

**CCIT Advisory Committee Meeting
Monday, October 14, 2019**

Members Present:

Dan Brown
Tony Francisco
Muslim Gadiwalla
Paula McLamb
Chris Paul
Sara Sabourin
Harold Schomaker
Richard Smith
James Stewart
William Waas

Members Excused:

Cindy Brown
Marilyn Browne
Joe Cuenco
Terry Ellison
Jody Haneke
Kendra Kelly
Dan Lueck
Stephen Marcinek
Bruce Philipoom
Daniel James Scott
Scott Talcott
Paul Toomey

Other Attendees:

Keith Archibald
Susan Biszewski-Eber
Dan Doyle
John Duff
Michael Gordon
James Farley
Mayra Harley
Holly Hoopes
John Long
Gabriel Yeager

Meeting called to order – 7:30 am

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Introductions

- Chris Paul - Manager, Information Systems, Melitta North America, Inc.
- Dr. Stewart – Dean, College of Computer and Information Technology

CCIT Update

- The college has achieved DHS\NSA designation for Academic Center of Excellence in Cybersecurity – this is a big deal with Kudos to Laura Malave.
- The college is now an IBM skills academy for cybersecurity, Artificial Intelligence and Internet of Things.
- The college is working on a DEO Grant for workforce skill enhancement in cyber security and home land security for Tampa Bay region.
- The college now has a new AS degree in Data Science and has sent a proposal to the state for approval to offer a BAS degree in cyber-security degree.
- The college is partnering with the Pasco County Sheriff's Office and their cybersecurity team to customize training in threat analysis.

BAS-Cybersecurity

Capstone Presentations

- Capstones will be conducted December 2nd and 3rd. All are welcome to be part of the “Board of Directors” that the students present to.
- It was mentioned that it would be beneficial to the Capstone Presentation event if the “Board of Directors” were provided with some form of an orientation. Up-front knowledge of the business cases and associated business problem as well as some training in the Q&A and grading process will help ensure more consistent results. Dr. Duff will attempt to come up with a solution.

Apprenticeship Program Grant

- Some good progress has been achieved in placing Apprenticeship program. A couple of apprenticeships have been awarded and there are a handful on the pipeline.

Discussion

Advisory Committee Structure

- A critical focus for this year's Advisory Committee will be active engagement. This means that the members of the committee will remain actively involved but also implies that the college will effectively make requests of and set direction for the advisory committee members.
- We will sub-divide into 3 sub-committees:
 - Curriculum – focus on ensuring that the curriculum being taught is aligned with the skills needed in the labor market
 - Mentoring – providing guidance to the students in the form of formal mentoring as well as participation in events such as Capstone, scholarship review, Exec in the classroom, etc.
 - Promotion of the College – using your industry connections to help the college meet its goals. Includes advocacy on the part of graduates and interns and alignment with industry events and any similar assistance

- We are seeking volunteers to serve as co-chairs of the sub-committees. Please email me if you are interested. One Advisory Committee member and one faculty member will serve in these roles. The co-chairs will be involved in coordinating with the Advisory Committee as a whole. However, as long as they adhere to the charter, we aim for the sub-committees to run their own agenda as the co-chairs see fit. The following positions remain open:
- Advisor co-chair – Curriculum
- Faculty co-chair – Mentoring
- If you are not interested in serving as a co-chair, please email with the sub-committee you wish to be involved in. Sub-committees will be made up of Advisory Committee members and faculty (very important).
- It is not the intention to isolate Advisory Committee members to only the sub-committee activities. We anticipate several opportunities for involvement across the sub-committees.
- The CCIT Advisory Committee Charter must be amended and adopted to recognize these changes. Myself and Dr. Stewart will take on this task. Once we get the sub-committees organized we will reach out and set direction and next steps.
- The idea of using some form of metrics/KPIs to gauge our progress/results was brought up. This is a great idea, needs a little consideration. We are open to ideas regarding this and will pursue as we progress.

Calls to Action

- Amend the Charter
- Break the Committee into 3 Sub-Committees
- Work with the Sub-Committee Leaders to develop their agendas, meeting schedules, etc.
- Expand Involvement
- Clarify Key Performance Indicators

Next Meeting

Next Advisory Committee Meeting - TBD

Meeting adjourned – 8:30am