

## **AGENDA**

### **ST. PETERSBURG COLLEGE BOARD OF TRUSTEES FEBRUARY 18, 2020**

EPICENTER MEETING ROOM (1-453)  
13805 -58th STREET N.  
CLEARWATER, FL  
**REGULAR MEETING: 9:00 A.M.**

- I. CALL TO ORDER**
  - A. Invocation
  - B. Pledge of Allegiance
  
- II. RECOGNITIONS**
  - A. Presentation of Retirement Resolutions and Motion for Adoption
    1. Ms. Jenny Ghozali (*Attending*)
    2. Ms. Jannis Mascoll (*Attending*)
  
  - B. SPC Spotlights
    1. Barrett Family Foundation
  
    2. Patrick Brett Foundation
  
- III. COMMENTS**
  - A. Board Chair
  - B. Board Members
  - C. President
  - D. Public Comment pursuant to §286.0105 FS
  
- IV. REVIEW AND APPROVAL OF MINUTES**

Board of Trustees' Meeting of January 21, 2020 (*Action*)
  
- V. MONTHLY REPORTS**
  - A. General Counsel
  - B. Faculty Governance Organization – Dr. Jeffrey Briggs, FGO President (*Presentation*)
  - C. Institute for Strategic Policy and Solutions – Ms. Kimberly Jackson, Executive Director (*Presentation*)
  
- VI. STRATEGIC FOCUS**
  - A. STUDENT SUCCESS AND ACADEMIC ACHIEVEMENT**
    1. Strategic Plan Dash Board – Dr. Sabrina Crawford, Associate Vice President, Institutional Effectiveness and Academic Affairs (*Presentation*)
  
    2. The State of Employee Engagement at SPC – Ms. Margaret Bowman, Director, Organizational and Employee Success (*Presentation*)

## **VII. CONSENT AGENDA**

- A. OLD BUSINESS (**items previously considered but not finalized**) - None
- B. NEW BUSINESS
  - 1. ADMINISTRATIVE MATTERS
    - a. Human Resources
      - i. Personnel Report (*Action*)
  - 2. Workforce and Professional Development Curriculum Changes (*Action*)
  - 3. GRANTS/RESTRICTED FUNDS CONTRACTS
    - a. Community Foundation of Tampa Bay – African American Male Initiative (PITCH Program) (*Action*)
    - b. U.S. Department of Education--TRIO Student Support Services (SSS) Program – St. Petersburg Gibbs/Clearwater (*Action*)
    - c. Department of Education--TRIO Student Support Services (SSS) Program – Downtown/Midtown (*Action*)
    - d. Florida Department of Education – Pathways to Career Opportunities Grant Program (*Action*)
  - 4. Other
    - a. Selection of Bank Services (*Action*)\*
    - b. Use of College facilities by Direct Support Organizations (*Action*)

## **VIII. INFORMATIONAL REPORTS**

- A. Direct Support Organization
  - 1. Leepa-Rattner Museum of Art (*Information*)
  - 2. Institute for Strategic Policy and Solutions (*Information*)
  - 3. St. Petersburg College Foundation (*Information*)
- B. Palladium at St Petersburg (*Information*)
- C. Operating Budget Report (*Information*)

## **IX. PROPOSED CHANGES TO BOT RULES MANUAL – Public Hearing – None**

## **X. PRESIDENT’S REPORT**

## **XI. NEXT MEETING DATE AND SITE**

**March 17, 2020, Health Education Center, Teaching Auditorium**

## **XII. ADJOURNMENT**

*ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING TO IMMEDIATELY FOLLOW – Presenter: Starla Metz, Associate Vice President, Collegiate High Schools*

If any person wishes to appeal a decision made with respect to any matter considered by the Board at its meeting February 18, 2020, he or she will need a record of the proceedings. It is the obligation of such person to ensure a verbatim record of the proceedings is made, §286.0105, Florida Statutes.

Items summarized on the Agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

**\*No packet enclosure**

Date Advertised: February 7, 2020

# FGO Update

Presented by Dr. Jeffrey Briggs

# Who we are

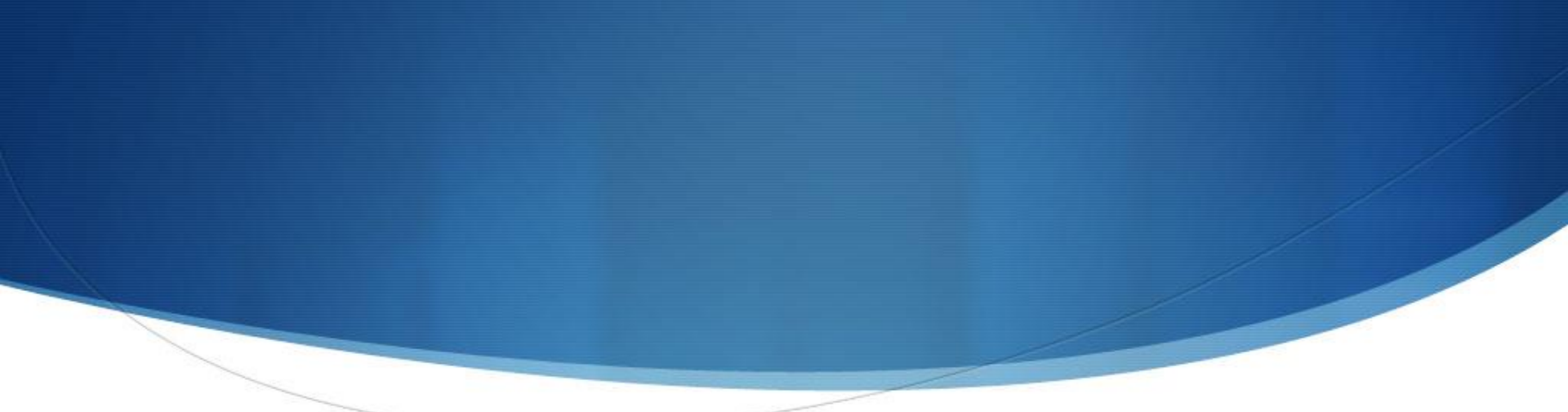
- ◆ 38 senators, representing 340 full-time faculty
- ◆ Leadership:
  - ◆ Dr. Jeffrey Briggs- FGO president
  - ◆ Dr. Carol Weideman- FGO vice president, chair of St. Pete/Gibbs
  - ◆ Todd VanAuken- Chair, Health Education Center
  - ◆ Anthony Nappi- Chair, Tarpon Springs
  - ◆ Dr. Laurie King- Chair, Seminole
  - ◆ Dawn Joyce- Chair, Clearwater
  - ◆ Dr. Bonnie Jefferis- Senate secretary
  - ◆ Dr. Kevin Morgan- Senate parliamentarian

# Where we are

- ◆ FGO Executive Team
- ◆ Executive Leadership Council
- ◆ Learning Experience
- ◆ Provost / Deans Council
- ◆ Accessibility & Compliance Task Force
- ◆ SAMHSA Committee
- ◆ Welcome Back Titans Planning Committee
- ◆ Search & Screen Committees college-wide

# Where we're going

- ◆ FGO Goals for 2019-2020
  - ◆ The entire faculty approving our updated FGO constitution
  - ◆ Updating the faculty handbook
  - ◆ Continuing our conversation with Dr. Williams regarding raises for everyone
  - ◆ Beginning a college-wide conversation about class sizes
  - ◆ Building a robust infrastructure within the college, with administrative support, for Academic Integrity
  - ◆ Senate continuing to meet regularly with deans



# Courage

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# Comfort



# Solutions

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# Complaints

# Questions ?

Thank you for your time.

A woman in a light blue suit is speaking at a podium in a room. Behind her is a whiteboard and a window with curtains. There are several small potted plants on the windowsill. In the foreground, the back of an audience member's head is visible.

# Institute for Strategic Policy Solutions

Presented by Kimberly G. Jackson, Esq.

Enhance • Educate • Engage



# Institute for Strategic Policy Solutions

Enhance • Educate • Engage

# Brand Establishment

Institute for Strategic Policy Solutions



FLORIDA  
CIVIC ADVANCE

## 2019 Summit

Celebrating Civic Excellence Through Engagement

December 12-13, 2019

[Click here for more information.](#)

[Age-Friendly St. Petersburg](#)

**Livability In The 'Burg**



## Public Forums and Dinner Series Events

Forums for open debate, civility and good conversation. Join us as we discuss the current challenges being faced by our community, region and nation.

Upcoming Public Forums and Dinner Series Events



PREV

NEXT

ST. PETERSBURG COLLEGE



INSTITUTE FOR STRATEGIC POLICY SOLUTIONS

ENHANCE. EDUCATE. ENGAGE.



Civics Literacy Initiative



2019 Summit



The Great Debate 2019

# ISPS Board Meeting

February 3, 2020 Meeting Recap

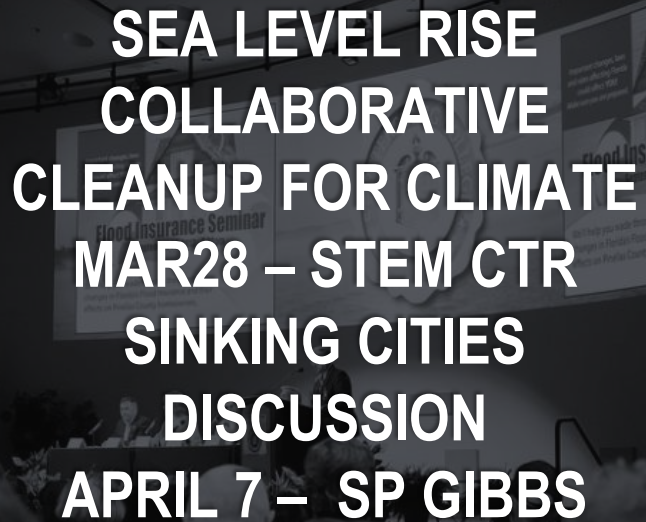
Cultivating  
Partnership

Balancing  
Programs

Enhancing  
Engagement



# 2020 PROGRAMS



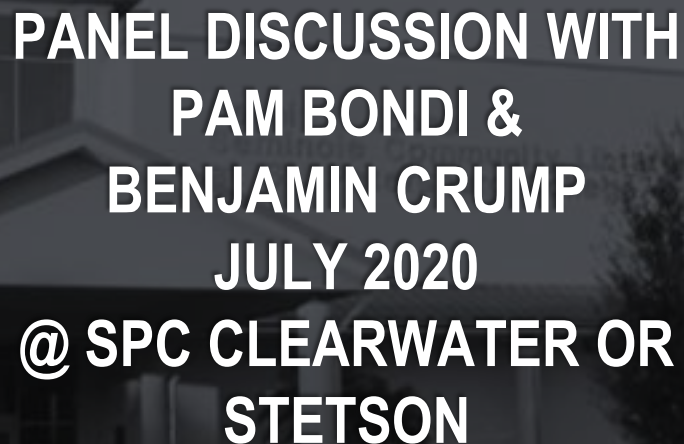
**SEA LEVEL RISE  
COLLABORATIVE  
CLEANUP FOR CLIMATE  
MAR28 – STEM CTR  
SINKING CITIES  
DISCUSSION  
APRIL 7 – SP GIBBS**



**STATE  
LEGISLATIVE  
UPDATE  
MARCH 2020  
@ SPC DIGITORIUM**



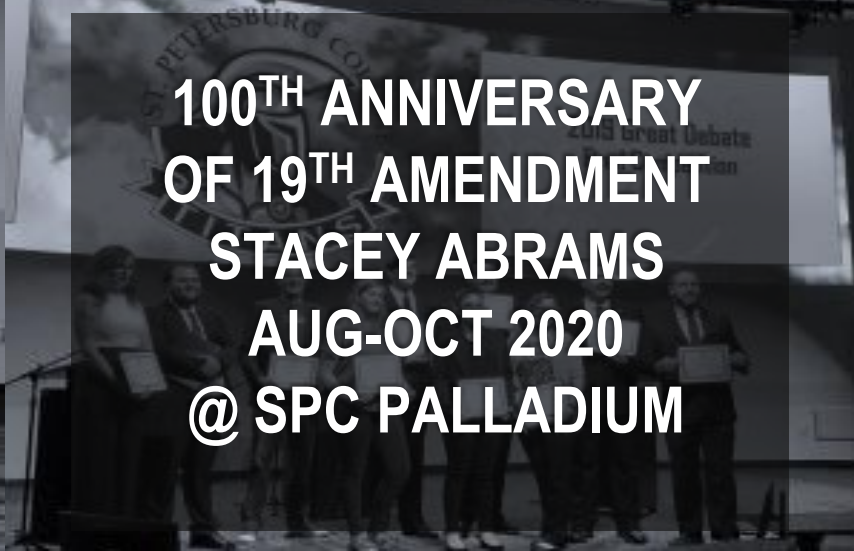
**AUTISM AND MENTAL  
HEALTH AWARENESS  
SPEAKER TBD  
APRIL 2  
@ AMERICAN STAGE**



