

ST. PETERSBURG COLLEGE
College of Public Safety Administration Advisory Committee
Aug. 31, 2010

Attendees: Dorene Thomas, Chair; James Angle, Ken Afienko, Jill Dileanis, Lt. Clay Littlejohn, Chief David Romine

SPC Staff/Guests: Brian Frank, Christine Pribyl, Carol Rasor, Shirley Johnson, David Brumfield, Michael Hughes, Charles Crowther, Michele Ennis, Tim Godcharles, Anna Goree, Amy Brush

Agenda Item	Discussion	Action
Introductions and Pledge	Those present identified themselves	Pledge of Allegiance was said
	PROGRAM UPDATES & DEPARTMENT CHANGES	
Custom Textbooks	Five custom textbooks/e-books and a handbook have been developed by Pearson Higher Ed with input from staff. Two upper division courses also have e-book access available as an alternative to the Pearson printed texts. Students can purchase the printed lower division books and e-book access codes, the upper division access codes (or printed books) from the bookstore using financial aid. They can also bypass the bookstore and purchase through Angel if they do not need to use their financial aid dollars. The electronic access gives the students a "my search lab" and "research navigator" through Pearson's content for two years.	There will be more custom textbooks/e-books being developed for next term for upper division
ECH Adjustments/Enrollment	ECH adjustments for all instructors will no longer be lowered as a reflection of low enrollment, but can be raised for higher enrollment. SPC administration wants all programs to have a standard annual schedule that students can follow, ultimately creating full classes. Most of the programs in the College of Public Safety already have an annual plan. Enrollment is up across SPC. Several programs have had a marked increase (Criminal Justice, IT Security, and PSA upper division). Productivity for the Allstate campus is 97%.	Annual plans will be reviewed as the various programs are revamped.
New Staff Members	Michele Ennis has been hired as a full-time technology support specialist for the program. In addition, Tim Godcharles, instructional technologist (Web & Instructional Technology Services) is located in the new Faculty Development Center adjacent to the suite allowing easier access by instructors. Geoffrey Brown, full-time fire science, started in June. He has been an adjunct for SPC for the past 12 years. He is formerly with the Tampa Fire Marshall's Office as an arson investigator and inspector.	Michele and Tim were welcomed by the committee members.
Criminal Justice	Officer Co-Hort program has a target start date of January. Mike Hughes has already gone to the Pinellas Co Jail and has spoken to Major McKenny at St Pete PD. Some officers have enrolled. SPC has submitted requests for contracts in order for Allstate to be a certified training center for FTK3/digital forensics. The combination of requests also includes one year's training for Kevin Thomas (who will become certified), software and site licenses. Those who participate in the 1-2 week 'camps' once the program is running will have the opportunity to sit for the ACE certification exam for free.	Staff will move forward with the Co-Hort program. The IT Security lab has been approved for expansion to accommodate as many as 30 students for this program. In addition, the AS in Computer Related Crime will be revamped to include some of the content.
COPS Camp	The Camp On Public Safety (COPS) was held for 2 weeks in June, netting a \$1000 profit. There were 24 students per week, 11 of which participated both weeks.	None taken.

Emergency Management/Fire Science	<p>Online CEUs for re-certification of firefighters' classes have yet to be developed due time constraints. Currently CEUs are run through the fire training center.</p> <p>Emergency management classes revamping is underway.</p>	<p>Now that Geoff Brown is hired, he and Charles Crowther will work on this project.</p> <p>Courses will be reduced/combined with new texts by Charles Crowther.</p>
Public Safety Admin Misc.	<p>The alumni steering committee previously recommended by the committee has not been developed as yet. This is a future goal.</p> <p>A new four-year full-time faculty position will be filled soon in order for that person to be able to teach in the second 8-week module.</p>	None taken.
PROGRAM CHALLENGES		
Recruitment	<p>As the economy has declined, the community college system has benefited. The question was asked if the increase in staff over the past year can be justified when the economy improves resulting in lower enrollment. Brian Frank stated that the department (20% fulltime/80% adjunct) has operated the reverse of the normal college pattern, therefore, did not anticipate a need to reduce staffing when the economy improves.</p>	None taken.
Marketing	<p>Angel Bates attended Baccalaureate Expo in June, as well as the Florida Police Chiefs Meeting. There will be another Baccalaureate Expo in November.</p> <p>The Int'l Assoc. of Identification will be meeting locally. It offers training as well as forensics vendors on site.</p> <p>Other suggestions for marketing opportunities included the Int'l Assoc. of Chiefs of Police in Orlando (November), Tampa Bay Police Chiefs (Sept.), and Fire Rescue East (Jan.) Because only the 4-year program can be marketed outside of Pinellas, upper division faculty could attend and provide materials for both lower and upper division.</p> <p>A lengthy discussion ensued regarding students at the many for-profit institutions (which are not regionally accredited) being reimbursed for tuition by municipal and agency employers, and then discovering their credits would not transfer to other regionally accredited programs. It was suggested that SPC's regional accreditation by SACS be more prominently marketed.</p>	<p>David Brumfield will attend.</p> <p>Carol Rasor and Shirley Johnson indicated they would be willing to attend the Tampa Bay Police Chiefs meeting.</p> <p>Brian Frank stated that this idea can be incorporated as new marketing materials (brochures etc.) are developed by Institutional Advancement.</p>
HOUSEKEEPING/MISCELLANEOUS		
First Responders Program	<p>Jill Dileanis reported that the First Responders magnet program at Pinellas Park High school now has 190 enrolled. There are 2 fulltime instructors for it. In addition, Dr. Bill Marshall has retired from the Criminal Justice Academy magnet. Kevin Kenyon, formerly with PCSO, has been hired to head the program.</p>	None taken
Perkins Funding	<p>Amy Brush informed staff that although the Perkins dollars have not come down, that staff start thinking of equipment/supplies that could be purchased with them.</p>	Staff will investigate what equipment/supplies would be appropriate for Perkins purchase.
Spring meetings	<p>A Joint Advisory Committee meeting may be held during the spring term. Amy Brush will inform us of the date.</p> <p>Those present decided to set a date for this committee's own meeting, which could be adjusted dependent on the Joint Meeting.</p>	Tuesday, Feb. 1, 2011 at 9:00 a.m. was chosen for the Public Safety Advisory Committee, at the Allstate Campus.

