October 1, 2008 and ending September 30, 2011. On April 26, 2011 the Board approved extending the lease for an additional three (3) year term, ending on September 30, 2014. The rent is nominal at \$36.00 for a 3-year period (\$1.00 per month), plus any applicable taxes, payable in advance on the 1st day of the term. The site is used for additional parking for the campus.

The college has the option to renew the lease upon mutual agreement by the City and the College with notice of the intent to renew to be provided within 120 days of the end of the term.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services recommend approval.

tc0402141

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Amendments to the Agreements between St. Petersburg College and National University of Health Sciences (NUHS) for Lease of Space at the Health Education Center for an additional 12 months

Authorization is requested to extend the three lease agreements between St. Petersburg College and National University of Health Sciences (NUHS) for an additional term of twelve (12) months. This authorization also includes authority for the President to enter into any renewals of the foregoing leases under the same terms and conditions.

- Lease space for a portion of the first floor of the Bankers Insurance Group Orthotics and Prosthetics Building (O&P Building) to include the base rent in the amount of 1.00 per year; the operating fee for the Exclusive Use Space of \$6.93 per square foot or \$6,528.06 per year (942 sq. ft. X \$6.93); the operating fee for the Joint Use Space of \$3.47 per square foot or \$1,499.04 per year (432 sq. ft. X \$3.47); and the fees for O&P Room 122 of \$4,536.48 (727 sq. ft. X \$6.24 (90% of \$6.93)). The total annual lease amount is \$12,564.58.
- Lease space in existing portables at the Health Education Center to include the base rent in the amount of \$1.00 per year; and the operating fee for Exclusive Use Space of \$6.93 per square foot or \$16,632.00 per year (2,400 sq. ft. X \$6.93). The total annual lease amount is \$16,633.00.
- Lease space at the Health Education Center Annex (Building 67, Site 8) to include the base rent in the amount of 1.00 per year; the operating fee for Exclusive Use Space of \$6.93 per square foot or \$50,159.34 per year (7,238 sq. ft. X \$6.93); and the operating fee for the Joint Use Space of \$3.47 per square foot or \$2,612.91 per year (753 sq. ft. X \$3.47). The total annual lease amount is \$52,773.25.

These operational fee values match the operation costs for new facilities issued by the State for fiscal year 2014-2015. The lease period will be from July 1, 2014 through June 30, 2015. The other terms and conditions of the original agreements will remain the same.

The lease agreement amendments are being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services; Phil Nicotera, Provost, Health Education Center; and Catherine Kennedy, Associate Vice President, University Partnership Center, recommend approval.

Attachments

tc0402141

**THIRD AMENDMENT
TO LEASE AGREEMENT
NATIONAL UNIVERSITY OF HEALTH SCIENCES
AND
ST. PETERSBURG COLLEGE**

THIS THIRD AMENDMENT is entered into this _____ day of _____, 2014 by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the “College”) and the National University of Health Sciences, an Illinois non-profit corporation, whose principal address is 200 E Roosevelt Road, Lombard, IL, 60148 (hereinafter, the “NUHS”).

WITNESSETH:

WHEREAS, the College and NUHS did enter into that certain Lease Agreement dated November 11, 2009 whereby the College leased to NUHS two portable structures located at the HEC Campus; and that First Amendment dated December 8, 2011; and that Second Amendment dated May 2, 2013, hereinafter collectively referred to as the “Agreement”; and

WHEREAS, unless otherwise specifically stated in this Third Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Agreement; and

WHEREAS, the Term is set to expire on June 30, 2014; and

WHEREAS, the parties desire to extend the Agreement for an additional twelve (12) month term on such terms and conditions as are set forth in the Agreement, except as specifically modified herein; and

WHEREAS, the parties desire to decrease the Operating Fee to conform with the operational costs set forth by the State; and

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Term of the Agreement is hereby extended for a twelve (12) month term commencing on July 1, 2014 and continuing through and until June 30, 2015.
3. The Operating Fee for the Exclusive Use space will be \$6.93 per square foot multiplied by 2,400 square feet. The Base Rent will continue to be \$1.00 per

year. The total amount of the Operating Fee and the Base Rent for the term of the Lease Agreement is \$16,633.00. Payments shall be due as follows:

July 1, 2014	\$4,158.25	Regular Quarterly Lease Payment, 07/01/2014 – 09/30/2014
October 1, 2014	\$4,158.25	Regular Quarterly Lease Payment, 10/01/2014 – 12/31/2014
January 1, 2015	\$4,158.25	Regular Quarterly Lease Payment, 01/01/2015 – 03/31/2015
April 1, 2015	\$4,158.25	Regular Quarterly Lease Payment, 04/01/2015 – 06/30/2015
Total	\$16,633.00	

4. All other terms and conditions of the Agreement shall remain in full force and effect except as specifically modified herein. If any of the provisions of this Third Amendment conflict with any terms of the Agreement, the provisions of the Third Amendment shall govern and control.

IN WITNESS WHEREOF, the parties have executed this Third Amendment as of the dates indicated below.

COLLEGE: Board of Trustees of St. Petersburg College
 Witnesses as to the College:

By: _____
 Name: _____

By: _____
 Name: _____

NUHS: National University of Health Sciences
 Witnesses as to the NUHS:

By: _____
 Name: _____

By: _____
 Name: _____

By: _____
 Name: _____

Its: _____

**THIRD AMENDMENT
TO LEASE AGREEMENT
NATIONAL UNIVERSITY OF HEALTH SCIENCES AND
ST. PETERSBURG COLLEGE**

THIS THIRD AMENDMENT is entered into this _____ day of _____, 2014 by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the “College”) and the National University of Health Sciences, an Illinois non-profit corporation, whose principal address is 200 E Roosevelt Road, Lombard, IL, 60148 (hereinafter, the “NUHS”).

WITNESSETH:

WHEREAS, the College and NUHS did enter into that certain Lease Agreement dated June 8, 2011, whereby the College leased to NUHS a portion of the first floor of the Health Education Center Annex Building at 6698 68th Avenue North, Pinellas Park, which is located near the Health Education Center; and that First Amendment dated May 11, 2012; and that Second Amendment dated May 2, 2013, hereinafter collectively referred to as the “Agreement.”

WHEREAS, unless otherwise specifically stated in this Third Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Agreement; and

WHEREAS, the Term is set to expire on June 30, 2014; and

WHEREAS, the parties desire to extend the Agreement for an approximate twelve (12) month term on such terms and conditions as are set forth in the Agreement, except as specifically modified herein; and

WHEREAS, operational costs as set forth by the State of Florida have decreased for the fiscal year 2014-2015; and

WHEREAS, the parties desire to decrease the Operational Fees to conform with the operational costs set forth by the State; and

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Term of the Agreement is hereby extended for a twelve (12) month term commencing on July 1, 2014 and continuing through and until June 30, 2015.

3. The Operating Fee for the Exclusive Use Space will be \$6.93 a square foot or \$50,159.34 a year (7,238 sq. ft. X \$6.93). The Operating Fee for the Concurrent Use Space shall be \$3.47 a square foot or \$2,612.91 a year (753 sq. ft. X \$3.47), plus \$1.00 annual base rent. Payments shall be due and payable as follows:

July 1, 2014	\$13,193.32	Regular Quarterly Lease Payment, 07/01/2014 – 09/30/2014
October 1, 2014	\$13,193.31	Regular Quarterly Lease Payment, 10/01/2014 – 12/31/2014
January 1, 2015	\$13,193.31	Regular Quarterly Lease Payment, 01/01/2015 – 03/31/2015
April 1, 2015	\$13,193.31	Regular Quarterly Lease Payment, 04/01/2015 – 06/30/2015
Total	\$52,773.25	

4. All other terms and conditions of the Agreement shall remain in full force and effect except as specifically modified herein. If any of the provisions of this Third Amendment conflict with any terms of the Agreement, the provisions of the Third Amendment shall govern and control.

IN WITNESS WHEREOF, the parties have executed this Third Amendment as of the dates indicated below.

COLLEGE:

Board of Trustees of St. Petersburg College

Witnesses as to the College:

By: _____

By: _____

Name: _____

By: _____

Name: _____

NUHS:

National University of Health Sciences

Witnesses as to the NUHS:

By: _____

By: _____

Name: _____

Name: _____

Its: _____

By: _____

Name: _____

**SIXTH AMENDMENT
TO LEASE AGREEMENT
NATIONAL UNIVERSITY OF HEALTH SCIENCES AND
ST. PETERSBURG COLLEGE**

THIS SIXTH AMENDMENT is entered into this _____ day of _____, 2014 by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the “College”) and the National University of Health Sciences, an Illinois non-profit corporation, whose principal address is 200 E Roosevelt Road, Lombard, IL, 60148 (hereinafter, the “NUHS”).

WITNESSETH:

WHEREAS, the College and NUHS did enter into that certain Lease Agreement dated April 28, 2009, whereby the College leased to NUHS a portion of the College’s property located at 7200 66th St. N, Pinellas Park, FL, 33781, in the O & P Building; that First Amendment dated May 17, 2010; that Second Amendment dated June 28, 2010; that Third Amendment dated April 19, 2011; that Fourth Amendment dated May 11, 2012; and that Fifth Amendment dated May 2, 2013, hereinafter collectively referred to as the “Agreement”; and

WHEREAS, unless otherwise specifically stated in this Sixth Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Agreement; and

WHEREAS, the Term is set to expire on June 30, 2014; and

WHEREAS, the parties desire to extend the Agreement for an additional twelve (12) month term on such terms and conditions as are set forth in the Agreement, except as specifically modified herein; and

WHEREAS, operational costs as set forth by the State of Florida have decreased for the fiscal year 2014-2015; and

WHEREAS, the parties desire to decrease the Operational Fees to conform with the operational costs set forth by the State; and

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Term of the Agreement is hereby extended for a twelve (12) month term commencing on July 1, 2014 and continuing through and until June 30, 2015.

3. The Operating Fee for the Exclusive Use Space will be \$6.93 a square foot or \$6,528.06 a year (942 sq. ft. X \$6.93). The Operating Fee for the Concurrent Use Space shall be \$3.47 a square foot or \$1,499.04 a year (432 sq. ft. X \$3.47). The Operating Fee for Room OP 122 shall be \$6.24 a square foot or \$4,536.48 (727 sq. ft. X \$6.24), plus \$1.00 annual base rent. Payments shall be due and payable as follows:

July 1, 2014	\$3,141.15	Regular Quarterly Lease Payment, 07/01/2014 – 09/30/2014
October 1, 2014	\$3,141.15	Regular Quarterly Lease Payment, 10/01/2014 – 12/31/2014
January 1, 2015	\$3,141.14	Regular Quarterly Lease Payment, 01/01/2015 – 03/31/2015
April 1, 2015	\$3,141.14	Regular Quarterly Lease Payment, 04/01/2015 – 06/30/2015
Total	\$12,564.58	

4. All other terms and conditions of the Agreement shall remain in full force and effect except as specifically modified herein. If any of the provisions of this Sixth Amendment conflict with any terms of the Agreement, the provisions of the Sixth Amendment shall govern and control.

IN WITNESS WHEREOF, the parties have executed this Sixth Amendment as of the dates indicated below.

COLLEGE:

Witnesses as to the College:

By: _____
Name: _____

By: _____
Name: _____

Board of Trustees of St. Petersburg College

By: _____

NUHS:

Witnesses as to the NUHS:

By: _____
Name: _____

By: _____
Name: _____

National University of Health Sciences

By: _____


Name: _____

Its: _____

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Amendment #6 to the Lease Agreement between St. Petersburg College and St. Petersburg Pier Aquarium, Inc., for a Lease of Office Space at the Downtown Center

Authorization is requested to execute Amendment #6, which extends the lease agreement between St. Petersburg College and St. Petersburg Pier Aquarium, Inc., for an additional 12 months. This authorization also includes authority for the President to enter into any renewals of the foregoing lease under the same terms and conditions.

On December 17, 2008, the Board approved the original lease agreement between St. Petersburg College and the St. Petersburg Pier Aquarium, Inc. The St. Petersburg Pier Aquarium has expressed an interest in renewing the lease agreement for twelve (12) months. The lease rate will remain at \$10.00 per square foot per year for a total annual lease amount of \$4,500.00 (450 square feet x \$10.00 per square foot) and shall run from July 1, 2014 through June 30, 2015. The terms for the payment schedule will be monthly and the Agreement may be terminated by either party upon giving no less than thirty (30) day written notice. All other terms and conditions of the original Agreement shall remain the same.

The lease agreement amendment is being provided to the Board as required by Florida Statutes, Chapter 1013.15 Lease, rental, and lease-purchase of educational facilities and sites, Section (1):

Prior to entering into or executing any such lease, a board shall consider approval of the lease or lease-purchase agreement at a public meeting, at which a copy of the proposed agreement in its final form shall be available for inspection and review by the public, after due notice as required by law.

Doug Duncan, Senior Vice President, Administrative/Business Services and Information Technology; Jim Waechter, Associate Vice President, Facilities Planning and Institutional Services; Kevin Gordon, Provost, Downtown Center, recommend approval.

Attachment

tc0402141

**SIXTH AMENDMENT TO
LEASE AGREEMENT
ST. PETERSBURG COLLEGE AND
PIER AQUARIUM, INC.**

THIS SIXTH AMENDMENT is entered into by and between the Board of Trustees of St. Petersburg College, a Florida public body corporate, whose mailing address is P.O. Box 13489, St. Petersburg, Florida 33733, (hereinafter, the “College”) and Pier Aquarium, Inc., a Florida non-profit corporation, whose mailing address is 800 Second Avenue Northeast Suite 2001, St. Petersburg, FL, 33701-3503 (hereinafter, the “Aquarium”).

WITNESSETH:

WHEREAS, the College and the Aquarium did enter into that certain Lease Agreement dated December 17, 2008 whereby the College leased to the Aquarium a portion of the College’s premises located at the College’s Downtown Center, 244 2nd Ave N., St. Petersburg, Florida, 33701 (the “Agreement”); as amended by that certain First Amendment executed by the College on December 15, 2009; as amended by that certain Second Amendment executed by the College on December 17, 2010; as amended by that certain Third Amendment executed by the College on December 8, 2011; as amended by that certain Fourth Amendment executed by the College on May 24, 2013; as amended by that certain Fifth Amendment executed by the College on December 12, 2013 (collectively hereinafter “the Agreement”); and

WHEREAS, unless otherwise specifically stated in this Sixth Amendment to the contrary, the terms and definitions used herein shall have the same meaning as set forth in the Agreement; and

WHEREAS, the Lease Term is set to expire on June 30, 2014; and

WHEREAS, the College and Aquarium desire to extend the Agreement for an additional twelve (12) month term beginning on July 1, 2014 and continuing through and until June 30, 2015 on such terms and conditions as are set forth in the Agreement; and

NOW, THEREFORE, in consideration of the premises and one dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties further agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Term of the Agreement shall be renewed for a period of twelve (12) months beginning on July 1, 2014 and continuing through and until June 30, 2015. The Base Rent for this renewal term shall remain the same as the Base Rent for the initial term at \$10.00 per square foot. Payment shall be made in monthly installments of \$375.00 due on the first day of each month during the Term.

3. Either party may terminate the Agreement upon 30 days prior written notice to the non-terminating party.

All other terms and conditions of the Agreement shall remain in full force and effect except as specifically modified herein. If any of the provisions of this Sixth Amendment conflict with any terms of the Agreement, the provisions of the Sixth Amendment shall govern and control.

IN WITNESS WHEREOF the parties set their hands and seals on the dates set forth below.

COLLEGE:

Board of Trustees of St. Petersburg College

Witnesses as to the College:

By: _____

By: _____

Name: _____

By: _____

Name: _____

Date: _____

AQUARIUM:

Pier Aquarium, Inc.

Witnesses as to the Aquarium:

By: _____

Name: _____

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Date: _____

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President



SUBJECT: 2013/14 Sanitation, Casualty and Safety Inspection Reports

Approval is sought by the Board of Trustees for the 2013/14 Sanitation, Casualty and Safety Inspection Reports.

Florida Statutes, Chapter 1013, Educational Facilities requires that all educational facilities be inspected at least once during each fiscal year to determine compliance with the fire safety, casualty safety, and sanitation standards and that these inspections be certified by the Board of Trustees.

- Inspections of all 2.5 million square feet of SPC facilities were conducted in the fall of 2013;
- Twenty (20) deficiencies were noted in the 2013/14 inspection; the lowest in the last five years;
- All deficiencies were subsequently corrected in a timely manner;

Doug Duncan, Senior Vice President, Administrative/Business Services & Information Technology and Jim Waechter, Associate Vice President for Facilities Planning & Institutional Services, recommend approval.