**PANEL DISCUSSION WITH  
PAM BONDI &  
BENJAMIN CRUMP  
JULY 2020  
@ SPC CLEARWATER OR  
STETSON**



**COUNTY WIDE ARTS  
SUMMIT  
ECONOMIC IMPACT OF ART  
ON PINELLAS COUNTY  
AUG. 21 EPICENTER**



**100<sup>TH</sup> ANNIVERSARY  
OF 19<sup>TH</sup> AMENDMENT  
STACEY ABRAMS  
AUG-OCT 2020  
@ SPC PALLADIUM**

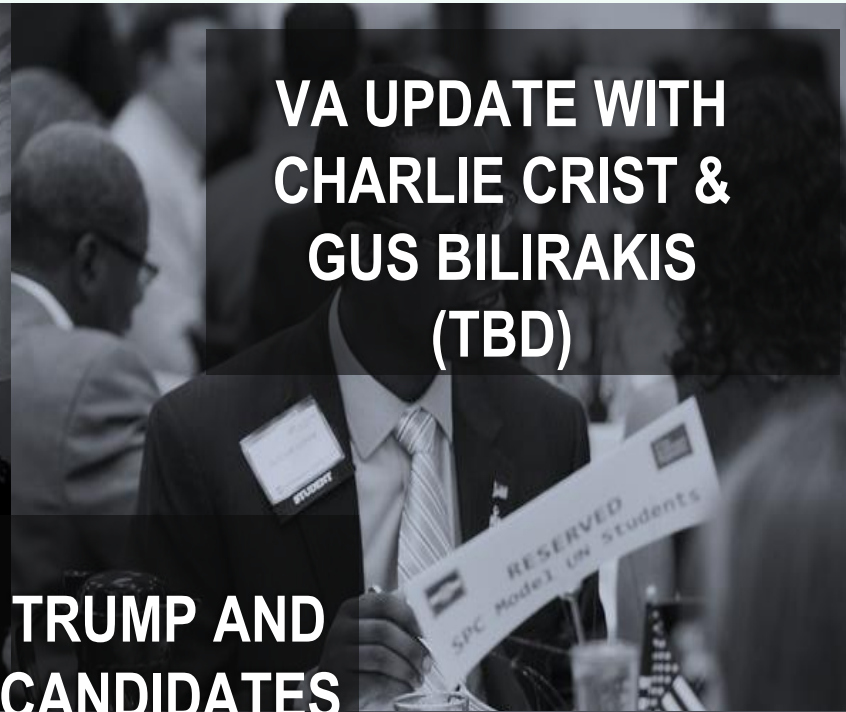





**Additional  
Program  
Considerations**




**REVERSING THE RISE  
OF HATE CRIMES  
(TBD)  
HOLOCAUST MUSEUM**



**VA UPDATE WITH  
CHARLIE CRIST &  
GUS BILIRAKIS  
(TBD)**



**PRESIDENT TRUMP AND  
DEMOCRAT CANDIDATES  
TOWN HALL  
(TBD)**

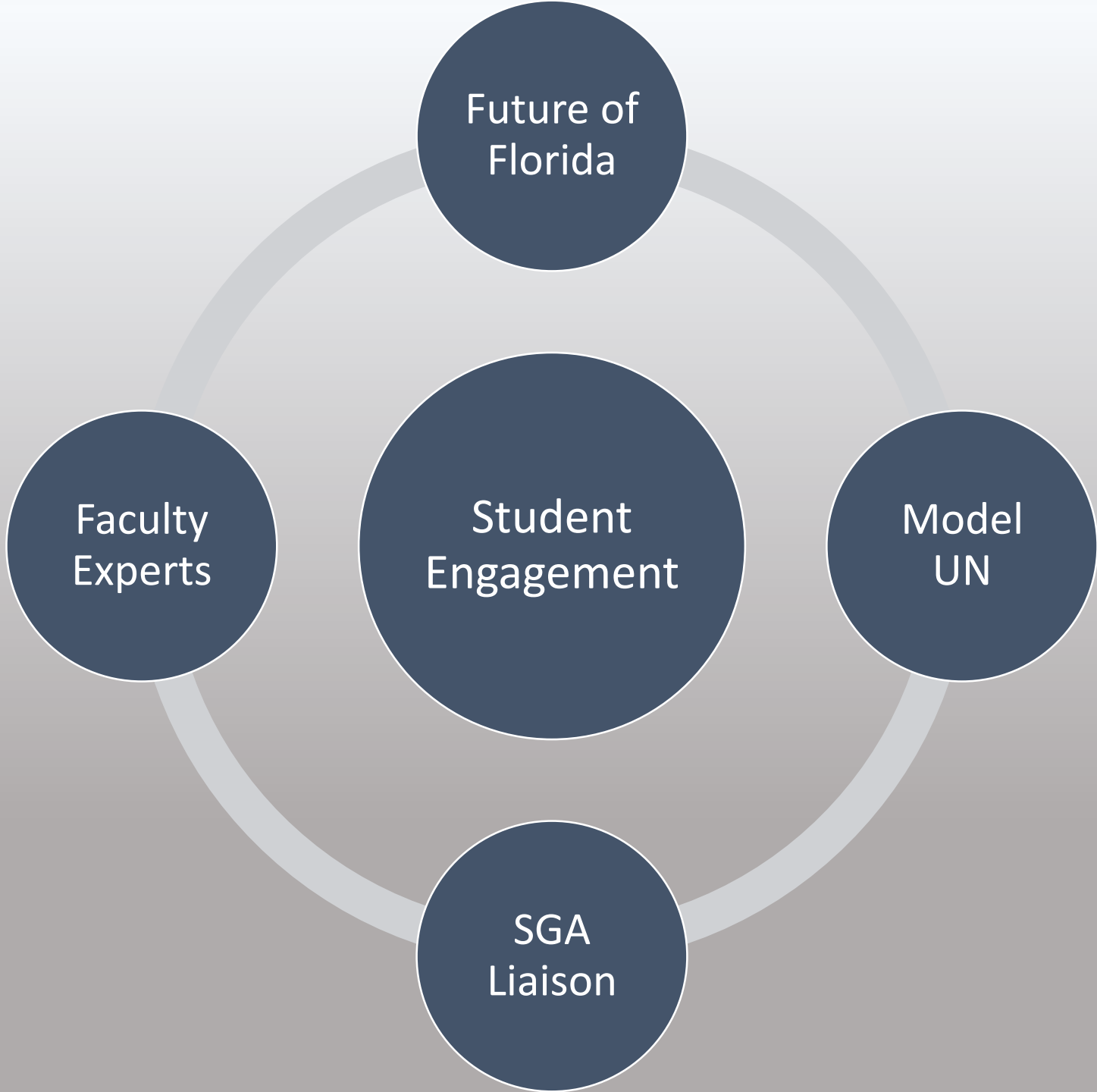
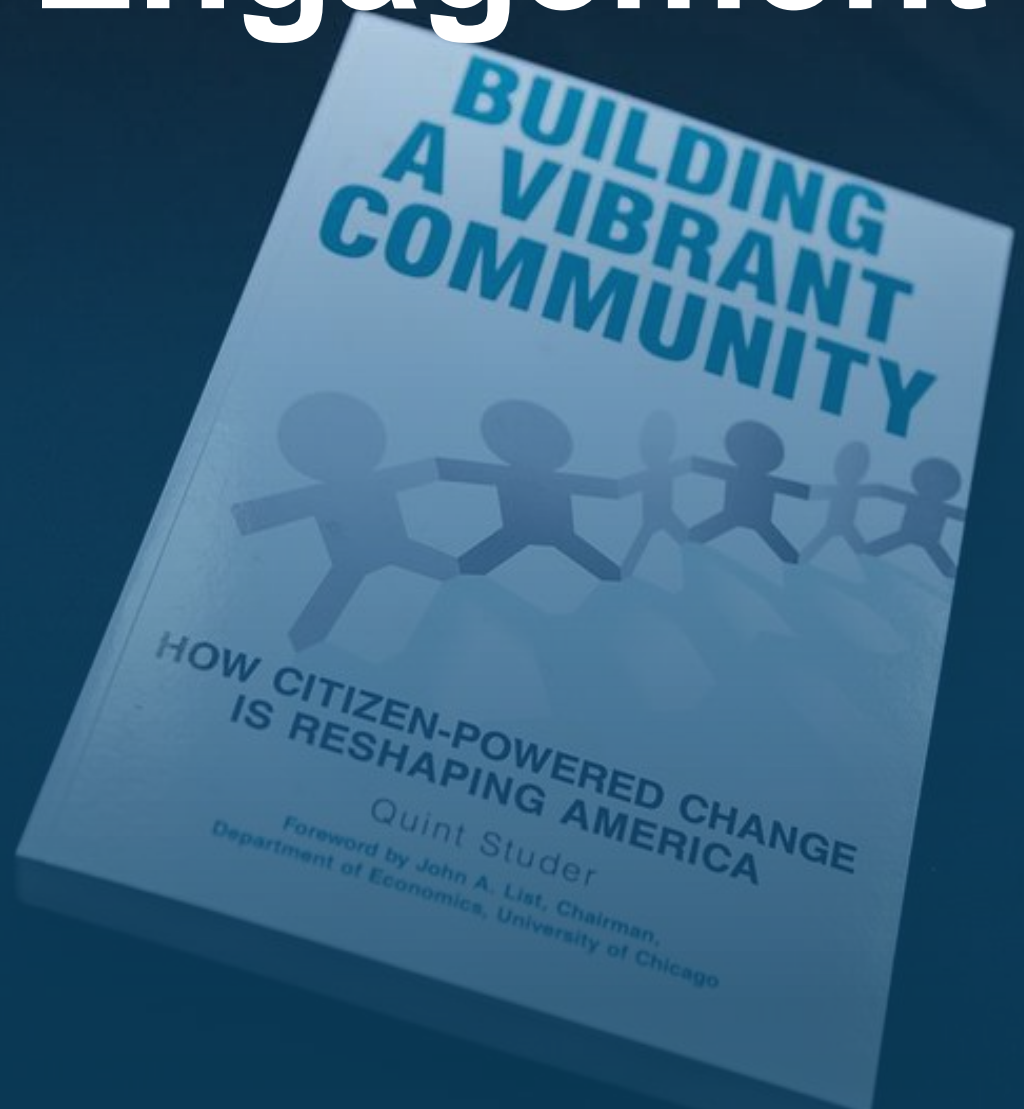


**AGE FRIENDLY STATE  
TOUR (APRIL 20 )  
LIVABILITY IN THE BAY  
WITH AARP (NOV. 5)**



**TWITTER  
TOWN HALL  
COLLEGE DEBATE  
(TBD)**

# COMMUNITY Engagement



# **KIMBERLY G. JACKSON, ESQ**

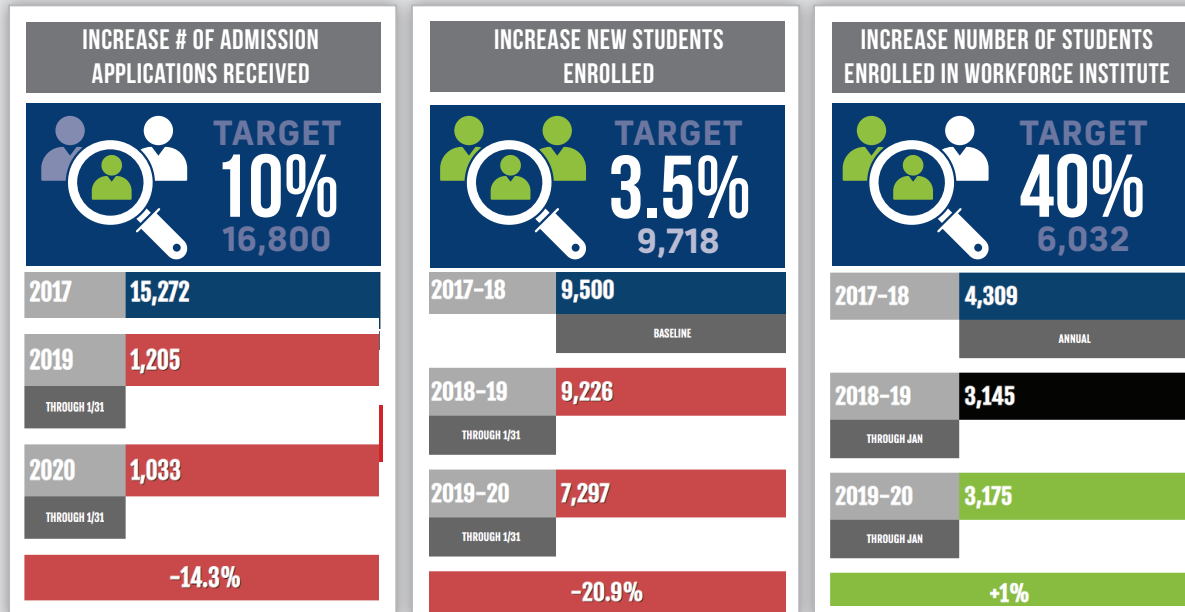
Family, Community, and Character

- Spelman College
  - B.A. Political Science
- Johns Hopkins School of Advanced International Studies
  - Master in International Public Policy
- Stetson University College of Law
  - J.D. Concentration in the area of International Law



