

Building Arts Department  
St. Petersburg College

Advisory Committee Meeting Minutes

November 16, 2020

Zoom (recording at <https://youtu.be/6lp8B65IFYI>)

**In attendance:**

Lara Sharp, program chair

Tom Burket, industry chair

Joseph DiPasqua

Jillian Bades

Jonathan Hammond

Nicolas Smith

**Absent:**

Robert Hudson

Joseph Benavides

Natavia Middleton

Karen Sommerville

Heather Disler

Travis Parker

Dana Lavarn

Albert Craig

Ken Mull

### **Called to order 4:05 pm**

Lara Sharp provided an update on the new Advanced Estimating class for the A.S. Degree. The new course was approved by the College and the State. It was scheduled to be offered in Spring 2021, but it will be delayed till Spring 2022 due to the pandemic. The course will use ProCore curriculum.

Program enrollment continues to be strong while all courses are live online using zoom except for construction drawing which is still taught in person. Lara showed the group how to access the advisory board's page on the SPC website and walked through some of the viability data found on the site, <https://spcollege.edu/friends-partners/work-with-spc/advisory-committees/list-of-committees/building-arts-advisory-committee>.

Tom Burkett, told the group about the advisory board leadership meeting in November and reviewed some of the questions from the meeting's survey with the board. One of the first actions he suggested the board tackle is to create a mission statement for the board and from that create short and long term goals. Tom and Nick Smith have volunteered to draft the first version of the mission statement by the next board meeting. He also suggested a new member handbook could be developed based on the mission statement.

Recognition of advisory board members was also discussed and it was suggested that Lara Sharp, in her role as program director, send a recognition letter to each member each year. Lara also suggested adding the company logos of the members to the website.

Lara Sharp will reach out to the Advisory Board Taskforce to see if the survey used for the leadership meeting can be sent to the members of this board.

2021 Quarterly meetings will be at 4pm on the following days.

February 22, 2021

May 25, 2021

August 23, 2021

November 22, 2021

Adjourn—5:05 pm