Attachment

jw0331141

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-14

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Allstate Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1
 ADDRESS: 3200 34th St. S, St Petersburg, FL 33711

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) _____ INSPECTION DATE November 13, 2013
Jeb W. Bynum (Municipal Fire Safety Inspector)
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED _____
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER _____
John W. Bynum 11/15/2013
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE _____
 FIRE INSPECTOR CERTIFICATION NUMBER 133209
 FIRE INSPECTOR CERTIFICATION NUMBER _____

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
 FACILITY ADMINISTRATOR SIGNATURE [Signature]
 FACILITY ADMINISTRATOR TITLE _____
 SIGNATURE DATE 11/15/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Cleawater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Caruth Health Education Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 7200 66th St N, Pinellas Park, FL 33781

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 13, 2013
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER
SIGNATURE DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 126010
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
FACILITY ADMINISTRATOR SIGNATURE [Signature]
SIGNATURE DATE 4/3/14

FACILITY ADMINISTRATOR TITLE _____

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Cleanwater
 SCHOOL / FACILITY: Cleanwater Campus # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 2465 Drew St. Cleanwater FL # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector)
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED November 12, 2013
 INSPECTION DATE
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature]
 INSPECTOR ADDRESS: 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS: PHONE NUMBER 133209
 FIRE INSPECTOR CERTIFICATION NUMBER
 SIGNATURE DATE 11/12/2013
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
 FACILITY ADMINISTRATOR TITLE _____
 FACILITY ADMINISTRATOR SIGNATURE [Signature]
 SIGNATURE DATE 11/13/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Downtown # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 244 Second Ave. N, St Petersburg, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) November 13, 2013
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED INSPECTION DATE
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER
 SIGNATURE DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 133209
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
 FACILITY ADMINISTRATOR SIGNATURE [Signature]
 SIGNATURE DATE 4/3/14

FACILITY ADMINISTRATOR TITLE _____

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: EpiCenter # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 13805 58th St N, Clearwater, FL 33760

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 12, 2013
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE 11/15/2013 126010
 FIRE INSPECTOR CERTIFICATION NUMBER FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

[Handwritten Signature]
 4/3/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Cleanwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Fire Training Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 5005 126th Ave N, Clearwater, FL 33762

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) INSPECTION DATE November 12, 2013
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED _____
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
 INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 SIGNATURE DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 126010
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE _____
 FIRE INSPECTOR CERTIFICATION NUMBER _____

LOCATION:
 Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
 FACILITY ADMINISTRATOR SIGNATURE [Signature]
 FACILITY ADMINISTRATOR TITLE _____
 SIGNATURE DATE 11/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Gibbs Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 3
ADDRESS: 6605 5th Ave. North, St. Petersburg, FL 33710

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann, Jr. (Municipal Fire Safety Inspector) INSPECTION DATE November 13, 2013
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
SIGNATURE DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____ FACILITY ADMINISTRATOR SIGNATURE [Signature]
FACILITY ADMINISTRATOR TITLE _____ SIGNATURE DATE 11/13/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Clearwater # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: HEC Annex Building # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 6698 68th Avenue N, Pinellas Park, FL 33781

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 13, 2013
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED _____ INSPECTION DATE _____
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] 11/15/2013
 INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205 FIRE INSPECTOR CERTIFICATION NUMBER 126010
 SIGNATURE DATE _____ FIRE INSPECTOR CERTIFICATION NUMBER _____

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
 FACILITY ADMINISTRATOR SIGNATURE [Signature]
 FACILITY ADMINISTRATOR TITLE _____
 SIGNATURE DATE 11/13/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Midtown Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 1048 22nd Street S, St Petersburg

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) INSPECTION DATE November 13, 2013
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR SIGNATURE [Signature] DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 133209
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
FACILITY ADMINISTRATOR SIGNATURE [Signature]
SIGNATURE DATE 4/3/14

FACILITY ADMINISTRATOR TITLE _____

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: St. Petersburg # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Palladium Theater # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
ADDRESS: 253 5th Ave. N, St Petersburg, FL 33701

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Jeb W. Bynum (Municipal Fire Safety Inspector) November 13, 2013
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER
SIGNATURE DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 133209
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED _____
FACILITY ADMINISTRATOR TITLE _____
FACILITY ADMINISTRATOR SIGNATURE [Signature]
SIGNATURE DATE 11/13/14

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Seminole # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Seminole Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 14
ADDRESS: 9200 113th St N, Seminole, FL

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 13, 2013
COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER
SIGNATURE DATE 11/15/2013 126010
FIRE INSPECTOR CERTIFICATION NUMBER FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED A. West
FACILITY ADMINISTRATOR SIGNATURE

SIGNATURE DATE 4/3/14

FACILITY ADMINISTRATOR TITLE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Tarpon Springs # OF SERIOUS FIRE SAFETY VIOLATIONS 0
SCHOOL / FACILITY: Tarpon Springs Campus # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1
ADDRESS: 600 Klosterman Rd., Palm Harbor, FL 34684

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Walter D. Spann, Jr. (Municipal Fire Safety Inspector) INSPECTION DATE November 12, 2013
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) [Signature] FIRE INSPECTOR ADDRESS & PHONE NUMBER Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
SIGNATURE DATE 11/15/2013 FIRE INSPECTOR CERTIFICATION NUMBER 62373

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Petersburg College has met the requirements of F.S. 1013.12(2)(d): X YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED [Signature] FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE AS/14 SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2013/2014 Fire Safety Deficiencies - SPC Tarpon Springs Campus			Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description						
	WS	NU Tech Bldg. 83:	No deficiencies noted					1
								2
	WS	AG Bldg. 84:	No deficiencies noted					3
								4
	WS	Alpha Bldg. 85:	No deficiencies noted					5
								6
	WS	Beta Bldg. 86:	No deficiencies noted					7
								8
	WS	Gamma Bldg. 87:	No deficiencies noted					9
								10
	WS	Delta Bldg. 88:	No deficiencies noted					11
								12
	WS	MA Bldg. 89 :	No deficiencies noted					13
								14
	WS	PE Bldg. 90:	No deficiencies noted					15
								16
	WS	Epsilon Bldg. 91:	No deficiencies noted					17
								18
	WS	PS Bldg. 92:	No deficiencies noted					19
								20
	WS	Admin Bldg. 93:	No deficiencies noted					21
								22
	WS	LY Bldg. 94:	No deficiencies noted					23
								24
	WS	FA Bldg. 96:	No deficiencies noted					25
								26
	WS	BB Bldg. 97:	No deficiencies noted					27
								28
	WS	Sigma Bldg. 99:	No deficiencies noted					29
	WS	Storage Sheds:	No deficiencies noted					30

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2013-2014

College Facility: St. Petersburg College FIRE DISTRICT: Seminole # OF SERIOUS FIRE SAFETY VIOLATIONS 0
 SCHOOL / FACILITY: Veterinary Technology Special Purpose Center # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0
 ADDRESS: 12476 Ulmerton Road, Largo, FL, 33774

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) Brian Webber (Municipal Fire Safety Inspector) November 13, 2013
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED INSPECTION DATE
 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER
 SIGNATURE DATE 11/15/2013 126010
 FIRE INSPECTOR CERTIFICATION NUMBER FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

St. Petersburg College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED
 FACILITY ADMINISTRATOR SIGNATURE *[Signature]*
 SIGNATURE DATE 11/3/14

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Quarterly Informational Report of Exempt and Non-Exempt Purchases

This informational report includes purchases above Category 2 (currently \$35,000.) but not exceeding Category 5 (\$325,000.) as specified in Board of Trustee’s Rule 6Hx23-5.12. These transactions during the preceding quarter have been approved by the President’s designee and may be exempt from the bidding procedure pursuant to the State Board of Education Procurement Requirements 6A-14.0734.

Because each transaction stands on its own and does not occur in sequence with other transactions, a cumulative dollar amount is not implied when the same vendor appears more than once on the report. A summary appears at the end of the report, grouping vendors that appear on the report more than once, showing a total for each during the period.

The acronyms “SBE” and “BOT” stand for the State Board of Education and the St. Petersburg College Board of Trustees, respectively.

The listing is by Purchase Order Number:

1. **P.O. #89650 – Auxilium Prosthetic & Orthotic Consulting SV** – This is in the amount of **\$82,869.00** to provide prosthetic and orthotics consulting for VAI2 grant from 10/24/13-4/15/2014. **This is grant funded. Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services ...” **Recommended** by Phil Nicotera, Provost, HEC, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.
2. **P.O. #89901 – Prolifics Application Services Inc** – This is in the amount of **\$77,018.00** for consulting services to implement security automation and application lead for new project development in PeopleSoft. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption H: “Information technology...” **Recommended** by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.

3. **P.O. #90327 – Premier Agendas Inc** – This is in the amount of **\$71,750.00** for 2014-2015 student handbooks. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption I: “Single Source ...” **Recommended** by Tonjua Williams, Senior Vice President, Student Services, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

Change orders listed in numeric order:

1. **P.O. #87976 – EQ Florida:** This change order is in the amount of **\$25,400.00** increase (new total is \$75,550.00). For college-wide hazardous waste services. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption D: “Contract pricing...” **Recommended** by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology, and approved by Doug Duncan, Senior Vice President of Administrative/Business Services and Information Technology.
2. **P.O. #88003 – Josephson, Dwayne Scott** – This is change order is in the amount of **\$10,000.00** increase (new total is \$40,000.00). To provide instructional services, instruction of classes, both public and contracted corporate training classes as scheduled. **Authority:** SBE & BOT Rule 6Hx23-5.12, Exemption G: “Professional services ...” **Recommended** by James Connolly, Training Director, and approved by Anne Cooper, Senior Vice President of Instruction and Academic Programs.

Summary of Vendors Appearing More Than Once (exclusive of change orders)

N/A

For Information: Excerpt from Board of Trustees Rule 6Hx23-5.12 Purchasing

All non-exempt purchases exceeding the Category Two threshold amount [\$35,000] as specified in Section 287.017, Florida Statutes, require a formal sealed competitive solicitation requested from at least three responsible vendors, when possible. In addition, competitive solicitation awards exceeding the Category Five threshold amount [\$325,000] as specified in Section 287.017, Florida Statutes, must be approved by the Board of Trustees. Whenever two or more such solicitations, which are equal with respect to price, quality, and service, are received for the procurement of commodities or services, a solicitation response received from a business that certifies it has implemented a drug-free workplace program as specified in Section 287.087, Florida Statutes, shall be given preference in the award process. In the event it is desired to competitively solicit commodities or services that are included in the exempt from competitive solicitation category, the competitive solicitation must originate through Purchasing.

The following are exceptions to competitive solicitations:

A. Purchases under Sections 946.515 (PRIDE) and 946.519 (The State Department of Corrections), Florida Statutes.

B. Educational tests, textbooks, instructional materials and equipment, films, filmstrips, video tapes, disc or tape recordings or similar audiovisual materials, and computer-based instructional software.

C. Library books, reference books, periodicals, and other library materials and supplies.

D. Purchases at the unit or contract prices established through competitive solicitations by any unit of government established by law or non-profit buying cooperatives.

E. Food.

F. Services or commodities available only from a single or sole source.

G. Professional services, including, but not limited to artistic services, instructional services, health services, environmental matters, attorneys, legal services, auditors, and management consultants, architects, engineers, and land surveyors. Services of architects, engineers, and land surveyors shall be selected and negotiated according to Section 287.055, Florida Statutes. For the purposes of this paragraph, "professional services" shall include services in connection with environmental matters, including, but not limited to the removal of asbestos, biological waste, and other hazardous material.

H. Information technology resources defined as all forms of technology used to create, process, store, transmit, exchange, and use information in various forms of voice, video and data and shall also include the personnel costs and contracts that provide direct information technology support consistent with each individual college's information technology plan.

I. Single Source procurements for purposes of economy or efficiency in standardization of materials or equipment.

J. Emergency purchases not in excess of the Category Two threshold [\$35,000] as specified in Section 287.017, Florida Statutes as provided for in P6Hx23-5.123.

(Rule Authority: State Board of Education Rule 6A-14.0734 Bidding Requirements.)

This Quarterly Informational Report was compiled by Paul Spinelli, Director of Procurement, Asset Management and Auxiliary Services.
PAS032714

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President *wdl*
SUBJECT: Removal of Certain Assets from Property Inventory

This Memo is for informational purposes and fulfills the requirement of Florida Statute 274.07 for the recording of the disposition of government property into the Board Meeting minutes. Per approval by the Survey Committee for removal from the inventory, the following items have a current Net Book value of \$0 and were acquired between 1972 and 2011.

Tag Number	Description	Acq Date
00138	Merlin Express Xt Presen	6/1/1991
00887	Refrigerator:Beverage Ai	8/1/1984
01388	Video Cass-R/P:Sony	9/1/1978
01646	Typewriter:Xerox	5/1/1985
01770	Microscope:American Opti	4/1/1984
01884	Ultrasonic Cleaner:lms B	4/1/1988
02166	Crt Display Unit	2/1/1972
02876	Video Camera:Ikegami	8/1/1983
02921	Stereo Recorder/Reproduc	8/1/1982
02949	Quad Monitor:Sony	8/1/1983
03202	Typewriter:Xerox	1/1/1987
03418	Typewriter:Xerox	5/1/1989
05568	Satellite Receiver Syste	3/1/1988
05656	Electronic Message Displ	7/1/1988
05709	Pa System:Raymer	2/1/1989
06027	Tv:Mitsubishi:45"	2/1/1991
06059	Tv Distribution System C	11/1/1981
06783	Telesensory Cctv:Voyager	3/1/1992
06855	41" Tv:Magnavox	1/1/1992
07069	Display Refrigerator	4/1/1992
07299	Little Sucker Recovery M	10/1/1992
07887	Rotational Dynamics Syst	4/1/1992

Tag Number	Description	Acq Date
08045	Decrepeater 90T	4/1/1993
08074	Areodynamics Air Source	4/1/1993
08080	Motorized Wave Generator	4/1/1993
08136	Vhs Camcorder:Panasonic	4/1/1993
08432	Sigma 500 Series Unit	9/1/1993
08663	Microbank Dictation Modu	5/1/1994
08705	Camcorder:Panasonic	4/1/1995
08924	Dental Chair:A-Dec	10/1/1994
08925	Dental Chair:A-Dec	10/1/1994
08926	Dental Chair:A-Dec	10/1/1994
08928	Dental Chair:A-Dec	10/1/1994
08930	Dental Chair:A-Dec	10/1/1994
08931	Dental Chair:A-Dec	10/1/1994
09069	Chiller Cleaning Machine	1/1/1995
09304	Dental Chair:A-Dec	3/1/1995
09305	Dental Chair:A-Dec	3/1/1995
09307	Dental Chair:A-Dec	3/1/1995
09308	Dental Chair:A-Dec	3/1/1995
09309	Dental Chair:A-Dec	3/1/1995
09311	Dental Chair:A-Dec	3/1/1995
09312	Dental Chair:A-Dec	3/1/1995
09313	Dental Chair:A-Dec	3/1/1995
09314	Dental Chair:A-Dec	3/1/1995
09421	Printer:Lexmark 1650N	2/26/1998
09482	Computer:Compaq	7/1/1995
10001	Camera:Datacard Imaging	4/1/1994
10065	Pc Tower Computer:Gatewa	6/1/1996
10100	Printer: HP 4M+	6/1/1996
10103	Scanner:Scantron 2500	6/1/1996
10170	Radius Telecast System	6/1/1996
10355	Fax Machine:Brother	8/1/1996
10474	Server:Dell	7/1/1996
10499	Lcd Projector:Nec	9/13/1996
10539	Copy Machine:Lanier	8/1/1996
10622	Chassis:Asante	8/1/1996
10796	Computer:Gateway	2/1/1997
10806	Stereo Switcher	3/24/1997