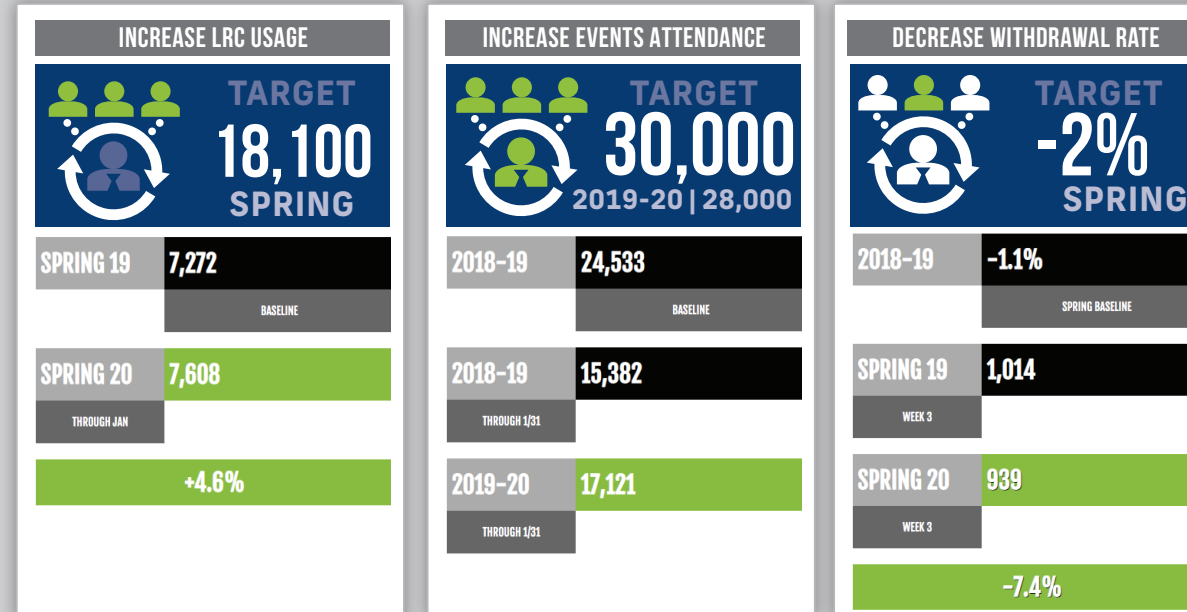
## RECRUITMENT

Number of New Students / Overall Enrollment for Workforce Institute



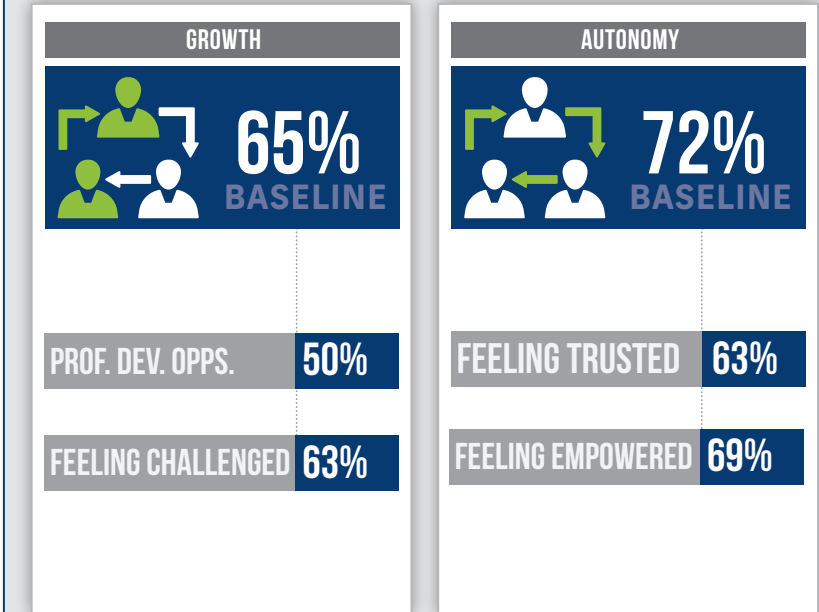
## RETENTION

Initiatives focused on keeping the students we have



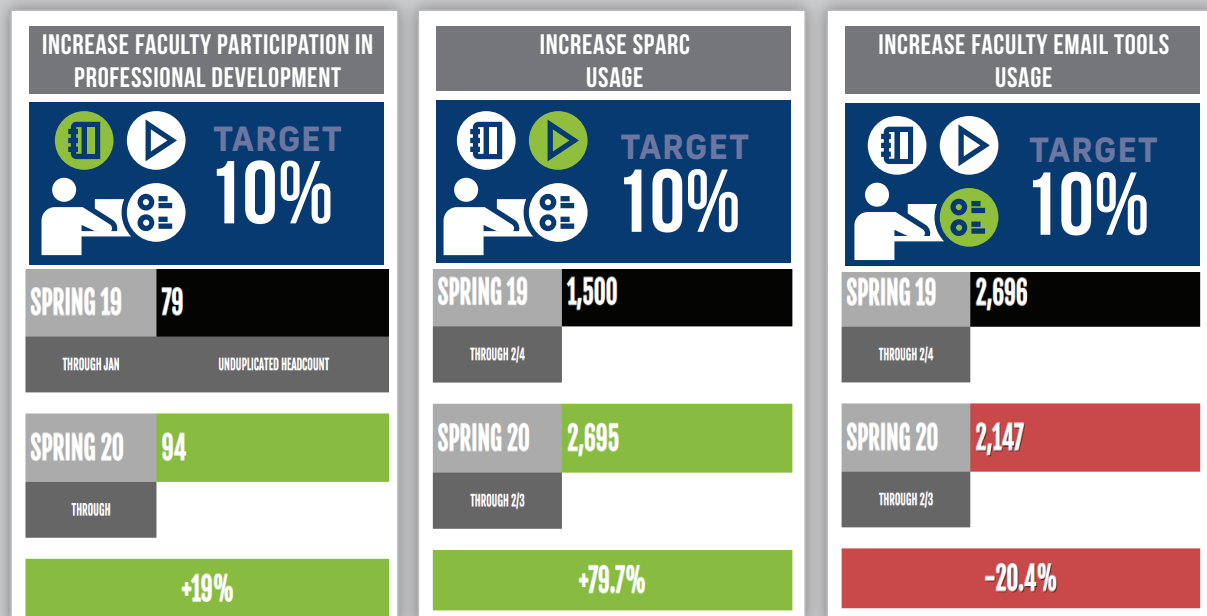
## EMPLOYEE ENGAGEMENT

Unlocking the **MAGIC** of a committed staff  
(Meaning, Autonomy, Growth, Impact, Connection)



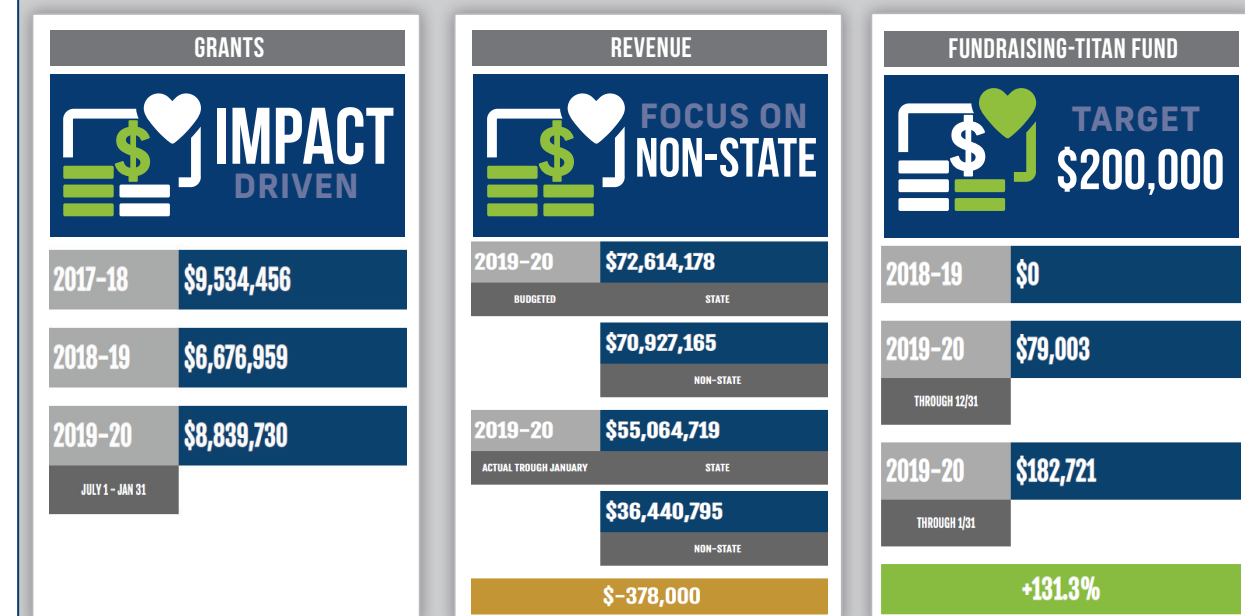
## LEARNING EXPERIENCE

Faculty led initiatives to improve student success



## RESOURCE ALIGNMENT

Tracking funding to support student success



# The State of Employee Engagement at SPC

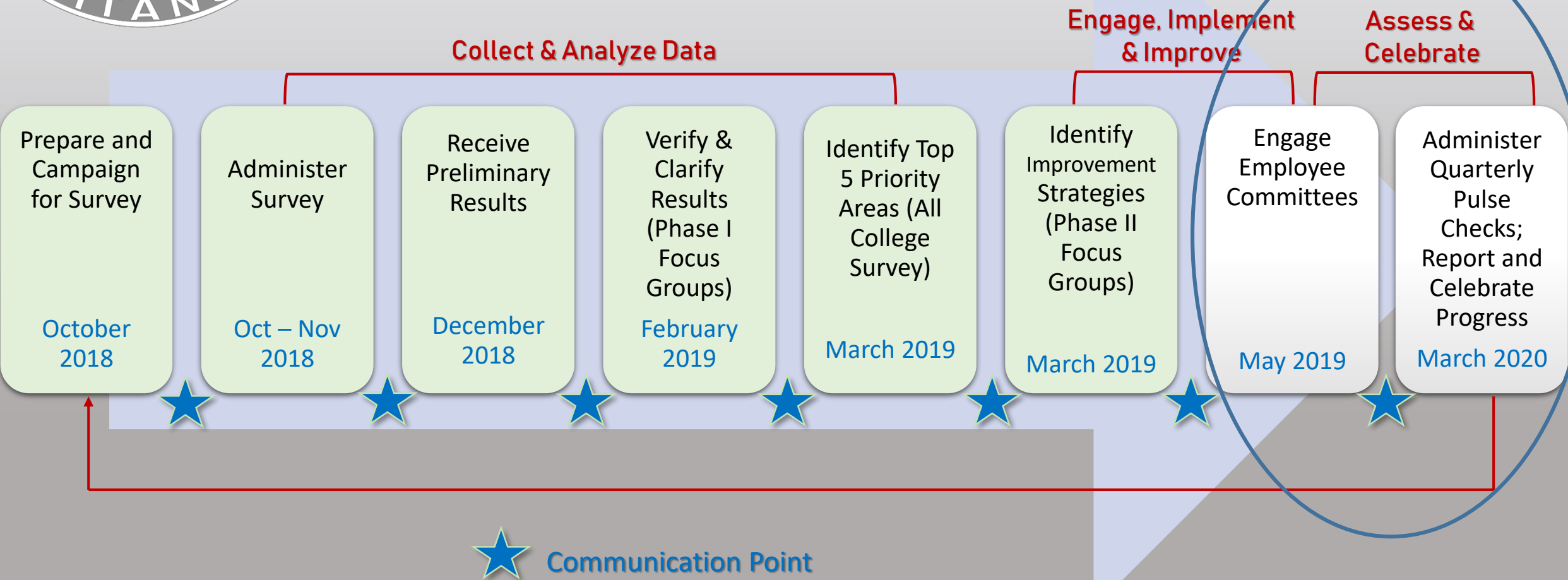
**Board of Trustees Meeting**  
**February 18, 2020**

Margaret Bowman, Organizational and Employee Success





# Survey Phases & Timeline





# Survey Results

**Participation rate = 44%**

1455 of our 3283 employees completed the survey

**HIGHEST SCORING ITEMS**

12. I am committed to improve my knowledge and skills for my current or future roles. **94%**

16. The people I work with treat me with respect. **87%**

40. I understand how my work contributes to the overall success of this organization. **86%**

9. I enjoy the day-to-day work I perform. **84%**

24. I enjoy working with the people on my team. **83%**

**LOWEST SCORING ITEMS**

46. I am confident that changes will be made as a result of this survey. **39%**

37. We work effectively across departments and functions. **43%**

43. This organization values employee input, feedback, and suggestions. **48%**

41. I am satisfied with the opportunities for my own professional growth in this organization. **50%**

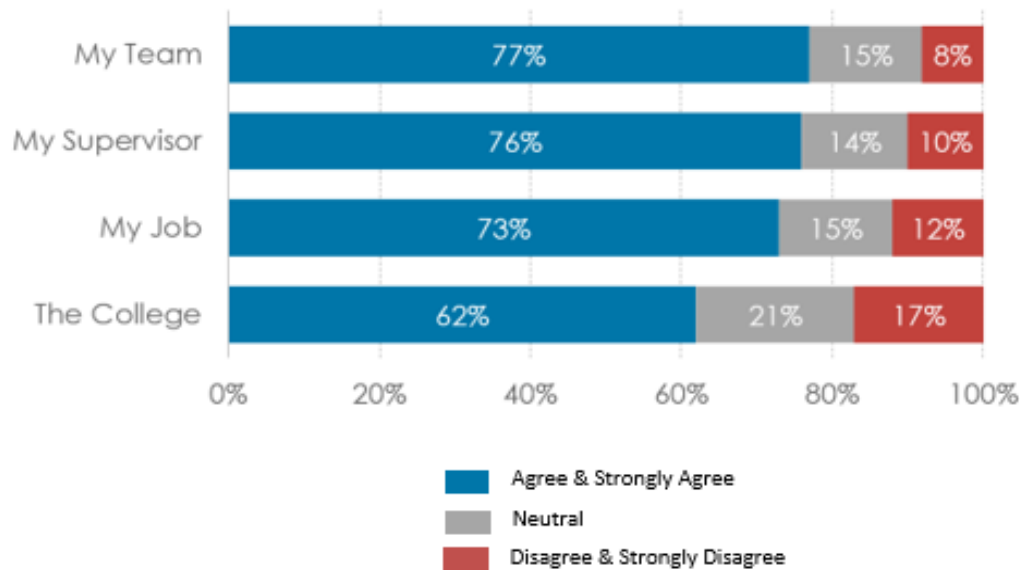
13. My work is valued by this organization. **58%**

**Overall Favorability Score = 72%**

72% of all questions were answered favorably = Strongly Agree or Agree

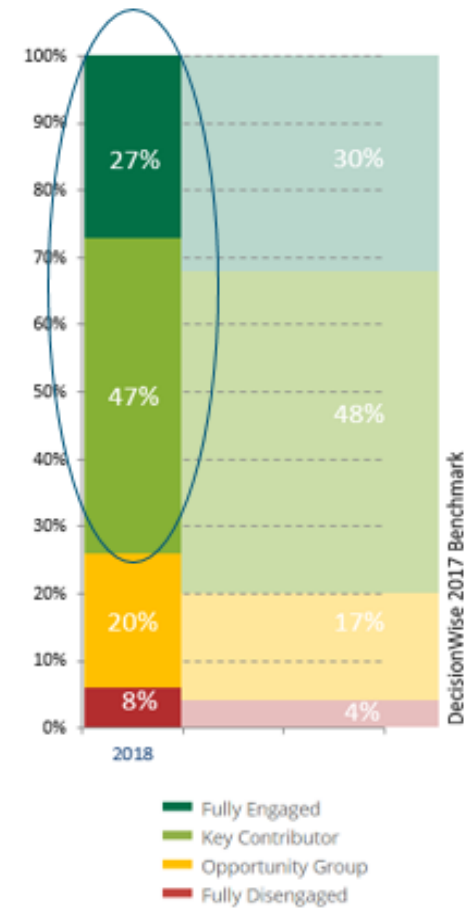
**Score Distribution**

All questions were asked in 4 categories.



