



ST. PETERSBURG COLLEGE

Board of Trustees Meeting
May 21, 2024
EpiCenter, Collaborative Labs
13805 58th Street N
Clearwater, FL

SPECIAL MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Meeting of April 16, 2024 (*Action*)

III. PUBLIC COMMENT Pursuant to §286.0105 FS*

IV. CONSENT AGENDA

A. OLD BUSINESS (**items previously considered but not finalized**)

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

- a. Executive/Administrative/Managerial and Professional Annual Contract Recommendations (2024-2025) (*Action*)

2. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

- a. Project Authorization – Vet Tech Path Labs, Project Number: 1707:T-24-4 (*Action*)
- b. Delegation of Authority for Miscellaneous Deferred Maintenance Project Change Orders (*Action*)

IX. ADJOURNMENT

*St. Petersburg College Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a "Public Comment Card." Procedures for making public comments are as follows:

- 1. Complete Public Comment card including your name, address, telephone number and agenda item number referring to the purpose of your public comment.
- 2. Prior to the start of the Board of Trustees Meeting, submit the completed card to the Board of Trustees Clerk. Comment Cards will not be accepted at any other time during the meeting.

3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three minutes. This is the opportunity for people to make public comments regarding an agenda item prior to the approval of the agenda item.

Student appeals for grades or discipline issues are not heard by the St. Petersburg College Board of Trustees. Students wishing to file an appeal are referred to the SPC Board of Trustee Procedure P6Hx23-4.36.


Any person(s) not adhering to the Board's guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board .

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

May 13, 2024

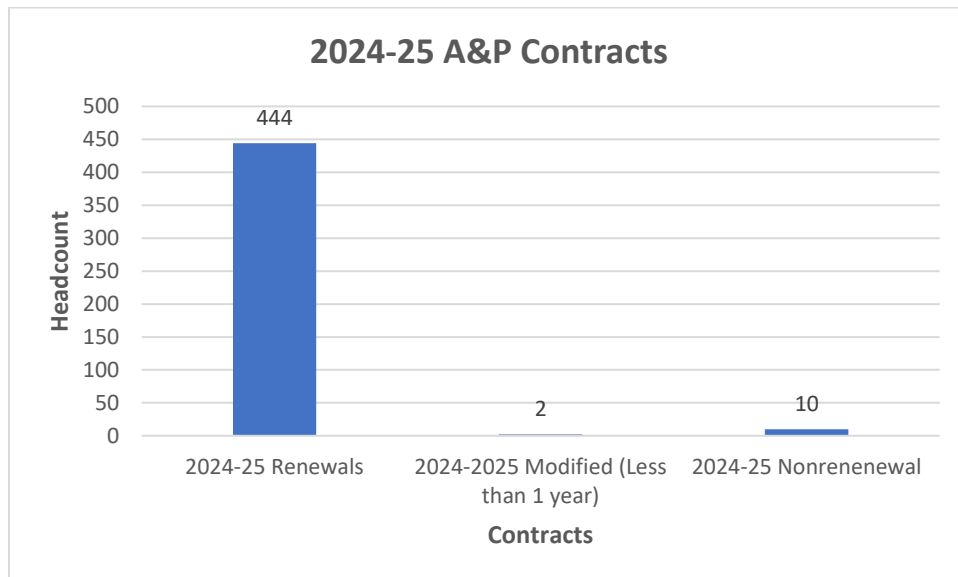
MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Executive/Administrative/Managerial and Professional Annual Contract Recommendations (2024-25)

Approval is sought for the following recommended personnel transactions concerning Administrative and Professional appointments, which shall be enforced via contracts for employment.



Jamelle Conner, Vice President, Student Affairs; Mia Conza, General Counsel; Janette Hunt, Vice President, Finance and Business Operations, Patrick Rinard, Vice President, Information Technology, Jackie Skryd, Vice President, Workforce and Corporate Relationships, Jesse Turtle, Vice President, Institutional Advancement & Foundation Executive Director, Darryl Wright-Greene, Chief Human Resources and Talent Officer and Tonjua Williams, President, recommend approval

May 21, 2024

Agenda Item IV - B.2a

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Project Authorization -Vet Tech Path Labs, Project Number: 1707-T-24-4

Authorization is sought to delegate authority to the President to approve all proposals and to issue all necessary purchase orders for Vet Tech Path Labs, Project Number: 1707-T-24-4.

A Florida College System institution's Board of Trustees has certain authority and powers pursuant to Fla. Stat. §1001.64 and is vested with the responsibility to govern with such necessary authority as needed for the proper operation of the institution [§1001.64 (2)], including the authority to enter into purchase contracts. Pursuant to Fla. Stat. §1001.65(24), the Board may delegate or vest with the College President its granted authority, including authority to purchase and approve contracts.

To facilitate the divestiture of the Veterinary Technology Building, it is necessary to relocate both the Clinical Pathology Lab and Anatomy Lab from the current Vet Tech Building to the Seminole Campus. This relocation entails transferring two existing computer labs elsewhere on campus to make space for construction, paving the way for the eventual relocation of the Vet Tech labs. The project encompasses substantial mechanical, electrical, and plumbing adjustments, as well as the replacement of flooring, and the relocation and reconnection of lab and computer tables. In an effort to complete this project for Fall classes, authorization is requested to delegate authority to the President to approve all necessary proposals and purchase orders for this project, not to exceed \$1,000,000 total project cost.

Gordian, Inc. was selected through an Omnia Cooperative Purchasing Program (Contract #: 23-909-027) for their contracting services to complete these renovations.

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.

May 21, 2024

Agenda Item IV – B.2b

MEMORANDUM

TO: Board of Trustees, St. Petersburg College

FROM: Tonjua Williams, Ph.D., President 

SUBJECT: Delegation of Authority for Miscellaneous Deferred Maintenance Projects
Related Change Orders

Authorization is requested for the President to approve Deferred Maintenance Project change orders.

A Florida College System institution’s Board of Trustees has certain authority and powers pursuant to Fla. Stat. §1001.64 and is vested with the responsibility to govern with such necessary authority as needed for the proper operation of the institution [§1001.64 (2)], including the authority to enter into purchase contracts. Pursuant to Fla. Stat.§1001.65(24), the Board may delegate or vest with the College President its granted authority, including authority to purchase and approve contracts.

In the May 2023 meeting, estimated total projects, budgets and GMPs were approved for the deferred maintenance projects utilizing allocated Deferred Maintenance SFRF/PECO funding and Deferred Maintenance SFRF. In the September 2023 meeting additional funding was approved from the carry forward balance.

To effectively utilize these deferred maintenance allocations, it is necessary to move funding between deferred maintenance projects and update GMPs by change order. Board authorization is requested to allow the President to approve change orders. These change orders will not cause the cumulative project budget to exceed the previously approved budget of \$54,076,641 without further Board approval.

| Funding Source | Amount | Board Authorization |
|--------------------------------|---------------------|----------------------------|
| Deferred Maintenance SFRF | \$47,576,641 | May 2023 |
| Deferred Maintenance SFRF/PECO | \$5,000,000 | May 2023 |
| Carry Forward Balance | \$1,500,000 | September 2023 |
| Total | \$54,076,641 | |

Approved change orders will be communicated to the Board via quarterly reports.

Janette Hunt, Vice President, Finance and Business Operations; and Adam Colby, Associate Vice President, Facilities Planning and Institutional Services, recommend approval.