Tag Number	Description	Acq Date
10809	Quad Split Preview:Panas	3/24/1997
10837	Crane Dental Chair Light	12/16/1997
10839	Crane Dental Chair Lights	12/16/1997
10840	Crane Dental Chair Light	12/16/1997
11098	Desktop Computer:Dell	4/15/1997
11233	Lh Plus Server:Hewlett P	4/1/1997
11278	Multimedia System w/Laser Disk	6/13/1997
11323	Computer:Dell 166	5/15/1997
11454	Cart	8/15/1997
11492	Projector:Data/Video	7/7/1997
11813	Optelec Spectrum JR 14" Color	7/17/1997
11817	Server:Dell Power Edge Base	7/15/1997
12072	Fax Machine:Omnifax	9/3/1997
12173	Laptop Computer:Dell	11/10/1997
12272	Printer:Lexmark 1275N	1/12/1998
12473	SmartBoard:72"	12/1/1998
12478	Smartboard:Diagonal 58 1/4"	12/9/1998
12486	Projector: Epson ELP5100	3/5/1998
12502	Cart:EZ-GO	11/18/1998
12565	Dell PowerEdge 2200	2/9/1998
12580	Printer:Lexmark 1650N	1/21/1998
12583	Printer:Lexmark 1650N	1/21/1998
12601	Printer:Lexmark 1650N	1/21/1998
12701	Superstack Sw 3000 (5 100 Base	1/8/1999
12750	Camcorder:Panasonic S-VHS	10/1/1998
12760	Camcorder:Panasonic	10/5/1998
12950	Computer:Dell P6333 GX1/M+	7/30/1998
13015	Printer:Lexmark S1855N	8/21/1998
13194	Computer:DII P6266 GX1/M+	8/14/1998
13591	Computer:Dell 6400 PII/MT	8/20/1998
13777	Camcorder:Panasonic	10/5/1998
13778	Camcorder:Panasonic	10/5/1998
13779	Camcorder:Panasonic	10/5/1998
13843	Laptop Computer:Dell Latitude	10/12/1998
13845	Laptop Computer:Dell Latitude	10/12/1998
13868	Smartboard, 37 7/8"	9/21/1998
13871	Smartboard, 58 1/4"	9/21/1998

Tag Number	Description	Acq Date
14101	Dental Light Unit Mount	11/6/1998
14104	Dental Light Unit Mount	11/6/1998
14105	Dental Light Unit Mount	11/6/1998
14273	24-Port Switch SSII	1/11/1999
14279	Server:Dell PowerEdge 6300	1/12/1999
14657	Laptop Computer:Dell Latitude	11/8/1999
14719	Camcorder:Panasonic	6/4/1999
14758	Dictaphone:Straight Talk	11/1/1999
14994	Projector:Lightware	5/20/1999
15062	CD Tower	5/26/1999
15102	Cardiac Monitor	6/22/1999
15196	Smartboard w/stand	6/29/1999
15215	Printer:Lexmark 1855N	8/31/1999
15226	Printer:Lexmark 1855N	8/31/1999
15273	Computer:PowerMac	8/16/1999
15274	Router Module 1601	6/4/1999
15518	Server:Dell PowerEdge	8/9/1999
15529	Server:Dell PowerEdge	8/9/1999
15672	Camcorder: Panasonic	11/10/1999
15884	Computer: Dell P6400	10/8/1999
15970	Computer:Dell PIII 500K GX1/T+	12/1/1999
15971	Computer:Dell PIII 500K GX1/T+	12/1/1999
15990	Computer:Apple PowerMac G4	10/19/1999
16018	Laptop Computer:Dell Latitude	11/9/1999
16035	Server:Dell PowerEdge 5300	11/16/1999
16059	S-Video Switcher:Extron	12/6/1999
16062	TV:Sony	12/6/1999
16140	Smartboard	1/12/2000
16141	Smartboard	1/12/2000
16142	Smartboard	1/12/2000
16143	Smartboard	1/12/2000
16207	Rack	10/1/1999
16271	Printer:Lexmark 1275N	1/12/2000
16284	APC Matrix - UPS 3000	1/12/2000
16320	13" Monitor:Panasonic	12/1/1999
16330	9" Monitor:Panasonic	12/1/1999
16332	9" Monitor:Panasonic	12/1/1999

Tag Number	Description	Acq Date
16357	Encoder/Decoder:Optivision	12/1/1999
16359	Mixer Auto Micw/Echo Cancel	12/1/1999
16360	Mixer Auto Mic w/Echo Cancel	12/1/1999
16361	Mixer Auto Mic w/Echo Cancel	2/8/2000
16366	Team Station:Intel	12/1/1999
16436	8 X 2 Drive 9 Disc Tower:Nakam	7/13/2000
16596	Switch SSII 3900 36-Port	12/6/1999
16629	Router:Cisco	12/7/1999
16685	Tape Backup:Dell PowerVault	4/28/2000
16750	Projector:Sharp	8/2/2000
17004	Computer:Dell 500 Pentium III	3/13/2000
17007	Multiscan Monitor:Mitsubishi	2/22/2000
17087	Router:Cisco	4/18/2000
17109	Laptop Computer:Dell Latitude	5/2/2000
17120	Scanner:Janus	5/11/2000
17141	Server:Dell PowerEdge 2400	6/14/2000
17146	Computer:Dell GX110T	6/15/2000
17151	Server:Dell Poweredge 2450	6/13/2000
17153	Server:PowerEdge 2450	6/13/2000
17154	Server:PowerEdge 2450	6/13/2000
17207	Monitor:Mitsubishi 33"	2/22/2000
17249	Printer:Lexmark T612N	5/31/2000
17414	Server:Dell PowerEdge 2450	6/20/2000
17415	Server:Dell PowerEdge 2450	6/20/2000
17423	Printer:HP 4500N	6/23/2000
17426	Duplicator	6/28/2000
17616	Camcorder:Panasonic	11/30/2000
17830	Server:Dell PowerEdge 6300	7/26/2000
17858	Printer:Lexmark T612N	8/11/2000
17870	Digital Camera:Sony	4/27/2000
17907	Base System/Projector	6/30/2000
17910	Slide Projector:Navitar	6/30/2000
17916	S-Video Switcher:Extron	6/1/2000
17954	Eidt Controller/Video Editing	6/30/2000
18081	SuperStack Switch:3900	8/16/2000
18113	LCD Monitor:Nec Tech	9/14/2000
18119	Printer:HP C777#ABA	9/28/2000

Tag Number	Description	Acq Date
18434	Touchpanel Controller:Cresto	6/22/1999
18448	Copier:Canon	4/17/2001
18582	SneezeGuard	6/30/2000
18709	Printer:Lexmark T614N	1/11/2001
18919	Computer:Dell 330	3/7/2001
18932	Printer:Lexmark T614N	3/27/2001
18999	Projector:Barco	4/30/2001
19120	30 Button Remote Control	2/8/2000
19121	Crosspoint 84 HVA Switcher	2/8/2000
19127	2-2 Way Codecs:Optivision	2/8/2000
19130	YC to NTSC Box	2/8/2000
19136	UPS:Best	2/8/2000
19145	13" TV:JVC	2/8/2000
19202	Crown Victoria:Ford 2001	4/23/2001
19302	Laptop Computer:Dell Latitude	5/31/2001
19394	Printer:Lexmark T610SX	6/8/2001
19402	PowerVault:Dell	6/13/2001
19424	Switch:Summit 48 10/100 Base	5/25/2001
19430	Projector:Epson	6/8/2001
19437	13" Color Monitor:Panasonic	6/13/2001
19453	Printer:Lexmark T614N	8/13/2001
19462	48 10/100 2 Gig Ports:Summit	10/3/2001
19542	Vet Base Dental Station:Ultima	4/1/2002
19544	Server: Dell 2550	4/15/2002
19562	Media Safe: Schwab	10/4/2002
19597	Server: Sun Fire V100	10/8/2002
19763	17" Flat Panel Display:Apple	12/10/2001
19765	22" Cinema Display:Apple	12/13/2001
19767	PowerMac G4:Apple	12/18/2001
19895	S-Video Switcher:Extron	3/26/2001
19896	S-Video TV Local Monitor:Sony	3/26/2001
20062	Computer:Dell GX150	7/24/2001
20157	Computer:Dell GX150	7/24/2001
20166	Computer:Dell GX150	7/24/2001
20315	Disk Array:Medea	8/29/2001
20411	Computer:Dell GX150	8/21/2001
20453	Steam Vapor Machine:Robby	12/7/2001

Tag Number	Description	Acq Date
20532	Printer:Lexmark T620N	3/22/2002
20553	Scanner:Janus 2020	4/18/2002
20699	Printer:HP 2200DTN	3/7/2002
20853	Computer:Dell GX240	11/13/2001
20946	Computer: Dell GX240	11/13/2001
20951	Computer: Dell GX240	11/13/2001
20997	Computer: Dell GX240	11/13/2001
21062	Copier:Canon	11/19/2001
21112	Computer: Dell GX240	12/7/2001
21237	Computer:Dell GX240	12/11/2001
21246	Computer:Dell GX240	12/11/2001
21267	Computer: Dell GX240	12/11/2001
21274	Computer: Dell GX240	12/11/2001
21313	APC-Smart UPS	1/16/2001
21314	APC-Smart UPS	1/16/2001
21315	APC-Smart UPS	1/16/2001
21350	Card Value Center CVC:Danyl	9/5/2001
21416	Printer:HP 2200DTN	4/16/2002
21421	PosterPrinter:Proimage	5/8/2002
21429	Server: Dell 1650	5/17/2002
21430	Computer:Apple PowerMac	5/17/2002
21431	Computer:Apple PowerMac	5/17/2002
21436	Betacam SP Edit/Record/Player	5/9/2002
21506	Computer:Apple G4	3/20/2002
22121	Server: Dell 2550	6/18/2002
22140	Computer:Dell 530	4/23/2002
22209	Printer: Lexmark W810N	12/2/2002
22217	Server: Dell 2650	6/19/2002
22225	Server: Dell 2650	6/20/2002
22238	Dvcan Half Rack Editing	8/6/2002
22260	Single Card Reader	8/28/2002
22274	Server:Dell 1650	6/4/2002
22288	Printer:Lexmark T620n	6/6/2002
22307	Extreme 24 Switch	9/15/2002
22313	Printer: Epson	8/26/2002
22452	Computer: Dell GX260T	6/18/2002
22532	Computer: Dell GX260T	6/18/2002

Tag Number	Description	Acq Date
22533	Smart UPS	6/17/2002
22551	Computer: Dell GX260T	6/27/2002
22576	Computer: Dell GX260T	6/18/2002
22642	Computer: Dell GX260T	6/19/2002
22839	Computer: Dell GX260T	6/27/2002
23120	Extreme 24 Switch	9/27/2002
23133	Computer: Dell GX260T	7/18/2002
23231	Switch:Cisco	7/16/2002
23311	Computer: Dell GX260T	9/12/2002
23378	Server:Dell 2650	12/13/2002
23379	Power Vault: Dell	12/5/2002
23416	Extreme 24 Switch	8/15/2002
23569	Computer:Apple PowerMac G4	5/1/2003
23571	ImageCard Printer:DataCard	6/20/2003
23594	Projector:Epson 7700	3/28/2003
23639	REC/PA Console:Mackie	5/5/2003
23681	Computer: Dell GX260T	11/6/2002
23683	Computer: Dell GX260T	11/6/2002
23698	Projector:Epson	12/27/2002
23703	Document Camera: Elmo	1/30/2003
23713	Projector:Epson	8/5/2003
23874	Projector:Epson	9/24/2002
23888	DVCAM Studio Deck: Sony	11/15/2002
23890	DVCAM Studio Deck: Sony	11/15/2002
23904	E Server:IBM 610	1/7/2003
23924	TBC-Frame Sync:Prime Image	2/17/2003
23925	TBC-Frame Sync:Prime Image	2/17/2003
23963	Computer: Dell GX260	11/13/2002
24203	DV Recorder/Player	11/22/2002
24213	Scan Converter: Extron	11/22/2002
24245	Media Matrix	11/22/2002
24280	Projector: Epson Powerlite	5/1/2003
24281	Projector: Epson Powerlite	5/1/2003
24291	Utility Cart:Carryall	5/7/2003
24305	Server:Dell 2650	5/22/2003
24306	Server:Dell 2650	5/22/2003
24307	Audio Breakout Box: Peavey	11/22/2002

Tag Number	Description	Acq Date
24315	Recorder/Player:Sony	11/22/2002
24346	Monitor 35"	11/22/2002
24405	Monitor 35": Sony	11/22/2002
24414	Pri H.323 H.320:Polycom	11/22/2002
24427	Dell 2650	5/28/2003
24428	Computer:Dell 2650	5/28/2003
24436	Server:Dell 2650	5/28/2003
24437	Server:Dell 2650	5/28/2003
24490	Base Tape Library:Spectra	2/11/2003
24498	Server:Dell 2650	2/13/2003
24499	Server:Dell 2650	2/13/2003
24500	Server:Dell 2650	2/13/2003
24519	Server:Dell 2650	3/24/2003
24550	Projector:Epson	10/9/2002
24594	Printer: Lexmark C720N	4/14/2003
24609	Projector:Epson 7700P	9/6/2002
24610	Projector:Epson 7700P	9/6/2002
24616	Mixer AMP: Biamp	9/6/2002
24617	Touchpanel Control Sys:Crestro	9/6/2002
24622	DVD w/Changer: Marantz	9/6/2002
24623	Slide Projector: Kodak	9/6/2002
24624	Slide Projector: Kodak	9/6/2002
24626	Projector:Epson 7000P	9/6/2002
24638	Computer:Dell 650	3/7/2003
24685	Printer:HP	6/2/2003
24743	Power Vault:Dell	4/29/2003
24758	Switch:Extreme	5/9/2003
24852	Computer: Power Mac G4	4/9/2003
24860	Printer:Lexmark T620N	4/17/2003
24866	Printer: Lexmark T522N	4/23/2003
24878	Printer: Lexmark T620N	5/6/2003
24890	Printer:HP	5/9/2003
24919	Computer: Dell GX260T	4/21/2003
24990	Computer: Dell GX260T	4/22/2003
24991	Computer: Dell GX260T	4/22/2003
24992	Computer: Dell GX260T	4/22/2003
25037	Printer:HP	4/22/2003

Tag Number	Description	Acq Date
25161	Printer:Lexmark T630N	4/28/2003
25176	Computer:Apple G4	6/2/2003
25191	Computer:Apple G4	5/30/2003
25338	Computer:Dell GX260S	6/25/2003
25339	Computer:Dell GX260S	6/25/2003
25393	Computer: Dell GX260T	5/1/2003
25394	Computer: Dell GX260T	5/1/2003
25396	Computer: Dell GX260T	5/1/2003
25398	Computer: Dell GX260T	5/1/2003
25401	Computer: Dell GX260T	5/1/2003
25402	Computer: Dell GX260T	5/1/2003
25403	Computer: Dell GX260T	5/1/2003
25405	Computer: Dell GX260T	5/1/2003
25408	Computer: Dell GX260T	5/1/2003
25411	Computer: Dell GX260T	5/1/2003
25413	Computer: Dell GX260T	5/1/2003
25414	Computer: Dell GX260T	5/1/2003
25415	Computer: Dell GX260T	5/1/2003
25416	Computer: Dell GX260T	5/1/2003
25443	Computer: Dell GX260T	5/1/2003
25451	Computer: Dell 533	4/30/2003
25455	Computer: Dell 533	5/1/2003
25458	Computer: Dell 533	5/1/2003
25459	Computer: Dell 533	5/1/2003
25460	Computer: Dell 533	5/1/2003
25532	Image Card Printer:Data Card	6/20/2003
25586	Computer: Dell GX260T	4/30/2003
25644	Computer: Dell GX260T	4/30/2003
25645	Computer: Dell	4/30/2003
25646	Computer: Dell	4/30/2003
25779	Computer: Dell GX260T	4/30/2003
25829	Computer: Dell GX260T	4/30/2003
25890	Computer: Dell Precision 650	5/5/2003
25893	Computer: Dell Precision 650	5/5/2003
25894	Computer: Dell Precision 650	5/5/2003
25897	Computer: Dell Precision 650	5/5/2003
25898	Computer: Dell Precision 650	5/5/2003