**Engagement level = 74%**

74% of employees are either Fully Engaged or Key Contributors





# Verify & Clarify: Top Themes

## Top Themes

1. Lack of Trust (**Autonomy**)
2. Inconsistency in Promotions, Recognition, Compensation (**Growth**)
3. Employees not feeling valued (**Impact**)
4. Employees not encouraged to grow professionally (**Growth**)
5. No time or resources for innovation (**Autonomy**)



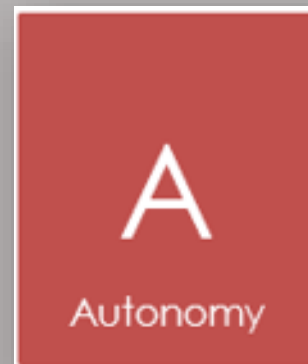




# Response Plan: Engage, Collaborate, Improve

## 1. Expand Employee Experience & Engagement Committee:

- Monthly ELC Committee Meetings
- Development of Monthly Tracker
- Campus Engagement Events
- First Quarter Pulse Check (March 2020)
- Communicate and Celebrate Results (March 2020)
- Second Quarter Pulse Check (July 2020)
- Communicate and Celebrate Results (July 2020)

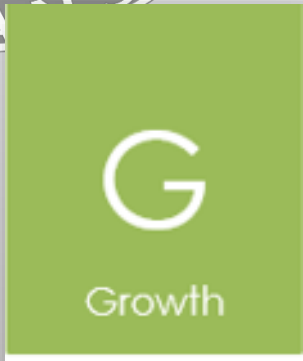




# Response Plan: Engage, Collaborate, Improve

## 2. Link EE to Discovery Day

- Annual professional development day for entire college family on 10/22/19
- 1,100 employees attended
- 10 sessions on *Identifying “Bold Actions” to improve Trust and Growth:*
  - *What actions can supervisors take?*
  - *What actions can employees take?*
  - Actions integrated into curriculum for Supervisor Professional Development

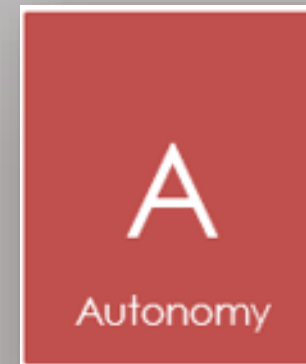




# Response Plan: Engage, Collaborate, Improve

## 3. Capitalize on Supervisors as an Engagement Strength:

- Professional Development: Essential Skills for Supervisors (March – June 2020):
- 2 day – 8 hour training for all supervisors
- Communication; HR policy; leadership; trust; diversity & equity
- Blended learning format to allow for continuous learning
- Recorded live sessions for absent and new supervisors

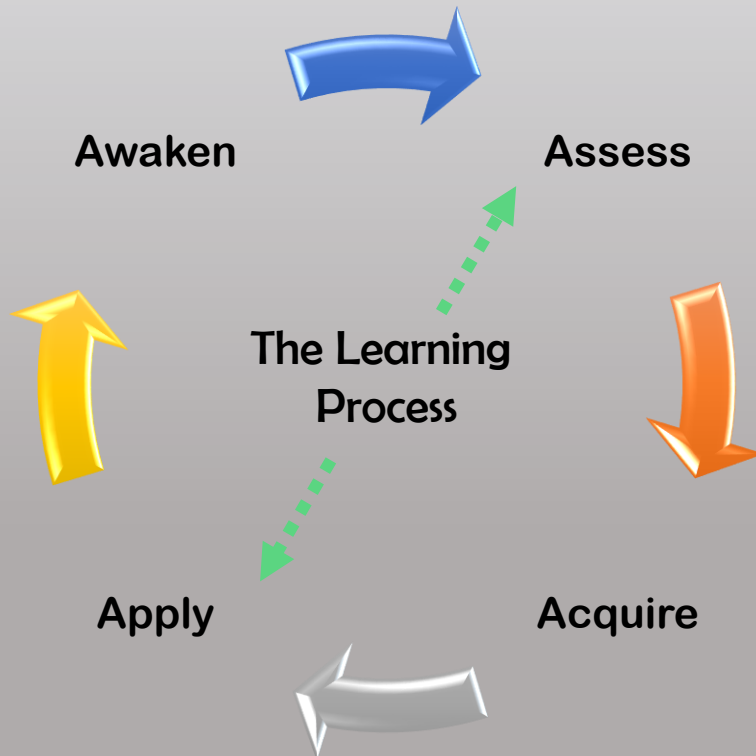




# Response Plan: Engage, Collaborate, Improve

## 4. Engage College and Community in *Building a High Performing, High Trust Culture*:

- Continuously reinforce Trust; Diversity & Equity; Community of Care
  - Welcome Back Titans! 2020
  - Trust Event – Discovery Day 2020
  - Implement college-wide professional development





# Next Steps

## December 2019

### Communicate:

- DD Results
- ELC Focus
- Campus Engagement Campaigns

## January – Feb 2020

### Campaign & Enlist:

- Expand ELC
- R&R Activities
- Kick-off Supervisor PD
- BOT Presentation (State of EE) (2/20)

## February – March 2020

### Collaborate & Implement:

- Supervisory PD
- 'Low hanging fruit' & Quick Wins
- Q1 Pulse Check (3/20)

## April – May 2020

### Implement & Improve:

- Supervisor PD
- Quick Wins
- Major Projects
- All Employee PD
- BOT Dashboard Presentation (5/20)

## June – July 2020

### Assess & Celebrate:

- Supervisor PD
- All Employee PD
- Major Projects
- Q2 Pulse Check (7/20)
- Team, Campus, College Celebrations

Proposed Engagement Re-assessment: July 2021-2022

**Questions?**


*Thank you!*



February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Personnel Report

**Approval is sought for the following recommended personnel transactions:**

<b>HIRE Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Boyette, Shirley	Research Analyst	Academic & Student Affairs EPI	1/27/2020 - 6/30/2020
Stentiford, Deanna N	Acting Provost	Academic & Student Affairs HEC	1/6/2020 - 6/30/2020
Blue, Keisha L	Acting, Project Coordinator II	Academic & Student Affairs SPG	1/13/2020 - 6/30/2020
Falasca, Gary A	Dir, Facilities Services	Facilities&Institutional Svcs EPI	1/13/2020 - 6/30/2020
McCray, Andrea S	Reference & Instruction Librn	Learning Resources MT	1/13/2020 - 6/30/2020
Manescala, Angela L	Development Officer	Leepa/Rattner Museum TS	1/27/2020 - 6/30/2020
Cutliffe, Temara J	Nursing Skills Facilitator	Nursing HEC	1/27/2020 - 6/30/2020
Demers, Susan S	Acting VP, Academic Affairs	President Office EPI	1/7/2020 - 6/30/2020
Nelson, Teresa N	Data & Program Manager	Resource Development DO	1/13/2020 - 6/30/2020

<b>TRANSFER/PROMOTION Budgeted Administrative &amp; Professional</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
McBride, Jennifer C	Assoc Dir, Accred & Assess	Academic EffectivenessAssessmt EPI	1/13/2020 - 6/30/2020
Heath, Wendy A	Budget Specialist	Budgeting & Compliance DO	1/27/2020 - 6/30/2020
Conrad, Olin P	Facilities Manager	Maintenance Services DO	1/13/2020 - 6/30/2020

<b>HIRE Budgeted Career Service</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Johns, Lolita E	Student Support Specialist	Associate Provost Office SPG	1/27/2020
Sadlowski, Eric A	Security Officer	Campus Security CL	1/11/2020
Rodgers, Cynthia L	Security Officer	Campus Security TS	1/13/2020
Kielich, Melanie C	Sr Administrative Svcs Speclst	Career Connections	1/27/2020
Tietz, Travis D	Technology Support Specialist	Desktop Software Support SE	1/27/2020
Corona, Adrian E	Technology Support Specialist	Desktop Software Support SPG	1/27/2020
Mohead, Milton L	Materials Mgmt Assistant	Facilities Services AC	1/13/2020
Maldonado, Jacqueline C	Materials Mgmt Assistant	Facilities Services TS	1/29/2020
Metelus, Silvane	Human Resources Specialist	Human Resources Emp Support DO	1/13/2020
Kapteina, Fred	Landscaper	Landscape Services SPG	1/13/2020
Lemmon, Lynn S	Instructional Supp Specialist	Learning Resources CL	1/13/2020
Mazza II, Nicholas C	Instructional Supp Specialist	Learning Resources CL	1/13/2020
Farrell, Jamie M	Instructional Supp Specialist	Learning Resources TS	1/13/2020
Fromentin, Fruldy	Instructional Supp Specialist	Learning Resources TS	1/13/2020
Mathis-Solomon, Chandra A	Administrative Svcs Specialist	Mathematics SPG	1/13/2020
Cary-Liggett, Sara N	Sr Administrative Svcs Assist	Natural Science SPG	1/13/2020
Rodriguez, Cheryl A	Sr Administrative Svcs Speclst	Nursing HEC	2/3/2020

Groff, Frank D	Project Videographer	Online Learning and Services SE	1/27/2020
Shehata-Elgawly, Sherien	Administrative Svcs Specialist	Social & Behavioral Science TS	1/27/2020

<b>TRANSFER/PROMOTION Budgeted Career Service</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Amado, Juan S	Student Support Advisor	International Program TS	1/25/2020
Hutchinson, Jessica A	Materials Mgmt Assistant	Mail & Distribution DO	1/25/2020

<b>HIRE Faculty</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Allen, Gary W	Faculty	College of Computer & InfoTech EPI	1/6/2020 - 6/30/2020
Muehl, John M	Acting Chair, Digital Arts&Hum	Humanities & Fine Arts SE	1/6/2020 - 6/30/2020
Underwood, David K	Faculty	Humanities & Fine Arts TS	1/6/2020 - 6/30/2020
Griffin, Cassandra L	Faculty	Nursing HEC	1/6/2020 - 6/30/2020
Jasper, Brenda R	Faculty	Nursing HEC	1/6/2020 - 6/30/2020
Lo, Lisa	Faculty	Nursing HEC	1/6/2020 - 6/30/2020
McFarland, Barbara K	Faculty	Nursing HEC	1/6/2020 - 6/30/2020
Smith, Anita	Faculty	Nursing HEC	1/6/2020 - 6/30/2020
Largent, Lindsay N	Academic Department Chair	Physical Therapist Asst HEC	1/6/2020 - 6/30/2020

<b>SUPPLEMENTAL Temporary</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Bedard, Alyssa L	Faculty - supplemental	Baccalaureate Programs TS	1/13/2020
Barnes, Jonathan A	Faculty - supplemental	Humanities & Fine Arts CL	1/13/2020
Griffin, Cassandra L	Faculty - supplemental	Nursing HEC	1/13/2020
Lo, Lisa	Faculty - supplemental	Nursing HEC	1/13/2020
McFarland, Barbara K	Faculty - supplemental	Nursing HEC	1/13/2020
Smith, Anita	Faculty - supplemental	Nursing HEC	1/13/2020
Largent, Lindsay N	Faculty - supplemental	Physical Therapist Asst HEC	1/13/2020
Poteet, Stephen W	Faculty - supplemental	Social & Behavioral Science CL	1/13/2020

<b>HIRE Temporary</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>
Harrell, Bashir O	Adjunct Faculty	Communications CL	1/13/2020
Novak-Lamvichit, Annette A	Adjunct Faculty	Communications CL	1/13/2020
Adams, William G	Adjunct Faculty	Communications SPG	1/13/2020
Horstman, Stephen W	Adjunct Faculty	Communications SPG	1/13/2020
Ramey, Rhea M	Adjunct Faculty	Communications SPG	1/13/2020
Hatami-Axdahl, David A	Adjunct Faculty	Communications TS	1/13/2020
Kritch, Jennifer M	Adjunct Faculty	Communications TS	1/13/2020
Schmidhammer, Shannon M	Adjunct Faculty	Communications TS	1/13/2020
Dontis, Emma E	Adjunct Faculty	Distance Learning TV SE	1/13/2020
Franeta, Sonja	Adjunct Faculty	Distance Learning TV SE	1/13/2020
Hurst, Dena L	Adjunct Faculty	Ethics CL	1/13/2020
Ortiz Bautista, Lourdes M	Adjunct Faculty	Ethics CL	1/13/2020
Spike, Jeffrey P	Adjunct Faculty	Ethics CL	1/13/2020
Vonderheide, Nathan T	Adjunct Faculty	Ethics CL	1/13/2020
Najarian, Holly L	Adjunct Faculty	Fire Sciences AC	1/13/2020
Taylor, Linda R	Adjunct Faculty	Health Information Mgmt HEC	1/13/2020
Edwards-Luckett, Angela	Adjunct Faculty	Humanities & Fine Arts CL	1/13/2020
D'Ascoli, Anthony F	Adjunct Faculty	Humanities & Fine Arts TS	1/13/2020
Patides, George N	Adjunct Faculty	Humanities & Fine Arts TS	1/13/2020
Stephenson, John M	Adjunct Faculty	Humanities & Fine Arts TS	1/13/2020
Ben Abdeljelil, Amine	Adjunct Faculty	Mathematics SE	1/13/2020
Appavu, Rajagopal	Adjunct Faculty	Natural Science CL	1/13/2020



