

# Health Information & Informatics

## Advisory Committee Meeting Minutes

**Date:** Thursday, November 3, 2011

**Time:** 11:00 a.m. – 12:00 p.m.

**Location:** SPC Seminole Campus, 9200 113<sup>th</sup> Street N., Seminole, FL 33772

**Members Present:** Shirley Fietz, Lucelly Miller, Diane Schmidt, Mary Schobel

**St. Petersburg College Staff Present:** Amy Brush, Dr. Eric Carver, Dr. Shirley Collar, Sheila Newberry, Liz Rickerman, Janet Schrimpa

**Members Absent:** Sandra Cassity, Kristin Dailey, Perry Ellie, Emily Giorgi, Melissa Myrick, Danielle Ruiz, Tonia Thompson

Topic/Discussion	
<p><b>1. Welcome:</b></p> <ul style="list-style-type: none"> <li>• Introductions</li> </ul> <p><b>2. Open Business</b></p> <ul style="list-style-type: none"> <li>➤ Review Minutes from 9-14-11 Meeting</li>   <li>➤ ICD -10 Transition</li>   <li>➤ Meeting with Czech Republic</li> </ul>	<p><b>1. Discussion/Action</b> Introduction of all attendees. Sheila asked all advisory members to fill out information sheets (see Attachment 1)</p> <p><b>2. Discussion/Action</b> Minutes approved by Lucelly Miller and seconded by Diane Schmidt.</p> <p>Sheila discussed the up and coming training that the CE Health Program is offering on November 4 &amp; 5. Both Sheila and Shirley will be attending. CE Health will also offer another ICD-10 training February 17-18, 2012.</p> <p>On Friday, September 16, 2011 HIM faculty hosted a delegation of physicians and interpreters from the Czech Republic. The delegation included a member of the Czech Parliament, a cardiac surgeon, the Director of Jihlava Hospital, and the Director of the Czech Republic’s Reimbursement and Healthcare Control Department.</p> <p>The college was one of two educational institutions the group visited while traveling across the U.S. The delegation was on their final stop of a three-week tour that included Washington, D.C.; Indianapolis; San Francisco; Austin, Texas; and the Tampa Bay area. The trip was planned by the International Council of the Tampa Bay Region and the U.S. Depart. Of State International Visitor Leadership Program.</p>

<ul style="list-style-type: none"> <li>➤ College Web Site-Admissions Process</li>   <li>➤ RHIT Exam Results</li> </ul> <p><b>3. New Business</b></p> <ul style="list-style-type: none"> <li>➤ New RHIT Test Specifications</li>   <li>➤ 2009 Statistics &amp; 2010-2011 Viability Report</li>   <li>➤ Academic Honesty</li>   <li>➤ Spring Open House</li> </ul> <p><b>4. Announcements</b></p> <p><b>5. Adjourn</b></p>	<p>New Admission Application Guidelines were implemented for all of the Health Education Center</p> <p>Background and Immunization Tracking for the SPC Health Education Center is now being handled by Certified Background.</p> <p>SPC's new "My Planner" has been implanted. It is an updated system for the Students to track their degree and to registration for classes.</p> <p>Sheila shared exams rates for October 1, 2009 to December 21, 2010 having a 75% pass rate. (see Attachment 2) Changes were also discussed to implement a new standard to have students take the RHIT as part of the course.</p> <p><b>3. Discussion/Action</b> Sheila discussed the new specifications effective October 2011</p> <p>Sheila shared with Committee the new Viability Report and discussed areas of improvement and the areas that had a decline. (See Attachment 3)</p> <p>The Student Academic Honesty Violation Process was shared (See Attachment 4)</p> <p>Planning for another Open House, approximately 3 weeks into the Spring Session. It will be an Adjunct meeting from 6:00 to 7:00 pm, and then open to the Students from 7:00 to 8:00 pm.</p> <p><b>4. Discussion/Action</b> Next Advisory Committee Meeting will be in April 2012 Sheila will notify the committee members of the date.</p> <p>Motion to adjourn meeting by Shirley Fietz. Second by Lucelly Miller. <b>Meeting adjourned at 11:55 p.m.</b></p> <p><b>Respectfully submitted,</b> Liz Rickerman, Recorder</p>
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**St. Petersburg College**  
**Health Informatics and Information Management**  
**Advisory Committee Member Information Sheet**