Tag Number	Description	Acq Date
25905	Computer: Dell Precision 650	5/14/2003
26096	Switch:Cisco	2/11/2004
26151	Server:Dell 1650	6/25/2003
26157	ImageCard Printer	6/20/2003
26162	Server:Dell 2650	7/9/2003
26220	Projector:Epson	8/20/2003
26225	Projector:Epson	8/20/2003
26230	Card Service Center:Danyl	8/13/2003
26231	Card Service Center:Danyl	8/13/2003
26234	Card Reader:Danyl	8/13/2003
26235	Card Reader:Danyl	8/13/2003
26241	Powervault Tape Drive:Dell	9/30/2003
26243	Network Storage Sys:CX400	2/20/2004
26264	DVCAM Studio Editing Player	12/15/2003
26276	Server:Dell 2650	12/3/2003
26278	Switch:PXI	12/5/2003
26284	Server:Dell PowerEdge 2600	2/13/2004
26287	Fortigate 400:Fortinet	3/2/2004
26492	Projector:Barco	11/13/2003
26614	DVD/Video Recorder:Pioneer	11/3/2003
26738	Crestron Sound System	1/14/2004
26786	Computer:Dell GX260T	7/29/2003
26794	Computer:Dell GX260T	7/23/2003
26795	Computer:Dell GX260T	7/23/2003
26796	Computer:Dell	7/23/2003
26797	Computer:Dell	7/23/2003
26798	Computer:Dell	7/23/2003
26799	Computer:Dell	7/23/2003
26800	Computer:Dell	7/23/2003
26801	Computer:Dell	7/23/2003
26802	Computer:Dell	7/23/2003
26804	Computer:Dell	7/23/2003
26805	Computer:Dell	7/23/2003
26809	Computer:Dell	7/23/2003
26810	Computer:Dell	7/23/2003
26811	Computer:Dell	7/23/2003
26813	Computer:Dell	7/23/2003

Tag Number	Description	Acq Date
26816	Computer:Dell	7/23/2003
26818	Computer:Dell	7/23/2003
26819	Computer:Dell	7/23/2003
26820	Computer:Dell	7/23/2003
26831	Overhead Camera:Elmo	2/26/2004
26837	Projector:Epson	8/25/2003
27025	Photo ID Copier	1/29/2004
27189	Computer:Dell 533	10/24/2003
27234	Server:Dell 2650	4/12/2004
27237	Camcorder:Sony	5/10/2004
27240	UPS:Smart	5/10/2004
27244	Portable Streaming Encoder	5/11/2004
27268	Server:Dell 6650	8/27/2004
27269	Server:Dell 6650	8/27/2004
27273	TV/Monitor:Panasonic	9/14/2004
27274	TV/Monitor:Panasonic	9/14/2004
27386	Computer:Dell GX270T	11/14/2003
27544	Computer:Dell GX270T	11/14/2003
27699	Computer:Dell GX270	4/23/2004
27839	Projector:Epson	3/15/2004
27843	Projector:Epson	3/15/2004
27849	Document Camera:Samsung	3/15/2004
27850	Document Camera:Samsung	3/15/2004
27878	Projector:Epson	2/8/2005
27879	Projector:Epson	2/8/2005
27889	Projector:Epson	2/8/2005
27890	Projector:Epson	2/8/2005
27891	Projector:Epson	2/8/2005
27892	Projector:Epson	2/8/2005
27893	Projector:Epson	2/8/2005
27894	Projector:Epson	2/8/2005
28002	Switch:Extreme Summit 48	5/13/2004
28045	PDS Prof Developer	6/8/2004
28057	Laser Printer:Dell	6/21/2004
28068	Printer:Lexmark	7/26/2004
28078	Laptop Computer:Dell Latitude	8/23/2004
28097	Printer:Lexmark	9/8/2004

Tag Number	Description	Acq Date
28241	APC:Symmetra	6/4/2004
28270	Remote Control:Crestron	8/31/2004
28302	Visual Concert:Polycom	12/2/2004
28492	Computer:Dell GX270	8/17/2004
28514	Document Camera:Elmo	3/8/2005
28628	Server:Dell PowerEdge 2600	10/6/2004
28649	Printer:Canon Image Prograf	11/2/2004
28652	Computer:Dell GX280	11/2/2004
28690	Computer:Dell GX280	11/22/2004
28781	Laptop Computer:Dell Latitude	3/24/2005
28911	Codec:Polycom VS4000	12/6/2004
28948	Library Base Sytem:T120	3/1/2005
28948A	Enhancement to Logic Slot	10/11/2006
28948B	Enhancement to Logic Slot	10/12/2006
29094	Computer:Dell GX280	1/3/2005
29204	Computer:Dell GX280	1/19/2005
29207	Computer:Dell GX280	1/19/2005
29231	Computer:Dell GX280	1/19/2005
29260	Computer:Dell GX280	1/31/2005
29279	Printer:Epson	3/1/2005
29287	Server:Dell PowerEdge 2850	3/14/2005
29288	Server:Dell PowerEdge 2850	3/14/2005
29308	Turn Key Digital Server	7/28/2005
29308A	RAID cards for BOT 29308	8/20/2007
29389	Book Checker Workstation	4/15/2005
29405	Smartview 8000:Pulse Data	3/29/2005
29407	Switcher 400:Summie	3/8/2005
29414	Server:Dell PowerEdge SC1420	3/7/2005
29435	Dell Dimension 4700	3/18/2005
29489	Laptop Computer:Dell Latitude	4/22/2005
29492	Computer:Dell GX280	4/25/2005
29510	Computer:Dell GX280	5/3/2005
29665	Computer:Dell GX280	3/8/2005
29667	Computer:Dell GX280	3/23/2005
29680	Computer:Dell GX280	3/23/2005
29688	Computer:Dell GX280	3/23/2005
29777	Computer:Dell GX280	3/28/2005

Tag Number	Description	Acq Date
29878	Digital Visual Presenter:Dukan	12/27/2005
29924	PowerVault:Dell	7/12/2005
29925	ViewStation 4000:Polcyom	7/18/2005
29934	Digital Video Recorder:CoStar	4/28/2005
29994	Computer:Dell 4700C	5/11/2005
29995	Computer:Dell 4700C	5/11/2005
30049	Laptop Computer:Dell Latitude	6/1/2005
30094	Utility Cart:Club Car	6/7/2005
30102	ChristieNet Receiver	6/28/2005
30160	Multimedia Display Drive Syste	6/16/2006
30321	15 Tilt Touchpanel w/video	6/21/2006
30349	Codec ViewStation-Polycom	6/21/2006
30355	Pan/Tilt/Zoom Camera	6/21/2006
30526	Plasma PC:TTUFF	6/16/2006
30529	Plasma PC:TTUFF	6/16/2006
30532	Plasma PC:TTUFF	6/16/2006
30533	Plasma PC:TTUFF	6/16/2006
30541	Video signaling PC:Ttuff	6/16/2006
30555	Video signaling PC:Ttuff	6/16/2006
30748	Extreme FW Storage Device:Laci	9/12/2005
30753	Dual Touch Panel:Crestron	4/6/2006
30767	Visual Concert: Polycom	4/6/2006
30802	Laptop Computer:Dell Latitude	6/6/2005
30807	Laptop Computer:Dell Latitude	6/6/2005
30808	Laptop Computer:Dell Latitude	6/7/2005
30816	Laptop Computer:Dell Latitude	6/7/2005
30819	Laptop Computer:Dell Latitude	6/7/2005
30829	Laptop Computer:Dell Latitude	6/7/2005
30843	Computer:Dell GX280	6/15/2005
30844	Computer:Dell GX280	6/15/2005
30889	Laptop Computer:Fujitsu	6/30/2005
30899	4-CH DVR	5/16/2005
30906	Switches:Cisco Catalyst 3560	7/25/2005
31068	Video Checkout Unit	5/18/2005
31085	Computer:Dell GX280	6/17/2005
31091	Computer:Dell GX280	6/17/2005
31093	Computer:Dell GX280	6/17/2005

Tag Number	Description	Acq Date
31095	Computer:Dell GX280	6/17/2005
31260	Computer:Dell 670	8/10/2005
31262	Computer:Dell 670	8/10/2005
31265	Computer:Dell 670	8/10/2005
31325	Computer:Dell GX280	7/18/2005
31327	Computer:Dell GX280	7/18/2005
31331	Computer:Dell GX280	7/18/2005
31363	Computer:Dell 670	8/10/2005
31365	Computer:Dell 670	8/10/2005
31366	Computer:Dell 670	8/10/2005
31367	Computer:Dell 670	8/10/2005
31370	Computer:Dell 670	8/10/2005
31375	Computer:Dell 670	8/10/2005
31380	Computer:Dell 670	8/10/2005
31465	Computer:Dell GX280	8/2/2005
31509	Visual Concert:Polycom	11/9/2005
31653	Computer:Dell GX520	9/26/2005
31685	Laptop Computer:Dell Latitude	11/7/2005
31741	Computer:Dell GX620	1/24/2006
31742	Computer:Dell GX620	1/24/2006
31768	Laptop: Latitude D610	8/18/2005
31911	Digital Video Recorder:JVC	4/25/2006
31932	Computer:Dell 670	3/15/2006
31939	Laptop Computer:Dell Latitude	4/6/2006
32080	Computer: Dell GX520	5/16/2006
32185	Computer:Dell 670	9/7/2005
32218	Computer:Dell 670	9/14/2005
32225	Computer:Dell 670	9/14/2005
32227	Computer:Dell 670	9/14/2005
32230	Computer:Dell 670	9/14/2005
32342	Printer:Dell W5300n	8/23/2005
32360	Computer:Dell GX280	8/25/2005
32387	Benchtop Ultrasonic Scaler	10/5/2005
32388	Network Switch:Extreme Summit	10/6/2005
32407	Server:Dell PowerEdge1850	12/8/2005
32615	Computer:Dell GX620	9/1/2005
32689	Computer:Dell GX620	9/6/2005

Tag Number	Description	Acq Date
32698	Computer:Dell GX620	9/6/2005
32728	Digital Video Recorder:Costar	9/12/2005
32826	Visual Presenter:DuKane	3/22/2006
32851	Scanner:Canon	6/5/2006
32982	Projector:Epson EMP830P	10/5/2005
33040	3-Section Refrigerated Counter	9/26/2005
33167	DVR:CoStar	12/16/2005
33296	Computer:Dell GX620	12/9/2005
33300	Computer:Dell GX620	12/9/2005
33308	Computer:Dell GX620	12/9/2005
33311	Computer:Dell GX620	12/9/2005
33332	Computer:Dell GX620	1/9/2006
33377	Computer:Dell GX620	1/9/2006
33386	Computer:Dell GX620	1/9/2006
33861	Laptop Computer: Dell Latitude	5/31/2006
33973	Repeater:Motorola	6/30/2006
34034	PowerVault Tape Autoloader:Del	8/14/2006
34086	PowerVault:Dell MD1000	8/30/2006
34087	PowerVault:Dell MD1000	8/30/2006
34116	SingleCard Access Controller	4/28/2006
34694	Projector	10/2/2006
35138	Printer:Kyocera	11/20/2006
35233	Gun: Glock 9mm Model 17	9/26/2006
35234	Gun: Glock 9mm Model 17	9/26/2006
35235	Gun: Glock 9mm Model 17	9/26/2006
35236	Gun: Glock 9mm Model 17	9/26/2006
35237	Gun: Glock 9mm Model 17	9/26/2006
35238	Gun: Glock 9mm Model 17	9/26/2006
35239	Gun: Glock 9mm Model 17	9/26/2006
35240	Gun: Glock 9mm Model 17	9/26/2006
35241	Gun: Glock 9mm Model 17	9/26/2006
35242	Gun: Glock 9mm Model 17	9/26/2006
35243	Gun: Glock 9mm Model 17	9/26/2006
35244	Gun: Glock 9mm Model 17	9/26/2006
35245	Gun: Glock 9mm Model 17	9/26/2006
35246	Gun: Glock 9mm Model 17	9/26/2006
35247	Gun: Glock 9mm Model 17	9/26/2006

Tag Number	Description	Acq Date
35248	Gun: Glock 9mm Model 17	9/26/2006
35249	Gun: Glock 9mm Model 17	9/26/2006
35250	Gun: Glock 9mm Model 17	9/26/2006
35251	Gun: Glock 9mm Model 17	9/26/2006
35252	Gun: Glock 9mm Model 17	9/26/2006
35253	Gun: Glock 9mm Model 17	9/26/2006
35254	Gun: Glock 9mm Model 17	9/26/2006
35255	Gun: Glock 9mm Model 17	9/26/2006
35256	Gun: Glock 9mm Model 17	9/26/2006
35257	Gun: Glock 9mm Model 17	9/26/2006
35258	Gun: Glock 9mm Model 17	9/26/2006
35328	Server:Dell	11/3/2006
35333	DVCAM recorder	1/11/2007
35334	Digital Video Cassette Player	1/11/2007
35336	Digital Video Cassette Player	1/11/2007
35339	Server Poweredge	1/17/2007
35340	Server Poweredge	1/17/2007
35347	F48TI47Port	1/17/2007
35348	F48TI47Port	1/17/2007
35419	Pioneer Dual Drive	1/30/2007
35482	Computer:Dell GX620	9/11/2006
35485	Computer:Dell GX620	9/11/2006
35523	Gun: Glock 9mm Model 17	9/26/2006
35524	Gun: Glock 9mm Model 17	9/26/2006
35525	Gun: Glock 9mm Model 17	9/26/2006
35526	Gun: Glock 9mm Model 17	9/26/2006
35527	Gun: Glock 9mm Model 17	9/26/2006
35528	Gun: Glock 9mm Model 17	9/26/2006
35529	Gun: Glock 9mm Model 17	9/26/2006
35530	Gun: Glock 9mm Model 17	9/26/2006
35531	Gun: Glock 9mm Model 17	9/26/2006
35532	Gun: Glock 9mm Model 17	9/26/2006
35533	Gun: Glock 9mm Model 17	9/26/2006
35534	Gun: Glock 9mm Model 17	9/26/2006
35535	Gun: Glock 9mm Model 17	9/26/2006
35536	Gun: Glock 9mm Model 17	9/26/2006
35537	Gun: Glock 9mm Model 17	9/26/2006

Tag Number	Description	Acq Date
35538	Gun: Glock 9mm Model 17	9/26/2006
35539	Gun: Glock 9mm Model 17	9/26/2006
35540	Gun: Glock 9mm Model 17	9/26/2006
35541	Gun: Glock 9mm Model 17	9/26/2006
35542	Gun: Glock 9mm Model 17	9/26/2006
35543	Gun: Glock 9mm Model 17	9/26/2006
35544	Gun: Glock 9mm Model 17	9/26/2006
35545	Gun: Glock 9mm Model 17	9/26/2006
35546	Gun: Glock 9mm Model 17	9/26/2006
35591	Laptop Computer:Dell Latitude	11/27/2006
35601	Laptop Computer:Dell Latitude	11/27/2006
35684	OptiPlex Mini-Tower	2/2/2007
35688	Dell Precision Workstation	2/2/2007
35736	Smart Ups	1/30/2007
35817	Dell Minitower	1/11/2007
35887	Computer Dell	2/21/2007
35890	Computer Dell	2/21/2007
35891	Computer Dell	2/21/2007
35892	Computer Dell	2/21/2007
35893	Computer Dell	2/21/2007
36041	Eiki Projector LCX-71	3/26/2007
36074	Server- Dell PE 2950	1/30/2008
36095	Printer: laser	4/5/2007
36176	Computer: Laptop	4/30/2007
36194	VISUAL PRESENTER: ELMO	4/18/2007
36195	VISUAL PRESENTER: ELMO	4/18/2007
36222	Visual Presenter ELMO	6/11/2007
36262	DVR - 4 channel	11/3/2007
36386	Plasma TV - 50"	6/20/2007
36425	DVR- 4 channel COSTAR	11/29/2007
36426	Digidesign 192 I/O (Apple)	6/18/2008
36596	Latitude D820	7/5/2007
36775	Dell Laptop	3/16/2007
36793	Dell Laptop	3/16/2007
36807	Dell Laptop	3/16/2007
36815	Dell Laptop	3/16/2007
36839	Dell Laptop	3/16/2007


Tag Number	Description	Acq Date
36867	Lexmark Laser Printer	9/6/2007
36919	Printer, Dell 5310n	1/17/2008
37434	Server - PowerEdge 2950	5/23/2008
37805	Ice Machine	4/11/2008
38019	Computer - Latitude D830	5/29/2008
38046	Computer - Latitude D830	6/2/2008
38053	Computer - Latitude D830	6/2/2008
38251	Server PowerEdge - R900	7/25/2008
38252	Server - Power Edge R900	7/25/2008
38254	Server - Power Edge 2950	7/25/2008
38255	Server - PowerEdge PE 1950	7/25/2008
38256	Server - PowerEdge PE 1950	7/25/2008
38262	DVR - Costar 16 Channel	8/4/2008
38367	Eiki Video Projector	1/23/2009
38373	Eiki Video Projector	1/23/2009
38374	Eiki Video Projector	1/23/2009
38383	PowerVault 124T tape backup	9/23/2008
38417	10' Store Case w/register Cab.	7/17/2007
38610	EIKI Projector	7/1/2009
38612	EIKI Projector	7/1/2009
38628	Router	1/29/2009
38731	Laptop 2.00 GHZ 2.5 GB 80GB	10/21/2008
38778	Server - Power Edge 2900	7/30/2008
39080	Poweredge Server R710	6/22/2009
39111	Projector Eiki Video	11/4/2008
39112	Projector Eiki Video	11/4/2008
39113	Projector Eiki Video	11/4/2008
39114	Projector Eiki Video	11/4/2008
41396	Traulsen Ref/Freezer*	11/1/2011

*Used equipment purchased for Epi Wave food service. Item failed outside of limited warranty.