Maier, Joseph A	Adjunct Faculty	Natural Science CL	1/13/2020
Pascual, Cherry J	Adjunct Faculty	Natural Science CL	1/13/2020
Selby, Thomas L	Adjunct Faculty	Natural Science CL	1/13/2020
Vorbroker, Diane K	Adjunct Faculty	Natural Science CL	1/13/2020
Vorbroker, Diane K	Adjunct Faculty	Natural Science CL	1/13/2020
Szigeti, Anya F	Adjunct Faculty	Natural Science SE	1/13/2020
Pauley, Leigh A	Adjunct Faculty	Natural Science SPG	1/13/2020
Selby, Thomas L	Adjunct Faculty	Natural Science SPG	1/13/2020
Tonnu, Annie	Adjunct Faculty	Natural Science SPG	1/13/2020
Paez, Dolores L	Adjunct Faculty	Natural Science TS	1/13/2020
Tindell-Nodine, Shelley D	Adjunct Faculty	Social & Behavioral Science SE	1/13/2020
McKnight, Erica L	Adjunct Faculty	Social & Behavioral Science TS	1/13/2020
Landers, David A	Adjunct Faculty	Veterinary Technology VT	1/13/2020
Delva, Oniel	Adjunct Faculty, Bach	Baccalaureate Programs EPI	1/13/2020
Paul, Sharmila	Adjunct Faculty, Bach	College of Computer & InfoTech SPG	1/13/2020
Worley, Shanan R	Adjunct Faculty, Bach	College of Computer & InfoTech SPG	1/13/2020
Leisure, Jodi B	Adjunct Faculty, Bach	Ethics CL	1/13/2020
Owen, Clare E	Adjunct Faculty, Bach	Nursing HEC	1/13/2020
Sadler, Michael L	Adjunct Faculty, Dual Enrollment	Early College/Dual Enrollment AC	1/13/2020
Aliberto, Kylie N	Adjunct Faculty, Dual Enrollment	Early College/Dual Enrollment EPI	1/13/2020
Williams, Kevin S	Adjunct Faculty, HTF Nursing	Nursing HC	1/13/2020
Canillas, Joy F	Adjunct Faculty, HTF Nursing	Nursing HEC	1/13/2020
Crumbs, LaPorsha C	Adjunct Faculty, HTF Nursing	Nursing HEC	1/13/2020
Gonterman-Spagnolo, Sandra J	Adjunct Faculty, HTF Nursing	Nursing HEC	1/13/2020
Long, Christine M	Adjunct Faculty, HTF Nursing	Nursing HEC	1/13/2020
McPherson, Teresa	Adjunct Faculty, HTF Nursing	Nursing HEC	1/13/2020
O'Connell, Courtney A	Adjunct Faculty, HTF Nursing	Nursing HEC	2/10/2020
Thornhill, Dawn L	Adjunct Faculty, HTF Nursing	Nursing HEC	1/13/2020
Bray, Christine M	CHS Adjunct Inst - Credit	Provost Office SPG	1/13/2020
Feld, Darin J	OPS Career Level 1	Academic & Student Affairs HEC	1/13/2020
Hebbel, Christopher S	OPS Career Level 1	Academic & Student Affairs HEC	1/13/2020
Gines, Arseneal D	OPS Career Level 1	Associate Provost Office CL	1/13/2020
Kotsatos, Irene A	OPS Career Level 1	Provost Office SE	2/3/2020
Rolle, Denise S	OPS Career Level 2	Counseling & Advisement SPG	1/21/2020
Fruth, Candice	OPS Career Level 2	Natural Science SPG	1/13/2020
Bartels, Jay T	OPS Career Level 4	Human Resources Emp Support DO	1/8/2020
Bedard, Alyssa L	OPS Career Level 4	Human Services HEC	1/13/2020
Groff, Frank D	OPS Career Level 4	Humanities & Fine Arts SE	1/27/2020
Hartigan, Tiphenee R	OPS Career Level 5	Dental Hygiene HEC	1/11/2020
Grimmer, Tyler C	OPS Career Level 5	Help Desk Technical Support EPI	12/12/2019
Edds, Carolyn J	OPS Career Level 5	Learning Resources SPG	1/27/2020
Edwards, Michele E	OPS Career Level 6	Associate Provost Office CL	1/15/2020
Bushko, Justin A	OPS Professional	Engineering Technology CL	1/6/2020
Bryson, Diana C	OPS Professional	Resource Development DO	1/6/2020
Hernandez, Kristen E	Professional Trainer	Criminal Justice AC	1/13/2020
Martin, Victoria A	Professional Trainer	Emergency Medical Services HEC	2/10/2020
Moore, Eric A	Professional Trainer	Emergency Medical Services HEC	1/16/2020
Chandler, Gary W	Professional Trainer	Engineering Technology CL	1/13/2020
Hill, Tracie G	Professional Trainer	Workforce/Professnl Developmnt EPI	12/2/2019
Jaworski, Alicia M	Professional Trainer	Workforce/Professnl Developmnt EPI	11/30/2019
Smith, Ligeia S	Professional Trainer	Workforce/Professnl Developmnt EPI	1/27/2020

<b>TRAVEL OUTSIDE THE CONTINENTAL UNITED STATES</b>			
<b>Name</b>	<b>Title</b>	<b>Department/Location</b>	<b>Effective Date</b>

Levin, Roxana	Instructor	Communications/TS	6/6/2020 - 6/28/2020
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Destination: Salamanca, Spain

The purpose of this trip is to lead SPC students on a study abroad program to Salamanca, Spain. The student minimum needed to travel has been met in the program and will receive credit in SPN 1120, SPN 1121, SPN 220, SPN 2201, SPN 2240, SPN 2241 or SPN 2949. While traveling students will be immersed in and learn Spanish language and culture.

Estimated cost to the College is \$4,032.11.

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Wallis, James	Instructor	Natural Science/TS	6/9/2020 - 6/19/2020
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Destination: San Jose, Costa Rica

The purpose of this trip is to lead SPC students on a study abroad program to San Jose, Costa Rica. The student minimum needed to travel has been met in the program and will receive credit in BSC 2362 - Tropical Ecology. The College will benefit by providing an educational and cultural learning experience to students.

Estimated cost to the College is \$401.23.


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Carol Sumter, Associate Vice President of Human Resources, bringing the actions forward, recommends approval.

ND02042020

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees St. Petersburg College  
**FROM:** Dr. Tonjua Williams, President   
**SUBJECT:** Workforce Institute

**Approval is sought for the recommended changes to Workforce Institute courses within the 2019-2020 catalog year.**

*Workforce Institute, Technology:* Added three new courses in response to industry requests.

- DKP0800 Adobe Certified Associate Certification (ACA): Photoshop
- DKP0801 Adobe Certified Associate Certification (ACA): InDesign
- DKP0802 Adobe Certified Associate Certification (ACA): Illustrator

*Workforce Institute, Technology:* Added four new courses to replace outdated courses and expand the content and scope of the College's drone program.


- UAS0100 Fundamentals of Unmanned Aircraft Systems (UAS) & Drones
- UAS0101 UAS/Drone Remote Pilot Certification
- UAS0102 UAS/Drones Flight Training
- UAS0103 UAS/Drones Video Editing and Production (Final Cut Pro X)

Michael Ramsey, Dean of Workforce Development, Recommends Approval

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** Community Foundation of Tampa Bay — Economic Mobility Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Community Foundation of Tampa Bay, by St. Petersburg College for the Economic Mobility Grant. Permission is also sought to accept an estimated \$25,000 in funding over a one-year period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The Community Foundation of Tampa Bay (CFTB) is seeking to support organizations that promote economic mobility by providing educational opportunities where everyone, regardless of their status in life, has the ability to improve their economic status. The grant supports expanding the number of individuals with a post-secondary credential, which uplifts the entire community. After a pre-application process, SPC has been invited to submit a full proposal to support the College's PITCH program (Providing Instructions for Tomorrow's Collegians, and Hires). PITCH provides dedicated advising, mentoring, workforce training and academic education for African American males between the ages of 18-24 in St. Petersburg. In alignment with the College's African American Male Initiative aimed to close achievement gaps, the program provides these students both the support and financial assistance they need to succeed in higher education. Funding from the CFTB will supplement the program's current offerings by providing tutoring, laptop lending, emergency funds and participation at events for PITCH students in various stages in the program.

The estimated period of performance will be from April 1, 2020 through March 31, 2021. The total project budget is projected to be \$25,000 over a one-year period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; Jesse Turtle, Vice President for Institutional Advancement and Executive Director, SPC Foundation; Suzanne L. Gardner, General Counsel, and Misty Kemp, Executive Director of Retention Services, recommend approval.

Attachment

em0127202

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** February 18, 2020

**Funding Agency or Organization:** Community Foundation of Tampa Bay

**Name of Competition/Project:** Economic Mobility

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 4/1/20 **End:** 3/31/21

**Administrator:** Misty Kemp

**Manager:** Neil Keith

**Focus of Proposal:**

After a pre-application process, SPC has been invited to submit a full proposal for the Community Foundation of Tampa Bay (CFTB)'s *Economic Mobility* grant to support the College's PITCH program (Providing Instructions for Tomorrow's Collegians, and Hires). On the premise that education opens doors and changes lives, the grant supports expanding the number of individuals with a post-secondary credential, which uplifts the entire community. Currently in its 4<sup>th</sup> year, PITCH provides dedicated advising, mentoring, workforce training and academic education for African American males between the ages of 18-24 in St. Petersburg. The program is funded by the City of St. Petersburg and helps students obtain workforce certifications and/or continue in post-secondary education as a means to obtaining economic mobility. In alignment with the College's African American Male Initiative aimed to close achievement gaps, the program provides participants with both the support and financial assistance they need to succeed in higher education. Funding from the CFTB will supplement the program's current offerings by providing tutoring, laptop lending, emergency funds and participation at events for PITCH students in various stages in the program.

**Budget for Proposal:**

Personnel	\$ 13,340
Travel	\$ 50
Student Assistance Fund	\$ 5,000
Laptops (for lending program)	\$ 3,028
Events/Conferences	<u>\$ 3,582</u>
<b>Total Budget</b>	<b>\$ 25,000</b>

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and other

funding listed below)	\$ 25,000
Total amount from funder:	\$ 25,000
Amount/value of match:	Cash: N/A
	In-kind: N/A

Required match or cost sharing:	No	X	Yes
Voluntary match or cost sharing:	No	X	Yes
Source of match/cost sharing:	N/A		
Negotiated indirect cost:	N/A		
(Fixed) administrative fee:	N/A		
Software/materials:	N/A		
Equipment:	N/A		
Services:	N/A		
Staff Training:	N/A		
FTE:	N/A		
Other:	N/A		

**College Values, Strategic Initiatives and Activities Addressed:**


Value(s):	1. Student Success
	2. Growth and Empowerment
	3. Equity

Strategic Initiative(s):2.	1. Academic Excellence
	2. Economic Mobility
	3. African American Male Initiative

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** U.S. Department of Education – TRIO Student Support Services Program - Clearwater and St. Petersburg/Gibbs Campuses

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education, by St. Petersburg College for the Student Support Services (SSS) Program Grant. Permission is also sought to accept an estimated \$1,618,890 in funding over a five-year period for this proposal to support the Clearwater and St. Petersburg/Gibbs campuses, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The purpose of the SSS Program is to increase support services to economically disadvantaged, first-generation students who have an identified need for academic, social and/or financial support. This continuation grant will support SPC's SSS program which currently provides services to **167 high needs students** per year at the **Clearwater and St. Petersburg/Gibbs** campuses through a variety of enhanced services including in-depth assessments, academic tutoring, financial literacy programs, mentoring and grant aid (scholarships). Each student will be assigned a dedicated SSS advisor to ensure they are receiving the necessary support to address their individual challenges. The goal of the program is to provide services targeted at the retention, persistence and graduation rates for these students and facilitate their transfer from two-year to four-year colleges and universities.

The estimated period of performance will be from September 1, 2021 through August 31, 2026. The total project budget is projected to be \$1,618,890 over a five-year period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; Suzanne L. Gardner, General Counsel; Misty Kemp, Executive Director Retention Services; and George Carbart, Project Director Student Support Services, recommend approval.

Attachment

ks0127202

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** February 18, 2020

**Funding Agency or Organization:** U.S. Department of Education

**Name of Competition/Project:** TRIO Student Support Services (SSS) – Clearwater and St. Petersburg/Gibbs

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 9/1/21      **End:** 8/31/26

**Administrator:** Misty Kemp

**Manager:** George Carbart

**Focus of Proposal:**

St. Petersburg College’s TRIO Student Support Services (SSS) Program will *support 167 low-income, first-generation, and/or disabled students* who are academically at-risk on the *Clearwater and St. Petersburg/Gibbs Campuses*. Following a comprehensive assessment of the individual student needs, the dedicated SSS advisor will identify, refer, and/or provide enhanced services such as tutoring, mentoring, academic progress monitoring, academic advising, career advisement, financial aid/scholarship assistance, four-year college/university tours, transfer workshops/seminars, and cultural activities. As a result, SSS participants will be better equipped to successfully complete their preferred college degree and/or transfer in good academic standing to a college/university; and do so at rates equal to or better than non-SSS-eligible students.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 1,008,325
Fringe	\$ 386,000
Travel	\$ 30,000
Participant Training Stipends (Grant Aid)	\$ 80,620
Indirect Costs	<u>\$ 113,945</u>
Total Budget	\$ 1,618,890

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 1,905,801
Total amount from funder:	\$ 1,618,890



Amount/value of match:

Cash: \$286,911 (*covering a portion of personnel, fringe, travel, materials and supplies*)

In-kind: N/A

Required match or cost sharing:

No  Yes

Voluntary match or cost sharing:

No Yes

Source of match/cost sharing:

General Operating Budget

Negotiated indirect cost:

N/A

(Fixed) administrative fee:

N/A

Software/materials:

N/A

Equipment:

N/A

Services:

N/A

Staff Training:

N/A

FTE:

N/A

Other:

N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):

1. Student Success
2. Growth and Empowerment


Strategic Initiative(s):

1. Recruitment and Retention Plan
2. Community Focus

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

**SUBJECT:** U.S. Department of Education – TRIO Student Support Services Program – Downtown/Midtown Campuses

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the U.S. Department of Education, by St. Petersburg College for the Student Support Services (SSS) Program Grant. Permission is also sought to accept an estimated \$1,265,160 in funding over a five-year period for this proposal to support the Downtown and Midtown campuses, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

The purpose of the SSS Program is to increase support services to economically disadvantaged, first-generation students who have an identified need for academic, social and/or financial support. This continuation grant will support SPC's SSS program which currently provides services to **140 high needs students** per year at the **Downtown and Midtown campuses** through a variety of enhanced services including in-depth assessments, academic tutoring, financial literacy programs, mentoring and grant aid (scholarships). Each student will be assigned a dedicated SSS advisor to ensure they are receiving the necessary support to address their individual challenges. The goal of the program is to provide services targeted at the retention, persistence and graduation rates for these students and facilitate their transfer from two-year to four-year colleges and universities.

The estimated period of performance will be from September 1, 2021 through August 31, 2026. The total project budget is projected to be \$1,265,160 over a five-year period. See attached Information Summary for additional information.

Jamelle Conner, Vice President, Student Affairs; Suzanne L. Gardner, General Counsel; Misty Kemp, Executive Director, Retention Services; and Tashika Griffith, Provost, Downtown Midtown Campuses, recommend approval.

