

St. Petersburg College  
College of Nursing

**Advisory Committee Meeting Minutes**

October 4, 2010, 8:00 am  
Room 238 @ HEC

PRESENT: J. Wortock-SPC, A. Locsin-Menorah Manor, P. Pierce-Bay Pines VA, G. Johnson-Pinellas County Urban League, L. Taylor-PTEC South, J. Wittman-SPC, P. Nicotera-SPC, T. Spagnola-All Children's, T. Eixenberger-Bayfront, R. Becchetti-Pinellas County Schools, Linda Ketchum-SPC ADN and BSN Graduate (STTI-UP Honor Society President), G. Burt-SPC, M. Delgato-SPC, G. Graham-SPC, G. McLeod-SPC, D. Janusz-SPC, K. Burniston-SPC

Call In's: D. Covert-Morton Plant Mease Dunedin, J. Munro-BayCare, R. Depalantino-Edward White

<i>Agenda Item/Discussion</i>	<i>Action/Recommendation</i>
<p>I.</p> <p>a. Welcome and Introductions –Dr. Wortock</p> <p>b. Call to order: Chair, A. Locsin The election of a new Chairperson was required at this meeting since our current chair A. Locsin has chaired the committee for two terms.</p>	<p>I.</p> <p>a. Dr. Wortock appreciates the Advisory Committee's participation in the meetings. SPC sets a standard of excellence and we thank the Committee for being here and demonstrating excellence. Introductions were made by the Advisory Committee members in attendance and on the conference line.</p> <p>b. There were no recommendations; however, T. Spagnola volunteered to serve as chair. She was elected by unanimous proclamation. The meeting was then chaired by Ms. Spagnola.</p>
<p>II.</p> <p>State of SPC and Baccalaureate Programs-K. Burniston -A 90 Day Report written to the Board of Trustees and SPC Community from our new President, Dr. Bill Law, was distributed to the Committee (see attached). -The Baccalaureate programs have shown a 20% growth -There are nine State Colleges offering Nursing. SPC is trying to bring all 22 State Colleges to an agreement and consensus to make them more unified in processes. -A new program, Public Policy and Administration began this fall; 20 students are enrolled. -We continue to look for partnerships with universities to offer students higher education graduate degrees When questioned by an Advisory member about SPC offering Masters' and Doctoral degrees, Ms. Burniston replied, our original mission remains the same and we will continue to offer only Baccalaureate programs entry and will continue to seek Masters' and Doctoral program at the University Partnership Center. -Orthotics and Prosthetics has partnered with Florida State University's Masters Program. -The State is beginning a task force to look at a master plan for education. We will partner with them and offer workshops together. -The Health Services Administration program is growing -We have partnered with Gibbs High School (an "F" school) to help them make changes with faculty and students to enhance success.</p>	<p>II.</p> <p>Informational.</p>
<p>III. State of HEC-Dr. Nicotera -We have a new President, Dr. Bill Law, former President at Tallahassee Community College. He began in June 2010. He is very pro work force programs.</p>	<p>III</p>

<p>-Even though our enrollment is limited in our special programs, there has been a 10% increase. There has been a 40% increase in traffic and interest in nursing and allied health programs.</p>	<p>Informational.</p>
<p>IV. Advisory Newsletter-Dr. Graham The function of this new electronic newsletter is to serve as an additional liaison between the College and the Advisory Committee. The goal is to make the Advisory Committee more aware of SPC and to make them feel more comfortable in their advisory role. The newsletter will provide interesting stories, upcoming events, etc. The first edition of the newsletter was sent out via email two weeks ago (see attached) and the next one will be out sometime in January.</p>	<p>IV. If you did not receive the first edition of the newsletter, please give Dr. Graham your name and email address. If there is something you want placed in the newsletter, please email him at <a href="mailto:gary.graham@spcollege.edu">gary.graham@spcollege.edu</a> and he will insert the announcement in the newsletter. The Advisory website is currently being revamped to get everything online and updated.</p>
<p>V. Minutes of March 1, 2010</p>	<p>V. The minutes were approved with one correction. Under Reports from Attending Members-Menorah Manor. The sentence "They will be interfacing the electronic records with the Lab and Pharmacy at Bayfront" needs to be changed to "They will be interfacing the electronic records with the Bayfront Medical Center Lab and Pharmacy Center."  It was <b>recommended</b> to send the Advisory Committee Minutes out after the meeting and send them again when the agenda is sent for the next meeting.</p>
<p>VI. Connections-D. Janusz Dawn is the new Coordinator. Her position focuses on the retention of students repeating HEC courses and the success of the new incoming students.</p>	<p>VI  She will be collecting data on how we can assist the students to be more successful.</p>
<p>VII. Employer Graduate Survey Completion The surveys for both the ADN and BSN Programs contain critical data for use and our accreditation bodies. We utilize your feedback to make program improvements.</p>	<p>VII. Please complete both of the evaluations before you leave the meeting today.</p>
<p>VIII. Status of ADN Program-G. Burt -Enrollment: In the fall there were 708 seats; 686 students were registered. -Retention: Attempting to achieve a rate of 80-90% at all four levels. Connections, NIPS, faculty and administration are working to increase the number retained. -Curriculum-All theory and clinical course were combined together as "C" courses. The faculty felt course format endorsed in the Patricia Benner book on Educating Nurses: A Call for Radical Transformation, made sense and put the two courses together so that students could see a better connection between nursing theory and clinical. -Partnerships-We continue with Bay Pines VA; BayCare including Morton Plant Mease, Northside and Largo Medical. Nine partnership sponsored faculty are working with us full time. They are paid by their sponsoring hospital or health care system. -Faculty-There is a total of 60 faculty; 34 full time budgeted faculty, 17 adjunct, and 9 partnerships. -Admissions Task Force-G. Johnson and A. Locsin met with us this past Monday to review our Admission criteria. We are looking at all the criteria. Concern was expressed over the students who do not have the gpa of 3.4-3.7 but would make excellent nurses and be successful in the program.</p>	<p>VIII.  D. Janusz, via Connections, will be looking at increasing the student retention beginning with the fall freshman class.  The Nursing Program would like to see the percentages of the full time faculty increase, thus helping to keep our retention up.  Input from the Committee would be appreciated.</p>