William D. Law, Jr., President; Doug Duncan, Vice President, Administrative/Business Services & Information Systems, Theresa Furnas, Associate Vice President, Financial & Business Services; and Paul Spinelli, Director of Procurement & Asset Management, recommend approval.

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College
FROM: William D. Law, Jr., President 
SUBJECT: Quarterly Informational Report of Contract Items

This informational report includes executed contracts and/or items that have been approved by either the President or designee during the preceding Quarter and are being reported to the Board pursuant to Board of Trustees' Rule 6Hx23-5.903.

Section A: Program Related Contracts

1. Agreement with the **American Academy of Orthotists and Prosthetists** for the College's Orthotics and Prosthetics Program to have an exhibit booth at the American Academy of Orthotists and Prosthetists conference to recruit and build awareness of SPC programs. The conference will be held February 26 – March 1, 2014. The cost to the College for this Agreement will be \$1,400. This item was approved by Anne Cooper on January 24, 2014. Department—Baccalaureate Programs/Orthotics & Prosthetics
2. Agreement with the **American Dental Association, on behalf of the Commission on Dental Accreditation (CODA)** to provide for the signing of a Business Associate Agreement being required of all institutions by CODA due to recent changes in the HIPAA guidelines. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on March 19, 2014. Department—Dental Hygiene
3. Agreement with **Apperson, Inc.** to provide maintenance for a DataLink 3000 Scanner used by the Emergency Medical Services Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$229. This item was approved by Doug Duncan on February 20, 2014. Department—Emergency Medical Services
4. Agreement with **Athens Regional Medical Center** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on March 26, 2014. Department—College of Nursing

5. Agreement with **Avid Technology, Inc.** that will allow the College to continue as an Avid Learning Partner whereby the College provides student instruction in the use of certain Avid products as a part of a complete audio or post-production curriculum. The Agreement is for the period of one year. The cost to the College for the Agreement will be \$1,000. This item was approved by Anne Cooper on January 24, 2014. Department—Fine & Applied Arts/MIRA Lab Fee
6. Articulation Agreement with **Brown Mackie College (BMC)** to provide for the acceptance of eligible students who have graduated from BMC with an AAS in Veterinary Technology into the College's BAS Veterinary Technology Program. The Agreement will commence as soon as possible and will continue for the period of three years. This item was approved by Anne Cooper on January 9, 2014. Department—Veterinary Technology
7. Agreement with **CAE Healthcare, Inc.** to provide maintenance and support for the EMS training equipment used in the Emergency Medical Services Program. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$5,525. This item was approved by Doug Duncan on February 13, 2014. Department—Emergency Medical Services
8. Agreement with **Clinical Professional Connection f/k/a ClinicalMatchmaker, LLC** to provide a workshop for students entitled "How to Interview for a Nursing Position" to be held on March 24, 2014. The cost to the College for this Agreement will be \$500. This item was approved by Anne Cooper on March 4, 2014. Department—College of Nursing
9. Articulation Agreement with **Colby Community College (CCC)** to provide for the acceptance of eligible students who have graduated from CCC with an AAS in Veterinary Technology into the College's BAS Veterinary Technology Program. The Agreement will commence as soon as possible and will continue for the period of three years. This item was approved by Anne Cooper on February 26, 2014. Department—Veterinary Technology
10. Agreement with **Dexis, LLC** to provide maintenance and support for multiple digital sensors in the College's Dental Hygiene Clinic. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Anne Cooper on March 24, 2014. Department—Dental Hygiene
11. Agreement with **Robert Entel, MD** to continue to provide services as the Medical Director for the Radiography Program that will help maintain and monitor standards of the Program. The cost to the College for this Agreement will be \$1,500. The Agreement period covers medical direction services for Sessions I, II, & III 2014-15. This item was approved by Anne Cooper on March 28, 2014. Department—Radiography
12. Agreement with **ESCOT Bus Lines** to provide bus transportation of Gibbs High School and Boca Ciega High School College Reach Out Program (CROP) students to the SP/G Campus that will allow CROP students to participate in CROP Day to be held on February 13, 2014. This cost to the College for this Agreement will be \$654. This item was approved by Karen

Kaufman White on February 10, 2014. Department—Office of Special Programs—CROP Program

13. Agreement with **Estudio Sampere**, headquartered in Madrid, Spain, to continue to offer Spanish language and culture programs for SPC's students to study at any of Estudio's institutes in Cuenca, Ecuador or Spain. The Agreement will commence as soon as possible and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. Any fees associated with this study abroad program will be paid by program participants. This item was approved by Anne Cooper on January 27, 2014. Department—Center for International Programs
14. Agreement with **First Baptist Church of St. Petersburg** to provide the use of its facilities for the 2014 Hurricanes and Healthcare Conference to be held on March 27, 2014. The cost to the College for this Agreement will be \$2,500. This item was approved by Anne Cooper on March 21, 2014. Department—Corporate Training, CE Health
15. Agreement with the **Florida Department of Law Enforcement** (FDOE) that will allow the College to be designated as a test site to administer the FDOE's State Officer Certification Exam. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and continue for the period of five years. This item was approved by Tonjua Williams on March 20, 2014. Department—Southeastern Public Safety Institute
16. Articulation Agreement with **Florida Gateway College** that will allow eligible FGC students to enroll in SPC's Distance Veterinary Technology Program. The Agreement will commence as soon as possible and continue for the period of three years. There is no cost to the College. This item was approved by Anne Cooper on January 31, 2014. Department—Veterinary Technology
17. Affiliation Agreement with **Florida Hospital, Zephyrhills, Inc.** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Anne Cooper on January 13, 2014. Department—College of Nursing
18. Local Commercial Liability Agreement with **Graebel/Tampa Bay Movers, Inc.** to provide for the transport and delivery of equipment and supplies that are being donated to the College's Orthotics & Prosthetics Program. The donation is valued at approximately \$21,939.44. The cost to the College for the delivery of the equipment will be \$562 plus approximately \$99 for insurance. This item was approved by Anne Cooper on February 4, 2014. Department – Orthotics & Prosthetics
19. Agreement with **Gulfcoast North Area Health Education Center, Inc.** whereby the College agrees to incorporate tobacco prevention and cessation content throughout the Respiratory Care curriculum and to participate in the orientation, online training program, Afternoon of Learning and Day of Service at several middle schools in Pinellas County on

Tobacco Training and Cessation. Under this agreement, SPC Respiratory Care students will learn about tobacco and develop professional skills necessary to address its use with their patients. Students will also be prepared to educate youth about the dangers of tobacco. The Agreement will commence upon execution and will continue for one year. The College will receive \$25 per student. This item was approved by Anne Cooper on March 26, 2014. Department—Respiratory Care

20. Affiliation Agreement with **Halifax Health** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on February 10, 2014. Department—College of Nursing
21. Affiliation Agreement with **HCA Oak Hill Hospital** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Jesse Coraggio for Anne Cooper on March 18, 2014. Department—College of Nursing
22. Affiliation Agreement with **HCA Sarasota Doctors Hospital, Inc. d/b/a Doctors Hospital of Sarasota** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and continue for the period of two years. This item was approved by Anne Cooper on March 24, 2014. Department—College of Nursing
23. Affiliation Agreement with **Hospital for Special Surgery** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on February 20, 2014. Department—College of Nursing
24. Agreement with **Kahn Financial Group** to provide instruction and course materials for a course entitled *Passport to Retirement* to be offered at various times through the College's Lifelong Learning program. Although the number of courses to be offered during the Agreement is not known at this time, the College anticipates a net revenue after expenses per class of approximately \$855. The College will assist in marketing the course, registering students and review of course materials. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Anne Cooper on January 24, 2014. Department—Lifelong Learning/Recreation & Leisure
25. Affiliation Agreement with **Lakeland Regional Medical Center** to provide medical surgical clinical experience and preceptor for students in the Continuing Education Health Program. The Agreement will commence as soon as possible and be ongoing unless terminated by either party. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on January 24, 2014. Department—CE Health

26. Affiliation Agreement with **ManorCare Health Service – Fountain Valley** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and will be ongoing unless terminated by either party. This item was approved by Anne Cooper on February 10, 2014. Department—College of Nursing
27. Articulation Agreement with **Metropolitan Community College (MCC)** whereby eligible MCC students graduating with the AS Veterinary Technology degree may be admitted into SPC's BAS Veterinary Technology degree program. The Agreement is anticipated to begin as soon as possible and will continue for the period of two years. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on March 31, 2014. Department—Veterinary Technology
28. Agreement with the **Museum of Fine Arts** to partner with the College to support the College's College for Kids-SAM (Science, Art & Math) Summer Camp courses. The MFA will promote the program to MFA members and visitors, allow access for students to take museum tours as part of the course curriculum and provide classroom space to conduct classes. The College will provide the course materials, provide program administration, assist in marketing the courses, process student registrations and collect registration fees. The anticipated revenue per year is \$8,050; however, after estimated annual expenses of \$5,000 per year, the net revenue is expected to be approximately \$3,050 per year. The College will then pay MFA 50% of the net revenue received. This item was approved by Anne Cooper on January 24, 2014. Department—College for Kids
29. Articulation Agreement with **Palm Beach State College (PBSC)** to allow PBSC students, who have completed general education courses at PBSC, to matriculate to SPC's online AS-Veterinary Technology program. The Agreement will commence as soon as possible and will continue for a period of three years. There is no cost to the College associated with entering into this Agreement. This item was approved Anne Cooper on February 26, 2014. Department—Veterinary Technology
30. Affiliation Agreement with the **School Board of Pasco County** to provide clinical experience to students enrolled in the Physical Therapist Assistant Program at no cost to the College. The Agreement will commence as soon as possible and will continue for the period of one year. This item was approved by Phil Nicotera on January 6, 2014. Department—Physical Therapist Assistant
31. Articulation Agreement with the **School Board of Pasco County** to allow Pasco County students completing the Veterinary Assistant program at Pasco High School to matriculate to SPC's AS-Veterinary Technology Program. The Agreement will commence as soon as possible and will continue for a period of three years. This item was approved by Anne Cooper on February 26, 2014. Department—Veterinary Technology
32. Agreement with **Patterson Dental** to provide maintenance and support for the Eaglesoft health information system used in the College's Dental Hygiene Clinic. The cost to the College for this Agreement will be \$1,920. The Agreement will commence as soon as

possible and continue for the period of one year. This item was approved by Anne Cooper on March 24, 2014. Department—Dental Hygiene

33. Agreement with **Physio-Control, Inc.** to provide technical support and maintenance for the equipment used in the Emergency Medical Services Program. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College of \$4,290. This item was approved by Doug Duncan on January 14, 2014. Department—Emergency Medical Services
34. Agreement with **Pinellas County Board of County Commissioners** whereby the College's Fire Training Center will provide with fire training courses for the Pinellas County Technical Rescue and Hazardous Materials Teams. The Agreement will commence as soon as possible and continue for the period of one year. The County will pay for instructor costs and an administrative fee of \$250 for each course. Although the number of courses is not known at this time, it is anticipated that the Pinellas County Fire Administration may pay the College up to \$50,000 over the period of the Agreement. This item was approved by Anne Cooper on February 13, 2014. Department—Fire Science Technology – In-service Non-credit
35. Agreement with the **School Board of Pinellas County** for the Early College Program to continue the existing Agreement for five years commencing July 1, 2014 and continuing through June 30, 2019 at no cost to the College. This item was approved by Anne Cooper on April 1, 2014. Department—Early College
36. Affiliation Agreement with **Sarasota Memorial Hospital** to add the RN to BSN students to the current CE Nursing agreement. The hospital will provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. It is anticipated that the Agreement will commence as soon as possible and be ongoing unless terminated by either party. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on March 24, 2014. Department—College of Nursing
37. Agreement with **Seneca College of Applied Arts and Technology** in Canada to promote the exchange of experiences and staff in the fields of education, science, culture and other related areas. The Agreement will commence as soon as possible and will continue for the period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Anne Cooper on February 10, 2014. Department—Center for International Programs
38. Agreement with **Telecommunications for the Deaf and Hard of Hearing, Inc. (TDI)** to transfer ownership of an online course from TDI to St. Petersburg College for use by SPC's Center for Public Safety Innovation. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and continue unless terminated. This item was approved by James Brock on February 7, 2014. Department—Center for Public Safety Innovation
39. Agreement with **Typhon Group, LLC** to provide continued maintenance for the software that tracks Orthotic & Prosthetic students' clinical requirements and program competencies.

The cost to the College for the continued software maintenance for one year is \$250. Students also pay a one-time system license fee of \$80. This item was approved by Anne Cooper on March 4, 2014. Department—Orthotics & Prosthetics

40. Agreement with the **U.S. Department of Veterans Affairs** whereby the College will facilitate the required firearms and defense tactics training for the Tampa Veterans Affairs Police. The training will take place at the Allstate Center. The Agreement is for a one-year period at a revenue to the College of \$28,135.80. Thereafter, there are 4 one-year options for renewal that may be exercised at the same annual dollar amount noted above. This item was approved by Anne Cooper on January 24, 2014. Department—Center for Public Safety Innovation
41. Articulation Agreement with **Valencia College (VC)** to allow VC students, who have completed general education courses at VC, to matriculate to SPC's online AS-Veterinary Technology program. The Agreement will commence as soon as possible and will continue for a period of three years. There is no cost to the College associated with entering into this Agreement. This item was approved Anne Cooper on February 26, 2014. Department—Veterinary Technology
42. Agreement with **Vet Med Team** to award College credit towards SPC's Veterinary Technology program for successful completion of Vet Med Team's Veterinary Assistant courses. The Agreement will commence as soon as possible and continue for the period of two years. There is no cost to the College. This item was approved by Anne Cooper on March 4, 2014. Department—Veterinary Technology
43. Agreement with **The Vinoy Renaissance St. Petersburg Resort & Golf Club** to provide meeting space for the J.E. Hanger College of Orthotics and Prosthetics White Coat Ceremony to be held on January 30, 2014. The cost to the College for this Agreement will be \$1,822.50. This item was approved by Phil Nicotera on January 15, 2014. Department—Orthotics & Prosthetics
44. Agreement with the **University of California San Francisco Medical Center** to provide preceptor and Leadership Practicum hours for RN to BSN students to complete their practicum hour requirements for the RN to BSN Nursing Program. The Agreement will commence as soon as possible and continue for the period of three years. This item was approved by Anne Cooper on January 7, 2014. Department—College of Nursing

Section B: Major Technology Contracts

45. Agreements with **Dell Financial Services, LP** to lease a total of 484 computers and 5 servers for use in various academic and administrative departments collegewide. The leases are for a period of either 37 or 49 months. The cost to the College for these leases is expected to be approximately \$563,554.70. Should the College opt to purchase the equipment, if applicable, at the end of the lease term, the purchase option price would be an additional \$45,259.58. Based on the foregoing, the total cost to the College for these lease agreements will not exceed \$608,814.46. Should funds not be appropriated to continue the leases for any subsequent fiscal period during the term of the Agreement, the Agreement may be terminated

with 60 days written notice prior to the end of the current fiscal period. These items are being reported to the Board based on its approval of the 2013-14 Budget on May 21, 2013.
— Doug Duncan

Section C: Contracts above \$100,000 (\$100,001-\$325,000)

NONE

Section D: Contracts above \$50,000 (\$50,001-\$100,000)

46. Agreement with **Brown and Brown of Florida, Inc.** to continue to provide consulting services in areas such as, but not limited to, assisting with the administration of the College's employee benefit plan and communication with employees; participating in quarterly claim and utilization review meetings; consulting with the College regarding its Wellness Program; assisting with health care reform compliance issues; assisting with negotiations for renewals with current insurance providers or providing RFP preparation for medical, Rx, dental, vision, life, and disability insurance; and providing post-RFP services. The Agreement will commence on January 1, 2014 and continue through December 31, 2014. The cost to the College for this period will be \$75,000. This item was approved by Doug Duncan on March 6, 2013. Department—Human Resources
47. Agreement with **Unicon, Inc.** to provide consulting services to assist with the upgrade to version 2.x of SSP and SSP integration of the College's Who's Next system. The Agreement will commence as soon as possible and will continue through June 30, 2014. The cost to the College for this Agreement is anticipated to be \$65,000. This item was approved by Doug Duncan on February 3, 2014. Department—Information Systems