Attachment

ks0127202

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** February 18, 2020

**Funding Agency or Organization:** U.S. Department of Education

**Name of Competition/Project:** TRIO Student Support Services (SSS) –  
Downtown/Midtown Campuses

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 9/1/21      **End:** 8/31/26

**Administrator:** Misty Kemp

**Manager:** TBD

**Focus of Proposal:**

St. Petersburg College’s TRIO Student Support Services (SSS) Program will support *140 low-income, first-generation, and/or disabled students* who are academically at-risk on the *Downtown and Midtown Campuses*. Following a comprehensive assessment of the individual student needs, the dedicated SSS advisor will identify, refer, and/or provide enhanced services such as tutoring, mentoring, academic progress monitoring, academic advising, career advisement, financial aid/scholarship assistance, four-year college/university tours, transfer workshops/seminars, and cultural activities. As a result, SSS participants will be better equipped to successfully complete their preferred college degree and/or transfer in good academic standing to a college/university; and do so at rates equal to or better than non-SSS-eligible students.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 772,935
Fringe	\$ 266,415
Travel (Staff)	\$ 15,000
Travel (Student)	\$ 35,000
Participant Training Stipends (Grant Aid)	\$ 53,285
Materials and Supplies (printing, educational materials, etc.)	\$ 35,350
Indirect Costs	<u>\$ 87,175</u>
Total Budget	\$ 1,265,160

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)      \$ 1,352,660

Total amount from funder:      \$ 1,265,160

Amount/value of match:	Cash: \$87,500 ( <i>covering travel, materials, and scholarship</i> )
	In-kind: N/A
Required match or cost sharing:	No <input checked="" type="checkbox"/> Yes
Voluntary match or cost sharing:	No Yes <input checked="" type="checkbox"/>
Source of match/cost sharing:	General Operating Budget
Negotiated indirect cost:	N/A
(Fixed) administrative fee:	N/A
Software/materials:	N/A
Equipment:	N/A
Services:	N/A
Staff Training:	N/A
FTE:	N/A
Other:	N/A

**College Values, Strategic Initiatives and Activities Addressed:**

Value(s):	1. Student Success
	2. Growth and Empowerment
Strategic Initiative(s):	1. Recruitment and Retention Plan
	2. Community Focus

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President

**SUBJECT:** Florida Department of Education – Pathways to Career Opportunities Grant

**Confirmation is sought for a proposal that was submitted, subject to Board of Trustees' approval, to the Florida Department of Education, by St. Petersburg College for the Pathways to Career Opportunities Grant Program. Permission is also sought to accept an estimated \$199,739 in funding over a four-month period for this proposal, if awarded, and enter into any amendments, extensions or agreements as necessary, within the original intent and purpose of the grant.**

Through this funding the Florida Department of Education (FDOE) is seeking to support the establishment of new registered apprenticeship or pre-apprenticeship programs, or expand existing registered apprenticeship or pre-apprenticeship programs. St. Petersburg College (SPC) is applying for this funding to establish a Clinical Medical Assistant (CMA) pre-apprenticeship program that would support the growing workforce need for medical assistants and create a pipeline of qualified candidates to advance into the newly launched Community Health Coach apprenticeship at the College. The requested funds will develop the classroom and training experience of CMA students through up-to-date equipment, supplies, and curriculum. Once established, it is estimated that the pre-apprenticeship program will serve an estimated 100 apprentices by 2024.

The estimated period of performance will be from March 1, 2020 through June 30, 2020. The total project budget is projected to be \$199,738 over a four-month period. See attached Information Summary for additional information.

Susan Demers, Acting Vice President of Academic Affairs; Suzanne L. Gardner, General Counsel; and Michael Ramsey, Dean of Workforce Development, recommend approval.

Attachment

ks0127202

**BOT INFORMATION SUMMARY  
GRANTS/RESTRICTED FUNDS CONTRACTS**

**Date of BOT Meeting:** February 18, 2020

**Funding Agency or Organization:** Florida Department of Education

**Name of Competition/Project:** Pathways to Career Opportunities Grant Program

**SPC Application or Sub-Contract:** SPC Application

**Grant/Contract Time Period:** **Start:** 3/1/20 **End:** 6/30/20

**Administrator:** Michael Ramsey

**Manager:** Giovanna Taylor

**Focus of Proposal:**

St. Petersburg College (SPC) is seeking to establish a Clinical Medical Assistant (CMA) pre-apprenticeship program that creates a pipeline of qualified candidates for the Community Health Worker Apprenticeship at the College. This program will create a skilled workforce to address the emerging health care industry needs such as: Telehealth Specialists, Health Navigators, Medical Office Managers, Coding Specialists, and Mental Health Technicians. These pre-apprenticeships would create a clear career pathway, offering CMAs the opportunities to advance with salaries that provide sustainable living wages. Once the pre-apprenticeship program has been registered with the State Office of Apprenticeship, SPC estimates serving 20 students initially, adding about 10 more each year.

Partnering with Community Health Centers of Pinellas (CHCP), the pre-apprenticeship program will be offered to their current staff using a hybrid time-based and competency-based approach, including a combination of classroom, laboratory, clinical experience, on-line curriculum, simulation, and employer-based externship. Pre-apprentices will begin the training as a cohort, rotating through each one of the CHCP's core operational areas including primary care, call center, and pharmacy. The pre-apprentice experience will include shadowing, skills demonstrations, and basic team member functions in each department.

**Budget for Proposal:**

(Only Major categories—This is an estimated budget description based on expected funding and services for three years. Specific budget categories may vary as the funding amount and/or services change.)

Personnel	\$ 9,008
Fringe	\$ 1,622
Travel	\$ 3,000
Equipment	\$ 19,800
Materials and Supplies	\$ 97,308

Other (student testing fees, exam prep. Etc.)	\$ <u>69,000</u>
Total Budget	\$ 199,738

**Funding:**

Total proposal budget: (includes amount requested from funder, cash and in-kind matches listed below)	\$ 199,738
Total amount from funder:	\$ 199,738
Amount/value of match:	Cash: N/A In-kind: N/A

Required match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Voluntary match or cost sharing:	No <input checked="" type="checkbox"/>	Yes
Source of match/cost sharing:	N/A	
Negotiated indirect cost:	N/A	
(Fixed) administrative fee:	N/A	
Software/materials:	N/A	
Equipment:	N/A	
Services:	N/A	
Staff Training:	N/A	
FTE:	N/A	
Other:	N/A	


**College Values, Strategic Initiatives and Activities Addressed:**

Values:	1. Community Focus
	2. Growth & Empowerment

Strategic Initiatives:	1. Align County-Wide Priorities and Needs
	2. Increase Strategic Connections by Partnering with Businesses

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College  
**FROM:** Dr. Tonjua Williams, President   
**SUBJECT:** Use of College Facilities by the Direct Support Organizations

**Approval is requested to allow the use of College facilities by the Direct Support Organizations (St. Petersburg College Foundation, Inc.; The Leepa-Rattner Museum of Art, Inc.; and the Institute for Strategic Policy Solutions, Inc.) for the public purpose consistent with the mission, vision, and values of the College. Time Period: April 1, 2020 through March 31, 2021. Total value of the facilities usage is \$74,447.10.**

Listed below is the detail by Direct Support Organization:

<b>Direct Support Organization</b>	<b>Square Footage</b>	<b>Value per Square Foot*</b>	<b>Total Value of Facilities Use</b>	<b>Location</b>
St. Petersburg College Foundation, Inc.	2,493	\$7.02	\$17,500.86	District Office
The Leepa-Rattner Museum of Art, Inc.	7,000	\$7.02	\$49,140.00	Tarpon Springs Campus
Institute for Strategic Policy Solutions, Inc.	1,112	\$7.02	\$7,806.24	Seminole Campus
<b>Total Value</b>	<b>10,605</b>		<b>\$74,447.10</b>	

*\*Based on the State's Operating Costs for New Facilities (OCNF) Rate as of 2/05/2019*

Mike Meigs, Acting Associate Vice President, Business and Financial Services; Diana Wright, Associate Vice President, Facilities Planning and Institutional Services; Jesse A. Turtle, VP, Institutional Advancement/Foundation Executive Director; Teresa Wilkins, Director, The Leepa-Rattner Museum of Art, Inc.; and Kimberly G. Jackson, Executive Director, Institute for Strategic Policy Solutions, recommend approval.



## **Leepa-Rattner Museum of Art (LRMA)**

### **February 2020 Update**

#### **St. Petersburg College Board of Trustees**

##### **Upcoming Programs:**

- February 23<sup>rd</sup>, LRMA partners with USF CAM (University of South Florida's Contemporary Art Museum) to host an artist talk by Hope Ginsburg. Ginsburg's work focuses on the sponge culture of Tarpon Springs, exploring the local industry, raising understanding about the health of marine life and its ties to the environment and the economy, and serves as a catalyst for future solutions. Her presentation here will be followed by *Land Dive Team: Tarpon Springs*, a related public performance event at the Tarpon Springs Sponge Docks.
- March 7<sup>th</sup>, from 11am to 3pm, LRMA is proud to present our first ever printmaking festival. This celebratory event recognizes the power of the female voice in art, enriches the exhibitions *Louisa Chase: What Lies Beneath* and *WOMAN-MADE: From the Collection*, as well as honors Women's History Month (March), International Women's Day (March 8<sup>th</sup>), and the centennial of the 19<sup>th</sup> Amendment Ratification giving women the right to vote. Noted Tampa Bay female printmakers from the artist group *24 Hands*, including Marjorie Greene Graff, Dr. Barbara Hubbard, and LRMA's own Curator, Christine Renc-Carter, will demonstrate print processes, give talks about printmaking, and lead hands-on art activities throughout the event. Docent tours of the exhibitions are included as well as light refreshments. The event is FREE with admission. 300 people have expressed interest in attending through social media. Our social media ad has reached over 15,000 individuals – our largest reach yet.

##### **LRMA Board of Trustees Update:**

- On Wednesday, February 5<sup>th</sup>, LRMA held its quarterly board meeting in FA 132. The primary goal of this meeting was the approval of the fundraising plan for FY21 (April 1, 2020 – March 31, 2021) and the accompanying draft 501(c)3 budget. The Board conditionally approved the proposed budget and, in working with the Museum, asked for the presentation of a fully committee vetted fundraising plan encompassing events, membership, individual and corporate solicitations, and planned giving to be presented no later than March 20<sup>th</sup> to the full Board for a vote prior to the adoption of the new FY21 budget on April 1, 2020. The new LRMA Development Officer, Angela Manescala, and Director, Teresa Wilkins, assured the board and all committees that a full plan would be presented by the end of the month of February.
- Six (6) LRMA Board Members roll off of the board effective May 6, 2020. Current board members have been asked to submit recommendations for new and replacement members. Director Teresa Wilkins has begun conversations with individuals believed to have interest in joining the board. All nominees will be vetted by the Governance Committee of the Board before presentation to St. Petersburg College for review and a full board vote to adopt on May 6, 2020.



## **FEBRUARY 2020 INSTITUTE FOR STRATEGIC POLICY SOLUTIONS UPDATE**

### ***January 2020***

On January 7-8, our team and three students attended the Leadership Summit, Tampa Bay Regional Resiliency Coalition in St. Petersburg.

On January 31, our team hosted the Juvenile Welfare Board Children's Summit with their new CEO, Beth Houghton.

We welcomed our new interns Cierra Howard and Ashley Rutenbeck to our team. The students are committed to student outreach.

### ***February 2020***

On February 3, our ISPS team met with our Board of Trustees to shape our strategic vision and discuss enhancement to programming. Our Chair, Judge Irene Sullivan and I will follow up with all board members who were unable to attend.

On February 4, I presented at USF St. Petersburg Campus to address Justice Equity. The presentation was in collaboration with Dr. Dawn Cecil, Criminology Faculty and community activist Loretta Calvin.

On February 6, I moderated the discussion, *Future Thinking – The Continuing Conversation on Race + St. Pete* at Suncoast Tiger Bay. Board of Directors member, Watson Haynes was on the panel.

### ***March/April 2020***

On March 28, in partnership with the SPC Student Government Association, (College-wide and online) and Keep Pinellas Beautiful, we will launch our social media campaign, #CleanUp4Climate. The student led kick-off will take place at the Bay Pines STEM Center. The goal is to reach students throughout the county and give them access to ISPS.

On April 2, in partnership with American Stage and partners we are currently securing, we will host attorney Haley Moss. Ms. Moss is the first autistic person identified by the Florida Bar to pass the exam. She will address the importance of economic empowerment and workforce equity aligned with our SPC and ISPS missions. April 2 is World Autism Awareness Day.

On the evening of April 2, Judge Sullivan will host a welcome reception for me at her home.

On April 7, in partnership with the SPC Student Government Association, we will host movie night for students at the Gibbs campus. The selected movie is *Sinking Cities, Miami*. Following the movie we will have a discussion led by Public Policy Chair Christian Moriarty and Economics Professor Patrick Luce on ethical and economic considerations.

**ST. PETERSBURG COLLEGE FOUNDATION  
BOARD REPORT 2-18-20**

**Board Members:** Joseph G. Blanton, Josh Bomstein, Johnny V. Boykins, R. Michael Carroll (Chair), Stephen Cole, Robert J. Fine, Robert L. Hilton, Beth Horner, Bill McCloud, Angie McCourt (Vice Chair), Mike Meigs (Treasurer), Steven R. Shepard, Shan Shikarpuri, Nathan Stonecipher (SPCF/BOT), Jesse Turtle (Secretary), Rich Warshof, Richard Winning and Tonjua Williams

**Financials:** As of December 31, 2019, the Foundation has raised \$2.4M or 101% of its fundraising goal for the year, there is still another 3 months in the Foundation's fiscal year that ends March 31, 2020.

The Foundation has raised \$1.8M or 115% of its scholarship goal and over half a million dollars or 90% of its program goal for the year. Over \$1.2M in scholarships have been awarded to SPC students and another \$1 million to College programs.

As of January 31, 2020, the Foundation has raised \$182,720.84 for the Titan Fund which includes a \$50,000 planned gift.

The Foundation also received a final distribution from a planned gift of \$14,812 from the estate of Peggy Alcorn. Ms. Alcorn's total estate gift to SPC was \$230,891 to support the Helene L. Stetson Endowed Scholarship. Valley National Bank continues to support their scholarship with a gift of \$5,000.