<p>-Evaluation-Folders were made up for each Committee member that contains all evaluation data that pertains to the ADN learning program outcomes. Included is the course completion data for students passing each course from Nursing levels I through IV. NCLEX. pass rates are also included.</p> <p>-Master Rotation-J. Wittman Since the Board of Nursing has lost its oversight, as far as opening quality new programs, there are 20 schools that have moved into Florida this past year; concentrated in Miami and Tampa Bay. Chamberlin College of Nursing from Illinois is one of them. We caution our hospitals to look critically at schools as some are not NLNAC or CCNE accredited. Several schools started with Nursing Assistant and Medical Assistant courses but now offer Registered Nurse courses. This is a huge money making opportunity; some schools have even changed their names if they have run into trouble.</p> <p>Pinellas County schools get first clinical priority in terms of space unless the affiliating agency requests a particular school. If a school has no affiliation agreement they can attend the Master Rotation meeting only as a visitor.</p> <p>Florida Organization of Nurse Educators and Florida Hospital Association developed a guide sheet for hospitals to evaluate whether or not to allow a school. Hospitals are worried about the stress large numbers of nursing students are having on their nursing staff. T. Eixenberger reported how aggressive these new schools have been; even going to Legislators and the Medical Association to get what they want.</p> <p>The National Organization of Associate Degree Nursing will be hosting a conference in November. NOADN encourages Registered Nurses to further their education. Students enrolled in the new Nursing Programs that have come into the area, who are not accredited by NLNAC, are not aware they will not be allowed to continue on in their career.</p>	<p>Please contact the Nursing Program with any questions comments or concerns that you may have.</p> <p>The next Master Rotation Meeting is October 20, 2010.</p> <p>Tampa hospitals have agreed they cannot take any more students or new affiliations.</p> <p>Morton Plant Mease has closed their doors to schools who are not accredited by NLNAC or CCNE. All Children's Hospital agreed. BayPines VA only accepts schools who are NLNAC or CCNE accredited and prefers a Baccalaureate degree workforce.</p> <p>T. Eixenberger will forward a copy of the guide to Dr. Wortock and she will email the Committee.</p>
<p>IX. Status of RN to BSN Program-J. Wortock/M. Delgato -Enrollment/Admission-There were 627 students enrolled in the fall. There are approximately 207 new admits already for Spring. -Initiatives-There are two initiatives right now. 1) Elementary Statistics is being offered this fall at HEC with C. Weideman from the SP Math Department. Their learning experiences are preparing them for evidence based practice. Statistics will be offered again in the spring on Tuesdays in a blended format from 5-7pm. 2) This initiative is Writing. This is a partnership with SPC's Communication department and an online product by Pearson which is an independent tutorial. Fifteen students are currently enrolled. -Faculty-7 Full time faculty; 2 resignations One of the faculty members, who resigned, will be teaching as an Adjunct Instructor in the spring and the other faculty member left for a tenured track position at UCF.</p>	<p>IX</p> <p>M. Delgato will design a user's manual from the student's feedback.</p>