Section E: Contracts above \$10,000 (\$10,001-\$50,000)

48. Agreement with **Amazon Web Services, Inc.** (AWS) to establish an AWS account that will allow for the set-up and availability of curricula on the Cloud for SPC students. The College is working under a separate agreement with SRI International to provide the hosting and set-up of SRI's National Training Education Resource (NTER) online learning management platform. The AWS account will allow SRI to set up NTER and four virtual machines in order to provide online curricula. This project is part of the FL TRADE TAACCCT grant. The Agreement will commence as soon as possible and is anticipated to continue up to three years. The cost to the College is anticipated to be up to \$36,000 over this period. This item was approved by Jesse Coraggio for Anne Cooper on February 7, 2014. Department—USDOL TAACCCT FL TRADE
49. Agreement with **Baycare Health Systems, Inc.** whereby Morton Plant Mease Health Care, Inc. and St. Anthony's Hospital, Inc. will provide diabetes, weight-loss, and nutrition educational opportunities for College employees. The Agreement will commence as soon as possible and continue for the period of one year. Although the total cost to the College is determined by employee participation, it is anticipated that the cost to the College will not

exceed \$19,090 during the period of the Agreement. This item was approved by Doug Duncan on February 28, 2014. Department—Human Resources, Wellness

50. Agreement with **Eaton Corporation** for its ProActive Service Plan whereby Eaton will provide maintenance services for the Eaton Valve Regulated Battery System, Electronics (UPS Power Module, DC, PDU, Flywheel); as well as Eaton Ancillary Device Parts and Labor Coverage for certain ancillary devices. This equipment is used in Administrative Information Systems. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$20,459. This item was approved by Doug Duncan on January 16, 2014. Department—AIS-DO
51. Agreement with **Enliven Wellness Works** to provide the services of a contracted wellness professional to assist in the implementation of the College's employee wellness program. The Agreement is expected to commence as soon as possible and continue through December 31, 2014. The wellness professional will provide services for approximately 25 hours per week at the College's EpiCenter. The College will pay Enliven for hours worked as well as administrative costs and mileage. Based on an estimate of 25 hours per week, the costs to the College for this Agreement are anticipated to be approximately \$33,000. Should the hours go over 25 per week, the total amount paid would increase based upon the terms of the Agreement. This item was approved by Doug Duncan on January 14, 2014. Department—Human Resources, Aetna Wellness
52. Agreement with **Florida Lambda Rail, LLC** to continue the College's membership and services from Florida Lambda Rail which provides the College with access to university research networks, Internet2, SPC Disaster Recovery site and high availability internet connectivity. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement period will be \$33,840. This item was approved by Anne Cooper on March 31, 2014. Department—Director, Network Systems & TV Operations
53. Agreement with **Ellen Fontana CPA, LLC** to provide accounting services for the Institute of Strategic Policy. The Agreement will commence as soon as possible and will continue for the period of one year at a cost to the College not to exceed \$10,500. This item was approved by Tonjua Williams on February 3, 2014. Department—Institute for Strategic Policy
54. Agreement with **Hilton Alexandria Old Town** to provide rooms for annual collegewide Student Government Association Washington, D.C. trip to be held May 14-18, 2014. The cost to the College for the rooms is anticipated to be \$25,176.68. The cost is being shared among the DT, MT, SE, HEC, TS, SP/G, and CL sites. This item was approved by Tonjua Williams on February 13, 2014. Department—Student Government Association
55. Modification to the Agreement previously approved with **John Morrow** to provide consulting services as the Entrepreneur-in-Residence, who will be responsible for leading the evaluation of early-stage technologies and policies under the Florida TRADE grant. The cost to the College for this Agreement is up to \$30,000. This modification reflects a change in the deliverables under the Agreement by reducing the number of required meetings and

adding the requirement to conduct a survey of businesses including the development, execution and report of the survey results. There is no change in total cost to the College as a result of this modification. This item was approved by Anne Cooper on January 28, 2014. Department—Florida TRADE

56. Agreement with **Sunburst Entertainment Group, LLC** for the use of the Tropicana Field and facilities for the College's graduation ceremony to be held May 13, 2014. The cost to the College for this Agreement is anticipated to be approximately \$15,600. This item was approved by Tonjua Williams on January 9, 2014. Department—Graduation
57. Agreement with **Tampa Bay Trane** to provide scheduled service maintenance on the building control systems collegewide. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$22,385. This item was approved by Doug Duncan on January 17, 2014. Department—Facilities Services Contracts

Section F: Contracts below \$10,000

58. Agreement with **Academic Works** to continue to provide online scholarship application and selection software for use by the SPC Foundation. The renewal Agreement will commence July 13, 2014 and continue for the period of one year at a cost to the College of \$9,922.50. This item was approved by Doug Duncan on March 26, 2014. Department—SPC Foundation
59. Agreement with **American Chemical Society** to provide access to the Journal of Chemical Education for use in the College's libraries. The Agreement will commence as soon as possible and will continue through January 31, 2015. The cost to the College for this Agreement will be \$240. This item was approved by Anne Cooper on February 13, 2014. Department—District Library
60. End-User Licensing Agreement with **Blue Eon Solutions** that will support the integration of Blue Eon's Who's Next system with Unicon's student coaching system. The Agreement will commence as soon as possible and continue through June 30, 2014. There is no cost to the College associated with entering into this License Agreement. This item was approved by Doug Duncan on February 21, 2014. Department—Business Services
61. Confidentiality Agreement with **CampusEAI** whereby the College agrees not to disclose confidential information and/or trade secrets as part of its review and discussions with CampusEAI related to a possible business transaction involving CampusEAI's proprietary software and/or services. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and be ongoing unless terminated by either party. This item was approved by Doug Duncan on February 20, 2014. Department—Administrative Information Systems
62. Agreement with **Career Dimensions, Inc.** for a license to use its FOCUS-2 Program. The license allows the FOCUS-2 to be used by 16 Pinellas County High Schools. The College pays for the cost of this Agreement as part of its enrollment initiatives. The Agreement will

commence as soon as possible and continue through March 28, 2015. The cost to the College will be \$3,229. This item was approved by Tonjua Williams on February 20, 2014. Department—Enrollment Services

63. Agreement with **Career Dimensions, Inc.** for a license to use its FOCUS-2 Program. The license allows the FOCUS-2 to be used for SPC students, helping them to make choices regarding their academic major and career path. The Agreement will commence as soon as possible and continue through March 30, 2015. The cost to the College will be \$2,614. This item was approved by Tonjua Williams on February 24, 2014. Department—Academic & Student Affairs
64. Agreement with **Career Source Florida f/k/a Workforce Florida, Inc.** to continue to provide the College with a nonexclusive license to use the Career Source Florida Advanced Manufacturing curricula in support of the Florida TRADE Grant to train Florida’s workforce for new jobs in the manufacturing sector. The renewal Agreement will commence as soon as possible and continue for a period of one year. There is no cost to the College associated with entering into this Agreement. This item was approved by Jesse Coraggio for Anne Cooper on March 18, 2014. Department—Florida TRADE Consortium
65. Agreement with **Courtyard by Marriott, St. Petersburg Downtown** to reserve a block of sleeping/meeting rooms for the pharmaceutical steering committee meeting to be held May 13-15, 2014. The cost to the College will be \$2,972. The committee meeting is required as part of the College’s participation in the U.S. Department of Justice, Drug Investigation and Prosecution Training grant. This item was approved by Anne Cooper on March 24, 2014. Department—Center for Public Safety Innovation
66. Agreement with **Elsevier B.V.** to provide the College with electronic access to the Clinics Collection including: *Nursing Clinics of North America*; *Veterinary Clinics of North America: Equine Practice*; *Veterinary Clinics of North America: Food Animal Practice*; and *Veterinary Clinics of North America: Small Animal Practice*. The cost to the College for this Agreement will be \$3,038. The Agreement will commence as soon as possible and continue for the period of one year. This item was approved by Anne Cooper on January 21, 2014. Department—District Library
67. Confidentiality Agreement with **Fischer International Identity, LLC** whereby the College agrees not to disclose confidential information and/or trade secrets as part of its review and discussions with Fischer related to a possible business transaction involving Fischer’s proprietary software and/or services. There is no cost to the College associated with entering into this Agreement. The Agreement will commence as soon as possible and continue for the period of five years. This item was approved by Doug Duncan on February 20, 2014. Department—Administrative Information Systems
68. Agreement with **Florida Music Educators’ Association** to provide exhibit booth space at the 2015 Florida Music Educators’ Association Annual Clinic/Conference to be held January 14-15, 2015. The cost to the College for this Agreement will be \$575. This item was approved by Pat Rinard on March 5, 2014. Department—Enrollment Services

69. Agreement with the **Florida Police Chiefs Association** to participate in the Florida Police Chiefs Association 2014 Summer Training Conference & Exposition to be held at the Boca Raton Resort & Club June 29-July 2, 2014. The cost to the College for this Agreement will be \$700. This item was approved by Doug Duncan on February 13, 2014. Department—Marketing & Public Information
70. Agreement with **Mr. John Fulton** to produce marketing videos on the Seminole Campus which highlight the College's career and technical programs. Programs to be highlighted will include Business, Digital Arts, Hospitality & Tourism and Environmental Science Technology. The Agreement will commence as soon as possible and continue through video completion which is anticipated to be by April 3, 2014. The cost to the College for this Agreement will be \$2,574.55. This item was approved by Anne Cooper on February 5, 2014. Department—Academic & Student Affairs/Workforce
71. Agreement with **Iknowledgenow, Inc.** to continue to provide access to the database of the *Journal of the American Hospital Association* and other publications and grants. Although the College has an ongoing Agreement in place, the cost to the College for this annual renewal period will be \$485. This item was approved by Anne Cooper on February 3, 2014. Department—District Library
72. Agreement with **Lexi-Comp, Inc. d/b/a Lexicomp** to provide a Software License for use of its Lexicomp Online for Dentistry application. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this Agreement will be \$1,875. This item was approved by Anne Cooper on March 20, 2014. Department—District Library
73. Agreement with **Library of Congress** to continue to provide the Classification Web access for use in the College's libraries. The renewal period will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$525. This item was approved by Anne Cooper on March 25, 2014. Department—District Library
74. Agreement with **Lyrasis**, licensing agent for American Psychiatric Publishing (APP), for a multi-site license to the PsychiatryOnline Premium collection for use in the College libraries. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this period will be \$4,335. This item was approved by Anne Cooper on April 1, 2014. Department—District Library
75. Agreement with **Maryland Online, Inc. (MOL)**, a consortium of Maryland colleges and universities, to provide a subscription for access to certain benefits of MOL's Quality Matters program including rubrics, training, license, peer reviews and user group participation. The Agreement will commence February 28, 2014 and continue through June 30, 2014 at a cost to the College of \$854.28. This item was approved by Anne Cooper on February 27, 2014. Department—Web & Instructional Technology

76. Agreement with **Ovid Technologies, Inc.** for an e-Book license to support the Nursing Program. The Agreement will commence as soon as possible and will continue for the period of one year. The cost to the College for this period will be \$2,085. This item was approved by Anne Cooper on February 28, 2014. Department—District Library
77. Agreement previously approved with **Perceptive Software** for the purchase of equipment, software and licensing that will give the College the capability of scanning and storing SPC international student files. This modification reflects a change in the cost for this Agreement. The cost to the College for the first year of the contract will be \$3,494 (rather than \$3,369 as previously approved) and includes software, hardware, and the first year of annual maintenance. In addition to the first-year costs, there is an annual recurring cost of \$299 for continued software maintenance and support. The Agreement will commence as soon as possible and continue unless terminated by either party. This item was approved by Anne Cooper on March 20, 2014. Department—Center for International Programs
78. Agreement with **Springshare, Inc.** to continue to provide LibGuides, a template-driven content management system for libraries. The system will be used to create attractive multimedia content, share knowledge and information and promote library resources to the community. The system also allows integration of interactive content such as videos, podcasts, RSS feeds and widgets such as chat and feedback from polls/surveys. The Agreement renewal is for the period of one year at a cost to the College of \$3,698. This item was approved by Anne Cooper on January 21, 2014. Department—District Library
79. Agreement with **Swank Motion Pictures, Inc.** for a streaming license that will allow the College to stream the motion picture *Angie* for academic use. The Agreement will commence as soon as possible and continue for the period of one year. The cost to the College for this period will be \$186. This item was approved by Anne Cooper on March 28, 2014. Department—District Library
80. Agreement with **Unique Venues** to provide a marketing package that includes both digital and hard copy advertising services to showcase the Collaborative Labs space to potential clients. The Agreement will commence as soon as possible and continue through July 31, 2015. The cost to the College for this Agreement will be \$2,586. This item was approved by Anne Cooper on January 9, 2014. Department—Collaborative Labs
81. Regional Reverse Transfer Agreement between the **University of South Florida (USF)** and Florida College System (FCS) institutions including **St. Petersburg College, Hillsborough Community College, Pasco-Hernando State College, State College of Florida, Manatee-Sarasota** and **Polk State College** that will allow SPC and other FCS institutions to award AA degrees to students who transferred to USF prior to earning the AA degree but who have since completed the necessary academic credits. This project aligns with the national Completion Agenda and will increase the overall number of students who graduate from SPC. The Agreement will commence as soon as possible and continue for the period of one year; thereafter, the Agreement will automatically renew for one-year periods unless terminated by the parties. This item was approved by Tonjua Williams on March 28, 2014. Department—Enrollment Services

82. Agreement with **WealthEngine, Inc.** to continue to provide the use of its FindWealth Online-DM online research software for the College's Foundation. The Agreement will commence July 1, 2014 and continue through June 30, 2015. The cost to the College for this Agreement will be \$2,650. This item was approved by Doug Duncan on March 26, 2014.
Department—SPC Foundation

Pamela Smith, Legal Services Coordinator, prepared this Quarterly Informational Report of contract items not exceeding \$325,000.


Suzanne Gardner, General Counsel, recommends approval.

ps0401141

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President 

SUBJECT: Quarterly Informational Report of Construction Contract Approvals Not Exceeding \$325,000

Board of Trustees Rules 6Hx23-6.09 and 6Hx23-6.10 authorize the President to approve construction contracts and change orders to construction contracts for extensions of time and for increases in an amount not to exceed CATEGORY FIVE, Florida Statutes 287.017 (currently \$325,000), with the stipulation that the Board of Trustees will be informed of these approvals on a quarterly basis. This memo is to inform the Board of Trustees of the following items approved from January 1, 2014 through March 31, 2014.

1. Authorization was granted to approve Change Order #2, Final Accounting, Inspection and Project Acceptance for CORE Construction Inc., Project #ODUKE0413 DUKE Energy SunSense Project, Seminole and Clearwater campuses.

This *Type II Miscellaneous Construction Manager at Risk Services, (up to \$1 Million)* project consisted of designing and installing a 28-degree slope ground mounted 50 KW Thin-Film Photovoltaic System on SPC’s Seminole Campus and 50 KW Mono-Crystalline Photovoltaic System to be mounted on the 7-degree sloped roof of steel structure walkways on SPC’s Clearwater Campus.

Change Order #2 in the amount of \$32,741.23 for this project is detailed below:

Original GMP:	\$515,803.00
Change Order #1:	\$105,192.87
Change Order #2:	\$32,741.23
Owner Contingency:	\$0.00
Final Cost:	\$653,737.10

2. Approval was granted to release Final Payment to Integra Construction Group LLC, Project 1707-E-09-8 Demolition of Veterinary Technology Building and Construction of O&P Parking Lot, HEC.

This *Type II Miscellaneous Construction Manager at Risk Services, (up to \$1 Million)* project consisted of the demolition of the Veterinary Technology Building, utilities and construction

of the O&P parking lot at the Health Education Center. This project was substantially complete on August 29, 2013.

The Guaranteed Maximum Price (GMP) for this project was \$371,811.77. This deduction in the amount of (\$26,403.85) for this project is detailed below:

Original GMP:	\$371,811.77
Owner Contingency:	(\$6,152.37)
Project Savings:	(\$15,699.82)
General Conditions:	(\$4,551.66)
Final Accounting:	\$345,407.92

This information is provided by Doug Duncan, Senior Vice President, Business Services and Information Technology; Jim Waechter, Associate Vice President, Facilities Planning & Institutional Services; pursuant to board of Trustees Rules 6Hx23-6.09 and 6Hx23-6.10

mp0401142

April 15, 2014

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: William D. Law, Jr., President

SUBJECT: Board of Trustees' Rules 

Approval is sought for the following proposed changes to the Rules Manual, which are being submitted for your consideration.