**Current Highlights:**

- Verizon awarded the Foundation \$100,000 to help close the achievement gap for African American Males. A special presentation to launch the partnership for this initiative was held on January 21<sup>st</sup>. This brings Verizon's giving to \$250,000 over the past three years.
- The Patrick Brett Foundation made another generous gift of \$100,000 to support students in Pinellas County with preference to students whose education was interrupted for reasons including injury/illness, financial needs or military service.
- The Barrett Foundation established the Barrett Family Foundation Veterans Fund with a \$50,000 contribution to support training for veterans through workforce scholarships.
- The Carroll Family continued their support to St. Petersburg College with a lead gift to establish the SPC President's Fund for Excellence. This fund provides immediately accessible resources to underwrite critical priorities and support initiatives. Contributions to this fund give President Tonjua L. Williams the ability to support projects that foster excellence and innovation.

## PALLADIUM BOARD REPORT FEB. 2020

**Budget:** Mid-year budget review with SPC Accounting Services Director Vonda Woods showed that the Palladium was on track in all areas for another record year for revenues and another balanced budget with no shortfall.

**Fundraising:** Our 2019-20 campaign is on track for another record fundraising year.

**Artist in Residence program launched:** We kicked off our Artists in Residence initiative this month. The program provides funds to local artists to create shows that will be staged at the Palladium. This program is supported by donors, not the regular Palladium budget or tax dollars. Our first artist in residence is jazz guitarist LaRue Nickelson, who will write musical arrangements and hold rehearsals for the 20-piece Florida BJORKESTRA. The BJORKESTRA will play those arrangements in a show at the Palladium on April 12 being presented in partnership with the Pinellas Film Commission.

**World Affairs Conference:** Palladium is again the site for the keynote address of the annual World Affairs Conference, featuring former Peace Corps Director Carol Bellamy. The talk is followed by a Palladium produced concert featuring Cuban pianist Chuchito Valdes.


**February Highlights:** The Palladium Chamber series set a new attendance record – 450 plus tickets sold – for an appearance by the Calidore String Quartet on Feb. 5. Calidore is one of the most celebrated young quartets in the world, and one of the players is from St. Petersburg. We presented this quartet several times before they became famous. St. Petersburg Opera's Rigoletto sold-out all three performances. So did our Soul Jazz show with Jeremy Carter and our Palladium Cabaret Series concert with Steve Ross. The 2020 St. Petersburg Jazz Festival will be held at the Palladium over five nights in late February.

See [www.mypalladium.org](http://www.mypalladium.org) for a complete listing of shows and events.

February 18, 2020

**MEMORANDUM**

**TO:** Board of Trustees, St. Petersburg College

**FROM:** Dr. Tonjua Williams, President 

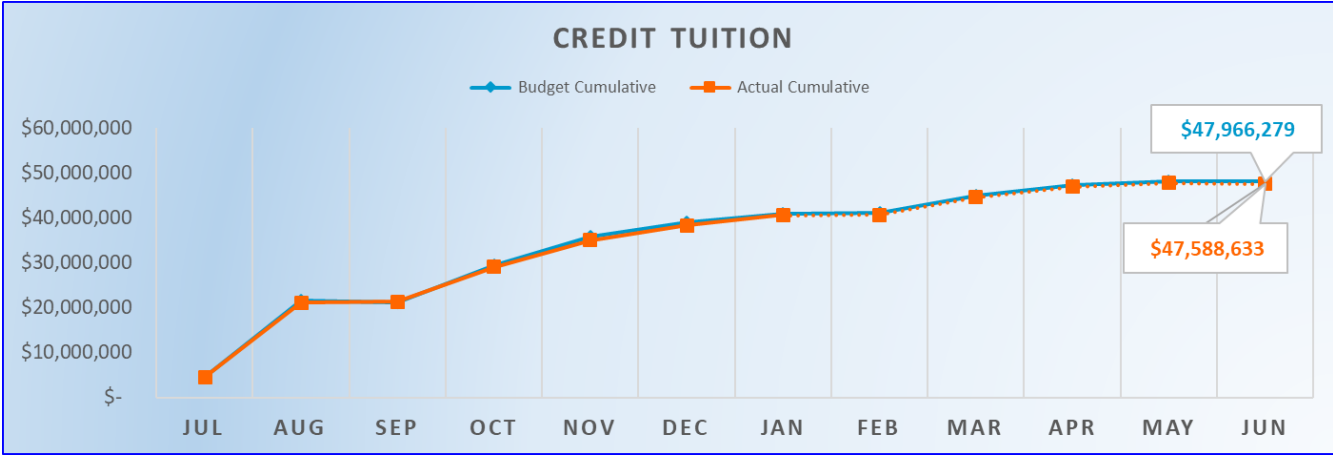
**SUBJECT:** Fiscal Year 2019-2020 College General Operating Budget Report with Tuition Revenue Projections

**The FY19-20 fund 1 operating budget report through January 31, 2020 is attached.**

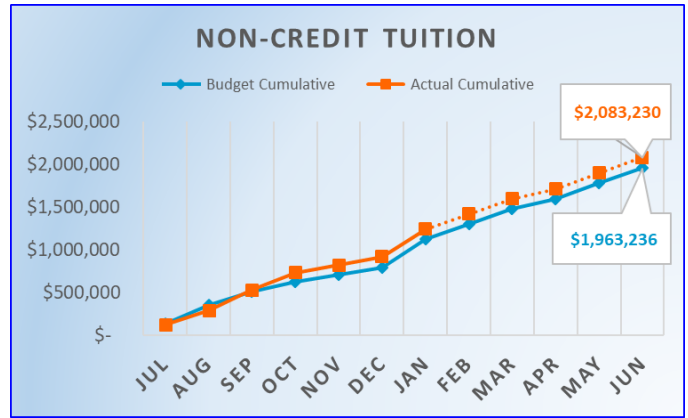
As of January 31, 2020, the overall revenue is \$91.5M, which represents 63.7% of the operating budget. Personnel expense represents 77.8% of the annual operating budget. As of this report date, personnel expense totals \$62.7M or 56.1% of the total budget. Current and capital expense totals \$15.0M (51.8%) and \$718K (25.9%), respectively. Net balance of revenue less expense is \$13.0M.

**Displayed below are charts for projected tuition revenue. There are three types of tuition revenue; credit tuition, non-credit tuition, and postsecondary adult vocational tuition.**

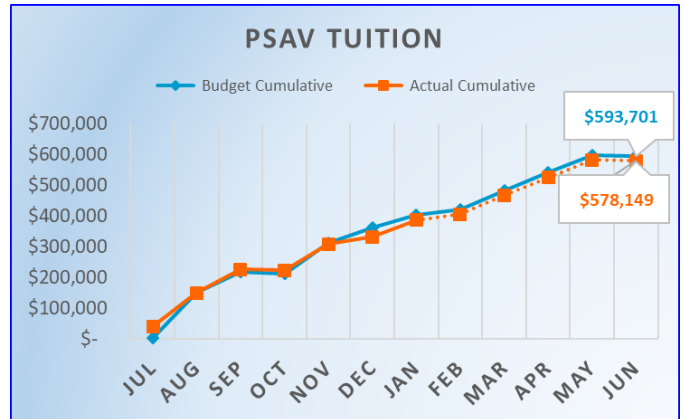
**Credit Tuition Revenue** – The chart below displays the credit tuition portion of the budget to the trending projected amount. As of January 31, 2020, the tuition projection is \$378K below the budgeted amount.



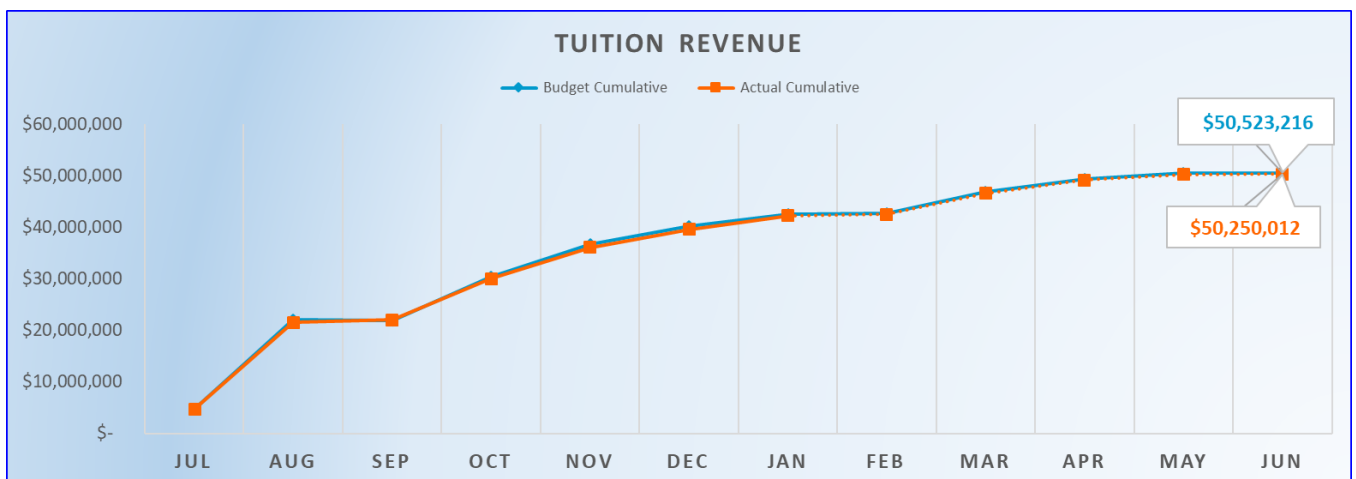
**Non-Credit Tuition Revenue** – The chart to the right displays the non-credit portion of the budget to the trending projected amount. As of January 31, 2020, the tuition projection is \$120K above the budgeted amount.



**Postsecondary Adult Vocational Tuition Revenue** – The chart to the right displays the Postsecondary Adult Vocational (PSAV) portion of the budget to the trending projected amount. As of January 31, 2020, the tuition projection is \$16K below the budgeted amount.



**Total Tuition Revenue** - The chart below displays the total operating tuition budget to the trending projected amount. As of January 31, 2020, the overall tuition projection is \$273K below the budgeted amount.



Brian Miles, Vice President, Administration, Finance & Technology

Attachment

**St. Petersburg College**  
**Operating Budget Report**  
**January 31, 2020**

	Prior Year Budget	Prior Year Actual	Budget	Actual	% of YTD
<b>Revenue</b>					
Student Tuition	\$ 50,779,769	\$ 43,236,605	\$ 50,523,216	\$ 42,207,256	83.5%
State Appropriation - FCS	\$ 51,475,043	\$ 30,026,971	\$ 60,811,965	\$ 35,473,494	58.3%
State Appropriation - Lottery	\$ 16,598,793	\$ -	\$ 9,443,975	\$ -	0.0%
State Appropriation - 2+2 Student Succes	\$ -	\$ -	\$ 970,703	\$ 566,241	58.3%
State Appropriation - Work Florida	\$ -	\$ -	\$ 687,535	\$ 401,060	58.3%
Performance Funding	\$ 3,514,400	\$ 2,050,067	\$ -	\$ -	0.0%
Learning Support Access Fee	\$ 1,607,832	\$ 1,306,104	\$ 1,607,832	\$ 1,269,975	79.0%
Distance Learning Fee	\$ 3,995,700	\$ 3,218,577	\$ 3,995,700	\$ 3,229,791	80.8%
Technology Fee	\$ 2,476,437	\$ 2,105,167	\$ 2,476,437	\$ 2,042,609	82.5%
Lab Revenue Fees	\$ 1,575,099	\$ 1,683,263	\$ 2,114,157	\$ 1,624,357	76.8%
Industry Certifications	\$ 500,000	\$ -	\$ 700,000	\$ -	0.0%
Other Revenues	\$ 5,187,048	\$ 3,007,734	\$ 5,167,110	\$ 3,332,907	64.5%
Other Student Fees	\$ 1,065,052	\$ 483,947	\$ 864,805	\$ 439,241	50.8%
Fund Transfers In	\$ 3,103,706	\$ 1,168,280	\$ 2,500,000	\$ 918,582	36.7%
Reserve	\$ 1,000,000	\$ -	\$ 1,677,908	\$ -	0.0%
<b>Total Revenue</b>	<b>\$ 142,878,878</b>	<b>\$ 88,286,715</b>	<b>\$ 143,541,343</b>	<b>\$ 91,505,514</b>	<b>63.7%</b>
<b>Personnel &amp; Benefits</b>					
Instructional/Faculty-Full time	\$ 25,749,327	\$ 14,945,675	\$ 24,375,480	\$ 15,226,956	62.5%
Administrative & Professional	\$ 23,585,641	\$ 13,146,823	\$ 24,570,371	\$ 13,471,210	54.8%
Career Service (includes OT)	\$ 19,183,840	\$ 10,015,614	\$ 18,565,584	\$ 10,243,320	55.2%
Adjunct	\$ 8,939,647	\$ 4,366,367	\$ 9,073,492	\$ 4,737,384	52.2%
Supplemental	\$ 4,202,945	\$ 2,451,149	\$ 4,871,945	\$ 2,755,617	56.6%
Other Personal Services (OPS)	\$ 2,019,316	\$ 970,581	\$ 1,853,669	\$ 811,317	43.8%
Student Assistants	\$ 428,000	\$ 124,169	\$ 422,851	\$ 145,981	34.5%
Health Insurance	\$ 14,423,171	\$ 8,291,220	\$ 14,490,795	\$ 7,335,642	50.6%
Other Benefits	\$ 11,827,326	\$ 6,841,470	\$ 12,026,259	\$ 7,063,830	58.7%
Other Personnel Expenses	\$ -	\$ -	\$ 1,499,298	\$ 944,720	63.0%
<b>Total Personnel &amp; Benefits</b>	<b>\$ 110,359,214</b>	<b>\$ 61,153,069</b>	<b>\$ 111,749,744</b>	<b>\$ 62,735,977</b>	<b>56.1%</b>
<b>Current Expense</b>					
Bad Debt/Unemployment	\$ 1,003,331	\$ (57,813)	\$ 1,150,000	\$ (51,623)	-4.5%
Insurance (Non Health)	\$ 1,811,245	\$ 1,239,585	\$ 1,877,472	\$ 1,548,531	82.5%
Repairs & Maint	\$ 931,034	\$ 525,748	\$ 1,152,501	\$ 608,584	52.8%
Scholarships/Fee Waivers	\$ 2,424,463	\$ 2,287,071	\$ 2,495,326	\$ 2,275,676	91.2%
Services and Fees	\$ 6,006,449	\$ 2,300,933	\$ 4,332,692	\$ 2,613,267	60.3%
Materials and Supplies	\$ 4,693,926	\$ 2,186,106	\$ 4,518,483	\$ 1,901,271	42.1%
Travel	\$ 350,000	\$ 224,481	\$ 547,120	\$ 197,186	36.0%
Utilities	\$ 5,527,258	\$ 3,337,236	\$ 5,296,453	\$ 3,334,454	63.0%
Other Current Expense	\$ 3,296,339	\$ 879,038	\$ 4,125,173	\$ 664,418	16.1%
Tech Expense/Licensing	\$ 3,695,983	\$ 2,566,705	\$ 3,519,760	\$ 1,935,850	55.0%
<b>Total Current Expense</b>	<b>\$ 29,740,028</b>	<b>\$ 15,489,090</b>	<b>\$ 29,014,980</b>	<b>\$ 15,027,613</b>	<b>51.8%</b>
<b>Capital</b>					
Computer Refresh Leases	\$ 2,390,037	\$ 820,116	\$ 2,454,075	\$ 640,460	26.1%
Capital Purchases	\$ 389,599	\$ 117,038	\$ 322,544	\$ 77,382	24.0%
<b>Total Capital</b>	<b>\$ 2,779,636</b>	<b>\$ 937,155</b>	<b>\$ 2,776,619</b>	<b>\$ 717,842</b>	<b>25.9%</b>
<b>Total Operating</b>	<b>\$ 142,878,878</b>	<b>\$ 77,579,313</b>	<b>\$ 143,541,343</b>	<b>\$ 78,481,432</b>	<b>54.7%</b>
<b>Balance</b>	<b>\$ -</b>	<b>\$ 10,707,402</b>	<b>\$ -</b>	<b>\$ 13,024,082</b>	