<p>-Committees-We would love to have any member of the Advisory Committee serve on any of our RN-BSN Committees (Curriculum, Evaluation, Student or Faculty). One Committee meets on Monday from 1-3pm. -Accreditation-CCNE visit- September 26-28, 2011</p>	<p>-Please email Dr. Wortock if you are interested in serving on one of the Committees. -Mark your calendars as you will be asked to attend. An agenda will be sent as soon as confirmed.</p>
<p>X. Scholarship Data There was an error on the agenda, disregard “see PowerPoint and exhibit.” Four new scholarships were given out by the Suncoast Osteopathic Foundation.</p>	<p>X.  There has been \$60,000-\$70,000 given in scholarships this fall.</p>
<p>XI. Earn As You Learn Programs are continuing. There is caution with the state of the economy. Staff is making sure all graduates are being placed. Graduates are oriented their new responsibilities They will be encouraged to go on for their Bachelor’s degree after six months of employment.</p>	<p>XI. Students need to be encouraged to take the NCLEX 30-45 days after graduation. Statistics show students are more than likely to pass the exam if they take it within this time period; if they wait longer, please encourage them to study.</p>
<p>XII. Job Market Statistics-J. Wortock Florida Center for Nursing has lost their state funding; OPPOGA and the Board of Nursing are assuming the reporting.</p>	<p>XII. The statistics were not updated. They can access last year’s information at <a href="http://www.flcenterfornursing.org">www.flcenterfornursing.org</a>.</p>
<p>XIII. Old Business</p>	<p>XIII. None reported</p>
<p>XIV. New Business -Equipment Approval If equipment needed for the program, we must get permission from our Advisory Committee.</p>	<p>XIV. -The Committee gave G. Burt and Dr. Wortock full approval to order any equipment that is needed over \$1,000 for the AS and BS Nursing Programs.</p>
<p>XV. Advisory Committee Concerns and/or Recommendations All Children’s Hospital request that the students start and be a part of the report process. The shift report helps with engagement of student/nurse and informs the student as to what is going on for that day. Also, they would like to see a pilot program for students on 8S and 8N with students calling the night before for their assignments to help better prepare the student for their clinical experience.</p>	<p>XV.  G. Burt and J. Wittman will talk to the Nursing III faculty and get back to the Committee with the outcome.</p>
<p>XVI. Reports from Attending Members <u>Morton Plant Mease-D. Covert</u> -No RN vacancies. -Graduates need to be more flexible on the jobs they are seeking after completing the program. <u>USF report via email</u> -A new Dean, Diane Morrison Beedy, was hired April 30<sup>th</sup>. -A new Associate Dean for Academic Affairs and Director of Interprofessional Initiatives, Dr. Rita D’Aoust was hired. -The CON Strategic Plans are being updated. -The CON’s organizational structure is in the process of being revised. -Interviews of candidates for the Associate Dean for Research are now in process. Several Senior Scientist positions are available. -Their PhD program will be going through a self-study site visit in the spring. <u>Bayfront-T. Eixenberger</u> -An Orthopedics and Spine Center was opened; 24 private rooms nicely decorated. -The GYN Surgical unit will be opening in the next two weeks. -Orthopedics is now on 3N.</p>	<p>XVI.</p>

<p>-GYN is on 6S.  -Vacancy rate is 3-4%.  <u>BayPines VA-Dr. Pierce</u>  -Lots of building  -New Eye Center being built  -Radiation Center opening soon  -A huge simulation hospital in Orlando is being built in conjunction with the VA Hospital and UCF school.  Orlando was chosen because of the high level of military and space personnel.  -Students are abundant.  -No affiliation agreements will be granted.  -46% of the nurses will be retiring in the next 4-5 years.  <u>All Children's Hospital-T. Spagnola</u>  -There is a new Vice President of Patient Care Services.  -There is now a Letter of Intent with John Hopkins Hospital for Medical Residencies.  -There is a reevaluation of their residencies with new graduates as there will be less than previous years.  -Openings have decreased.  -Versant is being reevaluated and it may be discontinued.  -Not sure of the vacancy rate.  <u>Pinellas County Schools- R. Becchetti</u>  -No RN vacancies.  -104,000 students-20,000 with chronic health issues.  -Funding and partnerships has allowed a full service health clinic at Gibbs High School.  <u>Honor Society – BSN-L. Ketchum</u>  -November 18<sup>th</sup> is the new induction for new members of Sigma.  -Looking for community members to possibly join us and partner events.  <u>P-Tech-L. Taylor</u>  -Applications are still abundant.  -Fingerprinting will be done with the background checks beginning in January.  <u>Menorah Manor-A.Locsin</u>  -Implemented a new MDS 3.0 October 1<sup>st</sup>  -There is a 10% vacancy; including one RN position and a Clinical Nurse Educator.  -Medical residency students have increased</p>	<p>Informational.</p>
<p>XVII.  Announcements  Dr. Wortock formally thanked A. Locsin for her participation and guidance as Chairperson of our Advisory Committee these past two year.</p>	<p>XVII.   Thank you!</p>
<p>XVIII.  Next Meeting Date</p>	<p>XVIII.  <b>March 21, 2011 – Please note Date change</b></p>
<p>XIX.  Evaluation of Advisory Committee Meetings is done annually.</p>	<p>XIX.   Via Computer via email Link in the Spring.</p>

Meeting adjourned at 9:35 a.m.

Respectfully submitted,

Linda Wichlenski, Recorder