6Hx23-1.232 Policy for Threats, Violence, Stalking and/or Use or Possession of Explosives, Destructive Devices, Firearms and/or Weapons, Etc. The proposed changes will make necessary revisions to the College's policy regarding weapons and firearms. A copy of the College's Procedure (P6Hx23-1.232 Firearms and Weapons on Campus) is also attached for your information. *Submitted by Suzanne Gardner*

6Hx23-2.19 Employment of Career Service Employees—Standards of Conduct, Discipline and Corrective Action The proposed changes will reflect necessary changes to the policy and shift procedural portions to a College Procedure. *Submitted by Patty Jones*

6Hx23-2.21 Contracts for Instructional Personnel—Continuing Contracts The proposed changes will update the Rule to comply with recent revisions in State Board Rule 6A-14.011, F.A.C. *Submitted by Anne Cooper and Patty Jones*

Suzanne L. Gardner, General Counsel, recommends approval.

slg0403142

Attachments

6Hx23-1.232 POLICY FOR THREATS, VIOLENCE, STALKING AND/OR USE OR POSSESSION OF EXPLOSIVES, DESTRUCTIVE DEVICES, FIREARMS AND/OR WEAPONS, ETC.

I. GENERAL POLICY

Nothing is more important than the safety and security of the students and employees of the College. Threats, threatening behavior, acts of violence, stalking, ~~and/or the use~~ and/or possession of explosives, destructive devices, and the use or unauthorized possession of firearms and/or weapons, etc. will not be tolerated, whether the conduct is directed against students, employees, visitors, guests or any other individuals on College property or against any one attending a College sponsored event. The College has zero tolerance for such conduct. Violations of this policy by a student or employee will lead to disciplinary action as provided in the ~~District~~ Board of Trustees' Rules, State Board of Education Rules and law, which may include suspension or dismissal, and may ~~be~~ subject the student or employee to immediate removal from the campus or other College property.

II. PROHIBITED CONDUCT

This policy prohibits:

- A. Any substantial threat - any threat to harm or endanger the safety of others or threat to damage or destroy property. It shall not be an excuse that the threat was false, unintentional or a joke.
- B. Any threatening behavior - behavior or actions interpreted by a reasonable person as carrying the potential for violence and/or acts of aggression.
- C. Acts of violence - any act(s) which a reasonable person would believe constitutes battery under Florida law and/or the intentional damaging or destruction of property.
- D. Stalking as defined in law pursuant to Florida Statute 784.048.
- E. Use and/or possession of an explosive(s), or destructive device(s) and/or weapon(s), including firearms, as those terms are defined in Florida Statutes 790.001, by any person except for use and possession by ~~those~~ certain persons who may carry or possess a weapon(s) or firearm, in accordance with ~~if authorized by the District Board of Trustees' Rule~~ College Procedure 6Hx23-4.33 P6Hx23-1.232.
- F. Leaving unattended book bags or other item(s) wherein explosives, destructive devices, firearms and/or weapons, etc. may be located.

This policy is not meant in any way to curtail an individual's right to express himself/herself as long as that expression is not disruptive, inappropriate, unprofessional and would not cause a reasonable person to be put in fear of harm.

III. ACTION TO BE TAKEN

Any person who makes substantial threats, exhibits threatening behavior, engages in violent acts, stalks, ~~and/or~~ uses ~~and/or~~ possesses explosives, destructive devices, possesses an unauthorized firearms and/or weapons, etc. or uses any firearm or weapon other than in accordance with College Procedure P6Hx23-1.232 on College property, online instructional platform, SPC email, or any other means shall be in violation of the College code of conduct and forfeit any right to be on the College's website, property or at a College sponsored event and shall be removed from the premises as quickly as safety permits. College personnel or security shall immediately notify the local law enforcement authority by calling 911 (9-911 from a College telephone) and request immediate assistance in the removal of the person. College personnel should also promptly notify College Security at 791-2560, the site provost, associate provost or designee, the director of Human Resources and the General Counsel's Office, as appropriate.

Any book bag or other item(s), wherein explosives, destructive devices, firearms and/or weapons, etc. may be located, left unattended may be secured by College staff, security, and/or law enforcement personnel for inspection for explosives, destructive devices and/or weapons and firearms.

IV. DISCIPLINE OF STUDENTS AND EMPLOYEES

Should the prohibited conduct be committed by a College student or employee, an investigation shall be conducted, and, if appropriate, disciplinary proceedings commenced. Where it is deemed necessary the student or employee will be removed from the campus or site immediately pending disciplinary proceedings pursuant to this Rule and ~~Rule~~ College Procedure P6Hx23-4.33, Section III. In the case of a student, disciplinary proceedings shall commence pursuant to ~~Rule~~ College Procedure P6Hx23-4.35. In addition, students may be subject to the threat assessment procedure found in ~~Rule~~ College Procedure P6Hx23-4.351. Employees may be subject to disciplinary action including, but not limited to, suspension and dismissal under the provisions of Board of Trustees' Rules and Procedures pertaining to employees.

Whether the student or employee is entitled to return to the College for continuation of his/her coursework or employment during the pending investigation and disciplinary proceedings will depend upon the nature of

the conduct and the best judgment of the site provost, administrator or designee consistent with the general policy described in this Rule. The site provost, administrator or designee shall attempt to provide the student or employee with an opportunity to tell their side of the story before imposing restrictions. The site provost, administrator or designee may impose restrictions consistent with said general policy on an employee's or student's return to the College during the time the investigation and proceedings are pending. The student or employee will have an automatic review of the provost's, administrator's or designee's decision by the President or designee. The student or employee and the site provost, administrator or designee shall submit their position/evidence to the President or designee in writing within three (3) working days after the site provost's, administrator's or designee's decision. The President or designee may require more investigation or enter a decision based on the furnished information. A decision on this issue shall not necessarily affect whether or not the student or employee shall be subject to discipline.

In any disciplinary proceeding brought against the student or employee, the discipline may include limited access to College facilities, and other restrictions, reassignment, training, counseling, reprimand, probation, suspension, or dismissal of the student or employee as circumstances may indicate.

V. CONFLICT WITH OTHER RULES, ETC.

No existing College Rule, policy, practice and/or procedure should be interpreted to prohibit decisions designed to stop a threat from being carried out, a violent act from occurring or a life threatening situation from developing.

VI. REPORTING OF PROHIBITED CONDUCT AND RESTRAINING ORDERS

Students and employees are responsible for notifying campus security via the College-wide security phone number, their site provost, associate provost or designee, or the senior vice president of ~~Academic & Student Affairs~~ Services or the director of Human Resources of any threats, threatening behavior, acts of violence or stalking in which they have been subjected to, witnessed or have been told that another person has witnessed or received, as well as any item left unattended wherein an explosive, destructive devices, firearms and/or weapon, etc. could be located. Even without an actual threat, students and employees should also report any behavior that they have witnessed which they regard as intimidating, threatening or violent in nature when that behavior is related to or might be carried out on College property or at a College sponsored activity.

Any individual who applies for or obtains a protective or restraining order that lists any College site as being a protected area must provide campus

security, the provost, associate provost, or designee or director of Human Resources at the listed site(s) a copy of the petition, the affidavit, if any, used to seek the order, a copy of any temporary or protective restraining order granted and a copy of any protective and restraining order that is made permanent. The provost, associate provost, site administrator or their designee or the director of Human Resources or campus security shall report any violation of any protective or restraining order to the law enforcement agency charged with the enforcement of said orders.

VII. STUDENT THREAT ASSESSMENT

A student may be subject to a threat assessment to evaluate whether that student's behavior in a given specific circumstance may suggest a threat of targeted violence to self or others. These threats may include, among other threatening acts on campus, acts of violence, stalking, the use or anticipated use of explosives, destructive devices, firearms and/or weapons. In such cases, the threat assessment procedure as outlined in Rule College Procedure P6Hx23-4.351 shall be activated where appropriate. In any case, a student subject to a threat assessment may also be subject to this Rule, as well as subject to disciplinary action pursuant to Rule College Procedure P6Hx23-4.33 and Rule College Procedure P6Hx23-4.35.

VIII. DEPARTMENTAL PLANS

As part of the College's Emergency Management Plan, each campus and site shall develop and disseminate a written procedure for dealing with what action should be taken by members of the department in the event of a threat, threatening behavior, acts of violence, stalking and/or the use or possession of explosives, destructive devices, firearms and/or deadly weapons, etc. on each campus or site, or at a College sponsored event. Human Resources shall help identify risks and advise on how to manage the risk of departments upon request.

IX. OVERSIGHT

The Emergency Management Council, in conjunction with Campus Security and Human Resources shall from time to time review the effectiveness of, consistency in application and the need to amend this Rule.

X. TRAINING

The College shall provide training to its provosts, associate provosts, site administrators, or designees, and full-time security in a budgeted position in the areas of conflict and anger management techniques, negotiation techniques and crisis management. Risk Management and Human

Resources will identify risk areas and Human Resources will provide training accordingly.

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1001.64(4)(a) & (b), 1001.64(8)(f), Chapter 790, F.S.

History: The Emergency Rule shall be effective for ninety (90) days commencing May 18, 1999; 7/20/99; Adopted - 7/20/99. Effective - 7/20/99; 11/18/08. Filed – 11/18/08. Effective – 11/18/08; 4/15/14. To Be Filed – 4/15/14. Proposed Date To Become Effective – 4/15/14.

6Hx23-2.19 EMPLOYMENT OF CAREER SERVICE EMPLOYEES—STANDARDS OF CONDUCT, DISCIPLINE AND CORRECTIVE ACTION

The Board of Trustees authorizes the President to develop and establish College Procedures regarding the employment of career service employees, the imposition of probationary status, and general expectations and standards of conduct for employees.

(With the exception of the strikethrough on page 10. of this attachment, the following provisions shall be moved to a College Procedure, P6Hx23-2.19.)

This Rule establishes a framework for employment action of the College with respect to career service employees and is not intended to be all-inclusive. Employment decisions made pursuant to this Rule do not provide a property right, right to formal appeal or grievance except as may be expressly stated below. The Board of Trustees reserves the right to modify or eliminate this Rule as it deems appropriate. Further, the College may take such other disciplinary action including suspension or dismissal as it may deem necessary with respect to any career employee.

I. Probationary Status

New career service employees will serve a twelve (12) month probationary period. Probationary status is defined as the period during which an employee is subject to training and development objectives in order to achieve a level of work performance that meets all required expectations. Employees returned to probationary status via the disciplinary procedure will serve up to a four (4) month probationary period. Employees acquiring a transfer will be on probationary status for a period of nine (9) months. During any probationary period the employee may be dismissed upon recommendation of the supervisor and the executive director of Human Resources and the approval of the President or the President's designee. There shall be no right of appeal or review from such dismissal and the approval of the recommendation of dismissal is final except as may be provided elsewhere in this Rule.

II. Non-Probationary Status

Non-probationary status is achieved when all required performance expectations are being met on a regular and consistent basis. The administration will issue a decision within the 30 calendar days prior to the end of the designated probationary period as to the removal of the probationary status. All career employees who satisfactorily complete the probationary period will be placed on non-probationary status.

III. General Expectations of Employees

A. Career employees shall respect the rights of others.

- B. Career employees shall support the mission, purpose and best interest of the College.
- C. Career employees shall perform assigned duties in an orderly and efficient manner.
- D. Career employees shall comply with all federal, state and local laws and regulations and the rules and procedures of the College.

Discipline may be imposed for the violation of these general expectations, such as:

1. Poor work performance – Employees shall strive to perform at the highest level of efficiency and effectiveness.
 - a. Employees are expected to be reliable and dependable, for example: to show up for work, and be ready for work, on a reliable basis; to observe established work hours and scheduled appointments; to complete work on time; and to obtain permission before being off work and to schedule leave in a manner that minimizes work disruption.
 - b. Employees are expected to be effective, for example: to organize their work; to stay focused on job-related activities during work hours; to provide the level of effort necessary to get the job done; to demonstrate willingness and ability to make decisions and exercise sound judgment; to produce work that consistently meets or exceeds expectations; to accept responsibility for their actions and decisions; to adapt to changes in work assignments, procedures, and technology; and to be committed to improving individual performance.
2. Negligence – Employees shall exercise due care and reasonable diligence in the performance of job duties.
3. Inefficiency or inability to perform assigned duties – Employees shall, at a minimum, be able to perform duties in a competent and adequate manner.
4. Insubordination – Employees shall follow lawful orders and carry out the directives of persons with duly delegated authority. Employees shall resolve any differences with management in a constructive manner.
5. Violation of law or College rules – Employees shall abide by the law and applicable rules and policies and procedures, including

those of the College. The College may determine that an employee has violated the law even if the violation has not resulted in arrest or conviction. Employees shall abide by both the criminal law (for example, drug laws) and civil law, including laws prohibiting sexual harassment and employment discrimination.

6. Conduct unbecoming a public employee – Employees shall conduct themselves in an ethical manner, both on and off the job, that will not bring discredit or embarrassment to the College.
 - a. Employees shall be courteous, considerate, respectful, and prompt in dealing with and serving students, the general public and co-workers.
 - b. Employees shall maintain high standards of honesty, integrity, and impartiality. Employees shall place the interests of students, the College and the general public ahead of personal interests. Employees shall not use, or attempt to use, their official position for personal gain or to use confidential information for personal advantage.
 - c. Employees shall protect College property from loss or abuse, and they shall use College property in accordance with College rules and procedures.
7. Misconduct – Employees shall refrain from conduct that, while it may not necessarily be illegal, is inappropriate for a person in the employee’s particular position.
8. Drug use – The College shall not tolerate violations of the College’s Drug Free Workplace policy, or policies regarding the use of alcohol or the misuse of over-the-counter or prescription medications.
9. Misrepresentations, false statements and fraud may subject employees to disciplinary action by the College, and further, may subject an employee to prosecution where such action is a criminal offense or civil infraction.

IV. Discipline/Corrective Action

- A. College department administrators, managers and supervisors are responsible for identifying instances of unacceptable behavior and for taking appropriate action. Before taking corrective action, a supervisor shall have evidence that the employee failed to comply with a standard or expectation.

- B. Discipline is generally, but not necessarily, progressive from an oral or written warning, to suspension or dismissal. The severity of the disciplinary measure shall be related to the seriousness of the offense.
- C. These guidelines cannot cover every situation that might require disciplinary action, nor is the College limited in applying disciplinary action to the personal conduct offenses or violations listed above.
- D. A violation or job deficiency will be dealt with fairly, but firmly, under consistent standards. However, since particular circumstances of some infractions may be unique, prescribed disciplinary actions may be lessened or expanded, including immediate termination, according to the situation. The welfare and/or safety of the College and its students, employees and visitors is to be considered in the application of discipline.
- E. Notwithstanding the above (and in accordance with Rule 6Hx23-1.232, the College's Policy for Threats, Violence, Stalking and/or Use or Possession of Explosives, Destructive Devices, Firearms and/or Weapons, etc.) any employee who engages in conduct that poses an immediate threat or danger to persons or property or that would have an immediate adverse impact on the operations of the College may be immediately suspended or dismissed. This determination may be made orally followed, as soon as practicable, by written confirmation of such determination, which shall include the reasons and supporting facts for the suspension or termination. Said written determination may be delivered to the employee by hand or by United States regular mail to the employee's last known address.
- F. Discipline shall be administered as a result of the College administrator, manager or supervisor conferring with the Office of Human Resources regarding the most appropriate course of action in accordance with Board of Trustees' rules and procedures. Discipline may include, but is not limited to, an oral or written warning, return to probationary status, suspension or dismissal. The degree of discipline will depend on the nature and circumstances of the conduct involved. (Assignment to developmental training programs or for mentoring assistance may be required as a form of corrective action.)
- G. In addition to the general expectations of employees as outlined above, here are other examples of unacceptable conduct that may result in disciplinary action (this list does not cover every situation but rather includes examples of personal conduct offenses):

Absence from work without authority or without notification

Tardiness

Willful time sheet violation

Unauthorized absence from work area

Alteration, destruction or falsification of a record

Neglect of duty, Not working, or Sleeping while on duty

Threatening or abusive language against other persons on College property

An act which threatens the safety, health, or well-being of the employee or another person on College property

Possession or drinking of alcoholic beverages, possession or use of illegal drugs or other intoxicants on College property, reporting to work intoxicated or under the influence of alcohol and/or illegal drugs

Interference with the work of others

Unauthorized possession of weapons or firearms on College property. ~~(Only the President can grant permission for such possession.)~~

Gambling on College property, or during working hours

Failure to care for or maintain College property used by employee

Violation of the College's computer use policies

Theft of College property or theft on College property

Failure to report suspension or revocation of employee's drivers license

Failure to obtain or maintain a license, certificate or other credential required or necessary to one's employment

Fraudulent use of sick leave (The College may require doctor's statement.)

