



ST. PETERSBURG COLLEGE

Board of Trustees Meeting

June 18, 2024

SPC EpiCenter (1-453)

13805 58th Street N

Clearwater, FL

REGULAR MEETING: 9:00 A.M.

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance

II. RECOGNITIONS/COMMENTS

A. Retirements

- Mr. George Carbart
- Mr. Bill Grey
- Ms. Nancy Jones
- Ms. Sherry Pellerin
- Dr. Lillien Tunceren

B. SPC Spotlights

- Dr. Heather Duncan, New Dean of College Education
- Dr. Jean Lee, New Acting Dean College of Nursing
- Mr. Andrew MacPherson, New Associate Vice President Safety, Security and Emergency Management

C. Board of Trustees

- Chair
- Trustees

D. General Counsel

III. REVIEW AND APPROVAL OF MINUTES

Board of Trustees' Special Meeting/Workshop of May 21, 2024 (*Action*)

IV. PUBLIC COMMENT Pursuant to §286.0105 FS*

V. PRESIDENT'S REPORT

VI. CONSENT AGENDA

A. OLD BUSINESS (items previously considered but not finalized)

B. NEW BUSINESS

1. ADMINISTRATIVE MATTERS

a. Human Resources

i. Personnel Report (*Action*)

ii. 2025 Insurance Benefits and Medical Benefit Contribution Strategy (*Action*)

iii. Faculty Annual and Continuing Contract Recommendations 2024-25 (*Action*)

b. Accounts Receivable Write-Off (*Action*)

c. General Education Course Offerings (*Action*)

d. Adoption of Operating and Capital Outlay Budget for Fiscal Year 2024- 2025
(*Action*)

2. GRANTS/RESTRICTED FUNDS CONTRACTS

a. City of Clearwater – Strategic Plan Grant (*Action*)

b. Florida Department of Education – Strengthening Career and Technical Education for the 21st Century Act (Perkins V) (*Action*)

c. U.S. Department of Energy – Industrial Assessment Center Program (IAC) Expansion – Round 2 (*Action*)

3. BIDS, EXPENDITURES, CONTRACTS OVER \$325,000

a. Agreement with Oracle America, Inc. – Extension of Oracle Cloud Infrastructure (OCI) Service (*Action*)

4. CAPITAL OUTLAY, MAINTENANCE, RENOVATION, AND CONSTRUCTION

a. Capital Improvement Plan (CIP) for FY 2025-26 through 2027-28 (*Action*)

b. Lease Agreement with Suncoast CJD, Inc. for use of Southwest Health Education Center Parking Lot (*Action*)

5. PRESIDENT’S EVALUATION*

VII. INFORMATIONAL REPORTS

A. Direct Support Organization

1. Institute for Strategic Policy and Solutions (*Information*)

2. St. Petersburg College Foundation (*Information*)

B. Palladium at St. Petersburg College (*Information*)

C. Leepa Rattner Museum of Art (*Information*)

D. Fiscal Year 2023-2024 College General Operating Budget Report with Tuition Revenue (*Information*)

E. Board Self-Evaluation (*Informational*)*

VIII. PROPOSED CHANGES TO BOT RULES MANUAL –Public Hearing

- 6Hx23-5.03 - Petty Cash Funds
- 6Hx23-5.19 – Student Fees—Transfers and Refunds

IX. NEXT MEETING DATE AND SITE

August 20, 2024, Seminole Campus, Conference Center

X. ADJOURNMENT

*ST. PETERSBURG COLLEGIATE HIGH SCHOOL GOVERNING BOARD MEETING
TO IMMEDIATELY FOLLOW –*

Presenter: Catherine Kennedy, AVP, Academic Affairs and Partnerships, Principals: Dr. Ian Call, Ms. Raquel Hairston and Mr. Ryan Halstead (see separate agenda)

*St. Petersburg College Board of Trustees welcomes public comments during its regular monthly meetings. Any person or group wishing to make public comments must complete a “Public Comment Card.” Procedures for making public comments are as follows:

1. Complete Public Comment card including your name, address, telephone number and agenda item number referring to the purpose of your public comment.
2. Prior to the start of the Board of Trustees Meeting, submit the completed card to the Board of Trustees Clerk. Comment Cards will not be accepted at any other time during the meeting.
3. When your name is called, approach the podium with the microphone, and state your name and address for the record.
4. Comments are limited to three minutes. This is the opportunity for people to make public comments regarding an agenda item prior to the approval of the agenda item.

Student appeals for grades or discipline issues are not heard by the St. Petersburg College Board of Trustees. Students wishing to file an appeal are referred to the SPC Board of Trustee Procedure P6Hx23-4.36.

Any person(s) not adhering to the Board’s guidelines or who make comments which could be perceived as slanderous or disruptive may be barred from making future comments before the Board .

Items summarized on the agenda may not contain full information regarding the matter being considered. Further information regarding these items may be obtained by calling the Board Clerk at (727) 341-3241.