# St. Petersburg Collegiate High Schools

## St. Petersburg and Tarpon Springs

**Governing Board Meeting**

**EpiCenter, 1- 453**

**February 18, 2020**

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### **Agenda**

1. St. Petersburg Collegiate High Schools Best and Brightest Teacher and Principal Awards Policy (*approval requested*)
2. St. Petersburg Collegiate High Schools Best and Brightest Awards Plan for 2019-20 School Year (approval requested)
3. St. Petersburg Collegiate High Schools 2020-21 Academic Calendar (approval requested)





# ST. PETERSBURG COLLEGIATE HIGH SCHOOLS GOVERNING BOARD MEETING AGENDA

1. St. Petersburg Collegiate High Schools Best and Brightest Teacher and Principal Awards Policy (*approval requested*)
2. St. Petersburg Collegiate High Schools Best and Brightest Teacher and Principal Awards Plan for the 2019-20 school year (*approval requested*)
3. St. Petersburg Collegiate High Schools Academic Calendar for 2020-21 School Year (*approval requested*)



# Questions



## **St. Petersburg Collegiate High Schools**

### **Best and Brightest Teacher and Principal Awards Plan for 2019-2020**

St. Petersburg Collegiate High School, St. Petersburg/Gibbs Campus, and St. Petersburg Collegiate High School North Pinellas, Tarpon Springs Campus, have been allocated Best and Brightest Teacher and Principal Awards funds. These funds are furnished through the Florida K-12 Florida Educational Finance Program (FEFP) per F.S. 1011.62(18). The allocation determined by the state is different for each school due to student enrollment.

#### **St. Petersburg Collegiate High School, St. Petersburg/Gibbs Campus**

**Eligible Awards – Total Award Amount: \$20,251**

**1. Recruitment Awards (\$6,550.00)**

- a. Two teachers
- b. Award of \$3,275.00 per eligible teacher

**2. Retention Awards (\$2,000.00)**

- a. Two teachers
- b. Award amount of \$1,000 has been determined by the state based on rating of “effective” on the 2018-19 state approved evaluation instrument per teacher.

**3. Recognition Awards Total (\$11,701)**

- a. Two teachers, one A&P employee, and one career service employee
- b. Award amount of \$2,925.25 per eligible instructional personnel

#### **St. Petersburg Collegiate High School North Pinellas, Tarpon Springs Campus**

**Eligible Awards - Total Award Amount: \$13,410.00**

**1. Recruitment Awards**

- a. Four teachers
- b. Award amount of \$3,352.50 per eligible teacher

## **St. Petersburg Collegiate High Schools (SPCHS)**

### **Best and Brightest Teacher and Principal Awards Policy**

#### **Intent**

“The intent of the Florida Best and Brightest Teacher program F.S. 1012.731 is “to recruit, retain, and recognize teachers who meet the needs of this state and have achieved success in the classroom. Classroom teachers, as defined in s. 1012.01(2)(a), and recognition awards to instructional personnel, as defined in s. 1012.01(2), to be funded as provided in s. 1011.62(18).”

“The intent of the Florida Best and Brightest Principal Program F.S. 1012.732 is to designate school principals whose schools make noticeable academic improvement as Florida’s best and brightest principals, as defined in s. 1012.01(2)(c), to be funded as provided in s. 1011.62.(18).”

#### **Distribution of Funds**

The Department of Education identifies eligible schools for the Florida Best and Brightest Teacher and Principal Award program and notifies the school district of the allocation for each school. The Pinellas County School District informs each school of the award amount allocated to the school. Per F.S. 1011.62(18) the awards are funded out of the K-12 Florida Education Finance Program (FEFP). The Pinellas County School District will distribute the funds to the school(s) upon the completion of the follow steps:

- The school principal of St. Petersburg Collegiate High School (SPCHS) and St. Petersburg Collegiate High School North Pinellas (SPCHSNP) identifies the personnel who qualify for each award based on F.S. 1012.01(2)(a)(c).
- Approval of the Best and Brightest Award Plan is obtained from the SPCHS/SPCHSNP Governing Board.
- The approved Best and Brightest Teacher and Principal Award Plan is submitted to the Pinellas County School District identifying the SPCHS/SPCHSNP personnel eligible for each award and the amount of each award.
- The SPCHS/SPCHSNP principal informs eligible personnel of the award amount.
- The SPCHS/SPCHSNP principal initiates payment of the award for each eligible employee per St. Petersburg College procedures.

#### **Recruitment**

A newly hired SPCHS/SPCHSNP classroom teacher is eligible for the Recruitment Award if the following criteria is met:

- Newly hired classroom teachers are staff members who provide basic instruction to students in K-12, meet the “context expert” criteria and are new to the school in which they are employed to be are eligible for the Recruitment Award.
- The State of Florida defines “content expert” as “For all areas, a person who has sufficient subject matter expertise as set forth in Rule 6A-1.0503(2)(a), Definition of Qualified Instructional Personnel, F.A.C.;

- For the areas of mathematics, science, or computer science, a person who has either:
  - Earned at least a master’s degree in the areas of mathematics, science, or computer science from an institution accredited by the United States Department of Education; or
  - Earned at least a bachelor’s degree in the areas of mathematics, science or computer science from an institution accredited by the United States Department of Education and who has at least five (5) years’ teaching experience in the associated subject area or at least five (5) years’ work experience in the associated subject area.
- For the area of civics, a person who has either:
  - Earned at least a master’s degree in political science, American history, social studies, or social science from an institution accredited by the United States Department of Education; or Earned at least a bachelor’s degree in political science, American history, social studies, or social science from an institution accredited by the United States Department of Education and who has at least five (5) years’ teaching experience in the associated subject area or at least five (5) years’ work experience in the associated subject area.
- For the area of reading, a person who has either:
  - Earned at least a master’s degree in English, English literature, reading, or literacy instruction from an institution accredited by the United States Department of Education; or
  - Earned at least a bachelor’s degree in English, English literature, reading, or literacy instruction from an institution accredited by the United States Department of Education and who has at least five (5) years’ teaching experience in English language arts or reading.”

### **Principal Award**

- An SPCHS/SPCHSNP principal is eligible for the Principal Award if he/she has served as school principal at his/her school for at least four consecutive school years, including the current school year, and the school has improved an average of three percentage points or more in the percentage of total possible points achieved for determining school grades over the prior three years.
- Award amount is determined by the state each year.

### **Retention Award**

An SPCHS/SPCHSNP teacher is eligible for the Retention Award if the following criteria is met:

- Classroom teachers that have been rated highly effective or effective the preceding year pursuant to section 1012.34, F.S. and teach in a school for two consecutive school years, including the current year, which has improved an average of three percentage points or

more in the percentage of total possible points achieved for determining school grades of the prior three years are eligible for the Retention Award.

- The award amount is determined by the state each year.

### **Recognition Award**

All instructional personnel that have been rated highly effective or effective, and selected by his/her school principal, based on performance criteria and policies adopted by the SPCHS/SPCHSNP Governing Board are eligible for the Recognition Award. Instructional personnel eligible for this award are listed in F.S. 1012.01 and the distribution to all eligible employees will be equal at each school. Performance criteria to determine eligibility is as follows:

- Teachers and principals that have been rated highly effective or effective using the Pinellas County School District (PCS) approved evaluation instrument aligned to state requirements.
- Instructional personnel not evaluated using the PCS approved evaluation instrument, but eligible for this award as listed in 1012.01 and have been rated highly effective or effective using the St. Petersburg College (SPC) approved evaluation instrument.

### **Prorated Funds**

The law provides that all recruitment, retention and principal awards must be paid to the eligible SPCHS/SPCHSNP staff/faculty before recognition awards can be made. The amount designated by the state for the Principal and Retention Awards are fixed. The remaining funds allocated will be used for the Recognition and the Recruitment Awards. An awards plan will be submitted to the SPCHS/SPCHSNP Governing Board for approval each year. St. Petersburg Collegiate High Schools are allocated the Best and Brightest Teacher and Principal Award funds.



## St. Petersburg Collegiate High Schools (SPCHS)

St. Petersburg Collegiate High School, St. Petersburg/Gibbs Campus  
 St. Petersburg Collegiate High School North Pinellas, Tarpon Springs  
**Instructional Calendar for 2020-21**

Tuesday, August 4, 2020.....	SPCHS faculty return. Professional development days.
Friday, August 7	
Monday, August 10.....	SPCHS opens. First day of school for sophomores.
Thursday, August 13 .....	SPCHS closed for students. Professional development days.
Friday, August 14	
Friday, August 14 .....	SPC Welcome Titans Meeting.
Monday, August 17.....	SPC Fall Term starts. Classes begin for juniors and seniors.
Monday, September 7.....	Labor Day Holiday – SPC/SPCHS closed for staff and students.
Friday, October 9.....	End of first quarter for sophomores (42 days).
Tuesday, October 27(a) .....	SPC/SPCHS closed for students. SPC Discovery Day.
Wednesday, November 11 .....	Veterans Day-SPC/SPCHS closed for staff and students.
Wednesday, November 25 .....	Thanksgiving Holidays – SPC/SPCHS closed for staff/students.
Sunday, November 29	
Monday, December 7 .....	SPC Exams for juniors and seniors. End of SPC Fall Term.
Thursday, December 10	
Thursday, December 17 .....	Exam Days for sophomores. Students dismissed at 12:15 p.m.
Friday, December 18	
Friday, December 18.....	End of First Semester (87 days).
Monday, December 21, 2020.....	Winter Break – SPC/SPCHS closed for staff and students.
Sunday, January 3, 2021	
Monday, January 4(a) .....	No school for sophomores. Professional development day.
Tuesday, January 5 .....	Sophomores return. Second semester begins for sophomores.
Monday, January 11 .....	SPC Spring Term starts. Classes begin for juniors and seniors.
Monday, January 18 .....	Martin Luther King, Jr. Holiday – SPC/SPCHS closed.
Friday, February 12(a) .....	SPCHS closed for sophomores. Professional development day.
Sunday, March 7 .....	Spring Break – SPC/SPCHS closed for staff and students.
Sunday, March 14	
Friday, March 19.....	End of third quarter (47 days).
Friday, April 2 .....	SPC/SPCHS closed for Spring Holiday.
Sunday, April 4	
Monday, May 3 .....	SPC Exams for juniors and seniors.
Thursday, May 6	
Thursday, May 6.....	End of SPC Spring Term for juniors and seniors.
Friday, May 7.....	SPCHS closed for sophomores.
Friday, May 7.....	SPCHS Graduation – Venue and time to be determined.
Saturday, May 8 .....	SPC Commencement – Venue dependent.
Monday, May 10(a).....	SPCHS closed for sophomores. Professional development day.
Wednesday, May 26 .....	Exams for sophomores. Students dismissed at 12:15 p.m.

Thursday, May 27

Thursday, May 27 ..... Last day for all sophomores. End of Second Semester (93 days).

Friday, May 28..... Professional Development Day. Last day for SPCHS faculty.

**(a) Proposed make-up days in the event of school closure due to a hurricane(s)**

One day	Two days	Three days	Four days
October 27, 2020	January 4, 2021	October 27, 2020	October 27, 2020
	February 12, 2021	January 4, 2021	January 4, 2021
		February 12, 2021	February 12, 2021
			May 10, 2021

**LIST OF SPECIAL OBSERVANCE DAYS for 2020-21 School Year**

September 2020

Rosh Hashanah                      Saturday & Sunday, September 19-20, 2020 (Observance begins at sunset on Friday, September 18, 2020)

Yom Kippur                              Monday, September 28, 2020 (Observance begins at sunset on Sunday, September 27, 2020)

October 2020

Sukkot                                      Saturday & Sunday, October 3 - 4, 2020 (Observance begins at sunset on Friday, October 2, 2020)

Shemini Atzeret                      Saturday & Sunday, October 10 - 11, 2020 (Observance begins at sunset on Friday, October 9, 2020)

March 2021

Passover (First 2 days)              Sunday & Monday, March 28 - 29, 2021 (Observance begins at sunset on Saturday, March 27, 2021)

April 2021

Good Friday                              Friday, April 2, 2021

Seventh & Eighth Day of Passover      Saturday & Sunday, April 3 - 4, 2021

Eastern Orthodox Holy Friday      Friday, April 30, 2021

May 2021

Eid-al-Fitr                                  Thursday, May 13, 2021 (Observance begins at sunset on Wednesday, May 12, 2021)

Shavuot                                      Monday & Tuesday, May 17 - 18, 2021 (Observance begins at sunset on Sunday, May 16, 2021)

If there is a day that is not listed on the Board approved observance days which impacts a significant number of students in any specific school; the principal has the discretion not to schedule any testing or major course review.

Approved 02/18/2020