Violation of employee drug and alcohol policies

Horseplay, carelessness, or negligence that could or does result in personal injury or damage to property

Sexual harassment

Conduct which is offensive and/or creates a hostile working environment and is discriminatory on the basis of race, national origin, creed, color, age, sex, religion, marital status and/or disability

Unauthorized use of College equipment or property

Working on personal matters during work hours

Mishandling of funds or documents

Excessive use of telephone for personal matters

Negligent or willful destruction, abuse or misuse of College property or equipment

Unauthorized solicitation or sales on College premises

Unauthorized release of records or confidential information

Unauthorized distribution of written or printed material of any kind

Use of profane or abusive language to others

Rudeness to the public – being impolite, uncooperative either in language or action

Failure to maintain satisfactory working relations with employees, students, and/or the public

Fighting while on duty, other than reasonable defense to an unprovoked attack or in the reasonable defense of others

Negligent operation of a College vehicle resulting in an accident/personal injury or endangering the lives or property of others

Operation of College vehicle or equipment without required valid license

Violation of safety practices and policies of the College and/or federal and state laws and regulations

Violation of state or federal ethics laws

Violation of state or federal law while on College property, or violation of state or federal law which substantially affects the employee's fitness to perform assigned duties

Conviction of federal, state criminal laws other than minor traffic offenses which adversely affects the College

Refusal to cooperate with administrative investigations or to answer a work-related question(s) or inquiry

Engaging in concerted action, encouraging or assisting another in an attempt to violate or the violation of a law, regulation, College rule or procedure

Conduct of such a nature that it brings discredit to the College and interferes with the effectiveness of the employee to the College

Conduct reflecting unfavorably on the reputation of the College and that adversely affects or interferes with the normal operations of the College

Conduct which interferes with the orderly operation of the College and/or other employees carrying out their duties

Gross misconduct or conduct unbecoming a College employee which substantially affects the employee's fitness to perform assigned duties

Conduct such that the employee's presence on the job could or would threaten the safety or health of the employee or others or such that the employee's fitness to perform assigned duties is affected

V. Formal Discipline of Non-probationary Employees

A. Verbal and Written Warnings

Formal verbal and written warnings may be given to an employee by the supervisor after review with the executive director of Human Resources. Documentation of formal verbal warnings will be maintained in the department files. Such warnings should include potential consequences.

B. Return to Probationary Status

Return to probationary status may be recommended by an administrative supervisor to a Cabinet-level supervisor. At the time such a recommendation is made, the following steps will be taken:

1. The Cabinet-level supervisor will provide the executive director of Human Resources with a written statement which specifies the reasons and supporting facts for the recommendation for return to probationary status.
2. If authorized by the executive director of Human Resources, the Cabinet-level supervisor shall provide the affected employee with a written statement which specifies the reasons and supporting facts for the return to probationary status.
3. The employee will be advised in writing that recurring performance deficiencies or disciplinary infractions during this period can result in a recommendation for suspension or dismissal. There shall be no right of appeal or review from such return to probationary status and approval of the recommended action is final except as may be provided elsewhere in this Rule. A return to probationary status will remain in effect for up to four (4) months and may be extended in accordance with this Rule. (Formal written warnings exceeding three (3) in a one (1) year period will automatically result in the return to probationary status.)

During any probationary period the employee may be dismissed upon the Cabinet-level supervisor's recommendation to the executive director of Human Resources and the approval of the President or the President's designee.

C. Suspension

Suspension may be recommended by an administrative supervisor to a Cabinet-level supervisor. At the time such a recommendation is made, the following steps will be taken:

1. The Cabinet-level supervisor will provide the executive director of Human Resources with a written statement which specifies the reasons and supporting facts for the recommendation for suspension.
2. If authorized by the executive director of Human Resources, the Cabinet-level supervisor shall provide the affected employee with a written document which specifies the reasons and supporting facts for the suspension and advises that recurring performance deficiencies or disciplinary infractions following the suspension can result in a recommendation for further discipline, up to and including termination. The suspension will take effect immediately. There shall be no right of appeal or review from such suspension and is final except as may be provided elsewhere in this Rule.

D. Dismissal

Dismissal may be recommended by an administrative supervisor to a Cabinet-level supervisor. At the time such a recommendation is made, the following steps will be taken:

1. The Cabinet-level supervisor will provide the executive director of Human Resources and the President with a written statement which specifies the reasons and supporting facts for the recommendation for dismissal.
2. If authorized by the President or the President's designee, the Cabinet-level supervisor shall provide the affected employee with a written recommendation of dismissal which specifies the reasons and supporting facts.
3. The President may authorize, and/or direct as may be appropriate, further investigation as deemed necessary prior to a final decision.
4. An employee recommended for dismissal may submit a written statement for consideration in advance of the pre-determination meeting as provided herein, or where the employee has opted to forego such a meeting, in advance of the President's determination.
5. Within two working days of receiving the notice of the written recommendation of dismissal and prior to the President's final decision, the affected employee may request a pre-determination meeting to provide his/her side of the matter to a Cabinet-level supervisor appointed by the President. Said Cabinet member shall not be one who is already directly or indirectly involved in the matter. Should the employee choose not to have a pre-determination meeting, the employee may be thereafter dismissed subject to approval of the recommendation by the President. There shall be no right of appeal or review.

VI. Employee's Claim of Liberty Interest Violation - Name Clearing Hearing Rights/Procedure

Any employee who believes that there has been a deprivation of their constitutional liberty interest by a published stigmatizing false statement during the course of determination of a suspension or dismissal may request a hearing before the grievance committee pursuant to College Procedure P6Hx23-2.021 and shall be provided an opportunity to clear his/her name of the alleged false and stigmatizing statement.

VII. Abandonment of Position

An employee of SPC, whether probationary or not, who is absent for three consecutive days without approved leave will be considered to have abandoned his or her position. As a result, this is a resignation of the employee's position and becomes effective at the end of the third day of absence.

VIII. Resignation

An employee who resigns shall be requested to submit the resignation in writing. An employee who verbally resigns or who abandons his or her position shall be sent a letter confirming the resignation. A copy of the letter shall be placed in the employee's personnel file.

Specific Authority: 1001.64 (2) & (4), F.S.

Law Implemented: 1001.64 (2) & (4), 1001.64 (18), F.S.; SBE Rule 6A-14.0261, F.A.C.

History: Adopted 10/25/77. Amended 6/29/81; 9/26/95. Filed - 9/26/95. Effective - 10/1/95; 10/19/98. Filed - 10/19/98. Effective - 10/19/98; 1/18/00. Filed - 1/8/00. Effective - 1/18/00; 10/20/09. Filed - 10/20/09. Effective - 10/20/09; 4/15/14. To Be Filed – 4/15/14. Proposed Date To Become Effective – 4/15/14.

- I. Each employee issued a continuing contract shall be entitled to continue in his or her respective full-time faculty position at the college without the necessity for annual nomination or reappointment until the individual resigns from employment, or is terminated or returned to an annual contract pursuant to the provisions of State Board of Education Rule 6A-14.0411, F.A.C., as amended from time to time, and College Procedures.
- II. No College employee may have a continuing contract until the employee has established eligibility on a full-time basis based on the following:
 - A. Complete a minimum of at least five (5) years of satisfactory service, based on established criteria set herein, during a period not in excess of seven (7) years, except as provided for herein at Section III, herein. In all cases, such service shall be continuous except for leave duly authorized and granted.
 - B. Receive the recommendation of the President and the approval of the Board based on successful performance of duties and demonstration of professional competence as established in the College's Procedures Manual.
- III. In order to provide for a transition period for full-time faculty in the process of being considered for continuing contracts, full-time faculty being considered for an award of a continuing contract during the 2014-15 fiscal year are exempt from time requirements in regard prior satisfactory years of service for purposes of determining eligibility for a continuing contract.
- IV. Each employee under a continuing contract shall be entitled to a periodic post-award performance review. Reviews of continuing contract faculty shall be conducted using the criteria established in College Procedures.
- V. The Board of Trustees directs and authorizes the President to establish and maintain procedures related to the awarding of continuing contracts for, and periodic evaluations of, instructional personnel of the College. ~~No instructional employee may have a continuing contract until he or she has established eligibility on a full-time basis pursuant to the State Board of Education rules and met criteria as set forth in the College's procedures.~~

Specific Authority: 1001.64(2) & (4), F.S.

Law Implemented: 1001.64(18), 1012.83, 1012.855, 1008.45, F.S.; Rule 6A-14.0411, F.A.C.

History: Amended 7/16/70, 7/20/78, 9/17/81, 7/19/84, 3/21/85 (Effective 8/19/85 for Session I, 1985-86), 2/20/86. Filed 2/20/86. Effective 2/20/86; 6/19/12. Filed – 6/19/12. Effective – 6/19/12. Filed – 4/15/14. Effective – 4/15/14.

PROCEDURE

SUBJECT	PROCEDURE: FIREARMS AND WEAPONS ON CAMPUS	PAGE
		P1.232-1
LEGAL AUTHORITY	P6Hx23-1.232	3/26/14 Revision #14-3

P6Hx23-1.232 PROCEDURE: FIREARMS AND WEAPONS ON CAMPUS

This procedure applies to all students, staff, faculty, administration, employees and invitees to St. Petersburg College property/campuses.

I. INTRODUCTION

St. Petersburg College is committed to maintaining an educational and workplace environment that is free of violence. The College further recognizes the existence of extensive legislative acts and constitutional provisions pertaining to the rights and obligations of those who own or possess firearms, especially those addressing the right to carry, store, and transport firearms on one's person and within motor vehicles.

II. AUTHORITY

- A. While on College grounds or facilities or at College-sponsored activities and events, students, staff, faculty, administration, employees and invitees, hereinafter referred as "person," are prohibited from introducing, exhibiting, possessing, using, storing, buying or selling weapons, firearms, destructive devices, or explosives.
- B. Exceptions: The following circumstances shall not be a violation of this policy/procedure:
 - 1. It is lawful and is not a violation of Florida Statutes or St. Petersburg College Board of Trustees Rules and Procedures for a person 18 years of age or older to possess a concealed firearm or other weapon for self-defense or other lawful purpose within the interior of a private vehicle (conveyance), without a license, if the firearm or other weapon is securely encased or is otherwise not readily accessible for immediate use. Nothing in this policy prohibits the carrying of a legal firearm other than a handgun anywhere in a private conveyance when such firearm is being carried for lawful use.

PROCEDURE

SUBJECT	PROCEDURE: FIREARMS AND WEAPONS ON CAMPUS	PAGE
		P1.232-2
LEGAL AUTHORITY	P6Hx23-1.232	3/26/14 Revision #14-3

2. A firearm in the possession of a law enforcement officer who is authorized to possess the firearm whether on or off duty, by the employing law enforcement agency. Law enforcement officers not on duty or not in official uniform must conceal their weapons. When carrying concealed weapons on St. Petersburg College property, law enforcement officers must be ready to display officially issued badge, shield or law enforcement identification upon request.
3. A firearm in the possession of a student or instructor while actively involved as a student or instructor at the Allstate Campus or persons actively utilizing the Allstate Campus' indoor firing range, but only while actively involved in these two activities or directly and immediately going to or coming from those activities. All such firearms (except those in the possession of a law enforcement officer) must be completely unloaded, with any magazine removed, until the student or instructor arrives at the Allstate Campus, and before leaving the Allstate Campus to go to a parked automobile or to leave campus.
4. It is lawful and is not a violation of Florida Statutes or St. Petersburg College Board of Trustees Rules and Procedures for a person who is licensed to carry a concealed weapon and who is also a registered student, employee or member of St. Petersburg College's faculty to have a stun gun or nonlethal electric weapon or device designed solely for defensive purposes if the weapon does not fire a dart or projectile.
5. Any other possession of a firearm specifically authorized pursuant to the provisions of Florida Statutes.

History: Adopted: 3/26/14. Effective – 3/26/14.

PROCEDURE

SUBJECT	PROCEDURE: CONTRACTS FOR INSTRUCTIONAL PERSONNEL – CONTINUING CONTRACTS	PAGE
		P2.21-1
LEGAL AUTHORITY	P6Hx23-2.21	4/15/14 Revision #14-4

P6Hx23-2.21 PROCEDURE: CONTRACTS FOR INSTRUCTIONAL PERSONNEL – CONTINUING CONTRACTS

- I. In order to be eligible for a continuing contract, full-time faculty shall meet the following requirements:
 - A. Complete the minimum years of satisfactory service, based on the criteria set forth herein, and as provided for in the Board of Trustees’ Rule 6Hx23-2.21. In all cases, such service shall be continuous except for leave duly authorized and granted.
 - B. Receive the recommendation of the President and the approval of the Board based on successful performance of duties and demonstration of professional competence as developed by the Collaborative Committee on Faculty Evaluation and adopted by the Faculty Governance Organization and College administration, and utilizing the following criteria:
 1. Quantifiable measured effectiveness in the performance of faculty duties;
 2. Continuing professional development;
 3. Currency and scope of subject matter knowledge;
 4. Relevant feedback from students, faculty and employers of students;
 5. Service to the department, college, and community; and,
 6. Demonstrated and measurable contribution to student success.
 - C. Additional criteria developed by Collaborative Committee on Faculty Evaluation and adopted by the Faculty Governance Organization and College administration may include:
 1. Educational qualifications and efficiency;
 2. Capacity to meet the educational needs of the community; and
 3. The length of time the duties and responsibility of this position are anticipated to be needed.
- II. Each employee under a continuing contract shall be subject to a periodic post-award performance review. Periodic reviews of continuing contract faculty shall be conducted using the criteria under Section I. of this Procedure.

PROCEDURE

SUBJECT	PROCEDURE: CONTRACTS FOR INSTRUCTIONAL PERSONNEL – CONTINUING CONTRACTS	PAGE
		P2.21-2
LEGAL AUTHORITY	P6Hx23-2.21	4/15/14 Revision #14-4

- III. A full-time faculty employee under continuing contract may be terminated or returned to an annual contract based on (1) a documented failure to meet post-award performance criteria, in which case such faculty member's evaluation shall include notice of the need for a performance improvement plan, or, (2.) for cause in accordance with college policies and procedures upon recommendation by the President and approval by the Board. The President or designee shall notify the full-time faculty employee in writing of the recommendation and shall afford him or her the right to formally challenge the action in accordance with the Board of Trustees Rules and College Procedures, or, alternatively, pursuant to the Administrative Procedure Act, Florida Statutes, Chapter 120, as may be amended from time to time.

- IV. Upon recommendation of the President, the Board may terminate a full-time faculty employee under continuing contract upon consolidation, reduction, or elimination of an institution's program, or restriction of the required duties of a position by the Board. The Board shall determine on the basis of the criteria set forth above which full-time faculty employees to retain on a continuing contract and which shall be dismissed or returned to an annual contract. The recommendation of the President and decision of the Board shall not be controlled by any previous contractual relationship. In the evaluation of these factors, the decision of the Board shall be final.

- V. Administrative leave from a continuing instructional contract.
 - A. An employee who holds a continuing contract as an instructor and is assigned to an administrative position shall have the assigned duties reviewed annually by the President. The president may deem it advisable to recommend that said employee be included on the list of administrative personnel submitted to the Board for leave from an instructional position to an administrative position. It is the intent of this rule to preserve, as desired, the continuing contract status as instructors for those individuals who have heretofore earned continuing contracts as instructors but who are currently serving as administrators.

 - B. For all instructional personnel who are offered an administrative position and who request administrative leave from a continuing contract, such leave will not be granted for a period in excess of one (1) year and it will not be renewable. Any employee who is granted administrative leave under the above circumstances and who is offered

PROCEDURE

SUBJECT	PROCEDURE: CONTRACTS FOR INSTRUCTIONAL PERSONNEL – CONTINUING CONTRACTS	PAGE
		P2.21-3
LEGAL AUTHORITY	P6Hx23-2.21	4/15/14 Revision #14-4

an administrative position for the following year, must elect to return to continuing contract status in order to preserve such status.

History: Adopted 2/23/88. Filed 2/23/88. Effective 3/1/88; 6/19/12. Filed – 6/19/12. Effective – 6/19/12; 4/15/14. Filed - 3/31/14. Effective 4/15/14.