St. Petersburg College
Board Evaluation of the President
2023-2024

For each of the following questions, indicate your level of satisfaction with the President’s performance in the following areas by providing a score between one and five. Additionally, please provide any additional feedback or comments as appropriate. If insufficient information or not applicable, the board member may indicate by placing N/A or by not placing a score and explaining in the comments.

Factor Category	BOT Ratings					Comments
	Trustee 1	Trustee2	Trustee 3	Trustee 4	Avg.	
LEADERSHIP:						
1. Understands and supports comprehensive community college mission.	5	5	5	5	5	Dr. Williams looks holistically at the college community and how each piece fits. She attends to each departments and area of the college and hot it fits with the overall mission of advancing the community
2. Has ethical, fair, honest leadership style.	5	5	5	5	5	
3. Is an effective communicator.	5	5	5	5	5	There is no one better.
4. Has an effective management style, inspiring others and engendering confidence.	5	5	5	5	5	
5. Recruits and utilizes effective employees.	4	4	4	5	4.3	Continue to build a great team and hold accountable for success. Dr. Williams has worked hard to create a team around her and empower those who work for her.
6. Displays resourcefulness in identifying, analyzing, and solving problems.	5	5	5	5	5	

7. Provides decisive and diplomatic leadership style.	5	5	5	5	5	
Factor Category	BOT Ratings					
	Trustee 1	Trustee2	Trustee 3	Trustee 4	Avg.	
PLANNING AND BUDGETING:						
1. Supports and provides leadership on the college's educational master plan.	5	5	5	5	5	Dr. Williams is faced with balancing the desires of Board members with the collective direction given by the board and does a great job with such balance.
2. Sets appropriate priorities and focus for the college within the overall master plan.	5	5	5	5	5	
3. Provides leadership in the area of improving student success.	5	5	5	5	5	
4. Provides leadership in increasing student access and penetration into the community.	5	5	5	5	5	
5. Leads the college's efforts to identify sources of funding.	4	5	5	5	4.8	Great work engaging federal lobbyists and seeking partnerships
6. Provides understanding and appropriate allocation of resources to priorities of college.	5	5	5	5	5	
7. Understands and supports fundraising from private and foundation supporters to strengthen college.	4	4	4	5	4.3	Continues to work with Jesse to broaden the diversity of donors.
8. Is responsive to solving financial and management issues identified by audits or resulting from funding fluctuations.	5	5	5	5	5	
BOARD RELATIONS:						
1. Provides adequate information and makes sound recommendations to the Board.	5	5	5	5	5	
2. Carries out the actions and priorities of the Board	5	5	4	5	4.8	Even with what has become difficult union negotiations, Dr. Williams always treats employees and faculty with respect and interest.
3. Maintains a proper balance between bringing policy matters to the board for discussion and action and acting on managerial and administrative matters.	5	5	5	5	5	
4. Maintains a positive and open relationship with board members.	5	5	5	5	5	
5. Seeks opportunities to communicate the vision and goals of the college in the Pinellas County community.	5	5	5	5	5	

<u>INTERNAL RELATIONS:</u>						
1. Establishes and maintains open and effective lines of communication with all constituencies within the college.	5	5	5	5	5	
2. Maintains effective working relationships with College employees.	5	5	4	5	4.8	
3. Effectively delegates responsibility to appropriate staff.	4	4	5	5	4.5	Surround yourself with great staff so that you can devote more time to visionary leadership.
<u>EXTERNAL RELATIONS:</u>						
1. Provides effective, positive representation of the college in the community.	5	5	5	5	5	
2. Develops positive relationships with government, business, and industry leaders and organizations.	5	5	5	5	5	
3. Maintains appropriate relationships with state and federal organizations and government offices.	5	5	5	5	5	
4. Represents and presents the college's image of success with appropriate regional and national education organizations.	5	5	5	5	5	
5. Skilled in meeting the social obligations of the presidency.	5	5	5	5	5	
6. Seeks opportunities to communicate the vision and goals of the college in the Pinellas community.	5	5	5	5	5	
<u>ACCOUNTABILITY:</u>						
1. Established and implemented a plan with effectively addressed the performance goals established in the College's Strategic Impact Plan	5	5	5	5	5.0	
2. Achievement of institutional performance outcomes, fundraising, employee satisfaction and other performance metrics	5	5	5	5	5.0	This will always be a work in progress as the bar continues to rise for academic performance. Great work continuing to move forward with the mission.

Additional comments and feedback for the president:

You are a relatable, talented, strong leader who stands apart from your peers. Your communication style is genuine and it captivates a room. Lean on those around you more so you can focus some time on creative and visionary changes needed. Trust. This college and community are fortunate to have you at the helm.

President overall is an effective President on a high level. Would like to see business processes and opportunities capitalized a little better. Also, folks from the private sector engaged to understand value added opportunities.

Dr. Williams does magnificent in all areas as far as I am concerned.


Board Chair's Signature

6/18/2024
Date


President's Signature

6/18/2024
Date