

**COLLEGE OF COMPUTER AND INFORMATION TECHNOLOGY
ADVISORY COMMITTEE MEETING**

DATE: October 27, 2010 from 8:00 – 9:45am

Members in attendance:

Harold A. Schomaker (Chair), Damien Adams, Robert Batie, Susan Biszewski-Eber, Dan Brown, Tony Francisco, Muslim Gadiwalla, Gary Graham, Nathan Heinze, Holly Hoopes, John Just, Todd McBride, Debria Montalvo, Therezita K. Ortiz, Jamie Robinson, Andy Swenson, Yvette Thornton, Paul Vazquez Jr., Darlene Westberg.

Topic	Discussion/Recommendations	Action
Welcome/ Introductions	10 Advisory Committee Members (ACM), Four CCIT Faculty (FAC), Two SPC CCIT Staff, Three SPC Staff (Other),	Introductions completed.
Charter Development	<ul style="list-style-type: none"> H. Schomaker (Chair) reviewed role of Advisory Board: Various ACMs raised question regarding specificity of role of the Advisory Board. H.S./Chair discussed having a Charter. There is no template for the Charter. H.S./Chair asked if any ACM would be willing to draft a Charter. 	<ul style="list-style-type: none"> G. Graham/SPC Staff explained the process and brought ACM Brochures to share with participants. D. Westberg/Fac volunteered to write Charter.
Review Curriculum	<ul style="list-style-type: none"> H.S./Chair asked if ACMs would be willing to work on-line in subcommittee work. 	<ul style="list-style-type: none"> All ACMs agreed to work on-line.
Faculty Integration	<ul style="list-style-type: none"> N.H./Faculty requested to meet with AND to understand workforce needs. 	<ul style="list-style-type: none"> Sub-committees will be developed with faculty.
Brainstorm Ideas	<ul style="list-style-type: none"> ACMs asked what does CCIT currently offer in regards to programs and certificates. ACM/J.J. requested the need for database courses. ACM requested some type of blog or board or tech venue to communicate Great discussion revolved around Dr. Law's concept of certificates and workforce placement. ACM/P.V. suggested using current IT security Curriculum. ACM/Y.T. inquired about plan/budget/timeline for new certs and curriculum review. ACM/R.B. inquired about keeping relevancy of certificates to business. A request was brought to the table to 	<ul style="list-style-type: none"> New Web site was placed on Elmo. T.O./Fac commented and noted. N.H./Fac will get with Dean to explore venues and ACM log-ons Various SPC staff explained the process of developing SPC certs and delineated them from industry certificates. Cited the Web site Build Security.com T.O./Fac. Explained process. Fac opened to learning about business needs. Chair will meet with

	<p>get more direction from the Dean regarding direction of the curriculum/certificates.</p> <ul style="list-style-type: none"> • ACM requesting a narrow focus, specific direction and the opportunity to set up sub committees. 	<p>Dean.</p> <ul style="list-style-type: none"> • A meeting will be set up within the next 30+ days.
Date of Next Meeting	Tentative meeting Wednesday, December 8 th at noon.	
Adjournment		Adjourned at 9:50 am