

NOTICE OF MEETING  
BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE  
AND NOTICE OF ADOPTION, AMENDMENT OR REPEAL OF RULES AND HEARING

The Board of Trustees of St. Petersburg College announces a public meeting to which all persons are invited.

DATE AND TIME: June 18, 2024; Board meeting commencing at 9:00 a.m.

PLACE: The meeting will be held at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58<sup>th</sup> Street North, Largo, Florida.

PURPOSE: The meeting will be held for the purpose of considering routine business, and other matters that come before the Board including adopting or amending rules of the Board of Trustees pursuant to its rule-making authority.

A copy of the agenda may be obtained within seven (7) days of the meeting on the Board of Trustees website at [www.spcollege.edu](http://www.spcollege.edu) or by calling the Board Clerk at (727) 341-3241.

A summary of the proposed rules and/or amendments, together with the purpose and effect and specific legal authority, will be posted no later than Friday, May 17, 2024, on the official bulletin boards as follows: at the St. Petersburg/Gibbs and Clearwater Campuses in the entrance to the libraries; at the Tarpon Springs Campus in the Lyceum Building across from Room LY 104; at the EpiCenter—Services Building, on the first floor east corridor across from Conference Room SR-110; at the EpiCenter outside of Room 1-122; on the east wall, across from the seating area under the stairs, at the Health Education Center; outside Room TL 106 in the Technology Learning Center at the Seminole Campus; on the west wall of the facilities/mailroom area outside room AC 134 at the Allstate Center; on the bulletin board next to the Provost Office on the first floor of the SPC Downtown Center; close to the stairs on the north wall and outside near the parking lot on the east wall at the Douglas L. Jamerson, Jr. Midtown Center; at the Veterinary Technology Center near the main entrance across from the Security Desk and advertised in a newspaper of general circulation, in the Titan News, and on the College's website.

The Notice(s) of Rule Development on the foregoing rule(s) appeared in the Titan News and were posted on each of the College's official bulletin boards on April 26, 2024. Said Notice(s) also appeared in the Business Observer on April 26, 2024 and were posted on the College's website.

Please note that the proposed changes to the rules attached do not reflect changes (if any) which are pending or have recently been approved by the Board of Trustees.

Any person wishing to be heard on the proposed rule(s) and/or amendments will be provided an opportunity to do so by appearing before the Board at said meeting.

If requested within 21 days after the date of publication of this notice, a hearing on the proposed rule(s) or amendments thereto will be held at 9:00 a.m. or soon thereafter on June 18, 2024, at the EpiCenter of St. Petersburg College, Conference Room 1-453, 13805 58<sup>th</sup> Street North, Largo, Florida. See Section 120.54(3)(c), Florida Statutes.

Any person who is substantially affected by the above rules may seek an administrative determination of the invalidity of any proposed rule on the ground that proposed rule is an invalid exercise of the Board's delegated legislative authority. Such request shall be by Petition in writing and filed within 21 days after the date of publication of this notice. See Section 120.56(2), Florida Statutes.

Any person who wishes to provide the Board with information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within 21 days after the date of publication of this notice.

Members of the public are given the opportunity to provide public comment at meetings of the Board of Trustees concerning matters and propositions on the agenda for discussion and Board action. At the Board meeting, in advance of the time for public comment on the agenda, individuals desiring to speak shall submit a registration card to the Board Clerk, Ms. Rebecca Turner, at the staff table. Policy and procedures regarding public comment can be found on the [SPC Board of Trustees website](http://www.spcollege.edu) at [www.spcollege.edu](http://www.spcollege.edu)

If any person wishes to appeal a decision made with respect to any matter considered by the Board, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. See Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/hearing/meeting is asked to advise the agency five business days before the workshop/hearing/meeting by contacting the Board Clerk at 727-341-3241. If you are planning to attend the workshop/hearing/meeting and are hearing impaired, please contact the agency five business days before the workshop/hearing/meeting by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).

Information regarding the proposed rule(s) and/or amendments for consideration and intended action is attached to this Notice.

NAME OF AGENCY: BOARD OF TRUSTEES, ST. PETERSBURG COLLEGE

RULES NOTICE DATE: May 17, 2024

PROPOSED DATE TO BECOME EFFECTIVE: Upon Board Approval

SUMMARY STATEMENT OF ESTIMATED REGULATORY COSTS: There is no cost to the College associated with these amendments. There is no anticipated adverse effect on state or local government. There are no transactional costs associated with these amendments. There is no anticipated adverse impact on small business.

1. RULE TITLE: STUDENT FEES—TRANSFERS AND REFUNDS 6Hx23-5.19

SUMMARY, PURPOSE AND EFFECT: The proposed changes to the Rule will update information in the Rule regarding the establishment of College procedures related to the refund of tuition and fees for credit offerings, noncredit offerings, and/or documented extenuating circumstances.

SPECIFIC AUTHORITY: 1001.64 (2) & (4)

LAW IMPLEMENTED: 1001.64(10), 1009.22, 1009.23, F.S.; Rules 6A-14.054, 6A-14.0541, F.A.C.

2. RULE TITLE: PETTY CASH FUNDS 6Hx23-5.03

SUMMARY, PURPOSE AND EFFECT: The proposed changes to the Rule will repeal the Rule which is no longer applicable.

SPECIFIC AUTHORITY: 1001.64(4)(a) and (b), F.S.

LAW IMPLEMENTED: 1001.64(4)(a) and (b), F.S.