*Please update the following information for our records: (please print)*

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Credentials: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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*Do you have someone that you could suggest be added to this committee?*

*Please share their name and any other information that might be helpful in contacting them concerning our next meeting. Thank you! Sheila*


_____	_____
_____	_____
_____	_____

**St. Petersburg College**  
**Health Information Management Program**  
**Exam Results**

October 1, 2009 – December 31, 2010

<b>First-Time SPC Candidates</b>	<b>Number Taking Exam</b>	<b>Percentage of Pass Rate</b>
Total	12	
Passing	9	75% pass rate
Failing	3	
<b>Repeat SPC Candidates</b>		
Total	1	
Passing	1	100% pass rate
Failing	0	
<b>National Mean</b>		
<b>First-Time Candidates</b>		
Total	2424	
Passing	1861	77% pass rate
Failing	563	
<b>Repeat Candidates</b>		
Total	329	31% pass rate
Passing	103	
Failing	226	

St. Petersburg College

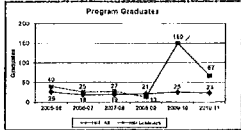


**Health Information Management** (established in 1998 with HIM - AS)

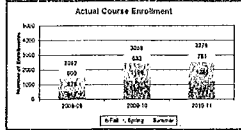
Programs: Vitality Recovery, Pre-2010-11

- Medical Records Management, Healthcare Informatics
- Healthcare Informatics, Medical Coding

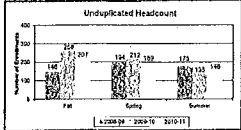
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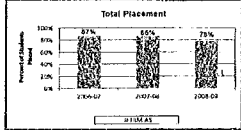
**Figure 1: Program Graduates**  
Source: 2011-12 SPC Factbook, Table 31



**Figure 2: Actual Course Enrollment**  
Source: Pensacola Student Administration System; Course Management Summary Report 06-09000000



**Figure 3: Unduplicated Headcount**  
Source: Pensacola Student Administration System



**Figure 4: Total Placement**  
Source: 2011-12 SPC Factbook, Table 38

**Table 1: National and State Trends**

United States	Employment		Percent Change	Job Openings <sup>1</sup>
	2008	2018		
Medical records and health information technicians	172,500	207,600	+20%	7,030

Florida	Employment		Percent Change	Job Openings <sup>1</sup>
	2008	2018		
Medical records and health information technicians	10,370	12,450	+20%	420

<sup>1</sup>Job Openings refers to the average annual job openings due to growth and net replacement.  
Source: Bureau of Labor Statistics, Office of Occupational Statistics and Employment Projections; Florida Employment Projections

### HIIM 2009 Statistics

**Fall 2009**

Enrollment	Male	Female
HIM	17	103
Medical Coding - Certificate	8	68
Healthcare Informatics - Certificate	27	66
Pre - HIM	13	107
Pre - Medical Coding - Certificate	3	35
Pre - Healthcare Informatics	8	47

**Fall 2009**

Headcount by Ethnicity	W	B	H	A	O	Total
HIM	89	35	7	3	6	140
Medical Coding - Certificate	60	6	5	2	3	76
Healthcare Informatics - Certificate	67	11	6	0	9	93
Pre - HIM	64	35	13	1	5	118
Pre - Medical Coding - Certificate	29	5	2	0	2	38
Pre - Healthcare Informatics	38	11	2	1	3	55

**Annual Unduplicated Headcount**

	2009 - 2009	2009 - 2010
HIM	137	154
Medical Coding - Certificate	96	117
Healthcare Informatics - Certificate	62	118
Pre - HIM	113	225
Pre - Medical Coding - Certificate	30	59
Pre - Healthcare Informatics	18	0

**Annual Graduates**

	2008 - 2009	2009 - 2010
HIM	21	25
Medical Coding - Certificate	9	28
Healthcare Informatics - Certificate	4	122

**Exam Pass Rates**

	2007 - 2008	2008 - 2009
HIM	69%	83%

**Placement and Follow-Up**

2007-2008	Pool	Active Military	Continue Education	Employed In Field	Total Placed	Percentage
HIM	14	0	2	10	16	86%
Medical Coding Cert.	15	0	3	11	14	93%

## Academic Honesty Violations Process

